



**Jefferson County (Colorado)
Board of County Commissioners
Commission Minutes and Resolutions, 1862-2011**

Series #183

Processed by: Ronda Frazier
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Overview of Records

Creator:	Clerk to the Board
Title:	Commission Minutes and Resolutions
Dates:	1862-2011
Series Number:	183
Quantity:	37 volumes and 106 boxes, 80.78 cubic ft.
Arrangement:	Chronologically in five sub-series
Abstract:	Records of the proceedings of the Jefferson County Board of County Commissioners. These records document all business brought before the governing body of the county. Minutes are recorded by the County Clerk, who serves as the Clerk to the Board and include summaries of topics discussed during meetings as well as resolutions adopted.

Administrative Information

Access Restrictions:	Archives collection material is non-circulating, requires staff retrieval and is available for use by appointment in the Reading Room.
Use Restrictions:	None
Preferred Citation:	[Item Description], Commission Minutes and Resolutions, Series #183, Jefferson County Archives, Golden, Colorado.
Provenance:	The Clerk's files for meetings of the BCC were transferred to the Archives in 1998. The bound index and minute books were transferred in 2011 and the paper minutes and resolutions were transferred in 2013.
Related Records:	Tax Levies, Series 189 Unprocessed Administrative & Financial records Unprocessed Board of County Commissioner records

History Note

The Territory of Colorado

The Territory of Colorado was created by Congress on February 28, 1861. Earlier, a Jefferson Territory was organized and functioned from 1859 to 1861, although its existence was not ratified by Congress. Jefferson County was established in the Jefferson Territory, but a board of county commissioners was not included among its officers. The first Colorado Territorial Legislature established Jefferson County and 16 other counties on November 1, 1861, and directed the Governor to appoint three commissioners from each county to serve until their successors were elected and qualified. The three temporary commissioners appointed in Jefferson County were John M. Ferrel, S. C. Field, and George H. Richardson.

The First Commissioners

In the election held December 7, 1861 three commissioners were elected by 534 voters. The candidate receiving the most votes (Theodore Perry Boyd) won a three year term, the one receiving the next highest number of votes (Thomas C. Bergen) was elected for two years, and the candidate receiving the third most votes (David K. Wall) was elected for a one year term. All took office in January 1862, and thereafter one commissioner was elected for a three year term at each year's general election.

The commissioners' term of office was increased from three to four years by a 1902 constitutional amendment. Since then, two commissioners have been elected every leap year and one commissioner two years later.

Until 1978, vacancies on the board of county commissioners due to death, resignation, or removal were filled by appointment of the Governor. Under State law, vacancies now are filled by political party vacancy committees.

Beginning in 1862, the Board of County Commissioners was authorized by the legislature to meet four times a year for up to nine days to conduct business. The commissioners' pay in 1862 was \$3 per day for meetings plus 15 cents per mile for travel to and from the county seat. Today, the county commissioners serve full-time and receive an annual salary that is set by the Colorado Legislature.

Commissioner Districts

Each commissioner represents and must reside within one of three commissioner districts, although all are elected at large. The districts first defined by the county commissioners in 1862 were as follows: District 1 comprised roughly the eastern half of the county; District 2 the northwest quarter of the county; and District 3 the southwest quarter of the county. District boundaries are adjusted periodically to reflect changes in county population distribution.

Scope and Content Note

Series 183, Commission Minutes and Resolutions, is arranged chronologically in five sub-series:

Sub-Series I, Index Books, 1899-1976, contains indexes to bound volumes E through EE. Topics are indexed by personal, business, or department name, and by subject. There are no indexes for available for minutes of 1862-1898.

Sub-Series II, Minute Books, 1862-1976, contains the bound volumes of handwritten or typed minutes.

Sub-Series III, Minutes and Resolutions, 1977-2011, contains minutes and resolutions in paper format, picking up where the bound volumes end. The files also include supplementary materials for agenda items, and Board of Equalization minutes and resolutions. Reports and other publications included with agenda items are listed with folder numbers. Various filing methods were used over time with records first grouped and labeled by month then later (in 2000) by individual meeting date. This variation in original order was maintained. However, duplicate copies of minutes were removed from the supplemental material (agenda items) which may cause gaps in page numbering sequence in those files.

