

Board of County Commissioners Meeting

Tuesday, February 18, 2014

Hearing Room 1, First Floor

AGENDA

The Tuesday meeting of the Board of County Commissioners (The Board) is an open meeting in which the Board approves contracts, expends funds, hears testimony, makes decisions on land use cases and takes care of other county matters. The public is welcome to attend.

The Board meeting has three parts: Public Comment, the Business Meeting and the Public Hearing.

General Procedures

Agenda items will normally be considered in the order they appear on this agenda. However, the Board may alter the agenda, take breaks during the meeting, work through the noon hour; and even continue an item to a future meeting date.

Public Comment (8:00 a.m.)

The Board welcomes your comments; During the public comment time, members of the public have three minutes to present views on county matters that are not included on the agenda. The public comment time is not for questions and answers: it is your time to express your views.

Please note that you are always welcome to communicate with the Board on the county's Web site (www.jeffco.us), by e-mail (commish@jeffco.us), by phone (303-271-8525), fax (303-271-8941) or US mail (100 Jefferson County Parkway, Golden, CO 80419). You can also meet your Commissioners at numerous community events such as town hall meetings, homeowner associations and chamber meetings.

Business Meeting

Call to Order

Pledge of Allegiance

Approval of Minutes Dated February 11, 2014

Tuesday, February 18, 2014 (continued)

Consent Agenda

CONSENT AGENDA PROCEDURES - Items on the Business Meeting Consent Agenda generally are decided by the Board without further discussion at the meeting. However, any Board member may remove an item from the Business Meeting Consent Agenda. The Board is not required to take public comment on removed items, but may request additional information and input.

1. **Resolution CC14-048** Expenditure Approval Listings - Accounting
2. **Resolution CC14-049** Abatement/Refund of Property Taxes - Board of Equalization
3. **Resolution CC14-050** Abatement/Refund of Property Taxes - Board of Equalization
4. **Resolution CC14-051** Apex Park and Recreation District Grant of Easement, Apex Park and Recreation District - Christ Community Covenant Church Easement OS13-12 - Open Space
5. **Resolution CC14-052** Purchase Order - Open Text, Inc. for Annual Maintenance and Upgrade for Content Server (Livelink) Software Products (\$178,657.46) - IT Services
6. **Resolution CC14-053** Purchase Order - BC Interiors, Inc for Furnishings for All Phases of the Detention Center Expansion and Remodel Project (\$182,398.37) - Facilities
7. **Resolution CC14-054** Contract Renewal - LFI Fort Pierce, Inc. dba Labor Finders for Temporary Flagger Service (NTE \$136,000.00) - Road and Bridge
8. **Resolution CC14-055** Grant Agreement - State Board of the Great Outdoors Colorado Trust Fund and Memorandum of Understanding - Greater Downtown Evergreen Economic District for Evergreen Trails Master Plan Project - Transportation and Engineering
9. **Resolution CC14-056** 2014 Right of Way and Easement Acquisition - Transportation and Engineering
10. **Resolution CC14-057** Policy Manual Part 3, Chapter 2, Section 1 Regarding Smoking Policy - County Administrator

Tuesday, February 18, 2014 (continued)

11. **Resolution CC14-058** Policy Manual Part 2, Chapter 2, Section 14
Regarding the Sustainability Commission - Board of County
Commissioners
12. **Resolution CC14-059** Policy Manual Part 6, Chapter 3, Section 2
Regarding Sale or Exchange of County Owned Real Property - County
Administrator
13. **Resolution CC14-060** Policy Manual Part 7, Chapter 3, Section 4
Regarding Building Permit - Planning and Zoning

Regular Agenda

14. **Resolution CC14-061** Policy Manual Part 3, Chapter 4, Section 2
Regarding the Jefferson Count Traffic Code - First Reading - Sheriff

Other Contracts and Resolutions for which Notice was not possible may be considered.

Public Hearing

There are two parts to the Public Hearing Agenda: the Hearing Consent Agenda and the Regular Hearing Agenda.

Items are listed on the Hearing Consent Agenda because no testimony is expected. In the event a Commissioner or any member of the public wishes to testify regarding an item on the Consent Agenda, the item will be removed and considered with the Regular Hearing Agenda.

Unless otherwise stated by the Chair, a motion to approve the Hearing Consent Agenda shall include and be subject to staff's findings, recommendations, and conditions as listed in the applicable Staff Report.

Hearing Consent Agenda - No Agenda Items

The public is entitled to testify on items under the Public Hearing Regular Agenda. Information on participation in hearings is provided in the County's brochure, *"Your Guide to Board of County Commissioners Hearings."* It may be obtained on the rack outside the hearing room or from the County Public Information Office at 303-271-8512.

Hearing Regular Agenda - No Agenda Items

Tuesday, February 18, 2014 (continued)

Reports

County Commissioners

County Administrator

County Attorney

Adjournment

Jefferson County does not discriminate on the basis of race, color, national origin, sex, religion, age, disability or sexual orientation in the provision of services. Disabled persons requiring reasonable accommodation to attend or participate in a County service, program or activity should call 303-271-5000 or TDD 303-271-8071. We appreciate a minimum of 24 hours advance notice so arrangements can be made to provide the requested auxiliary aid.

Board of County Commissioners meetings can be viewed on a television monitor in the cafeteria on the lower level of the Jefferson County Administration and Courts Facility. Also, you may use the cafeteria tables there to work or gather until the Board is ready to hear your case. Board meetings and hearings are recorded and available on the county's Web site at www.jeffco.us.

COMMISSIONERS' MINUTES OF FEBRUARY 11, 2014

The Board of County Commissioners of the County of Jefferson, State of Colorado, met in regular session on February 11, 2014 in the Jefferson County Government Center, Golden, Colorado. Commissioner Faye Griffin, Chairman presided. Commissioner Casey Tighe, Commissioner Donald Rosier and Teri Schmaedecke, Deputy Clerk to the Board, were present.

Commissioner Faye Griffin, Chairman called the meeting to order.

STAFF PRESENT:

Ralph Schell, County Administrator
Ellen Wakeman, County Attorney
Tom Hoby, Open Space Director
Amy Ito, Open Space
Ross Klopff, Civil Planning Engineer
Kourtney Hartmann, Assistant County Attorney
Aaron McLean, Planner
Russell D. Clark, Planner

APPROVAL OF MINUTES

Following a general discussion, the Board upon motion of Commissioner Tighe, duly seconded by Commissioner Rosier and by unanimous vote, approved the Minutes of February 4, 2014.

CONSENT AGENDA

The Board approved the following Resolutions:

1. Resolution CC14-034 Expenditure Approval Listings - Accounting
2. Resolution CC14-035 Bi-Weekly Payroll Register - Accounting
3. Resolution CC14-036 Appointment to the Jefferson County Community Corrections Board - Board of County Commissioners
4. Resolution CC14-037 Payroll and Payment Certifications for the month of October 2013 - Human Services
5. Resolution CC14-038 Payroll and Payment Certifications for the Month of November 2013 - Human Services

6. Resolution CC14-039 Grant Application and Acceptance for 2014-2015 VALE Grant Funds - Sheriff
7. Resolution CC14-040 First Amendment to Intergovernmental Agreement - Jefferson County Law Enforcement Authority – Jefferson County Sheriff for Patrol Services - Sheriff
8. Resolution CC14-041 Agreement - Jefferson County Economic Development Corporation, A Colorado Nonprofit Corporation for Advertising and Promotional Services (\$300,000) – County Administrator
9. Resolution CC14-042 Contract - Concrete Express, Inc for Construction of West Quincy Avenue (South Kipling Parkway to South Wadsworth Boulevard) (NTE \$5,062,275.94) - Transportation and Engineering
10. Resolution CC14-043 Acquisition of State Land Board Properties – Deer Creek Canyon Park - State Land Board OS10-02 and Blue Mountain - State Land Board Section 16 OS03-025 - Open Space
11. Resolution CC14-044 2014 Local Park and Recreation and Nonprofit Grant Awards - Open Space
12. Resolution CC14-045 Policy Manual Part 6, Chapter 4, Section 1 Regarding Open Space Lands Rules and Regulations - Open Space
13. Resolution CC14-046 Policy Manual Part 6, Chapter 4, Section 2 Regarding Open Space Program Terms, Priorities, Use of Funds and Transfers of Property - Open Space

REGULAR AGENDA

14. Resolution CC14-047 2014-2019 Jefferson County Open Master Plan - Open Space

Sworn Testimony:
Esther Kettering
Casidy Turly
M.L. Richardson
Margo Zallen

Sworn Testimony: (continued)
Katherine Isenberger
Greg Stanley
Wayne Forman
Felicity Hannay

Following the taking of sworn testimony and a general discussion and a subsequent amended motion, the Board upon motion of Commissioner Tighe, duly seconded by Commissioner Rosier and by unanimous vote, adopted a resolution continuing the 2014-2019 Jefferson County Open Master Plan case to March 18, 2014 at 8:00 a.m. and directed the Open Space Staff to develop a procedure to receive additional comments.

PUBLIC HEARING CONSENT AGENDA

No one requested to testify in the following cases:

15. Case Number: 13-126995AM: Regulation Amendment
(CC14-030)

Case Name: Jefferson County Zoning Resolution Amendment

Applicant: Jefferson County

Location: Unincorporated Jefferson County

Purpose: To amend Section 20: MU Mixed Use Zone District of the Zoning Resolution to address non-conforming structures.

Case Manager: Alan Tiefenbach

16. Case Number: 13-125692EX: Exemption (CC14-033)

Case Name: Exemption Sec 13, T3S, R69W, 12-125692EX

Owner: CGCP Properties, LLC

Location: 6250 West 55th Avenue

Section 13, Township 3 South, Range 69 West

Approximate Area: 1.34 Acres

Purpose: To legalize an improper division of land for industrial use.

Case Manager: Analiese Hock

The Board upon motion of Commissioner Tighe, duly seconded by Commissioner Rosier and by unanimous vote, adopted a resolution approving the items on the consent agenda subject to the adopted conditions of approval.

PUBLIC HEARING REGULAR AGENDA

17. Case Number: 13-110127PF: Preliminary and Final Plat (CC14-031)
Case Name: Candlelight Crest Subdivision
Owner/Applicant: Prominent Residential Properties, LLC and Charlane M. Oswald
Location: 5700 Indiana Street and PIN: 39-073-03-001
Section 7, Township 3 South, Range 69 West
Approximate Area: 11.80 Acres
Purpose: To subdivide the property into twenty-six (26) lots for single-family detached units.
Case Manager: Aaron McLean

Sworn Testimony:
Ken Toland
Joseph Gallagher
David Heimbecher

Following the taking of sworn testimony and a general discussion, the Board upon motion of Commissioner Tighe, duly seconded by Commissioner Rosier and by unanimous vote, adopted RESOLUTION CC14-031 approving Preliminary and Final Plat Case #13-110127PF.

