

Jefferson County

2 CFR Part 200 Cost Allocation Plan

FY 2015 Actual Expenditures



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Section 1 Introduction

Introduction

The enclosed Central Services Cost Allocation Plan identifies the costs of indirect services provided by central service departments of Jefferson County Colorado (County) based on actual expenditures for fiscal year 2015. MGT of America, Inc. prepared these documents at the request of the County.

This Cost Allocation Plan is used by the County to claim indirect costs as charges against grants and contracts (awards). This Cost Allocation Plan is submitted for use by the Colorado Department of Human Services and other State and Federal grantors.

This document is prepared in compliance with 2 CFR Part 200. County personnel provided the expenditure and allocation data to MGT consultants. MGT consultants then prepared the Cost Allocation Plan utilizing a double step-down methodology.

Section 2 Certification

Certificate of Cost Allocation Plan

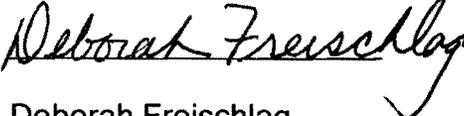
This is to certify that I have reviewed the cost allocation plan submitted herewith and to the best of my knowledge and belief:

(1) All costs included in this proposal to establish cost allocation or billing rates based on the fiscal year ending December, 2015 are allowable in accordance with the requirements of 2 CFR Part 200 "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards" and the Federal award(s) to which they apply. Unallowable costs have been adjusted for in allocating costs as indicated in the cost allocation plan.

(2) All costs included in this proposal are properly allocable to Federal awards on the basis of a beneficial or causal relationship between the expenses incurred and the agreements to which they are allocated in accordance with applicable requirements. Further, the same costs that have been treated as indirect costs have not been claimed as direct costs. Similar types of costs have been accounted for consistently.

I declare that the foregoing is true and correct.

Government Unit: Jefferson County Colorado

Signature: 

Name of Official: Deborah Freischlag

Title: Director of Accounting

Date of Execution: June 24, 2016

Section 3 Organization Chart

Elected Officials

Assessor
Ron Sandstrom

Clerk & Recorder
Faye Griffin

Coroner
John M. Graham

District Attorney
Peter Weir

Sheriff
Jeff Shrader

Treasurer
Tim Kauffman

Public Health
Mark Johnson

Library
Pam Nissler

Appointed Official

Public Trustee
Margaret T. Chapman

JEFFERSON COUNTY CITIZENS

BOARD OF COUNTY COMMISSIONERS
Libby Szabo Casey Tighe Donald Rosier

COUNTY MANAGER
Ralph Schell

COUNTY ATTORNEY
Ellen Wakeman

Deputy County Manager
Kate Newman

Human Resources
Jennifer Fairweather

Facilities and Construction Mgmt.
Mark Danner

Fleet
Buck Benke

Special Projects and Legislation
Kate Newman

Public Information
Julie Story (Acting)

PARKS
Tom Hoby

HUMAN SERVICES
Lynn Johnson

DEVELOPMENT & TRANSPORTATION
Jeanie Rossillon

Finance and IT
Holly Bjorklund

Open Space
Tom Hoby

Boettcher Mansion
Cynthia Shaw

CSU Extension
Jacki Paone

Fairgrounds
Scott Gales

Deputy Director
Lynnae Flora

Community Assistance
Wanda Cowart

Community Development and Workforce
Kat Douglas

Justice Services
Kathy Otten

Business & Finance
Hal Straatmann

Deputy Director
Mary Berg

Head Start
Gayle Perryman

Aging/Adult
Rena Kuberski

Child Support Services
Alvin Tafoya

Children Youth and Families
Mary Berg

Planning & Zoning
John Wolforth

Building Safety
Becky Baker

Transportation and Engineering
Steve Durian

Road & Bridge
Larry Benshoof

Airport
Bryan Johnson

Accounting
Deborah Freischlag

Budget and Risk Management
Mary O'Neil

Information Technology
Jim Smith

**Section 4 Cost Allocation Reimbursement for Human
Services**

Jefferson County
Proposed Cost Allocation Reimbursement for Human Services
Based on FY2015 2 CFR Part 200 Cost Allocation Plan

Indirect Costs Allocated to Human Services	FY2013	FY2014	FY2015
Building Use/Building Interest & Depreciation	\$799,336	\$703,663	\$732,163
Facilities Management	-670,785	-38,247	-673,030
County Manager	130,568	133,676	125,142
PIO	59,110	62,931	65,110
County Attorney	141,090	231,756	220,619
Accounting	272,039	273,642	285,237
Budget	101,402	99,660	94,315
Human Resouces	395,044	428,789	485,299
Purchasing	18,111	23,623	22,503
Archives & Records	0	0	0
Non Departmental	51,077	61,200	50,232
IT Operations	-94,129	465,548	546,477
Total	\$1,202,863	\$2,446,241	\$1,954,067

Calculation of County Reimbursement

(A) Total of Current Year Actual	\$1,202,863	\$2,446,241	\$1,954,067
(B) Total of Two Year Prior Actual	2,219,768	922,718	1,202,863
(C) Rollforward (A - B)	-1,016,905	1,523,523	751,204
(D) Other Adjustments	0	0	0
(E) Current Year Fixed (A + C + D)	\$185,958	\$3,969,764	\$2,705,271

33% State Reimbursement \$61,366 \$1,310,022 \$892,739

Quarterly Reimbursement \$15,342 \$327,506 \$223,185

Section 5 Countywide Indirect Cost Rate

Jefferson County, CO
Countywide Indirect Cost Rate
FY2015 2 CFR Part 200 Cost Allocation Plan

FY15

Total Indirect Costs	\$27,893,614
Total Direct Salaries and Benefits	<u>\$202,544,606</u>
Countywide Indirect Cost Rate	13.77%

Section 6 Reading the Cost Allocation Plan

Reading the Cost Allocation Plan

Overview

The 2 CFR Part 200 Central Services Cost Allocation Plan is a document that distributes, or allocates, County indirect costs. Indirect costs are those costs incurred by County departments that benefit other County departments. Examples of County indirect costs are administration, accounting and information technology.

The primary purpose for preparing the Cost Allocation Plan is to identify the appropriate division and department indirect costs for FY2015.

The significant steps involved in preparing the Cost Allocation Plan include the following:

- ♦ Identify the County departments that provide support to other County departments. These departments are referred to as central service or allocating departments.
- ♦ Identify the County departments that receive support from other County departments. These departments are referred to as grantee or receiving departments.
- ♦ Accumulate the allowable actual expenditures of the County departments that provide support to other County departments.
- ♦ Distribute, or allocate, the allowable expenditures of the County departments that provide support to other County departments based on available, meaningful,

measurable and auditable allocation statistics that match the service provided to the service received.

Process

A double-step down allocation methodology is used to allocate the allowable costs of the central service departments. This methodology recognizes the cross support provided between central service departments. For example, accounting supports information technology by providing payroll, paying vouchers and preparing a budget. Information technology, however, also supports accounting by providing software and hardware and by maintaining and administering various applications and systems.

The double-step down methodology requires an initial sequencing of allocating departments. In the first step of the double-step methodology, allowable costs from central service departments are allocated in the sequence selected to all County departments, divisions and funds; including to other central service departments. The second step in the double-step down methodology is made to fully account for the cross support provided between central service departments. Central service departments are closed after the second step in the double-step down allocation methodology.

Sections

Table of Contents

The first few pages of the Cost Allocation Plan are the Table of Contents. The column on the left side of the pages lists the central service, or allocating, departments. Each central

service department is broken down into functions. Functions are the specific services provided by a particular department. The middle column lists the allocation base for each corresponding function. The column on the right side of the pages is the applicable page number.

Summary Schedule

The next few pages of the Cost Allocation Plan are the Summary Schedule. The Summary Schedule identifies the total dollar amount allocated from every County allocating department to every County receiving department. Allocating departments are listed down the left column and receiving departments, divisions and funds are listed across the top of each page.

Detail Schedules

The remaining pages of the Cost Allocation Plan are the details schedules for every central service department. The detail schedules for each central service department is structured in the following format.

Narrative. Lists the department name, provides a brief description of the activities performed, identifies the functions and the corresponding allocation base.

Departmental Costs (A). The actual expenditures for that department.

There are three different codes that could be denoted on the Departmental Cost schedule. Those three codes are S, P and D and identify how costs are spread or

distributed within a specific department. The S (or S1) stands for salaries. The P stands for percentage. The D stands for disallowed.

Incoming Costs (B). The support costs coming into the department from other allocating departments.

Incoming costs are spread on the ratio of function salaries to departmental salaries. In the few instances where a department has no salaries, incoming costs are spread on the ratio of function expenditures to departmental expenditures. Certain incoming costs, however, may be denoted with an *. The * identifies those incoming costs that are directly identified to departmental functions on spread to departmental functions on a percentage basis.

Total Allocated (C). The total amount allocated for that department. This amount is found at the end of the Incoming Costs schedule.

Function Allocations. The distribution, or allocation, of the Total Allocated costs by function.

Allocation Summary. The summary of allocated costs by function.

Section 7 2 CFR Part 200 Cost Allocation Plan

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Summary Schedule

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1 Building Interest and Depreciation	\$28,031	\$42,073	\$26,583	\$48,638	\$17,328	\$11,387	\$360,522	\$164,234	\$29,052	\$74,066
2 Equipment Depreciation	0	213	1,120	9,954	0	0	0	0	0	0
3 County Manager - GF	7,043	1,214	2,915	8,986	1,943	729	3,157	16,151	3,886	12,362
4 Public Information Office - GF	7,949	2,115	5,281	3,917	16,651	318	1,376	29,055	1,694	10,320
5 County Atty Admin - GF	16,489	218,424	23,879	36,729	0	23,844	27,502	0	0	19,897
6 Finance & IT - GF	0	0	0	0	0	0	0	0	0	0
7 Accounting - GF	14,704	10,345	8,721	42,089	11,174	5,218	16,035	22,104	8,303	19,086
8 Budget - GF	5,697	1,177	2,459	8,124	1,694	538	3,530	11,529	2,753	10,137
9 Human Resources - GF	14,791	5,046	7,309	26,289	27,390	1,107	3,993	28,277	5,270	25,925
10 Purchasing - GF	353	(279)	2,474	30,267	(710)	374	4,168	7,616	1,710	1,478
11 Development & Trans - GF	24,692	0	0	31,504	0	0	0	0	0	0
15 Non-Departmental - GF	1,795	317	5,997	2,353	491	184	804	4,081	981	3,216
17 Facilities & Const Mgmt - GF	52,531	78,844	49,816	88,504	58,051	21,339	155,024	427,239	54,444	138,799
18 IT Services - GF	470,804	38,776	110,153	213,500	38,292	45,235	129,036	257,758	78,604	281,921
Total Current Allocations	\$644,880	\$398,266	\$246,707	\$550,855	\$172,304	\$110,273	\$705,147	\$968,043	\$186,697	\$597,208

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Department	CSU Extension - GF	Coroner - GF	County Attorney BOE - GF	District Attorney Admin - GF	District Atty Dom Violence - GF	Emergency Management - GF	Fairgrounds - GF	Intergovernm ental Projects - GF	Justice Services - GF	Planning & Zoning - GF
1 Building Interest and Depreciation	\$0	\$19,184	\$0	\$192,717	\$427	\$8,653	\$0	\$0	\$91,796	\$66,566
2 Equipment Depreciation	0	0	0	0	0	0	0	0	0	0
3 County Manager - GF	1,214	2,817	474	41,726	243	729	2,186	0	9,411	9,691
4 Public Information Office - GF	529	1,228	206	21,583	106	318	953	0	10,715	10,034
5 County Atty Admin - GF	3,986	7,522	66,493	5,701	0	6,365	8,211	0	27,135	344,044
6 Finance & IT - GF	0	0	0	0	0	0	0	0	0	0
7 Accounting - GF	15,465	15,661	5,946	53,385	99	4,619	19,200	3,015	54,598	18,477
8 Budget - GF	1,262	2,875	393	36,474	196	1,138	1,792	275	11,320	7,684
9 Human Resources - GF	4,979	5,386	1,133	70,015	283	696	13,451	0	31,480	46,177
10 Purchasing - GF	164	5,247	70	11,811	36	8,346	(1,008)	0	233	3,354
11 Development & Trans - GF	0	0	0	0	0	0	0	0	0	33,973
15 Non-Departmental - GF	381	738	120	11,219	75	228	715	0	2,705	2,464
17 Facilities & Const Mgmt - GF	20,297	115,398	0	669,988	1,838	52,050	300,040	0	121,305	124,745
18 IT Services - GF	43,123	68,887	12,795	932,411	3,497	15,598	52,454	2,122	219,843	430,423
Total Current Allocations	\$91,401	\$244,942	\$87,630	\$2,047,028	\$6,800	\$98,739	\$397,993	\$5,412	\$580,542	\$1,097,633

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Department	Public Trustee	JCSO Detentions - GF	JCSO Law Enforcement - GF	JCSO Executive - GF	JCSO Support Services - GF	Surveyor - GF	Historical Commission - GF	Clerk Electronic Filing Fund	Insurance Fund	Worker's Compensatio n Fund
1 Building Interest and Depreciation	\$10,818	\$0	\$0	\$0	\$223,275	\$0	\$0	\$0	\$5,709	\$0
2 Equipment Depreciation	0	0	0	0	0	0	0	0	0	0
3 County Manager - GF	1,457	93,750	3,643	6,315	28,416	0	0	0	729	0
4 Public Information Office - GF	1,419	40,859	14,503	2,752	12,385	0	0	0	318	0
5 County Atty Admin - GF	2,684	0	6,920	309,633	0	265	0	0	52,600	0
6 Finance & IT - GF	0	0	0	0	0	0	0	0	7,564	0
7 Accounting - GF	12,982	63,205	10,158	8,750	69,452	1,565	710	24	21,306	6,369
8 Budget - GF	1,162	79,714	3,077	4,686	31,537	3	9	0	38,585	19,532
9 Human Resources - GF	1,820	98,476	3,481	10,555	51,407	411	0	0	3,630	0
10 Purchasing - GF	1,738	12,642	847	500	61,086	0	257	0	2,474	293
11 Development & Trans - GF	0	0	0	0	0	0	0	0	0	0
15 Non-Departmental - GF	368	24,062	981	1,598	7,944	0	7	0	343	0
17 Facilities & Const Mgmt - GF	(3,296)	289,626	41,258	0	517,875	0	0	0	10,699	0
18 IT Services - GF	35,577	939,073	53,865	89,292	354,574	61	7,065	0	39,684	7,282
Total Current Allocations	\$66,728	\$1,641,407	\$138,732	\$434,082	\$1,357,949	\$2,306	\$8,048	\$24	\$183,641	\$33,476

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Department	Open Space Fund	Open Space Cities Share Fund	Open Space Debt Svc 09 Fund	Open Space Debt Svc 10 Fund	Open Space Land Acq Fund	Open Space Debt Svc 13 Fund	Conservation Trust Fund	Boettcher Mansion Fund	Development ally Disabled Fund	South Traffic Impact
1 Building Interest and Depreciation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2 Equipment Depreciation	0	0	0	0	0	0	0	0	0	0
3 County Manager - GF	27,081	0	0	0	0	0	0	1,214	0	0
4 Public Information Office - GF	12,778	0	0	0	0	0	0	529	0	0
5 County Atty Admin - GF	18,246	0	0	0	0	0	0	211	0	0
6 Finance & IT - GF	0	0	0	0	0	0	0	0	0	0
7 Accounting - GF	109,104	6,552	1,128	1,128	441	1,128	2,614	17,253	1,681	4,215
8 Budget - GF	32,292	231	0	0	0	0	21	999	0	347
9 Human Resources - GF	126,888	0	0	0	0	0	0	8,632	0	0
10 Purchasing - GF	55,127	0	0	0	0	0	297	3,175	0	0
11 Development & Trans - GF	0	0	0	0	0	0	0	0	0	0
15 Non-Departmental - GF	8,793	0	0	0	0	0	0	2,164	0	3
17 Facilities & Const Mgmt - GF	606,209	0	0	0	0	0	0	20,964	0	0
18 IT Services - GF	432,719	1,786	0	0	0	0	161	21,062	0	0
Total Current Allocations	\$1,429,238	\$8,570	\$1,128	\$1,128	\$441	\$1,128	\$3,092	\$76,204	\$1,681	\$4,565

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Department	North Traffic Impact	Evergreen/Conifer Traf Imp Fund	Road & Bridge Fund	Social Services Fund	Workforce Development Fund	Head Start Fund	Capital Expenditures Fund	Contingent Fund	Fleet Services Fund	Library Fund
1 Building Interest and Depreciation	\$0	\$0	\$21,910	\$732,163	\$305,222	\$1,633	\$0	\$0	\$23,015	\$0
2 Equipment Depreciation	0	0	0	0	0	0	0	0	0	0
3 County Manager - GF	0	0	45,321	125,141	8,379	12,739	0	0	35,853	0
4 Public Information Office - GF	0	0	19,752	65,110	3,652	5,552	0	0	2,530	1,810
5 County Atty Admin - GF	0	0	62,504	220,619	798	1,719	0	0	4,204	(158)
6 Finance & IT - GF	0	0	0	0	0	0	0	0	0	0
7 Accounting - GF	3,947	2,492	170,503	285,237	39,416	35,846	22,920	1,296	105,641	154,717
8 Budget - GF	1,890	230	44,971	94,315	6,964	9,858	3,348	0	10,164	38,943
9 Human Resources - GF	0	0	126,875	485,299	41,213	72,552	0	0	9,616	150,988
10 Purchasing - GF	0	594	77,831	22,503	1,071	2,546	2,955	0	39,746	(3,633)
11 Development & Trans - GF	0	0	158,883	0	0	0	0	0	0	0
15 Non-Departmental - GF	7	0	11,930	50,232	2,210	3,538	3	0	1,513	10,499
17 Facilities & Const Mgmt - GF	0	0	498,762	(673,030)	(17,928)	(13,306)	0	0	50,011	0
18 IT Services - GF	0	66	701,500	546,477	86,331	(15,162)	11,454	0	115,701	402,200
Total Current Allocations	\$5,844	\$3,381	\$1,940,740	\$1,954,065	\$477,328	\$117,516	\$40,681	\$1,296	\$397,996	\$755,366

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Summary Schedule

Department	Benefit Plan Fund	Patrol Fund	Inmate Welfare Fund	Forfeiture Fund	Public Health Fund	Airport Fund	Wildland Fire Fund	Jeffco Fin Capital Project Fund	Meadow Ranch Pub Impr Fund	SE Sales Tax-Debt Fund
1 Building Interest and Depreciation	\$0	\$0	\$0	\$0	\$119,460	\$0	\$0	\$0	\$0	\$0
2 Equipment Depreciation	0	0	0	0	0	0	0	0	0	0
3 County Manager - GF	972	60,233	2,429	0	0	4,809	0	0	0	0
4 Public Information Office - GF	423	26,251	1,059	0	4,965	2,096	0	0	0	0
5 County Atty Admin - GF	0	0	0	0	0	1,223	0	0	0	0
6 Finance & IT - GF	0	0	0	0	0	0	0	0	0	0
7 Accounting - GF	16,379	75,377	10,584	231	96,983	119,030	2,246	37	278	1,739
8 Budget - GF	28,653	52,363	1,994	47	27,349	5,496	9	0	0	0
9 Human Resources - GF	1,134	61,358	2,320	0	93,821	18,379	0	0	0	0
10 Purchasing - GF	145	8,851	81	0	1,160	23,944	(155)	0	0	0
11 Development & Trans - GF	0	0	0	0	0	16,859	0	0	0	0
15 Non-Departmental - GF	927	16,173	786	0	10,195	2,024	0	0	0	0
17 Facilities & Const Mgmt - GF	0	0	0	0	461,858	0	0	0	0	0
18 IT Services - GF	231,104	595,243	22,600	169	645,569	89,684	67	0	0	0
Total Current Allocations	\$279,736	\$895,849	\$41,851	\$447	\$1,461,359	\$283,543	\$2,167	\$37	\$278	\$1,739

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Summary Schedule

Department	SE Sales Tax Capital Fund	Solid Waste Emergency Fund	Solid Waste Management Fund	Community Development Fund	Courts	Non-County	2nd Allocation Orphans	Total
1 Building Interest and Depreciation	\$0	\$0	\$0	\$9,412	\$1,083,621	\$334,321	\$0	\$4,051,813
2 Equipment Depreciation	0	0	0	0	0	0	0	11,287
3 County Manager - GF	0	0	0	729	0	0	0	586,087
4 Public Information Office - GF	0	0	0	318	83,857	20,189	0	447,452
5 County Atty Admin - GF	0	0	0	4,036	0	40,682	0	1,562,409
6 Finance & IT - GF	0	0	0	0	0	0	0	7,564
7 Accounting - GF	8,969	6,600	3,062	14,967	0	2	0	1,866,509
8 Budget - GF	1,489	315	63	671	0	0	0	652,374
9 Human Resources - GF	0	0	0	2,611	0	0	0	1,690,463
10 Purchasing - GF	1,651	241	295	34	0	0	0	393,998
11 Development & Trans - GF	0	0	0	0	0	0	0	265,911
15 Non-Departmental - GF	14	14	10	387	0	0	0	195,586
17 Facilities & Const Mgmt - GF	0	5,536	0	(2,612)	2,011,683	939,494	0	7,274,055
18 IT Services - GF	2,426	2,430	489	15,753	2,172	4,399	0	8,888,106
Total Current Allocations	\$14,549	\$15,135	\$3,919	\$46,305	\$3,181,332	\$1,339,086	\$0	\$27,893,614

BUILDING INTEREST AND DEPRECIATION

Nature and Extent of Service

The Building Interest and Depreciation allocation is used to capture interest and depreciation on applicable county buildings. No indirect costs for this function will be allocated to the receiving department/division's budget. Building Interest and Depreciation includes the following *functions*:

- **Courts and Administration Building (CAB):** Interest and depreciation on the Court and Administration Building is allocated to the occupants of the building by square footage per occupant.
- **Human Services (HS) Building:** Interest and depreciation on the Human Services Building is allocated to the occupants of the building by square footage per occupant.
- **Dakota Building:** Interest and depreciation on the Dakota Building is allocated to the occupants of the building by square footage per occupant.
- **District Attorney (DA) Building:** Interest and depreciation on the DA Building is allocated to the occupants of the building by square footage per occupant.
- **Remington Building:** Interest and depreciation on the Remington Building is allocated to the occupants of the building by square footage per occupant.
- **Laramie Building:** Interest and depreciation on the Laramie Building is allocated to the occupants of the building by square footage per occupant.
- **South Service Center Building:** Interest and depreciation on the South Service Center Building is allocated to the occupants of the building by square footage per occupant.
- **Central Shop Building:** Interest and depreciation on the Central Shop Building is allocated to the occupants of the building by square footage per occupant.
- **Parfet Building:** Interest and depreciation on the Parfet Building is allocated to the occupants of the building by square footage per occupant.

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A. Department Costs

Dept:1 Building Interest and Depreciation

Description		Amount	General Admin	Courts & Admin Building	Human Svcs Bldg	Dakota Bldg	DA Building	Remington Building	Laramie Building	South Service Center
Personnel Costs										
Benefits	S	0	0	0	0	0	0	0	0	0
<i>Salary % Split</i>			<i>.00%</i>	<i>.00%</i>	<i>.00%</i>	<i>.00%</i>	<i>.00%</i>	<i>.00%</i>	<i>.00%</i>	<i>.00%</i>
Depreciation	P	3,731,673	0	1,875,248	340,252	86,765	130,496	161,611	714,884	251,675
Subtotal - Personnel Costs		3,731,673	0	1,875,248	340,252	86,765	130,496	161,611	714,884	251,675
Services & Supplies Cost										
Salaries	S	0	0	0	0	0	0	0	0	0
Interest	P	1,122,678	0	0	0	0	0	0	1,122,678	0
Subtotal - Services & Supplies		1,122,678	0	0	0	0	0	0	1,122,678	0
Department Cost Total		4,854,351	0	1,875,248	340,252	86,765	130,496	161,611	1,837,562	251,675
Adjustments to Cost										
Subtotal - Adjustments		0	0	0	0	0	0	0	0	0
Total Costs After Adjustments		4,854,351	0	1,875,248	340,252	86,765	130,496	161,611	1,837,562	251,675
General Admin Distribution			0	0	0	0	0	0	0	0
Grand Total		\$4,854,351		\$1,875,248	\$340,252	\$86,765	\$130,496	\$161,611	\$1,837,562	\$251,675

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A. Department Costs

Dept:1 Building Interest and Depreciation

Description		Amount	Central Shops Building	Parfet Building
Personnel Costs				
Benefits	S	0	0	0
<i>Salary % Split</i>			<i>.00%</i>	<i>.00%</i>
Depreciation	P	3,731,673	58,280	112,462
Subtotal - Personnel Costs		3,731,673	58,280	112,462
Services & Supplies Cost				
Salaries	S	0	0	0
Interest	P	1,122,678	0	0
Subtotal - Services & Supplies		1,122,678	0	0
Department Cost Total		4,854,351	58,280	112,462
Adjustments to Cost				
Subtotal - Adjustments		0	0	0
Total Costs After Adjustments		4,854,351	58,280	112,462
General Admin Distribution			0	0
Grand Total		\$4,854,351	\$58,280	\$112,462

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B. Incoming Costs - (Default Spread Expense%)

Dept:1 Building Interest and Depreciation

No Indirect Costs

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Courts & Admin Building (CAB) Allocations

Dept:1 Building Interest and Depreciation

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 County Manager - GF	2,221	0.47%	\$8,721	\$0	\$8,721	\$0	\$8,721
4 Public Information Office - GF	3,005	0.63%	11,799	0	11,799	0	11,799
5 County Atty Admin - GF	18,645	3.90%	73,210	0	73,210	0	73,210
6 Finance & IT - GF	286	0.06%	1,123	0	1,123	0	1,123
7 Accounting - GF	9,249	1.94%	36,316	0	36,316	0	36,316
8 Budget - GF	4,694	0.98%	18,431	0	18,431	0	18,431
9 Human Resources - GF	12,728	2.67%	49,977	0	49,977	0	49,977
10 Purchasing - GF	4,434	0.93%	17,410	0	17,410	0	17,410
11 Development & Trans - GF	394	0.08%	1,547	0	1,547	0	1,547
12 Building Safety - GF	7,139	1.49%	28,031	0	28,031	0	28,031
13 Board of County Comm - GF	10,715	2.24%	42,073	0	42,073	0	42,073
14 Treasurer - GF	6,770	1.42%	26,583	0	26,583	0	26,583
16 Transportation & Engineering - GF	10,406	2.18%	40,859	0	40,859	0	40,859
17 Facilities & Const Mgmt - GF	7,088	1.48%	27,831	0	27,831	0	27,831
18 IT Services - GF	5,094	1.07%	20,002	0	20,002	0	20,002
19 C&R Administration - GF	4,413	0.92%	17,328	0	17,328	0	17,328
20 C&R Clerk to the Board - GF	2,900	0.61%	11,387	0	11,387	0	11,387
22 C&R Motor Vehicle - GF	6,012	1.26%	23,606	0	23,606	0	23,606
23 C&R Recording - GF	7,399	1.55%	29,052	0	29,052	0	29,052
24 Assessor - GF	18,863	3.95%	74,066	0	74,066	0	74,066
28 District Attorney Admin - GF	7,974	1.67%	31,310	0	31,310	0	31,310
33 Justice Services - GF	7,484	1.57%	29,386	0	29,386	0	29,386
34 Planning & Zoning - GF	16,953	3.55%	66,566	0	66,566	0	66,566
35 Public Trustee	2,755	0.58%	10,818	0	10,818	0	10,818
39 JCSO Support Services - GF	8,243	1.73%	32,366	0	32,366	0	32,366
43 Insurance Fund	1,454	0.30%	5,709	0	5,709	0	5,709
79 Courts	248,935	52.12%	977,449	0	977,449	0	977,449
80 Non-County	41,332	8.65%	162,291	0	162,291	0	162,291
Subtotal	477,585	100.00%	1,875,248	0	1,875,248	0	1,875,248
Direct Bills					0		0
Total					\$1,875,248		\$1,875,248

Basis Units: Courts & Admin Bldg Square Footage per Occupant

Source:

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Human Svcs Bldg Allocations

Dept:1 Building Interest and Depreciation

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
58 Social Services Fund	127,536	99.52%	\$338,619	\$0	\$338,619	\$0	\$338,619
60 Head Start Fund	615	0.48%	1,633	0	1,633	0	1,633
Subtotal	128,151	100.00%	340,252	0	340,252	0	340,252
Direct Bills					0		0
Total					\$340,252		\$340,252

Basis Units: HS Bldg Square Footage per Occupant
Source:

Jefferson County, Colorado
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Dakota Bldg Allocations

Dept:1 Building Interest and Depreciation

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
17 Facilities & Const Mgmt - GF	2,616	6.61%	\$5,739	\$0	\$5,739	\$0	\$5,739
26 Coroner - GF	8,744	22.11%	19,184	0	19,184	0	19,184
30 Emergency Management - GF	3,944	9.97%	8,653	0	8,653	0	8,653
39 JCSO Support Services - GF	21,334	53.94%	46,805	0	46,805	0	46,805
69 Public Health Fund	2,910	7.36%	6,384	0	6,384	0	6,384
Subtotal	39,548	100.00%	86,765	0	86,765	0	86,765
Direct Bills					0		0
Total					\$86,765		\$86,765

Basis Units: Dakota Bldg Square Footage per Occupant
Source:

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DA Building Allocations

Dept:1 Building Interest and Depreciation

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
17 Facilities & Const Mgmt - GF	254	0.49%	\$642	\$0	\$642	\$0	\$642
28 District Attorney Admin - GF	51,228	99.18%	129,427	0	129,427	0	129,427
29 District Atty Dom Violence - GF	169	0.33%	427	0	427	0	427
Subtotal	51,651	100.00%	130,496	0	130,496	0	130,496
Direct Bills					0		0
Total					\$130,496		\$130,496

Basis Units: DA Bldg Square Footage Per Occupant

Source:

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Remington Building Allocations

Dept:1 Building Interest and Depreciation

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
17 Facilities & Const Mgmt - GF	174	0.58%	\$938	\$0	\$938	\$0	\$938
28 District Attorney Admin - GF	5,931	19.79%	31,979	0	31,979	0	31,979
33 Justice Services - GF	751	2.51%	4,049	0	4,049	0	4,049
58 Social Services Fund	3,071	10.25%	16,559	0	16,559	0	16,559
79 Courts	19,691	65.70%	106,172	0	106,172	0	106,172
80 Non-County	355	1.18%	1,914	0	1,914	0	1,914
Subtotal	29,973	100.00%	161,611	0	161,611	0	161,611
Direct Bills					0		0
Total					\$161,611		\$161,611

Basis Units: Remington Bldg Square Footage per Occupant
Source:

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Laramie Building Allocations

Dept:1 Building Interest and Depreciation

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
7 Accounting - GF	135	0.11%	\$2,056	\$0	\$2,056	\$0	\$2,056
17 Facilities & Const Mgmt - GF	2,077	1.72%	31,632	0	31,632	0	31,632
18 IT Services - GF	32,083	26.59%	488,620	0	488,620	0	488,620
21 C&R Elections - GF	23,672	19.62%	360,522	0	360,522	0	360,522
22 C&R Motor Vehicle - GF	5,309	4.40%	80,855	0	80,855	0	80,855
33 Justice Services - GF	3,832	3.18%	58,361	0	58,361	0	58,361
58 Social Services Fund	24,753	20.52%	376,985	0	376,985	0	376,985
59 Workforce Development Fund	20,041	16.61%	305,222	0	305,222	0	305,222
78 Community Development Fund	618	0.51%	9,412	0	9,412	0	9,412
80 Non-County	8,135	6.74%	123,895	0	123,895	0	123,895
Subtotal	120,655	100.00%	1,837,562	0	1,837,562	0	1,837,562
Direct Bills					0		0
Total					\$1,837,562		\$1,837,562

Basis Units: Laramie Bldg Square Footage per Occupant

Source:

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South Service Center Building Allocations

Dept:1 Building Interest and Depreciation

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
17 Facilities & Const Mgmt - GF	126	0.38%	\$966	\$0	\$966	\$0	\$966
22 C&R Motor Vehicle - GF	7,798	23.75%	59,772	0	59,772	0	59,772
39 JCSO Support Services - GF	18,800	57.26%	144,103	0	144,103	0	144,103
69 Public Health Fund	80	0.24%	613	0	613	0	613
80 Non-County	6,030	18.37%	46,220	0	46,220	0	46,220
Subtotal	32,834	100.00%	251,675	0	251,675	0	251,675
Direct Bills					0		0
Total					\$251,675		\$251,675

Basis Units: South Service Center Bldg Square Footage per Occupant
Source:

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Central Shops Building Allocations

Dept:1 Building Interest and Depreciation

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
7 Accounting - GF	400	1.34%	\$780	\$0	\$780	\$0	\$780
16 Transportation & Engineering - GF	3,989	13.35%	7,778	0	7,778	0	7,778
17 Facilities & Const Mgmt - GF	2,460	8.23%	4,797	0	4,797	0	4,797
57 Road & Bridge Fund	11,236	37.59%	21,910	0	21,910	0	21,910
63 Fleet Services Fund	11,803	39.49%	23,015	0	23,015	0	23,015
Subtotal	29,888	100.00%	58,280	0	58,280	0	58,280
Direct Bills					0		0
Total					\$58,280		\$58,280

Basis Units: Central Shops Bldg Square Footage per Occupant
Source:

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Parfet Building Allocations

Dept:1 Building Interest and Depreciation

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
69 Public Health Fund	51,281	100.00%	\$112,462	\$0	\$112,462	\$0	\$112,462
Subtotal	51,281	100.00%	112,462	0	112,462	0	112,462
Direct Bills					0		0
Total					\$112,462		\$112,462

Basis Units: Parfet Building Square Footage per Occupant

Source:

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Allocation Summary

Dept:1 Building Interest and Depreciation

Department	Courts & Admin Building	Human Svcs Bldg	Dakota Bldg	DA Building	Remington Building	Laramie Building	South Service Center	Central Shops Building	Parfet Building	Total
3 County Manager - GF	\$8,721	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,721
4 Public Information Office - GF	11,799	0	0	0	0	0	0	0	0	11,799
5 County Atty Admin - GF	73,210	0	0	0	0	0	0	0	0	73,210
6 Finance & IT - GF	1,123	0	0	0	0	0	0	0	0	1,123
7 Accounting - GF	36,316	0	0	0	0	2,056	0	780	0	39,152
8 Budget - GF	18,431	0	0	0	0	0	0	0	0	18,431
9 Human Resources - GF	49,977	0	0	0	0	0	0	0	0	49,977
10 Purchasing - GF	17,410	0	0	0	0	0	0	0	0	17,410
11 Development & Trans - GF	1,547	0	0	0	0	0	0	0	0	1,547
12 Building Safety - GF	28,031	0	0	0	0	0	0	0	0	28,031
13 Board of County Comm - GF	42,073	0	0	0	0	0	0	0	0	42,073
14 Treasurer - GF	26,583	0	0	0	0	0	0	0	0	26,583
16 Transportation & Engineering - GF	40,859	0	0	0	0	0	0	7,778	0	48,638
17 Facilities & Const Mgmt - GF	27,831	0	5,739	642	938	31,632	966	4,797	0	72,546
18 IT Services - GF	20,002	0	0	0	0	488,620	0	0	0	508,622
19 C&R Administration - GF	17,328	0	0	0	0	0	0	0	0	17,328
20 C&R Clerk to the Board - GF	11,387	0	0	0	0	0	0	0	0	11,387
21 C&R Elections - GF	0	0	0	0	0	360,522	0	0	0	360,522
22 C&R Motor Vehicle - GF	23,606	0	0	0	0	80,855	59,772	0	0	164,234
23 C&R Recording - GF	29,052	0	0	0	0	0	0	0	0	29,052
24 Assessor - GF	74,066	0	0	0	0	0	0	0	0	74,066
26 Coroner - GF	0	0	19,184	0	0	0	0	0	0	19,184
28 District Attorney Admin - GF	31,310	0	0	129,427	31,979	0	0	0	0	192,717
29 District Atty Dom Violence - GF	0	0	0	427	0	0	0	0	0	427
30 Emergency Management - GF	0	0	8,653	0	0	0	0	0	0	8,653
33 Justice Services - GF	29,386	0	0	0	4,049	58,361	0	0	0	91,796
34 Planning & Zoning - GF	66,566	0	0	0	0	0	0	0	0	66,566
35 Public Trustee	10,818	0	0	0	0	0	0	0	0	10,818
39 JCSO Support Services - GF	32,366	0	46,805	0	0	0	144,103	0	0	223,275
43 Insurance Fund	5,709	0	0	0	0	0	0	0	0	5,709
57 Road & Bridge Fund	0	0	0	0	0	0	0	21,910	0	21,910
58 Social Services Fund	0	338,619	0	0	16,559	376,985	0	0	0	732,163
59 Workforce Development Fund	0	0	0	0	0	305,222	0	0	0	305,222
60 Head Start Fund	0	1,633	0	0	0	0	0	0	0	1,633
63 Fleet Services Fund	0	0	0	0	0	0	0	23,015	0	23,015
69 Public Health Fund	0	0	6,384	0	0	0	613	0	112,462	119,460
78 Community Development Fund	0	0	0	0	0	9,412	0	0	0	9,412
79 Courts	977,449	0	0	0	106,172	0	0	0	0	1,083,621
80 Non-County	162,291	0	0	0	1,914	123,895	46,220	0	0	334,321

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Allocation Summary

Dept:1 Building Interest and Depreciation

Department	Courts & Admin Building	Human Svcs Bldg	Dakota Bldg	DA Building	Remington Building	Laramie Building	South Service Center	Central Shops Building	Parfet Building	Total
Total	\$1,875,248	\$340,252	\$86,765	\$130,496	\$161,611	\$1,837,562	\$251,675	\$58,280	\$112,462	\$4,854,351

EQUIPMENT DEPRECIATION

Nature and Extent of Service

The Equipment Depreciation allocation is used to capture depreciation on equipment in the county for Service Providers (Central Service department/divisions), this allows for full cost to be collected for those providers within the cost plan. No indirect costs for this function will be allocated to the receiving department/division's budget. The Equipment Depreciation includes the following *function*:

- **Equipment Depreciation:** Equipment depreciation is allocated based on actual equipment depreciation per department/division for General Fund service providers only.

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A. Department Costs

Dept:2 Equipment Depreciation

Description		Amount	General Admin	Equipment Depreciation
Personnel Costs				
Benefits	S	0	0	0
<i>Salary % Split</i>			<i>.00%</i>	<i>.00%</i>
Equipment Depreciation	P	493,842	0	493,842
Subtotal - Personnel Costs		493,842	0	493,842
Services & Supplies Cost				
Salaries	S	0	0	0
Subtotal - Services & Supplies		0	0	0
Department Cost Total		493,842	0	493,842
Adjustments to Cost				
Subtotal - Adjustments		0	0	0
Total Costs After Adjustments		493,842	0	493,842
General Admin Distribution			0	0
Grand Total		\$493,842		\$493,842

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B. Incoming Costs - (Default Spread Expense%)

Dept:2 Equipment Depreciation

No Indirect Costs

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Equipment Depreciation Allocations

Dept:2 Equipment Depreciation

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
5 County Atty Admin - GF	3,907.83	0.79%	\$3,908	\$0	\$3,908	\$0	\$3,908
7 Accounting - GF	1,408.29	0.29%	1,408	0	1,408	0	1,408
9 Human Resources - GF	4,164.19	0.84%	4,164	0	4,164	0	4,164
13 Board of County Comm - GF	213.20	0.04%	213	0	213	0	213
14 Treasurer - GF	1,120.00	0.23%	1,120	0	1,120	0	1,120
16 Transportation & Engineering - GF	9,954.25	2.02%	9,954	0	9,954	0	9,954
17 Facilities & Const Mgmt - GF	108,431.17	21.96%	108,431	0	108,431	0	108,431
18 IT Services - GF	364,643.46	73.84%	364,643	0	364,643	0	364,643
Subtotal	493,842.39	100.00%	493,842	0	493,842	0	493,842
Direct Bills					0		0
Total					\$493,842		\$493,842

Basis Units: Equip. Dep By Dept/Div for Service Providers Only
Source:

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Allocation Summary

Dept:2 Equipment Depreciation

Department	Equipment Depreciation	Total
5 County Atty Admin - GF	\$3,908	\$3,908
7 Accounting - GF	1,408	1,408
9 Human Resources - GF	4,164	4,164
13 Board of County Comm - GF	213	213
14 Treasurer - GF	1,120	1,120
16 Transportation & Engineering - GF	9,954	9,954
17 Facilities & Const Mgmt - GF	108,431	108,431
18 IT Services - GF	364,643	364,643
Total	\$493,842	\$493,842

COUNTY MANAGER

Nature and Extent of Service

The County Manager is responsible for implementing policies set by the Board of County Commissioners (BCC), recommending improved management practices and directing county operating divisions. The County Manager provides administrative and managerial support to all departments/divisions. The Deputy County Manager provides administrative and managerial support to the Facilities & Construction Management and Fleet divisions. Only indirect costs for the Deputy County Manager will be allocated to the receiving department/division's budget. The County Manager includes the following *functions*:

- **County Manager:** Costs associated with general county administration are allocated based on the number of benefit eligible Full Time Equivalent (FTE) positions per department/division with Library and Public Health departments excluded, as they have their own boards.
- **Deputy County Manager Supervision:** Costs associated with administrative and managerial support are allocated based on number of benefit eligible FTE's supervised per department/division.

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A. Department Costs

Dept:3 County Manager - GF

Description		Amount	General Admin	County Manager	Deputy County Manager
Personnel Costs					
Salaries	S1	431,421	0	369,642	61,779
<i>Salary % Split</i>			<i>.00%</i>	<i>85.68%</i>	<i>14.32%</i>
Benefits	S	131,523	0	112,689	18,834
Subtotal - Personnel Costs		562,944	0	482,330	80,614
Services & Supplies Cost					
4261 General Supplies	S	6,158	0	5,276	882
4263 Food Supplies	S	0	0	0	0
4264 Books & Periodicals	S	257	0	220	37
4269 Equipment	S	1,756	0	1,505	251
43300 Prof & Tech Serv	S	300	0	257	43
4341 Utilites	S	4,394	0	3,765	629
4343 Repairs & maint	S	0	0	0	0
4344 Rent & Lease	S	7,504	0	6,429	1,075
4351 Misc Serv & Chrg	S	0	0	0	0
4354 Adv & Pub	S	546	0	468	78
4356 Dues-Mtgs-Train	S	6,306	0	5,403	903
4358 Travel-Freight-Deliv	S	216	0	185	31
45 Land & Capital	D	0	0	0	0
4759 Indirect Costs	D	66,648	0	0	0
4757 ITS Charges	D	21,906	0	0	0
4757 IT Tech Repl	S	4,013	0	3,438	575
4757 Fleet Charges	S	80	0	69	11
4757 Fac Charges	D	18,087	0	0	0
47 Insurance Tr's	S	535	0	458	77
Lobbying	D	150,520	0	0	0
	S	0	0	0	0
Subtotal - Services & Supplies		289,226	0	27,473	4,592
Department Cost Total		852,170	0	509,804	85,205
Adjustments to Cost					
45 Land & Capital	D	0	0	0	0

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A. Department Costs

Dept:3 County Manager - GF

Description		Amount	General Admin	County Manager	Deputy County Manager
4759 Indirect Costs	D	(66,648)	0	0	0
4757 ITS Charges	D	(21,906)	0	0	0
4757 Fac Charges	D	(18,087)	0	0	0
Lobbying	D	(150,520)	0	0	0
Subtotal - Adjustments		(257,161)	0	0	0
Total Costs After Adjustments		595,009	0	509,804	85,205
General Admin Distribution			0	0	0
Grand Total		<u>\$595,009</u>		<u>\$509,804</u>	<u>\$85,205</u>

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B. Incoming Costs - (Default Spread Expense%)

Dept:3 County Manager - GF

Department	First Incoming	Second Incoming	County Manager	Deputy County Manager
1 Courts & Admin Building (CAB)	\$8,721	\$0	\$7,472	\$1,249
Subtotal - Building Interest and Deprec	8,721	0	7,472	1,249
3 County Manager	0	826	707	118
Subtotal - County Manager - GF	0	826	707	118
4 Internal Customer Service	0	367	315	53
4 FrontDesk/Switchboard	0	1,252	1,072	179
Subtotal - Public Information Office - G	0	1,619	1,387	232
5 Billable Legal Fees	0	51,568	44,183	7,385
Subtotal - County Atty Admin - GF	0	51,568	44,183	7,385
7 Accounts Payable	0	1,089	933	156
7 General Accounting	0	4,409	3,778	631
7 Payroll	0	684	586	98
7 Capital Assets	0	32	28	5
7 Audit	0	572	490	82
Subtotal - Accounting - GF	0	6,787	5,815	972
8 Budget Analysis	0	601	515	86
8 Budget Issues	0	407	348	58
Subtotal - Budget - GF	0	1,008	864	144
9 General HR	0	874	749	125
9 Training	0	1,183	1,013	169
9 Compensation Program	0	92	79	13
9 Compensation Reclassifications	0	488	418	70
Subtotal - Human Resources - GF	0	2,636	2,259	377
10 Purchase Orders	0	530	454	76
10 Contract Amendments & Renewals	0	2,125	1,821	304
10 Formal Bids/RFP's/PQ's	0	1,796	1,539	257
10 Purchasing Card Rebate	0	(113)	(97)	(16)
10 Countywide Programs	0	127	109	18

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B. Incoming Costs - (Default Spread Expense%)

Dept:3 County Manager - GF

Department	First Incoming	Second Incoming	County Manager	Deputy County Manager
Subtotal - Purchasing - GF	\$0	\$4,464	\$3,825	\$639
15 Non-Divisional	0	204	175	29
15 Cash Audit	0	3	2	0
Subtotal - Non-Departmental - GF	0	207	177	30
17 Fac - Courts & Admin Bldg	0	15,418	13,210	2,208
Subtotal - Facilities & Const Mgmt - GF	0	15,418	13,210	2,208
18 Organization Specific Services	0	468	401	67
18 ECM	0	1,348	1,155	193
18 ERP	0	5,089	4,360	729
18 EMail	0	412	353	59
18 Network & Telecomm & IVR	0	5,196	4,452	744
18 GIS	0	1,935	1,658	277
18 File/Print Servers	0	26	23	4
18 Enterprise Web Apps	0	1,007	862	144
18 Customer Service	0	2,337	2,003	335
18 Record Management	0	113	97	16
18 Record Storage	0	3,408	2,920	488
18 Time & Labor Management	0	190	163	27
18 Security Services	0	493	423	71
Subtotal - IT Services - GF	0	22,023	18,869	3,154
Total Incoming	8,721	106,555	98,768	16,508
C. Total Allocated		\$710,285	\$608,572	\$101,713
			85.68%	14.32%

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County Manager Allocations

Dept:3 County Manager - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 County Manager - GF	4.00	0.16%	\$826	\$0	\$826	\$0	\$826
4 Public Information Office - GF	8.00	0.32%	1,651	0	1,651	292	1,943
5 County Atty Admin - GF	33.00	1.32%	6,811	0	6,811	1,204	8,015
6 Finance & IT - GF	1.00	0.04%	206	0	206	36	243
7 Accounting - GF	19.90	0.79%	4,107	0	4,107	726	4,833
8 Budget - GF	6.00	0.24%	1,238	0	1,238	219	1,457
9 Human Resources - GF	13.00	0.52%	2,683	0	2,683	474	3,157
10 Purchasing - GF	8.00	0.32%	1,651	0	1,651	292	1,943
11 Development & Trans - GF	2.00	0.08%	413	0	413	73	486
12 Building Safety - GF	29.00	1.16%	5,985	0	5,985	1,058	7,043
13 Board of County Comm - GF	5.00	0.20%	1,032	0	1,032	182	1,214
14 Treasurer - GF	12.00	0.48%	2,477	0	2,477	438	2,915
16 Transportation & Engineering - GF	37.00	1.48%	7,636	0	7,636	1,350	8,986
17 Facilities & Const Mgmt - GF	57.00	2.27%	11,764	0	11,764	2,080	13,844
18 IT Services - GF	65.00	2.59%	13,415	0	13,415	2,372	15,787
19 C&R Administration - GF	8.00	0.32%	1,651	0	1,651	292	1,943
20 C&R Clerk to the Board - GF	3.00	0.12%	619	0	619	109	729
21 C&R Elections - GF	13.00	0.52%	2,683	0	2,683	474	3,157
22 C&R Motor Vehicle - GF	66.50	2.65%	13,725	0	13,725	2,426	16,151
23 C&R Recording - GF	16.00	0.64%	3,302	0	3,302	584	3,886
24 Assessor - GF	50.90	2.03%	10,505	0	10,505	1,857	12,362
25 CSU Extension - GF	5.00	0.20%	1,032	0	1,032	182	1,214
26 Coroner - GF	11.60	0.46%	2,394	0	2,394	423	2,817
27 County Attorney BOE - GF	1.95	0.08%	402	0	402	71	474
28 District Attorney Admin - GF	171.80	6.85%	35,458	0	35,458	6,268	41,726
29 District Atty Dom Violence - GF	1.00	0.04%	206	0	206	36	243
30 Emergency Management - GF	3.00	0.12%	619	0	619	109	729
31 Fairgrounds - GF	9.00	0.36%	1,858	0	1,858	328	2,186
33 Justice Services - GF	38.75	1.55%	7,998	0	7,998	1,414	9,411
34 Planning & Zoning - GF	39.90	1.59%	8,235	0	8,235	1,456	9,691
35 Public Trustee	6.00	0.24%	1,238	0	1,238	219	1,457
36 JCSO Detentions - GF	386.00	15.40%	79,667	0	79,667	14,083	93,750
37 JCSO Law Enforcement - GF	15.00	0.60%	3,096	0	3,096	547	3,643
38 JCSO Executive - GF	26.00	1.04%	5,366	0	5,366	949	6,315
39 JCSO Support Services - GF	117.00	4.67%	24,148	0	24,148	4,269	28,416
43 Insurance Fund	3.00	0.12%	619	0	619	109	729
45 Open Space Fund	111.50	4.45%	23,013	0	23,013	4,068	27,081
52 Boettcher Mansion Fund	5.00	0.20%	1,032	0	1,032	182	1,214
57 Road & Bridge Fund	186.60	7.45%	38,512	0	38,512	6,808	45,321
58 Social Services Fund	515.25	20.56%	106,343	0	106,343	18,799	125,141
59 Workforce Development Fund	34.50	1.38%	7,120	0	7,120	1,259	8,379
60 Head Start Fund	52.45	2.09%	10,825	0	10,825	1,914	12,739

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County Manager Allocations

Dept:3 County Manager - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
63 Fleet Services Fund	23.90	0.95%	\$4,933	\$0	\$4,933	\$872	\$5,805
65 Benefit Plan Fund	4.00	0.16%	826	0	826	146	972
66 Patrol Fund	248.00	9.90%	51,185	0	51,185	9,048	60,233
67 Inmate Welfare Fund	10.00	0.40%	2,064	0	2,064	365	2,429
70 Airport Fund	19.80	0.79%	4,087	0	4,087	722	4,809
78 Community Development Fund	3.00	0.12%	619	0	619	109	729
Subtotal	2,506.30	100.00%	517,276	0	517,276	91,296	608,572
Direct Bills					0		0
Total					\$517,276		\$608,572

Basis Units: Benefit Eligible FTE's with Health & Library excluded
Source:

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Deputy County Manager Supervision Allocations

Dept:3 County Manager - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
17 Facilities & Const Mgmt - GF	57.00	70.46%	\$60,913	\$0	\$60,913	\$10,751	\$71,664
63 Fleet Services Fund	23.90	29.54%	25,541	0	25,541	4,508	30,049
Subtotal	80.90	100.00%	86,454	0	86,454	15,259	101,713
Direct Bills					0		0
Total					\$86,454		\$101,713

Basis Units: Benefit Eligible FTE's for division supervised
Source:

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Allocation Summary

Dept:3 County Manager - GF

Department	County Manager	Deputy County Manager	Total
3 County Manager - GF	\$826	\$0	\$826
4 Public Information Office - GF	1,943	0	1,943
5 County Atty Admin - GF	8,015	0	8,015
6 Finance & IT - GF	243	0	243
7 Accounting - GF	4,833	0	4,833
8 Budget - GF	1,457	0	1,457
9 Human Resources - GF	3,157	0	3,157
10 Purchasing - GF	1,943	0	1,943
11 Development & Trans - GF	486	0	486
12 Building Safety - GF	7,043	0	7,043
13 Board of County Comm - GF	1,214	0	1,214
14 Treasurer - GF	2,915	0	2,915
16 Transportation & Engineering - GF	8,986	0	8,986
17 Facilities & Const Mgmt - GF	13,844	71,664	85,508
18 IT Services - GF	15,787	0	15,787
19 C&R Administration - GF	1,943	0	1,943
20 C&R Clerk to the Board - GF	729	0	729
21 C&R Elections - GF	3,157	0	3,157
22 C&R Motor Vehicle - GF	16,151	0	16,151
23 C&R Recording - GF	3,886	0	3,886
24 Assessor - GF	12,362	0	12,362
25 CSU Extension - GF	1,214	0	1,214
26 Coroner - GF	2,817	0	2,817
27 County Attorney BOE - GF	474	0	474
28 District Attorney Admin - GF	41,726	0	41,726
29 District Atty Dom Violence - GF	243	0	243
30 Emergency Management - GF	729	0	729
31 Fairgrounds - GF	2,186	0	2,186
33 Justice Services - GF	9,411	0	9,411
34 Planning & Zoning - GF	9,691	0	9,691
35 Public Trustee	1,457	0	1,457
36 JCSO Detentions - GF	93,750	0	93,750
37 JCSO Law Enforcement - GF	3,643	0	3,643
38 JCSO Executive - GF	6,315	0	6,315
39 JCSO Support Services - GF	28,416	0	28,416
43 Insurance Fund	729	0	729
45 Open Space Fund	27,081	0	27,081
52 Boettcher Mansion Fund	1,214	0	1,214
57 Road & Bridge Fund	45,321	0	45,321
58 Social Services Fund	125,141	0	125,141
59 Workforce Development Fund	8,379	0	8,379

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Allocation Summary

Dept:3 County Manager - GF

Department	County Manager	Deputy County Manager	Total
60 Head Start Fund	\$12,739	\$0	\$12,739
63 Fleet Services Fund	5,805	30,049	35,853
65 Benefit Plan Fund	972	0	972
66 Patrol Fund	60,233	0	60,233
67 Inmate Welfare Fund	2,429	0	2,429
70 Airport Fund	4,809	0	4,809
78 Community Development Fund	729	0	729
Total	\$608,572	\$101,713	\$710,285

PUBLIC INFORMATION OFFICE

Nature and Extent of Service

The Public Information Office provides centralized public information and website services for county divisions. Only internal customer services indirect costs will be allocated to the receiving department/division's budget. The Public Information Office includes the following *functions*:

- **Public Requests and Media Services:** Services provided to the public are not allowed and thus not allocated. These services include:
 - Citizen communications and engagement
 - Media relations
 - Open records requests
 - Newsletters and communications, such as the *BCC Actions*
 - *Jefferson County Insights* video program
 - Social media integration
 - Special events
 - Marketing for the county
 - Interactive keypads
 - Photography
 - Graphic Design Projects

PUBLIC INFORMATION OFFICE

Nature and Extent of Service

- **Internal Customer Service:** Costs associated with maintaining the intranet, website and general questions are allocated based on the number of benefit eligible FTE's by department/division with Library and Public Health charged at 10% to account for in-house intranet and web services.
- **Front Desk, Switchboard and Fifth Floor Reception Division:** Costs associated with maintaining the front desk, switchboard, and fifth floor reception are allocated based on the percentage of front desk, switchboard, and fifth floor reception contacts per department/division.

