

# **Board of County Commissioners Meeting**

**Tuesday, March 4, 2014**

**Hearing Room 1, First Floor**

## **AGENDA**

The Tuesday meeting of the Board of County Commissioners (The Board) is an open meeting in which the Board approves contracts, expends funds, hears testimony, makes decisions on land use cases and takes care of other county matters. The public is welcome to attend.

The Board meeting has three parts: Public Comment, the Business Meeting and the Public Hearing.

### **General Procedures**

Agenda items will normally be considered in the order they appear on this agenda. However, the Board may alter the agenda, take breaks during the meeting, work through the noon hour; and even continue an item to a future meeting date.

### **Public Comment (8:00 a.m.)**

The Board welcomes your comments; During the public comment time, members of the public have three minutes to present views on county matters that are not included on the agenda. The public comment time is not for questions and answers: it is your time to express your views.

Please note that you are always welcome to communicate with the Board on the county's Web site ([www.jeffco.us](http://www.jeffco.us)), by e-mail ([commish@jeffco.us](mailto:commish@jeffco.us)), by phone (303-271-8525), fax (303-271-8941) or US mail (100 Jefferson County Parkway, Golden, CO 80419). You can also meet your Commissioners at numerous community events such as town hall meetings, homeowner associations and chamber meetings.

### **Business Meeting**

**Call to Order**

**Pledge of Allegiance**

**Approval of Minutes Dated February 25, 2014**

**Tuesday, March 4, 2014 (continued)**

**Consent Agenda**

CONSENT AGENDA PROCEDURES - Items on the Business Meeting Consent Agenda generally are decided by the Board without further discussion at the meeting. However, any Board member may remove an item from the Business Meeting Consent Agenda. The Board is not required to take public comment on removed items, but may request additional information and input.

1. **Resolution CC14-068** Expenditure Approval Listings - Accounting
2. **Resolution CC14-069** Abatement/Refund of Property Taxes - Board of Equalization
3. **Resolution CC14-070** Adoption of Alternate Protest and Appeal Procedure - Board of Equalization
4. **Resolution CC14-071** Mercantile License - Empire Auctioneers - Board of County Commissioners
5. **Resolution CC14-072** Retroactive Approval to Apply for CY2015 CVS/VOCA Grant Funds - Sheriff
6. **Resolution CC14-073** Apex Park - Golden Lease OS09-24 - Open Space
7. **Resolution CC14-074** Revision to the Jefferson County Noxious Weed Management Plan - Open Space
8. **Resolution CC14-075** Purchase Order - Daniels Long Chevrolet, LLC for the Purchase of Six (6) Chevrolet Equinox All Wheel Drive Crossover Vehicles (\$129,318.00) - Fleet
9. **Resolution CC14-076** Amended Payroll and Payment Certifications for the Month of November 2013 - Human Services
10. **Resolution CC14-077** Payroll and Payment Certifications for the Month of December 2013 - Human Services

Other Contracts and Resolutions for which Notice was not possible may be considered.

**Regular Agenda - No Agenda Items**

**Tuesday, March 4, 2014 (continued)**

## **Public Hearing**

There are two parts to the Public Hearing Agenda: the Hearing Consent Agenda and the Regular Hearing Agenda.

Items are listed on the Hearing Consent Agenda because no testimony is expected. In the event a Commissioner or any member of the public wishes to testify regarding an item on the Consent Agenda, the item will be removed and considered with the Regular Hearing Agenda.

Unless otherwise stated by the Chair, a motion to approve the Hearing Consent Agenda shall include and be subject to staff's findings, recommendations, and conditions as listed in the applicable Staff Report.

### **Hearing Consent Agenda - No Agenda Items**

The public is entitled to testify on items under the Public Hearing Regular Agenda. Information on participation in hearings is provided in the County's brochure, "*Your Guide to Board of County Commissioners Hearings.*" It may be obtained on the rack outside the hearing room or from the County Public Information Office at 303-271-8512.