18. Case Number: 13-125316SV: Service Plan (CC14-032)
Case Name: Verve Metropolitan District Nos 1-4
Owner/Applicant: Jefferson County
Location: PIN 29-041-99-001
Near the intersection of Simms Street & State Highway 128 (west of the Rocky Mountain Metropolitan Airport)
Section 5, Township 2 South, Range 69 West
Approximate Area: 30 Acres (a small portion of Jefferson County owned property)
Purpose: To consider a Service Plan for the formation of 4 new Special Districts.
Case Manager: Russell D. Clark

Sworn Testimony:
Garrett Baum
Megan Becher
Bill Ray
Tamara Sevier

Following the taking of sworn testimony and a general discussion, the Board upon motion of Commissioner Tighe, duly seconded by Commissioner Rosier and by unanimous vote, adopted RESOLUTION CC14-032 approving Service Plan Case #13-125316SV.

REPORTS

Commissioner Tighe thanked staff for the hard work they have done. He felt the meeting today is going to have a huge impact on Jefferson County moving forward.

Commissioner Rosier also commended staff on today's hearing. Commissioner Rosier reminded everyone that CASA is selling cookies to raise money for Court Appointed Special Advocates on Thursday and Friday of this week in honor of Valentine's day.

Commissioner Rosier responded to Greg Stanley's comment during General Session. Commissioner Rosier stated that the Commissioners were being prudent in their job following C.R.S standards at last week's hearing setting the reasonable maximum rate for water delivered through Rocky Mountain Ditch.

Commissioner Griffin agreed with both Commissioners comments and said that staff did a good job today preparing for the hearing.

County Administrator Schell added his appreciation to staff and all the incredibly hard work that's gone into preparing everything for the Hearing.

County Attorney Ellen Wakeman thanked Assistant County Attorney Kourtney Hartmann for helping her.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned.

Attest:

Board of County Commissioners of
the County of Jefferson, Colorado

Teri Schmaedecke, Deputy Clerk

Faye Griffin, Chairman

AGENDA ITEM 1

MEMORANDUM

TO: Honorable Chairman and Members of the Board of County Commissioners

FROM: Ralph Schell, County Administrator *VN for RS*

DIST: Tim Kauffmann, County Treasurer

RE: EXPENDITURE APPROVAL LISTINGS

DATE: February 18, 2014

Staff Recommendation:

Approve the Expenditure Approval Listings dated February 13, 2014.

Resolution No. **CC 14 - 048**

Background:

The Board of County Commissioners has reviewed all claims presented for Audit and allowance to the Board as represented on said Expenditure Approval Listings and the Board of County Commissioners find that all said claims as represented on said Expenditure Approval Listings shall be allowed, and, hereby, directs the County Treasurer to pay same.

Further, the staff has reviewed all claims and certify that all claims are valid And are in order to be paid.

Prepared by: Kay Aberle, Accounting Manager, x8532, Jefferson County Accounting Division

Reviewed by: Andrea Amundson, Director of Accounting, x8529, Jefferson County Accounting Division.

M E M O R A N D U M

TO: The Board of County Commissioners
THROUGH: Ellen G. Wakeman, County Attorney
FROM: Board of Equalization
RE: Abatement/Refund of Property Taxes

CC 14 - 0 4 9

Staff Recommendation:

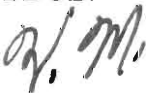
Resolved, that the Board of County Commissioners approves the findings and recommendations of the Jefferson County Assessor denoted in the corresponding abatement resolutions and adopts those findings and recommendations as its final action on these abatement petitions.

CASE NO.	PETITIONER	TAXES TO BE ABATED/REFUNDED
A013-379	Felicianio P. Marin	\$ -0-

Background:

Final Board action on 1 abatement petitions, \$-0- to be refunded. Taxpayers have filed abatement petitions alleging that their property has been overvalued or that their tax levy is illegal. The Assessor recommends denial of these petitions for the reasons indicated in the corresponding resolutions. The board is taking action on these abatement petitions by accepting or rejecting the Assessor's recommendations. If unsatisfied with this board's action, a taxpayer may appeal further to the State Board of Assessment Appeals.

WM/BOE:



MEMORANDUM

TO: The Board of County Commissioners
THROUGH: Ellen G. Wakeman, County Attorney
FROM: Board of Equalization
RE: Abatement/Refund of Property Taxes

CC 14 - 050

Staff Recommendation:

Resolved, that the Board of County Commissioners approves the findings and recommendations of the Jefferson County Assessor denoted in the corresponding abatement resolutions and adopts those findings and recommendations as its final action on these abatement petitions.

CASE NO.	PETITIONER	TAXES TO BE ABATED/REFUNDED
A013-393	Alkire Investments Inc.	\$ 54,117.57
A013-371	Alyson Evans	\$ 856.73
A013-419	Amber Suzanne Garrett	\$ 37.30
A013-397	GSL Group Inc.	\$ 27,610.30
A013-421	Sonja Herring	\$ 0
A013-422	Lawrence A. Johnson	\$ 37.30
A013-423	Mary Kovalik	\$ 37.30
A013-424	Gregory Hasting Kuhn	\$ 37.30
A013-425	Rhonda Landini	\$ 37.30
A014-039	David Leonardi	\$ 3,286.86
A013-391	Six Oak Limited Partnership	\$ 1,274.66
A013-390	Juan Tafoya	\$ 173.80
A013-451	Whole Foods Market Rocky Mountain Southwest, L.P. 10471	\$ 0

Background:

Final Board action on 13 abatement petitions, \$87,506.42 to be refunded. Taxpayers have filed abatement petitions alleging that their property has been overvalued or that their tax levy is illegal. The Assessor recommends approval of these petitions in the amounts indicated in the corresponding resolutions. The board is taking action on these abatement petitions by accepting

or rejecting the Assessor's recommendations.

If an abatement appeal is approved by the board, the Treasurer's Office will calculate interest owed and send payment to the taxpayer. The Property Tax Administrator must approve all refunds in excess of \$10,000.00. If unsatisfied with this board's action, a taxpayer may appeal further to the State Board of Assessment Appeals. Abatement refunds over \$10,000.00 are recommended for the following reasons:

A013-393: Value reduced by 20% for steepness of lot and absorption period extended to equalize with the rest of the subdivision.

A013-397: Property value adjusted to account for long term vacancy.

WM/BOE:

A handwritten signature in black ink, appearing to be "W.M.", is written over the text "WM/BOE:". The signature is cursive and somewhat stylized.

MEMORANDUM

AGENDA ITEM 4

TO: Honorable Chairman and Members of the Board of County Commissioners
FROM: Ralph Schell, County Administrator *vm br 15*
RE: Apex Park & Recreation District Grant of Easement
Apex Park and Recreation District - Christ Community Covenant Church
Easement OS13-12
DATE: February 18, 2014

Staff Recommendation:

That the Board of County Commissioners approve the Easement Agreement with Simms Street, LLC.

Authorization for: 1) the Chairman of the Board to execute the Easement Agreement; and 2) the County Attorney's Office to cause said document to be recorded in the Jefferson County Clerk & Recorder's Office.

Resolution No:

CC 14 - 051

Background:

Simms Street, LLC is developing property contiguous to the southern property line of Pioneer Park that the County leases to the Apex Park and Recreation District. The developer has requested an easement for a sanitary sewer line that will serve its proposed development. The developer will construct a stub to the District's recreation center.

A \$1,500 processing fee and a \$10,919 real estate fee will be charged for the Easement Agreement, for a total of \$12,419.

BCC Briefing Presented on: Briefed on August 27, 2013

Prepared by: James Callahan, Real Estate Specialist

Distribution:

Original returned to: Teri Schmaedecke, Clerk to Board

Copies to: Rosanna Janzer, Steve Snyder, Amy Ito and Joy Lucisano

MEMORANDUM

TO: Honorable Chairman and Members of the Board of County Commissioners

FROM: Ralph Schell *for AS*
County Administrator

DIST: Cookie Mayer, Andrea Amundson

RE: Purchase Order for Annual Content Server (Livelink) Software Maintenance
IT Services Division

Staff Recommendation:

Approve an expenditure in the amount of **\$178,657.46** to **Open Text, Inc.** for annual maintenance and upgrades for Content Server (Livelink) software products.

The term of maintenance coverage is March 1, 2014 through February 28, 2015.

Resolution No.

CC 14 - 052

Background:

The County uses OpenText Content Server (formerly known as Livelink) software to store e-mail and other electronic records in the Enterprise Document Management System (EDMS). IT Services requires an annual maintenance agreement that will provide product updates, enhancements, patches and customer support for the Content Server software used throughout the County.

Open Text, Inc. is the manufacturer of Content Server software and is the only source for upgrades and maintenance.

Fiscal Information: Funds for this purchase are included in the 2014 annual maintenance budget.

BCC Briefing: Item was briefed on February 11, 2014

Originator: Agenda memo prepared by Terry Dooley, Purchasing, Ext. 8586

Original returned to: Terry Dooley, Purchasing

Copies to: Marcia Sieben, Purchasing Manager
Holly Bjorklund, Director of Finance and IT
Jim Smith, Director of IT Services

Approvals	Jim Smith Holly Bjorklund Marcia Sieben Ralph Schell BCC	X X X AMS
Final Signatory	BCC	
Vendor	Open Text, Inc.	
End User	IT Services	
Type (Contract, PO, etc)	Purchase Order	
Dollar Value	\$178,657.46	
Term	1 year	
Description	Maintenance & Upgrades for Content Server (Livelink) software	
Buyer	Terry Dooley	

MEMORANDUM

AGENDA ITEM 6

TO: Honorable Chairman and Members of the Board of County Commissioners
FROM: Ralph Schell, County Administrator *for RS*
DIST: Mark Danner, Andrea Amundson
RE: Purchase Order for Furniture for Detention Center Remodel
Facilities and Construction Management (for Sheriff's Office)

Staff Recommendation: Approve an expenditure in the amount of \$182,398.37 to BC Interiors, Inc. for furnishings for all phases of the Detention Center Expansion and Remodel project.

The County's Authorized Representative is Mark Danner or other person as may be designated by the County Administrator.

Resolution No. CC 14 - 053

Background: The expansion and remodel of the Detention Center has resulted in the need for furniture and furnishings for the remodeled space and the new additional space. The Sheriff's Office is reusing existing furniture where possible and practical, but there is not existing furniture to utilize in several areas and will require new furnishings.

Purchasing is accessing discounted rates from the National IPA cooperative bid award to BC Interiors for Kimball Office brand furniture. Additionally, the price proposed by BC Interiors for Hon brand furniture is lower than the National IPA cooperative bid award. All other brands are small quantity purchases and are therefore non-competitive. BC Interiors has provided Kimball furniture installations for most of the County buildings, including the Detention Center, and they are familiar with County standards. Utilizing one company for layout design and installation for all furniture brands will assure there is no inconsistency between companies or conflict among design layouts.

Related services, such as space design and installation, will be provided under the terms and conditions of the Master Contract with BC Interiors.

Fiscal Information: Funding for this expenditure is available in the 2014 COP budget for the Detention Center Project. This order is within the scope and budget for the project.

BCC Briefing Presented by Mark Danner, Facilities and Construction Management Director, on February 11, 2014.