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A. Department Costs

Dept:4 Public Information Office - GF

Description		Amount	General Admin	Internal Customer Service	FrontDesk/S witchboard	Public
Personnel Costs						
Salaries	S1	443,166	8,287	148,727	125,416	160,736
<i>Salary % Split</i>			<i>1.87%</i>	<i>33.56%</i>	<i>28.30%</i>	<i>36.27%</i>
Benefits	S	141,369	2,644	47,443	40,007	51,275
Subtotal - Personnel Costs		584,535	10,931	196,170	165,423	212,011
Services & Supplies Cost						
4261 General Supplies	S	11,539	216	3,872	3,266	4,185
4264 Books & Periodicals	S	1,002	19	336	284	363
4269 Equipment	S	2,240	42	752	634	812
43300 Prof & Tech Services	S	42,927	803	14,406	12,148	15,570
4341 Utilities	S	903	17	303	256	328
4343 Repairs & Maint	S	0	0	0	0	0
4344 Rent & Lease	S	0	0	0	0	0
4351 Misc Serv & Chrgs	S	7,652	143	2,568	2,166	2,775
4354 Adv & Pub	P	5,225	0	0	0	5,225
4356 Dues-Mtgs-Train	S	14,764	276	4,955	4,178	5,355
4358 Travel-Freight-Deliv	S	101	2	34	29	37
4385 Fin & Debt Services	D	0	0	0	0	0
45 Land & Capital	D	0	0	0	0	0
46 Intergovernmental	D	0	0	0	0	0
47 Interdepartmental	D	0	0	0	0	0
4759 Indirect Costs	D	21,582	0	0	0	0
4757 IT Charges	D	19,967	0	0	0	0
4757 IT Tech Repl	S	1,683	31	565	476	610
4757 Fleet Charges	S	297	6	100	84	108
4757 Facility Charges	D	24,472	0	0	0	0
47 Insurance Tr's	S	797	15	267	226	289
Rev: Copies	P	(312)	(312)	0	0	0
	S	0	0	0	0	0
Subtotal - Services & Supplies		154,839	1,257	28,159	23,745	35,657
Department Cost Total		739,374	12,188	224,328	189,169	247,668
Adjustments to Cost						
4385 Fin & Debt Services	D	0	0	0	0	0

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A. Department Costs

Dept:4 Public Information Office - GF

Description		Amount	General Admin	Internal Customer Service	FrontDesk/S witchboard	Public
45 Land & Capital	D	0	0	0	0	0
46 Intergovernmental	D	0	0	0	0	0
47 Interdepartmental	D	0	0	0	0	0
4759 Indirect Costs	D	(21,582)	0	0	0	0
4757 IT Charges	D	(19,967)	0	0	0	0
4757 Facility Charges	D	(24,472)	0	0	0	0
Subtotal - Adjustments		(66,021)	0	0	0	0
Total Costs After Adjustments		673,353	12,188	224,328	189,169	247,668
General Admin Distribution			(12,188)	4,168	3,515	4,505
Grand Total		<u>\$673,353</u>		<u>\$228,497</u>	<u>\$192,683</u>	<u>\$252,173</u>
					not allocated	

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B. Incoming Costs - (Default Spread Salary%)

Dept:4 Public Information Office - GF

Department	First Incoming	Second Incoming	Internal Customer Service	FrontDesk/S witchboard	Public
1 Courts & Admin Building (CAB)	\$11,799	\$0	\$4,035	\$3,403	\$4,361
Subtotal - Building Interest and Deprec	11,799	0	4,035	3,403	4,361
3 County Manager	1,651	292	664	560	718
Subtotal - County Manager - GF	1,651	292	664	560	718
4 Internal Customer Service	0	735	251	212	272
4 FrontDesk/Switchboard	0	1,718	588	496	635
Subtotal - Public Information Office - G	0	2,453	839	707	907
5 Billable Legal Fees *	0	10,213	10,213	0	0
Subtotal - County Atty Admin - GF	0	10,213	10,213	0	0
7 Accounts Payable	0	941	322	271	348
7 General Accounting	0	3,165	1,083	913	1,170
7 Payroll	0	391	134	113	145
7 Capital Assets	0	32	11	9	12
7 Audit	0	446	153	129	165
Subtotal - Accounting - GF	0	4,976	1,702	1,435	1,839
8 Budget Analysis	0	516	176	149	191
8 Budget Issues	0	813	278	235	301
Subtotal - Budget - GF	0	1,329	455	383	491
9 Recruitment	0	865	296	249	320
9 General HR	0	1,748	598	504	646
9 Terminations	0	261	89	75	97
9 Training	0	2,439	834	703	902
9 Compensation Program	0	184	63	53	68
9 Compensation Reclassifications	0	488	167	141	180
Subtotal - Human Resources - GF	0	5,984	2,047	1,726	2,212
10 Purchase Orders	0	265	91	76	98
10 Contract Amendements & Renewals	0	1,417	485	409	524
10 Purchasing Card Rebate	0	(152)	(52)	(44)	(56)

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B. Incoming Costs - (Default Spread Salary%)

Dept:4 Public Information Office - GF

Department	First Incoming	Second Incoming	Internal Customer Service	FrontDesk/S witchboard	Public
10 Countywide Programs	\$0	\$254	\$87	\$73	\$94
Subtotal - Purchasing - GF	0	1,783	610	514	659
15 Non-Divisional	0	408	140	118	151
15 Cash Audit	0	8	3	2	3
Subtotal - Non-Departmental - GF	0	417	143	120	154
17 Fac - Courts & Admin Bldg	0	20,860	7,134	6,016	7,710
Subtotal - Facilities & Const Mgmt - GF	0	20,860	7,134	6,016	7,710
18 Organization Specific Services	0	5,167	1,767	1,490	1,910
18 ECM	0	2,695	922	777	996
18 ERP	0	4,366	1,493	1,259	1,614
18 EMail	0	824	282	238	305
18 Network & Telecomm & IVR	0	10,392	3,554	2,997	3,841
18 GIS	0	3,871	1,324	1,116	1,431
18 File/Print Servers	0	53	18	15	19
18 Enterprise Web Apps	0	2,013	688	581	744
18 Customer Service	0	4,675	1,599	1,348	1,728
18 Record Management *	0	225	0	0	225
18 Record Storage *	0	1,410	0	0	1,410
18 Time & Labor Management	0	307	105	89	114
18 Security Services	0	986	337	284	365
Subtotal - IT Services - GF	0	36,984	12,089	10,194	14,701
Total Incoming	13,450	85,292	39,930	25,060	33,753
C. Total Allocated		\$772,095	\$268,427	\$217,743	\$285,925
			34.77%	28.20%	37.03%

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Internal Customer Service Allocations

Dept:4 Public Information Office - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 County Manager - GF	4.00	0.16%	\$367	\$0	\$367	\$0	\$367
4 Public Information Office - GF	8.00	0.32%	735	0	735	0	735
5 County Atty Admin - GF	33.00	1.30%	3,031	0	3,031	462	3,493
6 Finance & IT - GF	1.00	0.04%	92	0	92	14	106
7 Accounting - GF	19.90	0.78%	1,828	0	1,828	278	2,106
8 Budget - GF	6.00	0.24%	551	0	551	84	635
9 Human Resources - GF	13.00	0.51%	1,194	0	1,194	182	1,376
10 Purchasing - GF	8.00	0.32%	735	0	735	112	847
11 Development & Trans - GF	2.00	0.08%	184	0	184	28	212
12 Building Safety - GF	29.00	1.14%	2,664	0	2,664	406	3,070
13 Board of County Comm - GF	5.00	0.20%	459	0	459	70	529
14 Treasurer - GF	12.00	0.47%	1,102	0	1,102	168	1,270
16 Transportation & Engineering - GF	37.00	1.46%	3,399	0	3,399	518	3,917
17 Facilities & Const Mgmt - GF	57.00	2.25%	5,236	0	5,236	797	6,034
18 IT Services - GF	65.00	2.56%	5,971	0	5,971	909	6,880
19 C&R Administration - GF	8.00	0.32%	735	0	735	112	847
20 C&R Clerk to the Board - GF	3.00	0.12%	276	0	276	42	318
21 C&R Elections - GF	13.00	0.51%	1,194	0	1,194	182	1,376
22 C&R Motor Vehicle - GF	66.50	2.62%	6,109	0	6,109	930	7,039
23 C&R Recording - GF	16.00	0.63%	1,470	0	1,470	224	1,694
24 Assessor - GF	50.90	2.01%	4,676	0	4,676	712	5,388
25 CSU Extension - GF	5.00	0.20%	459	0	459	70	529
26 Coroner - GF	11.60	0.46%	1,066	0	1,066	162	1,228
27 County Attorney BOE - GF	1.95	0.08%	179	0	179	27	206
28 District Attorney Admin - GF	171.80	6.77%	15,782	0	15,782	2,403	18,185
29 District Atty Dom Violence - GF	1.00	0.04%	92	0	92	14	106
30 Emergency Management - GF	3.00	0.12%	276	0	276	42	318
31 Fairgrounds - GF	9.00	0.35%	827	0	827	126	953
33 Justice Services - GF	38.75	1.53%	3,560	0	3,560	542	4,102
34 Planning & Zoning - GF	39.90	1.57%	3,665	0	3,665	558	4,224
35 Public Trustee	6.00	0.24%	551	0	551	84	635
36 JCSO Detentions - GF	386.00	15.21%	35,459	0	35,459	5,400	40,859
37 JCSO Law Enforcement - GF	15.00	0.59%	1,378	0	1,378	210	1,588
38 JCSO Executive - GF	26.00	1.02%	2,388	0	2,388	364	2,752
39 JCSO Support Services - GF	117.00	4.61%	10,748	0	10,748	1,637	12,385
43 Insurance Fund	3.00	0.12%	276	0	276	42	318
45 Open Space Fund	111.50	4.39%	10,243	0	10,243	1,560	11,803
52 Boettcher Mansion Fund	5.00	0.20%	459	0	459	70	529
57 Road & Bridge Fund	186.60	7.35%	17,142	0	17,142	2,610	19,752
58 Social Services Fund	515.25	20.31%	47,332	0	47,332	7,208	54,540
59 Workforce Development Fund	34.50	1.36%	3,169	0	3,169	483	3,652
60 Head Start Fund	52.45	2.07%	4,818	0	4,818	734	5,552

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Internal Customer Service Allocations

Dept:4 Public Information Office - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
63 Fleet Services Fund	23.90	0.94%	\$2,196	\$0	\$2,196	\$334	\$2,530
64 Library Fund	17.10	0.67%	1,571	0	1,571	239	1,810
65 Benefit Plan Fund	4.00	0.16%	367	0	367	56	423
66 Patrol Fund	248.00	9.77%	22,782	0	22,782	3,469	26,251
67 Inmate Welfare Fund	10.00	0.39%	919	0	919	140	1,059
69 Public Health Fund	14.05	0.55%	1,291	0	1,291	197	1,487
70 Airport Fund	19.80	0.78%	1,819	0	1,819	277	2,096
78 Community Development Fund	3.00	0.12%	276	0	276	42	318
Subtotal	2,537.45	100.00%	233,097	0	233,097	35,330	268,427
Direct Bills					0		0
Total					\$233,097		\$268,427

Basis Units: Benefit Eligible FTE with Health & Library charged at 10%
Source:

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FrontDesk/Switchboard Allocations

Dept:4 Public Information Office - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 County Manager - GF	888	0.64%	\$1,252	\$0	\$1,252	\$0	\$1,252
4 Public Information Office - GF	1,219	0.87%	1,718	0	1,718	0	1,718
5 County Atty Admin - GF	2,486	1.78%	3,504	0	3,504	383	3,887
9 Human Resources - GF	1,397	1.00%	1,969	0	1,969	215	2,185
12 Building Safety - GF	3,120	2.24%	4,398	0	4,398	481	4,879
13 Board of County Comm - GF	1,014	0.73%	1,429	0	1,429	156	1,586
14 Treasurer - GF	2,565	1.84%	3,615	0	3,615	396	4,011
17 Facilities & Const Mgmt - GF	3,207	2.30%	4,520	0	4,520	495	5,015
18 IT Services - GF	1,196	0.86%	1,686	0	1,686	184	1,870
19 C&R Administration - GF	10,107	7.25%	14,246	0	14,246	1,559	15,804
22 C&R Motor Vehicle - GF	14,079	10.10%	19,844	0	19,844	2,171	22,016
24 Assessor - GF	3,154	2.26%	4,446	0	4,446	486	4,932
28 District Attorney Admin - GF	2,173	1.56%	3,063	0	3,063	335	3,398
33 Justice Services - GF	4,229	3.03%	5,961	0	5,961	652	6,613
34 Planning & Zoning - GF	3,716	2.66%	5,238	0	5,238	573	5,811
35 Public Trustee	501	0.36%	706	0	706	77	783
37 JCSO Law Enforcement - GF	8,259	5.92%	11,641	0	11,641	1,274	12,915
45 Open Space Fund	624	0.45%	880	0	880	96	976
58 Social Services Fund	6,759	4.85%	9,527	0	9,527	1,042	10,569
69 Public Health Fund	2,224	1.59%	3,135	0	3,135	343	3,478
79 Courts	53,627	38.45%	75,587	0	75,587	8,270	83,857
80 Non-County	12,911	9.26%	18,198	0	18,198	1,991	20,189
Subtotal	139,455	100.00%	196,562	0	196,562	21,181	217,743
Direct Bills					0		0
Total					\$196,562		\$217,743

Basis Units: FrontDesk, 5th Floor Reception & Switchboard Divisional Assistance

Source:

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Allocation Summary

Dept:4 Public Information Office - GF

Department	Internal Customer Service	FrontDesk/S witchboard	Public	Total
3 County Manager - GF	\$367	\$1,252	\$0	\$1,619
4 Public Information Office - GF	735	1,718	0	2,453
5 County Atty Admin - GF	3,493	3,887	0	7,381
6 Finance & IT - GF	106	0	0	106
7 Accounting - GF	2,106	0	0	2,106
8 Budget - GF	635	0	0	635
9 Human Resources - GF	1,376	2,185	0	3,561
10 Purchasing - GF	847	0	0	847
11 Development & Trans - GF	212	0	0	212
12 Building Safety - GF	3,070	4,879	0	7,949
13 Board of County Comm - GF	529	1,586	0	2,115
14 Treasurer - GF	1,270	4,011	0	5,281
16 Transportation & Engineering - GF	3,917	0	0	3,917
17 Facilities & Const Mgmt - GF	6,034	5,015	0	11,048
18 IT Services - GF	6,880	1,870	0	8,751
19 C&R Administration - GF	847	15,804	0	16,651
20 C&R Clerk to the Board - GF	318	0	0	318
21 C&R Elections - GF	1,376	0	0	1,376
22 C&R Motor Vehicle - GF	7,039	22,016	0	29,055
23 C&R Recording - GF	1,694	0	0	1,694
24 Assessor - GF	5,388	4,932	0	10,320
25 CSU Extension - GF	529	0	0	529
26 Coroner - GF	1,228	0	0	1,228
27 County Attorney BOE - GF	206	0	0	206
28 District Attorney Admin - GF	18,185	3,398	0	21,583
29 District Atty Dom Violence - GF	106	0	0	106
30 Emergency Management - GF	318	0	0	318
31 Fairgrounds - GF	953	0	0	953
33 Justice Services - GF	4,102	6,613	0	10,715
34 Planning & Zoning - GF	4,224	5,811	0	10,034
35 Public Trustee	635	783	0	1,419
36 JCSO Detentions - GF	40,859	0	0	40,859
37 JCSO Law Enforcement - GF	1,588	12,915	0	14,503
38 JCSO Executive - GF	2,752	0	0	2,752
39 JCSO Support Services - GF	12,385	0	0	12,385
43 Insurance Fund	318	0	0	318
45 Open Space Fund	11,803	976	0	12,778
52 Boettcher Mansion Fund	529	0	0	529
57 Road & Bridge Fund	19,752	0	0	19,752
58 Social Services Fund	54,540	10,569	0	65,110
59 Workforce Development Fund	3,652	0	0	3,652

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Allocation Summary

Dept:4 Public Information Office - GF

Department	Internal Customer Service	FrontDesk/S witchboard	Public	Total
60 Head Start Fund	\$5,552	\$0	\$0	\$5,552
63 Fleet Services Fund	2,530	0	0	2,530
64 Library Fund	1,810	0	0	1,810
65 Benefit Plan Fund	423	0	0	423
66 Patrol Fund	26,251	0	0	26,251
67 Inmate Welfare Fund	1,059	0	0	1,059
69 Public Health Fund	1,487	3,478	0	4,965
70 Airport Fund	2,096	0	0	2,096
78 Community Development Fund	318	0	0	318
79 Courts	0	83,857	0	83,857
80 Non-County	0	20,189	0	20,189
Total	\$268,427	\$217,743	\$0	\$486,170

COUNTY ATTORNEY

Nature and Extent of Service

The County Attorney's Office (CAO) provides legal services to the BCC, county departments and divisions, elected and appointed officials, and other county agencies and affiliates. The CAO calculates fully loaded attorneys' fees, which includes the cost of salaries and benefits, IT Services, Facilities, support staff, and other attributable costs, to determine its hourly rates. Some costs are not included in their rates and are allocated to their clients via the Cost Allocation Plan. Additional information regarding the CAO follows:

- Human Services: Over 50% of the CAO represents the Department of Human Services, including predominantly child welfare, child support enforcement, mental health, and related contracts and grants.
- Litigation: The CAO represents all county officials and entities in a variety of litigation matters, including property tax, zoning enforcement, insurance defense, civil rights, employment, eminent domain, land use, liquor licensing, bankruptcy and other matters.
- Transactional: The CAO provides contract, purchasing, real estate, finance and other transactional legal support to its clients.
- Legal Advice: The CAO provides general legal advice to all its clients, including information regarding open records, open meetings, legislation, and other legal topics.

Indirect costs for these functions will be allocated to the receiving department/division's budgets. The County Attorney's Office includes the following *functions*:

- **Billable Legal Fees:** The hourly rates for attorneys are billed directly to clients that are not included in the general fund, based on actual hours worked for the clients. These billed amounts are netted against the allocations for these clients. Legal services for clients that are within the general fund are allocated to the client on a per hour worked basis. These costs are based on the actual direct cost of services by client.

COUNTY ATTORNEY

Nature and Extent of Service

- **Litigation Costs:** Costs associated with litigation services are billed or allocated to the client that incurred the litigation expense, based on the actual costs and expenses for the litigation. Litigation brought against the BCC is allocated to the client whose action precipitated the litigation.

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A. Department Costs

Dept:5 County Atty Admin - GF

Description		Amount	General Admin	Billable Legal Fees	Litigation Costs
Personnel Costs					
Salaries	S1	2,842,416	519,309	2,097,419	225,688
<i>Salary % Split</i>			<i>18.27%</i>	<i>73.79%</i>	<i>7.94%</i>
Benefits	S	697,128	127,365	514,411	55,352
Subtotal - Personnel Costs		3,539,544	646,675	2,611,830	281,040
Services & Supplies Cost					
4261 General Supplies	S	34,652	6,331	25,570	2,751
4264 Books & Periodicals	S	58,223	10,637	42,963	4,623
4269 Equipment	S	18,924	3,457	13,964	1,503
43300 Prof & Tech Services	P	48,368	2,967	0	45,401
4341 Utilities	S	9,522	1,740	7,026	756
4343 Repairs & Maint	S	254	46	187	20
4344 Rent & Lease	S	19,494	3,562	14,385	1,548
4351 Misc Serv & Chrgs	S	0	0	0	0
4354 Adv & Pub	S	0	0	0	0
4356 Dues-Mtgs-Train	S	46,183	8,438	34,078	3,667
4358 Travel-Freight-Deliv	S	3,206	586	2,366	255
4385 Fin & Debt Services	D	0	0	0	0
45 Land & Capital	D	0	0	0	0
46 Intergovernmental	D	0	0	0	0
47 Interdepartmental	D	0	0	0	0
4759 Indirect Costs	D	80,422	0	0	0
4757 IT Charges	D	180,350	0	0	0
4757 IT Tech Repl	S	18,064	3,300	13,329	1,434
4757 Fleet Charges	S	0	0	0	0
4757 Facility Charges	D	151,839	0	0	0
47 Insurance Tr's	S	3,951	722	2,915	314
4757 Direct Charges	D	317	0	0	0
Rev: Zoning Violations	P	(61,556)	(61,556)	0	0

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A. Department Costs

Dept:5 County Atty Admin - GF

Description	Amount	General Admin	Billable Legal Fees	Litigation Costs
Rev: Other Reimbursements (Copies) P	(9,734)	(9,734)	0	0
Rev: Insurance Recoveries P	(4,948)	(4,948)	0	0
Subtotal - Services & Supplies	597,532	(34,451)	156,784	62,271
Department Cost Total	4,137,076	612,223	2,768,613	343,311
Adjustments to Cost				
4385 Fin & Debt Services D	0	0	0	0
45 Land & Capital D	0	0	0	0
46 Intergovernmental D	0	0	0	0
47 Interdepartmental D	0	0	0	0
4759 Indirect Costs D	(80,422)	0	0	0
4757 IT Charges D	(180,350)	0	0	0
4757 Facility Charges D	(151,839)	0	0	0
4757 Direct Charges D	(317)	0	0	0
Subtotal - Adjustments	(412,928)	0	0	0
Total Costs After Adjustments	3,724,148	612,223	2,768,613	343,311
General Admin Distribution		(612,223)	552,746	59,477
Grand Total	\$3,724,148		\$3,321,360	\$402,788

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B. Incoming Costs - (Default Spread Salary%)

Dept:5 County Atty Admin - GF

Department	First Incoming	Second Incoming	Billable Legal Fees	Litigation Costs
1 Courts & Admin Building (CAB)	\$73,210	\$0	\$66,098	\$7,112
Subtotal - Building Interest and Deprec	73,210	0	66,098	7,112
2 Equipment Depreciation	3,908	0	3,528	380
Subtotal - Equipment Depreciation	3,908	0	3,528	380
3 County Manager	6,811	1,204	7,236	779
Subtotal - County Manager - GF	6,811	1,204	7,236	779
4 Internal Customer Service	3,031	462	3,154	339
4 FrontDesk/Switchboard	3,504	383	3,510	378
Subtotal - Public Information Office - G	6,535	845	6,664	717
7 Accounts Payable	0	12,106	10,930	1,176
7 General Accounting	0	7,801	7,043	758
7 Payroll	0	4,791	4,326	465
7 Capital Assets	0	97	88	9
7 Audit	0	3,051	2,755	296
Subtotal - Accounting - GF	0	27,846	25,141	2,705
8 Budget Analysis	0	2,990	2,700	291
8 Budget Issues	0	3,355	3,029	326
Subtotal - Budget - GF	0	6,345	5,728	616
9 Recruitment	0	3,458	3,122	336
9 General HR	0	7,647	6,904	743
9 Terminations	0	1,959	1,769	190
9 Unemployment	0	622	561	60
9 Training	0	1,375	1,241	134
9 Background Checks	0	284	257	28
9 Compensation Program	0	757	684	74
9 Compensation Reclassifications	0	1,951	1,761	190
Subtotal - Human Resources - GF	0	18,053	16,300	1,754
10 Purchase Orders	0	265	239	26

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B. Incoming Costs - (Default Spread Salary%)

Dept:5 County Atty Admin - GF

Department	First Incoming	Second Incoming	Billable Legal Fees	Litigation Costs
10 Purchasing Card Rebate	\$0	\$(602)	\$(544)	\$(59)
10 Countywide Programs	0	1,047	945	102
Subtotal - Purchasing - GF	0	709	640	69
15 Non-Divisional	0	1,685	1,521	164
15 Cash Audit	0	229	207	22
Subtotal - Non-Departmental - GF	0	1,914	1,728	186
17 Fac - Courts & Admin Bldg	0	129,430	116,856	12,574
Subtotal - Facilities & Const Mgmt - GF	0	129,430	116,856	12,574
18 Organization Specific Services	0	35,916	32,427	3,489
18 ECM	0	11,118	10,038	1,080
18 ERP	0	25,306	22,848	2,458
18 EMail	0	3,400	3,070	330
18 Network & Telecomm & IVR	0	42,865	38,701	4,164
18 GIS	0	15,968	14,416	1,551
18 AV	0	2,088	1,885	203
18 File/Print Servers	0	217	196	21
18 Enterprise Web Apps	0	8,304	7,498	807
18 Customer Service	0	19,283	17,409	1,873
18 Record Retrieval	0	5,180	4,676	503
18 Record Management	0	929	839	90
18 Record Storage	0	45,839	41,386	4,453
18 Time & Labor Management	0	1,520	1,372	148
18 Security Services	0	4,068	3,673	395
Subtotal - IT Services - GF	0	222,001	200,434	21,567
Total Incoming	90,464	408,347	450,352	48,459
C. Total Allocated		\$4,222,959	\$3,771,712	\$451,247
			89.31%	10.69%

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Billable Legal Fees Allocations

Dept:5 County Atty Admin - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 County Manager - GF	53,932	1.52%	\$51,568	\$0	\$51,568	\$0	\$51,568
4 Public Information Office - GF	10,681	0.30%	10,213	0	10,213	0	10,213
6 Finance & IT - GF	15,710	0.44%	15,021	0	15,021	1,657	16,679
7 Accounting - GF	19,878	0.56%	19,007	0	19,007	2,097	21,104
8 Budget - GF	1,356	0.04%	1,297	0	1,297	143	1,440
9 Human Resources - GF	80,906	2.27%	77,359	0	77,359	8,536	85,895
10 Purchasing - GF	8,999	0.25%	8,605	0	8,605	949	9,554
11 Development & Trans - GF	20,489	0.58%	19,591	0	19,591	2,162	21,753
12 Building Safety - GF	15,531	0.44%	14,850	0	14,850	1,639	16,489
13 Board of County Comm - GF	183,318	5.15%	175,282	0	175,282	19,341	194,623
14 Treasurer - GF	9,829	0.28%	9,398	0	9,398	1,037	10,435
15 Non-Departmental - GF	7,798	0.22%	7,456	0	7,456	823	8,279
16 Transportation & Engineering - GF	30,196	0.85%	28,872	0	28,872	3,186	32,058
17 Facilities & Const Mgmt - GF	72,570	2.04%	69,389	0	69,389	7,656	77,045
18 IT Services - GF	112,809	3.17%	107,864	0	107,864	11,902	119,766
20 C&R Clerk to the Board - GF	22,459	0.63%	21,474	0	21,474	2,370	23,844
21 C&R Elections - GF	24,805	0.70%	23,718	0	23,718	2,617	26,335
24 Assessor - GF	18,634	0.52%	17,817	0	17,817	1,966	19,783
25 CSU Extension - GF	3,754	0.11%	3,589	0	3,589	396	3,986
26 Coroner - GF	6,973	0.20%	6,667	0	6,667	736	7,403
27 County Attorney BOE - GF	56,639	1.59%	54,156	0	54,156	5,976	60,132
28 District Attorney Admin - GF	4,768	0.13%	4,559	0	4,559	503	5,062
30 Emergency Management - GF	5,995	0.17%	5,732	0	5,732	632	6,365
31 Fairgrounds - GF	7,734	0.22%	7,395	0	7,395	816	8,211
33 Justice Services - GF	9,967	0.28%	9,530	0	9,530	1,052	10,582
34 Planning & Zoning - GF	192,613	5.41%	184,170	0	184,170	20,321	204,491
35 Public Trustee	11,270	0.32%	10,776	(11,770)	(994)	1,189	195
37 JCSO Law Enforcement - GF	2,689	0.08%	2,571	0	2,571	284	2,855
38 JCSO Executive - GF	166,029	4.66%	158,751	0	158,751	17,517	176,268
40 Surveyor - GF	250	0.01%	239	0	239	26	265
43 Insurance Fund	35,802	1.01%	34,233	0	34,233	3,777	38,010
45 Open Space Fund	205,734	5.78%	196,715	(203,634)	(6,918)	21,706	14,787
52 Boettcher Mansion Fund	1,406	0.04%	1,344	(1,281)	63	148	211
57 Road & Bridge Fund	56,501	1.59%	54,024	0	54,024	5,961	59,985
58 Social Services Fund	1,890,421	53.12%	1,807,552	(1,833,892)	(26,339)	199,447	173,107
59 Workforce Development Fund	9,316	0.26%	8,908	(9,294)	(386)	983	597
60 Head Start Fund	26,329	0.74%	25,175	(26,766)	(1,591)	2,778	1,186
63 Fleet Services Fund	3,960	0.11%	3,786	0	3,786	418	4,204
64 Library Fund	34,813	0.98%	33,287	(37,805)	(4,518)	3,673	(845)
70 Airport Fund	27,930	0.78%	26,706	(28,450)	(1,744)	2,947	1,202
78 Community Development Fund	49,939	1.40%	47,750	(48,983)	(1,233)	5,269	4,036
80 Non-County	38,319	1.08%	36,639	0	36,639	4,043	40,682

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Billable Legal Fees Allocations

Dept:5 County Atty Admin - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	3,559,051	100.00%	3,403,035	(2,201,874)	1,201,161	368,677	1,569,838
Direct Bills					2,201,874		2,201,874
Total					\$3,403,035		\$3,771,712

Basis Units: Actual Direct Cost of Service
Source:

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Litigation Costs Allocations

Dept:5 County Atty Admin - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
7 Accounting - GF	1,134	0.31%	\$1,259	\$0	\$1,259	\$121	\$1,380
9 Human Resources - GF	460	0.12%	511	0	511	49	560
11 Development & Trans - GF	250	0.07%	277	0	277	27	304
13 Board of County Comm - GF	19,561	5.27%	21,709	0	21,709	2,092	23,802
14 Treasurer - GF	11,049	2.98%	12,262	0	12,262	1,182	13,444
16 Transportation & Engineering - GF	3,839	1.04%	4,261	0	4,261	411	4,671
17 Facilities & Const Mgmt - GF	125	0.03%	139	0	139	13	152
18 IT Services - GF	219	0.06%	243	0	243	23	266
21 C&R Elections - GF	959	0.26%	1,064	0	1,064	103	1,167
24 Assessor - GF	94	0.03%	104	0	104	10	114
26 Coroner - GF	98	0.03%	109	0	109	10	119
27 County Attorney BOE - GF	5,228	1.41%	5,802	0	5,802	559	6,361
28 District Attorney Admin - GF	525	0.14%	583	0	583	56	639
33 Justice Services - GF	13,604	3.67%	15,098	0	15,098	1,455	16,553
34 Planning & Zoning - GF	114,689	30.93%	127,284	0	127,284	12,269	139,553
35 Public Trustee	9,138	2.46%	10,142	(8,630)	1,512	978	2,489
37 JCSO Law Enforcement - GF	3,341	0.90%	3,708	0	3,708	357	4,065
38 JCSO Executive - GF	109,604	29.55%	121,641	0	121,641	11,725	133,365
43 Insurance Fund	11,991	3.23%	13,308	0	13,308	1,283	14,591
45 Open Space Fund	22,563	6.08%	25,041	(23,996)	1,045	2,414	3,458
57 Road & Bridge Fund	2,070	0.56%	2,297	0	2,297	221	2,519
58 Social Services Fund	39,047	10.53%	43,335	0	43,335	4,177	47,512
59 Workforce Development Fund	165	0.04%	183	0	183	18	201
60 Head Start Fund	438	0.12%	486	0	486	47	533
64 Library Fund	565	0.15%	627	0	627	60	687
70 Airport Fund	94	0.03%	104	(94)	11	10	21
Subtotal	370,850	100.00%	411,577	(32,720)	378,857	39,671	418,527
Direct Bills					32,720		32,720
Total					\$411,577		\$451,247

Basis Units: Actual Litigation costs by dept/div
Source:

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Allocation Summary

Dept:5 County Atty Admin - GF

Department	Billable Legal Fees	Litigation Costs	Total
0 Direct Billed	\$2,201,874	\$32,720	\$2,234,594
3 County Manager - GF	51,568	0	51,568
4 Public Information Office - GF	10,213	0	10,213
6 Finance & IT - GF	16,679	0	16,679
7 Accounting - GF	21,104	1,380	22,484
8 Budget - GF	1,440	0	1,440
9 Human Resources - GF	85,895	560	86,455
10 Purchasing - GF	9,554	0	9,554
11 Development & Trans - GF	21,753	304	22,057
12 Building Safety - GF	16,489	0	16,489
13 Board of County Comm - GF	194,623	23,802	218,424
14 Treasurer - GF	10,435	13,444	23,879
15 Non-Departmental - GF	8,279	0	8,279
16 Transportation & Engineering - GF	32,058	4,671	36,729
17 Facilities & Const Mgmt - GF	77,045	152	77,197
18 IT Services - GF	119,766	266	120,032
20 C&R Clerk to the Board - GF	23,844	0	23,844
21 C&R Elections - GF	26,335	1,167	27,502
24 Assessor - GF	19,783	114	19,897
25 CSU Extension - GF	3,986	0	3,986
26 Coroner - GF	7,403	119	7,522
27 County Attorney BOE - GF	60,132	6,361	66,493
28 District Attorney Admin - GF	5,062	639	5,701
30 Emergency Management - GF	6,365	0	6,365
31 Fairgrounds - GF	8,211	0	8,211
33 Justice Services - GF	10,582	16,553	27,135
34 Planning & Zoning - GF	204,491	139,553	344,044
35 Public Trustee	195	2,489	2,684
37 JCSO Law Enforcement - GF	2,855	4,065	6,920
38 JCSO Executive - GF	176,268	133,365	309,633
40 Surveyor - GF	265	0	265
43 Insurance Fund	38,010	14,591	52,600
45 Open Space Fund	14,787	3,458	18,246
52 Boettcher Mansion Fund	211	0	211
57 Road & Bridge Fund	59,985	2,519	62,504
58 Social Services Fund	173,107	47,512	220,619
59 Workforce Development Fund	597	201	798
60 Head Start Fund	1,186	533	1,719
63 Fleet Services Fund	4,204	0	4,204
64 Library Fund	(845)	687	(158)
70 Airport Fund	1,202	21	1,223

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Allocation Summary

Dept:5 County Atty Admin - GF

Department	Billable Legal Fees	Litigation Costs	Total
78 Community Development Fund	\$4,036	\$0	\$4,036
80 Non-County	40,682	0	40,682
Total	\$3,771,712	\$451,247	\$4,222,959

FINANCE & IT

Nature and Extent of Service

The Finance & IT (FIT) Department provides administrative and managerial support to Accounting/Purchasing, Budget/Risk Management and IT Services. Indirect costs for this function will be allocated to the receiving division's budgets. FIT includes the following *function*:

- ***Finance & IT Supervision:*** Costs associated with administrative and managerial support are allocated based on the number of benefit eligible FTE's supervised per division.

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A. Department Costs

Dept:6 Finance & IT - GF

Description		Amount	General Admin	Finance & IT Supervision
Personnel Costs				
Salaries	S1	164,499	0	164,499
<i>Salary % Split</i>			<i>.00%</i>	<i>100.00%</i>
Benefits	S	54,060	0	54,060
Subtotal - Personnel Costs		218,559	0	218,559
Services & Supplies Cost				
General Supplies	S	1,411	0	1,411
Misc Serv & Chrg	S	330	0	330
Utilities	S	132	0	132
Dues-Mtgs-Train	S	175	0	175
Travel-Freight-Deliv	S	235	0	235
Insurance Tr's	S	90	0	90
IT Tech Repl	S	805	0	805
Indirect Costs	D	37,196	0	0
Facilities Charge	D	2,329	0	0
IT Charge	D	9,484	0	0
Direct Charges	S	0	0	0
Subtotal - Services & Supplies		52,187	0	3,178
Department Cost Total		270,746	0	221,737
Adjustments to Cost				
Indirect Costs	D	(37,196)	0	0
Facilities Charge	D	(2,329)	0	0
IT Charge	D	(9,484)	0	0
Subtotal - Adjustments		(49,009)	0	0
Total Costs After Adjustments		221,737	0	221,737
General Admin Distribution			0	0
Grand Total		\$221,737		\$221,737

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B. Incoming Costs - (Default Spread Expense%)

Dept:6 Finance & IT - GF

Department	First Incoming	Second Incoming	Finance & IT Supervision
1 Courts & Admin Building (CAB)	\$1,123	\$0	\$1,123
Subtotal - Building Interest and Deprec	1,123	0	1,123
3 County Manager	206	36	243
Subtotal - County Manager - GF	206	36	243
4 Internal Customer Service	92	14	106
Subtotal - Public Information Office - G	92	14	106
5 Billable Legal Fees	15,021	1,657	16,679
Subtotal - County Atty Admin - GF	15,021	1,657	16,679
7 Accounts Payable	0	203	203
7 General Accounting	0	2,562	2,562
7 Payroll	0	98	98
7 Audit	0	259	259
Subtotal - Accounting - GF	0	3,122	3,122
8 Budget Analysis	0	175	175
8 Budget Issues	0	102	102
Subtotal - Budget - GF	0	276	276
9 General HR	0	218	218
9 Training	0	1,656	1,656
9 Compensation Program	0	23	23
Subtotal - Human Resources - GF	0	1,897	1,897
10 Purchasing Card Rebate	0	(4)	(4)
10 Countywide Programs	0	32	32
Subtotal - Purchasing - GF	0	28	28
15 Non-Divisional	0	51	51
15 Cash Audit	0	3	3
Subtotal - Non-Departmental - GF	0	54	54
17 Fac - Courts & Admin Bldg	0	1,985	1,985

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B. Incoming Costs - (Default Spread Expense%)

Dept:6 Finance & IT - GF

Department	First Incoming	Second Incoming	Finance & IT Supervision
<hr/>			
Subtotal - Facilities & Const Mgmt - GF	\$0	\$1,985	\$1,985
18 ECM	0	337	337
18 ERP	0	1,479	1,479
18 EMail	0	103	103
18 Network & Telecomm & IVR	0	1,299	1,299
18 GIS	0	484	484
18 File/Print Servers	0	7	7
18 Enterprise Web Apps	0	252	252
18 Customer Service	0	584	584
18 Record Management	0	28	28
18 Record Storage	0	4,935	4,935
18 Time & Labor Management	0	42	42
18 Security Services	0	123	123
Subtotal - IT Services - GF	0	9,673	9,673
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Total Incoming	16,443	18,744	35,186
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C. Total Allocated		\$256,923	\$256,923
			100.00%

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Finance & IT Supervision Allocations

Dept:6 Finance & IT - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
7 Accounting - GF	19.90	19.53%	\$46,514	\$0	\$46,514	\$3,660	\$50,174
8 Budget - GF	6.00	5.89%	14,024	0	14,024	1,104	15,128
10 Purchasing - GF	8.00	7.85%	18,699	0	18,699	1,472	20,171
18 IT Services - GF	65.00	63.79%	151,930	0	151,930	11,956	163,886
43 Insurance Fund	3.00	2.94%	7,012	0	7,012	552	7,564
Subtotal	101.90	100.00%	238,180	0	238,180	18,744	256,923
Direct Bills					0		0
Total					\$238,180		\$256,923

Basis Units: Benefit Eligible FTE's for divisions supervised
Source:

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Allocation Summary

Dept:6 Finance & IT - GF

Department	Finance & IT Supervision	Total
7 Accounting - GF	\$50,174	\$50,174
8 Budget - GF	15,128	15,128
10 Purchasing - GF	20,171	20,171
18 IT Services - GF	163,886	163,886
43 Insurance Fund	7,564	7,564
Total	\$256,923	\$256,923

ACCOUNTING

Nature and Extent of Service

The Accounting division is responsible for processing, compiling, analyzing and interpreting the county's accounting records and financial data. The Accounting Director also provides administrative and managerial support to Purchasing. Indirect costs for these functions will be allocated to the receiving department/division's budgets. The Accounting Division includes the following **functions**:

- **Accounts Receivable (AR)**: This function includes invoicing external customers, sending out statements, applying cash receipts to open invoices and processing various monthly and year end reports. Costs associated with this function are allocated based on the number of accounts receivable transactions per department/division excluding the Sheriff's Office who process their own AR.
- **Accounts Payable (AP)**: This function pays the county's bills. This includes entering vouchers (open face, purchase orders and contracts), processing the weekly check run (including wire payments), processing special check runs as needed, maintaining vendor address book records, scanning vouchers and invoices into the Electronic Content Management system (Livelink), maintaining and reporting 1099 information and assisting vendors with their inquiries. Costs associated with this function are allocated based on the number of accounts payable transactions per department/division with Treasurer charged at 10%; Library, Public Health, Sheriff, Fairgrounds, Workforce Development, Head Start, Community Development, Open Space, District Attorney and Planning & Zoning charged at 25%; Boettcher Mansion charged at 50%, Road & Bridge and Social Services charged at 75%; to account for in-house accounts payable services.

ACCOUNTING

Nature and Extent of Service

- **General Accounting:** This function includes a variety of different tasks as follows:
 - *Reporting and Analysis:* Accounting is responsible for several annual reports such as the Comprehensive Annual Financial Report (CAFR), Single Audit Report and Cost Allocation Plans. Other annual reports include U.S. Census report, Colorado State University annual report and Conservation Trust Fund annual report. The Treasurer's report is required by statute and published twice a year. Several quarterly reports are prepared including financial reports, federal grant reports and sales tax reports. Some monthly reports are prepared as well.
 - *Monthly, Quarterly and Year End Processes:* Those processes include preparing journal entries, reconciliations and specific year end functions such as the encumbrance rollover and audit preparation.
 - *Debt Management:* This function includes semi-annual long term debt principal and interest payments, arbitrage compliance and draws of bond proceeds.
 - *Cash Receipts (CR):* Miscellaneous cash receipts are processed in addition to accounts receivable invoices.
 - *Other Miscellaneous Tasks:* Other tasks include sales tax administration, general assistance to internal customers, general ledger inquiries, reporting, financial system assistance, scanning, documenting and open records requests.Costs associated with this function are allocated based on the number of Journal Entry (JE) transactions per department/division.
- **Payroll:** This function pays the county's employees. This includes processing the bi-weekly payroll and interim payrolls as needed, processing W-2's annually, preparing quarterly state and federal reports, processing wire payments and answering employee inquiries. Costs are allocated based on the number of W-2's per department/division.

ACCOUNTING

Nature and Extent of Service

- **Capital Assets:** This function safeguards the county's inventory of capital assets. This includes conducting physical inventories, disposing of surplus assets and adding/disposing of assets in the financial system. Costs are allocated based on the number of land, building and equipment assets maintained by each department/division.
- **Audit:** This function captures the cost of the external audit, less the federal grant and single department audit portions below. Costs associated with this function are allocated out to all county department/divisions based on the total number of accounting transactions (AR, AP, JE and CR) per department/division. Cash Receipt transactions are allocated with Treasurer, Open Space, Clerk & Recorder, Public Health, Boettcher Mansion, Community Development, Head Start, Social Services, CSU Extension, Fairgrounds, Sheriff's Office, Library, Public Trustee, Transportation & Engineering charged at 0%; Assessor and Justice Services charged at 10%; Airport charged at 15%; and District Attorney charged at 50% to account for in-house processing of cash receipts.
- **A-133 Federal Compliance Audit:** This function captures the additional cost of the external audit relating to our federal grant awards. The cost is allocated only to those areas receiving federal grant revenues. Costs are allocated based on the Schedule of Expenditures of Federal Awards (SEFA).
- **Purchasing Supervision:** Costs associated with administrative and managerial support provided to Purchasing are allocated 100% to Purchasing.

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A. Department Costs

Dept:7 Accounting - GF

Description		Amount	General Admin	Accounts Receivable	Accounts Payable	General Accounting	Payroll	Capital Assets	Audit	A-133 Fed. Compliance Audit
Personnel Costs										
Salaries	S1	1,116,914	77,402	29,151	250,747	453,579	236,339	55,287	0	0
<i>Salary % Split</i>			<i>6.93%</i>	<i>2.61%</i>	<i>22.45%</i>	<i>40.61%</i>	<i>21.16%</i>	<i>4.95%</i>	<i>.00%</i>	<i>.00%</i>
Benefits	S	342,084	23,706	8,928	76,798	138,920	72,385	16,933	0	0
Subtotal - Personnel Costs		1,458,998	101,109	38,080	327,545	592,499	308,724	72,220	0	0
Services & Supplies Cost										
4261 General Supplies	S	25,448	1,764	664	5,713	10,334	5,385	1,260	0	0
4264 Books & Periodicals	S	1,000	69	26	225	406	212	50	0	0
4269 Equipment	S	2,554	177	67	573	1,037	540	126	0	0
43300 Prof & Tech Services	P	277,604	17,919	0	0	0	0	0	205,285	54,400
4341 Utilities	S	4,572	317	119	1,026	1,857	967	226	0	0
4343 Repairs & Maint	S	3,830	265	100	860	1,555	810	190	0	0
4344 Rent & Lease	S	4,980	345	130	1,118	2,022	1,054	247	0	0
4351 Misc Serv & Chrgs	S	7,397	513	193	1,661	3,004	1,565	366	0	0
4354 Adv & Pub	S	18,474	1,280	482	4,147	7,502	3,909	914	0	0
4356 Dues-Mtgs-Train	S	10,263	711	268	2,304	4,168	2,172	508	0	0
4358 Travel-Freight-Deliv	S	14	1	0	3	6	3	1	0	0
4331 Consulting Services	S	0	0	0	0	0	0	0	0	0
45 Land & Capital	D	0	0	0	0	0	0	0	0	0
46 Intergovernmental	D	0	0	0	0	0	0	0	0	0
47 Interdepartmental	D	0	0	0	0	0	0	0	0	0
4759 Indirect Costs	D	108,343	0	0	0	0	0	0	0	0
4757 IT Charges	D	70,415	0	0	0	0	0	0	0	0
4757 IT Tech Repl	S	5,485	380	143	1,231	2,227	1,161	272	0	0
4757 Fleet Charges	P	5,413	0	0	0	0	0	5,413	0	0
4757 Facility Charges	D	77,069	0	0	0	0	0	0	0	0
47 Insurance Tr's	S	2,189	152	57	491	889	463	108	0	0
Subtotal - Services & Supplies		625,050	23,893	2,250	19,353	35,008	18,241	9,680	205,285	54,400
Department Cost Total		2,084,048	125,002	40,330	346,898	627,507	326,965	81,901	205,285	54,400
Adjustments to Cost										
45 Land & Capital	D	0	0	0	0	0	0	0	0	0

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A. Department Costs

Dept:7 Accounting - GF

Description	Amount	General Admin	Accounts Receivable	Accounts Payable	General Accounting	Payroll	Capital Assets	Audit	A-133 Fed. Compliance Audit	
46 Intergovernmental	D	0	0	0	0	0	0	0	0	
47 Interdepartmental	D	0	0	0	0	0	0	0	0	
4759 Indirect Costs	D	(108,343)	0	0	0	0	0	0	0	
4757 IT Charges	D	(70,415)	0	0	0	0	0	0	0	
4757 Facility Charges	D	(77,069)	0	0	0	0	0	0	0	
Subtotal - Adjustments		(255,827)	0	0	0	0	0	0	0	
Total Costs After Adjustments		1,828,221	125,002	40,330	346,898	627,507	326,965	81,901	205,285	54,400
General Admin Distribution			(125,002)	3,505	30,152	54,543	28,420	6,648	0	0
Grand Total		\$1,828,221		\$43,835	\$377,051	\$682,050	\$355,385	\$88,549	\$205,285	\$54,400

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A. Department Costs

Dept:7 Accounting - GF

Description	Amount	Purchasing Supervision
<hr/>		
Personnel Costs		
Salaries	1,116,914	14,408
<i>Salary % Split</i>		<i>1.29%</i>
Benefits	342,084	4,413
Subtotal - Personnel Costs	1,458,998	18,821
Services & Supplies Cost		
4261 General Supplies	25,448	328
4264 Books & Periodicals	1,000	13
4269 Equipment	2,554	33
43300 Prof & Tech Services	277,604	0
4341 Utilities	4,572	59
4343 Repairs & Maint	3,830	49
4344 Rent & Lease	4,980	64
4351 Misc Serv & Chrgs	7,397	95
4354 Adv & Pub	18,474	238
4356 Dues-Mtgs-Train	10,263	132
4358 Travel-Freight-Deliv	14	0
4331 Consulting Services	0	0
45 Land & Capital	0	0
46 Intergovernmental	0	0
47 Interdepartmental	0	0
4759 Indirect Costs	108,343	0
4757 IT Charges	70,415	0
4757 IT Tech Repl	5,485	71
4757 Fleet Charges	5,413	0
4757 Facility Charges	77,069	0
47 Insurance Tr's	2,189	28
Subtotal - Services & Supplies	625,050	1,112
Department Cost Total	2,084,048	19,933
Adjustments to Cost		
45 Land & Capital	0	0

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A. Department Costs

Dept:7 Accounting - GF

Description		Amount	Purchasing Supervision
46 Intergovernmental	D	0	0
47 Interdepartmental	D	0	0
4759 Indirect Costs	D	(108,343)	0
4757 IT Charges	D	(70,415)	0
4757 Facility Charges	D	(77,069)	0
Subtotal - Adjustments		(255,827)	0
Total Costs After Adjustments		1,828,221	19,933
General Admin Distribution			1,733
Grand Total		<u>\$1,828,221</u>	<u>\$21,666</u>

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B. Incoming Costs - (Default Spread Salary%)

Dept:7 Accounting - GF

Department	First Incoming	Second Incoming	Accounts Receivable	Accounts Payable	General Accounting	Payroll	Capital Assets	Audit	A-133 Fed. Compliance Audit	Purchasing Supervision
1 Courts & Admin Building (CAB)	\$36,316	\$0	\$1,018	\$8,760	\$15,846	\$8,257	\$1,932	\$0	\$0	\$503
1 Laramie Building	2,056	0	58	496	897	467	109	0	0	28
1 Central Shops Building	780	0	22	188	340	177	41	0	0	11
Subtotal - Building Interest and Deprec	39,152	0	1,098	9,444	17,084	8,902	2,082	0	0	543
2 Equipment Depreciation	1,408	0	39	340	614	320	75	0	0	20
Subtotal - Equipment Depreciation	1,408	0	39	340	614	320	75	0	0	20
3 County Manager	4,107	726	136	1,166	2,109	1,099	257	0	0	67
Subtotal - County Manager - GF	4,107	726	136	1,166	2,109	1,099	257	0	0	67
4 Internal Customer Service	1,828	278	59	508	919	479	112	0	0	29
Subtotal - Public Information Office - G	1,828	278	59	508	919	479	112	0	0	29
5 Billable Legal Fees	19,007	2,097	592	5,091	9,208	4,798	1,122	0	0	293
5 Litigation Costs	1,259	121	39	333	602	314	73	0	0	19
Subtotal - County Atty Admin - GF	20,265	2,219	631	5,423	9,810	5,112	1,196	0	0	312
6 Finance & IT Supervision	46,514	3,660	1,407	12,103	21,893	11,407	2,669	0	0	695
Subtotal - Finance & IT - GF	46,514	3,660	1,407	12,103	21,893	11,407	2,669	0	0	695
7 Accounts Payable	0	2,215	62	534	966	503	118	0	0	31
7 General Accounting	0	5,954	167	1,436	2,598	1,354	317	0	0	83
7 Payroll	0	1,956	55	472	853	445	104	0	0	27
7 Capital Assets	0	162	5	39	71	37	9	0	0	2
7 Audit	0	911	26	220	398	207	48	0	0	13
Subtotal - Accounting - GF	0	11,198	314	2,701	4,886	2,546	596	0	0	155
8 Budget Analysis	0	1,436	40	346	627	327	76	0	0	20
8 Budget Issues	0	2,023	57	488	883	460	108	0	0	28
Subtotal - Budget - GF	0	3,459	97	834	1,509	786	184	0	0	48
9 Recruitment	0	1,729	48	417	755	393	92	0	0	24
9 General HR	0	4,348	122	1,049	1,897	988	231	0	0	60
9 Terminations	0	392	11	95	171	89	21	0	0	5

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B. Incoming Costs - (Default Spread Salary%)

Dept:7 Accounting - GF

Department	First Incoming	Second Incoming	Accounts Receivable	Accounts Payable	General Accounting	Payroll	Capital Assets	Audit	A-133 Fed. Compliance Audit	Purchasing Supervision
9 Training	\$0	\$5,159	\$145	\$1,245	\$2,251	\$1,173	\$274	\$0	\$0	\$72
9 Background Checks	0	29	1	7	13	7	2	0	0	0
9 Compensation Program	0	457	13	110	199	104	24	0	0	6
Subtotal - Human Resources - GF	0	12,114	340	2,922	5,286	2,754	644	0	0	168
10 Purchase Orders	0	530	15	128	231	120	28	0	0	7
10 Contract Amendments & Renewals	0	2,834	79	683	1,236	644	151	0	0	39
10 Formal Bids/RFP's/PQ's	0	3,592	101	866	1,567	817	191	0	0	50
10 Purchasing Card Rebate	0	(370)	(10)	(89)	(161)	(84)	(20)	0	0	(5)
10 Countywide Programs	0	631	18	152	275	143	34	0	0	9
Subtotal - Purchasing - GF	0	7,216	202	1,741	3,149	1,641	384	0	0	100
15 Non-Divisional	0	1,016	28	245	443	231	54	0	0	14
15 Cash Audit	0	11	0	3	5	3	1	0	0	0
Subtotal - Non-Departmental - GF	0	1,027	29	248	448	234	55	0	0	14
17 Fac - Courts & Admin Bldg	0	64,205	1,801	15,487	28,015	14,597	3,415	0	0	890
17 Fac - Laramie Bldg	0	840	24	203	367	191	45	0	0	12
17 Fac - Central Shop Bldg	0	1,027	29	248	448	233	55	0	0	14
Subtotal - Facilities & Const Mgmt - GF	0	66,072	1,853	15,938	28,830	15,022	3,514	0	0	916
18 Organization Specific Services	0	35,901	1,007	8,660	15,665	8,162	1,909	0	0	498
18 ECM	0	6,705	188	1,617	2,925	1,524	357	0	0	93
18 ERP	0	12,156	341	2,932	5,304	2,764	647	0	0	168
18 EMail	0	2,050	57	495	895	466	109	0	0	28
18 Network & Telecomm & IVR	0	25,849	725	6,235	11,279	5,877	1,375	0	0	358
18 GIS	0	9,629	270	2,323	4,202	2,189	512	0	0	133
18 AV	0	1,044	29	252	455	237	56	0	0	14
18 File/Print Servers	0	131	4	32	57	30	7	0	0	2
18 Enterprise Web Apps	0	5,008	140	1,208	2,185	1,139	266	0	0	69
18 Customer Service	0	11,628	326	2,805	5,074	2,644	618	0	0	161
18 Record Retrieval	0	298	8	72	130	68	16	0	0	4
18 Record Management	0	560	16	135	245	127	30	0	0	8
18 Record Storage	0	8,927	250	2,153	3,895	2,030	475	0	0	124
18 Time & Labor Management	0	821	23	198	358	187	44	0	0	11

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B. Incoming Costs - (Default Spread Salary%)

Dept:7 Accounting - GF

Department	First Incoming	Second Incoming	Accounts Receivable	Accounts Payable	General Accounting	Payroll	Capital Assets	Audit	A-133 Fed. Compliance Audit	Purchasing Supervision
18 Security Services	\$0	\$2,453	\$69	\$592	\$1,071	\$558	\$130	\$0	\$0	\$34
Subtotal - IT Services - GF	0	123,160	3,454	29,708	53,739	28,001	6,550	0	0	1,707
Total Incoming	113,275	231,130	9,658	83,076	150,277	78,302	18,317	0	0	4,774
C. Total Allocated		\$2,172,626	\$53,494	\$460,127	\$832,327	\$433,687	\$106,866	\$205,285	\$54,400	\$26,439
			2.46%	21.18%	38.31%	19.96%	4.92%	9.45%	2.50%	1.22%

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Accounts Receivable Allocations

Dept:7 Accounting - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
9 Human Resources - GF	11	0.29%	\$135	\$0	\$135	\$19	\$153
15 Non-Departmental - GF	52	1.36%	637	0	637	88	725
16 Transportation & Engineering - GF	6	0.16%	74	0	74	10	84
17 Facilities & Const Mgmt - GF	66	1.72%	809	0	809	111	920
18 IT Services - GF	42	1.09%	515	0	515	71	586
21 C&R Elections - GF	13	0.34%	159	0	159	22	181
24 Assessor - GF	1	0.03%	12	0	12	2	14
26 Coroner - GF	42	1.09%	515	0	515	71	586
28 District Attorney Admin - GF	71	1.85%	870	0	870	120	990
54 South Traffic Impact	2	0.05%	25	0	25	3	28
55 North Traffic Impact	1	0.03%	12	0	12	2	14
59 Workforce Development Fund	1	0.03%	12	0	12	2	14
60 Head Start Fund	9	0.23%	110	0	110	15	125
61 Capital Expenditures Fund	11	0.29%	135	0	135	19	153
63 Fleet Services Fund	132	3.44%	1,617	0	1,617	223	1,840
70 Airport Fund	3,376	87.99%	41,364	0	41,364	5,703	47,067
75 SE Sales Tax-Capital Fund	1	0.03%	12	0	12	2	14
Subtotal	3,837	100.00%	47,012	0	47,012	6,482	53,494
Direct Bills					0		0
Total					\$47,012		\$53,494

Basis Units: Number of AR Tr's w/SO excluded

Source:

Jefferson County, Colorado
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Accounts Payable Allocations