### **Hearing Regular Agenda - No Agenda Items**

## **Reports**

**County Commissioners**

**County Administrator**

**County Attorney**

## **Adjournment**

Jefferson County does not discriminate on the basis of race, color, national origin, sex, religion, age, disability or sexual orientation in the provision of services. Disabled persons requiring reasonable accommodation to attend or participate in a County service, program or activity should call 303-271-5000 or TDD 303-271-8071. We appreciate a minimum of 24 hours advance notice so arrangements can be made to provide the requested auxiliary aid.

Board of County Commissioners meetings can be viewed on a television monitor in the cafeteria on the lower level of the Jefferson County Administration and Courts Facility. Also, you may use the cafeteria tables there to work or gather until the Board is ready to hear your case. Board meetings and hearings are recorded and available on the county's Web site at [www.jeffco.us](http://www.jeffco.us).

## **COMMISSIONERS' MINUTES OF FEBRUARY 25, 2014**

The Board of County Commissioners of the County of Jefferson, State of Colorado, met in regular session on February 25, 2014 in the Jefferson County Government Center, Golden, Colorado. Commissioner Faye Griffin, Chairman presided. Commissioner Casey Tighe, Commissioner Donald Rosier and Teri Schmaedecke, Deputy Clerk to the Board, were present.

Commissioner Faye Griffin, Chairman called the meeting to order.

### **STAFF PRESENT:**

Ralph Schell, County Administrator  
Ellen Wakeman, County Attorney  
Kourtney Hartmann, Assistant County Attorney

### **APPROVAL OF MINUTES**

Following a general discussion, the Board upon motion of Commissioner Tighe, duly seconded by Commissioner Rosier and by unanimous vote, approved the Minutes of February 18, 2014.

### **CONSENT AGENDA**

The Board approved the following Resolutions:

1. **Resolution CC14-062** Expenditure Approval Listings - Accounting
2. **Resolution CC14-063** Bi-Weekly Payroll Register - Accounting
3. **Resolution CC14-064** Appointment to the Tri-County Workforce Investment Board - Board of County Commissioners
4. **Resolution CC14-065** Apex Park and Recreation District - Christ Community Covenant Church Deed OSD12-12 - Open Space
5. **Resolution CC14-066** Contract Amendment - Michael C. Fina Corporate Sales, Inc. for Awards Program Services (Total Revised Amount NTE \$109,500.00) - Human Resources

### **REGULAR AGENDA**

6. **Resolution CC14-067** Verve Metropolitan District Board of Directors - Board of County Commissioners

**PUBLIC HEARING CONSENT AGENDA – No Agenda Items**

**PUBLIC HEARING REGULAR AGENDA– No Agenda Items**

**REPORTS**

Commissioner Rosier reported that he has been working with Colorado Counties Incorporated on legislative matters, supporting or opposing certain legislation that might have positive and negative impacts on citizens.

Commissioner Rosier also said that he will be attending the National Association of Counties Legislation meeting in Washington, D.C. again this year.

Commissioner Griffin thanked Commissioner Tighe and Commissioner Rosier for their legislative input.

Commissioner Griffin said that Friday she attended the grand opening of the new Veteran’s Medical Center here in Golden and likes the fact that it is conveniently located to the new Light Rail Station.

**ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned.

Attest:

Board of County Commissioners of  
the County of Jefferson, Colorado

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Teri Schmaedecke, Deputy Clerk

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Faye Griffin, Chairman

MEMORANDUM

**TO:** Honorable Chairman and Members of the Board of County Commissioners  
**FROM:** Ralph Schell, County Administrator  
**DIST:** Tim Kauffman, County Treasurer  
**RE:** EXPENDITURE APPROVAL LISTINGS  
**DATE:** March 4, 2014

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**Staff Recommendation:**

Approve the Expenditure Approval Listings dated February 27, 2014 Resolution No.

**Background:** CC 14 - 068

The Board of County Commissioners has reviewed all claims presented for audit and allowance to the Board as represented on said Expenditure Approval Listings and the Board of County Commissioners find that all said claims as represented on said Expenditure Approval Listings shall be allowed, and hereby directs the County Treasurer to pay same.

Further, the staff has reviewed all claims and certifies that all claims are valid and are in order to be paid.