Sub-Series IV, Clerk's Files, 1902-1957, contains the Clerk to the Board's files for meetings of the Board of County Commissioners. These are handwritten minutes taken at the meeting as well as notes and other supplemental materials for what is recorded in the bound volumes.

Sub-Series V, Resolutions, 1889-1993, includes paper copies of various resolutions contained in the bound volumes, numerically-ordered logs to the resolutions in paper format for the years 1977-1993, some supplemental materials accompanying certain resolutions, and Social Services Resolutions. Two random files labeled "Acceptance of Roads Resolutions" containing various years between 1969 and 1981 were found to be incomplete and were parts or duplicates of resolutions already included. These were either interfiled or duplicates disposed of.

Container List

Sub-Series I: Index Books, 1899-1976

Index Book A: March 1899-March 1932	Vol. 1
Index Book B: April 1932-March 23, 1953	Vol. 2
Index Book C: March 30, 1953-January 28, 1963	Vol. 3
Index Book D: January 8, 1963-December 1970	Vol. 4
Index Book E: 1971-1974	Vol. 5
Index Book F: 1975-1976	Vol. 6

Sub-Series II: Minute Books, 1862-1976

Minute Book A: 1862-1868	Vol.7
Minute Book B: 1869-1875	Vol. 8
Minute Book C: 1876-1884	Vol. 9
Minute Book D: January 1885-May 26, 1892	Vol. 10
Minute Book E: July 4, 1892-February 8, 1899	Vol. 11
Minute Book F: March 6, 1899-October 16, 1908	Vol. 12
Minute Book G: November 9, 1908-December 1922	Vol. 13
Minute Book H: 1923-1928	Vol. 14
Minute Book I: 1929-1941	Vol. 15
Minute Book J: January 1942-January 4, 1949	Vol. 16
Minute Book K: January 11, 1949-March 23, 1953	Vol. 17
Minute Book L: March 30, 1953-December 12, 1955	Vol. 18
Minute Book M: December 19, 1955-April 1957	Vol. 19
Minute Book N: May 1957-October 1958	Vol. 20

Container List

Sub-Series II: Minute Books (cont.)

Minute Book O: November 1958-May 11, 1959	Vol. 21
Minute Book P: May 18, 1959-April 24, 1961	Vol. 22
Minute Book Q: April 25, 1961-January 7, 1963	Vol. 23
Minute Book R: January 8, 1963-July 1964	Vol. 24
Minute Book S: August 1964-October 1965	Vol. 25
Minute Book T: November 1965-March 13, 1967	Vol. 26
Minute Book U: March 20, 1967-January 1968	Vol. 27
Minute Book V: February-October 1968	Vol. 28
Minute Book W: November 1968-September 22, 1969	Vol. 29
Minute Book X: September 23, 1969-October 20, 1970	Vol. 30
Minute Book Y: October 26, 1970-October 19, 1971	Vol. 31
Minute Book Z: October 26, 1971-July 18, 1972	Vol. 32
Minute Book AA: July 18, 1972-August 14, 1973	Vol. 33
Minute Book BB: August 15, 1973-June 11, 1974	Vol. 34
Minute Book CC: June 13, 1974-April 18, 1975	Vol. 35
Minute Book DD: April 18, 1975-June 1, 1976	Vol. 36
Minute Book EE: June 1, 1976-December 1976	Vol. 37

Sub-Series III: Minutes and Resolutions, 1977-2011

January-July 1977	Box 38
August-December 1977	Box 39
January-July 24, 1978	Box 40

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Sub-Series III: Minutes and Resolutions (cont.)

July 25-December 1978	Box 41
January-June 1979	Box 42
July-November 7, 1979	Box 43
November 8, 1979-March 1980	Box 44
April-August 11, 1980	Box 45
August 12-December 1980	Box 46
January-June 1981	Box 47
July-November 9, 1981	Box 48
November 10, 1981-March 1982	Box 49
April-August 23, 1982	Box 50
August 23 (cont.) - November 1982	Box 51
December 1982-May 1983	Box 52
June-September 1983	Box 53
October 1983-February 6, 1984	Box 54
February 6 (cont.) - July 26, 1984	Box 55
July 27-October 1984	Box 56
November 1984-May 1985	Box 57
June-November 1985	Box 58
December 1985-June 1986	Box 59
July-December 1986	Box 60
January-May 1987	Box 61

Container List

Sub-Series III: Minutes and Resolutions (cont.)