Dept:7 Accounting - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 County Manager - GF	59.00	0.27%	\$1,089	\$0	\$1,089	\$0	\$1,089
4 Public Information Office - GF	51.00	0.23%	941	0	941	0	941
5 County Atty Admin - GF	656.00	2.99%	12,106	0	12,106	0	12,106
6 Finance & IT - GF	11.00	0.05%	203	0	203	0	203
7 Accounting - GF	120.00	0.55%	2,215	0	2,215	0	2,215
8 Budget - GF	42.00	0.19%	775	0	775	111	886
9 Human Resources - GF	154.00	0.70%	2,842	0	2,842	409	3,250
10 Purchasing - GF	23.00	0.10%	424	0	424	61	485
11 Development & Trans - GF	20.00	0.09%	369	0	369	53	422
12 Building Safety - GF	73.00	0.33%	1,347	0	1,347	194	1,541
13 Board of County Comm - GF	70.00	0.32%	1,292	0	1,292	186	1,477
14 Treasurer - GF	18.60	0.08%	343	0	343	49	393
15 Non-Departmental - GF	307.00	1.40%	5,665	0	5,665	814	6,480
16 Transportation & Engineering - GF	251.00	1.15%	4,632	0	4,632	666	5,298
17 Facilities & Const Mgmt - GF	1,825.00	8.33%	33,679	0	33,679	4,842	38,520
18 IT Services - GF	339.00	1.55%	6,256	0	6,256	899	7,155
19 C&R Administration - GF	114.00	0.52%	2,104	0	2,104	302	2,406
20 C&R Clerk to the Board - GF	39.00	0.18%	720	0	720	103	823
21 C&R Elections - GF	179.00	0.82%	3,303	0	3,303	475	3,778
22 C&R Motor Vehicle - GF	187.00	0.85%	3,451	0	3,451	496	3,947
23 C&R Recording - GF	1.00	0.00%	18	0	18	3	21
24 Assessor - GF	129.00	0.59%	2,381	0	2,381	342	2,723
25 CSU Extension - GF	205.00	0.94%	3,783	0	3,783	544	4,327
26 Coroner - GF	263.00	1.20%	4,853	0	4,853	698	5,551
27 County Attorney BOE - GF	83.00	0.38%	1,532	0	1,532	220	1,752
28 District Attorney Admin - GF	311.50	1.42%	5,748	0	5,748	826	6,575
30 Emergency Management - GF	16.25	0.07%	300	0	300	43	343
31 Fairgrounds - GF	37.75	0.17%	697	0	697	100	797
32 Intergovernmental Projects - GF	25.00	0.11%	461	0	461	66	528
33 Justice Services - GF	471.00	2.15%	8,692	0	8,692	1,250	9,941
34 Planning & Zoning - GF	61.25	0.28%	1,130	0	1,130	162	1,293
36 JCSO Detentions - GF	112.00	0.51%	2,067	0	2,067	297	2,364
37 JCSO Law Enforcement - GF	10.25	0.05%	189	0	189	27	216
38 JCSO Executive - GF	34.25	0.16%	632	0	632	91	723
39 JCSO Support Services - GF	288.00	1.31%	5,315	0	5,315	764	6,079
41 Historical Commission - GF	8.00	0.04%	148	0	148	21	169
42 Clerk Electronic Filing Fund	1.00	0.00%	18	0	18	3	21
43 Insurance Fund	76.00	0.35%	1,403	0	1,403	202	1,604
44 Worker's Compensation Fund	81.00	0.37%	1,495	0	1,495	215	1,710
45 Open Space Fund	406.25	1.85%	7,497	0	7,497	1,078	8,575
46 Open Space Cities Share Fund	27.00	0.12%	498	0	498	72	570
47 Open Space Debt Svc 09 Fund	0.50	0.00%	9	0	9	1	11

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Accounts Payable Allocations

Dept:7 Accounting - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
48 Open Space Debt Svc 10 Fund	0.50	0.00%	\$9	\$0	\$9	\$1	\$11
50 Open Space Debt Svc 13 Fund	0.50	0.00%	9	0	9	1	11
51 Conservation Trust Fund	18.00	0.08%	332	0	332	48	380
52 Boettcher Mansion Fund	75.00	0.34%	1,384	0	1,384	199	1,583
53 Developmentally Disabled Fund	12.00	0.05%	221	0	221	32	253
54 South Traffic Impact	29.00	0.13%	535	0	535	77	612
55 North Traffic Impact	49.00	0.22%	904	0	904	130	1,034
56 Evergreen/Conifer Traf Imp Fund	13.00	0.06%	240	0	240	34	274
57 Road & Bridge Fund	2,688.00	12.27%	49,605	0	49,605	7,131	56,736
58 Social Services Fund	3,438.75	15.69%	63,459	0	63,459	9,123	72,582
59 Workforce Development Fund	359.50	1.64%	6,634	0	6,634	954	7,588
60 Head Start Fund	272.50	1.24%	5,029	0	5,029	723	5,752
61 Capital Expenditures Fund	164.00	0.75%	3,026	0	3,026	435	3,462
63 Fleet Services Fund	3,316.00	15.13%	61,194	0	61,194	8,797	69,991
64 Library Fund	1,680.25	7.67%	31,008	0	31,008	4,458	35,465
65 Benefit Plan Fund	264.00	1.20%	4,872	0	4,872	700	5,572
66 Patrol Fund	336.75	1.54%	6,214	0	6,214	893	7,108
67 Inmate Welfare Fund	22.00	0.10%	406	0	406	58	464
69 Public Health Fund	894.75	4.08%	16,512	0	16,512	2,374	18,886
70 Airport Fund	882.00	4.03%	16,277	0	16,277	2,340	18,616
71 Wildland Fire Fund	1.00	0.00%	18	0	18	3	21
74 SE Sales Tax-Debt Fund	3.00	0.01%	55	0	55	8	63
75 SE Sales Tax-Capital Fund	90.00	0.41%	1,661	0	1,661	239	1,900
76 Solid Waste Emergency Fund	37.00	0.17%	683	0	683	98	781
77 Solid Waste Management Fund	33.00	0.15%	609	0	609	88	697
78 Community Development Fund	46.25	0.21%	854	0	854	123	976
Subtotal	21,912.35	100.00%	404,375	0	404,375	55,752	460,127
Direct Bills					0		0
Total					\$404,375		\$460,127

Basis Units: Number of AP Transactions with multiple div's charged at various percentages
Source:

Jefferson County, Colorado
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General Accounting Allocations

Dept:7 Accounting - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 County Manager - GF	117	0.60%	\$4,409	\$0	\$4,409	\$0	\$4,409
4 Public Information Office - GF	84	0.43%	3,165	0	3,165	0	3,165
5 County Atty Admin - GF	207	1.07%	7,801	0	7,801	0	7,801
6 Finance & IT - GF	68	0.35%	2,562	0	2,562	0	2,562
7 Accounting - GF	158	0.81%	5,954	0	5,954	0	5,954
8 Budget - GF	113	0.58%	4,258	0	4,258	607	4,865
9 Human Resources - GF	191	0.98%	7,198	0	7,198	1,026	8,223
10 Purchasing - GF	108	0.56%	4,070	0	4,070	580	4,650
11 Development & Trans - GF	82	0.42%	3,090	0	3,090	440	3,530
12 Building Safety - GF	174	0.90%	6,557	0	6,557	935	7,491
13 Board of County Comm - GF	145	0.75%	5,464	0	5,464	779	6,243
14 Treasurer - GF	130	0.67%	4,899	0	4,899	698	5,597
15 Non-Departmental - GF	349	1.80%	13,152	0	13,152	1,874	15,026
16 Transportation & Engineering - GF	573	2.95%	21,593	0	21,593	3,078	24,670
17 Facilities & Const Mgmt - GF	1,263	6.51%	47,594	0	47,594	6,784	54,378
18 IT Services - GF	573	2.95%	21,593	0	21,593	3,078	24,670
19 C&R Administration - GF	147	0.76%	5,539	0	5,539	790	6,329
20 C&R Clerk to the Board - GF	85	0.44%	3,203	0	3,203	457	3,660
21 C&R Elections - GF	197	1.01%	7,424	0	7,424	1,058	8,482
22 C&R Motor Vehicle - GF	172	0.89%	6,482	0	6,482	924	7,405
23 C&R Recording - GF	126	0.65%	4,748	0	4,748	677	5,425
24 Assessor - GF	173	0.89%	6,519	0	6,519	929	7,448
25 CSU Extension - GF	191	0.98%	7,198	0	7,198	1,026	8,223
26 Coroner - GF	139	0.72%	5,238	0	5,238	747	5,985
27 County Attorney BOE - GF	80	0.41%	3,015	0	3,015	430	3,444
28 District Attorney Admin - GF	276	1.42%	10,401	0	10,401	1,482	11,883
29 District Atty Dom Violence - GF	2	0.01%	75	0	75	11	86
30 Emergency Management - GF	66	0.34%	2,487	0	2,487	354	2,842
31 Fairgrounds - GF	320	1.65%	12,059	0	12,059	1,719	13,777
32 Intergovernmental Projects - GF	52	0.27%	1,960	0	1,960	279	2,239
33 Justice Services - GF	804	4.14%	30,298	0	30,298	4,318	34,616
34 Planning & Zoning - GF	217	1.12%	8,177	0	8,177	1,166	9,343
35 Public Trustee	266	1.37%	10,024	0	10,024	1,429	11,453
36 JCSO Detentions - GF	208	1.07%	7,838	0	7,838	1,117	8,955
37 JCSO Law Enforcement - GF	153	0.79%	5,766	0	5,766	822	6,587
38 JCSO Executive - GF	26	0.13%	980	0	980	140	1,119
39 JCSO Support Services - GF	570	2.94%	21,480	0	21,480	3,061	24,541
40 Surveyor - GF	29	0.15%	1,093	0	1,093	156	1,249
41 Historical Commission - GF	11	0.06%	415	0	415	59	474
43 Insurance Fund	405	2.09%	15,262	0	15,262	2,175	17,437
44 Worker's Compensation Fund	95	0.49%	3,580	0	3,580	510	4,090
45 Open Space Fund	1,106	5.70%	41,678	0	41,678	5,940	47,618

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General Accounting Allocations

Dept:7 Accounting - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
46 Open Space Cities Share Fund	116	0.60%	\$4,371	\$0	\$4,371	\$623	\$4,994
47 Open Space Debt Svc 09 Fund	24	0.12%	904	0	904	129	1,033
48 Open Space Debt Svc 10 Fund	24	0.12%	904	0	904	129	1,033
50 Open Space Debt Svc 13 Fund	24	0.12%	904	0	904	129	1,033
51 Conservation Trust Fund	47	0.24%	1,771	0	1,771	252	2,024
52 Boettcher Mansion Fund	280	1.44%	10,551	0	10,551	1,504	12,055
53 Developmentally Disabled Fund	30	0.15%	1,131	0	1,131	161	1,292
54 South Traffic Impact	75	0.39%	2,826	0	2,826	403	3,229
55 North Traffic Impact	59	0.30%	2,223	0	2,223	317	2,540
56 Evergreen/Conifer Traf Imp Fund	47	0.24%	1,771	0	1,771	252	2,024
57 Road & Bridge Fund	1,181	6.08%	44,504	0	44,504	6,343	50,847
58 Social Services Fund	1,909	9.83%	71,938	0	71,938	10,253	82,191
59 Workforce Development Fund	312	1.61%	11,757	0	11,757	1,676	13,433
60 Head Start Fund	259	1.33%	9,760	0	9,760	1,391	11,151
61 Capital Expenditures Fund	404	2.08%	15,224	0	15,224	2,170	17,394
62 Contingent Fund	28	0.14%	1,055	0	1,055	150	1,206
63 Fleet Services Fund	384	1.98%	14,471	0	14,471	2,062	16,533
64 Library Fund	878	4.52%	33,086	0	33,086	4,716	37,802
65 Benefit Plan Fund	201	1.04%	7,574	0	7,574	1,080	8,654
66 Patrol Fund	650	3.35%	24,494	0	24,494	3,491	27,985
67 Inmate Welfare Fund	186	0.96%	7,009	0	7,009	999	8,008
68 Forfeiture Fund	5	0.03%	188	0	188	27	215
69 Public Health Fund	798	4.11%	30,072	0	30,072	4,286	34,358
70 Airport Fund	640	3.30%	24,118	0	24,118	3,437	27,555
71 Wildland Fire Fund	48	0.25%	1,809	0	1,809	258	2,067
73 Meadow Ranch Pub Impr Fund	6	0.03%	226	0	226	32	258
74 SE Sales Tax-Debt Fund	36	0.19%	1,357	0	1,357	193	1,550
75 SE Sales Tax-Capital Fund	145	0.75%	5,464	0	5,464	779	6,243
76 Solid Waste Emergency Fund	107	0.55%	4,032	0	4,032	575	4,607
77 Solid Waste Management Fund	47	0.24%	1,771	0	1,771	252	2,024
78 Community Development Fund	210	1.08%	7,914	0	7,914	1,128	9,041
Subtotal	19,411	100.00%	731,477	0	731,477	100,851	832,327
Direct Bills					0		0
Total					\$731,477		\$832,327

Basis Units: Number of JE Transactions
Source:

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Payroll Allocations

Dept:7 Accounting - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 County Manager - GF	7	0.18%	\$684	\$0	\$684	\$0	\$684
4 Public Information Office - GF	4	0.10%	391	0	391	0	391
5 County Atty Admin - GF	49	1.26%	4,791	0	4,791	0	4,791
6 Finance & IT - GF	1	0.03%	98	0	98	0	98
7 Accounting - GF	20	0.51%	1,956	0	1,956	0	1,956
8 Budget - GF	10	0.26%	978	0	978	138	1,115
9 Human Resources - GF	24	0.62%	2,347	0	2,347	330	2,677
10 Purchasing - GF	9	0.23%	880	0	880	124	1,004
11 Development & Trans - GF	2	0.05%	196	0	196	28	223
12 Building Safety - GF	34	0.87%	3,324	0	3,324	468	3,793
13 Board of County Comm - GF	8	0.21%	782	0	782	110	892
14 Treasurer - GF	15	0.38%	1,467	0	1,467	207	1,673
16 Transportation & Engineering - GF	47	1.21%	4,596	0	4,596	647	5,243
17 Facilities & Const Mgmt - GF	71	1.82%	6,942	0	6,942	977	7,920
18 IT Services - GF	77	1.98%	7,529	0	7,529	1,060	8,589
19 C&R Administration - GF	12	0.31%	1,173	0	1,173	165	1,339
20 C&R Clerk to the Board - GF	3	0.08%	293	0	293	41	335
21 C&R Elections - GF	17	0.44%	1,662	0	1,662	234	1,896
22 C&R Motor Vehicle - GF	85	2.18%	8,311	0	8,311	1,170	9,481
23 C&R Recording - GF	17	0.44%	1,662	0	1,662	234	1,896
24 Assessor - GF	66	1.69%	6,453	0	6,453	909	7,362
25 CSU Extension - GF	14	0.36%	1,369	0	1,369	193	1,562
26 Coroner - GF	16	0.41%	1,564	0	1,564	220	1,785
27 County Attorney BOE - GF	2	0.05%	196	0	196	28	223
28 District Attorney Admin - GF	225	5.77%	22,000	0	22,000	3,098	25,098
30 Emergency Management - GF	3	0.08%	293	0	293	41	335
31 Fairgrounds - GF	14	0.36%	1,369	0	1,369	193	1,562
33 Justice Services - GF	48	1.23%	4,693	0	4,693	661	5,354
34 Planning & Zoning - GF	50	1.28%	4,889	0	4,889	688	5,577
35 Public Trustee	6	0.15%	587	0	587	83	669
36 JCSO Detentions - GF	428	10.98%	41,849	0	41,849	5,892	47,741
37 JCSO Law Enforcement - GF	15	0.38%	1,467	0	1,467	207	1,673
38 JCSO Executive - GF	50	1.28%	4,889	0	4,889	688	5,577
39 JCSO Support Services - GF	126	3.23%	12,320	0	12,320	1,735	14,055
40 Surveyor - GF	2	0.05%	196	0	196	28	223
43 Insurance Fund	5	0.13%	489	0	489	69	558
45 Open Space Fund	255	6.54%	24,933	0	24,933	3,511	28,444
52 Boettcher Mansion Fund	16	0.41%	1,564	0	1,564	220	1,785
57 Road & Bridge Fund	227	5.82%	22,196	0	22,196	3,125	25,321
58 Social Services Fund	669	17.16%	65,413	0	65,413	9,210	74,624
59 Workforce Development Fund	75	1.92%	7,333	0	7,333	1,033	8,366
60 Head Start Fund	89	2.28%	8,702	0	8,702	1,225	9,928

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Payroll Allocations

Dept:7 Accounting - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
63 Fleet Services Fund	26	0.67%	\$2,542	\$0	\$2,542	\$358	\$2,900
64 Library Fund	456	11.70%	44,587	0	44,587	6,278	50,865
66 Patrol Fund	272	6.98%	26,596	0	26,596	3,745	30,340
67 Inmate Welfare Fund	10	0.26%	978	0	978	138	1,115
69 Public Health Fund	189	4.85%	18,480	0	18,480	2,602	21,082
70 Airport Fund	28	0.72%	2,738	0	2,738	385	3,123
78 Community Development Fund	4	0.10%	391	0	391	55	446
Subtotal	3,898	100.00%	381,139	0	381,139	52,549	433,687
Direct Bills					0		0
Total					\$381,139		\$433,687

Basis Units: Number of W-2's
Source:

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Capital Assets Allocations

Dept:7 Accounting - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 County Manager - GF	1	0.03%	\$32	\$0	\$32	\$0	\$32
4 Public Information Office - GF	1	0.03%	32	0	32	0	32
5 County Atty Admin - GF	3	0.10%	97	0	97	0	97
7 Accounting - GF	5	0.17%	162	0	162	0	162
9 Human Resources - GF	4	0.14%	130	0	130	17	147
12 Building Safety - GF	29	1.00%	942	0	942	123	1,065
13 Board of County Comm - GF	28	0.96%	909	0	909	119	1,028
14 Treasurer - GF	1	0.03%	32	0	32	4	37
15 Non-Departmental - GF	1	0.03%	32	0	32	4	37
16 Transportation & Engineering - GF	112	3.85%	3,637	0	3,637	474	4,112
17 Facilities & Const Mgmt - GF	134	4.60%	4,352	0	4,352	568	4,920
18 IT Services - GF	148	5.08%	4,807	0	4,807	627	5,434
19 C&R Administration - GF	7	0.24%	227	0	227	30	257
21 C&R Elections - GF	12	0.41%	390	0	390	51	441
22 C&R Motor Vehicle - GF	3	0.10%	97	0	97	13	110
23 C&R Recording - GF	15	0.52%	487	0	487	64	551
24 Assessor - GF	15	0.52%	487	0	487	64	551
25 CSU Extension - GF	2	0.07%	65	0	65	8	73
26 Coroner - GF	8	0.27%	260	0	260	34	294
28 District Attorney Admin - GF	66	2.27%	2,143	0	2,143	280	2,423
30 Emergency Management - GF	16	0.55%	520	0	520	68	587
31 Fairgrounds - GF	42	1.44%	1,364	0	1,364	178	1,542
33 Justice Services - GF	5	0.17%	162	0	162	21	184
34 Planning & Zoning - GF	21	0.72%	682	0	682	89	771
36 JCSO Detentions - GF	45	1.55%	1,461	0	1,461	191	1,652
37 JCSO Law Enforcement - GF	28	0.96%	909	0	909	119	1,028
38 JCSO Executive - GF	8	0.27%	260	0	260	34	294
39 JCSO Support Services - GF	515	17.69%	16,726	0	16,726	2,182	18,907
45 Open Space Fund	426	14.63%	13,835	0	13,835	1,805	15,640
49 Open Space Land Acqu Fund	12	0.41%	390	0	390	51	441
52 Boettcher Mansion Fund	12	0.41%	390	0	390	51	441
57 Road & Bridge Fund	582	19.99%	18,902	0	18,902	2,465	21,367
58 Social Services Fund	58	1.99%	1,884	0	1,884	246	2,129
59 Workforce Development Fund	8	0.27%	260	0	260	34	294
60 Head Start Fund	31	1.06%	1,007	0	1,007	131	1,138
61 Capital Expenditures Fund	1	0.03%	32	0	32	4	37
63 Fleet Services Fund	53	1.82%	1,721	0	1,721	225	1,946
64 Library Fund	164	5.63%	5,326	0	5,326	695	6,021
66 Patrol Fund	90	3.09%	2,923	0	2,923	381	3,304
67 Inmate Welfare Fund	3	0.10%	97	0	97	13	110
69 Public Health Fund	31	1.06%	1,007	0	1,007	131	1,138
70 Airport Fund	142	4.88%	4,612	0	4,612	602	5,213

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Capital Assets Allocations

Dept:7 Accounting - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
72 Jeffco Fin Capital Project Fund	1	0.03%	\$32	\$0	\$32	\$4	\$37
75 SE Sales Tax-Capital Fund	1	0.03%	32	0	32	4	37
76 Solid Waste Emergency Fund	20	0.69%	650	0	650	85	734
77 Solid Waste Management Fund	2	0.07%	65	0	65	8	73
Subtotal	2,912	100.00%	94,574	0	94,574	12,293	106,866
Direct Bills					0		0
Total					\$94,574		\$106,866

Basis Units: Number of Assets
Source:

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Audit Allocations

Dept:7 Accounting - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 County Manager - GF	177.00	0.28%	\$572	\$0	\$572	\$0	\$572
4 Public Information Office - GF	138.00	0.22%	446	0	446	0	446
5 County Atty Admin - GF	944.00	1.49%	3,051	0	3,051	0	3,051
6 Finance & IT - GF	80.00	0.13%	259	0	259	0	259
7 Accounting - GF	282.00	0.44%	911	0	911	0	911
8 Budget - GF	156.00	0.25%	504	0	504	0	504
9 Human Resources - GF	357.00	0.56%	1,154	0	1,154	0	1,154
10 Purchasing - GF	135.00	0.21%	436	0	436	0	436
11 Development & Trans - GF	102.00	0.16%	330	0	330	0	330
12 Building Safety - GF	252.00	0.40%	815	0	815	0	815
13 Board of County Comm - GF	218.00	0.34%	705	0	705	0	705
14 Treasurer - GF	316.00	0.50%	1,021	0	1,021	0	1,021
15 Non-Departmental - GF	780.00	1.23%	2,521	0	2,521	0	2,521
16 Transportation & Engineering - GF	830.00	1.31%	2,683	0	2,683	0	2,683
17 Facilities & Const Mgmt - GF	3,294.00	5.19%	10,647	0	10,647	0	10,647
18 IT Services - GF	979.00	1.54%	3,164	0	3,164	0	3,164
19 C&R Administration - GF	261.00	0.41%	844	0	844	0	844
20 C&R Clerk to the Board - GF	124.00	0.20%	401	0	401	0	401
21 C&R Elections - GF	389.00	0.61%	1,257	0	1,257	0	1,257
22 C&R Motor Vehicle - GF	359.00	0.57%	1,160	0	1,160	0	1,160
23 C&R Recording - GF	127.00	0.20%	410	0	410	0	410
24 Assessor - GF	305.80	0.48%	988	0	988	0	988
25 CSU Extension - GF	396.00	0.62%	1,280	0	1,280	0	1,280
26 Coroner - GF	452.00	0.71%	1,461	0	1,461	0	1,461
27 County Attorney BOE - GF	163.00	0.26%	527	0	527	0	527
28 District Attorney Admin - GF	1,694.00	2.67%	5,475	0	5,475	0	5,475
29 District Atty Dom Violence - GF	4.00	0.01%	13	0	13	0	13
30 Emergency Management - GF	131.00	0.21%	423	0	423	0	423
31 Fairgrounds - GF	471.00	0.74%	1,522	0	1,522	0	1,522
32 Intergovernmental Projects - GF	77.00	0.12%	249	0	249	0	249
33 Justice Services - GF	1,284.70	2.02%	4,152	0	4,152	0	4,152
34 Planning & Zoning - GF	462.00	0.73%	1,493	0	1,493	0	1,493
35 Public Trustee	266.00	0.42%	860	0	860	0	860
36 JCSO Detentions - GF	771.00	1.21%	2,492	0	2,492	0	2,492
37 JCSO Law Enforcement - GF	202.00	0.32%	653	0	653	0	653
38 JCSO Executive - GF	163.00	0.26%	527	0	527	0	527
39 JCSO Support Services - GF	1,816.00	2.86%	5,870	0	5,870	0	5,870
40 Surveyor - GF	29.00	0.05%	94	0	94	0	94
41 Historical Commission - GF	21.00	0.03%	68	0	68	0	68
42 Clerk Electronic Filing Fund	1.00	0.00%	3	0	3	0	3
43 Insurance Fund	528.00	0.83%	1,707	0	1,707	0	1,707
44 Worker's Compensation Fund	176.00	0.28%	569	0	569	0	569

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Audit Allocations

Dept:7 Accounting - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
45 Open Space Fund	2,731.00	4.30%	\$8,827	\$0	\$8,827	\$0	\$8,827
46 Open Space Cities Share Fund	224.00	0.35%	724	0	724	0	724
47 Open Space Debt Svc 09 Fund	26.00	0.04%	84	0	84	0	84
48 Open Space Debt Svc 10 Fund	26.00	0.04%	84	0	84	0	84
50 Open Space Debt Svc 13 Fund	26.00	0.04%	84	0	84	0	84
51 Conservation Trust Fund	65.00	0.10%	210	0	210	0	210
52 Boettcher Mansion Fund	430.00	0.68%	1,390	0	1,390	0	1,390
53 Developmentally Disabled Fund	42.00	0.07%	136	0	136	0	136
54 South Traffic Impact	107.00	0.17%	346	0	346	0	346
55 North Traffic Impact	111.00	0.17%	359	0	359	0	359
56 Evergreen/Conifer Traf Imp Fund	60.00	0.09%	194	0	194	0	194
57 Road & Bridge Fund	4,909.00	7.73%	15,867	0	15,867	0	15,867
58 Social Services Fund	6,494.00	10.22%	20,990	0	20,990	0	20,990
59 Workforce Development Fund	1,779.00	2.80%	5,750	0	5,750	0	5,750
60 Head Start Fund	1,358.00	2.14%	4,389	0	4,389	0	4,389
61 Capital Expenditures Fund	580.00	0.91%	1,875	0	1,875	0	1,875
62 Contingent Fund	28.00	0.04%	91	0	91	0	91
63 Fleet Services Fund	3,846.00	6.06%	12,431	0	12,431	0	12,431
64 Library Fund	7,599.00	11.96%	24,561	0	24,561	0	24,561
65 Benefit Plan Fund	666.00	1.05%	2,153	0	2,153	0	2,153
66 Patrol Fund	2,054.00	3.23%	6,639	0	6,639	0	6,639
67 Inmate Welfare Fund	274.00	0.43%	886	0	886	0	886
68 Forfeiture Fund	5.00	0.01%	16	0	16	0	16
69 Public Health Fund	4,377.00	6.89%	14,147	0	14,147	0	14,147
70 Airport Fund	5,022.25	7.91%	16,233	0	16,233	0	16,233
71 Wildland Fire Fund	49.00	0.08%	158	0	158	0	158
73 Meadow Ranch Pub Impr Fund	6.00	0.01%	19	0	19	0	19
74 SE Sales Tax-Debt Fund	39.00	0.06%	126	0	126	0	126
75 SE Sales Tax-Capital Fund	240.00	0.38%	776	0	776	0	776
76 Solid Waste Emergency Fund	148.00	0.23%	478	0	478	0	478
77 Solid Waste Management Fund	83.00	0.13%	268	0	268	0	268
78 Community Development Fund	395.00	0.62%	1,277	0	1,277	0	1,277
Subtotal	63,512.75	100.00%	205,285	0	205,285	0	205,285
Direct Bills					0		0
Total					\$205,285		\$205,285

Basis Units: Total JE+AR+CR+AP transaction, with Cash Rcpt tr's charged at various %'s for multiple div's
Source:

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A-133 Fed. Compliance Audit Allocations

Dept:7 Accounting - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
28 District Attorney Admin - GF	890,699	1.73%	\$941	\$0	\$941	\$0	\$941
30 Emergency Management - GF	84,259	0.16%	89	0	89	0	89
33 Justice Services - GF	331,477	0.64%	350	0	350	0	350
38 JCSO Executive - GF	483,130	0.94%	510	0	510	0	510
46 Open Space Cities Share Fund	250,176	0.49%	264	0	264	0	264
57 Road & Bridge Fund	345,169	0.67%	365	0	365	0	365
58 Social Services Fund	30,976,972	60.15%	32,720	0	32,720	0	32,720
59 Workforce Development Fund	3,759,552	7.30%	3,971	0	3,971	0	3,971
60 Head Start Fund	3,183,402	6.18%	3,363	0	3,363	0	3,363
64 Library Fund	2,653	0.01%	3	0	3	0	3
69 Public Health Fund	6,979,894	13.55%	7,373	0	7,373	0	7,373
70 Airport Fund	1,157,469	2.25%	1,223	0	1,223	0	1,223
78 Community Development Fund	3,054,866	5.93%	3,227	0	3,227	0	3,227
80 Non-County	1,610	0.00%	2	0	2	0	2
Subtotal	51,501,328	100.00%	54,400	0	54,400	0	54,400
Direct Bills					0		0
Total					\$54,400		\$54,400

Basis Units: To Grant Receiving Funds based on SEFA Expenditures
Source:

Jefferson County, Colorado
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Purchasing Supervision Allocations

Dept:7 Accounting - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
10 Purchasing - GF	100	100.00%	\$23,236	\$0	\$23,236	\$3,204	\$26,439
Subtotal	100	100.00%	23,236	0	23,236	3,204	26,439
Direct Bills					0		0
Total					\$23,236		\$26,439

Basis Units: 100% to Purchasing
Source:

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Allocation Summary

Dept:7 Accounting - GF

Department	Accounts Receivable	Accounts Payable	General Accounting	Payroll	Capital Assets	Audit	A-133 Fed. Compliance Audit	Purchasing Supervision	Total
3 County Manager - GF	\$0	\$1,089	\$4,409	\$684	\$32	\$572	\$0	\$0	\$6,787
4 Public Information Office - GF	0	941	3,165	391	32	446	0	0	4,976
5 County Atty Admin - GF	0	12,106	7,801	4,791	97	3,051	0	0	27,846
6 Finance & IT - GF	0	203	2,562	98	0	259	0	0	3,122
7 Accounting - GF	0	2,215	5,954	1,956	162	911	0	0	11,198
8 Budget - GF	0	886	4,865	1,115	0	504	0	0	7,371
9 Human Resources - GF	153	3,250	8,223	2,677	147	1,154	0	0	15,605
10 Purchasing - GF	0	485	4,650	1,004	0	436	0	26,439	33,015
11 Development & Trans - GF	0	422	3,530	223	0	330	0	0	4,505
12 Building Safety - GF	0	1,541	7,491	3,793	1,065	815	0	0	14,704
13 Board of County Comm - GF	0	1,477	6,243	892	1,028	705	0	0	10,345
14 Treasurer - GF	0	393	5,597	1,673	37	1,021	0	0	8,721
15 Non-Departmental - GF	725	6,480	15,026	0	37	2,521	0	0	24,789
16 Transportation & Engineering - GF	84	5,298	24,670	5,243	4,112	2,683	0	0	42,089
17 Facilities & Const Mgmt - GF	920	38,520	54,378	7,920	4,920	10,647	0	0	117,305
18 IT Services - GF	586	7,155	24,670	8,589	5,434	3,164	0	0	49,598
19 C&R Administration - GF	0	2,406	6,329	1,339	257	844	0	0	11,174
20 C&R Clerk to the Board - GF	0	823	3,660	335	0	401	0	0	5,218
21 C&R Elections - GF	181	3,778	8,482	1,896	441	1,257	0	0	16,035
22 C&R Motor Vehicle - GF	0	3,947	7,405	9,481	110	1,160	0	0	22,104
23 C&R Recording - GF	0	21	5,425	1,896	551	410	0	0	8,303
24 Assessor - GF	14	2,723	7,448	7,362	551	988	0	0	19,086
25 CSU Extension - GF	0	4,327	8,223	1,562	73	1,280	0	0	15,465
26 Coroner - GF	586	5,551	5,985	1,785	294	1,461	0	0	15,661
27 County Attorney BOE - GF	0	1,752	3,444	223	0	527	0	0	5,946
28 District Attorney Admin - GF	990	6,575	11,883	25,098	2,423	5,475	941	0	53,385
29 District Atty Dom Violence - GF	0	0	86	0	0	13	0	0	99
30 Emergency Management - GF	0	343	2,842	335	587	423	89	0	4,619
31 Fairgrounds - GF	0	797	13,777	1,562	1,542	1,522	0	0	19,200
32 Intergovernmental Projects - GF	0	528	2,239	0	0	249	0	0	3,015
33 Justice Services - GF	0	9,941	34,616	5,354	184	4,152	350	0	54,598
34 Planning & Zoning - GF	0	1,293	9,343	5,577	771	1,493	0	0	18,477
35 Public Trustee	0	0	11,453	669	0	860	0	0	12,982
36 JCSO Detentions - GF	0	2,364	8,955	47,741	1,652	2,492	0	0	63,205
37 JCSO Law Enforcement - GF	0	216	6,587	1,673	1,028	653	0	0	10,158
38 JCSO Executive - GF	0	723	1,119	5,577	294	527	510	0	8,750
39 JCSO Support Services - GF	0	6,079	24,541	14,055	18,907	5,870	0	0	69,452
40 Surveyor - GF	0	0	1,249	223	0	94	0	0	1,565
41 Historical Commission - GF	0	169	474	0	0	68	0	0	710
42 Clerk Electronic Filing Fund	0	21	0	0	0	3	0	0	24
43 Insurance Fund	0	1,604	17,437	558	0	1,707	0	0	21,306

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Allocation Summary

Dept:7 Accounting - GF

Department	Accounts Receivable	Accounts Payable	General Accounting	Payroll	Capital Assets	Audit	A-133 Fed. Compliance Audit	Purchasing Supervision	Total
44 Worker's Compensation Fund	\$0	\$1,710	\$4,090	\$0	\$0	\$569	\$0	\$0	\$6,369
45 Open Space Fund	0	8,575	47,618	28,444	15,640	8,827	0	0	109,104
46 Open Space Cities Share Fund	0	570	4,994	0	0	724	264	0	6,552
47 Open Space Debt Svc 09 Fund	0	11	1,033	0	0	84	0	0	1,128
48 Open Space Debt Svc 10 Fund	0	11	1,033	0	0	84	0	0	1,128
49 Open Space Land Acqu Fund	0	0	0	0	441	0	0	0	441
50 Open Space Debt Svc 13 Fund	0	11	1,033	0	0	84	0	0	1,128
51 Conservation Trust Fund	0	380	2,024	0	0	210	0	0	2,614
52 Boettcher Mansion Fund	0	1,583	12,055	1,785	441	1,390	0	0	17,253
53 Developmentally Disabled Fund	0	253	1,292	0	0	136	0	0	1,681
54 South Traffic Impact	28	612	3,229	0	0	346	0	0	4,215
55 North Traffic Impact	14	1,034	2,540	0	0	359	0	0	3,947
56 Evergreen/Conifer Traf Imp Fund	0	274	2,024	0	0	194	0	0	2,492
57 Road & Bridge Fund	0	56,736	50,847	25,321	21,367	15,867	365	0	170,503
58 Social Services Fund	0	72,582	82,191	74,624	2,129	20,990	32,720	0	285,237
59 Workforce Development Fund	14	7,588	13,433	8,366	294	5,750	3,971	0	39,416
60 Head Start Fund	125	5,752	11,151	9,928	1,138	4,389	3,363	0	35,846
61 Capital Expenditures Fund	153	3,462	17,394	0	37	1,875	0	0	22,920
62 Contingent Fund	0	0	1,206	0	0	91	0	0	1,296
63 Fleet Services Fund	1,840	69,991	16,533	2,900	1,946	12,431	0	0	105,641
64 Library Fund	0	35,465	37,802	50,865	6,021	24,561	3	0	154,717
65 Benefit Plan Fund	0	5,572	8,654	0	0	2,153	0	0	16,379
66 Patrol Fund	0	7,108	27,985	30,340	3,304	6,639	0	0	75,377
67 Inmate Welfare Fund	0	464	8,008	1,115	110	886	0	0	10,584
68 Forfeiture Fund	0	0	215	0	0	16	0	0	231
69 Public Health Fund	0	18,886	34,358	21,082	1,138	14,147	7,373	0	96,983
70 Airport Fund	47,067	18,616	27,555	3,123	5,213	16,233	1,223	0	119,030
71 Wildland Fire Fund	0	21	2,067	0	0	158	0	0	2,246
72 Jeffco Fin Capital Project Fund	0	0	0	0	37	0	0	0	37
73 Meadow Ranch Pub Impr Fund	0	0	258	0	0	19	0	0	278
74 SE Sales Tax-Debt Fund	0	63	1,550	0	0	126	0	0	1,739
75 SE Sales Tax-Capital Fund	14	1,900	6,243	0	37	776	0	0	8,969
76 Solid Waste Emergency Fund	0	781	4,607	0	734	478	0	0	6,600
77 Solid Waste Management Fund	0	697	2,024	0	73	268	0	0	3,062
78 Community Development Fund	0	976	9,041	446	0	1,277	3,227	0	14,967
80 Non-County	0	0	0	0	0	0	2	0	2
Total	\$53,494	\$460,127	\$832,327	\$433,687	\$106,866	\$205,285	\$54,400	\$26,439	\$2,172,626

BUDGET

Nature and Extent of Service

The Budget Division manages the following financial planning activities for the county:

- **The Annual Budget:** Prepare the annual budget for county funds. Prepare and monitor internal service funds' budgets and coordinate with other departments on allocation of budget. Ensure legal requirements for review, adoption and filing are met. Prepare annual budget document and budget-in-brief.
- **Revenue Forecasting and Analysis:** Used for reporting to the BCC as well as planning and budgeting for future fiscal years.
- **Budget Monitoring:** Ensure expenditures are within budget confines and funds are spent as intended. Prepare revenue projections and periodic financial reports for the BCC and other department/division directors as necessary.
- **Budget Amendments:** Process budget supplementals and transfers to amend the budget for departments and divisions. Prepare resolutions amending the adopted budget for unanticipated allocation needs.
- **Mill Levy Certification:** Prepare the mill levy certification for taxing authorities within the county and report to the County Assessor and State.
- **Project Coordination & Research:** Work with departments on capital project financing, timelines, and monitoring. Conduct research on finance and management issues as requested by the BCC or County Manager. Review Board agenda items for potential budget impacts.
- **Salary and Benefit Projections:** Project salary and benefits for personnel for the adopted budget.
- **Cost Allocation:** Assist in the cost allocation process and upload final numbers during the budget process.
- **Ten County Data Book:** Gather data from departments. Prepare and submit data for inclusion.

BUDGET

Nature and Extent of Service

- Performance Measures: Evaluate, track and analyze department performance measures and demand indicators. _
- Position Tracking: Update and monitor position tracking for county departments.
- Financial Policies: Review and update financial policies with BCC approval.
- The Budget Director also provides administrative and managerial support to Risk and Workers Compensation.

Indirect costs for these functions will be allocated to the receiving department/division's budget. The Budget Division includes the following *functions*:

- **Budget Analysis:** 50% of Budget costs are allocated based on actual expenditures (excluding debt and transfers) by department/division.
- **Budget Issues:** 50% of Budget costs are allocated based on the number of benefit eligible FTEs by department/division.
- **Risk/Workers Compensation Supervision:** Costs associated with administrative and managerial support provided to Risk and Workers Compensation is allocated based on the percentage of time the Budget Director spends on these tasks.

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A. Department Costs

Dept:8 Budget - GF

Description		Amount	General Admin	Budget Analysis	Budget Issues	Risk/Workers Comp Supervision
Personnel Costs						
Salaries	S1	432,476	0	199,155	199,155	34,166
<i>Salary % Split</i>			<i>.00%</i>	<i>46.05%</i>	<i>46.05%</i>	<i>7.90%</i>
Benefits	S	111,898	0	51,529	51,529	8,840
Subtotal - Personnel Costs		544,374	0	250,684	250,684	43,006
Services & Supplies Cost						
4261 General Supplies	S	1,721	0	793	793	136
4264 Books & Periodicals	S	0	0	0	0	0
4269 Equipment	S	2,935	0	1,352	1,352	232
43300 Prof & Tech Services	S	235	0	108	108	19
4341 Utilities	S	615	0	283	283	49
4343 Repairs & Maint	S	57	0	26	26	5
4344 Rent & Lease	S	5,418	0	2,495	2,495	428
4351 Misc Serv & Chrgs	S	7,999	0	3,684	3,684	632
4354 Adv & Pub	S	500	0	230	230	40
4356 Dues-Mtgs-Train	S	6,522	0	3,003	3,003	515
4358 Travel-Freight-Deliv	S	5,975	0	2,751	2,751	472
4385 Fin & Debt Services	D	0	0	0	0	0
45 Land & Capital	D	0	0	0	0	0
46 Intergovernmental	D	0	0	0	0	0
47 Interdepartmental	D	0	0	0	0	0
4759 Indirect Costs	D	35,101	0	0	0	0
4757 IT Charges	D	20,648	0	0	0	0
4757 IT Tech Repl	S	2,631	0	1,212	1,212	208
4757 Fleet Charges	S	0	0	0	0	0
4757 Facility Charges	D	37,038	0	0	0	0
47 Insurance Tr's	S	901	0	415	415	71
4757 Direct Charges	S	75	0	35	35	6
Subtotal - Services & Supplies		128,371	0	16,386	16,386	2,811
Department Cost Total		672,745	0	267,071	267,071	45,817
Adjustments to Cost						
4385 Fin & Debt Services	D	0	0	0	0	0

Jefferson County, Colorado
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A. Department Costs

Dept:8 Budget - GF

Description		Amount	General Admin	Budget Analysis	Budget Issues	Risk/Workers Comp Supervision
45 Land & Capital	D	0	0	0	0	0
46 Intergovernmental	D	0	0	0	0	0
47 Interdepartmental	D	0	0	0	0	0
4759 Indirect Costs	D	(35,101)	0	0	0	0
4757 IT Charges	D	(20,648)	0	0	0	0
4757 Facility Charges	D	(37,038)	0	0	0	0
Subtotal - Adjustments		(92,787)	0	0	0	0
Total Costs After Adjustments		579,958	0	267,071	267,071	45,817
General Admin Distribution			0	0	0	0
Grand Total		\$579,958		\$267,071	\$267,071	\$45,817

Jefferson County, Colorado
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B. Incoming Costs - (Default Spread Salary%)

Dept:8 Budget - GF

Department	First Incoming	Second Incoming	Budget Analysis	Budget Issues	Risk/Workers Comp Supervision
1 Courts & Admin Building (CAB)	\$18,431	\$0	\$8,488	\$8,488	\$1,456
Subtotal - Building Interest and Deprec	18,431	0	8,488	8,488	1,456
3 County Manager	1,238	219	671	671	115
Subtotal - County Manager - GF	1,238	219	671	671	115
4 Internal Customer Service	551	84	292	292	50
Subtotal - Public Information Office - G	551	84	292	292	50
5 Billable Legal Fees	1,297	143	663	663	114
Subtotal - County Atty Admin - GF	1,297	143	663	663	114
6 Finance & IT Supervision	14,024	1,104	6,966	6,966	1,195
Subtotal - Finance & IT - GF	14,024	1,104	6,966	6,966	1,195
7 Accounts Payable	775	111	408	408	70
7 General Accounting	4,258	607	2,240	2,240	384
7 Payroll	978	138	514	514	88
7 Audit	504	0	232	232	40
Subtotal - Accounting - GF	6,515	856	3,395	3,395	582
8 Budget Analysis	0	456	210	210	36
8 Budget Issues	0	610	281	281	48
Subtotal - Budget - GF	0	1,066	491	491	84
9 Recruitment	0	4,755	2,190	2,190	376
9 General HR	0	1,529	704	704	121
9 Terminations	0	392	180	180	31
9 Training	0	4,243	1,954	1,954	335
9 Background Checks	0	147	68	68	12
9 Compensation Program	0	138	63	63	11
9 Compensation Reclassifications	0	975	449	449	77
Subtotal - Human Resources - GF	0	12,180	5,609	5,609	962
10 Purchasing Card Rebate	0	(153)	(70)	(70)	(12)

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B. Incoming Costs - (Default Spread Salary%)

Dept:8 Budget - GF

Department	First Incoming	Second Incoming	Budget Analysis	Budget Issues	Risk/Workers Comp Supervision
10 Countywide Programs	\$0	\$190	\$88	\$88	\$15
Subtotal - Purchasing - GF	0	38	17	17	3
15 Non-Divisional	0	306	141	141	24
15 Cash Audit	0	3	1	1	0
Subtotal - Non-Departmental - GF	0	309	142	142	24
17 Fac - Courts & Admin Bldg	0	32,585	15,005	15,005	2,574
Subtotal - Facilities & Const Mgmt - GF	0	32,585	15,005	15,005	2,574
18 Organization Specific Services	0	8,585	3,953	3,953	678
18 ECM	0	2,021	931	931	160
18 ERP	0	3,860	1,778	1,778	305
18 EMail	0	618	285	285	49
18 Network & Telecomm & IVR	0	7,794	3,589	3,589	616
18 GIS	0	2,903	1,337	1,337	229
18 AV	0	1,044	481	481	82
18 File/Print Servers	0	39	18	18	3
18 Enterprise Web Apps	0	1,510	695	695	119
18 Customer Service	0	3,506	1,614	1,614	277
18 Record Management	0	169	78	78	13
18 Record Storage	0	837	386	386	66
18 Time & Labor Management	0	275	126	126	22
18 Security Services	0	740	341	341	58
Subtotal - IT Services - GF	0	33,901	15,612	15,612	2,678
Total Incoming	42,057	82,484	57,351	57,351	9,839
C. Total Allocated		\$704,499	\$324,422	\$324,422	\$55,655
			46.05%	46.05%	7.90%

Jefferson County, Colorado
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Budget Analysis Allocations

Dept:8 Budget - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 County Manager - GF	759,869.83	0.21%	\$601	\$0	\$601	\$0	\$601
4 Public Information Office - GF	651,918.02	0.18%	516	0	516	0	516
5 County Atty Admin - GF	3,778,687.36	1.04%	2,990	0	2,990	0	2,990
6 Finance & IT - GF	220,841.26	0.06%	175	0	175	0	175
7 Accounting - GF	1,815,133.87	0.50%	1,436	0	1,436	0	1,436
8 Budget - GF	576,426.04	0.16%	456	0	456	0	456
9 Human Resources - GF	1,421,815.47	0.39%	1,125	0	1,125	152	1,278
10 Purchasing - GF	627,279.21	0.17%	496	0	496	67	564
11 Development & Trans - GF	220,961.47	0.06%	175	0	175	24	199
12 Building Safety - GF	2,613,395.00	0.72%	2,068	0	2,068	280	2,348
13 Board of County Comm - GF	667,065.73	0.18%	528	0	528	72	599
14 Treasurer - GF	1,194,597.54	0.33%	945	0	945	128	1,073
15 Non-Departmental - GF	855,540.00	0.24%	677	0	677	92	769
16 Transportation & Engineering - GF	4,285,168.25	1.18%	3,391	0	3,391	460	3,851
17 Facilities & Const Mgmt - GF	9,738,998.00	2.69%	7,707	0	7,707	1,045	8,751
18 IT Services - GF	11,502,471.02	3.18%	9,102	0	9,102	1,234	10,336
19 C&R Administration - GF	857,454.94	0.24%	679	0	679	92	771
20 C&R Clerk to the Board - GF	212,656.39	0.06%	168	0	168	23	191
21 C&R Elections - GF	2,257,447.66	0.62%	1,786	0	1,786	242	2,029
22 C&R Motor Vehicle - GF	4,283,511.20	1.18%	3,390	0	3,390	459	3,849
23 C&R Recording - GF	1,006,855.79	0.28%	797	0	797	108	905
24 Assessor - GF	4,738,872.61	1.31%	3,750	0	3,750	508	4,258
25 CSU Extension - GF	762,112.13	0.21%	603	0	603	82	685
26 Coroner - GF	1,708,056.70	0.47%	1,352	0	1,352	183	1,535
27 County Attorney BOE - GF	186,306.26	0.05%	147	0	147	20	167
28 District Attorney Admin - GF	18,510,252.95	5.11%	14,648	0	14,648	1,985	16,633
29 District Atty Dom Violence - GF	89,863.97	0.02%	71	0	71	10	81
30 Emergency Management - GF	880,557.73	0.24%	697	0	697	94	791
31 Fairgrounds - GF	837,558.12	0.23%	663	0	663	90	753
32 Intergovernmental Projects - GF	305,960.00	0.08%	242	0	242	33	275
33 Justice Services - GF	7,617,698.08	2.10%	6,028	0	6,028	817	6,845
34 Planning & Zoning - GF	3,423,425.19	0.95%	2,709	0	2,709	367	3,076
35 Public Trustee	522,145.08	0.14%	413	0	413	56	469
36 JCSO Detentions - GF	39,101,381.42	10.80%	30,943	0	30,943	4,194	35,137
37 JCSO Law Enforcement - GF	1,496,618.86	0.41%	1,184	0	1,184	161	1,345
38 JCSO Executive - GF	1,873,729.75	0.52%	1,483	0	1,483	201	1,684
39 JCSO Support Services - GF	20,058,611.39	5.54%	15,873	0	15,873	2,151	18,025
40 Surveyor - GF	2,793.11	0.00%	2	0	2	0	3
41 Historical Commission - GF	10,154.97	0.00%	8	0	8	1	9
43 Insurance Fund	1,304,250.00	0.36%	1,032	0	1,032	140	1,172
44 Worker's Compensation Fund	1,049,927.55	0.29%	831	0	831	113	943
45 Open Space Fund	21,606,652.00	5.97%	17,098	0	17,098	2,317	19,416

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Budget Analysis Allocations

Dept:8 Budget - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
46 Open Space Cities Share Fund	257,562.99	0.07%	\$204	\$0	\$204	\$28	\$231
51 Conservation Trust Fund	23,191.62	0.01%	18	0	18	2	21
52 Boettcher Mansion Fund	469,546.84	0.13%	372	0	372	50	422
54 South Traffic Impact	386,310.41	0.11%	306	0	306	41	347
55 North Traffic Impact	2,103,280.34	0.58%	1,664	0	1,664	226	1,890
56 Evergreen/Conifer Traf Imp Fund	255,421.64	0.07%	202	0	202	27	230
57 Road & Bridge Fund	26,064,246.39	7.20%	20,626	0	20,626	2,795	23,421
58 Social Services Fund	38,738,646.28	10.70%	30,656	0	30,656	4,155	34,811
59 Workforce Development Fund	3,316,221.00	0.92%	2,624	0	2,624	356	2,980
60 Head Start Fund	4,229,878.74	1.17%	3,347	0	3,347	454	3,801
61 Capital Expenditures Fund	3,725,789.13	1.03%	2,948	0	2,948	400	3,348
63 Fleet Services Fund	8,239,625.00	2.28%	6,520	0	6,520	884	7,404
64 Library Fund	21,360,516.06	5.90%	16,904	0	16,904	2,291	19,195
65 Benefit Plan Fund	31,372,520.00	8.67%	24,827	0	24,827	3,365	28,191
66 Patrol Fund	26,399,365.34	7.29%	20,891	0	20,891	2,831	23,723
67 Inmate Welfare Fund	933,321.96	0.26%	739	0	739	100	839
68 Forfeiture Fund	52,320.44	0.01%	41	0	41	6	47
69 Public Health Fund	12,378,038.10	3.42%	9,795	0	9,795	1,328	11,123
70 Airport Fund	3,571,295.00	0.99%	2,826	0	2,826	383	3,209
71 Wildland Fire Fund	9,719.83	0.00%	8	0	8	1	9
75 SE Sales Tax-Capital Fund	1,657,568.11	0.46%	1,312	0	1,312	178	1,489
76 Solid Waste Emergency Fund	350,327.80	0.10%	277	0	277	38	315
77 Solid Waste Management Fund	70,463.85	0.02%	56	0	56	8	63
78 Community Development Fund	360,868.59	0.10%	286	0	286	39	324
Subtotal	361,961,067.38	100.00%	286,438	0	286,438	37,984	324,422
Direct Bills					0		0
Total					\$286,438		\$324,422

Basis Units: Operating Exp's (excl. Dep, Fin & Debt Serv, Assist Pymnts, CAP)

Source:

Jefferson County, Colorado
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Budget Issues Allocations

Dept:8 Budget - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 County Manager - GF	4.00	0.14%	\$407	\$0	\$407	\$0	\$407
4 Public Information Office - GF	8.00	0.28%	813	0	813	0	813
5 County Atty Admin - GF	33.00	1.17%	3,355	0	3,355	0	3,355
6 Finance & IT - GF	1.00	0.04%	102	0	102	0	102
7 Accounting - GF	19.90	0.71%	2,023	0	2,023	0	2,023
8 Budget - GF	6.00	0.21%	610	0	610	0	610
9 Human Resources - GF	13.00	0.46%	1,321	0	1,321	180	1,501
10 Purchasing - GF	8.00	0.28%	813	0	813	111	924
11 Development & Trans - GF	2.00	0.07%	203	0	203	28	231
12 Building Safety - GF	29.00	1.03%	2,948	0	2,948	401	3,349
13 Board of County Comm - GF	5.00	0.18%	508	0	508	69	577
14 Treasurer - GF	12.00	0.43%	1,220	0	1,220	166	1,386
16 Transportation & Engineering - GF	37.00	1.31%	3,761	0	3,761	512	4,273
17 Facilities & Const Mgmt - GF	57.00	2.02%	5,794	0	5,794	788	6,583
18 IT Services - GF	65.00	2.31%	6,607	0	6,607	899	7,507
19 C&R Administration - GF	8.00	0.28%	813	0	813	111	924
20 C&R Clerk to the Board - GF	3.00	0.11%	305	0	305	41	346
21 C&R Elections - GF	13.00	0.46%	1,321	0	1,321	180	1,501
22 C&R Motor Vehicle - GF	66.50	2.36%	6,760	0	6,760	920	7,680
23 C&R Recording - GF	16.00	0.57%	1,626	0	1,626	221	1,848
24 Assessor - GF	50.90	1.81%	5,174	0	5,174	704	5,878
25 CSU Extension - GF	5.00	0.18%	508	0	508	69	577
26 Coroner - GF	11.60	0.41%	1,179	0	1,179	160	1,340
27 County Attorney BOE - GF	1.95	0.07%	198	0	198	27	225
28 District Attorney Admin - GF	171.80	6.10%	17,464	0	17,464	2,377	19,840
29 District Atty Dom Violence - GF	1.00	0.04%	102	0	102	14	115
30 Emergency Management - GF	3.00	0.11%	305	0	305	41	346
31 Fairgrounds - GF	9.00	0.32%	915	0	915	124	1,039
33 Justice Services - GF	38.75	1.38%	3,939	0	3,939	536	4,475
34 Planning & Zoning - GF	39.90	1.42%	4,056	0	4,056	552	4,608
35 Public Trustee	6.00	0.21%	610	0	610	83	693
36 JCSO Detentions - GF	386.00	13.70%	39,238	0	39,238	5,340	44,578
37 JCSO Law Enforcement - GF	15.00	0.53%	1,525	0	1,525	207	1,732
38 JCSO Executive - GF	26.00	0.92%	2,643	0	2,643	360	3,003
39 JCSO Support Services - GF	117.00	4.15%	11,893	0	11,893	1,618	13,512
43 Insurance Fund	3.00	0.11%	305	0	305	41	346
45 Open Space Fund	111.50	3.96%	11,334	0	11,334	1,542	12,877
52 Boettcher Mansion Fund	5.00	0.18%	508	0	508	69	577
57 Road & Bridge Fund	186.60	6.62%	18,968	0	18,968	2,581	21,550
58 Social Services Fund	515.25	18.29%	52,377	0	52,377	7,127	59,504
59 Workforce Development Fund	34.50	1.22%	3,507	0	3,507	477	3,984
60 Head Start Fund	52.45	1.86%	5,332	0	5,332	726	6,057

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Budget Issues Allocations

Dept:8 Budget - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
63 Fleet Services Fund	23.90	0.85%	\$2,430	\$0	\$2,430	\$331	\$2,760
64 Library Fund	171.00	6.07%	17,383	0	17,383	2,365	19,748
65 Benefit Plan Fund	4.00	0.14%	407	0	407	55	462
66 Patrol Fund	248.00	8.80%	25,210	0	25,210	3,431	28,641
67 Inmate Welfare Fund	10.00	0.35%	1,017	0	1,017	138	1,155
69 Public Health Fund	140.50	4.99%	14,282	0	14,282	1,944	16,226
70 Airport Fund	19.80	0.70%	2,013	0	2,013	274	2,287
78 Community Development Fund	3.00	0.11%	305	0	305	41	346
Subtotal	2,817.80	100.00%	286,438	0	286,438	37,984	324,422
Direct Bills					0		0
Total					\$286,438		\$324,422

Basis Units: Benefit Eligible FTE
Source:

Jefferson County, Colorado
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Risk/Workers Comp Supervision Allocations

Dept:8 Budget - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
43 Insurance Fund	66.60	66.60%	\$32,727	\$0	\$32,727	\$4,340	\$37,067
44 Worker's Compensation Fund	33.40	33.40%	16,412	0	16,412	2,176	18,589
Subtotal	100.00	100.00%	49,139	0	49,139	6,516	55,655
Direct Bills					0		0
Total					\$49,139		\$55,655

Basis Units: 2/3's to Insurance Fund 1/3 to Workers Comp Fund
Source:

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Allocation Summary

Dept:8 Budget - GF

Department	Budget Analysis	Budget Issues	Risk/Workers Comp Supervision	Total
3 County Manager - GF	\$601	\$407	\$0	\$1,008
4 Public Information Office - GF	516	813	0	1,329
5 County Atty Admin - GF	2,990	3,355	0	6,345
6 Finance & IT - GF	175	102	0	276
7 Accounting - GF	1,436	2,023	0	3,459
8 Budget - GF	456	610	0	1,066
9 Human Resources - GF	1,278	1,501	0	2,779
10 Purchasing - GF	564	924	0	1,488
11 Development & Trans - GF	199	231	0	430
12 Building Safety - GF	2,348	3,349	0	5,697
13 Board of County Comm - GF	599	577	0	1,177
14 Treasurer - GF	1,073	1,386	0	2,459
15 Non-Departmental - GF	769	0	0	769
16 Transportation & Engineering - GF	3,851	4,273	0	8,124
17 Facilities & Const Mgmt - GF	8,751	6,583	0	15,334
18 IT Services - GF	10,336	7,507	0	17,843
19 C&R Administration - GF	771	924	0	1,694
20 C&R Clerk to the Board - GF	191	346	0	538
21 C&R Elections - GF	2,029	1,501	0	3,530
22 C&R Motor Vehicle - GF	3,849	7,680	0	11,529
23 C&R Recording - GF	905	1,848	0	2,753
24 Assessor - GF	4,258	5,878	0	10,137
25 CSU Extension - GF	685	577	0	1,262
26 Coroner - GF	1,535	1,340	0	2,875
27 County Attorney BOE - GF	167	225	0	393
28 District Attorney Admin - GF	16,633	19,840	0	36,474
29 District Atty Dom Violence - GF	81	115	0	196
30 Emergency Management - GF	791	346	0	1,138
31 Fairgrounds - GF	753	1,039	0	1,792
32 Intergovernmental Projects - GF	275	0	0	275
33 Justice Services - GF	6,845	4,475	0	11,320
34 Planning & Zoning - GF	3,076	4,608	0	7,684
35 Public Trustee	469	693	0	1,162
36 JCSO Detentions - GF	35,137	44,578	0	79,714
37 JCSO Law Enforcement - GF	1,345	1,732	0	3,077
38 JCSO Executive - GF	1,684	3,003	0	4,686
39 JCSO Support Services - GF	18,025	13,512	0	31,537
40 Surveyor - GF	3	0	0	3
41 Historical Commission - GF	9	0	0	9
43 Insurance Fund	1,172	346	37,067	38,585
44 Worker's Compensation Fund	943	0	18,589	19,532

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Allocation Summary

Dept:8 Budget - GF

Department	Budget Analysis	Budget Issues	Risk/Workers Comp Supervision	Total
45 Open Space Fund	\$19,416	\$12,877	\$0	\$32,292
46 Open Space Cities Share Fund	231	0	0	231
51 Conservation Trust Fund	21	0	0	21
52 Boettcher Mansion Fund	422	577	0	999
54 South Traffic Impact	347	0	0	347
55 North Traffic Impact	1,890	0	0	1,890
56 Evergreen/Conifer Traf Imp Fund	230	0	0	230
57 Road & Bridge Fund	23,421	21,550	0	44,971
58 Social Services Fund	34,811	59,504	0	94,315
59 Workforce Development Fund	2,980	3,984	0	6,964
60 Head Start Fund	3,801	6,057	0	9,858
61 Capital Expenditures Fund	3,348	0	0	3,348
63 Fleet Services Fund	7,404	2,760	0	10,164
64 Library Fund	19,195	19,748	0	38,943
65 Benefit Plan Fund	28,191	462	0	28,653
66 Patrol Fund	23,723	28,641	0	52,363
67 Inmate Welfare Fund	839	1,155	0	1,994
68 Forfeiture Fund	47	0	0	47
69 Public Health Fund	11,123	16,226	0	27,349
70 Airport Fund	3,209	2,287	0	5,496
71 Wildland Fire Fund	9	0	0	9
75 SE Sales Tax-Capital Fund	1,489	0	0	1,489
76 Solid Waste Emergency Fund	315	0	0	315
77 Solid Waste Management Fund	63	0	0	63
78 Community Development Fund	324	346	0	671
Total	\$324,422	\$324,422	\$55,655	\$704,499

HUMAN RESOURCES

Nature and Extent of Service

Human Resources (HR) provides a variety of services including recruitment, general HR (employee relations), terminations, unemployment, background checks, classification and compensation, and training for county staff. Indirect costs for these functions will be allocated to the receiving department/division's budgets. HR includes the following **functions**:

- **Recruitment:** Jefferson County hires over 1300 employees annually for both full-time equivalent (FTE) and temporary positions. Recruiting collaborates with hiring managers to find the most qualified talent through all stages of the recruiting process – this includes assessing needs, requisitions, job advertising and marketing, screening applications and candidates, assisting hiring personnel in the interview process, reference checks, and motor vehicle record checks. Recruitment also represents Jefferson County at job fairs and other hiring events. Recruiting services are allocated based on the number of recruitments by department/division, with the Library and the Sheriff's office excluded.
- **General HR:** HR provides expertise, consultation and leadership in management of the county's human resources. They promote an environment of collaboration, continuous learning, positive employee-management relations and the well-being of employees. HR helps clients define, plan, and execute organizational change initiatives; assists in identifying both organizational and individual performance obstacles; and coach individual managers and supervisors to improve their abilities to lead and to manage. General HR encompasses all other administrative and managerial functions not specifically listed as follows: on-boarding preparation and paperwork for new employees, customer inquiries, assisting managers and employees with questions or concerns, running personnel reports, producing HR metrics, data entry into the Human Capital Management (HCM) system, maintaining employee personnel files, Equal Employment Opportunity Commission (EEOC) reporting, EEOC complaints, federal and state employment postings, litigation support, personnel investigations and complaints, workplace accommodations, service awards, employee engagement surveys, tuition reimbursements, employee communication, workforce planning, updating personnel rules, exit interviews and employee recognition. These services are allocated based on number of total FTE's by department/division, with the Sheriff's Office charged at 80% and Library charged at 95% to account for in-house HR services.