Originator: Agenda memo prepared by Marcia Sieben, Purchasing, Ext. 8591

Contacts: Mark Danner, x5008; Robin Jellison x5028

Original returned to: Marcia Sieben, Purchasing

Copies to: Kate Newman, Deputy County Administrator
Robin Jellison, Facilities and Construction Management
Anne Panza, Facilities and Construction Management
Bud Fears, Facilities and Construction Management

Q:\WORD\Agenda Memos\AGENDA_MEMO_BCI-Jail Furniture.doc - for hearing on 2/18/14

Approvals	Mark Danner Kate Newman Marcia Sieben	Approved: 2/12/14 Approved: 2/12/14 Approved: 2/11/14 <i>MS</i>
Final Signatory/Approval	BCC Chairman	
Vendor	BC Interiors, Inc	
End User	FACM	
Type (Contract, PO, etc)	Purchase Order	
Dollar Value	\$182,398.37	
Term	n/a	
Description	Furniture for Detention Center Remodel	
Purchasing Officer	Marcia Sieben	

MEMORANDUM

TO: Honorable Chairman and Members of the Board of County Commissioners
FROM: Ralph Schell, County Administrator *Wm for RS*
DIST: Clerk to the Board, Larry Benshoof, Gay Ummel, Andrea Amundson
RE: **Renewal – Temporary Flagger Service**

Staff Recommendation: Approve the contract renewal between Jefferson County and **LFI Fort Pierce, Inc. dba Labor Finders** in an amount not to exceed \$136,000.00 for temporary flagger service. The County's authorized representative is Larry Benshoof, or other person as may be designated by the Department Director or County Administrator.

Contract duration from March 1, 2014 to February 28, 2015.

Resolution No. CC 14 - 054

Background: In March 2011, the Board of County Commissioners approved the original contract with LFI Fort Pierce, Inc. The contract included options to renew for three (3) additional one-year periods. This renewal represents the third and final option. Road and Bridge requires third-party temporary flagger services to supplement on-going roadway construction/repairs.

Fiscal Information: This contract renewal is within the scope and budget for this service. Funding for services to be provided in 2014 is available in the 2014 Maintenance Support-Temporary Agencies operations budget; services required in 2015 are contingent upon approval of the 2015 budget.

BCC Briefing Presented By Jeanie Rossillon on January 14, 2014.

Originator: Agenda memo prepared by Martin Harter, Purchasing, Ext. 8590.

Original returned to: Martin Harter, Purchasing

Copies w/o contract to: Marcia Sieben, Purchasing
Jeanie Rossillon, Development and Transportation
Michael Dobbs, Road and Bridge

Approvals	Larry Benshoof Gay Ummel Jeanie Rossillon	√ - February 10, 2014 √ - February 10, 2014 √ - February 10, 2014 <i>ams</i>
Final Signatory	Faye Griffin, BCC Board Chairman	
Vendor	LFI Ft. Pierce, Inc.	
End User	Road and Bridge	
Type (Contract, PO, etc)	Contract Renewal	
Dollar Value	\$136,000.00	
Term	March 1, 2013 through February 28, 2014	
Description	Third Renewal of Temporary Flaggers	
Buyer	Martin Harter	

MEMORANDUM

TO: Honorable Chairman and Members of the Board of County Commissioners
FROM: Ralph Schell, County Administrator *js*
RE: Transportation and Engineering – Evergreen Trails Master Plan Grant
DATE: February 18, 2014

Staff Recommendation: RESOLVED, that the Board of County Commissioners hereby approves and authorizes the Chairman to sign the grant agreement with the State Board of the Great Outdoors Colorado Trust Fund in an amount not to exceed \$49,000 for the Evergreen Trails Master Plan Project (the “Grant Agreement”). The Board of County Commissioners further directs that the grant funding in the amount of \$49,000 be supplemented to the Transportation and Engineering Divisions budget. The Chairman of the Board of County Commissioners is authorized to execute the grant in the final form as approved by the County Attorney’s Office and the County’s Authorized Representative, the Director of Transportation and Engineering, or other person as may be designated by the Division Director or County Administrator.

BE IT FURTHER RESOLVED, that the Board of County Commissions hereby approves and authorizes the Chairman to sign the memorandum of understanding by and between the County and the Greater Downtown Evergreen Economic District relating to the funding for the Evergreen Trails Master Plan project. The Chairman of the Board of County Commissioners is authorized to execute the memorandum of understanding in the final form as approved by the County Attorney’s Office and the County’s Authorized Representative, the Director of Transportation and Engineering, or other person as may be designated by the Division Director or County Administrator.

Contract duration from: December 10, 2013 to: December 10, 2015

Resolution No. **CC 14 - 055**

Background: The Transportation and Engineering Division applied for a grant to fund the Evergreen Trails Master Plan. The grant will be utilized to establish the vision of a connected, cohesive trail network in the core Evergreen community. The grant was formally awarded on December 10, 2013 by the State Board of the Great Outdoors Colorado Trust Fund. The County will partner with Greater Downtown Evergreen Economic District (“DEED”) to help complete the Evergreen Trails Master Plan. DEED has agreed to provide the preliminary and matching funding required for the grant. The County will enter into a Memorandum of Understanding with DEED which will require the County to remit to DEED the funds received from the grant upon completion of the project and final payment as provided in the Grant Agreement.

BCC Briefing Presented on January 21, 2014

Distribution

Original returned to: Kevin French, Director Transportation & Engineering
Copies to: Jeanie Rossillon, Director of Development & Transportation
 Kourtney Hartmann, County Attorney’s Office
 Andrea Amundson, Director of Accounting

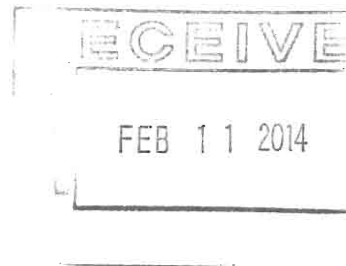
BCC HEARING ROUTING FORM (non-purchasing items)

Contacts: Originating Division and Contact: Kevin French Phone: (303) 271-8498
 County Attorney Contact: Kourtney Hartmann Phone: (303) 271-8964

Item Title: **GOCO Grant Agreement for the Evergreen Trails Master Plan**

ROUTING					
O R D E R	Division	Authorized Signatures Name/Initials	Date Rec'd	Date Frw'd	Comments
(1)	Originator	Scott Burton / SB		2/10/14	
(2)	Division Director	Kevin French / KAF	2/11/14	2/11/14	
(3)	Department Director	Jeanie Rossillon / JR	2/11/14	2/11/14	
(4)	County Attorney	Kourtney Hartmann / KH	2/11/14	2/12/14	
(5)	Elected Official				
()	BCC Agenda Coordinator	Janice Fredricksen			
(6)					

10/2012



MEMORANDUM

TO: Honorable Chairman and Members of the Board of County Commissioners

FROM: Ralph Schell, County Administrator *kn for RS*

DIST: Clerk to the Board, Kourtney Hartmann, Kevin French

RE: Right of Way and Easement Acquisition – 2014
Transportation & Engineering

DATE:

CC 14 - 056

Staff Recommendation: Resolved that the Board of County Commissioners hereby authorizes the Transportation & Engineering Division, in cooperation with the County Attorney's Office, to initiate negotiations for the acquisition of all easements and right-of-way parcels required to obtain clear marketable title for such amount as may seem just and reasonable to facilitate such acquisitions using all powers of the County necessary to acquire such right-of-way or easements for the following projects:

Existing Projects:

Forest Estates Culvert
 Quincy Widening (Iris to Wadsworth)
 Waterton/Wadsworth Intersection
 Fairmount Outfall
 Golden Road (Quaker to Orion)
 Moss Street (Colfax to Golden Rd)
 N. Turkey Creek Shoulders (east of US 285)
 CR 93 Gate #1 Red Rocks Turn Lane
 Cougar Rd Bridge Rehab. (south of Deer Creek Canyon Rd)
 McIntyre Street (44th Ave to 60th Ave)
 JC 73 Shoulder widening (Brook Forest to Thimbleberry)
 Owens Realignment/Shoulders (Ute to Deer Creek Canyon Rd)
 Lena Gulch @ S Golden Rd Structure

New Projects:

50th Ave Sidewalk (west of McIntyre St)
 Centennial Rd Sidewalk (west of Kipling)
 William Cody at Blue Creek Culvert
 CR 73 at S Forest Rd Culvert
 CR 73 at S Brook Forest Rd Culvert
 Bowles/Pierce Intersection
 Coal Mine Sidewalk (east of Pierce)
 Chatfield (Pierce to Kendall) Widening
 Beer Sisters Reservoir Improvements
 Owens St Shoulder (Ute to Deer Creek Canyon Rd)
 Leyden Rd (Alkire to Indiana) ROW

Flood Related:

Twin Spruce Retaining Wall

Forest Hill Retaining Wall
Westridge Rd Retaining Wall
Crawford Gulch Retaining Wall
Upper Bear Creek
Golden Gate Canyon
McIntyre at Van Bibber
Indiana (North of Hwy 72)

For purposes of clarity this Resolution here by supersedes and replaces Resolution No. CC13-263 the resolution authorizing the Existing Projects listed above, as all acquisition work on the projects not listed herein and contained in those resolutions have been completed.

FURTHER RESOLVED, that the Board of County Commissioners authorizes: 1) the Chairman of the Board of County Commissioners to execute any memorandum of agreement, purchase and sale agreements or related documents relating to the acquisitions; 2) the Chairman of the Board of County Commissioners to accept the deeds and other documents received; and 3) the County Attorney's Office or Transportation & Engineering Division to cause said deeds and other documents to be recorded in the Jefferson County Clerk and Recorders Office.

FURTHER RESOLVED, that the Director of the Transportation and Engineering Division shall have the authority to authorize payments for such acquisitions and related expenses provided that the amount of such payments does not exceed the limits for division director approval set forth in the County's Purchasing Policy or as authorized in the County's current budget. Payments exceeding those limits will require further approval as described in the County's Purchasing Policy.

Resolution No. CC14-

CC14 - 056

Background: This resolution will allow the Transportation & Engineering Division to proceed with right of way acquisition for the projects listed above, that are to be constructed in 2014 and 2015.

BCC Briefing Presentation: January 14, 2014

Fiscal Impact: Funding for right of way acquisition is included in approved project budgets.

Originator: Mike Vanatta, Transportation & Engineering x8481

Contacts: Robert Taylor, Transportation & Engineering x8459
Kourtney Hartmann, County Attorney's Office x8964

Distribution

Original returned to: Kourtney Hartmann, Attorney's Office
Copies to: Kevin French, Director, T&E
Mike Vanatta, T&E
Robert Taylor, T&E

MEMORANDUM

TO: Honorable Chairman and Members of the Board of County Commissioners

FROM: Ralph Schell, County Administrator *WR for RS*

RE: Board of County Commissioners – County Administrator’s Office – Policy Manual Part 3, Chapter 2, Section 1 Smoking Policy

DATE: February 18, 2014

Staff Recommendation: WHEREAS, by HB 06-1175, the State Legislature adopted the Colorado Indoor Clean Air Act , §§ 25-14-105 –109, C.R.S., prohibiting smoking in indoor enclosed areas and places of employment statewide, and the City of Golden adopted Ordinance No. 1745 applicable within its city limits, and

WHEREAS, the Board of County Commissioners wishes to create additional prohibitions pursuant to the provisions of §25-14-206, C.R.S. that will apply to smoking of lighted cigarettes, cigars, or pipes and use of any electronic smoking device or vaporizer inside or within the Smoke-free Perimeter of any county owned, leased or operated buildings, or in any County vehicle.