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Prepared by: Kay Aberle, Accounting Supervisor, x8532, Jefferson County Accounting Division

Reviewed by: Andrea Amundson, Director of Accounting, x8546, Jefferson County Accounting Division

MEMORANDUM

**TO:** The Board of County Commissioners  
**THROUGH:** Ellen G. Wakeman, County Attorney  
**FROM:** Board of Equalization  
**RE:** Abatement/Refund of Property Taxes

CC 14 - 069

Staff Recommendation:

Resolved, that the Board of County Commissioners approves the findings and recommendations of the Jefferson County Assessor denoted in the corresponding abatement resolutions and adopts those findings and recommendations as its final action on these abatement petitions.

CASE NO.	PETITIONER	TAXES TO BE ABATED/REFUNDED
A013-377	Peter Charczenko	\$ 1,646.52
A013-323	Melissa Colpitts and Michelle Pachello	\$ 837.03
A013-416	Suzanne M. Conwell	\$ 37.10
A013-417	Michael S. Dever	\$ 37.30
A013-385	Lori Devito	\$ 1,717.81
A013-418	Luisa F. Fish	\$ 37.30
A013-381	Donald Gilliland	\$ 1,368.97
A013-380	Melvin Daniel Hanners	\$ 932.09
A013-392	Doris and Charles Hartwig	\$ 3,264.99
A013-389	James D. May Sr.	\$ 19,550.70
A013-333	MLZ Investments LLC	\$ 1,511.39
A013-309	Primestar Solar	\$ 434,483.86
A013-349	Silagi Simms LLC	\$ 17,894.33

Background:

Final Board action on 13 abatement petitions, \$483,319.39 to be refunded. Taxpayers have filed abatement petitions alleging that their property has been overvalued or that their tax levy is illegal. The Assessor recommends approval of these petitions in the amounts indicated in the corresponding resolutions. The board is taking action on these abatement petitions by accepting or rejecting the Assessor's recommendations.

If an abatement appeal is approved by the board, the Treasurer's Office will calculate interest owed and send payment to the taxpayer. The Property Tax Administrator must approve all refunds in excess of \$10,000.00. If unsatisfied with this board's action, a taxpayer may appeal further to the State Board of Assessment Appeals. Abatement refunds over \$10,000.00 are recommended for the following reasons:

A013-389: Property consists of multiple parcels which had been separately valued. Property adjusted to value property as one economic unit and based on actual income information provided by Petitioner.

A013-309: Personal property erroneously placed in incorrect property category with a lower depreciation table. Property adjusted to account for correct depreciation.

A013-349: Value adjusted to account for economic obsolescence in design of the building and higher level of vacancy.

WM/BOE:

A handwritten signature in black ink, appearing to be 'W.M.', is written below the text 'WM/BOE:'. The signature is stylized and cursive.



**MEMORANDUM**

**TO:** Honorable Chairman and Members of the Board of County Commissioners

**FROM:** Ellen G. Wakeman, County Attorney

**RE:** BOARD OF COUNTY COMMISSIONERS-BOARD OF EQUALIZATION-ADOPTION OF ALTERNATE PROTEST AND APPEAL PROCEDURE

**DATE:** March 4, 2014

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**Staff Recommendation:**

The Board of County Commissioners adopts the alternate protest and appeal procedure requested by the Assessor, and allowed by § 39-5-122.7, C.R.S., and that the Board of Equalization Administrator shall provide notice of the election to the Board of Assessment Appeals and to the District Court in Jefferson County.

**Resolution No.** CC 14 - 070

**Background:**

The County has been using the expanded appeal calendar since 1999. Prior to that time, many property owners felt they were rushed through the appeals process. By using the expanded appeal calendar, our appraisers have additional time to perform research, undertake more field inspections and correct property description errors. The expanded calendar also allows for more contact and communication with the property owner.