HUMAN RESOURCES

Nature and Extent of Service

- **Terminations:** HR assists both departments under the County Manager and Elected Officials with their termination process. The role of HR is to ensure compliance with county policies and rules, ensure requirements under federal or state statute, process and maintain required records and documentation and identify potential legal risks associated with the termination. HR metrics are captured for terminations to help identify underlying causes for turnover in order to assist with proactive measures. In depth consultations and assistance generally occur for termination processes involving medical separation, layoffs, and dismissals for cause. These services are allocated based on the number of terminations per department/division.
- **Unemployment:** Unemployment services are allocated based on the number of Requests for Job Separation Information (claims for unemployment benefits) received per year by department/division. HR confirms employment information, drafts a response, tracks claims and notifications of decisions, coordinates documentation for appeal hearings, and processes quarterly unemployment charges.
- **Training:** The purpose of the Organizational Development and Training unit is to improve organizational and individual performance and productivity by providing internal performance consulting, relevant training workshops, and performance management development programs. Organizational Development refers to strategies and initiatives that align, promote and encourage the improvement of a department or work team's performance and productivity. By providing training programs and resources to enhance the skills and competencies of Jefferson County employees, Department/divisions and works teams better serve their customers and become more effective and efficient in fulfilling their respective missions within the county. These services are allocated based on the number of training hours by department/division. Allocations for specially requested presentation trainings for a department/division are capped at 35 attendees.

HUMAN RESOURCES

Nature and Extent of Service

- **Background Checks:** Background checks are part of the recruitment process and verify criminal history and education. They are an important component of the hiring process and also assist departments in adhering to various credentials outlined in state statutes or county policies. These services are allocated based on the number of background checks processed by department/division.
- **Compensation Program:** HR maintains and administers a compensation program that will attract, reward, and retain a well-qualified workforce. They analyze relevant market data and develop compensation strategies to assist in meeting business objectives while being fiscally responsible and compliant with all applicable laws and regulations. The compensation program will be continuously evaluated and revised as needed to ensure that the intended objectives are met. Human Resources maintains awareness of and analyzes emerging trends and changing circumstances that impact compensation in order to keep Jefferson County's compensation programs up to date and relevant. Human Resources will review job changes, ensure internal equity, as well as make comparisons within the relevant market and with other like jobs using approved market salary studies. These reviews are conducted by Human Resources in consultation with the appropriate budget official(s) to establish and adjust pay levels as necessary.
These services are allocated in two functions:
Market Analysis services are 40% of the overall compensation costs and are allocated based on the number of benefit eligible FTE's by department/division, with the DA's Office only charged for classifications included in the County's compensation programs and/or market studies.
Time spent on compensation reclassifications are 60% of the overall compensation costs and are allocated based on the number of reclassifications per department/division.

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A. Department Costs

Dept:9 Human Resources - GF

Description		Amount	General Admin	Recruitment	General HR	Terminations	Unemployment	Training	Background Checks	Compensation Program
Personnel Costs										
Salaries	S1	944,893	155,718	139,750	354,996	53,481	21,638	152,222	0	28,063
<i>Salary % Split</i>			<i>16.48%</i>	<i>14.79%</i>	<i>37.57%</i>	<i>5.66%</i>	<i>2.29%</i>	<i>16.11%</i>	<i>.00%</i>	<i>2.97%</i>
Benefits	S	264,579	43,603	39,131	99,402	14,975	6,059	42,624	0	7,858
Subtotal - Personnel Costs		1,209,472	199,321	178,881	454,399	68,456	27,697	194,846	0	35,921
Services & Supplies Cost										
4261 General Supplies	P	31,427	29,553	0	0	0	0	1,874	0	0
4264 Books & Periodicals	P	10,170	155	0	0	0	0	10,015	0	0
4269 Equipment	S	2,800	461	414	1,052	158	64	451	0	83
43300 Prof & Tech Services	P	102,948	5,100	0	6,489	0	0	67,922	11,552	11,885
4341 Utilities	S	8,956	1,476	1,325	3,365	507	205	1,443	0	266
4343 Repairs & Maint	S	0	0	0	0	0	0	0	0	0
4344 Rent & Lease	S	13,550	2,233	2,004	5,091	767	310	2,183	0	402
4351 Misc Serv & Chrgs	S	4,509	743	667	1,694	255	103	726	0	134
4354 Adv & Pub	P	8,718	0	8,718	0	0	0	0	0	0
4356 Dues-Mtgs-Train	S	24,477	4,034	3,620	9,196	1,385	561	3,943	0	727
4358 Travel-Freight-Deliv	S	4,788	789	708	1,799	271	110	771	0	142
4385 Fin & Debt Services	D	0	0	0	0	0	0	0	0	0
45 Land & Capital	D	0	0	0	0	0	0	0	0	0
46 Intergovernmental	D	0	0	0	0	0	0	0	0	0
47 Interdepartmental	D	0	0	0	0	0	0	0	0	0
4759 Indirect Costs	D	151,511	0	0	0	0	0	0	0	0
4757 IT Charges	D	70,407	0	0	0	0	0	0	0	0
4757 IT Tech Repl	S	8,841	1,457	1,308	3,322	500	202	1,424	0	263
4757 Fleet Charges	S	0	0	0	0	0	0	0	0	0
4757 Facility Charges	D	95,379	0	0	0	0	0	0	0	0
47 Insurance Tr's	S	2,138	352	316	803	121	49	344	0	63
4757 Other Direct Charges	S	0	0	0	0	0	0	0	0	0
Training Revenue	P	0	0	0	0	0	0	0	0	0
Subtotal - Services & Supplies		540,619	46,354	19,080	32,810	3,965	1,604	91,098	11,552	13,966
Department Cost Total		1,750,091	245,675	197,961	487,209	72,421	29,301	285,943	11,552	49,887
Adjustments to Cost										
4385 Fin & Debt Services	D	0	0	0	0	0	0	0	0	0

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A. Department Costs

Dept:9 Human Resources - GF

Description		Amount	General Admin	Recruitment	General HR	Terminations	Unemployment	Training	Background Checks	Compensation Program
45 Land & Capital	D	0	0	0	0	0	0	0	0	0
46 Intergovernmental	D	0	0	0	0	0	0	0	0	0
47 Interdepartmental	D	0	0	0	0	0	0	0	0	0
4759 Indirect Costs	D	(151,511)	0	0	0	0	0	0	0	0
4757 IT Charges	D	(70,407)	0	0	0	0	0	0	0	0
4757 Facility Charges	D	(95,379)	0	0	0	0	0	0	0	0
Subtotal - Adjustments		(317,297)	0	0	0	0	0	0	0	0
Total Costs After Adjustments		1,432,794	245,675	197,961	487,209	72,421	29,301	285,943	11,552	49,887
General Admin Distribution			(245,675)	43,505	110,512	16,649	6,736	47,388	0	8,736
Grand Total		\$1,432,794		\$241,466	\$597,721	\$89,070	\$36,037	\$333,331	\$11,552	\$58,623

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A. Department Costs

Dept:9 Human Resources - GF

Description		Amount	Compensation Reclassification
Personnel Costs			
Salaries	S1	944,893	39,024
<i>Salary % Split</i>			<i>4.13%</i>
Benefits	S	264,579	10,927
Subtotal - Personnel Costs		1,209,472	49,951
Services & Supplies Cost			
4261 General Supplies	P	31,427	0
4264 Books & Periodicals	P	10,170	0
4269 Equipment	S	2,800	116
43300 Prof & Tech Services	P	102,948	0
4341 Utilities	S	8,956	370
4343 Repairs & Maint	S	0	0
4344 Rent & Lease	S	13,550	560
4351 Misc Serv & Chrgs	S	4,509	186
4354 Adv & Pub	P	8,718	0
4356 Dues-Mtgs-Train	S	24,477	1,011
4358 Travel-Freight-Deliv	S	4,788	198
4385 Fin & Debt Services	D	0	0
45 Land & Capital	D	0	0
46 Intergovernmental	D	0	0
47 Interdepartmental	D	0	0
4759 Indirect Costs	D	151,511	0
4757 IT Charges	D	70,407	0
4757 IT Tech Repl	S	8,841	365
4757 Fleet Charges	S	0	0
4757 Facility Charges	D	95,379	0
47 Insurance Tr's	S	2,138	88
4757 Other Direct Charges	S	0	0
Training Revenue	P	0	0
Subtotal - Services & Supplies		540,619	2,893
Department Cost Total		1,750,091	52,845
Adjustments to Cost			
4385 Fin & Debt Services	D	0	0

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A. Department Costs

Dept:9 Human Resources - GF

Description	Amount	Compensatio n Reclassificati
45 Land & Capital	0	0
46 Intergovernmental	0	0
47 Interdepartmental	0	0
4759 Indirect Costs	(151,511)	0
4757 IT Charges	(70,407)	0
4757 Facility Charges	(95,379)	0
Subtotal - Adjustments	(317,297)	0
Total Costs After Adjustments	1,432,794	52,845
General Admin Distribution		12,148
Grand Total	<u>\$1,432,794</u>	<u>\$64,993</u>

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B. Incoming Costs - (Default Spread Salary%)

Dept:9 Human Resources - GF

Department	First Incoming	Second Incoming	Recruitment	General HR	Terminations	Unemploye nt	Training	Background Checks	Compensatio n Program	Compensatio n Reclassificati
1 Courts & Admin Building (CAB)	\$49,977	\$0	\$8,850	\$22,481	\$3,387	\$1,370	\$9,640	\$0	\$1,777	\$2,471
Subtotal - Building Interest and Deprec	49,977	0	8,850	22,481	3,387	1,370	9,640	0	1,777	2,471
2 Equipment Depreciation	4,164	0	737	1,873	282	114	803	0	148	206
Subtotal - Equipment Depreciation	4,164	0	737	1,873	282	114	803	0	148	206
3 County Manager	2,683	474	559	1,420	214	87	609	0	112	156
Subtotal - County Manager - GF	2,683	474	559	1,420	214	87	609	0	112	156
4 Internal Customer Service	1,194	182	244	619	93	38	265	0	49	68
4 FrontDesk/Switchboard	1,969	215	387	983	148	60	421	0	78	108
Subtotal - Public Information Office - G	3,163	397	631	1,602	241	98	687	0	127	176
5 Billable Legal Fees *	77,359	8,536	21,560	50,506	5,841	7,988	0	0	0	0
5 Litigation Costs *	511	49	140	329	38	52	0	0	0	0
Subtotal - County Atty Admin - GF	77,870	8,585	21,700	50,836	5,879	8,040	0	0	0	0
7 Accounts Receivable	135	19	27	69	10	4	30	0	5	8
7 Accounts Payable	2,842	409	576	1,462	220	89	627	0	116	161
7 General Accounting	7,198	1,026	1,456	3,699	557	225	1,586	0	292	407
7 Payroll	2,347	330	474	1,204	181	73	516	0	95	132
7 Capital Assets	130	17	26	66	10	4	28	0	5	7
7 Audit	1,154	0	204	519	78	32	223	0	41	57
Subtotal - Accounting - GF	13,805	1,800	2,763	7,020	1,058	428	3,010	0	555	772
8 Budget Analysis	1,125	152	226	575	87	35	246	0	45	63
8 Budget Issues	1,321	180	266	675	102	41	290	0	53	74
Subtotal - Budget - GF	2,447	332	492	1,250	188	76	536	0	99	137
9 Recruitment	0	1,729	306	778	117	47	334	0	61	86
9 General HR	0	3,496	619	1,572	237	96	674	0	124	173
9 Terminations	0	522	93	235	35	14	101	0	19	26
9 Unemployment	0	1,243	220	559	84	34	240	0	44	61
9 Training	0	14,192	2,513	6,384	962	389	2,738	0	505	702
9 Background Checks	0	108	19	49	7	3	21	0	4	5

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B. Incoming Costs - (Default Spread Salary%)

Dept:9 Human Resources - GF

Department	First Incoming	Second Incoming	Recruitment	General HR	Terminations	Unemployment	Training	Background Checks	Compensation Program	Compensation Reclassification
9 Compensation Program *	\$0	\$298	\$0	\$0	\$0	\$0	\$0	\$0	\$298	\$0
9 Compensation Reclassifications	0	975	173	439	66	27	188	0	35	48
Subtotal - Human Resources - GF	0	22,564	3,943	10,016	1,509	610	4,295	0	1,090	1,101
10 Purchase Orders	0	1,059	188	476	72	29	204	0	38	52
10 Contract Amendments & Renewals	0	4,250	753	1,912	288	117	820	0	151	210
10 Formal Bids/RFP's/PQ's	0	1,796	318	808	122	49	346	0	64	89
10 Purchasing Card Rebate	0	(730)	(129)	(328)	(49)	(20)	(141)	0	(26)	(36)
10 Countywide Programs	0	412	73	185	28	11	80	0	15	20
Subtotal - Purchasing - GF	0	6,788	1,202	3,053	460	186	1,309	0	241	336
15 Non-Divisional	0	664	118	299	45	18	128	0	24	33
15 Cash Audit	0	3	1	1	0	0	1	0	0	0
Subtotal - Non-Departmental - GF	0	666	118	300	45	18	129	0	24	33
17 Fac - Courts & Admin Bldg	0	88,355	15,646	39,745	5,988	2,423	17,043	0	3,142	4,369
Subtotal - Facilities & Const Mgmt - GF	0	88,355	15,646	39,745	5,988	2,423	17,043	0	3,142	4,369
18 Organization Specific Services	0	66,139	11,712	29,751	4,482	1,813	12,757	0	2,352	3,271
18 ECM	0	4,380	776	1,970	297	120	845	0	156	217
18 ERP	0	9,522	1,686	4,283	645	261	1,837	0	339	471
18 EMail	0	1,339	237	602	91	37	258	0	48	66
18 Network & Telecomm & IVR	0	16,886	2,990	7,596	1,144	463	3,257	0	600	835
18 GIS	0	6,290	1,114	2,830	426	172	1,213	0	224	311
18 AV	0	4,175	739	1,878	283	114	805	0	148	206
18 File/Print Servers	0	86	15	38	6	2	16	0	3	4
18 Enterprise Web Apps	0	3,271	579	1,472	222	90	631	0	116	162
18 Customer Service	0	7,596	1,345	3,417	515	208	1,465	0	270	376
18 Record Management	0	366	65	165	25	10	71	0	13	18
18 Record Storage	0	3,124	553	1,405	212	86	603	0	111	154
18 Time & Labor Management	0	665	118	299	45	18	128	0	24	33
18 Security Services	0	1,603	284	721	109	44	309	0	57	79
Subtotal - IT Services - GF	0	125,443	22,214	56,428	8,501	3,439	24,196	0	4,461	6,203
Total Incoming	154,109	255,406	78,856	196,024	27,752	16,890	62,257	0	11,776	15,960
C. Total Allocated		\$1,842,309	\$320,321	\$793,745	\$116,822	\$52,927	\$395,588	\$11,552	\$70,399	\$80,953
			17.39%	43.08%	6.34%	2.87%	21.47%	0.63%	3.82%	4.39%

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Recruitment Allocations

Dept:9 Human Resources - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
4 Public Information Office - GF	2	0.31%	\$865	\$0	\$865	\$0	\$865
5 County Atty Admin - GF	8	1.26%	3,458	0	3,458	0	3,458
7 Accounting - GF	4	0.63%	1,729	0	1,729	0	1,729
8 Budget - GF	11	1.73%	4,755	0	4,755	0	4,755
9 Human Resources - GF	4	0.63%	1,729	0	1,729	0	1,729
10 Purchasing - GF	1	0.16%	432	0	432	76	508
12 Building Safety - GF	4	0.63%	1,729	0	1,729	302	2,032
13 Board of County Comm - GF	3	0.47%	1,297	0	1,297	227	1,524
14 Treasurer - GF	4	0.63%	1,729	0	1,729	302	2,032
16 Transportation & Engineering - GF	9	1.42%	3,891	0	3,891	680	4,571
17 Facilities & Const Mgmt - GF	18	2.83%	7,781	0	7,781	1,361	9,142
18 IT Services - GF	13	2.05%	5,620	0	5,620	983	6,603
19 C&R Administration - GF	21	3.31%	9,078	0	9,078	1,587	10,666
24 Assessor - GF	14	2.20%	6,052	0	6,052	1,058	7,111
25 CSU Extension - GF	1	0.16%	432	0	432	76	508
26 Coroner - GF	2	0.31%	865	0	865	151	1,016
28 District Attorney Admin - GF	23	3.62%	9,943	0	9,943	1,739	11,682
31 Fairgrounds - GF	7	1.10%	3,026	0	3,026	529	3,555
33 Justice Services - GF	19	2.99%	8,214	0	8,214	1,436	9,650
34 Planning & Zoning - GF	14	2.20%	6,052	0	6,052	1,058	7,111
45 Open Space Fund	48	7.56%	20,750	0	20,750	3,629	24,379
52 Boettcher Mansion Fund	4	0.63%	1,729	0	1,729	302	2,032
57 Road & Bridge Fund	80	12.60%	34,584	0	34,584	6,048	40,632
58 Social Services Fund	223	35.12%	96,403	0	96,403	16,857	113,261
59 Workforce Development Fund	15	2.36%	6,485	0	6,485	1,134	7,618
60 Head Start Fund	22	3.46%	9,511	0	9,511	1,663	11,174
63 Fleet Services Fund	2	0.31%	865	0	865	151	1,016
69 Public Health Fund	43	6.77%	18,589	0	18,589	3,251	21,840
70 Airport Fund	14	2.20%	6,052	0	6,052	1,058	7,111
78 Community Development Fund	2	0.31%	865	0	865	151	1,016
Subtotal	635	100.00%	274,511	0	274,511	45,810	320,321
Direct Bills					0		0
Total					\$274,511		\$320,321

Basis Units: Number of Recruitments Processed w/Library & Sheriff Excluded
Source:

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General HR Allocations

Dept:9 Human Resources - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 County Manager - GF	4.00	0.13%	\$874	\$0	\$874	\$0	\$874
4 Public Information Office - GF	8.00	0.26%	1,748	0	1,748	0	1,748
5 County Atty Admin - GF	35.00	1.13%	7,647	0	7,647	0	7,647
6 Finance & IT - GF	1.00	0.03%	218	0	218	0	218
7 Accounting - GF	19.90	0.64%	4,348	0	4,348	0	4,348
8 Budget - GF	7.00	0.23%	1,529	0	1,529	0	1,529
9 Human Resources - GF	16.00	0.52%	3,496	0	3,496	0	3,496
10 Purchasing - GF	8.00	0.26%	1,748	0	1,748	308	2,056
11 Development & Trans - GF	2.00	0.06%	437	0	437	77	514
12 Building Safety - GF	32.00	1.03%	6,991	0	6,991	1,232	8,223
13 Board of County Comm - GF	5.00	0.16%	1,092	0	1,092	193	1,285
14 Treasurer - GF	12.00	0.39%	2,622	0	2,622	462	3,084
16 Transportation & Engineering - GF	40.00	1.29%	8,739	0	8,739	1,540	10,279
17 Facilities & Const Mgmt - GF	62.00	2.00%	13,546	0	13,546	2,387	15,933
18 IT Services - GF	66.00	2.13%	14,420	0	14,420	2,541	16,961
19 C&R Administration - GF	9.00	0.29%	1,966	0	1,966	347	2,313
20 C&R Clerk to the Board - GF	4.00	0.13%	874	0	874	154	1,028
21 C&R Elections - GF	13.00	0.42%	2,840	0	2,840	501	3,341
22 C&R Motor Vehicle - GF	67.50	2.18%	14,747	0	14,747	2,599	17,346
23 C&R Recording - GF	16.00	0.52%	3,496	0	3,496	616	4,112
24 Assessor - GF	54.90	1.77%	11,995	0	11,995	2,114	14,108
25 CSU Extension - GF	9.00	0.29%	1,966	0	1,966	347	2,313
26 Coroner - GF	14.60	0.47%	3,190	0	3,190	562	3,752
27 County Attorney BOE - GF	1.95	0.06%	426	0	426	75	501
28 District Attorney Admin - GF	190.80	6.15%	41,686	0	41,686	7,346	49,032
29 District Atty Dom Violence - GF	1.00	0.03%	218	0	218	39	257
30 Emergency Management - GF	2.40	0.08%	524	0	524	92	617
31 Fairgrounds - GF	10.00	0.32%	2,185	0	2,185	385	2,570
33 Justice Services - GF	38.75	1.25%	8,466	0	8,466	1,492	9,958
34 Planning & Zoning - GF	41.90	1.35%	9,154	0	9,154	1,613	10,768
35 Public Trustee	6.00	0.19%	1,311	0	1,311	231	1,542
36 JCSO Detentions - GF	309.60	9.98%	67,642	0	67,642	11,920	79,561
37 JCSO Law Enforcement - GF	12.00	0.39%	2,622	0	2,622	462	3,084
38 JCSO Executive - GF	33.60	1.08%	7,341	0	7,341	1,294	8,635
39 JCSO Support Services - GF	99.20	3.20%	21,673	0	21,673	3,819	25,493
40 Surveyor - GF	1.00	0.03%	218	0	218	39	257
43 Insurance Fund	3.00	0.10%	655	0	655	116	771
45 Open Space Fund	249.50	8.04%	54,511	0	54,511	9,606	64,117
52 Boettcher Mansion Fund	14.00	0.45%	3,059	0	3,059	539	3,598
57 Road & Bridge Fund	189.60	6.11%	41,424	0	41,424	7,300	48,724
58 Social Services Fund	547.25	17.64%	119,564	0	119,564	21,069	140,633
59 Workforce Development Fund	43.50	1.40%	9,504	0	9,504	1,675	11,179

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General HR Allocations

Dept:9 Human Resources - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
60 Head Start Fund	53.45	1.72%	\$11,678	\$0	\$11,678	\$2,058	\$13,736
63 Fleet Services Fund	23.90	0.77%	5,222	0	5,222	920	6,142
64 Library Fund	335.35	10.81%	73,267	0	73,267	12,911	86,179
65 Benefit Plan Fund	4.00	0.13%	874	0	874	154	1,028
66 Patrol Fund	198.40	6.40%	43,347	0	43,347	7,638	50,985
67 Inmate Welfare Fund	8.00	0.26%	1,748	0	1,748	308	2,056
69 Public Health Fund	152.50	4.92%	33,318	0	33,318	5,871	39,190
70 Airport Fund	22.80	0.73%	4,981	0	4,981	878	5,859
78 Community Development Fund	3.00	0.10%	655	0	655	116	771
Subtotal	3,102.35	100.00%	677,803	0	677,803	115,942	793,745
Direct Bills					0		0
Total					\$677,803		\$793,745

Basis Units: Total FTE (SO @80%, Library @95%)

Source:

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Terminations Allocations

Dept:9 Human Resources - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
4 Public Information Office - GF	2	0.26%	\$261	\$0	\$261	\$0	\$261
5 County Atty Admin - GF	15	1.97%	1,959	0	1,959	0	1,959
7 Accounting - GF	3	0.39%	392	0	392	0	392
8 Budget - GF	3	0.39%	392	0	392	0	392
9 Human Resources - GF	4	0.52%	522	0	522	0	522
10 Purchasing - GF	1	0.13%	131	0	131	24	154
12 Building Safety - GF	4	0.52%	522	0	522	94	617
13 Board of County Comm - GF	2	0.26%	261	0	261	47	308
14 Treasurer - GF	3	0.39%	392	0	392	71	462
16 Transportation & Engineering - GF	11	1.44%	1,437	0	1,437	259	1,696
17 Facilities & Const Mgmt - GF	16	2.10%	2,090	0	2,090	376	2,466
18 IT Services - GF	11	1.44%	1,437	0	1,437	259	1,696
19 C&R Administration - GF	3	0.39%	392	0	392	71	462
21 C&R Elections - GF	2	0.26%	261	0	261	47	308
22 C&R Motor Vehicle - GF	17	2.23%	2,221	0	2,221	400	2,620
23 C&R Recording - GF	1	0.13%	131	0	131	24	154
24 Assessor - GF	8	1.05%	1,045	0	1,045	188	1,233
25 CSU Extension - GF	6	0.79%	784	0	784	141	925
28 District Attorney Admin - GF	34	4.46%	4,441	0	4,441	800	5,241
31 Fairgrounds - GF	4	0.52%	522	0	522	94	617
33 Justice Services - GF	7	0.92%	914	0	914	165	1,079
34 Planning & Zoning - GF	9	1.18%	1,176	0	1,176	212	1,387
36 JCSO Detentions - GF	47	6.17%	6,139	0	6,139	1,106	7,245
38 JCSO Executive - GF	8	1.05%	1,045	0	1,045	188	1,233
39 JCSO Support Services - GF	17	2.23%	2,221	0	2,221	400	2,620
40 Surveyor - GF	1	0.13%	131	0	131	24	154
43 Insurance Fund	2	0.26%	261	0	261	47	308
45 Open Space Fund	141	18.50%	18,417	0	18,417	3,317	21,734
52 Boettcher Mansion Fund	3	0.39%	392	0	392	71	462
57 Road & Bridge Fund	52	6.82%	6,792	0	6,792	1,223	8,015
58 Social Services Fund	131	17.19%	17,111	0	17,111	3,082	20,193
59 Workforce Development Fund	31	4.07%	4,049	0	4,049	729	4,778
60 Head Start Fund	23	3.02%	3,004	0	3,004	541	3,545
63 Fleet Services Fund	2	0.26%	261	0	261	47	308
64 Library Fund	73	9.58%	9,535	0	9,535	1,717	11,252
66 Patrol Fund	20	2.62%	2,612	0	2,612	470	3,083
69 Public Health Fund	38	4.99%	4,964	0	4,964	894	5,857
70 Airport Fund	6	0.79%	784	0	784	141	925
78 Community Development Fund	1	0.13%	131	0	131	24	154

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Terminations Allocations

Dept:9 Human Resources - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	762	100.00%	99,532	0	99,532	17,290	116,822
Direct Bills					0		0
Total					\$99,532		\$116,822

Basis Units: Number of Terminations by division
Source:

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Unemployment Allocations

Dept:9 Human Resources - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
5 County Atty Admin - GF	1	1.37%	\$622	\$0	\$622	\$0	\$622
9 Human Resources - GF	2	2.74%	1,243	0	1,243	0	1,243
13 Board of County Comm - GF	1	1.37%	622	0	622	108	729
18 IT Services - GF	1	1.37%	622	0	622	108	729
22 C&R Motor Vehicle - GF	5	6.85%	3,108	0	3,108	540	3,647
31 Fairgrounds - GF	2	2.74%	1,243	0	1,243	216	1,459
34 Planning & Zoning - GF	1	1.37%	622	0	622	108	729
36 JCSO Detentions - GF	2	2.74%	1,243	0	1,243	216	1,459
39 JCSO Support Services - GF	4	5.48%	2,486	0	2,486	432	2,918
43 Insurance Fund	1	1.37%	622	0	622	108	729
45 Open Space Fund	4	5.48%	2,486	0	2,486	432	2,918
52 Boettcher Mansion Fund	1	1.37%	622	0	622	108	729
57 Road & Bridge Fund	7	9.59%	4,351	0	4,351	756	5,106
58 Social Services Fund	18	24.66%	11,187	0	11,187	1,943	13,130
59 Workforce Development Fund	1	1.37%	622	0	622	108	729
60 Head Start Fund	13	17.81%	8,080	0	8,080	1,404	9,483
64 Library Fund	6	8.22%	3,729	0	3,729	648	4,377
66 Patrol Fund	1	1.37%	622	0	622	108	729
69 Public Health Fund	2	2.74%	1,243	0	1,243	216	1,459
Subtotal	73	100.00%	45,370	0	45,370	7,558	52,927
Direct Bills					0		0
Total					\$45,370		\$52,927

Basis Units: Number of Claims filed and Appeal Hearings by Division

Source:

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Training Allocations

Dept:9 Human Resources - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 County Manager - GF	40.00	0.34%	\$1,183	\$0	\$1,183	\$0	\$1,183
4 Public Information Office - GF	82.50	0.70%	2,439	0	2,439	0	2,439
5 County Atty Admin - GF	46.50	0.40%	1,375	0	1,375	0	1,375
6 Finance & IT - GF	56.00	0.48%	1,656	0	1,656	0	1,656
7 Accounting - GF	174.50	1.48%	5,159	0	5,159	0	5,159
8 Budget - GF	143.50	1.22%	4,243	0	4,243	0	4,243
9 Human Resources - GF	480.00	4.08%	14,192	0	14,192	0	14,192
11 Development & Trans - GF	7.50	0.06%	222	0	222	33	255
12 Building Safety - GF	91.00	0.77%	2,691	0	2,691	403	3,093
13 Board of County Comm - GF	12.00	0.10%	355	0	355	53	408
14 Treasurer - GF	22.50	0.19%	665	0	665	100	765
16 Transportation & Engineering - GF	165.50	1.41%	4,893	0	4,893	732	5,626
17 Facilities & Const Mgmt - GF	158.00	1.34%	4,672	0	4,672	699	5,371
18 IT Services - GF	176.00	1.50%	5,204	0	5,204	779	5,983
19 C&R Administration - GF	397.50	3.38%	11,753	0	11,753	1,759	13,512
24 Assessor - GF	40.00	0.34%	1,183	0	1,183	177	1,360
25 CSU Extension - GF	29.50	0.25%	872	0	872	131	1,003
26 Coroner - GF	8.00	0.07%	237	0	237	35	272
28 District Attorney Admin - GF	94.50	0.80%	2,794	0	2,794	418	3,212
31 Fairgrounds - GF	114.50	0.97%	3,385	0	3,385	507	3,892
33 Justice Services - GF	279.00	2.37%	8,249	0	8,249	1,234	9,484
34 Planning & Zoning - GF	426.50	3.62%	12,610	0	12,610	1,887	14,497
35 Public Trustee	3.50	0.03%	103	0	103	15	119
39 JCSO Support Services - GF	286.00	2.43%	8,456	0	8,456	1,265	9,722
45 Open Space Fund	208.50	1.77%	6,165	0	6,165	922	7,087
52 Boettcher Mansion Fund	32.00	0.27%	946	0	946	142	1,088
57 Road & Bridge Fund	421.50	3.58%	12,463	0	12,463	1,865	14,327
58 Social Services Fund	5,011.00	42.57%	148,162	0	148,162	22,170	170,331
59 Workforce Development Fund	393.00	3.34%	11,620	0	11,620	1,739	13,359
60 Head Start Fund	829.00	7.04%	24,511	0	24,511	3,668	28,179
63 Fleet Services Fund	27.00	0.23%	798	0	798	119	918
64 Library Fund	1,074.00	9.12%	31,755	0	31,755	4,752	36,507
69 Public Health Fund	379.00	3.22%	11,206	0	11,206	1,677	12,883
70 Airport Fund	61.50	0.52%	1,818	0	1,818	272	2,090

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Training Allocations

Dept:9 Human Resources - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
Subtotal	11,771.00	100.00%	348,037	0	348,037	47,551	395,588
Direct Bills					0		0
Total					\$348,037		\$395,588

Basis Units: Number of Training Hours (including Custom Tr Classes, Team classes capped at 35 participants) by Dept/Div
Source:

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Background Checks Allocations

Dept:9 Human Resources - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
5 County Atty Admin - GF	29	2.46%	\$284	\$0	\$284	\$0	\$284
7 Accounting - GF	3	0.25%	29	0	29	0	29
8 Budget - GF	15	1.27%	147	0	147	0	147
9 Human Resources - GF	11	0.93%	108	0	108	0	108
10 Purchasing - GF	2	0.17%	20	0	20	0	20
12 Building Safety - GF	6	0.51%	59	0	59	0	59
13 Board of County Comm - GF	8	0.68%	78	0	78	0	78
14 Treasurer - GF	7	0.59%	69	0	69	0	69
16 Transportation & Engineering - GF	24	2.04%	235	0	235	0	235
17 Facilities & Const Mgmt - GF	34	2.89%	333	0	333	0	333
18 IT Services - GF	14	1.19%	137	0	137	0	137
19 C&R Administration - GF	23	1.95%	226	0	226	0	226
24 Assessor - GF	19	1.61%	186	0	186	0	186
25 CSU Extension - GF	10	0.85%	98	0	98	0	98
26 Coroner - GF	4	0.34%	39	0	39	0	39
28 District Attorney Admin - GF	15	1.27%	147	0	147	0	147
31 Fairgrounds - GF	55	4.67%	539	0	539	0	539
33 Justice Services - GF	29	2.46%	284	0	284	0	284
34 Planning & Zoning - GF	18	1.53%	177	0	177	0	177
39 JCSO Support Services - GF	1	0.08%	10	0	10	0	10
45 Open Space Fund	200	16.98%	1,961	0	1,961	0	1,961
52 Boettcher Mansion Fund	1	0.08%	10	0	10	0	10
57 Road & Bridge Fund	109	9.25%	1,069	0	1,069	0	1,069
58 Social Services Fund	374	31.75%	3,668	0	3,668	0	3,668
59 Workforce Development Fund	32	2.72%	314	0	314	0	314
60 Head Start Fund	41	3.48%	402	0	402	0	402
63 Fleet Services Fund	2	0.17%	20	0	20	0	20
64 Library Fund	2	0.17%	20	0	20	0	20
69 Public Health Fund	76	6.45%	745	0	745	0	745
70 Airport Fund	13	1.10%	127	0	127	0	127
78 Community Development Fund	1	0.08%	10	0	10	0	10
Subtotal	1,178	100.00%	11,552	0	11,552	0	11,552
Direct Bills					0		0
Total					\$11,552		\$11,552

Basis Units: Number of Background Checks
Source:

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Compensation Program Allocations

Dept:9 Human Resources - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 County Manager - GF	4.00	0.15%	\$92	\$0	\$92	\$0	\$92
4 Public Information Office - GF	8.00	0.30%	184	0	184	0	184
5 County Atty Admin - GF	33.00	1.23%	757	0	757	0	757
6 Finance & IT - GF	1.00	0.04%	23	0	23	0	23
7 Accounting - GF	19.90	0.74%	457	0	457	0	457
8 Budget - GF	6.00	0.22%	138	0	138	0	138
9 Human Resources - GF	13.00	0.49%	298	0	298	0	298
10 Purchasing - GF	8.00	0.30%	184	0	184	28	212
11 Development & Trans - GF	2.00	0.07%	46	0	46	7	53
12 Building Safety - GF	29.00	1.09%	666	0	666	102	767
13 Board of County Comm - GF	5.00	0.19%	115	0	115	18	132
14 Treasurer - GF	12.00	0.45%	275	0	275	42	317
16 Transportation & Engineering - GF	37.00	1.38%	849	0	849	130	979
17 Facilities & Const Mgmt - GF	57.00	2.13%	1,308	0	1,308	200	1,508
18 IT Services - GF	65.00	2.43%	1,492	0	1,492	228	1,719
19 C&R Administration - GF	8.00	0.30%	184	0	184	28	212
20 C&R Clerk to the Board - GF	3.00	0.11%	69	0	69	11	79
21 C&R Elections - GF	13.00	0.49%	298	0	298	46	344
22 C&R Motor Vehicle - GF	66.50	2.49%	1,526	0	1,526	233	1,759
23 C&R Recording - GF	16.00	0.60%	367	0	367	56	423
24 Assessor - GF	50.90	1.90%	1,168	0	1,168	178	1,346
25 CSU Extension - GF	5.00	0.19%	115	0	115	18	132
26 Coroner - GF	11.60	0.43%	266	0	266	41	307
27 County Attorney BOE - GF	1.95	0.07%	45	0	45	7	52
28 District Attorney Admin - GF	26.50	0.99%	608	0	608	93	701
29 District Atty Dom Violence - GF	1.00	0.04%	23	0	23	4	26
30 Emergency Management - GF	3.00	0.11%	69	0	69	11	79
31 Fairgrounds - GF	9.00	0.34%	207	0	207	32	238
33 Justice Services - GF	38.75	1.45%	889	0	889	136	1,025
34 Planning & Zoning - GF	39.90	1.49%	916	0	916	140	1,055
35 Public Trustee	6.00	0.22%	138	0	138	21	159
36 JCSO Detentions - GF	386.00	14.44%	8,859	0	8,859	1,352	10,211
37 JCSO Law Enforcement - GF	15.00	0.56%	344	0	344	53	397
38 JCSO Executive - GF	26.00	0.97%	597	0	597	91	688
39 JCSO Support Services - GF	117.00	4.38%	2,685	0	2,685	410	3,095
43 Insurance Fund	3.00	0.11%	69	0	69	11	79
45 Open Space Fund	111.50	4.17%	2,559	0	2,559	391	2,950
52 Boettcher Mansion Fund	5.00	0.19%	115	0	115	18	132
57 Road & Bridge Fund	186.60	6.98%	4,283	0	4,283	654	4,936
58 Social Services Fund	515.25	19.28%	11,825	0	11,825	1,805	13,630
59 Workforce Development Fund	34.50	1.29%	792	0	792	121	913
60 Head Start Fund	52.45	1.96%	1,204	0	1,204	184	1,387

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Compensation Program Allocations

Dept:9 Human Resources - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
63 Fleet Services Fund	23.90	0.89%	\$549	\$0	\$549	\$84	\$632
64 Library Fund	171.00	6.40%	3,924	0	3,924	599	4,524
65 Benefit Plan Fund	4.00	0.15%	92	0	92	14	106
66 Patrol Fund	248.00	9.28%	5,692	0	5,692	869	6,560
67 Inmate Welfare Fund	10.00	0.37%	230	0	230	35	265
69 Public Health Fund	140.50	5.26%	3,225	0	3,225	492	3,717
70 Airport Fund	19.80	0.74%	454	0	454	69	524
78 Community Development Fund	3.00	0.11%	69	0	69	11	79
Subtotal	2,672.50	100.00%	61,334	0	61,334	9,065	70,399
Direct Bills					0		0
Total					\$61,334		\$70,399

Basis Units: Benefit Eligible FTE with DA Legal Secretaries & Paralegals Only
Source:

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Compensation Reclassifications Allocations

Dept:9 Human Resources - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 County Manager - GF	1	0.71%	\$488	\$0	\$488	\$0	\$488
4 Public Information Office - GF	1	0.71%	488	0	488	0	488
5 County Atty Admin - GF	4	2.84%	1,951	0	1,951	0	1,951
8 Budget - GF	2	1.42%	975	0	975	0	975
9 Human Resources - GF	2	1.42%	975	0	975	0	975
10 Purchasing - GF	1	0.71%	488	0	488	93	581
13 Board of County Comm - GF	1	0.71%	488	0	488	93	581
14 Treasurer - GF	1	0.71%	488	0	488	93	581
16 Transportation & Engineering - GF	5	3.55%	2,438	0	2,438	465	2,904
18 IT Services - GF	6	4.26%	2,926	0	2,926	558	3,484
22 C&R Motor Vehicle - GF	5	3.55%	2,438	0	2,438	465	2,904
23 C&R Recording - GF	1	0.71%	488	0	488	93	581
24 Assessor - GF	1	0.71%	488	0	488	93	581
27 County Attorney BOE - GF	1	0.71%	488	0	488	93	581
31 Fairgrounds - GF	1	0.71%	488	0	488	93	581
34 Planning & Zoning - GF	18	12.77%	8,778	0	8,778	1,675	10,453
39 JCSO Support Services - GF	13	9.22%	6,340	0	6,340	1,210	7,550
43 Insurance Fund	3	2.13%	1,463	0	1,463	279	1,742
45 Open Space Fund	3	2.13%	1,463	0	1,463	279	1,742
52 Boettcher Mansion Fund	1	0.71%	488	0	488	93	581
57 Road & Bridge Fund	7	4.96%	3,414	0	3,414	651	4,065
58 Social Services Fund	18	12.77%	8,778	0	8,778	1,675	10,453
59 Workforce Development Fund	4	2.84%	1,951	0	1,951	372	2,323
60 Head Start Fund	8	5.67%	3,901	0	3,901	744	4,646
63 Fleet Services Fund	1	0.71%	488	0	488	93	581
64 Library Fund	14	9.93%	6,828	0	6,828	1,303	8,130
69 Public Health Fund	14	9.93%	6,828	0	6,828	1,303	8,130
70 Airport Fund	3	2.13%	1,463	0	1,463	279	1,742
78 Community Development Fund	1	0.71%	488	0	488	93	581
Subtotal	141	100.00%	68,763	0	68,763	12,190	80,953
Direct Bills					0		0
Total					\$68,763		\$80,953

Basis Units: Number of Reclassifications by dept
Source:

Jefferson County, Colorado
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Allocation Summary

Dept:9 Human Resources - GF

Department	Recruitment	General HR	Terminations	Unemployment	Training	Background Checks	Compensation Program	Compensation Reclassification	Total
3 County Manager - GF	\$0	\$874	\$0	\$0	\$1,183	\$0	\$92	\$488	\$2,636
4 Public Information Office - GF	865	1,748	261	0	2,439	0	184	488	5,984
5 County Atty Admin - GF	3,458	7,647	1,959	622	1,375	284	757	1,951	18,053
6 Finance & IT - GF	0	218	0	0	1,656	0	23	0	1,897
7 Accounting - GF	1,729	4,348	392	0	5,159	29	457	0	12,114
8 Budget - GF	4,755	1,529	392	0	4,243	147	138	975	12,180
9 Human Resources - GF	1,729	3,496	522	1,243	14,192	108	298	975	22,564
10 Purchasing - GF	508	2,056	154	0	0	20	212	581	3,530
11 Development & Trans - GF	0	514	0	0	255	0	53	0	822
12 Building Safety - GF	2,032	8,223	617	0	3,093	59	767	0	14,791
13 Board of County Comm - GF	1,524	1,285	308	729	408	78	132	581	5,046
14 Treasurer - GF	2,032	3,084	462	0	765	69	317	581	7,309
16 Transportation & Engineering - GF	4,571	10,279	1,696	0	5,626	235	979	2,904	26,289
17 Facilities & Const Mgmt - GF	9,142	15,933	2,466	0	5,371	333	1,508	0	34,753
18 IT Services - GF	6,603	16,961	1,696	729	5,983	137	1,719	3,484	37,312
19 C&R Administration - GF	10,666	2,313	462	0	13,512	226	212	0	27,390
20 C&R Clerk to the Board - GF	0	1,028	0	0	0	0	79	0	1,107
21 C&R Elections - GF	0	3,341	308	0	0	0	344	0	3,993
22 C&R Motor Vehicle - GF	0	17,346	2,620	3,647	0	0	1,759	2,904	28,277
23 C&R Recording - GF	0	4,112	154	0	0	0	423	581	5,270
24 Assessor - GF	7,111	14,108	1,233	0	1,360	186	1,346	581	25,925
25 CSU Extension - GF	508	2,313	925	0	1,003	98	132	0	4,979
26 Coroner - GF	1,016	3,752	0	0	272	39	307	0	5,386
27 County Attorney BOE - GF	0	501	0	0	0	0	52	581	1,133
28 District Attorney Admin - GF	11,682	49,032	5,241	0	3,212	147	701	0	70,015
29 District Atty Dom Violence - GF	0	257	0	0	0	0	26	0	283
30 Emergency Management - GF	0	617	0	0	0	0	79	0	696
31 Fairgrounds - GF	3,555	2,570	617	1,459	3,892	539	238	581	13,451
33 Justice Services - GF	9,650	9,958	1,079	0	9,484	284	1,025	0	31,480
34 Planning & Zoning - GF	7,111	10,768	1,387	729	14,497	177	1,055	10,453	46,177
35 Public Trustee	0	1,542	0	0	119	0	159	0	1,820
36 JCSO Detentions - GF	0	79,561	7,245	1,459	0	0	10,211	0	98,476
37 JCSO Law Enforcement - GF	0	3,084	0	0	0	0	397	0	3,481
38 JCSO Executive - GF	0	8,635	1,233	0	0	0	688	0	10,555
39 JCSO Support Services - GF	0	25,493	2,620	2,918	9,722	10	3,095	7,550	51,407
40 Surveyor - GF	0	257	154	0	0	0	0	0	411
43 Insurance Fund	0	771	308	729	0	0	79	1,742	3,630
45 Open Space Fund	24,379	64,117	21,734	2,918	7,087	1,961	2,950	1,742	126,888
52 Boettcher Mansion Fund	2,032	3,598	462	729	1,088	10	132	581	8,632
57 Road & Bridge Fund	40,632	48,724	8,015	5,106	14,327	1,069	4,936	4,065	126,875
58 Social Services Fund	113,261	140,633	20,193	13,130	170,331	3,668	13,630	10,453	485,299

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Allocation Summary

Dept:9 Human Resources - GF

Department	Recruitment	General HR	Terminations	Unemployment	Training	Background Checks	Compensation Program	Compensation Reclassification	Total
59 Workforce Development Fund	\$7,618	\$11,179	\$4,778	\$729	\$13,359	\$314	\$913	\$2,323	\$41,213
60 Head Start Fund	11,174	13,736	3,545	9,483	28,179	402	1,387	4,646	72,552
63 Fleet Services Fund	1,016	6,142	308	0	918	20	632	581	9,616
64 Library Fund	0	86,179	11,252	4,377	36,507	20	4,524	8,130	150,988
65 Benefit Plan Fund	0	1,028	0	0	0	0	106	0	1,134
66 Patrol Fund	0	50,985	3,083	729	0	0	6,560	0	61,358
67 Inmate Welfare Fund	0	2,056	0	0	0	0	265	0	2,320
69 Public Health Fund	21,840	39,190	5,857	1,459	12,883	745	3,717	8,130	93,821
70 Airport Fund	7,111	5,859	925	0	2,090	127	524	1,742	18,379
78 Community Development Fund	1,016	771	154	0	0	10	79	581	2,611
Total	\$320,321	\$793,745	\$116,822	\$52,927	\$395,588	\$11,552	\$70,399	\$80,953	\$1,842,309

PURCHASING

Nature and Extent of Service

Purchasing obtains competitive bids and proposals, and provides contracting support services for goods and services required for day-to-day operations for divisions reporting to Elected Officials and the County Manager. These indirect costs will be allocated to the receiving department/divisions' budgets. Purchasing includes the following **functions**:

- **Purchase Orders (PO) and Purchase Order Modifications (PM):** Purchase orders are a binding agreement with suppliers and contractors identifying the good or service required and establishing the specifications, cost, quantity, schedule, method of delivery, and other terms and conditions. Costs associated with developing, preparing and administering POs are allocated based upon the number of POs and orders placed by Purchasing per department/division. Costs associated with processing purchase order modifications that require BCC approval, including preparing agenda memoranda and routing electronically for approvals, and any required support services, are also included in this function and are allocated based upon the number of modifications, weighted for the additional work required per department/division.
- **Contract Amendments and Renewals, Non-competitive and Sole Source Contracts:** Contracts that include renewal provisions or those that require changes to the terms and conditions are extended and/or modified through this function. This function also includes administering the support services for contracts where competitive bids are not required or where the requirement for competition has been waived. Costs associated with the administration of contract amendments and renewals, and non-competitive or sole source contracts are allocated based upon the number of contract amendments and renewals per department/division.

PURCHASING

Nature and Extent of Service

- **Formal Bids, Requests for Proposals (RFP) and Prequalifications (PQ):** As an agent for the BCC, Purchasing issues competitive bids and proposals in an effort to obtain the best value for the dollar and to fulfill statutory requirements. Purchasing also issues Requests for Statements of Qualifications to pre-establish qualified contractors or consultants. Costs associated with developing, preparing and administering bids, RFPs and PQs are allocated based upon the number of written bids, RFPs and PQs per department/division. This function includes establishing Master Agreements for prequalified firms, negotiating contract prices and terms or schedules, and any required contract support services. Costs associated with projects in this category are weighted by complexity.
- **Purchasing Card Rebate (P-Card):** The commercial P-Card bank provider issues a rebate to users. The rebate percentage is determined by total program spending, and includes all State and participating Local Government cardholders. Jefferson County's portion of that rebate is based upon the County's portion of the overall total program spending. This rebate is allocated based upon the dollar value of P-Card purchases by department/division.
- **Countywide Programs:** This function provides administration of countywide programs, such as online ordering for office supplies and printing services, commercial purchasing cards and the travel program. Costs are allocated based upon Benefit Eligible FTE's by department/division, excluding Library and Public Health, to account for in-house services.