NOW THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Jefferson County that the existing policy 3.2.1 regarding Smoking Policy is hereby rescinded and replaced with the policy attached hereto, effective February 18, 2014.

Resolution No. CC14-

CC14-057

Background:

HB 06-1175, the State Legislature adopted the Colorado Indoor Clean Air Act , §§ 25-14-105 – 109, C.R.S., prohibiting smoking in indoor enclosed areas and places of employment statewide, and the City of Golden adopted Ordinance No. 1745 applicable within its city limits, and

The use of electronic cigarettes and vapes is on the rise. The existing smoking policy does not specifically allow or prohibit these items. The existing policy has been revised to prohibit the use of to eliminate issues around possible harmful impact to others, customer perception/confusion, and not knowing what substance is being vaporized.

WHEREAS, the Board of County Commissioners wishes to create additional prohibitions pursuant to the provisions of §25-14-206, C.R.S. that will apply to smoking of lighted cigarettes, cigars, or pipes and use of any electronic smoking device or vaporizer inside or within the Smoke-free Perimeter of any county owned, leased or operated buildings, or in any County vehicle as discussed at the February 11, 2014 briefing.

BCC Briefing Presented on February 11, 2014

Prepared by: Kate Newman

Distribution

Original returned to: Kate Newman

Title: Regulatory Policy Smoking Policy	Policy No. Part 3, Regulations Chapter 2, Air Quality Section 1
	Effective Date February 18, 2014
Policy Custodian County Administrator	Adoption/Revision Date February 18, 2014

Adopting Resolution(s): CC14-

References (Statutes/Resos/Policies): §25-14-101–209, C.R.S.; CC87-984, CC90-57, CC90-937, CC06-471

Purpose: Smoking of lighted cigarette, cigar, or pipe inside County buildings is prohibited by State law, §25-14-101 –209, C.R.S. This policy creates additional prohibitions pursuant to the provisions of §25-14-206, C.R.S. that will apply to smoking of lighted cigarettes, cigars, or pipes and use of any electronic smoking device or vaporizer inside or within the Smoke-free Perimeter of any county owned, leased or operated buildings, or in any County vehicle.

Policy: Smoking Policy

A. Definitions

1. "Electronic Smoking Device" means any electronic device composed of a mouthpiece, heating element, battery and electronic circuits that provides a vapor of liquid nicotine and/or other substances mixed with propylene glycol to the user as he/she simulates smoking. This definition include such devices whether they are manufactured as e-cigarettes, e-cigars, e-pipes or under other product names or descriptors. This definition exempts FDA approved tobacco cessation products.
2. "Smoke Free Perimeter" means a designated perimeter of every entryway, passageway, operable window, ventilation system or other opening of any building that is owned, leased or operated by Jefferson County. The County Administrator shall designate the smoke-free perimeter of each building owned or operated by Jefferson County. Where no smoke-free perimeter has been established, the perimeter established by state or local law shall apply.
3. "Smoking" means the possession of a lighted cigarette, cigar, or pipe containing tobacco or other organic burning matter, regardless of its composition, or the lighting of such cigarette, cigar or pipe by any person. "Smoking" shall include the use of electronic smoking devices and tobacco/marijuana vaporizers

B. Prohibition of Smoking in County-Owned Vehicles

Smoking is prohibited at all times within all vehicles owned, leased or operated by Jefferson County, unless the County Administrator makes an exception in an extenuating circumstance and designates a particular vehicle as one in which smoking may be permitted. At no time shall any county employee be required to drive or ride in a vehicle in which smoking is permitted if that employee requests a smoke-free vehicle.

C. Prohibition of Smoking in County Buildings

1. Smoking is prohibited within any building that is owned, leased or operated by Jefferson County.
2. Smoking is prohibited within the Smoke-Free Perimeter of every building that is owned, leased or operated by Jefferson County.

D. Designated Smoking Areas

The County Administrator or his/her designee may designate outdoor smoking areas on properties owned or operated by Jefferson County. Said areas shall be clearly posted.

MEMORANDUM

TO: Honorable Chairman and Members of the Board of County Commissioners
FROM: Ralph Schell, County Administrator *kn for AS*
RE: Policy Manual Part 2, Chapter 2, Section 14 Regarding the Sustainability Commission
DATE: February 18, 2014

Staff Recommendation: WHEREAS, Commissioner Tighe recommends the creation of a Sustainability Commission, and

WHEREAS, the Commission's purpose is to create an informational clearinghouse and an open compendium of sustainability best practices, and

WHEREAS, the policy establishes the Commission's responsibilities as identifying and articulating aspiration sustainability goals, objectives and voluntary targets for county government and industrial, commercial, residential and recreational sectors county-wide and provide expertise, resources and promote awareness in the area of sustainability, and

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of Jefferson County create the Sustainability Commission effective February 18, 2013.

Resolution No. **CC 14 - 058**

Background:

The Sustainability Commission is being formed as a source of information for interested entities within the County. The group is working to develop relationships with subject matter experts and those recognized in the area of sustainability. The Commission's work shall be advisory. Any citizen or business participation in any Commission program or initiatives is strictly voluntary.

BCC Briefing Presented on February 11, 2014 by Kate Newman, Deputy County Administrator

Prepared by: Kate Newman

Distribution

Original returned to: Kate Newman

Title: Administrative Policy Sustainability Commission	Policy No. Part 2, Board Administration Chapter 2, Establishment of Appointed Boards Section 17
	Effective Date February 18, 2014
Policy Custodian Board of County Commissioners	Adoption/Revision Date February 18, 2014

Adopting Resolution(s): CC14-

References (Statutes /Resos/Policies):

Purpose:

Policy: Sustainability Commission

A. Establishment

The purpose of the Sustainability Commission is to create an informational clearinghouse and an open compendium of sustainability best practices.

B. Responsibilities

1. Identifying and articulating aspiration sustainability goals, objectives and voluntary targets for county government and industrial, commercial, residential and recreational sectors county-wide.
2. Provide expertise, resources and promote awareness in the area of sustainability. The Commission's work shall be advisory. Any citizen or business participation in any Commission program or initiatives is strictly voluntary.
3. Meetings
 - a. Regular meetings of the Commission shall be held a minimum of 6 times a year or more frequently as requested by a majority of the commission members or by the Chair.
 - b. Special meetings may be called by the Chair at the request of a Quorum of the Commission.
 - c. All notices shall contain the date, time, place, and agenda of the meeting and shall be in writing and be sent to members at least five (5) days prior to the day of the meeting.
 - d. More than fifty percent (50%) of the members shall constitute a Quorum.
4. Staff

The Board of County Commissioners may authorize staff.
5. Remuneration

Members shall not be compensated.

C. Membership

1. Composition

The Commission shall be composed of nine (9) members to be appointed by the Board of County Commissioners. Members shall be chosen based on an area(s) of expertise within sustainability.

2. Terms

- a. Each member shall be appointed for a three (3)-year term. Note: For the initial establishment of the Committee, three (3) members will have one-year terms, three (3) members will have two-year terms, and three (3) members will have three-year terms in order to stagger the term end dates.
- b. Members shall be subject to reappointment by the Board of County Commissioners upon application for renewal.
- c. Each member shall serve until his or her term expires, membership is terminated by written resignation, is terminated by the Commission because of three consecutive unexcused absences, or is revoked by the Board of County Commissioners.
- d. Members may be removed by the Board of County Commissioners with or without cause prior to the expiration of their term.

3. Vacancies

- a. Vacancies shall be filled by appointment by the Board of County Commissioners.
- b. The Commission may review the applications for appointment and make recommendations to the Board of County Commissioners for vacancies that occur.

4. Conflict of Interest

Members will ensure that their actions present neither a conflict of interest nor the appearance of impropriety or conflict with the public trust. In the event of such conflict, the member shall disclose the interest to the Chair and immediately disqualify himself or herself from making any decisions involving the interest.

MEMORANDUM

TO: Honorable Chairman and Members of the Board of County Commissioners
FROM: Ralph Schell, County Administrator *Jan 6/14*
RE: Board of County Commissioners – County Administrator's Office – Policy Manual Part 6, Chapter 3, Section 2 Regarding Sale or Exchange of County Owned Real Property
DATE: February 18, 2014

Staff Recommendation: WHEREAS, the County Administrator recommends revising the policy to allow the method of sale be more tailored to the specific property and negotiations worked out with the buyer in a Purchase and Sale Agreement, and

WHEREAS, the revised policy also requires that the public be notified that the property is for sale, and

NOW THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Jefferson County that the existing policy 6.3.2 regarding Sale or Exchange of County Owned Real Property is hereby rescinded and replaced with the policy attached hereto, effective February 18, 2014.

Resolution No. CC14-

CC 14 - 0 5 9

Background:

The existing policy was last updated in 2007. Since that time, the county has sold several properties and has negotiated with potential buyers through a purchase and sale agreement. The existing policy has been updated for the use of a purchase and sale agreement.

BCC Briefing Presented on February 11, 2014

Prepared by: Kate Newman

Distribution

Original returned to: Kate Newman

Title: Administrative Policy Sale or Exchange of County Owned Real Property	Policy No. Part 6, Management and Use of County Property Chapter 3, Disposition and Acquisition Section 2
	Effective Date February 18, 2014
Policy Custodian County Administrator	Adoption/Revision Date February 18, 2014

Adopting Resolution(s): CC14-

References (Statutes/Resos/Policies): §30-20-301, 39-11-143, C.R.S.; CC82-191, CC87-113, CC87-599, CC93-187, CC07-217

Procedure: Sale or Exchange of County Owned Real Property

Purpose: To allow for the sale or exchange of County Owned Real Property.

Policy: Sale or Exchange of County Owned Real Property

- A. Sale of Property Conveyed to the County by Tax Deed
The sale of property conveyed to the County by tax deed is governed by C.R.S. Section 39-11-100.3 et. seq.
- B. Sale or Exchange of Open Space Fund Real Property
The sale or exchange of County Owned Real Property acquired with Open Space Funds shall be governed by The Open Space Program Terms, Priorities, Use of Funds and Transfers of Property Policy, any other applicable Open Space Policies and Procedures, and all applicable State laws.
- C. Sale or Exchange of All Other County Owned Real Property
 1. The Board of County Commissioners may authorize the sale, conveyance or exchange of County Owned Real Property following a determination by the Board of County Commissioners that the property will not be useful or necessary to County functions presently or in the future for public projects as public projects are defined in C.R.S. Section 30-20-301(2).
 2. The public shall be notified that the property is for sale in a means most appropriate for that property. The Board of County Commissioners and/or County Administrator may direct on the most appropriate means of advertising the property. Property Offer Sheets shall be available for all interested parties to make an offer on the property. All completed Property Offer Sheets shall be considered by the County Administrator and the Board of County Commissioners.
 3. All sales shall be processed in accordance with all applicable State laws, this policy, and the procedure that implements this policy (the "Procedures").