**BCC Briefing Presented on: February 25, 2014**

**Prepared by:** Chris Courtney

**Distribution:** Jim Everson

**Original returned to:** Chris Courtney



## M E M O R A N D U M

**TO:** Honorable Chairman and Members of the Board of County Commissioners

**FROM:** Ellen Wakeman, County Attorney

**DATE:** March 4, 2014

**RE:** Board of County Commissioners – Mercantile License – Empire Auctioneers

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**Staff Recommendation:**

That the Board of County Commissioners grants a license to Empire Auctioneers to hold auction sales involving goods, ware or merchandise in Jefferson County for a period of one year from March 9, 2014 through March 8, 2015 upon payment of a five dollar fee. Further the Board of County Commissioners approves and ratifies any previous license of this type issued in conformance with this resolution.

**Resolution No.**

CC 14 - 071

**Background:**

Per the provisions of Article 51 of Title 12 C.R.S., no auctioneer, other person or corporation is permitted to sell at private sale or auction any goods, wares or merchandise without first obtaining a license for that purpose. Empire Auctioneers has applied to the Board of County Commissioners which has the authority to grant such licenses upon payment of a fee to the county treasury.

**Prepared by:** Joanne Kortendick, Deputy County Attorney

# RESOLUTION REVIEW ROUTING FORM

**Resolution:** Board of County Commissioners – Mercantile License – Empire Auctioneers

**Process Dates:** Must be executed by BCC: 03/04/2014      Deadline to County Administrator: 2/26/2014

**Contacts:**      Originating Department/Contact: Ellen Wakeman      Phone: X8965  
                          Purchasing Department/Contact:      Phone:  
                          County Attorney/Contact: Joanne Kortendick      Phone: X8955

<b>MANDATORY ACCOUNT INFORMATION</b>		Total Amount:
Account Number:	Project:	Funds Available:    Yes    ___    No    ___
Multi-Year Contract:    Yes    ___    No    ___	Amount of Contract Budgeted in Current Year:	

## ROUTING

O R D E R	Department	Authorized Signatures  Name/Initials (*)	Date Rec'd	Date Frw'd	Comments
1	Originator (**)	Ellen Wakeman	2/26	2/26	
	Elected Official				
	Purchasing				
	Division Director				
	Risk Management				
	Other				
	Other				
	Purchasing				
2	County Attorney	Joanne Kortendick	2/26	2/26	
3	BCC Agenda Coordinator				

## INSTRUCTIONS

- 1 Number the left hand column in the order in which the contract is to be routed. (The above listing represents the typical routing for a construction bid.)
- (\*) Initials of reviewer indicate that the contract is acceptable and ready for BCC action, from reviewer's perspective.
- (\*\*) Signature of authorized department contact for contractual questions.

(PURCH-REV 02/98) (h:\share\forms\purch\contract.rww)

MEMORANDUM

AGENDA ITEM 5

**TO:** Honorable Chairman and Members of the Board of County Commissioners  
**FROM:** Ralph Schell, County Administrator  
**RE:** Retroactive Approval to Apply for CY2015 CVS/VOCA Grant Funds  
**DATE:** March 4, 2014

**Staff Recommendation:** the Jefferson County Board of Commissioners approves the application for CY2015 Crime Victim Service/Victims of Crime (CVS/VOCA) Grant Funds between the County and the Colorado Department of Public Safety, Division of Criminal Justice and ratifies the submittal of the electronic application by the Sheriff's Office Grants Specialist. Further, the Board of County Commissioners accepts the grant funds if awarded and authorizes the Chairman to execute any necessary documentation in connection with the application and award.

**Resolution No.** CC 14 - 072

**Background:**

The Colorado Department of Public Safety, Victims Compensation Committee provides grant awards to assist Sheriff's Offices in providing expertise and skill in law enforcement victim assistance, including on-scene crisis intervention, follow-up contact and information or referrals. If awarded, the grant will support the ability of having 24-hour access to trained professionals to assist victims, and witnesses of crime, in obtaining the support and education necessary to overcome their victimization. Under Colorado State Statutes, specifically, the Victim's Bill of Rights, the Sheriff's Office is required to provide this service. If funded, this Victims of Crime Assistance (VOCA) grant in the amount of \$69,230.00 will support 63% of one FTE Sheriff's Office Victim Services Advocate and support one part-time hourly (up to 29.5 hours/week) Victim Services Advocate.