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A. Department Costs

Dept:10 Purchasing - GF

Description		Amount	General Admin	Purchase Orders	Contract Amendment s & Renewals	Formal Bids/RFP's/P Q's	Purchasing Card Rebate	Countywide Programs
Personnel Costs								
Salaries	S1	477,718	108,920	135,720	95,974	94,302	0	42,804
<i>Salary % Split</i>			<i>22.80%</i>	<i>28.41%</i>	<i>20.09%</i>	<i>19.74%</i>	<i>.00%</i>	<i>8.96%</i>
Benefits	S	134,633	30,696	38,249	27,048	26,577	0	12,063
Subtotal - Personnel Costs		612,351	139,616	173,969	123,021	120,878	0	54,867
Services & Supplies Cost								
4261 General Supplies	S	4,259	971	1,210	856	841	0	382
4264 Books & Periodicals	S	0	0	0	0	0	0	0
4269 Equipment	S	325	74	92	65	64	0	29
43300 Prof & Tech Services	S	0	0	0	0	0	0	0
4341 Utilities	S	700	160	199	141	138	0	63
4343 Repairs & Maint	S	104	24	30	21	21	0	9
4344 Rent & Lease	S	4,157	948	1,181	835	821	0	372
4351 Misc Serv & Chrgs	S	0	0	0	0	0	0	0
4354 Adv & Pub	S	0	0	0	0	0	0	0
4356 Dues-Mtgs-Train	S	3,805	868	1,081	764	751	0	341
4358 Travel-Freight-Deliv	S	1,579	360	449	317	312	0	141
4385 Fin & Debt Services	D	0	0	0	0	0	0	0
45 Land & Capital	D	0	0	0	0	0	0	0
46 Intergovernmental	D	0	0	0	0	0	0	0
47 Interdepartmental	D	0	0	0	0	0	0	0
4759 Indirect Costs	D	80,126	0	0	0	0	0	0
JPMorgan Chase Rebate	P	(78,543)	0	0	0	0	(78,543)	0
4757 IT Charges	D	24,076	0	0	0	0	0	0
4757 IT Tech Repl	S	2,134	487	606	429	421	0	191
4757 Fleet Charges	S	83	19	24	17	16	0	7
4757 Facility Charges	D	36,109	0	0	0	0	0	0
47 Insurance Tr's	S	949	216	270	191	187	0	85
Office Supply Rebate	P	(10,623)	0	0	0	0	0	(10,623)
Subtotal - Services & Supplies		69,240	4,126	5,141	3,635	3,572	(78,543)	(9,001)
Department Cost Total		681,591	143,742	179,110	126,657	124,450	(78,543)	45,865
Adjustments to Cost								
4385 Fin & Debt Services	D	0	0	0	0	0	0	0

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A. Department Costs

Dept:10 Purchasing - GF

Description		Amount	General Admin	Purchase Orders	Contract Amendment & Renewals	Formal Bids/RFP's/P Q's	Purchasing Card Rebate	Countywide Programs
45 Land & Capital	D	0	0	0	0	0	0	0
46 Intergovernmental	D	0	0	0	0	0	0	0
47 Interdepartmental	D	0	0	0	0	0	0	0
4759 Indirect Costs	D	(80,126)	0	0	0	0	0	0
4757 IT Charges	D	(24,076)	0	0	0	0	0	0
4757 Facility Charges	D	(36,109)	0	0	0	0	0	0
Subtotal - Adjustments		(140,311)	0	0	0	0	0	0
Total Costs After Adjustments		541,280	143,742	179,110	126,657	124,450	(78,543)	45,865
General Admin Distribution			(143,742)	52,898	37,406	36,755	0	16,683
Grand Total		<u>\$541,280</u>		<u>\$232,007</u>	<u>\$164,063</u>	<u>\$161,205</u>	<u>\$(78,543)</u>	<u>\$62,548</u>

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B. Incoming Costs - (Default Spread Salary%)

Dept:10 Purchasing - GF

Department	First Incoming	Second Incoming	Purchase Orders	Contract Amendments & Renewals	Formal Bids/RFP's/P Q's	Purchasing Card Rebate	Countywide Programs
1 Courts & Admin Building (CAB)	\$17,410	\$0	\$6,407	\$4,531	\$4,452	\$0	\$2,021
Subtotal - Building Interest and Deprec	17,410	0	6,407	4,531	4,452	0	2,021
3 County Manager	1,651	292	715	506	497	0	226
Subtotal - County Manager - GF	1,651	292	715	506	497	0	226
4 Internal Customer Service	735	112	312	220	217	0	98
Subtotal - Public Information Office - G	735	112	312	220	217	0	98
5 Billable Legal Fees *	8,605	949	0	0	0	0	9,554
Subtotal - County Atty Admin - GF	8,605	949	0	0	0	0	9,554
6 Finance & IT Supervision	18,699	1,472	7,423	5,249	5,158	0	2,341
Subtotal - Finance & IT - GF	18,699	1,472	7,423	5,249	5,158	0	2,341
7 Accounts Payable	424	61	179	126	124	0	56
7 General Accounting	4,070	580	1,711	1,210	1,189	0	540
7 Payroll	880	124	369	261	257	0	117
7 Audit	436	0	161	114	112	0	51
7 Purchasing Supervision	23,236	3,204	9,730	6,880	6,761	0	3,069
Subtotal - Accounting - GF	29,046	3,969	12,150	8,592	8,442	0	3,832
8 Budget Analysis	496	67	207	147	144	0	65
8 Budget Issues	813	111	340	240	236	0	107
Subtotal - Budget - GF	1,310	178	547	387	380	0	173
9 Recruitment	432	76	187	132	130	0	59
9 General HR	1,748	308	757	535	526	0	239
9 Terminations	131	24	57	40	39	0	18
9 Background Checks	20	0	7	5	5	0	2
9 Compensation Program	184	28	78	55	54	0	25
9 Compensation Reclassifications	488	93	214	151	148	0	67
Subtotal - Human Resources - GF	3,002	528	1,299	919	903	0	410
10 Purchase Orders	0	265	97	69	68	0	31

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B. Incoming Costs - (Default Spread Salary%)

Dept:10 Purchasing - GF

Department	First Incoming	Second Incoming	Purchase Orders	Contract Amendment s & Renewals	Formal Bids/RFP's/P Q's	Purchasing Card Rebate	Countywide Programs
10 Purchasing Card Rebate	\$0	\$(103)	\$(38)	\$(27)	\$(26)	\$0	\$(12)
10 Countywide Programs	0	254	93	66	65	0	29
Subtotal - Purchasing - GF	0	415	153	108	106	0	48
15 Non-Divisional	0	408	150	106	104	0	47
15 Cash Audit	0	11	4	3	3	0	1
Subtotal - Non-Departmental - GF	0	420	154	109	107	0	49
17 Fac - Courts & Admin Bldg	0	30,780	11,327	8,010	7,870	0	3,572
Subtotal - Facilities & Const Mgmt - GF	0	30,780	11,327	8,010	7,870	0	3,572
18 Organization Specific Services	0	15,539	5,718	4,044	3,973	0	1,803
18 ECM	0	2,695	992	701	689	0	313
18 ERP	0	4,201	1,546	1,093	1,074	0	488
18 EMail	0	824	303	214	211	0	96
18 Network & Telecomm & IVR	0	10,392	3,824	2,704	2,657	0	1,206
18 GIS	0	3,871	1,425	1,007	990	0	449
18 File/Print Servers	0	53	19	14	13	0	6
18 Enterprise Web Apps	0	2,013	741	524	515	0	234
18 Customer Service	0	4,675	1,720	1,216	1,195	0	543
18 Record Management	0	225	83	59	58	0	26
18 Time & Labor Management	0	325	120	85	83	0	38
18 Security Services	0	986	363	257	252	0	114
Subtotal - IT Services - GF	0	45,799	16,854	11,918	11,711	0	5,316
Total Incoming	80,458	84,913	57,341	40,549	39,842	0	27,638
C. Total Allocated		\$706,651	\$289,349	\$204,612	\$201,047	\$(78,543)	\$90,187
			40.95%	28.96%	28.45%	(11.11)%	12.76%

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Purchase Orders Allocations

Dept:10 Purchasing - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 County Manager - GF	2	0.20%	\$530	\$0	\$530	\$0	\$530
4 Public Information Office - GF	1	0.10%	265	0	265	0	265
5 County Atty Admin - GF	1	0.10%	265	0	265	0	265
7 Accounting - GF	2	0.20%	530	0	530	0	530
9 Human Resources - GF	4	0.41%	1,059	0	1,059	0	1,059
10 Purchasing - GF	1	0.10%	265	0	265	0	265
12 Building Safety - GF	1	0.10%	265	0	265	32	297
14 Treasurer - GF	5	0.51%	1,324	0	1,324	160	1,484
15 Non-Departmental - GF	9	0.92%	2,383	0	2,383	288	2,671
16 Transportation & Engineering - GF	11	1.13%	2,913	0	2,913	352	3,265
17 Facilities & Const Mgmt - GF	120	12.30%	31,777	0	31,777	3,842	35,619
18 IT Services - GF	378	38.73%	100,096	0	100,096	12,104	112,200
20 C&R Clerk to the Board - GF	1	0.10%	265	0	265	32	297
21 C&R Elections - GF	7	0.72%	1,854	0	1,854	224	2,078
22 C&R Motor Vehicle - GF	3	0.31%	794	0	794	96	890
23 C&R Recording - GF	4	0.41%	1,059	0	1,059	128	1,187
25 CSU Extension - GF	3	0.31%	794	0	794	96	890
26 Coroner - GF	2	0.20%	530	0	530	64	594
28 District Attorney Admin - GF	14	1.43%	3,707	0	3,707	448	4,156
30 Emergency Management - GF	2	0.20%	530	0	530	64	594
31 Fairgrounds - GF	2	0.20%	530	0	530	64	594
33 Justice Services - GF	1	0.10%	265	0	265	32	297
34 Planning & Zoning - GF	3	0.31%	794	0	794	96	890
36 JCSO Detentions - GF	2	0.20%	530	0	530	64	594
37 JCSO Law Enforcement - GF	3	0.31%	794	0	794	96	890
39 JCSO Support Services - GF	72	7.38%	19,066	0	19,066	2,305	21,371
41 Historical Commission - GF	1	0.10%	265	0	265	32	297
44 Worker's Compensation Fund	1	0.10%	265	0	265	32	297
45 Open Space Fund	45	4.61%	11,916	0	11,916	1,441	13,357
51 Conservation Trust Fund	1	0.10%	265	0	265	32	297
52 Boettcher Mansion Fund	11	1.13%	2,913	0	2,913	352	3,265
56 Evergreen/Conifer Traf Imp Fund	2	0.20%	530	0	530	64	594
57 Road & Bridge Fund	74	7.58%	19,596	0	19,596	2,369	21,965
58 Social Services Fund	21	2.15%	5,561	0	5,561	672	6,233
59 Workforce Development Fund	3	0.31%	794	0	794	96	890
60 Head Start Fund	9	0.92%	2,383	0	2,383	288	2,671
61 Capital Expenditures Fund	10	1.02%	2,648	0	2,648	320	2,968
63 Fleet Services Fund	84	8.61%	22,244	0	22,244	2,690	24,933
66 Patrol Fund	8	0.82%	2,118	0	2,118	256	2,375
67 Inmate Welfare Fund	2	0.20%	530	0	530	64	594
69 Public Health Fund	4	0.41%	1,059	0	1,059	128	1,187
70 Airport Fund	38	3.89%	10,063	0	10,063	1,217	11,279

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Purchase Orders Allocations

Dept:10 Purchasing - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
75 SE Sales Tax-Capital Fund	6	0.61%	\$1,589	\$0	\$1,589	\$192	\$1,781
76 Solid Waste Emergency Fund	1	0.10%	265	0	265	32	297
77 Solid Waste Management Fund	1	0.10%	265	0	265	32	297
Subtotal	976	100.00%	258,450	0	258,450	30,899	289,349
Direct Bills					0		0
Total					\$258,450		\$289,349

Basis Units: Number of PO's & ON's & PO Mods (weighted for complexity) by division

Source:

Jefferson County, Colorado
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Contract Amendments & Renewals Allocations

Dept:10 Purchasing - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 County Manager - GF	3	1.16%	\$2,125	\$0	\$2,125	\$0	\$2,125
4 Public Information Office - GF	2	0.78%	1,417	0	1,417	0	1,417
7 Accounting - GF	4	1.55%	2,834	0	2,834	0	2,834
9 Human Resources - GF	6	2.33%	4,250	0	4,250	0	4,250
14 Treasurer - GF	1	0.39%	708	0	708	90	798
16 Transportation & Engineering - GF	8	3.10%	5,667	0	5,667	719	6,386
17 Facilities & Const Mgmt - GF	50	19.38%	35,419	0	35,419	4,496	39,915
18 IT Services - GF	71	27.52%	50,295	0	50,295	6,384	56,679
22 C&R Motor Vehicle - GF	3	1.16%	2,125	0	2,125	270	2,395
26 Coroner - GF	1	0.39%	708	0	708	90	798
28 District Attorney Admin - GF	6	2.33%	4,250	0	4,250	540	4,790
34 Planning & Zoning - GF	2	0.78%	1,417	0	1,417	180	1,597
35 Public Trustee	2	0.78%	1,417	0	1,417	180	1,597
39 JCSO Support Services - GF	30	11.63%	21,251	0	21,251	2,698	23,949
43 Insurance Fund	3	1.16%	2,125	0	2,125	270	2,395
45 Open Space Fund	13	5.04%	9,209	0	9,209	1,169	10,378
57 Road & Bridge Fund	24	9.30%	17,001	0	17,001	2,158	19,159
58 Social Services Fund	5	1.94%	3,542	0	3,542	450	3,991
63 Fleet Services Fund	12	4.65%	8,501	0	8,501	1,079	9,580
70 Airport Fund	12	4.65%	8,501	0	8,501	1,079	9,580
Subtotal	258	100.00%	182,761	0	182,761	21,850	204,612
Direct Bills					0		0
Total					\$182,761		\$204,612

Basis Units: Number of Amendments & Renewals
Source:

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Formal Bids/RFP's/PQ's Allocations

Dept:10 Purchasing - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 County Manager - GF	1	1.00%	\$1,796	\$0	\$1,796	\$0	\$1,796
7 Accounting - GF	2	2.00%	3,592	0	3,592	0	3,592
9 Human Resources - GF	1	1.00%	1,796	0	1,796	0	1,796
16 Transportation & Engineering - GF	10	10.00%	17,958	0	17,958	2,236	20,194
17 Facilities & Const Mgmt - GF	24	24.00%	43,099	0	43,099	5,367	48,466
21 C&R Elections - GF	1	1.00%	1,796	0	1,796	224	2,019
22 C&R Motor Vehicle - GF	1	1.00%	1,796	0	1,796	224	2,019
26 Coroner - GF	2	2.00%	3,592	0	3,592	447	4,039
30 Emergency Management - GF	4	4.00%	7,183	0	7,183	895	8,078
39 JCSO Support Services - GF	12	12.00%	21,549	0	21,549	2,684	24,233
45 Open Space Fund	18	18.00%	32,324	0	32,324	4,026	36,349
57 Road & Bridge Fund	16	16.00%	28,732	0	28,732	3,578	32,311
63 Fleet Services Fund	5	5.00%	8,979	0	8,979	1,118	10,097
70 Airport Fund	3	3.00%	5,387	0	5,387	671	6,058
Subtotal	100	100.00%	179,577	0	179,577	21,470	201,047
Direct Bills					0		0
Total					\$179,577		\$201,047

Basis Units: Number of Written bids, RFPs and Prequalifications weighted for complexity
Source:

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Purchasing Card Rebate Allocations

Dept:10 Purchasing - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 County Manager - GF	7,079.05	0.14%	\$(113)	\$0	\$(113)	\$0	\$(113)
4 Public Information Office - GF	9,484.45	0.19%	(152)	0	(152)	0	(152)
5 County Atty Admin - GF	37,610.41	0.77%	(602)	0	(602)	0	(602)
6 Finance & IT - GF	235.04	0.00%	(4)	0	(4)	0	(4)
7 Accounting - GF	23,084.45	0.47%	(370)	0	(370)	0	(370)
8 Budget - GF	9,522.94	0.19%	(153)	0	(153)	0	(153)
9 Human Resources - GF	45,555.77	0.93%	(730)	0	(730)	0	(730)
10 Purchasing - GF	6,453.83	0.13%	(103)	0	(103)	0	(103)
11 Development & Trans - GF	220.00	0.00%	(4)	0	(4)	0	(4)
12 Building Safety - GF	61,940.81	1.26%	(992)	0	(992)	0	(992)
13 Board of County Comm - GF	28,688.53	0.58%	(459)	0	(459)	0	(459)
14 Treasurer - GF	15,107.63	0.31%	(242)	0	(242)	0	(242)
16 Transportation & Engineering - GF	57,171.13	1.17%	(916)	0	(916)	0	(916)
17 Facilities & Const Mgmt - GF	364,851.89	7.44%	(5,843)	0	(5,843)	0	(5,843)
18 IT Services - GF	185,710.66	3.79%	(2,974)	0	(2,974)	0	(2,974)
19 C&R Administration - GF	62,388.69	1.27%	(999)	0	(999)	0	(999)
20 C&R Clerk to the Board - GF	1,930.11	0.04%	(31)	0	(31)	0	(31)
21 C&R Elections - GF	24,935.50	0.51%	(399)	0	(399)	0	(399)
22 C&R Motor Vehicle - GF	5,814.49	0.12%	(93)	0	(93)	0	(93)
23 C&R Recording - GF	3,476.14	0.07%	(56)	0	(56)	0	(56)
24 Assessor - GF	22,595.28	0.46%	(362)	0	(362)	0	(362)
25 CSU Extension - GF	56,616.50	1.15%	(907)	0	(907)	0	(907)
26 Coroner - GF	37,659.40	0.77%	(603)	0	(603)	0	(603)
28 District Attorney Admin - GF	208,856.81	4.26%	(3,345)	0	(3,345)	0	(3,345)
30 Emergency Management - GF	27,079.98	0.55%	(434)	0	(434)	0	(434)
31 Fairgrounds - GF	120,298.73	2.45%	(1,927)	0	(1,927)	0	(1,927)
33 Justice Services - GF	91,479.77	1.87%	(1,465)	0	(1,465)	0	(1,465)
34 Planning & Zoning - GF	35,952.99	0.73%	(576)	0	(576)	0	(576)
35 Public Trustee	4,707.75	0.10%	(75)	0	(75)	0	(75)
36 JCSO Detentions - GF	118,923.27	2.42%	(1,905)	0	(1,905)	0	(1,905)
37 JCSO Law Enforcement - GF	36,575.70	0.75%	(586)	0	(586)	0	(586)
38 JCSO Executive - GF	27,459.09	0.56%	(440)	0	(440)	0	(440)
39 JCSO Support Services - GF	792,804.46	16.17%	(12,697)	0	(12,697)	0	(12,697)
41 Historical Commission - GF	2,498.33	0.05%	(40)	0	(40)	0	(40)
43 Insurance Fund	1,820.95	0.04%	(29)	0	(29)	0	(29)
44 Worker's Compensation Fund	250.00	0.01%	(4)	0	(4)	0	(4)
45 Open Space Fund	561,215.02	11.44%	(8,988)	0	(8,988)	0	(8,988)
52 Boettcher Mansion Fund	16,893.48	0.34%	(271)	0	(271)	0	(271)
57 Road & Bridge Fund	146,672.59	2.99%	(2,349)	0	(2,349)	0	(2,349)
58 Social Services Fund	396,322.86	8.08%	(6,347)	0	(6,347)	0	(6,347)
59 Workforce Development Fund	66,617.23	1.36%	(1,067)	0	(1,067)	0	(1,067)
60 Head Start Fund	126,190.89	2.57%	(2,021)	0	(2,021)	0	(2,021)

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Purchasing Card Rebate Allocations

Dept:10 Purchasing - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
61 Capital Expenditures Fund	835.05	0.02%	\$(13)	\$0	\$(13)	\$0	\$(13)
63 Fleet Services Fund	357,639.83	7.29%	(5,728)	0	(5,728)	0	(5,728)
64 Library Fund	226,859.45	4.63%	(3,633)	0	(3,633)	0	(3,633)
66 Patrol Fund	155,400.19	3.17%	(2,489)	0	(2,489)	0	(2,489)
67 Inmate Welfare Fund	54,602.05	1.11%	(874)	0	(874)	0	(874)
69 Public Health Fund	1,726.69	0.04%	(28)	0	(28)	0	(28)
70 Airport Fund	230,350.14	4.70%	(3,689)	0	(3,689)	0	(3,689)
71 Wildland Fire Fund	9,689.83	0.20%	(155)	0	(155)	0	(155)
75 SE Sales Tax-Capital Fund	8,140.81	0.17%	(130)	0	(130)	0	(130)
76 Solid Waste Emergency Fund	3,497.95	0.07%	(56)	0	(56)	0	(56)
77 Solid Waste Management Fund	134.74	0.00%	(2)	0	(2)	0	(2)
78 Community Development Fund	4,675.96	0.10%	(75)	0	(75)	0	(75)
Subtotal	4,904,305.29	100.00%	(78,543)	0	(78,543)	0	(78,543)
Direct Bills					0		0
Total					\$(78,543)		\$(78,543)

Basis Units: P-Card Expenditures
Source:

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Countywide Programs Allocations

Dept:10 Purchasing - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 County Manager - GF	4.00	0.16%	\$127	\$0	\$127	\$0	\$127
4 Public Information Office - GF	8.00	0.32%	254	0	254	0	254
5 County Atty Admin - GF	33.00	1.32%	1,047	0	1,047	0	1,047
6 Finance & IT - GF	1.00	0.04%	32	0	32	0	32
7 Accounting - GF	19.90	0.79%	631	0	631	0	631
8 Budget - GF	6.00	0.24%	190	0	190	0	190
9 Human Resources - GF	13.00	0.52%	412	0	412	0	412
10 Purchasing - GF	8.00	0.32%	254	0	254	0	254
11 Development & Trans - GF	2.00	0.08%	63	0	63	9	72
12 Building Safety - GF	29.00	1.16%	920	0	920	129	1,048
13 Board of County Comm - GF	5.00	0.20%	159	0	159	22	181
14 Treasurer - GF	12.00	0.48%	381	0	381	53	434
16 Transportation & Engineering - GF	37.00	1.48%	1,174	0	1,174	164	1,337
17 Facilities & Const Mgmt - GF	57.00	2.27%	1,808	0	1,808	253	2,060
18 IT Services - GF	65.00	2.59%	2,062	0	2,062	288	2,350
19 C&R Administration - GF	8.00	0.32%	254	0	254	35	289
20 C&R Clerk to the Board - GF	3.00	0.12%	95	0	95	13	108
21 C&R Elections - GF	13.00	0.52%	412	0	412	58	470
22 C&R Motor Vehicle - GF	66.50	2.65%	2,109	0	2,109	295	2,404
23 C&R Recording - GF	16.00	0.64%	507	0	507	71	578
24 Assessor - GF	50.90	2.03%	1,614	0	1,614	226	1,840
25 CSU Extension - GF	5.00	0.20%	159	0	159	22	181
26 Coroner - GF	11.60	0.46%	368	0	368	51	419
27 County Attorney BOE - GF	1.95	0.08%	62	0	62	9	70
28 District Attorney Admin - GF	171.80	6.85%	5,449	0	5,449	761	6,210
29 District Atty Dom Violence - GF	1.00	0.04%	32	0	32	4	36
30 Emergency Management - GF	3.00	0.12%	95	0	95	13	108
31 Fairgrounds - GF	9.00	0.36%	285	0	285	40	325
33 Justice Services - GF	38.75	1.55%	1,229	0	1,229	172	1,401
34 Planning & Zoning - GF	39.90	1.59%	1,266	0	1,266	177	1,442
35 Public Trustee	6.00	0.24%	190	0	190	27	217
36 JCSO Detentions - GF	386.00	15.40%	12,243	0	12,243	1,710	13,953
37 JCSO Law Enforcement - GF	15.00	0.60%	476	0	476	66	542
38 JCSO Executive - GF	26.00	1.04%	825	0	825	115	940
39 JCSO Support Services - GF	117.00	4.67%	3,711	0	3,711	518	4,229
43 Insurance Fund	3.00	0.12%	95	0	95	13	108
45 Open Space Fund	111.50	4.45%	3,536	0	3,536	494	4,031
52 Boettcher Mansion Fund	5.00	0.20%	159	0	159	22	181
57 Road & Bridge Fund	186.60	7.45%	5,918	0	5,918	827	6,745
58 Social Services Fund	515.25	20.56%	16,342	0	16,342	2,283	18,625
59 Workforce Development Fund	34.50	1.38%	1,094	0	1,094	153	1,247
60 Head Start Fund	52.45	2.09%	1,664	0	1,664	232	1,896

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Countywide Programs Allocations

Dept:10 Purchasing - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
63 Fleet Services Fund	23.90	0.95%	\$758	\$0	\$758	\$106	\$864
65 Benefit Plan Fund	4.00	0.16%	127	0	127	18	145
66 Patrol Fund	248.00	9.90%	7,866	0	7,866	1,099	8,965
67 Inmate Welfare Fund	10.00	0.40%	317	0	317	44	361
70 Airport Fund	19.80	0.79%	628	0	628	88	716
78 Community Development Fund	3.00	0.12%	95	0	95	13	108
Subtotal	2,506.30	100.00%	79,492	0	79,492	10,694	90,187
Direct Bills					0		0
Total					\$79,492		\$90,187

Basis Units: Benefit Eligible FTE's with Health & Library excluded
Source:

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Allocation Summary

Dept:10 Purchasing - GF

Department	Purchase Orders	Contract Amendment s & Renewals	Formal Bids/RFP's/P Q's	Purchasing Card Rebate	Countywide Programs	Total
3 County Manager - GF	\$530	\$2,125	\$1,796	\$(113)	\$127	\$4,464
4 Public Information Office - GF	265	1,417	0	(152)	254	1,783
5 County Atty Admin - GF	265	0	0	(602)	1,047	709
6 Finance & IT - GF	0	0	0	(4)	32	28
7 Accounting - GF	530	2,834	3,592	(370)	631	7,216
8 Budget - GF	0	0	0	(153)	190	38
9 Human Resources - GF	1,059	4,250	1,796	(730)	412	6,788
10 Purchasing - GF	265	0	0	(103)	254	415
11 Development & Trans - GF	0	0	0	(4)	72	69
12 Building Safety - GF	297	0	0	(992)	1,048	353
13 Board of County Comm - GF	0	0	0	(459)	181	(279)
14 Treasurer - GF	1,484	798	0	(242)	434	2,474
15 Non-Departmental - GF	2,671	0	0	0	0	2,671
16 Transportation & Engineering - GF	3,265	6,386	20,194	(916)	1,337	30,267
17 Facilities & Const Mgmt - GF	35,619	39,915	48,466	(5,843)	2,060	120,217
18 IT Services - GF	112,200	56,679	0	(2,974)	2,350	168,254
19 C&R Administration - GF	0	0	0	(999)	289	(710)
20 C&R Clerk to the Board - GF	297	0	0	(31)	108	374
21 C&R Elections - GF	2,078	0	2,019	(399)	470	4,168
22 C&R Motor Vehicle - GF	890	2,395	2,019	(93)	2,404	7,616
23 C&R Recording - GF	1,187	0	0	(56)	578	1,710
24 Assessor - GF	0	0	0	(362)	1,840	1,478
25 CSU Extension - GF	890	0	0	(907)	181	164
26 Coroner - GF	594	798	4,039	(603)	419	5,247
27 County Attorney BOE - GF	0	0	0	0	70	70
28 District Attorney Admin - GF	4,156	4,790	0	(3,345)	6,210	11,811
29 District Atty Dom Violence - GF	0	0	0	0	36	36
30 Emergency Management - GF	594	0	8,078	(434)	108	8,346
31 Fairgrounds - GF	594	0	0	(1,927)	325	(1,008)
33 Justice Services - GF	297	0	0	(1,465)	1,401	233
34 Planning & Zoning - GF	890	1,597	0	(576)	1,442	3,354
35 Public Trustee	0	1,597	0	(75)	217	1,738
36 JCSO Detentions - GF	594	0	0	(1,905)	13,953	12,642
37 JCSO Law Enforcement - GF	890	0	0	(586)	542	847
38 JCSO Executive - GF	0	0	0	(440)	940	500
39 JCSO Support Services - GF	21,371	23,949	24,233	(12,697)	4,229	61,086
41 Historical Commission - GF	297	0	0	(40)	0	257
43 Insurance Fund	0	2,395	0	(29)	108	2,474
44 Worker's Compensation Fund	297	0	0	(4)	0	293
45 Open Space Fund	13,357	10,378	36,349	(8,988)	4,031	55,127
51 Conservation Trust Fund	297	0	0	0	0	297

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Allocation Summary

Dept:10 Purchasing - GF

Department	Purchase Orders	Contract Amendment s & Renewals	Formal Bids/RFP's/P Q's	Purchasing Card Rebate	Countywide Programs	Total
52 Boettcher Mansion Fund	\$3,265	\$0	\$0	\$(271)	\$181	\$3,175
56 Evergreen/Conifer Traf Imp Fund	594	0	0	0	0	594
57 Road & Bridge Fund	21,965	19,159	32,311	(2,349)	6,745	77,831
58 Social Services Fund	6,233	3,991	0	(6,347)	18,625	22,503
59 Workforce Development Fund	890	0	0	(1,067)	1,247	1,071
60 Head Start Fund	2,671	0	0	(2,021)	1,896	2,546
61 Capital Expenditures Fund	2,968	0	0	(13)	0	2,955
63 Fleet Services Fund	24,933	9,580	10,097	(5,728)	864	39,746
64 Library Fund	0	0	0	(3,633)	0	(3,633)
65 Benefit Plan Fund	0	0	0	0	145	145
66 Patrol Fund	2,375	0	0	(2,489)	8,965	8,851
67 Inmate Welfare Fund	594	0	0	(874)	361	81
69 Public Health Fund	1,187	0	0	(28)	0	1,160
70 Airport Fund	11,279	9,580	6,058	(3,689)	716	23,944
71 Wildland Fire Fund	0	0	0	(155)	0	(155)
75 SE Sales Tax-Capital Fund	1,781	0	0	(130)	0	1,651
76 Solid Waste Emergency Fund	297	0	0	(56)	0	241
77 Solid Waste Management Fund	297	0	0	(2)	0	295
78 Community Development Fund	0	0	0	(75)	108	34
Total	\$289,349	\$204,612	\$201,047	\$(78,543)	\$90,187	\$706,651

DEVELOPMENT & TRANSPORTATION

Nature and Extent of Service

Development & Transportation serves as a medium of communication between the departments and divisions, the County Manager and the BCC. It provides administrative and managerial support to Building Safety, Transportation & Engineering, Planning & Zoning, Road & Bridge, and the Airport. Indirect costs for these functions will be allocated to the receiving division's budgets. Development & Transportation includes the following *function*:

- **Development & Transportation Administration Supervision:** Costs associated with this function are allocated based on the number of benefit eligible FTE's supervised by division.

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A. Department Costs

Dept:11 Development & Trans - GF

Description		Amount	General Admin	D&T Admin Supervision
Personnel Costs				
Salaries	S1	164,501	0	164,501
<i>Salary % Split</i>			<i>.00%</i>	<i>100.00%</i>
Benefits	S	54,276	0	54,276
Subtotal - Personnel Costs		218,777	0	218,777
Services & Supplies Cost				
4261 General Supplies	S	(328)	0	(328)
4264 Books & Periodicals	S	0	0	0
4269 Equipment	S	0	0	0
43300 Prof & Tech Services	S	279	0	279
4341 Utilities	S	966	0	966
4343 Repairs & Maint	S	0	0	0
4344 Rent & Lease	S	0	0	0
4351 Misc Serv & Chrg	S	0	0	0
4356 Dues-Mtgs-Train	S	518	0	518
4358 Travel-Freight-Deliv	S	750	0	750
4385 Fin & Debt Services	D	0	0	0
45 Land & Capital	D	0	0	0
46 Intergovernmental	D	0	0	0
47 Interdepartmental	D	0	0	0
4759 Indirect Costs	D	8,739	0	0
4757 IT Charges	D	9,230	0	0
4757 IT Tech Repl	S	1,001	0	1,001
4757 Fleet Charges	S	0	0	0
4757 Facility Charges	D	3,209	0	0
47 Insurance Tr's	S	162	0	162
Subtotal - Services & Supplies		24,526	0	3,348
Department Cost Total		243,303	0	222,125
Adjustments to Cost				
4385 Fin & Debt Services	D	0	0	0

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A. Department Costs

Dept:11 Development & Trans - GF

Description		Amount	General Admin	D&T Admin Supervision
45 Land & Capital	D	0	0	0
46 Intergovernmental	D	0	0	0
47 Interdepartmental	D	0	0	0
4759 Indirect Costs	D	(8,739)	0	0
4757 IT Charges	D	(9,230)	0	0
4757 Facility Charges	D	(3,209)	0	0
Subtotal - Adjustments		(21,178)	0	0
Total Costs After Adjustments		222,125	0	222,125
General Admin Distribution			0	0
Grand Total		<u>\$222,125</u>		<u>\$222,125</u>

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B. Incoming Costs - (Default Spread Salary%)

Dept:11 Development & Trans - GF

Department	First Incoming	Second Incoming	D&T Admin Supervision
1 Courts & Admin Building (CAB)	\$1,547	\$0	\$1,547
Subtotal - Building Interest and Deprec	1,547	0	1,547
3 County Manager	413	73	486
Subtotal - County Manager - GF	413	73	486
4 Internal Customer Service	184	28	212
Subtotal - Public Information Office - G	184	28	212
5 Billable Legal Fees	19,591	2,162	21,753
5 Litigation Costs	277	27	304
Subtotal - County Atty Admin - GF	19,868	2,188	22,057
7 Accounts Payable	369	53	422
7 General Accounting	3,090	440	3,530
7 Payroll	196	28	223
7 Audit	330	0	330
Subtotal - Accounting - GF	3,984	521	4,505
8 Budget Analysis	175	24	199
8 Budget Issues	203	28	231
Subtotal - Budget - GF	378	51	430
9 General HR	437	77	514
9 Training	222	33	255
9 Compensation Program	46	7	53
Subtotal - Human Resources - GF	705	117	822
10 Purchasing Card Rebate	(4)	0	(4)
10 Countywide Programs	63	9	72
Subtotal - Purchasing - GF	60	9	69
15 Non-Divisional	0	102	102
Subtotal - Non-Departmental - GF	0	102	102
17 Fac - Courts & Admin Bldg	0	2,735	2,735

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B. Incoming Costs - (Default Spread Salary%)

Dept:11 Development & Trans - GF

Department	First Incoming	Second Incoming	D&T Admin Supervision
Subtotal - Facilities & Const Mgmt - GF	\$0	\$2,735	\$2,735
18 ECM	0	674	674
18 ERP	0	1,480	1,480
18 EMail	0	206	206
18 Network & Telecomm & IVR	0	2,598	2,598
18 GIS	0	968	968
18 File/Print Servers	0	13	13
18 Enterprise Web Apps	0	503	503
18 Customer Service	0	1,169	1,169
18 Record Retrieval	0	357	357
18 Record Management	0	56	56
18 Record Storage	0	2,468	2,468
18 Time & Labor Management	0	85	85
18 Security Services	0	247	247
Subtotal - IT Services - GF	0	10,823	10,823
Total Incoming	27,139	16,648	43,786
C. Total Allocated		\$265,911	\$265,911
			100.00%

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D&T Admin Supervision Allocations

Dept:11 Development & Trans - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
12 Building Safety - GF	29.00	9.29%	\$23,147	\$0	\$23,147	\$1,546	\$24,692
16 Transportation & Engineering - GF	37.00	11.85%	29,532	0	29,532	1,972	31,504
34 Planning & Zoning - GF	39.90	12.78%	31,846	0	31,846	2,127	33,973
57 Road & Bridge Fund	186.60	59.75%	148,936	0	148,936	9,947	158,883
70 Airport Fund	19.80	6.34%	15,803	0	15,803	1,055	16,859
Subtotal	312.30	100.00%	249,264	0	249,264	16,648	265,911
Direct Bills					0		0
Total					\$249,264		\$265,911

Basis Units: Benefit Eligible FTE's for divisions supervised
Source:

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Allocation Summary

Dept:11 Development & Trans - GF

Department	D&T Admin Supervision	Total
12 Building Safety - GF	\$24,692	\$24,692
16 Transportation & Engineering - GF	31,504	31,504
34 Planning & Zoning - GF	33,973	33,973
57 Road & Bridge Fund	158,883	158,883
70 Airport Fund	16,859	16,859
Total	\$265,911	\$265,911

NON-DEPARTMENTAL

Nature and Extent of Services

Non-Departmental captures County expenditures not appropriate or applicable to other county divisions. Most of the expenditures in the Non-Departmental Division are not allocable in the cost allocation plan. No indirect costs for these functions will be allocated to the receiving department/division's budget. Non-Departmental includes the following **functions**:

- **Non-Divisional:** Costs deposited within this division that cannot be specifically assigned to a division (including tuition reimbursements and service awards) are allocated based on the number of benefit eligible FTE's per department/division.
- **Cash Audit:** Costs related to the cash audit (Audit Committee project) are allocated based on the number of cash receipt transactions per department/division.
- **Non-Allocable Expenses:** Costs that are not allocated are accumulated in this function. This function is not allocated in the cost plan.

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A. Department Costs

Dept:15 Non-Departmental - GF

Description		Amount	General Admin	Non- Divisional	Cash Audit	Non- Allocable Exp's
Personnel Costs						
4261 General Supplies	P	38,436	0	38,436	0	0
<i>Salary % Split</i>			<i>.00%</i>	<i>100.00%</i>	<i>.00%</i>	<i>.00%</i>
4341 Utilities	P	15,280	0	0	0	15,280
Subtotal - Personnel Costs		53,716	0	38,436	0	15,280
Services & Supplies Cost						
4343 Repairs & Maint	P	553,119	0	0	0	553,119
4351 Misc Serv & Charges	P	55,195	0	0	0	55,195
43300 Prof & Tech Serv	P	0	0	0	0	0
4356 Dues-Mtgs-Train	P	100,336	0	100,336	0	0
46 Intergovernmental	D	502,145	0	0	0	0
47 Interdepartmental	D	4,394,056	0	0	0	0
4759 Indirect Costs	D	(4,385,846)	0	0	0	0
45 Land & Capital	D	0	0	0	0	0
4759 IT Charges	D	(4,939,736)	0	0	0	0
4759 Facility Charges	D	(3,781,066)	0	0	0	0
47 Insurance Tr's	P	33,942	0	0	0	33,942
4757 Other Direct Charges	P	3,077	0	0	0	3,077
4757 Fleet Charges	D	0	0	0	0	0
4757 Facility Charges	D	5,901	0	0	0	0
4269 Equipment	P	0	0	0	0	0
4344 Rent & Lease	P	60,097	0	0	0	60,097
433010 Cash Audit	P	30,000	0	0	30,000	0
Subtotal - Services & Supplies		(7,368,780)	0	100,336	30,000	705,430
Department Cost Total		(7,315,064)	0	138,772	30,000	720,710
Adjustments to Cost						
46 Intergovernmental	D	(502,145)	0	0	0	0

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A. Department Costs

Dept:15 Non-Departmental - GF

Description		Amount	General Admin	Non- Divisional	Cash Audit	Non- Allocable Exp's
47 Interdepartmental	D	(4,394,056)	0	0	0	0
4759 Indirect Costs	D	4,385,846	0	0	0	0
45 Land & Capital	D	0	0	0	0	0
4759 IT Charges	D	4,939,736	0	0	0	0
4759 Facility Charges	D	3,781,066	0	0	0	0
4757 Fleet Charges	D	0	0	0	0	0
4757 Facility Charges	D	(5,901)	0	0	0	0
Subtotal - Adjustments		8,204,546	0	0	0	0
Total Costs After Adjustments		889,482	0	138,772	30,000	720,710
General Admin Distribution			0	0	0	0
Grand Total		\$889,482		\$138,772	\$30,000	\$720,710
						not allocated

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B. Incoming Costs - (Default Spread Expense%)

Dept:15 Non-Departmental - GF

Department	First Incoming	Second Incoming	Non- Divisional	Cash Audit	Non- Allocable Exp's
5 Billable Legal Fees	\$7,456	\$823	\$1,292	\$279	\$6,708
Subtotal - County Atty Admin - GF	7,456	823	1,292	279	6,708
7 Accounts Receivable	637	88	113	24	587
7 Accounts Payable	5,665	814	1,011	219	5,250
7 General Accounting	13,152	1,874	2,344	507	12,175
7 Capital Assets	32	4	6	1	30
7 Audit	2,521	0	393	85	2,043
Subtotal - Accounting - GF	22,008	2,781	3,867	836	20,085
8 Budget Analysis	677	92	120	26	623
Subtotal - Budget - GF	677	92	120	26	623
10 Purchase Orders	2,383	288	417	90	2,165
Subtotal - Purchasing - GF	2,383	288	417	90	2,165
15 Cash Audit	0	204	32	7	165
Subtotal - Non-Departmental - GF	0	204	32	7	165
17 Fac - Single Occupant Bldg- Serv&Sup	0	132,916	20,737	4,483	107,696
17 Fac - Single Occupant Bldg - S&B Exp'	0	36,373	5,675	1,227	29,472
Subtotal - Facilities & Const Mgmt - GF	0	169,289	26,412	5,710	137,168
18 ERP	0	5,730	894	193	4,642
Subtotal - IT Services - GF	0	5,730	894	193	4,642
Total Incoming	32,524	179,207	33,033	7,141	171,557
C. Total Allocated		\$1,101,213	\$171,805	\$37,141	\$892,267
			15.60%	3.37%	81.03%

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Non-Divisional Allocations

Dept:15 Non-Departmental - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 County Manager - GF	4.00	0.14%	\$204	\$0	\$204	\$0	\$204
4 Public Information Office - GF	8.00	0.28%	408	0	408	0	408
5 County Atty Admin - GF	33.00	1.17%	1,685	0	1,685	0	1,685
6 Finance & IT - GF	1.00	0.04%	51	0	51	0	51
7 Accounting - GF	19.90	0.71%	1,016	0	1,016	0	1,016
8 Budget - GF	6.00	0.21%	306	0	306	0	306
9 Human Resources - GF	13.00	0.46%	664	0	664	0	664
10 Purchasing - GF	8.00	0.28%	408	0	408	0	408
11 Development & Trans - GF	2.00	0.07%	102	0	102	0	102
12 Building Safety - GF	29.00	1.03%	1,480	0	1,480	298	1,778
13 Board of County Comm - GF	5.00	0.18%	255	0	255	51	307
14 Treasurer - GF	12.00	0.43%	613	0	613	123	736
16 Transportation & Engineering - GF	37.00	1.31%	1,889	0	1,889	380	2,269
17 Facilities & Const Mgmt - GF	57.00	2.02%	2,910	0	2,910	585	3,495
18 IT Services - GF	65.00	2.31%	3,318	0	3,318	667	3,986
19 C&R Administration - GF	8.00	0.28%	408	0	408	82	491
20 C&R Clerk to the Board - GF	3.00	0.11%	153	0	153	31	184
21 C&R Elections - GF	13.00	0.46%	664	0	664	133	797
22 C&R Motor Vehicle - GF	66.50	2.36%	3,395	0	3,395	683	4,078
23 C&R Recording - GF	16.00	0.57%	817	0	817	164	981
24 Assessor - GF	50.90	1.81%	2,598	0	2,598	523	3,121
25 CSU Extension - GF	5.00	0.18%	255	0	255	51	307
26 Coroner - GF	11.60	0.41%	592	0	592	119	711
27 County Attorney BOE - GF	1.95	0.07%	100	0	100	20	120
28 District Attorney Admin - GF	171.80	6.10%	8,770	0	8,770	1,764	10,534
29 District Atty Dom Violence - GF	1.00	0.04%	51	0	51	10	61
30 Emergency Management - GF	3.00	0.11%	153	0	153	31	184
31 Fairgrounds - GF	9.00	0.32%	459	0	459	92	552
33 Justice Services - GF	38.75	1.38%	1,978	0	1,978	398	2,376
34 Planning & Zoning - GF	39.90	1.42%	2,037	0	2,037	410	2,447
35 Public Trustee	6.00	0.21%	306	0	306	62	368
36 JCSO Detentions - GF	386.00	13.70%	19,705	0	19,705	3,963	23,668
37 JCSO Law Enforcement - GF	15.00	0.53%	766	0	766	154	920
38 JCSO Executive - GF	26.00	0.92%	1,327	0	1,327	267	1,594
39 JCSO Support Services - GF	117.00	4.15%	5,973	0	5,973	1,201	7,174
43 Insurance Fund	3.00	0.11%	153	0	153	31	184
45 Open Space Fund	111.50	3.96%	5,692	0	5,692	1,145	6,837
52 Boettcher Mansion Fund	5.00	0.18%	255	0	255	51	307
57 Road & Bridge Fund	186.60	6.62%	9,526	0	9,526	1,916	11,442
58 Social Services Fund	515.25	18.29%	26,303	0	26,303	5,291	31,594
59 Workforce Development Fund	34.50	1.22%	1,761	0	1,761	354	2,115
60 Head Start Fund	52.45	1.86%	2,678	0	2,678	539	3,216

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Non-Divisional Allocations

Dept:15 Non-Departmental - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
63 Fleet Services Fund	23.90	0.85%	\$1,220	\$0	\$1,220	\$245	\$1,465
64 Library Fund	171.00	6.07%	8,729	0	8,729	1,756	10,485
65 Benefit Plan Fund	4.00	0.14%	204	0	204	41	245
66 Patrol Fund	248.00	8.80%	12,660	0	12,660	2,546	15,207
67 Inmate Welfare Fund	10.00	0.35%	510	0	510	103	613
69 Public Health Fund	140.50	4.99%	7,172	0	7,172	1,443	8,615
70 Airport Fund	19.80	0.70%	1,011	0	1,011	203	1,214
78 Community Development Fund	3.00	0.11%	153	0	153	31	184
Subtotal	2,817.80	100.00%	143,846	0	143,846	27,959	171,805
Direct Bills					0		0
Total					\$143,846		\$171,805

Basis Units: Benefit Eligible FTE
Source:

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Cash Audit Allocations

Dept:15 Non-Departmental - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 County Manager - GF	1	0.01%	\$3	\$0	\$3	\$0	\$3
4 Public Information Office - GF	3	0.03%	8	0	8	0	8
5 County Atty Admin - GF	81	0.74%	229	0	229	0	229
6 Finance & IT - GF	1	0.01%	3	0	3	0	3
7 Accounting - GF	4	0.04%	11	0	11	0	11
8 Budget - GF	1	0.01%	3	0	3	0	3
9 Human Resources - GF	1	0.01%	3	0	3	0	3
10 Purchasing - GF	4	0.04%	11	0	11	0	11
12 Building Safety - GF	5	0.05%	14	0	14	3	17
13 Board of County Comm - GF	3	0.03%	8	0	8	2	10
14 Treasurer - GF	1,552	14.13%	4,394	0	4,394	867	5,261
15 Non-Departmental - GF	72	0.66%	204	0	204	0	204
16 Transportation & Engineering - GF	25	0.23%	71	0	71	14	85
17 Facilities & Const Mgmt - GF	140	1.27%	396	0	396	78	475
18 IT Services - GF	25	0.23%	71	0	71	14	85
21 C&R Elections - GF	2	0.02%	6	0	6	1	7
22 C&R Motor Vehicle - GF	1	0.01%	3	0	3	1	3
24 Assessor - GF	28	0.25%	79	0	79	16	95
25 CSU Extension - GF	22	0.20%	62	0	62	12	75
26 Coroner - GF	8	0.07%	23	0	23	4	27
28 District Attorney Admin - GF	202	1.84%	572	0	572	113	685
29 District Atty Dom Violence - GF	4	0.04%	11	0	11	2	14
30 Emergency Management - GF	13	0.12%	37	0	37	7	44
31 Fairgrounds - GF	48	0.44%	136	0	136	27	163
33 Justice Services - GF	97	0.88%	275	0	275	54	329
34 Planning & Zoning - GF	5	0.05%	14	0	14	3	17
36 JCSO Detentions - GF	116	1.06%	328	0	328	65	393
37 JCSO Law Enforcement - GF	18	0.16%	51	0	51	10	61
38 JCSO Executive - GF	1	0.01%	3	0	3	1	3
39 JCSO Support Services - GF	227	2.07%	643	0	643	127	770
41 Historical Commission - GF	2	0.02%	6	0	6	1	7
43 Insurance Fund	47	0.43%	133	0	133	26	159
45 Open Space Fund	577	5.25%	1,634	0	1,634	322	1,956
52 Boettcher Mansion Fund	548	4.99%	1,551	0	1,551	306	1,858
54 South Traffic Impact	1	0.01%	3	0	3	1	3
55 North Traffic Impact	2	0.02%	6	0	6	1	7
57 Road & Bridge Fund	144	1.31%	408	0	408	80	488
58 Social Services Fund	5,498	50.05%	15,565	0	15,565	3,072	18,638
59 Workforce Development Fund	28	0.25%	79	0	79	16	95
60 Head Start Fund	95	0.86%	269	0	269	53	322
61 Capital Expenditures Fund	1	0.01%	3	0	3	1	3
63 Fleet Services Fund	14	0.13%	40	0	40	8	47

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Cash Audit Allocations

Dept:15 Non-Departmental - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
64 Library Fund	4	0.04%	\$11	\$0	\$11	\$2	\$14
65 Benefit Plan Fund	201	1.83%	569	0	569	112	681
66 Patrol Fund	285	2.59%	807	0	807	159	966
67 Inmate Welfare Fund	51	0.46%	144	0	144	28	173
69 Public Health Fund	466	4.24%	1,319	0	1,319	260	1,580
70 Airport Fund	239	2.18%	677	0	677	134	810
75 SE Sales Tax-Capital Fund	4	0.04%	11	0	11	2	14
76 Solid Waste Emergency Fund	4	0.04%	11	0	11	2	14
77 Solid Waste Management Fund	3	0.03%	8	0	8	2	10
78 Community Development Fund	60	0.55%	170	0	170	34	203
Subtotal	10,984	100.00%	31,097	0	31,097	6,044	37,141
Direct Bills					0		0
Total					\$31,097		\$37,141

Basis Units: Number of Cash Receipt Transactions

Source:

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Allocation Summary

Dept:15 Non-Departmental - GF

Department	Non-Divisional	Cash Audit	Non-Allocable Exp's	Total
3 County Manager - GF	\$204	\$3	\$0	\$207
4 Public Information Office - GF	408	8	0	417
5 County Atty Admin - GF	1,685	229	0	1,914
6 Finance & IT - GF	51	3	0	54
7 Accounting - GF	1,016	11	0	1,027
8 Budget - GF	306	3	0	309
9 Human Resources - GF	664	3	0	666
10 Purchasing - GF	408	11	0	420
11 Development & Trans - GF	102	0	0	102
12 Building Safety - GF	1,778	17	0	1,795
13 Board of County Comm - GF	307	10	0	317
14 Treasurer - GF	736	5,261	0	5,997
15 Non-Departmental - GF	0	204	0	204
16 Transportation & Engineering - GF	2,269	85	0	2,353
17 Facilities & Const Mgmt - GF	3,495	475	0	3,970
18 IT Services - GF	3,986	85	0	4,070
19 C&R Administration - GF	491	0	0	491
20 C&R Clerk to the Board - GF	184	0	0	184
21 C&R Elections - GF	797	7	0	804
22 C&R Motor Vehicle - GF	4,078	3	0	4,081
23 C&R Recording - GF	981	0	0	981
24 Assessor - GF	3,121	95	0	3,216
25 CSU Extension - GF	307	75	0	381
26 Coroner - GF	711	27	0	738
27 County Attorney BOE - GF	120	0	0	120
28 District Attorney Admin - GF	10,534	685	0	11,219
29 District Atty Dom Violence - GF	61	14	0	75
30 Emergency Management - GF	184	44	0	228
31 Fairgrounds - GF	552	163	0	715
33 Justice Services - GF	2,376	329	0	2,705
34 Planning & Zoning - GF	2,447	17	0	2,464
35 Public Trustee	368	0	0	368
36 JCSO Detentions - GF	23,668	393	0	24,062
37 JCSO Law Enforcement - GF	920	61	0	981
38 JCSO Executive - GF	1,594	3	0	1,598
39 JCSO Support Services - GF	7,174	770	0	7,944
41 Historical Commission - GF	0	7	0	7
43 Insurance Fund	184	159	0	343
45 Open Space Fund	6,837	1,956	0	8,793
52 Boettcher Mansion Fund	307	1,858	0	2,164
54 South Traffic Impact	0	3	0	3

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Allocation Summary

Dept:15 Non-Departmental - GF

Department	Non-Divisional	Cash Audit	Non-Allocable Exp's	Total
55 North Traffic Impact	\$0	\$7	\$0	\$7
57 Road & Bridge Fund	11,442	488	0	11,930
58 Social Services Fund	31,594	18,638	0	50,232
59 Workforce Development Fund	2,115	95	0	2,210
60 Head Start Fund	3,216	322	0	3,538
61 Capital Expenditures Fund	0	3	0	3
63 Fleet Services Fund	1,465	47	0	1,513
64 Library Fund	10,485	14	0	10,499
65 Benefit Plan Fund	245	681	0	927
66 Patrol Fund	15,207	966	0	16,173
67 Inmate Welfare Fund	613	173	0	786
69 Public Health Fund	8,615	1,580	0	10,195
70 Airport Fund	1,214	810	0	2,024
75 SE Sales Tax-Capital Fund	0	14	0	14
76 Solid Waste Emergency Fund	0	14	0	14
77 Solid Waste Management Fund	0	10	0	10
78 Community Development Fund	184	203	0	387
Total	\$171,805	\$37,141	\$0	\$208,946

FACILITIES & CONSTRUCTION MANAGEMENT

Nature and Extent of Services

Facilities & Construction Management (FACM) provides facility maintenance services for the Jefferson County buildings and grounds. FACM is actively responsible 24 hours per day 7 days per week for over 40 separate sites, which includes 50 primary buildings, 4 leased facilities, as well as miscellaneous cell towers and vacant land. FACM is responsible for the buildings listed and the items listed in the buildings. FACM is also responsible for all space planning, office/building remodels and new capital asset planning, design and project management.

- Courts and Administration Building (CAB): Heat and power, water and sanitation, storm water, trash removal, recycling, heating/ventilation/air conditioning (HVAC) systems, electrical systems, plumbing, building interior, building exterior, fire systems, grease hoods/traps, generator, exercise equipment, conveyance systems, security, janitorial services, mail services, hardscape services, landscape services, snow removal and conference rooms.
- Human Services (HS) Building: Heat and power, water and sanitation, storm water, trash removal, recycling, HVAC systems, electrical systems, plumbing, building interior, building exterior, fire systems, generator, exercise equipment, conveyance systems, security, janitorial services, mail services, hardscape services, landscape services and snow removal.
- Dakota Building: Heat and power, water and sanitation, storm water, trash removal, recycling, HVAC systems, electrical systems, plumbing, building interior, building exterior, fire systems, generator, conveyance systems, security, janitorial services, mail services, hardscape services, landscape services, and snow removal.
- District Attorney (DA) Building: Heat and power, water and sanitation, storm water, trash removal, recycling, HVAC systems, electrical systems, plumbing, building interior, building exterior, fire systems, conveyance systems, security, janitorial services, mail services, hardscape services, landscape services, and snow removal.
- Open Space (OS) Building: Heat and power, water and sanitation, storm water, trash removal, recycling, HVAC systems, electrical systems, plumbing, building interior, building exterior, fire systems, conveyance systems, security, janitorial services, mail services, hardscape services, landscape services, and snow removal.

FACILITIES & CONSTRUCTION MANAGEMENT

Nature and Extent of Services

- Remington Building : Heat and power, water and sanitation, storm water, trash removal, HVAC systems, electrical systems, plumbing, building interior, building exterior, fire systems, conveyance systems, security, janitorial services, mail services, hardscape services, landscape services, snow removal, and conference rooms.
- Laramie Building : Heat and power, water and sanitation, storm water, trash removal, recycling, HVAC systems, electrical systems, plumbing, building interior, building exterior, fire systems, generator, conveyance systems, security, janitorial services, mail services, hardscape services, landscape services, snow removal and conference rooms.
- Fairgrounds Complex: Heat and power, water and sanitation, storm water, HVAC systems, electrical systems, plumbing, grease hoods/trap, building interior, building exterior, fire systems, janitorial services, mail services and hardscape services.
- Evergreen Service Center Building (Motor Vehicle and Sheriff's Office): Heat and power, water and sanitation, trash removal, HVAC systems, electrical systems, plumbing, building interior, building exterior, fire systems, security, janitorial services, mail services, hardscape services, landscape services and snow removal.
- South Service Center Building: Heat and power, water and sanitation, storm water, trash removal, HVAC systems, electrical systems, plumbing, building interior, building exterior, fire systems, generator, exercise equipment, security, janitorial services, mail services, hardscape services, landscape services, snow removal and conference rooms.
- Central Shops (Road & Bridge Golden): Heat and power, water and sanitation, storm water, trash removal, HVAC systems, electrical systems, plumbing, building interior, building exterior, landscape services, fire systems, security, janitorial services and mail services.

FACILITIES & CONSTRUCTION MANAGEMENT

Nature and Extent of Services

- Government Campus: Light and power, water, storm water, trash removal, electrical systems, hardscape services, landscape services and snow removal.
- Open Space Shop Building: Heat and power, water and sanitation, storm water, trash removal, recycling, HVAC systems, electrical systems, plumbing, building interior, building exterior, fire systems, security, janitorial services, and hardscape services.
- Sheriff's Office Detention Center (Exterior Only): Trash removal, recycling, electrical systems, hardscape services, landscape services, mail services stormwater, and snow removal.
- Road & Bridge South Shops: Heat and power, water and sanitation, storm water, trash removal, HVAC systems, electrical systems, plumbing, building interior, building exterior, fire systems, janitorial services and mail services.
- Road & Bridge Evergreen Shops: Heat and power, water and sanitation, HVAC systems, electrical systems, plumbing, building interior, building exterior, fire systems, security, trash removal, exercise equipment, janitorial services and mail services.
- Road & Bridge Critchell Shops: Heat and power, HVAC systems, electrical systems, septic systems, well, plumbing, building interior, building exterior.
- Road & Bridge Golden Gate Shops: Heat and power, HVAC systems, electrical systems, plumbing, building interior and building exterior.
- Road & Bridge Indian Hills Shops: Heat and power, water, HVAC systems, electrical systems, septic systems, plumbing, building interior and building exterior.
- Road & Bridge Lookout Mountain Shops: Heat and power, HVAC systems, electrical systems, septic systems, wells, plumbing, building interior and building exterior.

FACILITIES & CONSTRUCTION MANAGEMENT

Nature and Extent of Services

- Road & Bridge Coal Creek Shops: Heat and power, HVAC systems, electrical systems, septic systems, wells, plumbing, building interior and building exterior.
- Road & Bridge Coal Creek Shops: Heat and power, HVAC systems, electrical systems, septic systems, wells, plumbing, building interior and building exterior.
- Road & Bridge Buffalo Creek Salt Storage: Power, electrical systems, building interior and building exterior.
- Parfet Building: Heat and power, water and sanitation, storm water, trash removal, HVAC systems, electrical systems, plumbing, building interior, building exterior, fire systems, generator, exercise equipment, conveyance systems, security, janitorial services, mail services, hardscape services, landscape services and snow removal.
- Public Health Edgewater (lease): HVAC systems, electrical systems, plumbing, building interior, doors, windows, security and fire systems.
- Public Health Arvada (lease): Trash removal, building interior, fire systems, and security.
- Motor Vehicle Arvada (lease): Heat and power, doors, windows, building interior, trash removal, fire systems, security, janitorial services and mail services.
- Motor Vehicle Lakewood (lease): Heat and power, water, doors, windows, building interior, security, fire systems, janitorial services and mail services.
- Boettcher Mansion (Full service on request, direct billed): HVAC systems, electrical systems, septic systems, plumbing, building interior, building exterior, fire systems and mail services.
- New York Building: Heat and power, water and sanitation, storm water, trash removal, HVAC systems, electrical systems, plumbing, building exterior, fire systems, grease trap, hardscape services and snow removal.

FACILITIES & CONSTRUCTION MANAGEMENT

Nature and Extent of Services

- Rooney Landfill: Landfill gas collection system, light and power, electrical systems, landfill cap maintenance, lease management, and phone line.
- Radio Tower Lookout Mountain: Heat and power, HVAC systems and electrical systems.
- Radio Tower Rampart Range: Heat and power.
- Radio Tower Smokey Hill: Heat and power, HVAC system, landscape services.
- Unallocated Properties: Power, landscape services, water and sanitation.
- Head Start Wheat Ridge: Only on request.
- Pine Gulch Landfill: Landfill cap maintenance and testing.
- Foothills Animal Shelter: Only on request.
- Open Space Parks: Only on request.
- Arvada Head Start: Only on request.

The indirect costs for these functions will be allocated to the receiving department/division's budget. The Facilities and Construction Management Division includes the following *functions*:

- **Courts and Administration Building:** Costs related to the CAB are allocated to the occupants of the building by square footage per occupant.
- **Human Services Building:** Costs related to the HS building are allocated to the occupants of the building by square footage per occupant.

FACILITIES & CONSTRUCTION MANAGEMENT

Nature and Extent of Services

- **Dakota Building:** Costs related to the Dakota building are allocated to the occupants of the building by square footage per occupant.
- **District Attorney Building:** Costs related to the DA building are allocated to the occupants of the building by square footage per occupant.
- **Open Space Building:** Costs related to the OS building are allocated to the occupants of the building by square footage per occupant.
- **Remington Building:** Costs related to the Remington building are allocated to the occupants of the building by square footage per occupant.
- **Laramie Building:** Costs related to the Laramie building are allocated to the occupants of the building by square footage per occupant.
- **Fairgrounds Buildings:** Costs related to the Fairgrounds building are allocated to the occupants of the building by square footage per occupant.
- **Evergreen Service Center Building:** Costs related to the Evergreen Service Center building are allocated to the occupants of the building by square footage per occupant.
- **South Service Center Building:** Costs related to the South Service Center building are allocated to the occupants of the building by square footage per occupant.
- **Central Shop Buildings:** Costs related to the Central Shop building are allocated to the occupants of the building by square footage per occupant.