4. No sale or exchange shall be binding upon the County until the Board of County Commissioners has reviewed the terms thereof and executed an agreement setting forth the terms and conditions of the sale or exchange (the "Agreement"); provided, however, the Board of County Commissioner can approve the execution of a deed in exchange for funds or a deed (as applicable) and completion of such other conditions deemed in the best interest of the County in lieu of entering into a formal Agreement. The party requesting the sale or exchange shall be responsible for paying all costs related to such transaction including, but not limited to, appraisals, surveys, brokerage commissions and title commitments for all properties involved in the transaction unless otherwise agreed upon in the Agreement.
5. The Board of County Commissioners shall issue a Commissioner's Deed without covenants of warranty upon completion of the sale or exchange in accordance with the terms of the Agreement.
6. The proceeds from the sale shall be deposited in the appropriate County fund.
7. This policy shall not be applicable when a sale or exchange is solely to change or clarify boundary lines between County property and adjoining landowners' property because of boundary disputes and uncertainties and/or to correct record title.

MEMORANDUM

TO: Honorable Chairman and Members of the Board of County Commissioners
FROM: Ralph Schell, County Administrator *for BCC*
RE: Board of County Commissioners – County Administrator’s Office – Policy Manual Part 7, Chapter 3, Section 4 Regarding Building Permits
DATE: February 18, 2014

Staff Recommendation: WHEREAS, the Director of Planning and Zoning recommends revising the policy to allow applicants to submit Improvement Location Certificates instead of surveys for many permit applications, and

WHEREAS, the proposed revisions also clean up some terminology to match recent regulation updates to wastewater systems, and

NOW THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Jefferson County that the existing policy 7.3.4 regarding Building Permits is hereby rescinded and replaced with the policy attached hereto, effective February 18, 2014.

Resolution No. CC14-

CC 14 - 0 6 0

Background:

The existing policy requires a survey for every permit. Staff feels the majority of building permits can be handled without a survey. The proposed revisions clarify when an Improvement Location Certificate or survey are required during the building process, and clean up some terminology to match recent regulation updates to wastewater systems.

BCC Briefing Presented on February 11, 2014

Prepared by: Kate Newman

Distribution

Original returned to: Kate Newman
Copies to: Jeanie Rossillion, John Wolforth

Title: Regulatory Policy Building Permits	Policy No. Part 7, Planning and Land Use Chapter 3, Permits Section 4
	Effective Date February 18, 2014
Policy Custodian Planning and Zoning Division	Adoption/Revision Date February 18, 2014

Adopting Resolution(s): CC14-

References (Statutes/Resos/Policies): Jefferson County Zoning Resolution; Jefferson County Land Development Regulation; the current Jefferson County Building Codes and Supplements; CC77-79, CC81-917, CC82-868, CC85-1087, CC86-13, CC86-90, CC88-724, CC91-155, CC95-370, CC95-705, CC04-432, CC05-390, CC07-332

Purpose: To establish procedures for review and approval of building permit applications, and related inspections of the buildings.

Policy: Building Permits

- A. Building Permits: The following types of reviews shall comply with the standards and criteria set forth below:
1. One and Two-Family Dwellings, and Accessory Buildings (Accessory buildings must be accessory to an existing dwelling and/or use on the same site. Examples include detached garages, barns, storage shed, etc.).
 2. Remodeling of or Additions to existing One and Two-family dwellings.
 3. Remodeling of Existing Accessory Buildings (Accessory buildings must be accessory to an existing dwelling and/or use on the same site.).
 4. Multi-Family Dwellings and Nonresidential Buildings.
 5. Remodeling of or Additions to Existing Multi-Family and Nonresidential Buildings.
 6. Move and Set of Structures.
- B. Submittal Requirements
1. Two copies of each submittal requirement, unless otherwise determined by the Planning and Zoning Division and/or the Division of Building Safety, shall be submitted for all permits.
 2. Submittal Requirements for Building a New Residence or Accessory Structure in a Platted Subdivision and Only One Lot is Involved, Building or Remodeling a Structure in a Platted Subdivision Where Multiple Lots, Portions of Several Platted Lots or a Minor Amendment is Involved, and Building or Remodeling a Structure Located on Metes and Bounds Property (Property Located Outside a Platted Subdivision) or on a Portion of One Platted Lot.

- a. Site Plan or Survey in accordance with the following:
 - (1) Properties under 15 acres drawn to 1'=10'; 1'=20'; 1'=30'; 1'=40'; or 1"=50'.
 - (2) Properties over 15 acres drawn to 1"=100' or 1"=200'.
 - (3) The entire boundaries and dimensions of the lot, including the area of the lot or parcel in acres or square footage
 - (4) The scaled outline of the proposed structure relative to all property lines and any existing structures on the lot (include foundation location, eaves, decks, patios, cantilevers, etc.).
 - (5) Setbacks of the structure, measured perpendicular from the property line to the wall, foundation, decks, balcony, or any other protrusion extending from the wall or foundation. In some cases eaves, roof overhangs and fireplaces may protrude into the required setback when allowed by the current Jefferson County Building Codes and Supplements.
 - (6) Existing easements of record.
 - (7) Existing building envelope(s) and no-build areas, if established on the recorded plat.
 - (8) The location, width and names of all adjacent and proposed street/road rights-of-way and existing public improvements within.
 - (9) The building address as assigned by the Addressing Section.
 - (10) North arrow and scale used.
 - (11) Legal description of the property. A survey of the property shall be required for building permits on (i) portions of lots, (ii) parcels with a metes and bounds legal description, and (iii) parcels with an aliquot legal description.
- b. Building Permit Application Form filled out completely and accurately by the applicant with specific information on the purpose line.
- c. Document from the appropriate water and sanitation district stating that public water and sewer service will be provided to the property or structure, or a copy of a well permit, and documents from the Department of Health and Environment that verify the suitability of the existing or proposed onsite wastewater treatment system as appropriate for the proposed construction.
- d. Evidence of proof of access showing that there is access to the site in accordance with the requirements of the Jefferson County Zoning Resolution.
- e. Any other requirements established by the Zoning Resolution and/or Land Development Regulation (including without limitation defensible space,

driveway engineering, access permits, plat note restrictions and improvement location certificates) shall be met.

- f. Complete construction plans as required by the Division of Building Safety along with the other documents required herein.
 - g. A copy of the recorded deed showing current ownership of the lots involved. A copy of a deed recorded prior to May 5, 1972 showing the identical legal description as shown on the current owner's deed, or documentation that the current deed describes the same property as the pre-May 5, 1972 deed. (This is to prove that the parcel was created prior to the passage of 1972 Colorado State Senate Bill 35 and meets minimum area requirements for the applicable zone district.).
3. Submittal Requirements for Multifamily Dwellings and Nonresidential Buildings in a Platted Subdivision and only One Lot is Involved, Building or Remodeling a Structure in a Platted Subdivision Where Multiple Lots Portions of Several Platted Lots or a Parcel Enlargement Involved, and Building or Remodeling a Structure Located on Metes and Bounds Property (Property Located Outside a Platted Subdivision) or on a Portion of One Platted Lot.
- a. Site Plan or Survey in accordance with the following:
 - (1) Properties under 15 acres drawn to 1'=10'; 1'=20'; 1'=30'; 1"=40'; or 1"=50'.
 - (2) Properties over 15 acres drawn to 1"=100' or 1"=200'.
 - (3) The entire boundaries and dimensions of the proposed building site with appropriate ties to existing land corners and land lines, including the area of the lot or parcel in acres or square footage.
 - (4) The scaled outline of the proposed structure relative to all property lines and any existing structure on the lot (include foundation location, eaves, decks, patios, cantilevers, etc.).
 - (5) Setbacks of the structure, measured perpendicular from the property line to the wall, foundation, decks, balcony, or any other protrusion extending from the wall or foundation. In some cases eaves, roof overhangs and fireplaces may protrude into the required setback when allowed by the current Jefferson County Building Codes and Supplements.
 - (6) Existing easements of record.
 - (7) Existing building envelope(s) and no-build areas, if established on the recorded plat.
 - (8) The location, width and names of all adjacent and proposed street/road rights-of-way and existing public improvements within.
 - (9) The building address as assigned by the Addressing Section

(10) North arrow and scale used.

(11) If applicable, a Site Plan in compliance with the Site Development Plan process identified in the Jefferson County Zoning Resolution shall be provided before a building permit can be issued. The Site Plan shall include parking showing proposed driveway(s), sizes and location(s), layout of individual parking spaces (numbered). Other documents related to the Site Development Plan process including a Landscape Plan, Lighting Plan, Architectural Elevations and any other related documents shall be provided to the Planning and Zoning Division at the time of building permit review.

(12) Legal description of the property. A survey of the property shall be required for building permits on (i) portions of lots, (ii) parcels with a metes and bounds legal description, and (iii) parcels with an aliquot legal description.

- b. Building Permit Application Form filled out completely and accurately by the applicant with specific information on the purpose line.
- c. Document from the appropriate water and sanitation district stating that public water and sewer service will be provided to the property or structure, or a copy of a well permit, and documents from the Department of Health and Environment that verify the suitability of the existing or proposed onsite wastewater treatment system as appropriate for the proposed construction.
- d. Evidence of proof of access showing that there is access to the site in accordance with the requirements of the Jefferson County Zoning Resolution.
- e. Any other requirements established by the Zoning Resolution and/or Land Development Regulation (including access permits, plat note restrictions and improvement location certificates) shall be submitted and/or met as part of the building permit process. Contact the Jefferson County Planning and Zoning Division to determine if the Platting requirement of the Jefferson County Land Development Regulation has been satisfied.
- f. Complete construction plans as required by the Division of Building Safety along with the other documents required herein.
- g. A copy of the current owners recorded deed showing ownership of the specific lots involved.