June-November 12, 1987	Box 62
November 16, 1987-April 1988	Box 63
May-September 1988	Box 64
October 1988-February 1989	Box 65
March-August 1989	Box 66
September 1989-January 1990	Box 67
February-June 1990	Box 68
July-November 12, 1990	Box 69
November 13, 1990-April 9, 1991	Box 70
April 15-August 19, 1991	Box 71
August 20-December 12, 1991	Box 72
December 16, 1991-March 1992	Box 73
April-June 1992	Box 74
July-October 1992	Box 75
November 1992-February 17, 1993	Box 76
February 18-May 1993	Box 77
June-August 17, 1993	Box 78
August 18-November 9, 1993	Box 79
November 10, 1993-February 15, 1994	Box 80
February 22-April 25, 1994	Box 81
<i>Southeast Jefferson County 20 Year Arterial Road Needs Study, Phase 2: Executive Summary, Dec. 1989, Turner Collie & Braden, Inc. (Folder 3)</i>	

Container List

Sub-Series III: Minutes and Resolutions (cont.)

April 26-July 12, 1994	Box 82
July 19-October 17, 1994	Box 83
October 18, 1994-February 1995	Box 84
March-July 1995	Box 85
August-December 12, 1995	Box 86
December 18, 1995-April 1996	Box 87
May-August 1996	Box 88
September 1996-February 1997	Box 89
March-July 22, 1997	Box 90
July 22-November 4, 1997	Box 91
November 18, 1997-March 17, 1998	Box 92
March 24-August 4, 1998	Box 93
August 18-December 8, 1998	Box 94
December 15, 1998-May 11, 1999	Box 95
May 18-September 14, 1999	Box 96
September 16, 1999-January 11, 2000	Box 97
January 18-April 11, 2000	Box 98
April 18-August 2000	Box 99
September 2000-January 23, 2001	Box 100
January 30-May 8, 2001	Box 101
May 9-August 21, 2001	Box 102

Container List

Sub-Series III: Minutes and Resolutions (cont.)

August 29-December 2001	Box 103
January-April 23, 2002	Box 104
April 30-July 9, 2002	Box 105
July 23-August 20, 2002	Box 106
August 27-December 10, 2002	Box 107
December 16, 2002-February 25, 2003 Zoning Resolution, December 17, 2002 (Folders 3 & 4)	Box 108
March-June 2003 Amendments to Zoning Resolution, May 27, 2003 (Folder 13)	Box 109
July-September 2003 Zoning Resolution Amended, July 1, 2003 (Folder 2)	Box 110
October 2003-January 13, 2004 Elk Creek Fire Protection Dist. Petition: Recall Hearing, Oct. 7, 2003 (Folder 2) Amendments to Building Code (Folder 10) 2004 Adopted Budget (Folders 12 & 13)	Box 111
January 20-May 18, 2004	Box 112
May 25-July 27, 2004 Zoning Resolution Amendments, May 25, 2004 (Folder 1) Zoning Resolution Amendments, June 29, 2004 (Folder 7)	Box 113
July 27 (cont.) - October 12, 2004 <i>Model Traffic code for Colorado</i> , August 3, 2004 (Folder 2)	Box 114
October 26, 2004-January 4, 2005 Zoning Resolution Amendments, December 14, 2004 (Folder 9)	Box 115
January 11-April 19, 2005 <i>Forty Flags of Columbine</i> by Steve Schweitzberger (Folder 4)	Box 116
April 19 (cont.) - July 12, 2005 Zoning Resolution Amendments, July 12, 2005 & Land Development Regulation Amendments, July 14, 2005 (Folders 12 & 13)	Box 117

Container List

Sub-Series III: Minutes and Resolutions (cont.)