FACILITIES & CONSTRUCTION MANAGEMENT

Nature and Extent of Services

- **Single Occupant Buildings – Services and Supplies:** Service and supply costs related to a single department/division occupying a building are charged at 100% and are allocated to that department/division based on the actual costs incurred for the building.
- **Single Occupant Buildings – Salaries and Benefits:** Salary and benefit costs related to buildings that can be charged at 100% to a department/division are allocated to that department/division based on the actual hours incurred for the building.
- **Slash Collection:** Slash collection (tree limbs, branches, pine needles, etc.). This service is available to all Jeffco residents. These services are allocated 100% to the public.
- **Special Projects – Salaries and Benefits:** Salary and benefit costs related to special projects completed by request by a department/division that can be charged at 100% to that department/division are allocated based on the actual hours incurred for the project.

Jefferson County, Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2015
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A. Department Costs

Dept:17 Facilities & Const Mgmt - GF

Description		Amount	General Admin	Fac - Courts & Admin Bldg	Fac - HS Bldg	Fac - Dakota Bldg	Fac - DA Bldg	Fac - OS Bldg	Fac - Remington Bldg	Fac - Laramie Bldg
Personnel Costs										
Salaries	S1	3,037,343	0	1,032,697	342,916	138,199	218,081	188,923	75,326	213,221
<i>Salary % Split</i>			<i>.00%</i>	<i>34.00%</i>	<i>11.29%</i>	<i>4.55%</i>	<i>7.18%</i>	<i>6.22%</i>	<i>2.48%</i>	<i>7.02%</i>
Benefits	S	1,000,825	0	340,281	112,993	45,538	71,859	62,251	24,820	70,258
Subtotal - Personnel Costs		4,038,168	0	1,372,977	455,909	183,737	289,940	251,174	100,147	283,479
Services & Supplies Cost										
4261 General Supplies	P	507,422	39,743	159,482	36,308	12,037	13,821	13,654	8,613	20,320
4262 Energy Supplies	P	1,661,308	0	557,007	176,533	70,785	66,043	71,980	46,884	219,464
4264 Books & Periodicals	P	1,740	1,740	0	0	0	0	0	0	0
4269 Equipment	P	12,407	12,407	0	0	0	0	0	0	0
43300 Prof & Tech Serv	P	197,869	9,141	8,704	351	351	229	351	6,253	351
4241 Utilities	P	378,210	70,885	65,071	31,353	5,457	5,514	15,481	6,071	13,191
4343 Repairs & maint	P	1,559,788	22,136	558,813	128,200	49,051	64,954	53,121	50,698	141,341
Major Maintenance - R&M	P	853,906	272,886	220,553	0	96,984	17,975	76,986	17,990	61,291
Citywide Security - R&M	P	51,303	51,303	0	0	0	0	0	0	0
Slash Salaries	P	65,768	0	0	0	0	0	0	0	0
4344 Rent & Lease	P	189,103	20,469	0	50	0	0	0	242	0
Slash Benefits	P	10,307	0	0	0	0	0	0	0	0
4351 Misc Serv & Charges	P	1,758	1,758	0	0	0	0	0	0	0
4354 Adv & Pub	P	75	75	0	0	0	0	0	0	0
4356 Dues - Mtgs - Train	P	10,912	10,818	94	0	0	0	0	0	0
4358 Travel-Freight-Deliv	P	3,689	3,689	0	0	0	0	0	0	0
4379 Depreciation	P	0	0	0	0	0	0	0	0	0
475730 Facility Charges	P	0	0	0	0	0	0	0	0	0
47 Insurance Tr's	P	7,370	7,370	0	0	0	0	0	0	0
47 Interdepartmental	P	0	0	0	0	0	0	0	0	0
4757 Direct Charges	P	16,594	0	0	0	0	0	0	0	16,594
4757 Fleet Charges	P	565,807	217,751	0	0	0	0	0	0	0
475735 ITS Charges	D	223,600	0	0	0	0	0	0	0	0

Jefferson County, Colorado
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A. Department Costs

Dept:17 Facilities & Const Mgmt - GF

Description		Amount	General Admin	Fac - Courts & Admin Bldg	Fac - HS Bldg	Fac - Dakota Bldg	Fac - DA Bldg	Fac - OS Bldg	Fac - Remington Bldg	Fac - Laramie Bldg
475754 IT Tech Repl	P	19,945	19,945	0	0	0	0	0	0	0
4759 Indirect Costs	D	418,247	0	0	0	0	0	0	0	0
Other Revenue	P	(4,035)	(4,035)	0	0	0	0	0	0	0
Energy Sales	P	(37,383)	0	0	0	0	0	0	0	(9,202)
ID Badges	P	(1,020)	(1,020)	0	0	0	0	0	0	0
Misc Rent	P	(475)	(475)	0	0	0	0	0	0	0
Cell Tower Lease Rev	P	(43,762)	(43,762)	0	0	0	0	0	0	0
NY Bldg Rent Rev	P	(203,070)	(203,070)	0	0	0	0	0	0	0
Laramie Bldg Rent Rev	P	(99,568)	0	0	0	0	0	0	0	(99,568)
Capitalized Salaries	D	133,897	0	0	0	0	0	0	0	0
Slash Revenue	P	(225,168)	0	0	0	0	0	0	0	0
4385 Fin & Debt Serv	D	2,753	0	0	0	0	0	0	0	0
45 Land & Capital	D	44,775	0	0	0	0	0	0	0	0
Insurance Proceeds	P	(4,399)	0	(4,399)	0	0	0	0	0	0
	S	0	0	0	0	0	0	0	0	0
Subtotal - Services & Supplies		6,319,673	509,754	1,565,325	372,795	234,665	168,536	231,573	136,751	363,783
Department Cost Total		10,357,841	509,754	2,938,302	828,704	418,402	458,477	482,747	236,898	647,262
Adjustments to Cost										
475735 ITS Charges	D	(223,600)	0	0	0	0	0	0	0	0
4759 Indirect Costs	D	(418,247)	0	0	0	0	0	0	0	0
Capitalized Salaries	D	(133,897)	0	0	0	0	0	0	0	0
4385 Fin & Debt Serv	D	(2,753)	0	0	0	0	0	0	0	0
45 Land & Capital	D	(44,775)	0	0	0	0	0	0	0	0
Subtotal - Adjustments		(823,272)	0	0	0	0	0	0	0	0
Total Costs After Adjustments		9,534,568	509,754	2,938,302	828,704	418,402	458,477	482,747	236,898	647,262
General Admin Distribution			(509,754)	173,316	57,551	23,194	36,600	31,707	12,642	35,785
Grand Total		\$9,534,568		\$3,111,618	\$886,256	\$441,596	\$495,077	\$514,453	\$249,540	\$683,047

Jefferson County, Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2015
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A. Department Costs

Dept:17 Facilities & Const Mgmt - GF

Description		Amount	Fac - Fairgrounds Bldg	Fac - Evergreen Serv Cntr	Fac - South Service Cntr Bldg	Fac - Central Shop Bldg	Fac - Single Occupant Bldg-	Fac - Single Occupant Bldg - S&B	Fac - Slash	Fac - Special Projects - S&B Exp's
Personnel Costs										
Salaries	S1	3,037,343	0	34,626	25,514	43,130	0	526,675	0	198,035
<i>Salary % Split</i>			<i>.00%</i>	<i>1.14%</i>	<i>.84%</i>	<i>1.42%</i>	<i>.00%</i>	<i>17.34%</i>	<i>.00%</i>	<i>6.52%</i>
Benefits	S	1,000,825	0	11,409	8,407	14,212	0	173,543	0	65,254
Subtotal - Personnel Costs		4,038,168	0	46,035	33,921	57,342	0	700,218	0	263,289
Services & Supplies Cost										
4261 General Supplies	P	507,422	18,304	4,648	6,408	0	168,517	0	5,566	0
4262 Energy Supplies	P	1,661,308	69,277	8,930	23,807	0	350,598	0	0	0
4264 Books & Periodicals	P	1,740	0	0	0	0	0	0	0	0
4269 Equipment	P	12,407	0	0	0	0	0	0	0	0
43300 Prof & Tech Serv	P	197,869	1,993	0	351	0	71,861	0	97,933	0
4241 Utilities	P	378,210	44,628	1,020	5,872	0	113,666	0	0	0
4343 Repairs & maint	P	1,559,788	26,438	26,875	53,337	0	384,824	0	0	0
Major Maintenance - R&M	P	853,906	12,550	0	12,852	0	63,838	0	0	0
Citywide Security - R&M	P	51,303	0	0	0	0	0	0	0	0
Slash Salaries	P	65,768	0	0	0	0	0	0	65,768	0
4344 Rent & Lease	P	189,103	0	0	1,680	0	166,662	0	0	0
Slash Benefits	P	10,307	0	0	0	0	0	0	10,307	0
4351 Misc Serv & Charges	P	1,758	0	0	0	0	0	0	0	0
4354 Adv & Pub	P	75	0	0	0	0	0	0	0	0
4356 Dues - Mtgs - Train	P	10,912	0	0	0	0	0	0	0	0
4358 Travel-Freight-Deliv	P	3,689	0	0	0	0	0	0	0	0
4379 Depreciation	P	0	0	0	0	0	0	0	0	0
475730 Facility Charges	P	0	0	0	0	0	0	0	0	0
47 Insurance Tr's	P	7,370	0	0	0	0	0	0	0	0
47 Interdepartmental	P	0	0	0	0	0	0	0	0	0
4757 Direct Charges	P	16,594	0	0	0	0	0	0	0	0
4757 Fleet Charges	P	565,807	0	0	0	0	160	0	347,896	0
475735 ITS Charges	D	223,600	0	0	0	0	0	0	0	0

Jefferson County, Colorado
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A. Department Costs

Dept:17 Facilities & Const Mgmt - GF

Description		Amount	Fac - Fairgrounds Bldg	Fac - Evergreen Serv Cntr	Fac - South Service Cntr Bldg	Fac - Central Shop Bldg	Fac - Single Occupant Bldg-	Fac - Single Occupant Bldg - S&B	Fac - Slash	Fac - Special Projects - S&B Exp's
475754 IT Tech Repl	P	19,945	0	0	0	0	0	0	0	0
4759 Indirect Costs	D	418,247	0	0	0	0	0	0	0	0
Other Revenue	P	(4,035)	0	0	0	0	0	0	0	0
Energy Sales	P	(37,383)	(9,403)	0	(6,676)	0	(12,103)	0	0	0
ID Badges	P	(1,020)	0	0	0	0	0	0	0	0
Misc Rent	P	(475)	0	0	0	0	0	0	0	0
Cell Tower Lease Rev	P	(43,762)	0	0	0	0	0	0	0	0
NY Bldg Rent Rev	P	(203,070)	0	0	0	0	0	0	0	0
Laramie Bldg Rent Rev	P	(99,568)	0	0	0	0	0	0	0	0
Capitalized Salaries	D	133,897	0	0	0	0	0	0	0	0
Slash Revenue	P	(225,168)	0	0	0	0	0	(225,168)	0	0
4385 Fin & Debt Serv	D	2,753	0	0	0	0	0	0	0	0
45 Land & Capital	D	44,775	0	0	0	0	0	0	0	0
Insurance Proceeds	P	(4,399)	0	0	0	0	0	0	0	0
	S	0	0	0	0	0	0	0	0	0
Subtotal - Services & Supplies		6,319,673	163,788	41,473	97,631	0	1,308,024	0	302,303	0
Department Cost Total		10,357,841	163,788	87,508	131,551	57,342	1,308,024	700,218	302,303	263,289
Adjustments to Cost										
475735 ITS Charges	D	(223,600)	0	0	0	0	0	0	0	0
4759 Indirect Costs	D	(418,247)	0	0	0	0	0	0	0	0
Capitalized Salaries	D	(133,897)	0	0	0	0	0	0	0	0
4385 Fin & Debt Serv	D	(2,753)	0	0	0	0	0	0	0	0
45 Land & Capital	D	(44,775)	0	0	0	0	0	0	0	0
Subtotal - Adjustments		(823,272)	0	0	0	0	0	0	0	0
Total Costs After Adjustments		9,534,568	163,788	87,508	131,551	57,342	1,308,024	700,218	302,303	263,289
General Admin Distribution			0	5,811	4,282	7,239	0	88,391	0	33,236
Grand Total		\$9,534,568	\$163,788	\$93,319	\$135,833	\$64,580	\$1,308,024	\$788,610	\$302,303	\$296,524

Jefferson County, Colorado
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B. Incoming Costs - (Default Spread Salary%)

Dept:17 Facilities & Const Mgmt - GF

Department	First Incoming	Second Incoming	Fac - Courts & Admin Bldg	Fac - HS Bldg	Fac - Dakota Bldg	Fac - DA Bldg	Fac - OS Bldg	Fac - Remington Bldg	Fac - Laramie Bldg	Fac - Fairgrounds Bldg
1 Courts & Admin Building (CAB) *	\$27,831	\$0	\$27,831	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1 Dakota Bldg *	5,739	0	0	0	5,739	0	0	0	0	0
1 DA Building *	642	0	0	0	0	642	0	0	0	0
1 Remington Building *	938	0	0	0	0	0	0	938	0	0
1 Laramie Building *	31,632	0	0	0	0	0	0	0	31,632	0
1 South Service Center Building *	966	0	0	0	0	0	0	0	0	0
1 Central Shops Building *	4,797	0	0	0	0	0	0	0	0	0
Subtotal - Building Interest and Deprec	72,546	0	27,831	0	5,739	642	0	938	31,632	0
2 Equipment Depreciation	108,431	0	36,867	12,242	4,934	7,785	6,744	2,689	7,612	0
Subtotal - Equipment Depreciation	108,431	0	36,867	12,242	4,934	7,785	6,744	2,689	7,612	0
3 County Manager	11,764	2,080	4,707	1,563	630	994	861	343	972	0
3 Deputy County Manager Supervision	60,913	10,751	24,366	8,091	3,261	5,145	4,458	1,777	5,031	0
Subtotal - County Manager - GF	72,678	12,831	29,073	9,654	3,891	6,139	5,319	2,121	6,003	0
4 Internal Customer Service	5,236	797	2,051	681	275	433	375	150	424	0
4 FrontDesk/Switchboard	4,520	495	1,705	566	228	360	312	124	352	0
Subtotal - Public Information Office - G	9,756	1,292	3,756	1,247	503	793	687	274	776	0
5 Billable Legal Fees	69,389	7,656	26,195	8,698	3,506	5,532	4,792	1,911	5,409	0
5 Litigation Costs	139	13	52	17	7	11	9	4	11	0
Subtotal - County Atty Admin - GF	69,528	7,670	26,247	8,716	3,512	5,543	4,802	1,914	5,419	0
7 Accounts Receivable	809	111	313	104	42	66	57	23	65	0
7 Accounts Payable	33,679	4,842	13,097	4,349	1,753	2,766	2,396	955	2,704	0
7 General Accounting	47,594	6,784	18,489	6,139	2,474	3,904	3,382	1,349	3,817	0
7 Payroll	6,942	977	2,693	894	360	569	493	196	556	0
7 Capital Assets	4,352	568	1,673	555	224	353	306	122	345	0
7 Audit	10,647	0	3,620	1,202	484	764	662	264	747	0
Subtotal - Accounting - GF	104,023	13,282	39,884	13,244	5,337	8,422	7,296	2,909	8,235	0
8 Budget Analysis	7,707	1,045	2,976	988	398	628	544	217	614	0
8 Budget Issues	5,794	788	2,238	743	300	473	409	163	462	0
Subtotal - Budget - GF	13,501	1,833	5,214	1,731	698	1,101	954	380	1,076	0
9 Recruitment	7,781	1,361	3,108	1,032	416	656	569	227	642	0

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B. Incoming Costs - (Default Spread Salary%)

Dept:17 Facilities & Const Mgmt - GF

Department	First Incoming	Second Incoming	Fac - Courts & Admin Bldg	Fac - HS Bldg	Fac - Dakota Bldg	Fac - DA Bldg	Fac - OS Bldg	Fac - Remington Bldg	Fac - Laramie Bldg	Fac - Fairgrounds Bldg	
9 General HR	\$13,546	\$2,387	\$5,417	\$1,799	\$725	\$1,144	\$991	\$395	\$1,118		\$0
9 Terminations	2,090	376	839	278	112	177	153	61	173		0
9 Training	4,672	699	1,826	606	244	386	334	133	377		0
9 Background Checks	333	0	113	38	15	24	21	8	23		0
9 Compensation Program	1,308	200	513	170	69	108	94	37	106		0
Subtotal - Human Resources - GF	29,730	5,023	11,816	3,924	1,581	2,495	2,162	862	2,440		0
10 Purchase Orders	31,777	3,842	12,110	4,021	1,621	2,557	2,216	883	2,500		0
10 Contract Amendments & Renewals	35,419	4,496	13,571	4,506	1,816	2,866	2,483	990	2,802		0
10 Formal Bids/RFP's/PQ's	43,099	5,367	16,478	5,472	2,205	3,480	3,015	1,202	3,402		0
10 Purchasing Card Rebate	(5,843)	0	(1,987)	(660)	(266)	(420)	(363)	(145)	(410)		0
10 Countywide Programs	1,808	253	701	233	94	148	128	51	145		0
Subtotal - Purchasing - GF	106,259	13,958	40,874	13,573	5,470	8,632	7,478	2,981	8,439		0
15 Non-Divisional	2,910	585	1,188	395	159	251	217	87	245		0
15 Cash Audit	396	78	161	54	22	34	30	12	33		0
Subtotal - Non-Departmental - GF	3,306	664	1,350	448	181	285	247	98	279		0
17 Fac - Courts & Admin Bldg *	0	49,204	49,204	0	0	0	0	0	0		0
17 Fac - Dakota Bldg *	0	31,147	0	0	31,147	0	0	0	0		0
17 Fac - DA Bldg *	0	2,620	0	0	0	2,620	0	0	0		0
17 Fac - OS Bldg *	0	144,846	0	0	0	0	144,846	0	0		0
17 Fac - Remington Bldg *	0	1,529	0	0	0	0	0	1,529	0		0
17 Fac - Laramie Bldg *	0	12,928	0	0	0	0	0	0	12,928		0
17 Fac - South Service Cntr Bldg *	0	542	0	0	0	0	0	0	0		0
17 Fac - Central Shop Bldg *	0	6,315	0	0	0	0	0	0	0		0
17 Fac - Single Occupant Bldg - S&B Exp'	0	33,281	0	0	0	0	0	0	0		0
Subtotal - Facilities & Const Mgmt - GF	0	282,410	49,204	0	31,147	2,620	144,846	1,529	12,928		0
18 Organization Specific Services	0	24,476	8,322	2,763	1,114	1,757	1,522	607	1,718		0
18 ECM	0	19,204	6,529	2,168	874	1,379	1,194	476	1,348		0
18 ERP	0	64,923	22,074	7,330	2,954	4,661	4,038	1,610	4,558		0
18 EMail	0	5,872	1,997	663	267	422	365	146	412		0
18 Network & Telecomm & IVR	0	74,040	25,174	8,359	3,369	5,316	4,605	1,836	5,198		0
18 GIS	0	27,581	9,377	3,114	1,255	1,980	1,716	684	1,936		0

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B. Incoming Costs - (Default Spread Salary%)

Dept:17 Facilities & Const Mgmt - GF

Department	First Incoming	Second Incoming	Fac - Courts & Admin Bldg	Fac - HS Bldg	Fac - Dakota Bldg	Fac - DA Bldg	Fac - OS Bldg	Fac - Remington Bldg	Fac - Laramie Bldg	Fac - Fairgrounds Bldg
18 AV	\$0	\$18,788	\$6,388	\$2,121	\$855	\$1,349	\$1,169	\$466	\$1,319	\$0
18 File/Print Servers	0	375	128	42	17	27	23	9	26	0
18 Enterprise Web Apps	0	14,344	4,877	1,619	653	1,030	892	356	1,007	0
18 Customer Service	0	33,307	11,324	3,760	1,515	2,391	2,072	826	2,338	0
18 Record Retrieval	0	179	61	20	8	13	11	4	13	0
18 Record Management	0	1,605	546	181	73	115	100	40	113	0
18 Record Storage	0	12,725	4,327	1,437	579	914	792	316	893	0
18 Time & Labor Management	0	2,451	833	277	112	176	152	61	172	0
18 Security Services	0	7,027	2,389	793	320	505	437	174	493	0
Subtotal - IT Services - GF	0	306,897	104,345	34,649	13,964	22,035	19,089	7,611	21,544	0
Total Incoming	589,758	645,858	376,459	99,427	76,956	66,494	199,623	24,307	106,383	0
C. Total Allocated		\$10,770,184	\$3,488,077	\$985,682	\$518,552	\$561,571	\$714,076	\$273,847	\$789,429	\$163,788
			32.39%	9.15%	4.81%	5.21%	6.63%	2.54%	7.33%	1.52%

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B. Incoming Costs - (Default Spread Salary%)

Dept:17 Facilities & Const Mgmt - GF

Department	First Incoming	Second Incoming	Fac - Evergreen Serv Cntr	Fac - South Service Cntr Bldg	Fac - Central Shop Bldg	Fac - Single Occupant Bldg-	Fac - Single Occupant Bldg - S&B	Fac - Slash	Fac - Special Projects - S&B Exp's
1 Courts & Admin Building (CAB) *	\$27,831	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1 Dakota Bldg *	5,739	0	0	0	0	0	0	0	0
1 DA Building *	642	0	0	0	0	0	0	0	0
1 Remington Building *	938	0	0	0	0	0	0	0	0
1 Laramie Building *	31,632	0	0	0	0	0	0	0	0
1 South Service Center Building *	966	0	0	966	0	0	0	0	0
1 Central Shops Building *	4,797	0	0	0	4,797	0	0	0	0
Subtotal - Building Interest and Deprec	72,546	0	0	966	4,797	0	0	0	0
2 Equipment Depreciation	108,431	0	1,236	911	1,540	0	18,802	0	7,070
Subtotal - Equipment Depreciation	108,431	0	1,236	911	1,540	0	18,802	0	7,070
3 County Manager	11,764	2,080	158	116	197	0	2,401	0	903
3 Deputy County Manager Supervision	60,913	10,751	817	602	1,018	0	12,427	0	4,673
Subtotal - County Manager - GF	72,678	12,831	975	718	1,214	0	14,827	0	5,575
4 Internal Customer Service	5,236	797	69	51	86	0	1,046	0	393
4 FrontDesk/Switchboard	4,520	495	57	42	71	0	870	0	327
Subtotal - Public Information Office - G	9,756	1,292	126	93	157	0	1,916	0	720
5 Billable Legal Fees	69,389	7,656	878	647	1,094	0	13,360	0	5,023
5 Litigation Costs	139	13	2	1	2	0	26	0	10
Subtotal - County Atty Admin - GF	69,528	7,670	880	648	1,096	0	13,386	0	5,033
7 Accounts Receivable	809	111	10	8	13	0	160	0	60
7 Accounts Payable	33,679	4,842	439	324	547	0	6,679	0	2,512
7 General Accounting	47,594	6,784	620	457	772	0	9,429	0	3,545
7 Payroll	6,942	977	90	67	112	0	1,373	0	516
7 Capital Assets	4,352	568	56	41	70	0	853	0	321
7 Audit	10,647	0	121	89	151	0	1,846	0	694
Subtotal - Accounting - GF	104,023	13,282	1,337	985	1,666	0	20,341	0	7,648
8 Budget Analysis	7,707	1,045	100	74	124	0	1,518	0	571
8 Budget Issues	5,794	788	75	55	93	0	1,141	0	429
Subtotal - Budget - GF	13,501	1,833	175	129	218	0	2,659	0	1,000
9 Recruitment	7,781	1,361	104	77	130	0	1,585	0	596

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B. Incoming Costs - (Default Spread Salary%)

Dept:17 Facilities & Const Mgmt - GF

Department	First Incoming	Second Incoming	Fac - Evergreen Serv Cntr	Fac - South Service Cntr Bldg	Fac - Central Shop Bldg	Fac - Single Occupant Bldg-	Fac - Single Occupant Bldg - S&B	Fac - Slash	Fac - Special Projects - S&B Exp's
9 General HR	\$13,546	\$2,387	\$182	\$134	\$226	\$0	\$2,763	\$0	\$1,039
9 Terminations	2,090	376	28	21	35	0	428	0	161
9 Training	4,672	699	61	45	76	0	931	0	350
9 Background Checks	333	0	4	3	5	0	58	0	22
9 Compensation Program	1,308	200	17	13	21	0	261	0	98
Subtotal - Human Resources - GF	29,730	5,023	396	292	493	0	6,026	0	2,266
10 Purchase Orders	31,777	3,842	406	299	506	0	6,176	0	2,322
10 Contract Amendments & Renewals	35,419	4,496	455	335	567	0	6,921	0	2,602
10 Formal Bids/RFP's/PQ's	43,099	5,367	553	407	688	0	8,404	0	3,160
10 Purchasing Card Rebate	(5,843)	0	(67)	(49)	(83)	0	(1,013)	0	(381)
10 Countywide Programs	1,808	253	23	17	29	0	357	0	134
Subtotal - Purchasing - GF	106,259	13,958	1,370	1,010	1,707	0	20,846	0	7,838
15 Non-Divisional	2,910	585	40	29	50	0	606	0	228
15 Cash Audit	396	78	5	4	7	0	82	0	31
Subtotal - Non-Departmental - GF	3,306	664	45	33	56	0	688	0	259
17 Fac - Courts & Admin Bldg *	0	49,204	0	0	0	0	0	0	0
17 Fac - Dakota Bldg *	0	31,147	0	0	0	0	0	0	0
17 Fac - DA Bldg *	0	2,620	0	0	0	0	0	0	0
17 Fac - OS Bldg *	0	144,846	0	0	0	0	0	0	0
17 Fac - Remington Bldg *	0	1,529	0	0	0	0	0	0	0
17 Fac - Laramie Bldg *	0	12,928	0	0	0	0	0	0	0
17 Fac - South Service Cntr Bldg *	0	542	0	542	0	0	0	0	0
17 Fac - Central Shop Bldg *	0	6,315	0	0	6,315	0	0	0	0
17 Fac - Single Occupant Bldg - S&B Exp'	0	33,281	0	0	0	0	33,281	0	0
Subtotal - Facilities & Const Mgmt - GF	0	282,410	0	542	6,315	0	33,281	0	0
18 Organization Specific Services	0	24,476	279	206	348	0	4,244	0	1,596
18 ECM	0	19,204	219	161	273	0	3,330	0	1,252
18 ERP	0	64,923	740	545	922	0	11,258	0	4,233
18 EMail	0	5,872	67	49	83	0	1,018	0	383
18 Network & Telecomm & IVR	0	74,040	844	622	1,051	0	12,839	0	4,827
18 GIS	0	27,581	314	232	392	0	4,782	0	1,798

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B. Incoming Costs - (Default Spread Salary%)

Dept:17 Facilities & Const Mgmt - GF

Department	First Incoming	Second Incoming	Fac - Evergreen Serv Cntr	Fac - South Service Cntr Bldg	Fac - Central Shop Bldg	Fac - Single Occupant Bldg-	Fac - Single Occupant Bldg - S&B	Fac - Slash	Fac - Special Projects - S&B Exp's
18 AV	\$0	\$18,788	\$214	\$158	\$267	\$0	\$3,258	\$0	\$1,225
18 File/Print Servers	0	375	4	3	5	0	65	0	24
18 Enterprise Web Apps	0	14,344	164	120	204	0	2,487	0	935
18 Customer Service	0	33,307	380	280	473	0	5,775	0	2,172
18 Record Retrieval	0	179	2	2	3	0	31	0	12
18 Record Management	0	1,605	18	13	23	0	278	0	105
18 Record Storage	0	12,725	145	107	181	0	2,207	0	830
18 Time & Labor Management	0	2,451	28	21	35	0	425	0	160
18 Security Services	0	7,027	80	59	100	0	1,219	0	458
Subtotal - IT Services - GF	0	306,897	3,499	2,578	4,358	0	53,216	0	20,010
Total Incoming	589,758	645,858	10,040	8,905	23,617	0	185,987	0	57,419
C. Total Allocated		\$10,770,184	\$103,359	\$144,738	\$88,198	\$1,308,024	\$974,597	\$302,303	\$353,944
			0.96%	1.34%	0.82%	12.14%	9.05%	2.81%	3.29%

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Fac - Courts & Admin Bldg Allocations

Dept:17 Facilities & Const Mgmt - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 County Manager - GF	2,221	0.47%	\$15,418	\$0	\$15,418	\$0	\$15,418
4 Public Information Office - GF	3,005	0.63%	20,860	0	20,860	0	20,860
5 County Atty Admin - GF	18,645	3.90%	129,430	0	129,430	0	129,430
6 Finance & IT - GF	286	0.06%	1,985	0	1,985	0	1,985
7 Accounting - GF	9,249	1.94%	64,205	0	64,205	0	64,205
8 Budget - GF	4,694	0.98%	32,585	0	32,585	0	32,585
9 Human Resources - GF	12,728	2.67%	88,355	0	88,355	0	88,355
10 Purchasing - GF	4,434	0.93%	30,780	0	30,780	0	30,780
11 Development & Trans - GF	394	0.08%	2,735	0	2,735	0	2,735
12 Building Safety - GF	7,139	1.49%	49,558	0	49,558	2,973	52,531
13 Board of County Comm - GF	10,715	2.24%	74,381	0	74,381	4,463	78,844
14 Treasurer - GF	6,770	1.42%	46,996	0	46,996	2,820	49,816
16 Transportation & Engineering - GF	10,406	2.18%	72,236	0	72,236	4,334	76,570
17 Facilities & Const Mgmt - GF	7,088	1.48%	49,204	0	49,204	0	49,204
18 IT Services - GF	5,094	1.07%	35,362	0	35,362	2,122	37,483
19 C&R Administration - GF	4,413	0.92%	30,634	0	30,634	1,838	32,472
20 C&R Clerk to the Board - GF	2,900	0.61%	20,131	0	20,131	1,208	21,339
22 C&R Motor Vehicle - GF	6,012	1.26%	41,734	0	41,734	2,504	44,238
23 C&R Recording - GF	7,399	1.55%	51,362	0	51,362	3,082	54,444
24 Assessor - GF	18,863	3.95%	130,943	0	130,943	7,856	138,799
28 District Attorney Admin - GF	7,974	1.67%	55,354	0	55,354	3,321	58,675
33 Justice Services - GF	7,484	1.57%	51,952	0	51,952	3,117	55,069
34 Planning & Zoning - GF	16,953	3.55%	117,684	0	117,684	7,061	124,745
35 Public Trustee	2,755	0.58%	19,125	(23,568)	(4,443)	1,147	(3,296)
39 JCSO Support Services - GF	8,243	1.73%	57,221	0	57,221	3,433	60,654
43 Insurance Fund	1,454	0.30%	10,093	0	10,093	606	10,699
79 Courts	248,935	52.12%	1,728,058	0	1,728,058	103,678	1,831,736
80 Non-County	41,332	8.65%	286,919	0	286,919	17,214	304,133
Subtotal	477,585	100.00%	3,315,301	(23,568)	3,291,733	172,776	3,464,509
Direct Bills					23,568		23,568
Total					\$3,315,301		\$3,488,077

Basis Units: Courts & Admin Bldg Square Footage per Occupant

Source:

Jefferson County, Colorado
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Fac - HS Bldg Allocations

Dept:17 Facilities & Const Mgmt - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
58 Social Services Fund	127,536	99.52%	\$940,115	\$(1,847,956)	\$(907,840)	\$40,836	\$(867,004)
60 Head Start Fund	615	0.48%	4,533	(37,847)	(33,314)	197	(33,117)
Subtotal	128,151	100.00%	944,649	(1,885,803)	(941,154)	41,033	(900,121)
Direct Bills					1,885,803		1,885,803
Total					\$944,649		\$985,682

Basis Units: HS Bldg Square Footage per Occupant
Source:

Jefferson County, Colorado
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Fac - Dakota Bldg Allocations

Dept:17 Facilities & Const Mgmt - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
17 Facilities & Const Mgmt - GF	2,616	6.61%	\$31,147	\$0	\$31,147	\$0	\$31,147
26 Coroner - GF	8,744	22.11%	104,108	0	104,108	11,290	115,398
30 Emergency Management - GF	3,944	9.97%	46,958	0	46,958	5,092	52,050
39 JCSO Support Services - GF	21,334	53.94%	254,008	0	254,008	27,545	281,552
69 Public Health Fund	2,910	7.36%	34,647	0	34,647	3,757	38,404
Subtotal	39,548	100.00%	470,868	0	470,868	47,684	518,552
Direct Bills					0		0
Total					\$470,868		\$518,552

Basis Units: Dakota Bldg Square Footage per Occupant
Source:

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Fac - DA Bldg Allocations

Dept:17 Facilities & Const Mgmt - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
17 Facilities & Const Mgmt - GF	254	0.49%	\$2,620	\$0	\$2,620	\$0	\$2,620
28 District Attorney Admin - GF	51,228	99.18%	528,491	0	528,491	28,622	557,112
29 District Atty Dom Violence - GF	169	0.33%	1,743	0	1,743	94	1,838
Subtotal	51,651	100.00%	532,855	0	532,855	28,716	561,571
Direct Bills					0		0
Total					\$532,855		\$561,571

Basis Units: DA Bldg Square Footage Per Occupant
Source:

Jefferson County, Colorado
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Fac - OS Bldg Allocations

Dept:17 Facilities & Const Mgmt - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
17 Facilities & Const Mgmt - GF	14,494	26.50%	\$144,846	\$0	\$144,846	\$0	\$144,846
33 Justice Services - GF	2,421	4.43%	24,194	0	24,194	10,084	34,278
37 JCSO Law Enforcement - GF	2,914	5.33%	29,121	0	29,121	12,137	41,258
45 Open Space Fund	34,869	63.75%	348,463	0	348,463	145,232	493,695
Subtotal	54,698	100.00%	546,624	0	546,624	167,452	714,076
Direct Bills					0		0
Total					\$546,624		\$714,076

Basis Units: OS Bldg Square Footage per Occupant
Source:

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Fac - Remington Bldg Allocations

Dept:17 Facilities & Const Mgmt - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
17 Facilities & Const Mgmt - GF	174	0.58%	\$1,529	\$0	\$1,529	\$0	\$1,529
28 District Attorney Admin - GF	5,931	19.79%	52,102	0	52,102	2,098	54,200
33 Justice Services - GF	751	2.51%	6,597	0	6,597	266	6,863
58 Social Services Fund	3,071	10.25%	26,978	0	26,978	1,086	28,064
79 Courts	19,691	65.70%	172,980	0	172,980	6,966	179,946
80 Non-County	355	1.18%	3,119	0	3,119	126	3,244
Subtotal	29,973	100.00%	263,305	0	263,305	10,542	273,847
Direct Bills					0		0
Total					\$263,305		\$273,847

Basis Units: Remington Bldg Square Footage per Occupant
Source:

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Fac - Laramie Bldg Allocations

Dept:17 Facilities & Const Mgmt - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
7 Accounting - GF	135	0.11%	\$840	\$0	\$840	\$0	\$840
17 Facilities & Const Mgmt - GF	2,077	1.72%	12,928	0	12,928	0	12,928
18 IT Services - GF	32,083	26.59%	199,693	0	199,693	10,413	210,106
21 C&R Elections - GF	23,672	19.62%	147,341	0	147,341	7,683	155,024
22 C&R Motor Vehicle - GF	5,309	4.40%	33,045	0	33,045	1,723	34,768
33 Justice Services - GF	3,832	3.18%	23,851	0	23,851	1,244	25,095
58 Social Services Fund	24,753	20.52%	154,069	0	154,069	8,034	162,103
59 Workforce Development Fund	20,041	16.61%	124,740	(149,173)	(24,432)	6,505	(17,928)
78 Community Development Fund	618	0.51%	3,847	(6,659)	(2,813)	201	(2,612)
80 Non-County	8,135	6.74%	50,634	0	50,634	2,640	53,275
Subtotal	120,655	100.00%	750,987	(155,832)	595,156	38,442	633,598
Direct Bills					155,832		155,832
Total					\$750,987		\$789,429

Basis Units: Laramie Bldg Square Footage per Occupant

Source:

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Fac - Fairgrounds Bldg Allocations

Dept:17 Facilities & Const Mgmt - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
25 CSU Extension - GF	8,002	6.69%	\$10,961	\$0	\$10,961	\$0	\$10,961
31 Fairgrounds - GF	111,573	93.31%	152,827	0	152,827	0	152,827
Subtotal	119,575	100.00%	163,788	0	163,788	0	163,788
Direct Bills					0		0
Total					\$163,788		\$163,788

Basis Units: Fairgrounds Bldg Square Footage per Occupant
Source:

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Fac - Evergreen Serv Cntr Bldg Allocations

Dept:17 Facilities & Const Mgmt - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
22 C&R Motor Vehicle - GF	2,696	48.96%	\$48,572	\$0	\$48,572	\$2,028	\$50,600
39 JCSO Support Services - GF	2,811	51.04%	50,644	0	50,644	2,115	52,759
Subtotal	5,507	100.00%	99,216	0	99,216	4,143	103,359
Direct Bills					0		0
Total					\$99,216		\$103,359

Basis Units: Evergreen Service Center Square Footage per Occupant
Source:

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Fac - South Service Cntr Bldg Allocations

Dept:17 Facilities & Const Mgmt - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
17 Facilities & Const Mgmt - GF	126	0.38%	\$542	\$0	\$542	\$0	\$542
22 C&R Motor Vehicle - GF	7,798	23.75%	33,521	0	33,521	857	34,378
39 JCSO Support Services - GF	18,800	57.26%	80,816	0	80,816	2,066	82,882
69 Public Health Fund	80	0.24%	344	0	344	9	353
80 Non-County	6,030	18.37%	25,921	0	25,921	663	26,584
Subtotal	32,834	100.00%	141,144	0	141,144	3,595	144,738
Direct Bills					0		0
Total					\$141,144		\$144,738

Basis Units: South Service Center Bldg Square Footage per Occupant
Source:

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Fac - Central Shop Bldg Allocations

Dept:17 Facilities & Const Mgmt - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
7 Accounting - GF	400	1.34%	\$1,027	\$0	\$1,027	\$0	\$1,027
16 Transportation & Engineering - GF	3,989	13.35%	10,240	0	10,240	1,694	11,933
17 Facilities & Const Mgmt - GF	2,460	8.23%	6,315	0	6,315	0	6,315
57 Road & Bridge Fund	11,236	37.59%	28,843	0	28,843	4,771	33,613
63 Fleet Services Fund	11,803	39.49%	30,298	0	30,298	5,011	35,309
Subtotal	29,888	100.00%	76,722	0	76,722	11,476	88,198
Direct Bills					0		0
Total					\$76,722		\$88,198

Basis Units: Central Shops Bldg Square Footage per Occupant
Source:

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Fac - Single Occupant Bldg- Serv&Supply Exp's Allocations

Dept:17 Facilities & Const Mgmt - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
15 Non-Departmental - GF	134,146	10.16%	\$132,916	\$0	\$132,916	\$0	\$132,916
22 C&R Motor Vehicle - GF	233,418	17.68%	231,278	(29,315)	201,963	0	201,963
36 JCSO Detentions - GF	126,066	9.55%	124,910	0	124,910	0	124,910
39 JCSO Support Services - GF	25,362	1.92%	25,130	0	25,130	0	25,130
45 Open Space Fund	20,214	1.53%	20,029	0	20,029	0	20,029
52 Boettcher Mansion Fund	7,321	0.55%	7,254	0	7,254	0	7,254
57 Road & Bridge Fund	374,215	28.35%	370,785	(97,852)	272,933	0	272,933
60 Head Start Fund	1,051	0.08%	1,041	0	1,041	0	1,041
69 Public Health Fund	196,884	14.91%	195,079	0	195,079	0	195,079
80 Non-County	201,449	15.26%	199,602	0	199,602	0	199,602
Subtotal	1,320,126	100.00%	1,308,024	(127,167)	1,180,857	0	1,180,857
Direct Bills					127,167		127,167
Total					\$1,308,024		\$1,308,024

Basis Units: Actual Costs by department/division

Source:

Jefferson County, Colorado
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Fac - Single Occupant Bldg - S&B Exp's Allocations

Dept:17 Facilities & Const Mgmt - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
15 Non-Departmental - GF	347.00	4.14%	\$36,373	\$0	\$36,373	\$0	\$36,373
17 Facilities & Const Mgmt - GF	317.50	3.79%	33,281	0	33,281	0	33,281
22 C&R Motor Vehicle - GF	522.50	6.24%	54,769	0	54,769	6,523	61,292
25 CSU Extension - GF	74.00	0.88%	7,757	0	7,757	924	8,681
31 Fairgrounds - GF	1,202.00	14.35%	125,996	0	125,996	15,005	141,001
36 JCSO Detentions - GF	1,363.64	16.27%	142,939	0	142,939	17,023	159,962
39 JCSO Support Services - GF	127.00	1.52%	13,312	0	13,312	1,585	14,898
45 Open Space Fund	218.10	2.60%	22,862	0	22,862	2,723	25,584
57 Road & Bridge Fund	1,731.10	20.66%	181,457	0	181,457	21,610	203,067
60 Head Start Fund	83.50	1.00%	8,753	0	8,753	1,042	9,795
63 Fleet Services Fund	125.33	1.50%	13,137	0	13,137	1,565	14,702
69 Public Health Fund	1,838.00	21.94%	192,663	0	192,663	22,945	215,607
80 Non-County	429.25	5.12%	44,995	0	44,995	5,359	50,353
Subtotal	8,378.92	100.00%	878,294	0	878,294	96,303	974,597
Direct Bills					0		0
Total					\$878,294		\$974,597

Basis Units: Actual Hours by department/division

Source:

Jefferson County, Colorado
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Fac - Slash Allocations

Dept:17 Facilities & Const Mgmt - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
80 Non-County	100	100.00%	\$302,303	\$0	\$302,303	\$0	\$302,303
Subtotal	100	100.00%	302,303	0	302,303	0	302,303
Direct Bills					0		0
Total					\$302,303		\$302,303

Basis Units: 100% to Public
 Source:

Jefferson County, Colorado
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Fac - Special Projects - S&B Exp's Allocations

Dept:17 Facilities & Const Mgmt - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
19 C&R Administration - GF	561.25	17.83%	\$58,879	\$(37,525)	\$21,354	\$4,225	\$25,579
25 CSU Extension - GF	18.00	0.57%	1,888	(1,368)	520	135	656
31 Fairgrounds - GF	102.00	3.24%	10,700	(5,256)	5,444	768	6,212
36 JCSO Detentions - GF	82.00	2.60%	8,602	(4,467)	4,136	617	4,753
45 Open Space Fund	1,142.25	36.28%	119,829	(61,526)	58,303	8,598	66,902
52 Boettcher Mansion Fund	268.75	8.54%	28,194	(16,507)	11,687	2,023	13,710
57 Road & Bridge Fund	233.00	7.40%	24,443	(37,048)	(12,605)	1,754	(10,851)
58 Social Services Fund	103.25	3.28%	10,832	(7,802)	3,030	777	3,807
60 Head Start Fund	173.00	5.50%	18,149	(10,476)	7,673	1,302	8,975
69 Public Health Fund	369.01	11.72%	38,712	(29,074)	9,637	2,778	12,415
76 Solid Waste Emergency Fund	95.50	3.03%	10,019	(5,202)	4,817	719	5,536
Subtotal	3,148.01	100.00%	330,247	(216,251)	113,995	23,697	137,692
Direct Bills					216,251		216,251
Total					\$330,247		\$353,944

Basis Units: Actual Hours by department/division
Source:

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Allocation Summary

Dept:17 Facilities & Const Mgmt - GF

Department	Fac - Courts & Admin Bldg	Fac - HS Bldg	Fac - Dakota Bldg	Fac - DA Bldg	Fac - OS Bldg	Fac - Remington Bldg	Fac - Laramie Bldg	Fac - Fairgrounds Bldg	Fac - Evergreen Serv Cntr	Fac - South Service Cntr Bldg
0 Direct Billed	\$23,568	\$1,885,803	\$0	\$0	\$0	\$0	\$155,832	\$0	\$0	\$0
3 County Manager - GF	15,418	0	0	0	0	0	0	0	0	0
4 Public Information Office - GF	20,860	0	0	0	0	0	0	0	0	0
5 County Atty Admin - GF	129,430	0	0	0	0	0	0	0	0	0
6 Finance & IT - GF	1,985	0	0	0	0	0	0	0	0	0
7 Accounting - GF	64,205	0	0	0	0	0	840	0	0	0
8 Budget - GF	32,585	0	0	0	0	0	0	0	0	0
9 Human Resources - GF	88,355	0	0	0	0	0	0	0	0	0
10 Purchasing - GF	30,780	0	0	0	0	0	0	0	0	0
11 Development & Trans - GF	2,735	0	0	0	0	0	0	0	0	0
12 Building Safety - GF	52,531	0	0	0	0	0	0	0	0	0
13 Board of County Comm - GF	78,844	0	0	0	0	0	0	0	0	0
14 Treasurer - GF	49,816	0	0	0	0	0	0	0	0	0
15 Non-Departmental - GF	0	0	0	0	0	0	0	0	0	0
16 Transportation & Engineering - GF	76,570	0	0	0	0	0	0	0	0	0
17 Facilities & Const Mgmt - GF	49,204	0	31,147	2,620	144,846	1,529	12,928	0	0	542
18 IT Services - GF	37,483	0	0	0	0	0	210,106	0	0	0
19 C&R Administration - GF	32,472	0	0	0	0	0	0	0	0	0
20 C&R Clerk to the Board - GF	21,339	0	0	0	0	0	0	0	0	0
21 C&R Elections - GF	0	0	0	0	0	0	155,024	0	0	0
22 C&R Motor Vehicle - GF	44,238	0	0	0	0	0	34,768	0	50,600	34,378
23 C&R Recording - GF	54,444	0	0	0	0	0	0	0	0	0
24 Assessor - GF	138,799	0	0	0	0	0	0	0	0	0
25 CSU Extension - GF	0	0	0	0	0	0	0	10,961	0	0
26 Coroner - GF	0	0	115,398	0	0	0	0	0	0	0
28 District Attorney Admin - GF	58,675	0	0	557,112	0	54,200	0	0	0	0
29 District Atty Dom Violence - GF	0	0	0	1,838	0	0	0	0	0	0
30 Emergency Management - GF	0	0	52,050	0	0	0	0	0	0	0
31 Fairgrounds - GF	0	0	0	0	0	0	0	152,827	0	0
33 Justice Services - GF	55,069	0	0	0	34,278	6,863	25,095	0	0	0
34 Planning & Zoning - GF	124,745	0	0	0	0	0	0	0	0	0
35 Public Trustee	(3,296)	0	0	0	0	0	0	0	0	0
36 JCSO Detentions - GF	0	0	0	0	0	0	0	0	0	0
37 JCSO Law Enforcement - GF	0	0	0	0	41,258	0	0	0	0	0
39 JCSO Support Services - GF	60,654	0	281,552	0	0	0	0	0	52,759	82,882
43 Insurance Fund	10,699	0	0	0	0	0	0	0	0	0
45 Open Space Fund	0	0	0	0	493,695	0	0	0	0	0
52 Boettcher Mansion Fund	0	0	0	0	0	0	0	0	0	0
57 Road & Bridge Fund	0	0	0	0	0	0	0	0	0	0
58 Social Services Fund	0	(867,004)	0	0	0	28,064	162,103	0	0	0
59 Workforce Development Fund	0	0	0	0	0	0	(17,928)	0	0	0

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Allocation Summary

Dept:17 Facilities & Const Mgmt - GF

Department	Fac - Courts & Admin Bldg	Fac - HS Bldg	Fac - Dakota Bldg	Fac - DA Bldg	Fac - OS Bldg	Fac - Remington Bldg	Fac - Laramie Bldg	Fac - Fairgrounds Bldg	Fac - Evergreen Serv Cntr	Fac - South Service Cntr Bldg
60 Head Start Fund	\$0	\$(33,117)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
63 Fleet Services Fund	0	0	0	0	0	0	0	0	0	0
69 Public Health Fund	0	0	38,404	0	0	0	0	0	0	353
76 Solid Waste Emergency Fund	0	0	0	0	0	0	0	0	0	0
78 Community Development Fund	0	0	0	0	0	0	(2,612)	0	0	0
79 Courts	1,831,736	0	0	0	0	179,946	0	0	0	0
80 Non-County	304,133	0	0	0	0	3,244	53,275	0	0	26,584
Total	\$3,488,077	\$985,682	\$518,552	\$561,571	\$714,076	\$273,847	\$789,429	\$163,788	\$103,359	\$144,738

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Allocation Summary

Dept:17 Facilities & Const Mgmt - GF

Department	Fac - Central Shop Bldg	Fac - Single Occupant Bldg-	Fac - Single Occupant Bldg - S&B	Fac - Slash	Fac - Special Projects - S&B Exp's	Total
0 Direct Billed	\$0	\$127,167	\$0	\$0	\$216,251	\$2,408,621
3 County Manager - GF	0	0	0	0	0	15,418
4 Public Information Office - GF	0	0	0	0	0	20,860
5 County Atty Admin - GF	0	0	0	0	0	129,430
6 Finance & IT - GF	0	0	0	0	0	1,985
7 Accounting - GF	1,027	0	0	0	0	66,072
8 Budget - GF	0	0	0	0	0	32,585
9 Human Resources - GF	0	0	0	0	0	88,355
10 Purchasing - GF	0	0	0	0	0	30,780
11 Development & Trans - GF	0	0	0	0	0	2,735
12 Building Safety - GF	0	0	0	0	0	52,531
13 Board of County Comm - GF	0	0	0	0	0	78,844
14 Treasurer - GF	0	0	0	0	0	49,816
15 Non-Departmental - GF	0	132,916	36,373	0	0	169,289
16 Transportation & Engineering - GF	11,933	0	0	0	0	88,504
17 Facilities & Const Mgmt - GF	6,315	0	33,281	0	0	282,410
18 IT Services - GF	0	0	0	0	0	247,589
19 C&R Administration - GF	0	0	0	0	25,579	58,051
20 C&R Clerk to the Board - GF	0	0	0	0	0	21,339
21 C&R Elections - GF	0	0	0	0	0	155,024
22 C&R Motor Vehicle - GF	0	201,963	61,292	0	0	427,239
23 C&R Recording - GF	0	0	0	0	0	54,444
24 Assessor - GF	0	0	0	0	0	138,799
25 CSU Extension - GF	0	0	8,681	0	656	20,297
26 Coroner - GF	0	0	0	0	0	115,398
28 District Attorney Admin - GF	0	0	0	0	0	669,988
29 District Atty Dom Violence - GF	0	0	0	0	0	1,838
30 Emergency Management - GF	0	0	0	0	0	52,050
31 Fairgrounds - GF	0	0	141,001	0	6,212	300,040
33 Justice Services - GF	0	0	0	0	0	121,305
34 Planning & Zoning - GF	0	0	0	0	0	124,745
35 Public Trustee	0	0	0	0	0	(3,296)
36 JCSO Detentions - GF	0	124,910	159,962	0	4,753	289,626
37 JCSO Law Enforcement - GF	0	0	0	0	0	41,258
39 JCSO Support Services - GF	0	25,130	14,898	0	0	517,875
43 Insurance Fund	0	0	0	0	0	10,699
45 Open Space Fund	0	20,029	25,584	0	66,902	606,209
52 Boettcher Mansion Fund	0	7,254	0	0	13,710	20,964
57 Road & Bridge Fund	33,613	272,933	203,067	0	(10,851)	498,762
58 Social Services Fund	0	0	0	0	3,807	(673,030)
59 Workforce Development Fund	0	0	0	0	0	(17,928)

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Allocation Summary

Dept:17 Facilities & Const Mgmt - GF

Department	Fac - Central Shop Bldg	Fac - Single Occupant Bldg-	Fac - Single Occupant Bldg - S&B	Fac - Slash	Fac - Special Projects - S&B Exp's	Total
60 Head Start Fund	\$0	\$1,041	\$9,795	\$0	\$8,975	\$(13,306)
63 Fleet Services Fund	35,309	0	14,702	0	0	50,011
69 Public Health Fund	0	195,079	215,607	0	12,415	461,858
76 Solid Waste Emergency Fund	0	0	0	0	5,536	5,536
78 Community Development Fund	0	0	0	0	0	(2,612)
79 Courts	0	0	0	0	0	2,011,683
80 Non-County	0	199,602	50,353	302,303	0	939,494
Total	\$88,198	\$1,308,024	\$974,597	\$302,303	\$353,944	\$10,770,184

INFORMATION TECHNOLOGY SERVICES

Nature and Extent of Services

Information Technology Services (IT Services) provides a variety of services ranging from applications used directly by employees/citizens to services that are behind the scenes and necessary for the support of existing and new services. Services are either directly billed or allocated through the cost plan.

- Services for Direct Purchase – Some services are purchased by customers directly from a vendor using agreements that are managed by IT Services or the State of Colorado:
 - Document Destruction Services.
 - Networked Printers and Managed Printer Services.
- Direct Billed Services – some services/items are purchased by IT Services for customers who are then direct billed for the expense:
 - Printing Services and Computer Training (outsourced).
 - Technology Refreshment Program (laptops, desktops, monitors).
 - All charges for telephone (voice) circuits and services (including long distance charges).
 - Services to State Organizations (Courts, Probation and Juvenile Assessment Center).
 - Miscellaneous (hardware, software, audio/video, phone, and computer accessories).
- Supporting Costs:
 - Infrastructure
 - Servers and Databases that support the services delivered to customers. Costs are spread to the allocated functions that utilize these resources.

INFORMATION TECHNOLOGY SERVICES

Nature and Extent of Services Continued

Operations

- Systems and services that are used internally. This includes fault monitoring systems, ticketing systems and ongoing maintenance and support activities. These costs are spread to the allocated functions based on the number of IT Services staff hours for each function.
 - General & Administrative
 - General expenses associated with overall management of the organization. This includes financial and administrative functions, employee training and executive management. These costs are spread to the allocated functions based on the number of IT Services staff hours for each function.
 - Projects
 - Labor associated with non-capital IT Services projects is assigned to the infrastructure, operations or services they support and then allocated to customers as noted below.
 - Labor associated with non-capital customer projects is spread to the allocated functions based on the number of IT Services staff hours for each function.
 - Note: Labor and direct expenses for capital projects are allocated in the cost plan via equipment depreciation; these costs are allocated over the life of the asset.

Indirect costs for these functions will be allocated to the receiving department/division's budget. IT Services includes the following **functions**:

INFORMATION TECHNOLOGY SERVICES

Nature and Extent of Services

- **Amanda:** The purpose of Amanda is to automate case management business processes, including permitting, licensing, complaints, inspections, zoning, planning and registrations. Costs associated with Amanda services are allocated based on the number of new Amanda folders created during the year by department/division.
- **Organization Specific Services:** The purpose of organization specific services is to automate business processes with technical solutions, rapid application development, implementation and consulting services. Costs associated with a specific organization are allocated based on the number of hours worked by IT Services on the initiatives for that organization.
- **Electronic Content Management System (ECM):** The purpose of Electronic Content Management (Livelink) is to automate the storage, tracking, updating and retrieval of county electronic documents and records. ECM also provides tools for management of physical documents and records. Costs associated with ECM are allocated based on the number of benefit eligible FTE's by department/division.
- **Enterprise Resource Planning (ERP):** The purpose of ERP (JD Edwards) is to provide the system of record for financial, procurement, human resources and payroll processes. Costs associated with ERP are allocated based on the amount of actual operating expenditures (excluding debt, capital and transfers, but including assistance payments) by department/division.
- **Email:** The purpose of email is to provide internal and external email, directory, distribution lists and SPAM filtering services. This function includes the support of secure email services (Proofpoint). Costs associated with Email are allocated based on the number of benefit eligible FTE's by department/division, with Library and Sheriff's Office charged at 20% to account for in-house email systems.

INFORMATION TECHNOLOGY SERVICES

Nature and Extent of Services

- **Network, Telecom and IVR:** The purpose of Network Services is to provide data, voice and video services to all County office locations. Network includes Virtual Private Network (VPN) secure remote access services providing the ability to remotely access files and applications for employees working from offsite locations. The purpose of telecommunications is to provide hardware and software to support internal and external voice communications. Telecom includes directory services, conference services and call centers. The purpose of IVR (Interactive Voice Response) is to provide customers with a semi-automated means of accessing county information and services. Costs associated with Network, Telecom and IVR are allocated based on the number of benefit eligible FTE's by department/division, with Library charged at 10% to account for their own in-house network and phone system; Road & Bridge and Head Start charged at 30% due to a very low utilization of network and telecom services; and Sheriff charged at 15% to account for their own in-house network.
- **Geographic Information Systems (GIS):** The purpose of GIS is to provide mapping, aerial photography and geographical based calculations to illustrate trends, perform current and predictive analysis of geospatial data based on the unique attributes of location, quantity and item. Costs associated with GIS are allocated based on the number of benefit eligible FTE's by department/division.
- **Audio/Video Services (AV):** The purpose of AV is to provide the design and implementation of systems for conference and training rooms, distribution of TV programming to selected locations, design and implementation of telepresence conferencing systems and video recording of meetings for the Board of County Commissioners and Planning and Zoning. Costs associated with AV services are allocated based on the number of AV systems by department/division.