C. Access Permits

1. The Planning and Zoning Division shall issue the access permits for all new driveways or any proposed modifications to an existing driveway which serves as access to a County dedicated or maintained street or road. Driveway culverts may be required. Inspections of such driveways or proposed modifications shall be completed by the Road and Bridge Division.
2. The applicant shall submit an application for an access permit to the Planning and Zoning Division. For new driveways connecting to a County dedicated or maintained street or road, the applicant shall provide a scaled site plan showing the proposed driveway connection. This permit only addresses the access cut for the first 15' for streets/roads or 25' for an arterial street/road. The appropriate Road and Bridge District shop must be contacted 72 hours before construction begins.
3. The Planning and Zoning Division may inspect proposed driveway connections onto collector and arterial streets/roads to ensure appropriate separation between driveways has been met and in compliance with Land Development Regulations.
4. If required, the property owner shall install a driveway culvert. The minimum culvert size shall be a 15-inch diameter corrugated metal pipe (16-gauge). This culvert size may be increased with the approval of the Road and Bridge Division to fit a particular field situation.
5. The driveway must be graded such that no surface water from the drive enters onto the adjacent roadway and shall not alter the cut/fill slopes such as to endanger lateral stability.
6. The culvert shall extend two feet on both sides of the driveway. These restrictions apply unless otherwise approved by the Road and Bridge Division. Installation shall not be detrimental to the existing County street/road. The culvert shall be installed with a 4-inch minimum depth granular material over the pipe.
7. Driveway inspection must be completed by the Road and Bridge Division prior to Certificate of Occupancy being issued.
8. The mailbox post is to be installed at least 2' behind the roadside ditch flowline and cantilevered to the street/road shoulder to meet Post Office requirements. This is required to facilitate the maintenance of the roadside ditch by the County.
9. When the lot has an existing curb and gutter across its frontage, an access permit is not required unless the curb is to be removed or altered which requires an approval from the Highway and Transportation Division.
10. All concrete driveways shall terminate at the property line when accessed from a street/road that does not have curb and gutter. The property owner may place hot bituminous paving or gravel surface between the concrete driveway and County street/road.

11. State Highway Access Permit Requirements: In addition to the Access Permit requirements listed in C, State Highway Access Permits require the following:
 - a. The Colorado Department of Transportation shall issue an access permit for all new driveways or any proposed modification to an existing driveway that serves as access to a State Road. Submit State permit and approved plan along with building permit application to the Planning and Zoning Division.
 - b. The Planning and Zoning Division shall review driveway locations for all new driveways or any proposed modification to an existing driveway, which serves as access to a County street/road.
 - c. Submit two plans for access review to Planning and Zoning Division prior to Building Permit application. (Only required if the access location has not been previously approved by the Planning and Zoning Division through the Plat, Site Development Plan or Exemption process.)

D. Storm Drainage Requirements

1. A drainage study will be required if any of the following three conditions are met.
 - a. The increase in impervious area on the site is greater than 10,000 square feet.
 - b. Alterations or modifications are made to irrigation ditches or any existing drainages.
 - c. If the property is in a floodplain overlay zone. The study shall be in conformance with the Jefferson County Zoning Resolution and Land Development Regulation. Contact the Planning and Zoning Division for drainage study criteria and guidelines.
2. Overlot grading shall be performed in such a manner that no damage will be caused to other property by surface drainage from the subject property.
3. The owner or contractor shall not alter the grade or fill any natural drainage ways, drainage swales, or drainage easements without the approval of the Planning and Zoning Division.
4. The path of flow across and off of the subject property from any existing culvert which discharges onto the subject property shall not be altered without the approval of the Planning and Zoning Division. No such culvert shall be moved without the approval of the Planning and Zoning Division and the owners of any real property directly affected thereby.

E. Improvement Location Certificate or Survey Requirements upon Completion of Concrete/Foundation Placement and Prior to Inspection for a Rough Frame.

1. An Improvement Location Certificate (ILC) or survey shall be required for following conditions (for purposes of this section Plains area and Mountain area shall have the definition set forth in the Jefferson County Zoning Resolution):

- a. Lot size is less than 8,000 square feet in Plains areas or 1 acre in Mountain areas;
 - b. Proposed setbacks of 5 feet or less in Plains areas, or 10 feet or less in Mountain areas;
 - c. Lots where a proposed setback is less than 3 feet in Plains areas or 5 feet in Mountain areas from the required minimum setback for the applicable zone district;
 - d. Hazardous site conditions exist (such as geological, floodplain);
2. The ILC or survey must show the adjacent structure(s) when the zone district specifies a minimum separation between buildings and the actual building coverage when the zone district specifies a maximum building coverage for the individual lot.
 3. The ILC or survey should be prepared immediately after concrete/foundation placement. The ILC or survey must be provided to the Planning and Zoning Division prior to the applicant requesting a Division of Building Safety inspection for a rough frame.

F. Division of Building Safety Requirements

1. All plan reviews and examinations performed by this Division are non-structural in nature and the issuance of a permit does not signify that the structural elements of any building have been reviewed, calculated, or in any manner approved. Structural design should be performed by a Colorado State licensed engineer or architect and may be required prior to acceptance of the plans as per the current Jefferson County Building Codes and Supplement.
2. All field inspections performed by this Division are non-structural in nature and are based solely on conditions visible at the time of inspection. This Division may require written confirmation by a Colorado State licensed engineer or architect regarding the installation and size of any structural element within any building if deemed necessary by the field inspector.
3. Two complete sets of building plans consisting of a minimum of: Engineered Foundation plans, floor plans, four elevations, typical wall section and stair details; together with Energy Compliance Information and Snow Load and Wind Load design information giving the elevation of the site above sea-level, and all Department of Health and Environment and Planning and Zoning Division approvals are required by the Division of Building Safety for its approval. (Zoning approvals expire sixty days after signature by zoning personnel. The Certificate of Water and Sewer Availability Form expires one year from the signature date.) Additional technical data will be required when:
 - a. Roof framing or wall framing is "other than standard" construction or any other construction not conforming to the requirements of the current Jefferson County Building Codes and Supplements.

- b. Any structural element affecting the integrity of the building including beams sizes, spans and loading must be confirmed.

G. Additional Requirements for Nonresidential Development

1. All plans and specifications submitted in connection with the application for a permit shall be prepared and stamped by architects licensed by the State of Colorado, as per the current Jefferson County Building Codes and Supplements.
2. A ground snow load and wind load design criteria giving the elevation of the site above sea level shall be submitted, unless the necessary information is provided on the building plans.
3. After receipt of all the above data, please allow seven (7) days for the processing of permits for new construction.

H. Move and Set Requirements for Structures

1. No building, structure or improvement shall be moved into or within the unincorporated portion of Jefferson County until a Building Permit for the Move & Set of structures has been issued by the Division of Building Safety.
2. No building, structure or improvement shall be transported on any County road or highway until and unless a transport permit has been obtained from the Jefferson County Transportation and Engineering Division.
 - a. The applicant shall submit the following to the Transportation and Engineering Division:
 - (1) The dimensions of the structure to be moved.
 - (2) The desired route to be taken and applicable fee.
 - b. The Transportation and Engineering Division may issue the applicant a transport permit when the date of the move is established and if the structure is to be transported on or across a County street or road. If the applicant is denied a transport permit by Transportation and Engineering Division, the applicant may, within 30 days, appeal such denial to the Jefferson County Board of Adjustment.
 - c. If the structure is to be moved on or across a State or Federal Highway, a permit must be obtained from the State Highway Department.
3. Two copies of each of each of the following submittal requirements, unless otherwise determined by the Planning and Zoning Division and/or the Division of Building Safety, shall be submitted.
 - a. Pre-inspection Form.
 - b. A completed Jefferson County Building Permit application for move and set of structures.

- c. Verification of legal address from the Addressing Section.
 - d. Document(s) from the appropriate water and sanitation district stating that public water and sewer service will be provided to the property or structure, or a copy of a well permit, and documents from the Department of Health and Environment that verify the suitability of the existing or proposed individual sewage disposal system as appropriate for the proposed construction.
 - e. Certificate of Taxes Paid showing that past and present taxes have been paid on the building or structure to be moved (applicable only if the building to be moved is located within Jefferson County).
 - f. Site plan drawn to scale showing property lines and location of structure.
 - g. Foundation plans stamped by a Colorado Engineer or Architect.
 - h. Height of structure.
 - i. Floor plans drawn to scale.
 - j. Elevation above sea level.
 - k. As-built drawings showing any modifications required to meet current codes and stamped by a Colorado Engineer or Architect.
- I. State Division of Water Resources, Department of Health and Environment, and Appropriate Water and Sanitation District Requirements
- 1. New One and Two-Family Dwellings, Additions or Move and Set Dwellings.
 - a. Dwelling to be served by private water and individual sewage disposal system.
 - (1) A copy of a well permit from the State Division of Water Resources that corresponds to the uses for which the building permit will be issued. A water source other than a well or water district must be approved by the Department of Health and Environment.
 - (2) The applicant shall submit documents from the Department of Health and Environment that verify the suitability of the existing or proposed individual sewage disposal system as appropriate for the proposed construction.
 - (3) After the above steps have been completed, take these permits to the Planning and Zoning Division along with the other documents required herein for approval (expired permits will not be accepted unless accompanied by proof of installation and/or a copy of the well log).
 - b. Dwelling to be served by public water and public sewer.
 - (1) Determine from the Planning and Zoning Division if a blanket Certificate of Water and Sewer Availability has been issued for the subdivision in

which the applicant proposes to build. If a blanket certificate has been issued, a new Certificate of Water and Sewer Availability is not required.

- (2) If no blanket Certificate of Water and Sewer Availability has been issued, obtain a blank Certificate of Water and Sewer Availability from the Planning and Zoning Division. Contact the appropriate water and sanitation districts for review and signature of the Certificate. Take the signed Certificate to the Planning and Zoning Division along with the other documents required herein for approval.
 - c. Dwelling to be served by public water and individual sewage disposal system.
 - (1) The applicant shall submit a document from the appropriate water district stating that public water service will be provided to the property or structure, along with documents from the Department of Health and Environment that verify the suitability of the existing or proposed individual sewage disposal system as appropriate for the proposed construction.
 - d. Dwelling to be served by private water and public sewer.
 - (1) The applicant shall submit a copy of a well permit that corresponds to the uses for which the building permit will be issued with a condition of use that specifically allows the wastewater to be discharged to a public sewer system. A water source other than a well must be approved by the Department of Health and Environment. The applicant shall also submit a document from the appropriate sanitation district stating that public sewer service will be provided to the property or structure.
4. Additional Requirements of the Department of Health and Environment for Multiple-Family Dwellings and Nonresidential Buildings.
 - a. New or Remodeled Structures Requiring Plan Review by the Department of Health and Environment. The following types of facilities must receive plan review and approval by the Department of Health and Environment prior to issuance of a building permit: restaurants, retail food stores, child care centers, private schools, camps, drug and alcohol rehabilitation centers, penal institutions, mobile home parks, public and semi-public swimming pools.
 - b. Multiple-Family Dwellings, Non-Residential Buildings, or multiple dwellings served by the same individual sewage disposal system also require approval of the Board of Health at a public hearing.
 5. Restrictive covenants or protective covenants, denominated as such and set forth on the face of a recorded plat, shall not be enforced through the building permit review process and shall not be the basis for the denial of a building permit.

MEMORANDUM

TO: Honorable Chairman and Members of the Board of County Commissioners
FROM: Ralph Schell, County Administrator *Yn Ex 25*
RE: Policy Manual Part 3, Chapter 4, Section 2 Regarding the Jefferson County Traffic Code
DATE: February 18, 2014

Staff Recommendation:

NOW THEREFORE, BE IT RESOLVED, that the Board of County Commissioners hereby introduces and reads by title the Ordinance entitled "An Ordinance Adopting Policy Part 3, Chapter 4, Section 2 Jefferson County Traffic Code", and

FURTHER RESOLVED, that a public hearing for consideration of the adoption of this Ordinance is hereby set for March 11, 2014 at 8:00 a.m. in Hearing Room 1 in the Jefferson County Courts and Administration Building, 100 Jefferson County Parkway, Golden, CO 80401, and

FURTHER RESOLVED, that the Clerk to the Board shall have the ordinances published in full in the Golden Transcript at least 10 days before the public hearing.