**Fiscal Impact:** VOCA requires 25% in matching funds for this project. As such, \$23,077.00 of the Victim Services Coordinator, Lindsay Krug will be utilized for this grant

**Prepared by:** Beth Mundell, Grants Specialist  
Jefferson County Sheriff's Office, ext. 5120

**Distribution**

**Original returned to:** Beth Mundell, Grants Administrator

**Copies to:** Clerk to the Board  
Tina Davros, Sheriff's Office Asset Manager  
Joanne Kortendick, County Attorney's Office  
Joyce Neal, Grant Accounting  
Nancy Duncan, Budget

# GRANT APPLICATION APPROVAL ROUTING FORM

**Parties to Contract:** Jefferson County and the Colorado Department of Safety, Division of Criminal Justice

Third Party Authorized Rep: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Third Party Tax I.D.: \_\_\_\_\_

Remittance Address: \_\_\_\_\_

**Process Dates:** Must be executed by BCC: 3/4/2014 Deadline to County Administrator: 2/21/2014

**26Contacts:** Originating Department/Contact: Sheriff's Office/ Beth Mundell Phone: x 5120

Purchasing Department/Contact: n/a Phone: \_\_\_\_\_

County Attorney/Contact: Joanne Kortendick Phone: x8955

<b>MANDATORY ACCOUNT INFORMATION</b>	Total Amount: <b>\$69,230.00</b>
Account Number: <u>926302</u>	Project: <u>Crime Victim Services Grant (aka VOCA)</u>
	Funds Available: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Multi-Year Contract: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Amount of Contract Budgeted in Current Year: <u>\$0.00</u>

## ROUTING

O R D E R	Department	Authorized Signatures Name/Initials (*)	Date Rec'd	Date Frw'd	Comments
1	Originator (**)	Beth Mundell/ <i>BM</i>	2/25/14	2/19/2014	Training on new system 2/10/2014
2	Division Capt	John Mayns/ <i>JM</i>	02/20/14	02/20/2014	
	Div Chief/ Investigations	Patricia Woodin/ <i>PW</i>	2-22-14	2-22-14	
3	Asset Manager	Tina Davros/ <i>TD</i>	2/21/14	2/21/14	
	Div Chief Support Svc	Scott Pocsik/ <i>SP</i>	2-24-14	2-24-14	
5	Undersheriff	Raymond Flee/ <i>RF</i>	2-25-14	2-25-14	
4	Other <b>Budget</b>	Joyce Neal			Courtesy Copy for Files
7	County Administrator	Ralph Schell			
6	County Attorney	Joanne Kortendick/ <i>JK</i>	2-25-14	2-25-14	
7	BCC Agenda Coordinator	Janice Fredricksen/ <i>JF</i>			Electronic Resolution Memo

## INSTRUCTIONS

- 1 Number the left hand column in the order in which the contract is to be routed. (The above listing represents the typical routing for a construction bid.)
- (\*) Initials of reviewer indicate that the contract is acceptable and ready for BCC action, from reviewer's perspective.
- (\*\*) Signature of authorized department contact for contractual questions.

MEMORANDUM

AGENDA ITEM 6

TO: Honorable Chairman and Members of the Board of County Commissioners  
FROM: Ralph Schell, County Administrator  
RE: Apex Park - Golden Lease OS09-24  
DATE: March 4, 2014

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**Staff Recommendation:**

That the Board of County Commissioners approve the Amended and Restated Parking Permit from HSMM, LLC and authorize the Chairman of the Board to execute the Permit.

Resolution No: CC 14 - 073

**Background:**

The Board of County Commissioners previously approved a Parking Permit from HSMM, LLC which enabled the County to provide public parking on HSMM, LLC property while the Apex Park Trailhead was under construction. The September, 2013 floods have extended the Trailhead construction period. The Amended and Restated Parking Permit extends the Permit period to December 31, 2014.