INFORMATION TECHNOLOGY SERVICES

Nature and Extent of Services

- **File and Print Servers:** The purpose of File and Print Servers is to provide reliable and cost effective methods for file storage (Q: and M: drives) and networked printing. Costs associated with File and Print Servers are allocated based on the number of benefit eligible FTE's by department/division, with Library and Sheriff's Office charged at 20% to account for their own in-house file and print servers; Road & Bridge charged at 50% due to a very low utilization of PC's.
- **Enterprise Web Applications:** The purpose of Enterprise Web Applications is to provide InsideJeffco and Jeffco.us services and their associated Enterprise Web Applications. These applications enhance the way agencies engage and serve employees and citizens online. Costs associated with Enterprise Web Applications are allocated based on number of benefit eligible FTE's by department/division, with Library charged at 20% to account for their having no content on InsideJeffco or Jeffco.us and their own in-house web services.
- **Customer Service:** The purpose of Customer Service is to provide Help Desk and Dispatch services to provide support information, process requests for services/hardware/software and manage the documentation, assignment and resolution of lost or degraded services provided to County employees and citizens. Costs associated with Customer Service are allocated based on number of benefit eligible FTE's by department/division, with DA, Library, Open Space, Sheriff's Office, Head Start and Public Health charged at 20% to account for their own in-house Tier 1 Help Desk; Road & Bridge charged at 50% due to a very low utilization of these services.
- **Time and Labor:** The purpose of Time and Labor is to automate time tracking (Kronos) and provide reports for managers and government agencies. This includes the on-going maintenance/updates of software and integrations with associated services such as JD Edwards. Allocation is based on the number of paychecks by department/division. Library and Sheriff are excluded.

INFORMATION TECHNOLOGY SERVICES

Nature and Extent of Services

- **Aumentum Tax:** The purpose of the Aumentum Tax Service is to support the Assessor's property evaluations and the Treasurer's collection of property taxes. This includes the on-going maintenance/updates of software and integrations with associated services. Allocation is split 60/40 between the Assessor and Treasurer.
- **Security Services:** The purpose of the county's security program is to prohibit the unauthorized access, disclosure, duplication, modification, diversion, destruction, loss, misuse or theft of electronic information stored on or transmitted over County computer systems and networks in order to maintain appropriate confidentiality, integrity and availability. The costs related to these services are allocated based on Benefit Eligible FTE's.

Additional functions included in IT Services are for Archives and Records Management which provide preservation of and access to critical business documents and the permanently valuable historical records of Jefferson County, ensuring that records are retrievable, reliable, secure and legally compliant. Labor and direct costs are spread across the three allocated functions with 30% to Records Retrieval, 20% to Records Management and 50% to Records Storage and then allocated to departments/divisions as noted below. The cost of storage space for material transferred from a department/division to Archives is not included in the cubic feet of storage for that department/division but is spread across all departments/divisions based on their cubic feet of storage used for Records Management. Archives and Records Management services includes the following **functions**:

- **Record Retrieval:** Costs associated with retrieving materials as requested are allocated based on the count of retrieved items by department/division.
- **Record Management:** Costs associated with maintaining these records are allocated based on benefit eligible FTE's by department/division.
- **Record Storage:** Costs associated with storage of physical documents and artifacts are allocated based on the cubic feet of storage of materials by department/division.

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A. Department Costs

Dept:18 IT Services - GF

Description		Amount	General Admin	Amanda	Organization Specific Services	ECM	ERP	Email	Network & Telecomm & IVR	GIS
Personnel Costs										
Salaries	S1	4,157,828	1,305,558	97,709	496,029	143,029	439,067	60,704	429,919	308,511
<i>Salary % Split</i>			<i>31.40%</i>	<i>2.35%</i>	<i>11.93%</i>	<i>3.44%</i>	<i>10.56%</i>	<i>1.46%</i>	<i>10.34%</i>	<i>7.42%</i>
Benefits	S	904,435	283,993	21,254	107,899	31,113	95,508	13,205	93,519	67,109
Subtotal - Personnel Costs		5,062,263	1,589,551	118,963	603,928	174,142	534,575	73,909	523,438	375,620
Services & Supplies Cost										
4261 General Supplies	P	12,986	2,930	0	0	0	61	0	1,398	103
4264 Books & Periodicals	P	789	199	0	0	0	590	0	0	0
4269 Equipment	P	150,124	44,555	0	0	0	0	3,018	66,211	1,018
43300 Prof & Tech Serv	P	373,011	57,984	0	2,584	38,273	102,395	0	16,369	8,400
4341 Utilities	P	414,582	41,655	0	0	0	0	0	372,965	(38)
4343 Repairs & Maint	P	1,099,315	20,417	92,109	0	226,935	271,584	17,536	267,050	80,353
4344 Rent & Lease	P	22,777	17,111	0	0	0	0	0	0	0
4351 Misc Serv & Chrgs	P	150	150	0	0	0	0	0	0	0
4354 Adv & Pub	P	1,983	0	0	0	0	1,564	0	419	0
4356 Dues-Mtgs-Train	P	89,604	20,364	895	0	2,204	12,196	0	19,284	5,708
4358 Travel-Freight-Deliv	P	0	0	0	0	0	0	0	0	0
4385 Fin & Debt Serv	D	286	0	0	0	0	0	0	0	0
45 Land & capital	D	1,013,446	0	0	0	0	0	0	0	0
47 Insurance Tr's	S	8,126	2,552	191	969	280	858	119	840	603
4757 Direct Charges	S	29,475	9,255	693	3,516	1,014	3,113	430	3,048	2,187
4757 Fleet Charges	S	10,111	3,175	238	1,206	348	1,068	148	1,045	750
475730 Facility Charges	D	240,181	0	0	0	0	0	0	0	0
4759 Indirect Costs	D	551,301	0	0	0	0	0	0	0	0
Capitalized Salaries	D	0	0	0	0	0	0	0	0	0
Capitalized Benefits	D	0	0	0	0	0	0	0	0	0
Infrastructure Salaries	P	753,292	0	45,047	76,534	60,941	170,244	15,442	134,538	130,696
Infrastructure Benefits	P	248,586	0	14,865	25,256	20,111	56,180	5,096	44,397	43,130
Infrastructure Expenditures	P	956,013	0	57,170	97,131	77,341	216,059	19,598	170,744	165,868

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A. Department Costs

Dept:18 IT Services - GF

Description		Amount	General Admin	Amanda	Organization Specific Services	ECM	ERP	Email	Network & Telecomm & IVR	GIS
Projects, Salaries	P	160,897	0	9,622	16,347	13,017	36,363	3,298	28,736	27,916
Project Benefits	P	53,096	0	3,175	5,395	4,295	12,000	1,088	9,483	9,212
IT Operations, Salaries	P	328,439	0	19,641	33,369	26,571	74,227	6,733	58,659	56,984
IT Operations Benefits	P	108,385	0	6,481	11,012	8,768	24,495	2,222	19,358	18,805
IT Operations, Expenditures	P	351,336	0	21,010	35,696	28,423	79,402	7,202	62,749	60,957
Photocopies Revenue	P	(304)	0	0	0	0	0	0	0	0
Other Charges for Services	P	(83,685)	0	0	0	0	0	0	(83,685)	0
Sale of Data Products	P	(6,702)	0	0	0	0	0	0	(3,000)	(3,702)
426927 - BU 91225 Tech Replacement	D	271,922	0	0	0	0	0	0	0	0
45 Capitalized Expenditures	D	0	0	0	0	0	0	0	0	0
Settlements, Awards & Damage	P	0	0	0	0	0	0	0	0	0
Gain/Loss on Trade-in	P	(2,500)	0	0	0	0	0	0	0	(2,500)
Subtotal - Services & Supplies		7,157,022	220,347	271,136	309,017	508,521	1,062,398	81,932	1,190,608	606,450
Department Cost Total		12,219,285	1,809,897	390,099	912,944	682,663	1,596,973	155,841	1,714,046	982,070
Adjustments to Cost										
4385 Fin & Debt Serv	D	(286)	0	0	0	0	0	0	0	0
45 Land & capital	D	(1,013,446)	0	0	0	0	0	0	0	0
475730 Facility Charges	D	(240,181)	0	0	0	0	0	0	0	0
4759 Indirect Costs	D	(551,301)	0	0	0	0	0	0	0	0
Capitalized Salaries	D	0	0	0	0	0	0	0	0	0
Capitalized Benefits	D	0	0	0	0	0	0	0	0	0
426927 - BU 91225 Tech Replacement	D	(271,922)	0	0	0	0	0	0	0	0
45 Capitalized Expenditures	D	0	0	0	0	0	0	0	0	0
Subtotal - Adjustments		(2,077,136)	0	0	0	0	0	0	0	0
Total Costs After Adjustments		10,142,149	1,809,897	390,099	912,944	682,663	1,596,973	155,841	1,714,046	982,070
General Admin Distribution			(1,809,897)	84,736	198,306	148,285	346,888	33,851	372,318	213,321
Grand Total		\$10,142,149		\$474,835	\$1,111,251	\$830,948	\$1,943,861	\$189,692	\$2,086,364	\$1,195,391

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A. Department Costs

Dept:18 IT Services - GF

Description		Amount	AV	File/Print Servers	Enterprise Web Apps	Customer Service	Record Retrieval	Record Management	Record Storage	Time & Labor Management
Personnel Costs										
Salaries	S1	4,157,828	59,041	4,158	153,840	372,541	36,797	24,531	61,328	26,194
<i>Salary % Split</i>			<i>1.42%</i>	<i>.10%</i>	<i>3.70%</i>	<i>8.96%</i>	<i>.89%</i>	<i>.59%</i>	<i>1.48%</i>	<i>.63%</i>
Benefits	S	904,435	12,843	904	33,464	81,037	8,004	5,336	13,340	5,698
Subtotal - Personnel Costs		5,062,263	71,884	5,062	187,304	453,579	44,801	29,867	74,668	31,892
Services & Supplies Cost										
4261 General Supplies	P	12,986	519	0	35	4,599	507	338	845	0
4264 Books & Periodicals	P	789	0	0	0	0	0	0	0	0
4269 Equipment	P	150,124	7,287	0	0	2,560	6,272	4,182	10,454	0
43300 Prof & Tech Serv	P	373,011	533	0	0	94,736	3,865	2,576	6,441	0
4341 Utilities	P	414,582	0	0	0	0	0	0	0	0
4343 Repairs & Maint	P	1,099,315	0	0	48,627	275	248	165	413	25,076
4344 Rent & Lease	P	22,777	0	0	0	0	1,616	1,077	2,693	0
4351 Misc Serv & Chrgs	P	150	0	0	0	0	0	0	0	0
4354 Adv & Pub	P	1,983	0	0	0	0	0	0	0	0
4356 Dues-Mtgs-Train	P	89,604	0	0	1,078	12,183	1,138	759	1,896	10,291
4358 Travel-Freight-Deliv	P	0	0	0	0	0	0	0	0	0
4385 Fin & Debt Serv	D	286	0	0	0	0	0	0	0	0
45 Land & capital	D	1,013,446	0	0	0	0	0	0	0	0
47 Insurance Tr's	S	8,126	115	8	301	728	72	48	120	51
4757 Direct Charges	S	29,475	419	29	1,091	2,641	261	174	435	186
4757 Fleet Charges	S	10,111	144	10	374	906	89	60	149	64
475730 Facility Charges	D	240,181	0	0	0	0	0	0	0	0
4759 Indirect Costs	D	551,301	0	0	0	0	0	0	0	0
Capitalized Salaries	D	0	0	0	0	0	0	0	0	0
Capitalized Benefits	D	0	0	0	0	0	0	0	0	0
Infrastructure Salaries	P	753,292	14,991	1,055	64,105	19,510	3,684	2,456	6,139	7,910
Infrastructure Benefits	P	248,586	4,947	348	21,155	6,438	1,216	810	2,026	2,610
Infrastructure Expenditures	P	956,013	19,025	1,338	81,357	24,761	4,675	3,117	7,792	10,038

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A. Department Costs

Dept:18 IT Services - GF

Description		Amount	AV	File/Print Servers	Enterprise Web Apps	Customer Service	Record Retrieval	Record Management	Record Storage	Time & Labor Management
Projects, Salaries	P	160,897	3,202	225	13,692	4,167	787	525	1,311	1,689
Project Benefits	P	53,096	1,057	74	4,518	1,375	260	173	433	558
IT Operations, Salaries	P	328,439	6,536	460	27,950	8,507	1,606	1,071	2,677	3,449
IT Operations Benefits	P	108,385	2,157	152	9,224	2,807	530	353	883	1,138
IT Operations, Expenditures	P	351,336	6,992	492	29,899	9,100	1,718	1,145	2,863	3,689
Photocopies Revenue	P	(304)	0	0	0	0	(304)	0	0	0
Other Charges for Services	P	(83,685)	0	0	0	0	0	0	0	0
Sale of Data Products	P	(6,702)	0	0	0	0	0	0	0	0
426927 - BU 91225 Tech Replacemen	D	271,922	0	0	0	0	0	0	0	0
45 Capitalized Expenditures	D	0	0	0	0	0	0	0	0	0
Settlements, Awards & Damage	P	0	0	0	0	0	0	0	0	0
Gain/Loss on Trade-in	P	(2,500)	0	0	0	0	0	0	0	0
Subtotal - Services & Supplies		7,157,022	67,921	4,192	303,405	195,293	28,239	19,028	47,570	66,748
Department Cost Total		12,219,285	139,806	9,254	490,709	648,872	73,040	48,896	122,239	98,640
Adjustments to Cost										
4385 Fin & Debt Serv	D	(286)	0	0	0	0	0	0	0	0
45 Land & capital	D	(1,013,446)	0	0	0	0	0	0	0	0
475730 Facility Charges	D	(240,181)	0	0	0	0	0	0	0	0
4759 Indirect Costs	D	(551,301)	0	0	0	0	0	0	0	0
Capitalized Salaries	D	0	0	0	0	0	0	0	0	0
Capitalized Benefits	D	0	0	0	0	0	0	0	0	0
426927 - BU 91225 Tech Replacemen	D	(271,922)	0	0	0	0	0	0	0	0
45 Capitalized Expenditures	D	0	0	0	0	0	0	0	0	0
Subtotal - Adjustments		(2,077,136)	0	0	0	0	0	0	0	0
Total Costs After Adjustments		10,142,149	139,806	9,254	490,709	648,872	73,040	48,896	122,239	98,640
General Admin Distribution			30,368	2,010	106,590	140,945	15,865	10,621	26,552	21,426
Grand Total		\$10,142,149	\$170,174	\$11,264	\$597,299	\$789,817	\$88,905	\$59,517	\$148,791	\$120,066

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A. Department Costs

Dept:18 IT Services - GF

Description		Amount	Aumentum Tax	Security Services
Personnel Costs				
Salaries	S1	4,157,828	1,663	137,208
<i>Salary % Split</i>			<i>.04%</i>	<i>3.30%</i>
Benefits	S	904,435	362	29,846
Subtotal - Personnel Costs		5,062,263	2,025	167,055
Services & Supplies Cost				
4261 General Supplies	P	12,986	800	850
4264 Books & Periodicals	P	789	0	0
4269 Equipment	P	150,124	0	4,567
43300 Prof & Tech Serv	P	373,011	0	38,855
4341 Utilities	P	414,582	0	0
4343 Repairs & Maint	P	1,099,315	390	48,137
4344 Rent & Lease	P	22,777	0	280
4351 Misc Serv & Chrgs	P	150	0	0
4354 Adv & Pub	P	1,983	0	0
4356 Dues-Mtgs-Train	P	89,604	550	1,059
4358 Travel-Freight-Deliv	P	0	0	0
4385 Fin & Debt Serv	D	286	0	0
45 Land & capital	D	1,013,446	0	0
47 Insurance Tr's	S	8,126	3	268
4757 Direct Charges	S	29,475	12	973
4757 Fleet Charges	S	10,111	4	334
475730 Facility Charges	D	240,181	0	0
4759 Indirect Costs	D	551,301	0	0
Capitalized Salaries	D	0	0	0
Capitalized Benefits	D	0	0	0
Infrastructure Salaries	P	753,292	0	0
Infrastructure Benefits	P	248,586	0	0
Infrastructure Expenditures	P	956,013	0	0

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A. Department Costs

Dept:18 IT Services - GF

Description		Amount	Aumentum Tax	Security Services
Projects, Salaries	P	160,897	0	0
Project Benefits	P	53,096	0	0
IT Operations, Salaries	P	328,439	0	0
IT Operations Benefits	P	108,385	0	0
IT Operations, Expenditures	P	351,336	0	0
Photocopies Revenue	P	(304)	0	0
Other Charges for Services	P	(83,685)	0	0
Sale of Data Products	P	(6,702)	0	0
426927 - BU 91225 Tech Replacemen	D	271,922	0	0
45 Capitalized Expenditures	D	0	0	0
Settlements, Awards & Damage	P	0	0	0
Gain/Loss on Trade-in	P	(2,500)	0	0
Subtotal - Services & Supplies		7,157,022	1,759	95,323
Department Cost Total		12,219,285	3,784	262,377
Adjustments to Cost				
4385 Fin & Debt Serv	D	(286)	0	0
45 Land & capital	D	(1,013,446)	0	0
475730 Facility Charges	D	(240,181)	0	0
4759 Indirect Costs	D	(551,301)	0	0
Capitalized Salaries	D	0	0	0
Capitalized Benefits	D	0	0	0
426927 - BU 91225 Tech Replacemen	D	(271,922)	0	0
45 Capitalized Expenditures	D	0	0	0
Subtotal - Adjustments		(2,077,136)	0	0
Total Costs After Adjustments		10,142,149	3,784	262,377
General Admin Distribution			822	56,992
Grand Total		\$10,142,149	\$4,606	\$319,370

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B. Incoming Costs - (Default Spread Expense%)

Dept:18 IT Services - GF

Department	First Incoming	Second Incoming	Amanda	Organization Specific Services	ECM	ERP	Email	Network & Telecomm & IVR	GIS	AV
1 Courts & Admin Building (CAB) *	\$20,002	\$0	\$424	\$375	\$635	\$1,213	\$49	\$1,182	\$882	\$97
1 Laramie Building *	488,620	0	20,739	18,309	31,039	59,258	2,405	57,772	43,099	4,742
Subtotal - Building Interest and Deprec	508,622	0	21,163	18,684	31,674	60,471	2,454	58,955	43,981	4,839
2 Equipment Depreciation	364,643	0	17,072	39,953	29,875	69,888	6,820	75,012	42,978	6,118
Subtotal - Equipment Depreciation	364,643	0	17,072	39,953	29,875	69,888	6,820	75,012	42,978	6,118
3 County Manager	13,415	2,372	739	1,730	1,293	3,026	295	3,248	1,861	265
Subtotal - County Manager - GF	13,415	2,372	739	1,730	1,293	3,026	295	3,248	1,861	265
4 Internal Customer Service	5,971	909	322	754	564	1,319	129	1,415	811	115
4 FrontDesk/Switchboard	1,686	184	88	205	153	358	35	385	220	31
Subtotal - Public Information Office - G	7,657	1,094	410	959	717	1,677	164	1,800	1,031	147
5 Billable Legal Fees	107,864	11,902	5,607	13,122	9,812	22,954	2,240	24,637	14,116	2,010
5 Litigation Costs	243	23	12	29	22	51	5	55	31	4
Subtotal - County Atty Admin - GF	108,107	11,925	5,620	13,152	9,834	23,006	2,245	24,692	14,147	2,014
6 Finance & IT Supervision	151,930	11,956	7,673	17,957	13,427	31,411	3,065	33,713	19,316	2,750
Subtotal - Finance & IT - GF	151,930	11,956	7,673	17,957	13,427	31,411	3,065	33,713	19,316	2,750
7 Accounts Receivable	515	71	27	64	48	112	11	120	69	10
7 Accounts Payable	6,256	899	335	784	586	1,371	134	1,472	843	120
7 General Accounting	21,593	3,078	1,155	2,703	2,021	4,728	461	5,075	2,908	414
7 Payroll	7,529	1,060	402	941	704	1,646	161	1,767	1,012	144
7 Capital Assets	4,807	627	254	595	445	1,041	102	1,118	640	91
7 Audit	3,164	0	148	347	259	606	59	651	373	53
Subtotal - Accounting - GF	43,863	5,735	2,322	5,434	4,064	9,506	928	10,203	5,846	832
8 Budget Analysis	9,102	1,234	484	1,133	847	1,981	193	2,126	1,218	173
8 Budget Issues	6,607	899	351	822	615	1,439	140	1,544	885	126
Subtotal - Budget - GF	15,710	2,133	835	1,955	1,462	3,420	334	3,670	2,103	299
9 Recruitment	5,620	983	309	723	541	1,265	123	1,358	778	111
9 General HR	14,420	2,541	794	1,858	1,390	3,251	317	3,489	1,999	285

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B. Incoming Costs - (Default Spread Expense%)

Dept:18 IT Services - GF

Department	First Incoming	Second Incoming	Amanda	Organization Specific Services	ECM	ERP	Email	Network & Telecomm & IVR	GIS	AV
9 Terminations	\$1,437	\$259	\$79	\$186	\$139	\$325	\$32	\$349	\$200	\$28
9 Unemployment	622	108	34	80	60	140	14	150	86	12
9 Training	5,204	779	280	655	490	1,147	112	1,231	705	100
9 Background Checks	137	0	6	15	11	26	3	28	16	2
9 Compensation Program	1,492	228	81	188	141	330	32	354	203	29
9 Compensation Reclassifications	2,926	558	163	382	285	668	65	717	411	58
Subtotal - Human Resources - GF	31,857	5,455	1,747	4,088	3,057	7,151	698	7,676	4,398	626
10 Purchase Orders	100,096	12,104	5,253	12,293	9,193	21,504	2,099	23,081	13,224	1,883
10 Contract Amendements & Renewals	50,295	6,384	2,654	6,210	4,644	10,863	1,060	11,660	6,680	951
10 Purchasing Card Rebate	(2,974)	0	(139)	(326)	(244)	(570)	(56)	(612)	(351)	(50)
10 Countywide Programs	2,062	288	110	257	193	450	44	483	277	39
Subtotal - Purchasing - GF	149,479	18,776	7,877	18,435	13,785	32,248	3,147	34,612	19,831	2,823
15 Non-Divisional	3,318	667	187	437	327	764	75	820	470	67
15 Cash Audit	71	14	4	9	7	16	2	17	10	1
Subtotal - Non-Departmental - GF	3,389	681	191	446	333	780	76	837	480	68
17 Fac - Courts & Admin Bldg *	35,362	2,122	795	702	1,191	2,273	92	2,216	1,653	182
17 Fac - Laramie Bldg *	199,693	10,413	8,918	7,873	13,347	25,481	1,034	24,842	18,532	2,039
Subtotal - Facilities & Const Mgmt - GF	235,054	12,534	9,713	8,575	14,537	27,754	1,126	27,058	20,186	2,221
18 ECM	0	21,899	1,025	2,399	1,794	4,197	410	4,505	2,581	367
18 ERP	0	70,246	3,289	7,697	5,755	13,463	1,314	14,450	8,279	1,179
18 EMail	0	6,697	314	734	549	1,283	125	1,378	789	112
18 Network & Telecomm & IVR	0	84,432	3,953	9,251	6,918	16,182	1,579	17,369	9,951	1,417
18 GIS	0	31,452	1,472	3,446	2,577	6,028	588	6,470	3,707	528
18 AV	0	10,438	489	1,144	855	2,001	195	2,147	1,230	175
18 File/Print Servers	0	428	20	47	35	82	8	88	50	7
18 Enterprise Web Apps	0	16,357	766	1,792	1,340	3,135	306	3,365	1,928	274
18 Customer Service	0	37,981	1,778	4,161	3,112	7,280	710	7,813	4,477	637
18 Record Retrieval	0	6,728	315	737	551	1,289	126	1,384	793	113
18 Record Management	0	1,831	86	201	150	351	34	377	216	31
18 Record Storage	0	4,063	190	445	333	779	76	836	479	68
18 Time & Labor Management	0	2,888	135	316	237	553	54	594	340	48

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B. Incoming Costs - (Default Spread Expense%)

Dept:18 IT Services - GF

Department	First Incoming	Second Incoming	Amanda	Organization Specific Services	ECM	ERP	Email	Network & Telecomm & IVR	GIS	AV
18 Security Services	\$0	\$8,014	\$375	\$878	\$657	\$1,536	\$150	\$1,649	\$945	\$134
Subtotal - IT Services - GF	0	303,452	14,207	33,248	24,862	58,160	5,676	62,424	35,766	5,092
Total Incoming	1,633,726	376,113	89,568	164,616	148,921	328,497	27,028	343,900	211,924	28,095
C. Total Allocated		\$12,151,988	\$564,403	\$1,275,866	\$979,869	\$2,272,358	\$216,719	\$2,430,264	\$1,407,315	\$198,268
			4.64%	10.50%	8.06%	18.70%	1.78%	20.00%	11.58%	1.63%

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B. Incoming Costs - (Default Spread Expense%)

Dept:18 IT Services - GF

Department	First Incoming	Second Incoming	File/Print Servers	Enterprise Web Apps	Customer Service	Record Retrieval	Record Management	Record Storage	Time & Labor Management	Aumentum Tax
1 Courts & Admin Building (CAB) *	\$20,002	\$0	\$7	\$348	\$748	\$4,200	\$2,796	\$7,005	\$37	\$2
1 Laramie Building *	488,620	0	366	17,021	36,529	7,329	4,886	183,233	1,790	104
Subtotal - Building Interest and Deprec	508,622	0	373	17,369	37,277	11,529	7,683	190,238	1,827	106
2 Equipment Depreciation	364,643	0	405	21,475	28,397	3,196	2,140	5,350	4,317	166
Subtotal - Equipment Depreciation	364,643	0	405	21,475	28,397	3,196	2,140	5,350	4,317	166
3 County Manager	13,415	2,372	18	930	1,229	138	93	232	187	7
Subtotal - County Manager - GF	13,415	2,372	18	930	1,229	138	93	232	187	7
4 Internal Customer Service	5,971	909	8	405	536	60	40	101	81	3
4 FrontDesk/Switchboard	1,686	184	2	110	146	16	11	27	22	1
Subtotal - Public Information Office - G	7,657	1,094	10	515	681	77	51	128	104	4
5 Billable Legal Fees	107,864	11,902	133	7,053	9,327	1,050	703	1,757	1,418	54
5 Litigation Costs	243	23	0	16	21	2	2	4	3	0
Subtotal - County Atty Admin - GF	108,107	11,925	133	7,069	9,347	1,052	704	1,761	1,421	55
6 Finance & IT Supervision	151,930	11,956	182	9,652	12,763	1,437	962	2,404	1,940	74
Subtotal - Finance & IT - GF	151,930	11,956	182	9,652	12,763	1,437	962	2,404	1,940	74
7 Accounts Receivable	515	71	1	34	46	5	3	9	7	0
7 Accounts Payable	6,256	899	8	421	557	63	42	105	85	3
7 General Accounting	21,593	3,078	27	1,453	1,921	216	145	362	292	11
7 Payroll	7,529	1,060	10	506	669	75	50	126	102	4
7 Capital Assets	4,807	627	6	320	423	48	32	80	64	2
7 Audit	3,164	0	4	186	246	28	19	46	37	1
Subtotal - Accounting - GF	43,863	5,735	55	2,921	3,862	435	291	728	587	23
8 Budget Analysis	9,102	1,234	11	609	805	91	61	152	122	5
8 Budget Issues	6,607	899	8	442	585	66	44	110	89	3
Subtotal - Budget - GF	15,710	2,133	20	1,051	1,389	156	105	262	211	8
9 Recruitment	5,620	983	7	389	514	58	39	97	78	3
9 General HR	14,420	2,541	19	999	1,321	149	100	249	201	8

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B. Incoming Costs - (Default Spread Expense%)

Dept:18 IT Services - GF

Department	First Incoming	Second Incoming	File/Print Servers	Enterprise Web Apps	Customer Service	Record Retrieval	Record Management	Record Storage	Time & Labor Management	Aumentum Tax
9 Terminations	\$1,437	\$259	\$2	\$100	\$132	\$15	\$10	\$25	\$20	\$1
9 Unemployment	622	108	1	43	57	6	4	11	9	0
9 Training	5,204	779	7	352	466	52	35	88	71	3
9 Background Checks	137	0	0	8	11	1	1	2	2	0
9 Compensation Program	1,492	228	2	101	134	15	10	25	20	1
9 Compensation Reclassifications	2,926	558	4	205	271	31	20	51	41	2
Subtotal - Human Resources - GF	31,857	5,455	41	2,197	2,906	327	219	547	442	17
10 Purchase Orders	100,096	12,104	125	6,608	8,738	984	658	1,646	1,328	51
10 Contract Amendements & Renewals	50,295	6,384	63	3,338	4,414	497	333	832	671	26
10 Purchasing Card Rebate	(2,974)	0	(3)	(175)	(232)	(26)	(17)	(44)	(35)	(1)
10 Countywide Programs	2,062	288	3	138	183	21	14	34	28	1
Subtotal - Purchasing - GF	149,479	18,776	187	9,909	13,103	1,475	987	2,468	1,992	76
15 Non-Divisional	3,318	667	4	235	310	35	23	58	47	2
15 Cash Audit	71	14	0	5	7	1	0	1	1	0
Subtotal - Non-Departmental - GF	3,389	681	5	240	317	36	24	60	48	2
17 Fac - Courts & Admin Bldg *	35,362	2,122	14	653	1,401	7,871	5,240	13,127	69	4
17 Fac - Laramie Bldg *	199,693	10,413	157	7,319	15,707	3,152	2,101	78,790	770	45
Subtotal - Facilities & Const Mgmt - GF	235,054	12,534	171	7,972	17,108	11,022	7,341	91,917	838	49
18 ECM	0	21,899	24	1,290	1,705	192	129	321	259	10
18 ERP	0	70,246	78	4,137	5,470	616	412	1,031	832	32
18 EMail	0	6,697	7	394	521	59	39	98	79	3
18 Network & Telecomm & IVR	0	84,432	94	4,972	6,575	740	495	1,239	1,000	38
18 GIS	0	31,452	35	1,852	2,449	276	185	461	372	14
18 AV	0	10,438	12	615	813	91	61	153	124	5
18 File/Print Servers	0	428	0	25	33	4	3	6	5	0
18 Enterprise Web Apps	0	16,357	18	963	1,274	143	96	240	194	7
18 Customer Service	0	37,981	42	2,237	2,958	333	223	557	450	17
18 Record Retrieval	0	6,728	7	396	524	59	39	99	80	3
18 Record Management	0	1,831	2	108	143	16	11	27	22	1
18 Record Storage	0	4,063	5	239	316	36	24	60	48	2
18 Time & Labor Management	0	2,888	3	170	225	25	17	42	34	1

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B. Incoming Costs - (Default Spread Expense%)

Dept:18 IT Services - GF

Department	First Incoming	Second Incoming	File/Print Servers	Enterprise Web Apps	Customer Service	Record Retrieval	Record Management	Record Storage	Time & Labor Management	Aumentum Tax
18 Security Services	\$0	\$8,014	\$9	\$472	\$624	\$70	\$47	\$118	\$95	\$4
Subtotal - IT Services - GF	0	303,452	337	17,871	23,631	2,660	1,781	4,452	3,592	138
Total Incoming	1,633,726	376,113	1,936	99,171	152,011	33,541	22,381	300,546	17,506	724
C. Total Allocated		\$12,151,988	\$13,201	\$696,469	\$941,828	\$122,446	\$81,897	\$449,337	\$137,573	\$5,330
			0.11%	5.73%	7.75%	1.01%	0.67%	3.70%	1.13%	0.04%

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B. Incoming Costs - (Default Spread Expense%)

Dept:18 IT Services - GF

Department	First Incoming	Second Incoming	Security Services
1 Courts & Admin Building (CAB) *	\$20,002	\$0	\$0
1 Laramie Building *	488,620	0	0
Subtotal - Building Interest and Deprec	508,622	0	0
2 Equipment Depreciation	364,643	0	11,482
Subtotal - Equipment Depreciation	364,643	0	11,482
3 County Manager	13,415	2,372	497
Subtotal - County Manager - GF	13,415	2,372	497
4 Internal Customer Service	5,971	909	217
4 FrontDesk/Switchboard	1,686	184	59
Subtotal - Public Information Office - G	7,657	1,094	276
5 Billable Legal Fees	107,864	11,902	3,771
5 Litigation Costs	243	23	8
Subtotal - County Atty Admin - GF	108,107	11,925	3,780
6 Finance & IT Supervision	151,930	11,956	5,161
Subtotal - Finance & IT - GF	151,930	11,956	5,161
7 Accounts Receivable	515	71	18
7 Accounts Payable	6,256	899	225
7 General Accounting	21,593	3,078	777
7 Payroll	7,529	1,060	270
7 Capital Assets	4,807	627	171
7 Audit	3,164	0	100
Subtotal - Accounting - GF	43,863	5,735	1,562
8 Budget Analysis	9,102	1,234	325
8 Budget Issues	6,607	899	236
Subtotal - Budget - GF	15,710	2,133	562
9 Recruitment	5,620	983	208
9 General HR	14,420	2,541	534

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B. Incoming Costs - (Default Spread Expense%)

Dept:18 IT Services - GF

Department	First Incoming	Second Incoming	Security Services
9 Terminations	\$1,437	\$259	\$53
9 Unemployment	622	108	23
9 Training	5,204	779	188
9 Background Checks	137	0	4
9 Compensation Program	1,492	228	54
9 Compensation Reclassifications	2,926	558	110
Subtotal - Human Resources - GF	31,857	5,455	1,175
10 Purchase Orders	100,096	12,104	3,533
10 Contract Amendements & Renewals	50,295	6,384	1,785
10 Purchasing Card Rebate	(2,974)	0	(94)
10 Countywide Programs	2,062	288	74
Subtotal - Purchasing - GF	149,479	18,776	5,298
15 Non-Divisional	3,318	667	126
15 Cash Audit	71	14	3
Subtotal - Non-Departmental - GF	3,389	681	128
17 Fac - Courts & Admin Bldg *	35,362	2,122	0
17 Fac - Laramie Bldg *	199,693	10,413	0
Subtotal - Facilities & Const Mgmt - GF	235,054	12,534	0
18 ECM	0	21,899	690
18 ERP	0	70,246	2,212
18 EMail	0	6,697	211
18 Network & Telecomm & IVR	0	84,432	2,659
18 GIS	0	31,452	990
18 AV	0	10,438	329
18 File/Print Servers	0	428	13
18 Enterprise Web Apps	0	16,357	515
18 Customer Service	0	37,981	1,196
18 Record Retrieval	0	6,728	212
18 Record Management	0	1,831	58
18 Record Storage	0	4,063	128
18 Time & Labor Management	0	2,888	91

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B. Incoming Costs - (Default Spread Expense%)

Dept:18 IT Services - GF

Department	First Incoming	Second Incoming	Security Services
18 Security Services	\$0	\$8,014	\$252
Subtotal - IT Services - GF	0	303,452	9,556
Total Incoming	1,633,726	376,113	39,476
C. Total Allocated		\$12,151,988	\$358,846
			2.95%

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Amanda Allocations

Dept:18 IT Services - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
12 Building Safety - GF	14,611	56.87%	\$311,018	\$0	\$311,018	\$9,957	\$320,975
16 Transportation & Engineering - GF	1,410	5.49%	30,014	0	30,014	961	30,975
34 Planning & Zoning - GF	5,801	22.58%	123,483	0	123,483	3,953	127,437
43 Insurance Fund	538	2.09%	11,452	0	11,452	367	11,819
57 Road & Bridge Fund	1,150	4.48%	24,480	0	24,480	784	25,263
69 Public Health Fund	2,181	8.49%	46,426	0	46,426	1,486	47,912
70 Airport Fund	1	0.00%	21	0	21	1	22
Subtotal	25,692	100.00%	546,894	0	546,894	17,509	564,403
Direct Bills					0		0
Total					\$546,894		\$564,403

Basis Units: # of new Amanda Folders
Source:

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Organization Specific Services Allocations

Dept:18 IT Services - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 County Manager - GF	189	0.04%	\$468	\$0	\$468	\$0	\$468
4 Public Information Office - GF	2,085	0.42%	5,167	0	5,167	0	5,167
5 County Atty Admin - GF	14,492	2.91%	35,916	0	35,916	0	35,916
7 Accounting - GF	14,486	2.91%	35,901	0	35,901	0	35,901
8 Budget - GF	3,464	0.69%	8,585	0	8,585	0	8,585
9 Human Resources - GF	26,687	5.35%	66,139	0	66,139	0	66,139
10 Purchasing - GF	6,270	1.26%	15,539	0	15,539	0	15,539
12 Building Safety - GF	9,743	1.95%	24,146	0	24,146	932	25,078
13 Board of County Comm - GF	2,235	0.45%	5,539	0	5,539	214	5,753
14 Treasurer - GF	18,710	3.75%	46,369	0	46,369	1,789	48,159
16 Transportation & Engineering - GF	5,369	1.08%	13,306	0	13,306	513	13,820
17 Facilities & Const Mgmt - GF	9,876	1.98%	24,476	0	24,476	0	24,476
19 C&R Administration - GF	1,882	0.38%	4,664	0	4,664	180	4,844
20 C&R Clerk to the Board - GF	11,156	2.24%	27,648	0	27,648	1,067	28,715
21 C&R Elections - GF	14,861	2.98%	36,830	0	36,830	1,421	38,252
22 C&R Motor Vehicle - GF	1,345	0.27%	3,333	0	3,333	129	3,462
23 C&R Recording - GF	1,405	0.28%	3,482	0	3,482	134	3,616
24 Assessor - GF	28,501	5.72%	70,635	0	70,635	2,726	73,360
25 CSU Extension - GF	7,690	1.54%	19,058	0	19,058	735	19,794
26 Coroner - GF	4,775	0.96%	11,834	0	11,834	457	12,291
27 County Attorney BOE - GF	436	0.09%	1,081	0	1,081	42	1,122
28 District Attorney Admin - GF	46,532	9.33%	115,321	0	115,321	4,450	119,771
30 Emergency Management - GF	1,230	0.25%	3,048	0	3,048	118	3,166
31 Fairgrounds - GF	5,976	1.20%	14,810	0	14,810	572	15,382
33 Justice Services - GF	7,132	1.43%	17,675	0	17,675	682	18,357
34 Planning & Zoning - GF	22,735	4.56%	56,345	0	56,345	2,174	58,519
35 Public Trustee	423	0.08%	1,048	0	1,048	40	1,089
36 JCSO Detentions - GF	1,397	0.28%	3,462	0	3,462	134	3,596
37 JCSO Law Enforcement - GF	7,566	1.52%	18,751	0	18,751	724	19,475
38 JCSO Executive - GF	892	0.18%	2,211	0	2,211	85	2,296
39 JCSO Support Services - GF	9,695	1.94%	24,027	0	24,027	927	24,955
41 Historical Commission - GF	2,015	0.40%	4,994	0	4,994	193	5,187
43 Insurance Fund	1,755	0.35%	4,349	0	4,349	168	4,517
45 Open Space Fund	9,247	1.85%	22,917	0	22,917	884	23,801
52 Boettcher Mansion Fund	270	0.05%	669	0	669	26	695
57 Road & Bridge Fund	59,594	11.95%	147,693	0	147,693	5,700	153,393
58 Social Services Fund	71,791	14.40%	177,921	0	177,921	6,866	184,787
59 Workforce Development Fund	12,118	2.43%	30,032	0	30,032	1,159	31,191
60 Head Start Fund	755	0.15%	1,871	0	1,871	72	1,943
63 Fleet Services Fund	1,461	0.29%	3,621	0	3,621	140	3,761
64 Library Fund	3,456	0.69%	8,565	0	8,565	331	8,896
66 Patrol Fund	463	0.09%	1,147	0	1,147	44	1,192

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Organization Specific Services Allocations

Dept:18 IT Services - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
69 Public Health Fund	39,648	7.95%	\$98,260	\$0	\$98,260	\$3,792	\$102,052
70 Airport Fund	1,761	0.35%	4,364	0	4,364	168	4,533
78 Community Development Fund	4,995	1.00%	12,379	0	12,379	478	12,857
Subtotal	498,564	100.00%	1,235,600	0	1,235,600	40,266	1,275,866
Direct Bills					0		0
Total					\$1,235,600		\$1,275,866

Basis Units: Weighted Salaries Spent by dept/div
Source:

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ECM Allocations

Dept:18 IT Services - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 County Manager - GF	4.00	0.14%	\$1,348	\$0	\$1,348	\$0	\$1,348
4 Public Information Office - GF	8.00	0.28%	2,695	0	2,695	0	2,695
5 County Atty Admin - GF	33.00	1.17%	11,118	0	11,118	0	11,118
6 Finance & IT - GF	1.00	0.04%	337	0	337	0	337
7 Accounting - GF	19.90	0.71%	6,705	0	6,705	0	6,705
8 Budget - GF	6.00	0.21%	2,021	0	2,021	0	2,021
9 Human Resources - GF	13.00	0.46%	4,380	0	4,380	0	4,380
10 Purchasing - GF	8.00	0.28%	2,695	0	2,695	0	2,695
11 Development & Trans - GF	2.00	0.07%	674	0	674	0	674
12 Building Safety - GF	29.00	1.03%	9,770	0	9,770	340	10,111
13 Board of County Comm - GF	5.00	0.18%	1,685	0	1,685	59	1,743
14 Treasurer - GF	12.00	0.43%	4,043	0	4,043	141	4,184
16 Transportation & Engineering - GF	37.00	1.31%	12,466	0	12,466	434	12,900
17 Facilities & Const Mgmt - GF	57.00	2.02%	19,204	0	19,204	0	19,204
18 IT Services - GF	65.00	2.31%	21,899	0	21,899	0	21,899
19 C&R Administration - GF	8.00	0.28%	2,695	0	2,695	94	2,789
20 C&R Clerk to the Board - GF	3.00	0.11%	1,011	0	1,011	35	1,046
21 C&R Elections - GF	13.00	0.46%	4,380	0	4,380	153	4,532
22 C&R Motor Vehicle - GF	66.50	2.36%	22,405	0	22,405	780	23,185
23 C&R Recording - GF	16.00	0.57%	5,391	0	5,391	188	5,578
24 Assessor - GF	50.90	1.81%	17,149	0	17,149	597	17,746
25 CSU Extension - GF	5.00	0.18%	1,685	0	1,685	59	1,743
26 Coroner - GF	11.60	0.41%	3,908	0	3,908	136	4,044
27 County Attorney BOE - GF	1.95	0.07%	657	0	657	23	680
28 District Attorney Admin - GF	171.80	6.10%	57,882	0	57,882	2,016	59,897
29 District Atty Dom Violence - GF	1.00	0.04%	337	0	337	12	349
30 Emergency Management - GF	3.00	0.11%	1,011	0	1,011	35	1,046
31 Fairgrounds - GF	9.00	0.32%	3,032	0	3,032	106	3,138
33 Justice Services - GF	38.75	1.38%	13,055	0	13,055	455	13,510
34 Planning & Zoning - GF	39.90	1.42%	13,443	0	13,443	468	13,911
35 Public Trustee	6.00	0.21%	2,021	0	2,021	70	2,092
36 JCSO Detentions - GF	386.00	13.70%	130,048	0	130,048	4,529	134,577
37 JCSO Law Enforcement - GF	15.00	0.53%	5,054	0	5,054	176	5,230
38 JCSO Executive - GF	26.00	0.92%	8,760	0	8,760	305	9,065
39 JCSO Support Services - GF	117.00	4.15%	39,419	0	39,419	1,373	40,792
43 Insurance Fund	3.00	0.11%	1,011	0	1,011	35	1,046
45 Open Space Fund	111.50	3.96%	37,566	0	37,566	1,308	38,874
52 Boettcher Mansion Fund	5.00	0.18%	1,685	0	1,685	59	1,743
57 Road & Bridge Fund	186.60	6.62%	62,868	0	62,868	2,189	65,057
58 Social Services Fund	515.25	18.29%	173,594	0	173,594	6,046	179,640
59 Workforce Development Fund	34.50	1.22%	11,623	0	11,623	405	12,028
60 Head Start Fund	52.45	1.86%	17,671	0	17,671	615	18,286

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ECM Allocations

Dept:18 IT Services - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
63 Fleet Services Fund	23.90	0.85%	\$8,052	\$0	\$8,052	\$280	\$8,333
64 Library Fund	171.00	6.07%	57,612	0	57,612	2,006	59,618
65 Benefit Plan Fund	4.00	0.14%	1,348	0	1,348	47	1,395
66 Patrol Fund	248.00	8.80%	83,554	0	83,554	2,910	86,464
67 Inmate Welfare Fund	10.00	0.35%	3,369	0	3,369	117	3,486
69 Public Health Fund	140.50	4.99%	47,336	0	47,336	1,649	48,985
70 Airport Fund	19.80	0.70%	6,671	0	6,671	232	6,903
78 Community Development Fund	3.00	0.11%	1,011	0	1,011	35	1,046
Subtotal	2,817.80	100.00%	949,352	0	949,352	30,517	979,869
Direct Bills					0		0
Total					\$949,352		\$979,869

Basis Units: Benefit Eligible FTE
Source:

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ERP Allocations

Dept:18 IT Services - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 County Manager - GF	759,869.83	0.23%	\$5,089	\$0	\$5,089	\$0	\$5,089
4 Public Information Office - GF	651,918.02	0.20%	4,366	0	4,366	0	4,366
5 County Atty Admin - GF	3,778,687.36	1.15%	25,306	0	25,306	0	25,306
6 Finance & IT - GF	220,841.26	0.07%	1,479	0	1,479	0	1,479
7 Accounting - GF	1,815,133.87	0.55%	12,156	0	12,156	0	12,156
8 Budget - GF	576,426.04	0.18%	3,860	0	3,860	0	3,860
9 Human Resources - GF	1,421,815.47	0.43%	9,522	0	9,522	0	9,522
10 Purchasing - GF	627,279.21	0.19%	4,201	0	4,201	0	4,201
11 Development & Trans - GF	220,961.47	0.07%	1,480	0	1,480	0	1,480
12 Building Safety - GF	2,613,395.00	0.80%	17,502	0	17,502	624	18,126
13 Board of County Comm - GF	667,065.73	0.20%	4,467	0	4,467	159	4,627
14 Treasurer - GF	1,194,597.54	0.36%	8,000	0	8,000	285	8,286
15 Non-Departmental - GF	855,540.00	0.26%	5,730	0	5,730	0	5,730
16 Transportation & Engineering - GF	3,654,638.98	1.11%	24,475	0	24,475	873	25,348
17 Facilities & Const Mgmt - GF	9,694,224.00	2.95%	64,923	0	64,923	0	64,923
18 IT Services - GF	10,489,024.55	3.19%	70,246	0	70,246	0	70,246
19 C&R Administration - GF	857,454.94	0.26%	5,742	0	5,742	205	5,947
20 C&R Clerk to the Board - GF	212,656.39	0.06%	1,424	0	1,424	51	1,475
21 C&R Elections - GF	2,257,447.66	0.69%	15,118	0	15,118	539	15,657
22 C&R Motor Vehicle - GF	4,283,511.20	1.30%	28,687	0	28,687	1,023	29,710
23 C&R Recording - GF	1,006,855.79	0.31%	6,743	0	6,743	240	6,983
24 Assessor - GF	4,108,257.15	1.25%	27,513	0	27,513	981	28,494
25 CSU Extension - GF	762,112.13	0.23%	5,104	0	5,104	182	5,286
26 Coroner - GF	1,708,056.70	0.52%	11,439	0	11,439	408	11,847
27 County Attorney BOE - GF	186,306.26	0.06%	1,248	0	1,248	44	1,292
28 District Attorney Admin - GF	18,440,433.27	5.61%	123,497	0	123,497	4,404	127,901
29 District Atty Dom Violence - GF	89,863.97	0.03%	602	0	602	21	623
30 Emergency Management - GF	674,057.73	0.21%	4,514	0	4,514	161	4,675
31 Fairgrounds - GF	831,664.46	0.25%	5,570	0	5,570	199	5,768
32 Intergovernmental Projects - GF	305,960.00	0.09%	2,049	0	2,049	73	2,122
33 Justice Services - GF	7,632,344.08	2.32%	51,114	0	51,114	1,823	52,937
34 Planning & Zoning - GF	3,423,425.19	1.04%	22,927	0	22,927	818	23,745
35 Public Trustee	522,145.08	0.16%	3,497	0	3,497	125	3,622
36 JCSO Detentions - GF	39,083,186.48	11.89%	261,742	0	261,742	9,335	271,077
37 JCSO Law Enforcement - GF	1,470,756.86	0.45%	9,850	0	9,850	351	10,201
38 JCSO Executive - GF	1,873,729.75	0.57%	12,548	0	12,548	448	12,996
39 JCSO Support Services - GF	18,441,546.63	5.61%	123,504	0	123,504	4,405	127,909
40 Surveyor - GF	2,793.11	0.00%	19	0	19	1	19
41 Historical Commission - GF	10,154.97	0.00%	68	0	68	2	70
43 Insurance Fund	1,304,250.00	0.40%	8,735	0	8,735	312	9,046
44 Worker's Compensation Fund	1,049,927.55	0.32%	7,031	0	7,031	251	7,282
45 Open Space Fund	9,459,282.00	2.88%	63,349	0	63,349	2,259	65,609

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ERP Allocations

Dept:18 IT Services - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
46 Open Space Cities Share Fund	257,562.99	0.08%	\$1,725	\$0	\$1,725	\$62	\$1,786
51 Conservation Trust Fund	23,191.62	0.01%	155	0	155	6	161
52 Boettcher Mansion Fund	457,513.84	0.14%	3,064	0	3,064	109	3,173
56 Evergreen/Conifer Traf Imp Fund	9,500.00	0.00%	64	0	64	2	66
57 Road & Bridge Fund	14,676,028.19	4.46%	98,286	0	98,286	3,505	101,791
58 Social Services Fund	43,733,420.21	13.31%	292,885	0	292,885	10,445	303,330
59 Workforce Development Fund	4,275,596.00	1.30%	28,634	0	28,634	1,021	29,655
60 Head Start Fund	4,231,075.74	1.29%	28,336	0	28,336	1,011	29,346
61 Capital Expenditures Fund	1,651,434.45	0.50%	11,060	0	11,060	394	11,454
63 Fleet Services Fund	4,502,621.00	1.37%	30,154	0	30,154	1,075	31,230
64 Library Fund	21,190,637.62	6.45%	141,915	0	141,915	5,061	146,976
65 Benefit Plan Fund	31,372,520.00	9.54%	210,103	0	210,103	7,493	217,597
66 Patrol Fund	26,325,634.47	8.01%	176,304	0	176,304	6,288	182,592
67 Inmate Welfare Fund	933,321.96	0.28%	6,251	0	6,251	223	6,473
68 Forfeiture Fund	24,320.44	0.01%	163	0	163	6	169
69 Public Health Fund	12,068,303.31	3.67%	80,822	0	80,822	2,882	83,704
70 Airport Fund	2,580,704.00	0.79%	17,283	0	17,283	616	17,899
71 Wildland Fire Fund	9,719.83	0.00%	65	0	65	2	67
75 SE Sales Tax-Capital Fund	349,818.62	0.11%	2,343	0	2,343	84	2,426
76 Solid Waste Emergency Fund	350,327.80	0.11%	2,346	0	2,346	84	2,430
77 Solid Waste Management Fund	70,463.85	0.02%	472	0	472	17	489
78 Community Development Fund	360,868.59	0.11%	2,417	0	2,417	86	2,503
Subtotal	328,694,182.21	100.00%	2,201,282	0	2,201,282	71,076	2,272,358
Direct Bills					0		0
Total					\$2,201,282		\$2,272,358

Basis Units: Operating Exp's (excl. Dep, Fin & Debt Serv, Land & Cap, CAP)

Source:

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EEmail Allocations

Dept:18 IT Services - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 County Manager - GF	4.00	0.20%	\$412	\$0	\$412	\$0	\$412
4 Public Information Office - GF	8.00	0.39%	824	0	824	0	824
5 County Atty Admin - GF	33.00	1.62%	3,400	0	3,400	0	3,400
6 Finance & IT - GF	1.00	0.05%	103	0	103	0	103
7 Accounting - GF	19.90	0.98%	2,050	0	2,050	0	2,050
8 Budget - GF	6.00	0.29%	618	0	618	0	618
9 Human Resources - GF	13.00	0.64%	1,339	0	1,339	0	1,339
10 Purchasing - GF	8.00	0.39%	824	0	824	0	824
11 Development & Trans - GF	2.00	0.10%	206	0	206	0	206
12 Building Safety - GF	29.00	1.42%	2,988	0	2,988	109	3,097
13 Board of County Comm - GF	5.00	0.25%	515	0	515	19	534
14 Treasurer - GF	12.00	0.59%	1,236	0	1,236	45	1,282
16 Transportation & Engineering - GF	37.00	1.82%	3,812	0	3,812	139	3,951
17 Facilities & Const Mgmt - GF	57.00	2.80%	5,872	0	5,872	0	5,872
18 IT Services - GF	65.00	3.19%	6,697	0	6,697	0	6,697
19 C&R Administration - GF	8.00	0.39%	824	0	824	30	854
20 C&R Clerk to the Board - GF	3.00	0.15%	309	0	309	11	320
21 C&R Elections - GF	13.00	0.64%	1,339	0	1,339	49	1,388
22 C&R Motor Vehicle - GF	66.50	3.26%	6,851	0	6,851	251	7,102
23 C&R Recording - GF	16.00	0.79%	1,648	0	1,648	60	1,709
24 Assessor - GF	50.90	2.50%	5,244	0	5,244	192	5,436
25 CSU Extension - GF	5.00	0.25%	515	0	515	19	534
26 Coroner - GF	11.60	0.57%	1,195	0	1,195	44	1,239
27 County Attorney BOE - GF	1.95	0.10%	201	0	201	7	208
28 District Attorney Admin - GF	171.80	8.43%	17,700	0	17,700	647	18,347
29 District Atty Dom Violence - GF	1.00	0.05%	103	0	103	4	107
30 Emergency Management - GF	0.60	0.03%	62	0	62	2	64
31 Fairgrounds - GF	9.00	0.44%	927	0	927	34	961
33 Justice Services - GF	38.75	1.90%	3,992	0	3,992	146	4,138
34 Planning & Zoning - GF	39.90	1.96%	4,111	0	4,111	150	4,261
35 Public Trustee	6.00	0.29%	618	0	618	23	641
36 JCSO Detentions - GF	77.20	3.79%	7,954	0	7,954	291	8,244
37 JCSO Law Enforcement - GF	3.00	0.15%	309	0	309	11	320
38 JCSO Executive - GF	5.20	0.26%	536	0	536	20	555
39 JCSO Support Services - GF	23.40	1.15%	2,411	0	2,411	88	2,499
43 Insurance Fund	3.00	0.15%	309	0	309	11	320
45 Open Space Fund	111.50	5.47%	11,487	0	11,487	420	11,907
52 Boettcher Mansion Fund	5.00	0.25%	515	0	515	19	534
57 Road & Bridge Fund	186.60	9.16%	19,225	0	19,225	703	19,927
58 Social Services Fund	515.25	25.29%	53,084	0	53,084	1,941	55,025
59 Workforce Development Fund	34.50	1.69%	3,554	0	3,554	130	3,684
60 Head Start Fund	52.45	2.57%	5,404	0	5,404	198	5,601

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E-Mail Allocations

Dept:18 IT Services - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
63 Fleet Services Fund	23.90	1.17%	\$2,462	\$0	\$2,462	\$90	\$2,552
64 Library Fund	34.20	1.68%	3,523	0	3,523	129	3,652
65 Benefit Plan Fund	4.00	0.20%	412	0	412	15	427
66 Patrol Fund	49.60	2.43%	5,110	0	5,110	187	5,297
67 Inmate Welfare Fund	2.00	0.10%	206	0	206	8	214
69 Public Health Fund	140.50	6.90%	14,475	0	14,475	529	15,004
70 Airport Fund	19.80	0.97%	2,040	0	2,040	75	2,114
78 Community Development Fund	3.00	0.15%	309	0	309	11	320
Subtotal	2,037.00	100.00%	209,863	0	209,863	6,857	216,719
Direct Bills					0		0
Total					\$209,863		\$216,719

Basis Units: Benefit Eligible FTE's with Library & Sheriff @20%
Source:

Jefferson County, Colorado
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Network & Telecomm & IVR Allocations