Resolution No.

CC 14 - 0 6 1

Background:

The proposed revision updates the Model Traffic Code from the 2003 version to the 2010 version.

BCC Briefing Presented on February 11, 2014 by Kate Newman, Deputy County Administrator and Writer Mott, Assistant County Attorney

Prepared by: Kate Newman

Distribution

Original returned to: Kate Newman

Copies to: Writer Mott, Ann Smith

ORDINANCE

An Ordinance Adopting Policy Part 3, Chapter 4, Section 2 Jefferson County Traffic Code. BE IT ORDAINED by the Board of County Commissioners of Jefferson County, Colorado as follows:

Title: Regulatory Policy Jefferson County Traffic Code	Policy No. Part 3 Regulations, Chapter 4, Motor Vehicles Section 2
	Effective Date
Policy Custodian Sheriff's Office	Adoption/Revision Date

Adopting Resolution(s): CC14-

References (Statutes/Resos/Policies): 2010 Edition of the Model Traffic Code for Colorado, as amended by S.B. 13-283 (2013); C.R.S. §§24-4.2-103; 30-15-401, et seq.; 30-15-401(1)(h); 42-4-101, et seq.; 42-4-110(1)(b); 42-2-127; CC04-382, CC04-411, CC06-163, CC06-164, CC08-332

Purpose: To provide a system of traffic regulations consistent with state law and generally conforming to similar regulations throughout the state and the nation.

Policy: Jefferson County Traffic Code

A. Adoption

The 2010 edition of the "Model Traffic Code for Colorado," as amended by S.B. 13-283, promulgated and published as such by the Colorado Department of Transportation, is hereby adopted by reference. The subject matter of the Model Traffic Code relates primarily to comprehensive traffic control regulations. The purpose of this Ordinance and the code adopted herein is to provide a system of traffic regulations consistent with state law and generally conforming to similar regulations throughout the state and the nation. Three (3) copies of the Model Traffic Code adopted herein are now filed in the office of the Clerk to the Board, Jefferson County, Colorado, and may be inspected during regular business hours.

This title of this ordinance referencing the Model Traffic Code shall be known as the JEFFERSON COUNTY TRAFFIC CODE.

B. Deletions

The 2010 edition of the Model Traffic Code is adopted as if set out at length save and except the following articles and/or sections which are declared to be inapplicable to the County of Jefferson and are therefore expressly excluded and/or deleted from the Jefferson County Traffic Code:

Section 107	Section 510	Section 1409
Section 114	Section 511	Section 1412(12)(a)
Section 118	Section 611	Section 1413
Section 203	Section 713	Section 1415
Section 227(3)(b)	Section 1008.5	Section 1501
Section 228(7) & (8)(b)	Section 1012	Section 1715(2) & (3)
Section 233	Section 1101(12)(b)	Sections 1801-1814
Section 235	Section 1102	Sections 1901-1904
Section 238	Section 1105	
Section 501	Section 1208(6) and (8) the penalties related to third offenses only and 1208(7) and (11) in their entirety	
Section 505	Section 1212	

Section 507	Section 1401	
Section 508	Section 1402	
Section 509	Section 1407(3)(c)	

C. Additions and Modifications

The said adopted Code is subject to the following additions or modifications:

1. All references made to "municipal", "municipality" or "municipalities" shall be deleted and "county" or "counties" be inserted in their stead.
2. All references made to "police officers" shall be deleted and "deputy sheriff" or "deputy sheriffs" be inserted in their stead.
3. All references to the "Colorado Municipal Court Rules of Procedure (C.M.C.R.)" shall be deleted and the "Colorado Rules for Traffic Infractions", and/or the "Colorado Rules for County Court and Traffic Violations Bureaus" be inserted in its stead, as applicable.
4. Section 1209 delete "prosecutorial division of the appropriate jurisdiction" and insert in its stead, "the Jefferson County Sheriff's Traffic Violations Bureau."
5. Section 1701 delete all references to "traffic offenses" and insert "traffic infractions" in their stead.

D. Penalty Procedure and Penalty

The following penalties, herewith set forth in full, shall apply to this Ordinance:

1. Any person who violates any provision of this Ordinance commits a traffic infraction. Except when otherwise prohibited herein, the penalty assessment procedure provided in Colo. Rev. Stat. § 42-4-1701 (2008), may be followed by the assessing deputy for any such violation of this Ordinance. In addition to the penalties prescribed in this section, persons convicted of a violation of this Ordinance are subject to a surcharge as set forth in Colo. Rev. Stat. § 30-15-402 (2004) and Colo. Rev. Stat. §42-4-1208 (2013). The fines and the surcharges shall be paid to the Jefferson County Sheriff's Traffic Violations Bureau Clerk by each defendant. The clerk shall transmit the surcharge to the court administrator of the 1st Judicial District for credit to the Victims and Witness Assistance and Law Enforcement Aid fund established pursuant to Colo. Rev. Stat. § 24-4.2-103 (2003), the Disabled Parking Education and Enforcement Fund pursuant to Colo. Rev. Stat. § 42-1-226 (2013) and the Colorado Traumatic Brain Injury Trust Fund established pursuant to Colo. Rev. Stat. § 26-1-309 (2002). Court costs, if any, shall be paid directly to the Clerk of the Court by each defendant.
2. Traffic infractions are divided into two classes denoted by "TIA" for Class A Traffic Infractions, and "TIB" for Class B Traffic Infractions.
3. In the case of multiple traffic offenses involving aggressive driving, the applicable penalty or penalty assessment shall be doubled for each traffic offense. For purposes of this subsection, "aggressive driving" means committing any two or more of the following violations in a single act or series of acts in close proximity to another motor vehicle: 1) exceeding the speed limits (1101); 2) following too closely (1008); 3) failure to obey official traffic control devices (603); 4) passing on shoulder of road (1004); 5) failure to give an adequate signal (903); 6) failure to yield right-of-way (701, 702, 703); and 7) unsafe lane change (903).

The penalties for violating specific Sections of this ordinance shall be as follows:

Jefferson County Traffic Code Section	CRS Ref	Violation Description	Class-Fine or Summons	Common Code	Surcharge
Traffic Regulation – Generally					
0109	42-4-109(6.5)	Operated or permitted operation of motorized bicycles, skates, skis, toy vehicles and recreational vehicles on highways by minors—use of low powered scooter by minor without helmet or carrying minor passenger without helmet.	TIB-\$100.00	170	\$10.00
0109	42-4-109(9)	Operated or permitted operation of motorized bicycles, skates, skis, toy vehicles and recreational vehicles on highways-ticket for use of prohibited vehicle/toy on highway	TIB-\$15.00	926	\$10.00
0109	42-4-109(11)	Operated or permitted operation of motorized bicycles, skates, skis, toy vehicles and recreational vehicles on highways by minors—ticket for use of vehicle were suitable bike path or trail is available.	TIB-\$15.00	926	\$10.00
0109	42-4-109(12)	Operated or permitted operation of motorized bicycles, skates, skis, toy vehicles and recreational vehicles on highways by minors—ticket for parent who authorizes or knowingly allows a minor to violate this provision.	TIB-\$100.00	901	\$10.00

Jefferson County Traffic Code Section	CRS Ref	Violation Description	Class-Fine or Summons	Common Code	Surcharge
Vehicle Equipment					
0201	42-4-201	Obstruction of view or interference with driving mechanism	TIA-\$35.00	450	\$10.00
0202	42-4-202	Unsafe vehicle	TIA-\$35.00	542	\$10.00
0204	42-4-204	When lighted lamps required	TIA-\$15.00	611	\$10.00
0205	42-4-205	Head lamps on motor vehicles	TIB-\$15.00	613	\$10.00
0206	42-4-206	Tail lamps and reflectors	TIB-\$15.00	615	\$10.00
0207	42-4-207	Clearance and identification	TIB-\$15.00	620	\$10.00
0208	42-4-208	Stop lamps and turn signals	TIB-\$15.00	623	\$10.00
0209	42-4-209	Lamp or flag on a projecting load	TIA-\$15.00	543	\$10.00
0210	42-4-210	Lamps on parked vehicles	TIB-\$15.00	350	\$10.00
0211	42-4-211	Lamps on farm equipment and other vehicles and equipment	TIB-\$15.00	627	\$10.00
0212	42-4-212	Vehicle spot lamps and auxiliary lamps	TIB-\$15.00	544	\$10.00
0213	42-4-213	Audible and visual signals on emergency vehicle	TIA-\$15.00	545	\$10.00
0214	42-4-214	Visual signals on a service vehicle	TIB-15.00	645	\$10.00
0215	42-4-215	Signal lamps, devices and additional lighting equipment	TIB-15.00	629	\$10.00

Jefferson County Traffic Code Section	CRS Ref	Violation Description	Class-Fine or Summons	Common Code	Surcharge
Overweight – Oversized Vehicles					
0502	42-4-502	Overwidth vehicle	TIB-\$75.00	561	\$10.00
0503	42-4-503	Projected loads on passenger vehicle	TIB-\$15.00	515	\$10.00
0504	42-4-504	Height and length of vehicles	TIB-\$75.00	529	\$10.00
0506	42-4-506	Trailers and towed vehicles	TIB-\$15.00	471	\$10.00
0512	42-4-512	Operated vehicle/object/contrivance that caused damage to a highway/highway structure – liability for damage to highway	TIA-\$75.00	495	\$10.00

Jefferson County Traffic Code Section	CRS Ref	Violation Description	Class-Fine or Summons	Common Code	Surcharge
Signals – Signs – Markings					
0603	42-4-603	Obedience (disregard) official traffic control devices	TIA-\$100.00	999	\$10.00
0604	42-4-604	Traffic control signal legend	TIA-100.00	220	\$10.00
0605	42-4-605	Flashing signals	TIA-\$70.00	310	\$10.00
0606	42-4-606	Display of unauthorized signs or devices	TIA-\$15.00	311	\$10.00
0607	42-4-607(1)	Interference with official devices	TIB-\$50.00	314	\$10.00
0607	42-4-607(2)(a)	Interference with official devices	TIA-\$100	312	\$10.00
0608	42-4-608(1)	Signals by hand or signal device	TIA-\$70.00	436	\$10.00
0608	42-4-608(2)	Signals by hand or signal device	TIA-\$15.00	540	\$10.00
0609	42-4-609	Method of giving hand arm signals	TIA-\$15.00	433	\$10.00
0610	42-4-610	Unauthorized insignia	TIB-\$15.00	541	\$10.00
0612	42-4-612	When signals are inoperative or malfunctioning	TIA-\$70.00	320	\$10.00
0613	42-4-613	Failure to pay toll established by regional transportation authority	TIA-\$35.00	966	\$10.00