BCC Briefing Presented on: January 28, 2014

Prepared by: Scot Grossman, Research Coordinator/Planner

**Distribution**

Original returned to: Teri Schmaedecke, Clerk to Board

Copies to: Rosanna Janzer, Steve Snyder, Scot Grossman, Amy Ito, BJ Ellison, Tim Sandsmark, Scott Timmons

# CONTRACT REVIEW ROUTING FORM

**Parties to Contract:** Jefferson County  
**Project:** Temporary Parking Permit for Apex Park with HSMM, LLC

**Process Dates:** Must be executed by BCC: March 4, 2014 Deadline to County Administrator: February 26, 2014

**Contacts:** Originating Department/Contact: Parks/Scot Grossman Phone: x5913  
 County Attorney/Contact: Steve Snyder Phone: x8926

<b>MANDATORY ACCOUNT INFORMATION</b>	Total Amount: <b>\$0.00</b>
Account Number: _____	Project: _____ Funds Available: Yes <input type="checkbox"/> No <input type="checkbox"/>

## ROUTING


O R D E R	Department	Authorized Signatures  Name/Initials (*)	Date Rec'd	Date Forward	Comments
1	Originator	<i>Scot Grossman</i>	<i>2/20/14</i>	<i>2/20/14</i>	
2	Department/Division Director	<i>THB</i>	<i>2/21/14</i>	<i>2/21/14</i>	
3	County Attorney	<i>SLS</i>	<i>2/21/14</i>	<i>2/21/14</i>	
4	BCC Agenda Coordinator				

## INSTRUCTIONS

- (\*) Initials of reviewer indicate that the contract is acceptable and ready for BCC action, from reviewer's perspective.
- (\*\*) Signature of authorized department contact for contractual questions.



**MEMORANDUM**

**TO:** Honorable Chairman and Members of the Board of County Commissioners  
**FROM:**  Ralph Schell, County Administrator  
**RE:** Revision to the Jefferson County Noxious Weed Management Plan  
**DATE:** March 4, 2014

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**Staff Recommendation:**

That the Board of County Commissioners adopt the recommended revisions to the Jefferson County Noxious Weed Management Plan that would authorize the Weed & Pest Management Specialist to initiate noxious weed enforcement on private lands and all non-federal, public lands.

**Resolution No:** CC 14 - 074

**Background:**

The Jefferson County Noxious Weed Management Plan currently allows the Weed & Pest Management Specialist to initiate enforcement of Colorado Noxious Weed laws on state lands or to undertake enforcement on private lands in response to an official complaint. The proposed revisions to the Plan would also allow the Weed & Pest Management Specialist to initiate an enforcement action on private lands and all non-federal public lands. The proposed revisions would allow for more effective enforcement of the Noxious Weed laws.

**BCC Briefing Presented on:** February 18, 2014

**Prepared by:** Alicia Doran, Weed & Pest Management Specialist


**Distribution**

**Original returned to:** Teri Schmaedecke, Clerk to Board

**Copies to:** Rosanna Janzer, Steve Snyder, Stanton La Breche and Alicia Doran



## MEMORANDUM

**TO:** Honorable Chairman and Members of the Board of County Commissioners  
**FROM:**  Ralph Schell, County Administrator  
**DIST:** Buck Benke, Andrea Amundson  
**RE:** Purchase Order for Six (6) Mid-Size All Wheel Drive Crossover Vehicles  
Fleet Services

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**Staff Recommendation:**

Approve an expenditure in the amount of **\$129,318.00** to Daniels Long Chevrolet, LLC for the purchase of six (6) Chevrolet Equinox All Wheel Drive crossover vehicles.

Estimated Delivery Time: Within ninety (90) calendar days following receipt of an order.

RESOLUTION NUMBER: CC 14 - 075

**Background:**

The new crossover vehicles will replace existing units assigned to the District Attorney, Library, Transportation & Engineering, and Facilities & Construction Management divisions. The District Attorney, Library, Transportation & Engineering, and Facilities & Construction Management require the vehicles for performing their respective Division operations. This purchase follows the approved 2014 Fleet Services replacement program.

Purchasing accessed state bid pricing for this purchase.

**Fiscal Impact:** Funding is available in the approved 2014 vehicle replacement budget. This expenditure is within the scope and budget for this project.