Dept:18 IT Services - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 County Manager - GF	4.00	0.22%	\$5,196	\$0	\$5,196	\$0	\$5,196
4 Public Information Office - GF	8.00	0.44%	10,392	0	10,392	0	10,392
5 County Atty Admin - GF	33.00	1.82%	42,865	0	42,865	0	42,865
6 Finance & IT - GF	1.00	0.06%	1,299	0	1,299	0	1,299
7 Accounting - GF	19.90	1.10%	25,849	0	25,849	0	25,849
8 Budget - GF	6.00	0.33%	7,794	0	7,794	0	7,794
9 Human Resources - GF	13.00	0.72%	16,886	0	16,886	0	16,886
10 Purchasing - GF	8.00	0.44%	10,392	0	10,392	0	10,392
11 Development & Trans - GF	2.00	0.11%	2,598	0	2,598	0	2,598
12 Building Safety - GF	29.00	1.60%	37,670	0	37,670	1,384	39,054
13 Board of County Comm - GF	5.00	0.28%	6,495	0	6,495	239	6,733
14 Treasurer - GF	12.00	0.66%	15,587	0	15,587	573	16,160
16 Transportation & Engineering - GF	37.00	2.04%	48,061	0	48,061	1,766	49,827
17 Facilities & Const Mgmt - GF	57.00	3.15%	74,040	0	74,040	0	74,040
18 IT Services - GF	65.00	3.59%	84,432	0	84,432	0	84,432
19 C&R Administration - GF	8.00	0.44%	10,392	0	10,392	382	10,773
20 C&R Clerk to the Board - GF	3.00	0.17%	3,897	0	3,897	143	4,040
21 C&R Elections - GF	13.00	0.72%	16,886	0	16,886	620	17,507
22 C&R Motor Vehicle - GF	66.50	3.67%	86,380	0	86,380	3,174	89,555
23 C&R Recording - GF	16.00	0.88%	20,783	0	20,783	764	21,547
24 Assessor - GF	50.90	2.81%	66,117	0	66,117	2,429	68,546
25 CSU Extension - GF	5.00	0.28%	6,495	0	6,495	239	6,733
26 Coroner - GF	11.60	0.64%	15,068	0	15,068	554	15,622
27 County Attorney BOE - GF	1.95	0.11%	2,533	0	2,533	93	2,626
28 District Attorney Admin - GF	171.80	9.48%	223,160	0	223,160	8,200	231,360
29 District Atty Dom Violence - GF	1.00	0.06%	1,299	0	1,299	48	1,347
30 Emergency Management - GF	0.45	0.02%	585	0	585	21	606
31 Fairgrounds - GF	9.00	0.50%	11,691	0	11,691	430	12,120
33 Justice Services - GF	38.75	2.14%	50,334	0	50,334	1,850	52,184
34 Planning & Zoning - GF	39.90	2.20%	51,828	0	51,828	1,904	53,733
35 Public Trustee	6.00	0.33%	7,794	0	7,794	286	8,080
36 JCSO Detentions - GF	57.90	3.19%	75,209	0	75,209	2,764	77,973
37 JCSO Law Enforcement - GF	2.25	0.12%	2,923	0	2,923	107	3,030
38 JCSO Executive - GF	3.90	0.22%	5,066	0	5,066	186	5,252
39 JCSO Support Services - GF	17.55	0.97%	22,797	0	22,797	838	23,634
43 Insurance Fund	3.00	0.17%	3,897	0	3,897	143	4,040
45 Open Space Fund	111.50	6.15%	144,833	0	144,833	5,322	150,155
52 Boettcher Mansion Fund	5.00	0.28%	6,495	0	6,495	239	6,733
57 Road & Bridge Fund	55.98	3.09%	72,715	0	72,715	2,672	75,387
58 Social Services Fund	515.25	28.43%	669,286	(1,741,469)	(1,072,183)	24,593	(1,047,590)
59 Workforce Development Fund	34.50	1.90%	44,814	(114,915)	(70,101)	1,647	(68,454)
60 Head Start Fund	15.74	0.87%	20,439	(149,996)	(129,557)	751	(128,806)

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Network & Telecomm & IVR Allocations

Dept:18 IT Services - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
63 Fleet Services Fund	23.90	1.32%	\$31,045	\$0	\$31,045	\$1,141	\$32,186
64 Library Fund	17.10	0.94%	22,212	0	22,212	816	23,028
65 Benefit Plan Fund	4.00	0.22%	5,196	0	5,196	191	5,387
66 Patrol Fund	37.20	2.05%	48,321	0	48,321	1,776	50,097
67 Inmate Welfare Fund	1.50	0.08%	1,948	0	1,948	72	2,020
69 Public Health Fund	140.50	7.75%	182,503	0	182,503	6,706	189,209
70 Airport Fund	19.80	1.09%	25,719	0	25,719	945	26,664
78 Community Development Fund	3.00	0.17%	3,897	(11,617)	(7,720)	143	(7,577)
Subtotal	1,812.32	100.00%	2,354,114	(2,017,997)	336,117	76,149	412,267
Direct Bills					2,017,997		2,017,997
Total					\$2,354,114		\$2,430,264

Basis Units: Benefit Eligible FTE's with Head Start & R&B @ 30%, Sheriff @ 15% & Library @ 10%
Source:

Jefferson County, Colorado
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GIS Allocations

Dept:18 IT Services - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 County Manager - GF	4.00	0.14%	\$1,935	\$0	\$1,935	\$0	\$1,935
4 Public Information Office - GF	8.00	0.28%	3,871	0	3,871	0	3,871
5 County Atty Admin - GF	33.00	1.17%	15,968	0	15,968	0	15,968
6 Finance & IT - GF	1.00	0.04%	484	0	484	0	484
7 Accounting - GF	19.90	0.71%	9,629	0	9,629	0	9,629
8 Budget - GF	6.00	0.21%	2,903	0	2,903	0	2,903
9 Human Resources - GF	13.00	0.46%	6,290	0	6,290	0	6,290
10 Purchasing - GF	8.00	0.28%	3,871	0	3,871	0	3,871
11 Development & Trans - GF	2.00	0.07%	968	0	968	0	968
12 Building Safety - GF	29.00	1.03%	14,032	0	14,032	489	14,521
13 Board of County Comm - GF	5.00	0.18%	2,419	0	2,419	84	2,504
14 Treasurer - GF	12.00	0.43%	5,806	0	5,806	202	6,009
16 Transportation & Engineering - GF	37.00	1.31%	17,903	0	17,903	624	18,527
17 Facilities & Const Mgmt - GF	57.00	2.02%	27,581	0	27,581	0	27,581
18 IT Services - GF	65.00	2.31%	31,452	0	31,452	0	31,452
19 C&R Administration - GF	8.00	0.28%	3,871	0	3,871	135	4,006
20 C&R Clerk to the Board - GF	3.00	0.11%	1,452	0	1,452	51	1,502
21 C&R Elections - GF	13.00	0.46%	6,290	0	6,290	219	6,510
22 C&R Motor Vehicle - GF	66.50	2.36%	32,177	0	32,177	1,122	33,299
23 C&R Recording - GF	16.00	0.57%	7,742	0	7,742	270	8,012
24 Assessor - GF	50.90	1.81%	24,629	0	24,629	858	25,487
25 CSU Extension - GF	5.00	0.18%	2,419	0	2,419	84	2,504
26 Coroner - GF	11.60	0.41%	5,613	0	5,613	196	5,809
27 County Attorney BOE - GF	1.95	0.07%	944	0	944	33	976
28 District Attorney Admin - GF	171.80	6.10%	83,129	0	83,129	2,897	86,026
29 District Atty Dom Violence - GF	1.00	0.04%	484	0	484	17	501
30 Emergency Management - GF	3.00	0.11%	1,452	0	1,452	51	1,502
31 Fairgrounds - GF	9.00	0.32%	4,355	0	4,355	152	4,507
33 Justice Services - GF	38.75	1.38%	18,750	0	18,750	654	19,404
34 Planning & Zoning - GF	39.90	1.42%	19,306	0	19,306	673	19,979
35 Public Trustee	6.00	0.21%	2,903	0	2,903	101	3,004
36 JCSO Detentions - GF	386.00	13.70%	186,774	0	186,774	6,510	193,284
37 JCSO Law Enforcement - GF	15.00	0.53%	7,258	0	7,258	253	7,511
38 JCSO Executive - GF	26.00	0.92%	12,581	0	12,581	438	13,019
39 JCSO Support Services - GF	117.00	4.15%	56,613	0	56,613	1,973	58,586
43 Insurance Fund	3.00	0.11%	1,452	0	1,452	51	1,502
45 Open Space Fund	111.50	3.96%	53,952	0	53,952	1,880	55,832
52 Boettcher Mansion Fund	5.00	0.18%	2,419	0	2,419	84	2,504
57 Road & Bridge Fund	186.60	6.62%	90,290	0	90,290	3,147	93,437
58 Social Services Fund	515.25	18.29%	249,314	0	249,314	8,690	258,004
59 Workforce Development Fund	34.50	1.22%	16,694	0	16,694	582	17,275
60 Head Start Fund	52.45	1.86%	25,379	0	25,379	885	26,264

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GIS Allocations

Dept:18 IT Services - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
63 Fleet Services Fund	23.90	0.85%	\$11,565	\$0	\$11,565	\$403	\$11,968
64 Library Fund	171.00	6.07%	82,742	0	82,742	2,884	85,626
65 Benefit Plan Fund	4.00	0.14%	1,935	0	1,935	67	2,003
66 Patrol Fund	248.00	8.80%	120,000	0	120,000	4,183	124,182
67 Inmate Welfare Fund	10.00	0.35%	4,839	0	4,839	169	5,007
69 Public Health Fund	140.50	4.99%	67,984	0	67,984	2,370	70,353
70 Airport Fund	19.80	0.70%	9,581	0	9,581	334	9,915
78 Community Development Fund	3.00	0.11%	1,452	0	1,452	51	1,502
Subtotal	2,817.80	100.00%	1,363,450	0	1,363,450	43,865	1,407,315
Direct Bills					0		0
Total					\$1,363,450		\$1,407,315

Basis Units: Benefit Eligible FTE
Source:

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AV Allocations

Dept:18 IT Services - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
5 County Atty Admin - GF	1.00	1.09%	\$2,088	\$0	\$2,088	\$0	\$2,088
7 Accounting - GF	0.50	0.54%	1,044	0	1,044	0	1,044
8 Budget - GF	0.50	0.54%	1,044	0	1,044	0	1,044
9 Human Resources - GF	2.00	2.17%	4,175	0	4,175	0	4,175
13 Board of County Comm - GF	1.00	1.09%	2,088	0	2,088	84	2,172
17 Facilities & Const Mgmt - GF	9.00	9.78%	18,788	0	18,788	0	18,788
18 IT Services - GF	5.00	5.43%	10,438	0	10,438	0	10,438
28 District Attorney Admin - GF	7.00	7.61%	14,613	0	14,613	588	15,201
30 Emergency Management - GF	1.00	1.09%	2,088	0	2,088	84	2,172
34 Planning & Zoning - GF	3.00	3.26%	6,263	0	6,263	252	6,515
38 JCSO Executive - GF	14.00	15.22%	29,226	0	29,226	1,175	30,401
45 Open Space Fund	7.00	7.61%	14,613	0	14,613	588	15,201
57 Road & Bridge Fund	11.00	11.96%	22,963	0	22,963	923	23,887
58 Social Services Fund	21.00	22.83%	43,839	0	43,839	1,763	45,602
59 Workforce Development Fund	8.00	8.70%	16,701	0	16,701	672	17,372
79 Courts	1.00	1.09%	2,088	0	2,088	84	2,172
Subtotal	92.00	100.00%	192,056	0	192,056	6,212	198,268
Direct Bills					0		0
Total					\$192,056		\$198,268

Basis Units: # of AV Systems
Source:

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File/Print Servers Allocations

Dept:18 IT Services - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 County Manager - GF	4.00	0.21%	\$26	\$0	\$26	\$0	\$26
4 Public Information Office - GF	8.00	0.41%	53	0	53	0	53
5 County Atty Admin - GF	33.00	1.70%	217	0	217	0	217
6 Finance & IT - GF	1.00	0.05%	7	0	7	0	7
7 Accounting - GF	19.90	1.02%	131	0	131	0	131
8 Budget - GF	6.00	0.31%	39	0	39	0	39
9 Human Resources - GF	13.00	0.67%	86	0	86	0	86
10 Purchasing - GF	8.00	0.41%	53	0	53	0	53
11 Development & Trans - GF	2.00	0.10%	13	0	13	0	13
12 Building Safety - GF	29.00	1.49%	191	0	191	7	198
13 Board of County Comm - GF	5.00	0.26%	33	0	33	1	34
14 Treasurer - GF	12.00	0.62%	79	0	79	3	82
16 Transportation & Engineering - GF	37.00	1.90%	243	0	243	9	252
17 Facilities & Const Mgmt - GF	57.00	2.93%	375	0	375	0	375
18 IT Services - GF	65.00	3.34%	428	0	428	0	428
19 C&R Administration - GF	8.00	0.41%	53	0	53	2	55
20 C&R Clerk to the Board - GF	3.00	0.15%	20	0	20	1	20
21 C&R Elections - GF	13.00	0.67%	86	0	86	3	89
22 C&R Motor Vehicle - GF	66.50	3.42%	438	0	438	16	453
23 C&R Recording - GF	16.00	0.82%	105	0	105	4	109
24 Assessor - GF	50.90	2.62%	335	0	335	12	347
25 CSU Extension - GF	5.00	0.26%	33	0	33	1	34
26 Coroner - GF	11.60	0.60%	76	0	76	3	79
27 County Attorney BOE - GF	1.95	0.10%	13	0	13	0	13
28 District Attorney Admin - GF	171.80	8.84%	1,130	0	1,130	41	1,171
29 District Atty Dom Violence - GF	1.00	0.05%	7	0	7	0	7
30 Emergency Management - GF	0.60	0.03%	4	0	4	0	4
31 Fairgrounds - GF	9.00	0.46%	59	0	59	2	61
33 Justice Services - GF	38.75	1.99%	255	0	255	9	264
34 Planning & Zoning - GF	39.90	2.05%	263	0	263	10	272
35 Public Trustee	6.00	0.31%	39	0	39	1	41
36 JCSO Detentions - GF	77.20	3.97%	508	0	508	18	526
37 JCSO Law Enforcement - GF	3.00	0.15%	20	0	20	1	20
38 JCSO Executive - GF	5.20	0.27%	34	0	34	1	35
39 JCSO Support Services - GF	23.40	1.20%	154	0	154	6	160
43 Insurance Fund	3.00	0.15%	20	0	20	1	20
45 Open Space Fund	111.50	5.74%	734	0	734	27	760
52 Boettcher Mansion Fund	5.00	0.26%	33	0	33	1	34
57 Road & Bridge Fund	93.30	4.80%	614	0	614	22	636
58 Social Services Fund	515.25	26.51%	3,390	0	3,390	123	3,513
59 Workforce Development Fund	34.50	1.77%	227	0	227	8	235
60 Head Start Fund	52.45	2.70%	345	0	345	13	358

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File/Print Servers Allocations

Dept:18 IT Services - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
63 Fleet Services Fund	23.90	1.23%	\$157	\$0	\$157	\$6	\$163
64 Library Fund	34.20	1.76%	225	0	225	8	233
65 Benefit Plan Fund	4.00	0.21%	26	0	26	1	27
66 Patrol Fund	49.60	2.55%	326	0	326	12	338
67 Inmate Welfare Fund	2.00	0.10%	13	0	13	0	14
69 Public Health Fund	140.50	7.23%	924	0	924	34	958
70 Airport Fund	19.80	1.02%	130	0	130	5	135
78 Community Development Fund	3.00	0.15%	20	0	20	1	20
Subtotal	1,943.70	100.00%	12,788	0	12,788	412	13,201
Direct Bills					0		0
Total					\$12,788		\$13,201

Basis Units: Benefit Eligible FTE's with R&B @ 50%, Library, Sheriff @ 20%
Source:

Jefferson County, Colorado
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Enterprise Web Apps Allocations

Dept:18 IT Services - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 County Manager - GF	4.00	0.15%	\$1,007	\$0	\$1,007	\$0	\$1,007
4 Public Information Office - GF	8.00	0.30%	2,013	0	2,013	0	2,013
5 County Atty Admin - GF	33.00	1.23%	8,304	0	8,304	0	8,304
6 Finance & IT - GF	1.00	0.04%	252	0	252	0	252
7 Accounting - GF	19.90	0.74%	5,008	0	5,008	0	5,008
8 Budget - GF	6.00	0.22%	1,510	0	1,510	0	1,510
9 Human Resources - GF	13.00	0.48%	3,271	0	3,271	0	3,271
10 Purchasing - GF	8.00	0.30%	2,013	0	2,013	0	2,013
11 Development & Trans - GF	2.00	0.07%	503	0	503	0	503
12 Building Safety - GF	29.00	1.08%	7,298	0	7,298	257	7,554
13 Board of County Comm - GF	5.00	0.19%	1,258	0	1,258	44	1,302
14 Treasurer - GF	12.00	0.45%	3,020	0	3,020	106	3,126
16 Transportation & Engineering - GF	37.00	1.38%	9,311	0	9,311	328	9,638
17 Facilities & Const Mgmt - GF	57.00	2.13%	14,344	0	14,344	0	14,344
18 IT Services - GF	65.00	2.42%	16,357	0	16,357	0	16,357
19 C&R Administration - GF	8.00	0.30%	2,013	0	2,013	71	2,084
20 C&R Clerk to the Board - GF	3.00	0.11%	755	0	755	27	781
21 C&R Elections - GF	13.00	0.48%	3,271	0	3,271	115	3,386
22 C&R Motor Vehicle - GF	66.50	2.48%	16,734	0	16,734	589	17,323
23 C&R Recording - GF	16.00	0.60%	4,026	0	4,026	142	4,168
24 Assessor - GF	50.90	1.90%	12,809	0	12,809	451	13,259
25 CSU Extension - GF	5.00	0.19%	1,258	0	1,258	44	1,302
26 Coroner - GF	11.60	0.43%	2,919	0	2,919	103	3,022
27 County Attorney BOE - GF	1.95	0.07%	491	0	491	17	508
28 District Attorney Admin - GF	171.80	6.41%	43,232	0	43,232	1,521	44,753
29 District Atty Dom Violence - GF	1.00	0.04%	252	0	252	9	260
30 Emergency Management - GF	3.00	0.11%	755	0	755	27	781
31 Fairgrounds - GF	9.00	0.34%	2,265	0	2,265	80	2,344
33 Justice Services - GF	38.75	1.45%	9,751	0	9,751	343	10,094
34 Planning & Zoning - GF	39.90	1.49%	10,041	0	10,041	353	10,394
35 Public Trustee	6.00	0.22%	1,510	0	1,510	53	1,563
36 JCSO Detentions - GF	386.00	14.40%	97,135	0	97,135	3,417	100,551
37 JCSO Law Enforcement - GF	15.00	0.56%	3,775	0	3,775	133	3,907
38 JCSO Executive - GF	26.00	0.97%	6,543	0	6,543	230	6,773
39 JCSO Support Services - GF	117.00	4.36%	29,442	0	29,442	1,036	30,478
43 Insurance Fund	3.00	0.11%	755	0	755	27	781
45 Open Space Fund	111.50	4.16%	28,058	0	28,058	987	29,045
52 Boettcher Mansion Fund	5.00	0.19%	1,258	0	1,258	44	1,302
57 Road & Bridge Fund	186.60	6.96%	46,957	0	46,957	1,652	48,609
58 Social Services Fund	515.25	19.22%	129,660	0	129,660	4,561	134,220
59 Workforce Development Fund	34.50	1.29%	8,682	0	8,682	305	8,987
60 Head Start Fund	52.45	1.96%	13,199	0	13,199	464	13,663

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Enterprise Web Apps Allocations

Dept:18 IT Services - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
63 Fleet Services Fund	23.90	0.89%	\$6,014	\$0	\$6,014	\$212	\$6,226
64 Library Fund	34.20	1.28%	8,606	0	8,606	303	8,909
65 Benefit Plan Fund	4.00	0.15%	1,007	0	1,007	35	1,042
66 Patrol Fund	248.00	9.25%	62,408	0	62,408	2,195	64,603
67 Inmate Welfare Fund	10.00	0.37%	2,516	0	2,516	89	2,605
69 Public Health Fund	140.50	5.24%	35,356	0	35,356	1,244	36,600
70 Airport Fund	19.80	0.74%	4,983	0	4,983	175	5,158
78 Community Development Fund	3.00	0.11%	755	0	755	27	781
Subtotal	2,681.00	100.00%	674,658	0	674,658	21,812	696,469
Direct Bills					0		0
Total					\$674,658		\$696,469

Basis Units: Benefit Eligible FTE's with Library @ 20%
Source:

Jefferson County, Colorado
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Customer Service Allocations

Dept:18 IT Services - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 County Manager - GF	4.00	0.26%	\$2,337	\$0	\$2,337	\$0	\$2,337
4 Public Information Office - GF	8.00	0.51%	4,675	0	4,675	0	4,675
5 County Atty Admin - GF	33.00	2.11%	19,283	0	19,283	0	19,283
6 Finance & IT - GF	1.00	0.06%	584	0	584	0	584
7 Accounting - GF	19.90	1.27%	11,628	0	11,628	0	11,628
8 Budget - GF	6.00	0.38%	3,506	0	3,506	0	3,506
9 Human Resources - GF	13.00	0.83%	7,596	0	7,596	0	7,596
10 Purchasing - GF	8.00	0.51%	4,675	0	4,675	0	4,675
11 Development & Trans - GF	2.00	0.13%	1,169	0	1,169	0	1,169
12 Building Safety - GF	29.00	1.86%	16,945	0	16,945	629	17,574
13 Board of County Comm - GF	5.00	0.32%	2,922	0	2,922	108	3,030
14 Treasurer - GF	12.00	0.77%	7,012	0	7,012	260	7,272
16 Transportation & Engineering - GF	37.00	2.37%	21,620	0	21,620	802	22,423
17 Facilities & Const Mgmt - GF	57.00	3.65%	33,307	0	33,307	0	33,307
18 IT Services - GF	65.00	4.16%	37,981	0	37,981	0	37,981
19 C&R Administration - GF	8.00	0.51%	4,675	0	4,675	174	4,848
20 C&R Clerk to the Board - GF	3.00	0.19%	1,753	0	1,753	65	1,818
21 C&R Elections - GF	13.00	0.83%	7,596	0	7,596	282	7,878
22 C&R Motor Vehicle - GF	66.50	4.26%	38,858	0	38,858	1,442	40,300
23 C&R Recording - GF	16.00	1.02%	9,349	0	9,349	347	9,696
24 Assessor - GF	50.90	3.26%	29,742	0	29,742	1,104	30,846
25 CSU Extension - GF	5.00	0.32%	2,922	0	2,922	108	3,030
26 Coroner - GF	11.60	0.74%	6,778	0	6,778	252	7,030
27 County Attorney BOE - GF	1.95	0.12%	1,139	0	1,139	42	1,182
28 District Attorney Admin - GF	34.36	2.20%	20,077	0	20,077	745	20,823
29 District Atty Dom Violence - GF	0.20	0.01%	117	0	117	4	121
30 Emergency Management - GF	0.60	0.04%	351	0	351	13	364
31 Fairgrounds - GF	9.00	0.58%	5,259	0	5,259	195	5,454
33 Justice Services - GF	38.75	2.48%	22,643	0	22,643	840	23,483
34 Planning & Zoning - GF	39.90	2.55%	23,315	0	23,315	865	24,180
35 Public Trustee	6.00	0.38%	3,506	0	3,506	130	3,636
36 JCSO Detentions - GF	77.20	4.94%	45,110	0	45,110	1,674	46,784
37 JCSO Law Enforcement - GF	3.00	0.19%	1,753	0	1,753	65	1,818
38 JCSO Executive - GF	5.20	0.33%	3,038	0	3,038	113	3,151
39 JCSO Support Services - GF	23.40	1.50%	13,673	0	13,673	508	14,181
43 Insurance Fund	3.00	0.19%	1,753	0	1,753	65	1,818
45 Open Space Fund	22.30	1.43%	13,030	0	13,030	484	13,514
52 Boettcher Mansion Fund	5.00	0.32%	2,922	0	2,922	108	3,030
57 Road & Bridge Fund	93.30	5.97%	54,518	0	54,518	2,024	56,541
58 Social Services Fund	515.25	32.99%	301,073	0	301,073	11,175	312,249
59 Workforce Development Fund	34.50	2.21%	20,159	0	20,159	748	20,907
60 Head Start Fund	10.49	0.67%	6,130	0	6,130	228	6,357

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Customer Service Allocations

Dept:18 IT Services - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
63 Fleet Services Fund	23.90	1.53%	\$13,965	\$0	\$13,965	\$518	\$14,484
64 Library Fund	34.20	2.19%	19,984	0	19,984	742	20,726
65 Benefit Plan Fund	4.00	0.26%	2,337	0	2,337	87	2,424
66 Patrol Fund	49.60	3.18%	28,983	0	28,983	1,076	30,058
67 Inmate Welfare Fund	2.00	0.13%	1,169	0	1,169	43	1,212
69 Public Health Fund	28.10	1.80%	16,420	0	16,420	609	17,029
70 Airport Fund	19.80	1.27%	11,570	0	11,570	429	11,999
78 Community Development Fund	3.00	0.19%	1,753	0	1,753	65	1,818
Subtotal	1,561.90	100.00%	912,657	0	912,657	29,171	941,828
Direct Bills					0		0
Total					\$912,657		\$941,828

Basis Units: Benefit Eligible FTE's with R&B @ 50% & DA, Open Space, Library, Sheriff, Head Start & Pub Hlth @ 20%
Source:

Jefferson County, Colorado
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Record Retrieval Allocations

Dept:18 IT Services - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
5 County Atty Admin - GF	87	4.37%	\$5,180	\$0	\$5,180	\$0	\$5,180
7 Accounting - GF	5	0.25%	298	0	298	0	298
11 Development & Trans - GF	6	0.30%	357	0	357	0	357
12 Building Safety - GF	4	0.20%	238	0	238	9	247
13 Board of County Comm - GF	8	0.40%	476	0	476	17	493
14 Treasurer - GF	2	0.10%	119	0	119	4	123
16 Transportation & Engineering - GF	75	3.76%	4,465	0	4,465	160	4,625
17 Facilities & Const Mgmt - GF	3	0.15%	179	0	179	0	179
18 IT Services - GF	113	5.67%	6,728	0	6,728	0	6,728
20 C&R Clerk to the Board - GF	17	0.85%	1,012	0	1,012	36	1,048
21 C&R Elections - GF	38	1.91%	2,262	0	2,262	81	2,343
24 Assessor - GF	1	0.05%	60	0	60	2	62
26 Coroner - GF	12	0.60%	714	0	714	26	740
27 County Attorney BOE - GF	20	1.00%	1,191	0	1,191	43	1,233
28 District Attorney Admin - GF	905	45.41%	53,881	0	53,881	1,927	55,808
33 Justice Services - GF	7	0.35%	417	0	417	15	432
34 Planning & Zoning - GF	522	26.19%	31,078	0	31,078	1,112	32,190
35 Public Trustee	115	5.77%	6,847	0	6,847	245	7,092
36 JCSO Detentions - GF	5	0.25%	298	0	298	11	308
41 Historical Commission - GF	3	0.15%	179	0	179	6	185
45 Open Space Fund	6	0.30%	357	0	357	13	370
59 Workforce Development Fund	15	0.75%	893	0	893	32	925
69 Public Health Fund	24	1.20%	1,429	0	1,429	51	1,480
Subtotal	1,993	100.00%	118,657	0	118,657	3,789	122,446
Direct Bills					0		0
Total					\$118,657		\$122,446

Basis Units: # of Retrievals
Source:

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Record Management Allocations

Dept:18 IT Services - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 County Manager - GF	4.00	0.14%	\$113	\$0	\$113	\$0	\$113
4 Public Information Office - GF	8.00	0.28%	225	0	225	0	225
5 County Atty Admin - GF	33.00	1.17%	929	0	929	0	929
6 Finance & IT - GF	1.00	0.04%	28	0	28	0	28
7 Accounting - GF	19.90	0.71%	560	0	560	0	560
8 Budget - GF	6.00	0.21%	169	0	169	0	169
9 Human Resources - GF	13.00	0.46%	366	0	366	0	366
10 Purchasing - GF	8.00	0.28%	225	0	225	0	225
11 Development & Trans - GF	2.00	0.07%	56	0	56	0	56
12 Building Safety - GF	29.00	1.03%	817	0	817	28	845
13 Board of County Comm - GF	5.00	0.18%	141	0	141	5	146
14 Treasurer - GF	12.00	0.43%	338	0	338	12	350
16 Transportation & Engineering - GF	37.00	1.31%	1,042	0	1,042	36	1,078
17 Facilities & Const Mgmt - GF	57.00	2.02%	1,605	0	1,605	0	1,605
18 IT Services - GF	65.00	2.31%	1,831	0	1,831	0	1,831
19 C&R Administration - GF	8.00	0.28%	225	0	225	8	233
20 C&R Clerk to the Board - GF	3.00	0.11%	84	0	84	3	87
21 C&R Elections - GF	13.00	0.46%	366	0	366	13	379
22 C&R Motor Vehicle - GF	66.50	2.36%	1,873	0	1,873	65	1,938
23 C&R Recording - GF	16.00	0.57%	451	0	451	16	466
24 Assessor - GF	50.90	1.81%	1,434	0	1,434	50	1,483
25 CSU Extension - GF	5.00	0.18%	141	0	141	5	146
26 Coroner - GF	11.60	0.41%	327	0	327	11	338
27 County Attorney BOE - GF	1.95	0.07%	55	0	55	2	57
28 District Attorney Admin - GF	171.80	6.10%	4,839	0	4,839	167	5,006
29 District Atty Dom Violence - GF	1.00	0.04%	28	0	28	1	29
30 Emergency Management - GF	3.00	0.11%	84	0	84	3	87
31 Fairgrounds - GF	9.00	0.32%	253	0	253	9	262
33 Justice Services - GF	38.75	1.38%	1,091	0	1,091	38	1,129
34 Planning & Zoning - GF	39.90	1.42%	1,124	0	1,124	39	1,163
35 Public Trustee	6.00	0.21%	169	0	169	6	175
36 JCSO Detentions - GF	386.00	13.70%	10,872	0	10,872	376	11,248
37 JCSO Law Enforcement - GF	15.00	0.53%	422	0	422	15	437
38 JCSO Executive - GF	26.00	0.92%	732	0	732	25	758
39 JCSO Support Services - GF	117.00	4.15%	3,295	0	3,295	114	3,409
43 Insurance Fund	3.00	0.11%	84	0	84	3	87
45 Open Space Fund	111.50	3.96%	3,140	0	3,140	109	3,249
52 Boettcher Mansion Fund	5.00	0.18%	141	0	141	5	146
57 Road & Bridge Fund	186.60	6.62%	5,256	0	5,256	182	5,437
58 Social Services Fund	515.25	18.29%	14,512	0	14,512	502	15,014
59 Workforce Development Fund	34.50	1.22%	972	0	972	34	1,005
60 Head Start Fund	52.45	1.86%	1,477	0	1,477	51	1,528

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Record Management Allocations

Dept:18 IT Services - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
63 Fleet Services Fund	23.90	0.85%	\$673	\$0	\$673	\$23	\$696
64 Library Fund	171.00	6.07%	4,816	0	4,816	167	4,983
65 Benefit Plan Fund	4.00	0.14%	113	0	113	4	117
66 Patrol Fund	248.00	8.80%	6,985	0	6,985	242	7,227
67 Inmate Welfare Fund	10.00	0.35%	282	0	282	10	291
69 Public Health Fund	140.50	4.99%	3,957	0	3,957	137	4,094
70 Airport Fund	19.80	0.70%	558	0	558	19	577
78 Community Development Fund	3.00	0.11%	84	0	84	3	87
Subtotal	2,817.80	100.00%	79,363	0	79,363	2,534	81,897
Direct Bills					0		0
Total					\$79,363		\$81,897

Basis Units: Benefit Eligible FTE's
Source:

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Record Storage Allocations

Dept:18 IT Services - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 County Manager - GF	154.71	0.78%	\$3,408	\$0	\$3,408	\$0	\$3,408
4 Public Information Office - GF	64.00	0.32%	1,410	0	1,410	0	1,410
5 County Atty Admin - GF	2,080.63	10.43%	45,839	0	45,839	0	45,839
6 Finance & IT - GF	224.00	1.12%	4,935	0	4,935	0	4,935
7 Accounting - GF	405.20	2.03%	8,927	0	8,927	0	8,927
8 Budget - GF	38.00	0.19%	837	0	837	0	837
9 Human Resources - GF	141.82	0.71%	3,124	0	3,124	0	3,124
11 Development & Trans - GF	112.00	0.56%	2,468	0	2,468	0	2,468
12 Building Safety - GF	371.65	1.86%	8,188	0	8,188	232	8,420
13 Board of County Comm - GF	390.00	1.96%	8,592	0	8,592	244	8,836
14 Treasurer - GF	481.40	2.41%	10,606	0	10,606	301	10,907
16 Transportation & Engineering - GF	609.50	3.06%	13,428	0	13,428	381	13,809
17 Facilities & Const Mgmt - GF	577.60	2.90%	12,725	0	12,725	0	12,725
18 IT Services - GF	184.44	0.92%	4,063	0	4,063	0	4,063
19 C&R Administration - GF	20.00	0.10%	441	0	441	13	453
20 C&R Clerk to the Board - GF	170.66	0.86%	3,760	0	3,760	107	3,867
21 C&R Elections - GF	1,272.13	6.38%	28,027	0	28,027	796	28,822
22 C&R Motor Vehicle - GF	0.50	0.00%	11	0	11	0	11
23 C&R Recording - GF	617.15	3.09%	13,597	0	13,597	386	13,983
24 Assessor - GF	214.64	1.08%	4,729	0	4,729	134	4,863
25 CSU Extension - GF	46.00	0.23%	1,013	0	1,013	29	1,042
26 Coroner - GF	210.00	1.05%	4,627	0	4,627	131	4,758
27 County Attorney BOE - GF	113.00	0.57%	2,490	0	2,490	71	2,560
28 District Attorney Admin - GF	5,114.61	25.65%	112,682	0	112,682	3,199	115,881
30 Emergency Management - GF	33.00	0.17%	727	0	727	21	748
31 Fairgrounds - GF	38.80	0.19%	855	0	855	24	879
33 Justice Services - GF	761.00	3.82%	16,766	0	16,766	476	17,242
34 Planning & Zoning - GF	2,084.28	10.45%	45,920	0	45,920	1,304	47,223
35 Public Trustee	155.13	0.78%	3,418	0	3,418	97	3,515
36 JCSO Detentions - GF	1,092.00	5.48%	24,058	0	24,058	683	24,741
39 JCSO Support Services - GF	307.50	1.54%	6,775	0	6,775	192	6,967
41 Historical Commission - GF	71.63	0.36%	1,578	0	1,578	45	1,623
43 Insurance Fund	183.00	0.92%	4,032	0	4,032	114	4,146
45 Open Space Fund	172.70	0.87%	3,805	0	3,805	108	3,913
57 Road & Bridge Fund	19.00	0.10%	419	0	419	12	430
58 Social Services Fund	599.00	3.00%	13,197	0	13,197	375	13,571
59 Workforce Development Fund	232.00	1.16%	5,111	0	5,111	145	5,256
60 Head Start Fund	29.60	0.15%	652	0	652	19	671
64 Library Fund	102.21	0.51%	2,252	0	2,252	64	2,316
69 Public Health Fund	157.60	0.79%	3,472	0	3,472	99	3,571
70 Airport Fund	14.00	0.07%	308	0	308	9	317
78 Community Development Fund	82.00	0.41%	1,807	0	1,807	51	1,858

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Record Storage Allocations

Dept:18 IT Services - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
80 Non-County	194.16	0.97%	\$4,278	\$0	\$4,278	\$121	\$4,399
Subtotal	19,942.21	100.00%	439,355	0	439,355	9,982	449,337
Direct Bills					0		0
Total					\$439,355		\$449,337

Basis Units: Cubic ft of Storage
Source:

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Time & Labor Management Allocations

Dept:18 IT Services - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 County Manager - GF	117	0.14%	\$190	\$0	\$190	\$0	\$190
4 Public Information Office - GF	189	0.23%	307	0	307	0	307
5 County Atty Admin - GF	935	1.14%	1,520	0	1,520	0	1,520
6 Finance & IT - GF	26	0.03%	42	0	42	0	42
7 Accounting - GF	505	0.62%	821	0	821	0	821
8 Budget - GF	169	0.21%	275	0	275	0	275
9 Human Resources - GF	409	0.50%	665	0	665	0	665
10 Purchasing - GF	200	0.24%	325	0	325	0	325
11 Development & Trans - GF	52	0.06%	85	0	85	0	85
12 Building Safety - GF	773	0.94%	1,256	0	1,256	44	1,300
13 Board of County Comm - GF	137	0.17%	223	0	223	8	230
14 Treasurer - GF	327	0.40%	531	0	531	19	550
16 Transportation & Engineering - GF	952	1.16%	1,547	0	1,547	54	1,602
17 Facilities & Const Mgmt - GF	1,508	1.84%	2,451	0	2,451	0	2,451
18 IT Services - GF	1,777	2.17%	2,888	0	2,888	0	2,888
19 C&R Administration - GF	228	0.28%	371	0	371	13	384
20 C&R Clerk to the Board - GF	78	0.10%	127	0	127	4	131
21 C&R Elections - GF	376	0.46%	611	0	611	21	633
22 C&R Motor Vehicle - GF	1,741	2.12%	2,829	0	2,829	99	2,929
23 C&R Recording - GF	412	0.50%	670	0	670	24	693
24 Assessor - GF	1,363	1.66%	2,215	0	2,215	78	2,293
25 CSU Extension - GF	200	0.24%	325	0	325	11	336
26 Coroner - GF	350	0.43%	569	0	569	20	589
27 County Attorney BOE - GF	52	0.06%	85	0	85	3	87
28 District Attorney Admin - GF	5,069	6.18%	8,238	0	8,238	290	8,527
29 District Atty Dom Violence - GF	15	0.02%	24	0	24	1	25
31 Fairgrounds - GF	254	0.31%	413	0	413	15	427
33 Justice Services - GF	1,023	1.25%	1,663	0	1,663	58	1,721
34 Planning & Zoning - GF	1,075	1.31%	1,747	0	1,747	61	1,808
35 Public Trustee	156	0.19%	254	0	254	9	262
36 JCSO Detentions - GF	10,031	12.24%	16,302	0	16,302	573	16,875
38 JCSO Executive - GF	993	1.21%	1,614	0	1,614	57	1,670
39 JCSO Support Services - GF	3,606	4.40%	5,860	0	5,860	206	6,066
40 Surveyor - GF	25	0.03%	41	0	41	1	42
43 Insurance Fund	93	0.11%	151	0	151	5	156
45 Open Space Fund	3,716	4.53%	6,039	0	6,039	212	6,251
52 Boettcher Mansion Fund	314	0.38%	510	0	510	18	528
57 Road & Bridge Fund	4,682	5.71%	7,609	0	7,609	267	7,876
58 Social Services Fund	13,862	16.91%	22,528	0	22,528	792	23,320
59 Workforce Development Fund	1,104	1.35%	1,794	0	1,794	63	1,857
60 Head Start Fund	1,741	2.12%	2,829	0	2,829	99	2,929
63 Fleet Services Fund	625	0.76%	1,016	0	1,016	36	1,051

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Time & Labor Management Allocations

Dept:18 IT Services - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
64 Library Fund	9,156	11.17%	\$14,880	\$0	\$14,880	\$523	\$15,403
65 Benefit Plan Fund	104	0.13%	169	0	169	6	175
66 Patrol Fund	6,852	8.36%	11,136	0	11,136	391	11,527
69 Public Health Fund	3,969	4.84%	6,450	0	6,450	227	6,677
70 Airport Fund	546	0.67%	887	0	887	31	919
78 Community Development Fund	91	0.11%	148	0	148	5	153
Subtotal	81,978	100.00%	133,227	0	133,227	4,346	137,573
Direct Bills					0		0
Total					\$133,227		\$137,573

Basis Units: # of Paychecks excluding Library & Sheriff
Source:

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Aumentum Tax Allocations

Dept:18 IT Services - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
14 Treasurer - GF	40	40.00%	\$2,065	\$0	\$2,065	\$67	\$2,132
24 Assessor - GF	60	60.00%	3,097	0	3,097	101	3,198
Subtotal	100	100.00%	5,162	0	5,162	168	5,330
Direct Bills					0		0
Total					\$5,162		\$5,330

Basis Units: 60% Assessor, 40% Treasurer
Source:

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Security Services Allocations

Dept:18 IT Services - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 County Manager - GF	4.00	0.14%	\$493	\$0	\$493	\$0	\$493
4 Public Information Office - GF	8.00	0.28%	986	0	986	0	986
5 County Atty Admin - GF	33.00	1.17%	4,068	0	4,068	0	4,068
6 Finance & IT - GF	1.00	0.04%	123	0	123	0	123
7 Accounting - GF	19.90	0.71%	2,453	0	2,453	0	2,453
8 Budget - GF	6.00	0.21%	740	0	740	0	740
9 Human Resources - GF	13.00	0.46%	1,603	0	1,603	0	1,603
10 Purchasing - GF	8.00	0.28%	986	0	986	0	986
11 Development & Trans - GF	2.00	0.07%	247	0	247	0	247
12 Building Safety - GF	29.00	1.03%	3,575	0	3,575	128	3,703
13 Board of County Comm - GF	5.00	0.18%	616	0	616	22	638
14 Treasurer - GF	12.00	0.43%	1,479	0	1,479	53	1,532
16 Transportation & Engineering - GF	37.00	1.31%	4,562	0	4,562	163	4,724
17 Facilities & Const Mgmt - GF	57.00	2.02%	7,027	0	7,027	0	7,027
18 IT Services - GF	65.00	2.31%	8,014	0	8,014	0	8,014
19 C&R Administration - GF	8.00	0.28%	986	0	986	35	1,022
20 C&R Clerk to the Board - GF	3.00	0.11%	370	0	370	13	383
21 C&R Elections - GF	13.00	0.46%	1,603	0	1,603	57	1,660
22 C&R Motor Vehicle - GF	66.50	2.36%	8,199	0	8,199	293	8,491
23 C&R Recording - GF	16.00	0.57%	1,973	0	1,973	70	2,043
24 Assessor - GF	50.90	1.81%	6,275	0	6,275	224	6,499
25 CSU Extension - GF	5.00	0.18%	616	0	616	22	638
26 Coroner - GF	11.60	0.41%	1,430	0	1,430	51	1,481
27 County Attorney BOE - GF	1.95	0.07%	240	0	240	9	249
28 District Attorney Admin - GF	171.80	6.10%	21,181	0	21,181	756	21,937
29 District Atty Dom Violence - GF	1.00	0.04%	123	0	123	4	128
30 Emergency Management - GF	3.00	0.11%	370	0	370	13	383
31 Fairgrounds - GF	9.00	0.32%	1,110	0	1,110	40	1,149
33 Justice Services - GF	38.75	1.38%	4,777	0	4,777	171	4,948
34 Planning & Zoning - GF	39.90	1.42%	4,919	0	4,919	176	5,095
35 Public Trustee	6.00	0.21%	740	0	740	26	766
36 JCSO Detentions - GF	386.00	13.70%	47,589	0	47,589	1,699	49,288
37 JCSO Law Enforcement - GF	15.00	0.53%	1,849	0	1,849	66	1,915
38 JCSO Executive - GF	26.00	0.92%	3,205	0	3,205	114	3,320
39 JCSO Support Services - GF	117.00	4.15%	14,425	0	14,425	515	14,940
43 Insurance Fund	3.00	0.11%	370	0	370	13	383
45 Open Space Fund	111.50	3.96%	13,746	0	13,746	491	14,237
52 Boettcher Mansion Fund	5.00	0.18%	616	0	616	22	638
57 Road & Bridge Fund	186.60	6.62%	23,005	0	23,005	821	23,827
58 Social Services Fund	515.25	18.29%	63,523	0	63,523	2,268	65,791
59 Workforce Development Fund	34.50	1.22%	4,253	0	4,253	152	4,405
60 Head Start Fund	52.45	1.86%	6,466	0	6,466	231	6,697

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Security Services Allocations

Dept:18 IT Services - GF

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
63 Fleet Services Fund	23.90	0.85%	\$2,947	\$0	\$2,947	\$105	\$3,052
64 Library Fund	171.00	6.07%	21,082	0	21,082	753	21,835
65 Benefit Plan Fund	4.00	0.14%	493	0	493	18	511
66 Patrol Fund	248.00	8.80%	30,575	0	30,575	1,092	31,667
67 Inmate Welfare Fund	10.00	0.35%	1,233	0	1,233	44	1,277
69 Public Health Fund	140.50	4.99%	17,322	0	17,322	618	17,940
70 Airport Fund	19.80	0.70%	2,441	0	2,441	87	2,528
78 Community Development Fund	3.00	0.11%	370	0	370	13	383
Subtotal	2,817.80	100.00%	347,397	0	347,397	11,449	358,846
Direct Bills					0		0
Total					\$347,397		\$358,846

Basis Units: Benefit Eligible FTE's
Source:

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Allocation Summary

Dept:18 IT Services - GF

Department	Amanda	Organization Specific Services	ECM	ERP	EEmail	Network & Telecomm & IVR	GIS	AV	File/Print Servers	Enterprise Web Apps
0 Direct Billed	\$0	\$0	\$0	\$0	\$0	\$2,017,997	\$0	\$0	\$0	\$0
3 County Manager - GF	0	468	1,348	5,089	412	5,196	1,935	0	26	1,007
4 Public Information Office - GF	0	5,167	2,695	4,366	824	10,392	3,871	0	53	2,013
5 County Atty Admin - GF	0	35,916	11,118	25,306	3,400	42,865	15,968	2,088	217	8,304
6 Finance & IT - GF	0	0	337	1,479	103	1,299	484	0	7	252
7 Accounting - GF	0	35,901	6,705	12,156	2,050	25,849	9,629	1,044	131	5,008
8 Budget - GF	0	8,585	2,021	3,860	618	7,794	2,903	1,044	39	1,510
9 Human Resources - GF	0	66,139	4,380	9,522	1,339	16,886	6,290	4,175	86	3,271
10 Purchasing - GF	0	15,539	2,695	4,201	824	10,392	3,871	0	53	2,013
11 Development & Trans - GF	0	0	674	1,480	206	2,598	968	0	13	503
12 Building Safety - GF	320,975	25,078	10,111	18,126	3,097	39,054	14,521	0	198	7,554
13 Board of County Comm - GF	0	5,753	1,743	4,627	534	6,733	2,504	2,172	34	1,302
14 Treasurer - GF	0	48,159	4,184	8,286	1,282	16,160	6,009	0	82	3,126
15 Non-Departmental - GF	0	0	0	5,730	0	0	0	0	0	0
16 Transportation & Engineering - GF	30,975	13,820	12,900	25,348	3,951	49,827	18,527	0	252	9,638
17 Facilities & Const Mgmt - GF	0	24,476	19,204	64,923	5,872	74,040	27,581	18,788	375	14,344
18 IT Services - GF	0	0	21,899	70,246	6,697	84,432	31,452	10,438	428	16,357
19 C&R Administration - GF	0	4,844	2,789	5,947	854	10,773	4,006	0	55	2,084
20 C&R Clerk to the Board - GF	0	28,715	1,046	1,475	320	4,040	1,502	0	20	781
21 C&R Elections - GF	0	38,252	4,532	15,657	1,388	17,507	6,510	0	89	3,386
22 C&R Motor Vehicle - GF	0	3,462	23,185	29,710	7,102	89,555	33,299	0	453	17,323
23 C&R Recording - GF	0	3,616	5,578	6,983	1,709	21,547	8,012	0	109	4,168
24 Assessor - GF	0	73,360	17,746	28,494	5,436	68,546	25,487	0	347	13,259
25 CSU Extension - GF	0	19,794	1,743	5,286	534	6,733	2,504	0	34	1,302
26 Coroner - GF	0	12,291	4,044	11,847	1,239	15,622	5,809	0	79	3,022
27 County Attorney BOE - GF	0	1,122	680	1,292	208	2,626	976	0	13	508
28 District Attorney Admin - GF	0	119,771	59,897	127,901	18,347	231,360	86,026	15,201	1,171	44,753
29 District Atty Dom Violence - GF	0	0	349	623	107	1,347	501	0	7	260
30 Emergency Management - GF	0	3,166	1,046	4,675	64	606	1,502	2,172	4	781
31 Fairgrounds - GF	0	15,382	3,138	5,768	961	12,120	4,507	0	61	2,344
32 Intergovernmental Projects - GF	0	0	0	2,122	0	0	0	0	0	0
33 Justice Services - GF	0	18,357	13,510	52,937	4,138	52,184	19,404	0	264	10,094
34 Planning & Zoning - GF	127,437	58,519	13,911	23,745	4,261	53,733	19,979	6,515	272	10,394
35 Public Trustee	0	1,089	2,092	3,622	641	8,080	3,004	0	41	1,563
36 JCSO Detentions - GF	0	3,596	134,577	271,077	8,244	77,973	193,284	0	526	100,551
37 JCSO Law Enforcement - GF	0	19,475	5,230	10,201	320	3,030	7,511	0	20	3,907
38 JCSO Executive - GF	0	2,296	9,065	12,996	555	5,252	13,019	30,401	35	6,773
39 JCSO Support Services - GF	0	24,955	40,792	127,909	2,499	23,634	58,586	0	160	30,478
40 Surveyor - GF	0	0	0	19	0	0	0	0	0	0
41 Historical Commission - GF	0	5,187	0	70	0	0	0	0	0	0
43 Insurance Fund	11,819	4,517	1,046	9,046	320	4,040	1,502	0	20	781

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Allocation Summary

Dept:18 IT Services - GF

Department	Amanda	Organization Specific Services	ECM	ERP	EMail	Network & Telecomm & IVR	GIS	AV	File/Print Servers	Enterprise Web Apps
44 Worker's Compensation Fund	\$0	\$0	\$0	\$7,282	\$0	\$0	\$0	\$0	\$0	\$0
45 Open Space Fund	0	23,801	38,874	65,609	11,907	150,155	55,832	15,201	760	29,045
46 Open Space Cities Share Fund	0	0	0	1,786	0	0	0	0	0	0
51 Conservation Trust Fund	0	0	0	161	0	0	0	0	0	0
52 Boettcher Mansion Fund	0	695	1,743	3,173	534	6,733	2,504	0	34	1,302
56 Evergreen/Conifer Traf Imp Fund	0	0	0	66	0	0	0	0	0	0
57 Road & Bridge Fund	25,263	153,393	65,057	101,791	19,927	75,387	93,437	23,887	636	48,609
58 Social Services Fund	0	184,787	179,640	303,330	55,025	(1,047,590)	258,004	45,602	3,513	134,220
59 Workforce Development Fund	0	31,191	12,028	29,655	3,684	(68,454)	17,275	17,372	235	8,987
60 Head Start Fund	0	1,943	18,286	29,346	5,601	(128,806)	26,264	0	358	13,663
61 Capital Expenditures Fund	0	0	0	11,454	0	0	0	0	0	0
63 Fleet Services Fund	0	3,761	8,333	31,230	2,552	32,186	11,968	0	163	6,226
64 Library Fund	0	8,896	59,618	146,976	3,652	23,028	85,626	0	233	8,909
65 Benefit Plan Fund	0	0	1,395	217,597	427	5,387	2,003	0	27	1,042
66 Patrol Fund	0	1,192	86,464	182,592	5,297	50,097	124,182	0	338	64,603
67 Inmate Welfare Fund	0	0	3,486	6,473	214	2,020	5,007	0	14	2,605
68 Forfeiture Fund	0	0	0	169	0	0	0	0	0	0
69 Public Health Fund	47,912	102,052	48,985	83,704	15,004	189,209	70,353	0	958	36,600
70 Airport Fund	22	4,533	6,903	17,899	2,114	26,664	9,915	0	135	5,158
71 Wildland Fire Fund	0	0	0	67	0	0	0	0	0	0
75 SE Sales Tax-Capital Fund	0	0	0	2,426	0	0	0	0	0	0
76 Solid Waste Emergency Fund	0	0	0	2,430	0	0	0	0	0	0
77 Solid Waste Management Fund	0	0	0	489	0	0	0	0	0	0
78 Community Development Fund	0	12,857	1,046	2,503	320	(7,577)	1,502	0	20	781
79 Courts	0	0	0	0	0	0	0	2,172	0	0
80 Non-County	0	0	0	0	0	0	0	0	0	0
Total	\$564,403	\$1,275,866	\$979,869	\$2,272,358	\$216,719	\$2,430,264	\$1,407,315	\$198,268	\$13,201	\$696,469

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Allocation Summary

Dept:18 IT Services - GF

Department	Customer Service	Record Retrieval	Record Management	Record Storage	Time & Labor Management	Aumentum Tax	Security Services	Total
0 Direct Billed	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,017,997
3 County Manager - GF	2,337	0	113	3,408	190	0	493	22,023
4 Public Information Office - GF	4,675	0	225	1,410	307	0	986	36,984
5 County Atty Admin - GF	19,283	5,180	929	45,839	1,520	0	4,068	222,001
6 Finance & IT - GF	584	0	28	4,935	42	0	123	9,673
7 Accounting - GF	11,628	298	560	8,927	821	0	2,453	123,160
8 Budget - GF	3,506	0	169	837	275	0	740	33,901
9 Human Resources - GF	7,596	0	366	3,124	665	0	1,603	125,443
10 Purchasing - GF	4,675	0	225	0	325	0	986	45,799
11 Development & Trans - GF	1,169	357	56	2,468	85	0	247	10,823
12 Building Safety - GF	17,574	247	845	8,420	1,300	0	3,703	470,804
13 Board of County Comm - GF	3,030	493	146	8,836	230	0	638	38,776
14 Treasurer - GF	7,272	123	350	10,907	550	2,132	1,532	110,153
15 Non-Departmental - GF	0	0	0	0	0	0	0	5,730
16 Transportation & Engineering - GF	22,423	4,625	1,078	13,809	1,602	0	4,724	213,500
17 Facilities & Const Mgmt - GF	33,307	179	1,605	12,725	2,451	0	7,027	306,897
18 IT Services - GF	37,981	6,728	1,831	4,063	2,888	0	8,014	303,452
19 C&R Administration - GF	4,848	0	233	453	384	0	1,022	38,292
20 C&R Clerk to the Board - GF	1,818	1,048	87	3,867	131	0	383	45,235
21 C&R Elections - GF	7,878	2,343	379	28,822	633	0	1,660	129,036
22 C&R Motor Vehicle - GF	40,300	0	1,938	11	2,929	0	8,491	257,758
23 C&R Recording - GF	9,696	0	466	13,983	693	0	2,043	78,604
24 Assessor - GF	30,846	62	1,483	4,863	2,293	3,198	6,499	281,921
25 CSU Extension - GF	3,030	0	146	1,042	336	0	638	43,123
26 Coroner - GF	7,030	740	338	4,758	589	0	1,481	68,887
27 County Attorney BOE - GF	1,182	1,233	57	2,560	87	0	249	12,795
28 District Attorney Admin - GF	20,823	55,808	5,006	115,881	8,527	0	21,937	932,411
29 District Atty Dom Violence - GF	121	0	29	0	25	0	128	3,497
30 Emergency Management - GF	364	0	87	748	0	0	383	15,598
31 Fairgrounds - GF	5,454	0	262	879	427	0	1,149	52,454
32 Intergovernmental Projects - GF	0	0	0	0	0	0	0	2,122
33 Justice Services - GF	23,483	432	1,129	17,242	1,721	0	4,948	219,843
34 Planning & Zoning - GF	24,180	32,190	1,163	47,223	1,808	0	5,095	430,423
35 Public Trustee	3,636	7,092	175	3,515	262	0	766	35,577
36 JCSO Detentions - GF	46,784	308	11,248	24,741	16,875	0	49,288	939,073
37 JCSO Law Enforcement - GF	1,818	0	437	0	0	0	1,915	53,865
38 JCSO Executive - GF	3,151	0	758	0	1,670	0	3,320	89,292
39 JCSO Support Services - GF	14,181	0	3,409	6,967	6,066	0	14,940	354,574
40 Surveyor - GF	0	0	0	0	42	0	0	61
41 Historical Commission - GF	0	185	0	1,623	0	0	0	7,065
43 Insurance Fund	1,818	0	87	4,146	156	0	383	39,684

Jefferson County, Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2015
6/14/2016

Allocation Summary

Dept:18 IT Services - GF

Department	Customer Service	Record Retrieval	Record Management	Record Storage	Time & Labor Management	Aumentum Tax	Security Services	Total
44 Worker's Compensation Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,282
45 Open Space Fund	13,514	370	3,249	3,913	6,251	0	14,237	432,719
46 Open Space Cities Share Fund	0	0	0	0	0	0	0	1,786
51 Conservation Trust Fund	0	0	0	0	0	0	0	161
52 Boettcher Mansion Fund	3,030	0	146	0	528	0	638	21,062
56 Evergreen/Conifer Traf Imp Fund	0	0	0	0	0	0	0	66
57 Road & Bridge Fund	56,541	0	5,437	430	7,876	0	23,827	701,500
58 Social Services Fund	312,249	0	15,014	13,571	23,320	0	65,791	546,477
59 Workforce Development Fund	20,907	925	1,005	5,256	1,857	0	4,405	86,331
60 Head Start Fund	6,357	0	1,528	671	2,929	0	6,697	(15,162)
61 Capital Expenditures Fund	0	0	0	0	0	0	0	11,454
63 Fleet Services Fund	14,484	0	696	0	1,051	0	3,052	115,701
64 Library Fund	20,726	0	4,983	2,316	15,403	0	21,835	402,200
65 Benefit Plan Fund	2,424	0	117	0	175	0	511	231,104
66 Patrol Fund	30,058	0	7,227	0	11,527	0	31,667	595,243
67 Inmate Welfare Fund	1,212	0	291	0	0	0	1,277	22,600
68 Forfeiture Fund	0	0	0	0	0	0	0	169
69 Public Health Fund	17,029	1,480	4,094	3,571	6,677	0	17,940	645,569
70 Airport Fund	11,999	0	577	317	919	0	2,528	89,684
71 Wildland Fire Fund	0	0	0	0	0	0	0	67
75 SE Sales Tax-Capital Fund	0	0	0	0	0	0	0	2,426
76 Solid Waste Emergency Fund	0	0	0	0	0	0	0	2,430
77 Solid Waste Management Fund	0	0	0	0	0	0	0	489
78 Community Development Fund	1,818	0	87	1,858	153	0	383	15,753
79 Courts	0	0	0	0	0	0	0	2,172
80 Non-County	0	0	0	4,399	0	0	0	4,399
Total	\$941,828	\$122,446	\$81,897	\$449,337	\$137,573	\$5,330	\$358,846	\$12,151,989