Jefferson County Traffic Code Section	CRS Ref	Violation Description	Class-Fine or Summons	Common Code	Surcharge
Rights of Way					
0701	42-4-701	Vehicles approaching or entering intersection	TIA-\$70.00	371	\$10.00
0702	42-4-702	Vehicle turning left	TIA-\$70.00	278	\$10.00
0703	42-4-703	Entering through highway – stop or yield intersection	TIA-\$70.00	319	\$10.00
0704	42-4-704	Vehicle entering roadway	TIA-\$70.00	374	\$10.00
0705	42-4-705	Operation on approach of an emergency vehicle	TIA-\$70.00	375	\$10.00
0706	42-4-706	Obedience to railroad signal	TIA-\$70.00	315	\$10.00
0707	42-4-707	Certain vehicles must stop at railroad grade crossings	TIA-\$70.00	317	\$10.00
0708	42-4-708	Moving heavy equipment at railroad grade crossing	TIB-\$35.00	318	\$10.00
0709	42-4-709	Stop when traffic obstructed	TIA-\$70.00	952	\$10.00
0710	42-4-710	Emerging from or entering alley, driveway or building	TIA-\$70.00	378	\$10.00
0711	42-4-711	Driving on mountain highways	TIA-\$100.00	146	\$10.00
0712	42-4-712	Driving in highway work area	TIA-\$70.00	382	\$10.00

Jefferson County Traffic Code Section	CRS Ref	Violation Description	Class-Fine or Summons	Common Code	Surcharge
Pedestrians					
0801	42-4-801	Pedestrian obedience to traffic control devices and traffic regulations	TIB-\$15.00	401	\$10.00
0802	42-4-802(1), (4), or (5)	Pedestrians' right-of-way in crosswalk			
		(1) Failure to yield to pedestrian where no traffic signals in place	TIA-\$30.00	376	\$10.00
		(3) No pedestrian shall suddenly leave a curb in front of a moving vehicle	TIA-\$15.00	411	\$10.00
		(4) Passing a vehicle that is yielding for a pedestrian	TIA-\$30.00	203	\$10.00
		(5) Failure to yield right-of-way to a pedestrian at a signalized intersection	TIA-\$30.00	377	\$10.00
0803	42-4-803	Crossing at other than a crosswalk	TIB-\$15.00	402	\$10.00
0805	42-4-805	Pedestrian was under the influence of alcohol or drug while on a roadway	TIB-\$15.00	802	\$10.00
		Rider of an animal was under the influence of alcohol or drug while on a roadway	TIB-\$15.00	803	\$10.00
0806	42-4-806	Driving through safety zone prohibited	TIA-\$70.00	145	\$10.00
0807	42-4-807	Drivers to exercise due care	TIA-\$70.00	381	\$10.00
0808	42-4-808	Drivers and pedestrians, other than persons in wheelchairs, to yield to persons with disabilities	TIA-\$70.00	380	\$10.00

Jefferson County Traffic Code Section	CRS Ref	Violation Description	Class-Fine or Summons	Common Code	Surcharge
Turning – Stopping					
0901	42-4-901	Required position and method of turning – (right and left)	TIA-\$70.00	273	\$10.00
0902	42-4-902	Limitations on turning around (U-turn)	TIA-\$70.00	270	\$10.00
0903	42-4-903	Turning movements and required signals	TIA-\$70.00	433	\$10.00

Jefferson County Traffic Code Section	CRS Ref	Violation Description	Class-Fine or Summons	Common Code	Surcharge
Driving – Overtaking – Passing					
1001	42-4-1001	Drive on right side exceptions	TIA-\$70.00	250	\$10.00
1002	42-4-1002	Passing oncoming vehicles	TIA-\$100.00	190	\$10.00
1003	42-4-1003	Overtaking vehicle on left	TIA-\$100.00	193	\$10.00
1004	42-4-1004	When overtaking on right is permitted	TIA-\$100.00	194	\$10.00
1005	42-4-1005	Limitations on overtaking on left	TIA-\$100.00	195	\$10.00
1006	42-4-1006	Drove the wrong way on a one-way roadway and rotary traffic islands	TIA-\$70.00	256	\$10.00
1007	42-4-1007	Driving on roadways laned for traffic	TIA-\$100.00	222	\$10.00
1008	42-4-1008	Following too closely	TIA-\$100.00	142	\$10.00
1009	42-4-1009	Coasting prohibited	TIA-\$70.00	147	\$10.00
1010	42-4-1010	Driving on divided or controlled access highway	TIA-\$70.00	253	\$10.00
1011	42-4-1011	Use of runaway vehicle ramp	TIA-\$200.00	231	\$10.00
1012	42-4-1012	High occupancy vehicle lane (Three or more times – within a 12 month period)	TIA-\$65.00 (\$125.00)	232	\$10.00 \$10.00
1013	42-4-1013	Passing lane	TIA-\$100.00	204	\$10.00

Jefferson County Traffic Code Section	CRS Ref	Violation Description	Class-Fine or Summons	Common Code	Surcharge
Speed Regulations					
1101	42-4-1101	Driving too fast for conditions	TIA \$100.00	007	\$25.00
		Speeding 1-4 miles per hour over the posted limit	TIA-\$30.00	020	\$25.00
		Speeding 5-9 miles per hour over the posted limit	TIA-\$70.00	004	\$25.00
		Speeding 10-19 miles per hour over the posted limit	TIA-\$135.00	005	\$25.00
		Speeding 20-24 miles per hour over the posted limit	TIA-\$200.00	006	\$25.00
		Speeding 1-4 miles per hour over the posted speed limit driving a low-power scooter	TIA-\$50.00	021	\$25.00
		Speeding 5 to 9 miles per hour over the posted speed limit driving a low-power scooter	TIA-\$75.00	022	\$25.00
		Speeding greater than 9 miles per hour over the posted speed limit driving a low-power scooter	TIA-\$100.00	023	\$25.00
		* Speeding fines doubled in a school/construction/wildlife crossing zone			
1103	42-4-1103	Impeding normal flow of traffic	TIA-\$50.00	008	\$10.00

Jefferson County Traffic Code Section	CRS Ref	Violation Description	Class-Fine or Summons	Common Code	Surcharge
Parking Regulations					
1201	42-4-1201	Starting parked vehicle	TIA-\$30.00	144	\$10.00
1202	42-4-1202	Parking or abandonment of vehicles	TIB-\$30.00	350	\$10.00
1204	42-4-1204	Stopping, standing, or parking prohibited in specific places	TIB-\$15.00	350	\$10.00
1205	42-4-1205	Parking at curb or shoulder of a roadway	TIB-\$15.00	350	\$10.00
1206	42-4-1206	Unattended motor vehicle	TIB-\$15.00	350	\$10.00
1207	42-4-1207	Opening and closing vehicle doors	TIB-\$15.00	916	\$10.00
1208	42-4-1208	Parking privileges for persons with disabilities— (5) Unauthorized parking in designated disabled parking	TIB-\$350.00	362	\$42.00

		sport (second offense) (9) Use of disabled placard by employee of company that transports disabled individuals when not transporting disabled individuals (10) Unlawful to park a vehicle so blocking curb ramps, passenger loading zones, or accessible routes (second offense) (15) Violation of time limits for reserved disabled parking spot (16) Use of business disabled placard or license for non-business purposes --Fines doubled for commercial carriers who violate subsections (5) or (10)	(TIB-\$600.00) TIB-\$150.00 TIB-\$350.00 (TIB-\$600.00) TIB-\$150.00 TIB-\$150.00	362 368 369	\$42.00 \$10.00 \$42.00 \$10.00 \$10.00
1211	42-4-1211	Limitations on backing (unsafe)	TIA-\$30.00	153	\$10.00

Jefferson County Traffic Code Section	CRS Ref	Violation Description	Class-Fine or Summons	Common Code	Surcharge
Other Offenses					
1403	42-4-1403	Following fire apparatus prohibited	TIA-\$30.00	149	\$10.00
1404	42-4-1404	Crossed a fire hose	TIB-\$15.00	150	\$10.00
1405	42-4-1405	Riding in trailers	TIB-\$15.00	156	\$10.00
1406	42-4-1406	Littered foreign material on a highway	TIB-\$35.00	490	\$10.00
1407	42-4-1407(2.4)(a)	Spilled loads/debris on a highway	TIB-\$35.00	494	\$10.00
1407	42-4-1407(3)(b)	Spilled loads/debris on a highway	TIA-\$100.00	498	\$10.00
1408	42-4-1408	Operation of motor vehicles on property under control of or owned by parks and recreation districts	TIB-\$15.00	159	\$10.00
1411	42-4-1411	Use of earphones while driving	TIB-\$15.00	467	\$10.00

Jefferson County Traffic Code Section	CRS Ref	Violation Description	Class-Fine or Summons	Common Code	Surcharge
Motorcycles					
1502	42-4-1502	Improper riding on motorcycles	TIA-\$30.00	157	\$10.00
1502	42-4-1502(4.5)(a)	Riding on motorcycles—helmets required for minors	TIA-\$100.00	170	\$10.00
1503	42-4-1503	Operated motorcycles on roadways laned for traffic	TIA-\$30.00	226	\$10.00
1504	42-4-1504	Clinging to other vehicles	TIA-\$30.00	158	\$10.00

4. Driving Privilege and points:

Pursuant to Part 17 of the Model Traffic Code, points assessed against a driving privilege, shall be in conformance to the provisions of Colo. Rev. Stat. § 42-2-127 (2013), to include reduction in points specified in Colo. Rev. Stat. § 42-2-127 (5.5) (2013).

E. Application

This Ordinance shall apply to every street, alley, sidewalk area, driveway, park and to every other public way or public place or public parking area within the unincorporated areas of Jefferson County, Colorado.

F. Severability

If any part or parts of this Ordinance are for any other reason held to be invalid, such decision shall not affect the validity of the remaining portions of this Ordinance. The Board of County Commissioners hereby declares that it would have passed this Ordinance and each part or parts thereof, irrespective of the fact that any one part or parts be declared invalid.

G. Interpretation

This Ordinance shall be so interpreted and construed as to effectuate its general purpose to conform with the State's uniform system for the regulation of vehicles and traffic. Section headings and cross references of this Ordinance and adopted Model Traffic Code shall not be deemed to govern, limit, modify or in any manner affect the scope, meaning or extent of the provisions of any article or section thereof.

H. Enforcement

The provisions of this Ordinance shall be enforced by the Jefferson County Sheriff or deputies.

I. Prior Ordinance

This Ordinance and this version of Policy and Procedure Part 3 Regulations, Chapter 4, Motor Vehicles, Section 2 shall supersede all previous Ordinances addressing Policy and Procedure 5.68 Jefferson County Traffic Code for traffic infractions occurring on or after 30 days after final publication pursuant to CRS 30-15-405.

J. Safety Clause

This Ordinance is necessary to the immediate preservation of the public health and safety to clarify the validity of the Model Traffic Code and shall therefore take effect upon adoption.