July 12 (cont.) – October 18, 2005 Land Development Regulation Amendments, July 14, 2005 (cont.) (Folders 1)	Box 118
October 25, 2005-February 14, 2006 2006 Planning Agendas (Folder 8)	Box 119
February 16-May 2, 2006 Land Development Regulation & Zoning Resolution Amended, April 6, 2006 (Folders 9 & 10)	Box 120
May 9-September 12, 2006 Amendments to Zoning Resolution, June 27, 2006 (Folder 8) Amendments to Zoning Resolution & Land Development Regulation, July 11, 2006 (Folder 9)	Box 121
September 19, 2006-January 16, 2007 Amendments to Zoning Resolution, October 31, 2006 (Folder 7) Amendments to Zoning Resolution, December 5, 2006 (Folder 11)	Box 122
January 23-May 8, 2007	Box 123
May 15-September 4, 2007 Amendments to Zoning Resolution, July 10, 2007 (Folder 15)	Box 124
September 11, 2007-February 12, 2008	Box 125
February 19-May 20, 2008 Zoning Resolution & Land Development Regulation, May 20, 2008 (Folders 16 & 17)	Box 126
May 20 (cont.) – August 2008 Road Design and Construction Manual, May 20, 2008 (Folder 1)	Box 127
September 2008-January 20, 2009 2009 Adopted Budget, December 9, 2008 (Folder 11)	Box 128
January 27-May 19, 2009 Storm Drainage Design and Technical Criteria (Folder 8)	Box 129

Container List

Sub-Series III: Minutes and Resolutions (cont.)

May 26-October 13, 2009 Zoning Resolution Amendments, Land Development Regulation, Roadway Design and Construction Manual, and Policies and Procedures, October 13, 2009 (Folders 15 & 16) (cont. in Box 131)	Box 130
October 13 (cont.) – March 23, 2010 Zoning Resolution Amendments, Land Development Regulation, Roadway Design and Construction Manual, and Policies and Procedures, October 13, 2009 (Folder 1) (cont. from Box 130)	Box 131
March 30-August 3, 2010	Box 132
August 17-December 14, 2010	Box 133
December 21, 2010-May 3, 2011	Box 134
May 10-September 2011	Box 135
October-December 2011 2012 Adopted Budget (Folder 10)	Box 136

Sub-Series IV: Clerk's Files, 1902-1957

January-May, 1902	Box 136	Folder 13
December 1909	Box 136	Folder 14
September-December 1912	Box 136	Folders 15-18
January-April 1913	Box 136	Folders 19-22
May-June 1913	Box 137	Folders 1-2
November-December 1913	Box 137	Folders 3-4
January-December 1914	Box 137	Folders 5-16
January-July 1915	Box 137	Folders 17-23
January-December 1918	Box 137	Folders 24-35
1919 (?)	Box 137	Folder 36

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Sub-Series IV: Clerk's Files (cont.)

March-December 1919	Box 137	Folders 37-46
January-December 1920	Box 137	Folders 47-56
January-December 1921	Box 137	Folders 57-68
January-December 1922	Box 138	Folders 1-12
January-July 1923	Box 138	Folders 13-19
November-December 1923	Box 138	Folders 20-21
January 1924	Box 138	Folder 22
April-May 1924	Box 138	Folders 23-24
August 1924	Box 138	Folder 25
October-November 1924	Box 138	Folders 26-27
June 1925	Box 138	Folder 28
February 1926	Box 138	Folder 29
1927	Box 138	Folder 30
March 1931	Box 138	Folder 31
1937	Box 138	Folder 32
1957	Box 138	Folder 33

Sub-Series V: Resolutions, 1889-1993

BCC Resolutions, undated	Box 138	Folder 34
BCC Resolutions, 1889	Box 138	Folder 35
BCC Resolutions, 1890-1899	Box 138	Folder 36
BCC Resolutions, 1900-1909	Box 138	Folder 37

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Sub-Series V: Resolutions (cont.)

BCC Resolutions, 1910-1919	Box 138	Folder 38
BCC Resolutions, 1920-1929	Box 138	Folder 39
BCC Resolutions, 1930-1939	Box 138	Folder 40
BCC Resolutions, 1940-1949	Box 139	Folder 1
BCC Resolutions, 1950-1954	Box 139	Folder 2
BCC Resolutions, 1966-1969	Box 139	Folder 3
BCC Resolutions, 1970	Box 139	Folder 4
BCC Resolutions, 1971	Box 139	Folder 5
BCC Resolutions, 1972	Box 139	Folder 6
BCC Resolutions, 1973	Box 139	Folders 7-8
Log to 1974 BCC Resolutions	Box 139	Folder 9
BCC Resolutions CC74-1 to CC74-65, 1974	Box 139	Folder 10
BCC Resolutions CC74-66 to CC74-159, 1974	Box 139	Folder 11
BCC Resolutions CC74-160 to CC74-204, 1974	Box 139	Folder 12
Log to 1975 BCC Resolutions	Box 139	Folder 13
BCC Resolutions CC75-1 to CC75-59, 1975	Box 139	Folder 14
BCC Resolutions CC75-60 to CC75-144, 1975	Box 140	Folder 1
BCC Resolutions CC75-145 to CC75-233, 1975	Box 140	Folder 2
Log to 1976 Resolutions	Box 140	Folder 3
BCC Resolutions CC76-1 to CC76-94	Box 140	Folder 4
BCC Resolutions CC76-95 to CC76-195	Box 140	Folder 5

Container List

Sub-Series V: Resolutions (cont.)

BCC Resolutions CC76-196 to CC76-273	Box 140	Folder 6
BCC Resolutions CC76-274 to CC76-356	Box 140	Folder 7
Logs to BCC Resolutions, 1977-1987	Box 141	Folders 1-11
Agenda Item: Resolution CC87-469, May 26, 1987 Colorado Pollution Control Revenue Bonds, Ball Corporation	Box 141	Folder 12
Log to 1988 BCC Resolutions	Box 141	Folder 13
Agenda Item: Resolution CC88-179, February 29, 1988 Industrial Development Revenue Refunding Bonds, Dayton Hudson (cont. in Box 142)	Box 141	Folder 14
Agenda Item: Resolution CC88-179 (cont. from Box 141)	Box 142	Folder 1
Agenda Item: Resolution CC88-569, August 2, 1988 Southeast Jeffco Local Improvement District Bonds	Box 142	Folder 2
Agenda Item: Resolution CC88-627, August 15, 1988 Lease Purchase Agreement – Library Facilities	Box 142	Folders 3-4
Log to 1989 BCC Resolutions	Box 142	Folder 5
Agenda Item: Resolution CC89-235, April 17, 1989 1989-90 Placement Alternatives Commission Plan	Box 142	Folder 6
Logs to BCC Resolutions, 1990-1993	Box 142	Folders 7-10
Social Services Resolutions SS79-4 to SS79-26, 1979	Box 142	Folder 11
Social Services Resolutions SS80-1 to SS80-37, 1980	Box 142	Folder 12
Social Services Resolutions SS80-39 to SS81-52, 1981	Box 142	Folder 13
Social Services Resolutions SS82-1 to SS82-59, 1982	Box 143	Folder 1
Social Services Resolutions SS83-1 to SS83-56, 1983	Box 143	Folder 2
Social Services Resolutions SS84-1 to SS84-61, 1984	Box 143	Folder 3

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Sub-Series V: Resolutions (cont.)

Social Services Resolutions SS85-1 to SS85-59, 1985	Box 143	Folder 4
Social Services Resolutions SS85-60 to SS86-59, 1986	Box 143	Folder 5
Social Services Resolutions SS87-2 to SS87-55, 1987	Box 143	Folder 6
Social Services Resolutions SS88-1 to SS88-39, 1988	Box 143	Folder 7
Social Services Resolutions SS89-2 to SS89-37, 1989	Box 143	Folder 8
Social Services Resolutions SS90-1 to SS90-29, 1990	Box 143	Folder 9
Social Services Resolutions SS91-1 to SS91-33 with Log, 1991	Box 143	Folder 10
Social Services Resolutions SS92-1 to SS92-43, 1992	Box 143	Folder 11
Social Services Resolutions SS93-1 to SS93-40, 1990	Box 143	Folder 12