**BCC Briefing Presented on** February 11, 2014

**Originator:** Agenda memo prepared by Kathleen Budd, Purchasing Division, Ext. 8592.

**Division Contact:** Randy Sturgeon, Fleet Services, Ext. 5256.

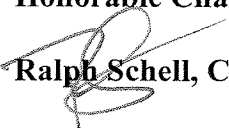
**Original returned to:** Kathleen Budd, Purchasing Division.

**Copies to:** Marcia Sieben, Purchasing Manager  
Kate Newman, Deputy County Administrator  
Randy Sturgeon, Fleet Services

Approvals	Buck Benke Marcia Sieben Kate Newman	<input checked="" type="checkbox"/> 2/25/15 5:01pm <input checked="" type="checkbox"/> 2/26/14 5:05am <input checked="" type="checkbox"/> 2/26/14 9:15am <input type="checkbox"/> <input type="checkbox"/>
Final Signatory	BCC	
Vendor	Daniels Long Chevrolet, LLC	
End User	Fleet Services	
Type (Contract, PO, etc)	PO	
Dollar Value	\$129,318.00	
Term	N/A	
Description	Six (6) 2014 Chevrolet Equinox All Wheel Drive Crossover Vehicles	
Buyer	Kathleen Budd	

## M E M O R A N D U M

**TO:** Honorable Chairman and Members of the Board of County Commissioners

**FROM:**  Ralph Schell, County Administrator

**DIST:** Lynn A. Johnson

**RE:** AMENDED PAYROLL AND PAYMENT CERTIFICATIONS  
FOR THE MONTH OF NOVEMBER 2013

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**Staff Recommendation:**

Resolved, that the Board of County Commissioners approves the Divisions of Community Assistance, and Children, Youth and Families' amended payrolls and payments for the month of November 2013.

**Resolution No.**

CC 14 - 076

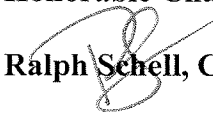
**Background:**

Section 26-1-123(3)(a), C.R.S. 1973 as amended, requires the County Board of County Commissioners to administer the Human Services' fund pursuant to rules and regulations adopted by the State Department. State Department regulations require all County Division payrolls, defined as "listings of multiple payees on a form providing warrant number, name of payee, and amount of warrant" be certified by the County Director and Chairman of the Board of County Commissioners upon approval by the Board. The amended November 2013 payrolls and payments have been certified by Lynn A. Johnson, and are temporarily placed in the possession of the Clerk to the Board of County Commissioners pending action on this resolution.



## MEMORANDUM

**TO:** Honorable Chairman and Members of the Board of County Commissioners

**FROM:**  Ralph Schell, County Administrator

**DIST:** Lynn A. Johnson

**RE:** PAYROLL AND PAYMENT CERTIFICATIONS  
FOR THE MONTH OF DECEMBER 2013

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**Staff Recommendation:**

Resolved, that the Board of County Commissioners approves the Divisions of Community Assistance, and Children, Youth and Families' payrolls and payments for the month of December 2013.

**Resolution No.**

CC 14 - 077

**Background:**

Section 26-1-123(3)(a), C.R.S. 1973 as amended, requires the County Board of County Commissioners to administer the Human Services' fund pursuant to rules and regulations adopted by the State Department. State Department regulations require all County Division payrolls, defined as "listings of multiple payees on a form providing warrant number, name of payee, and amount of warrant" be certified by the County Director and Chairman of the Board of County Commissioners upon approval by the Board. The December 2013 payrolls and payments have been certified by Lynn A. Johnson, and are temporarily placed in the possession of the Clerk to the Board of County Commissioners pending action on this resolution.

JEFFERSON COUNTY  
HUMAN SERVICES  
DIRECTOR'S OFFICE

2014 FEB 20 AM 9:52

STATE OF COLORADO    )  
                                  ) S.S.  
COUNTY OF JEFFERSON )

I, Lynn A. Johnson, Executive Director of the Department of Human Services for Jefferson County, Colorado, hereby certify that the payments herein set forth by the Divisions of Community Assistance, and Children, Youth and Families have been reviewed by staff to be true and accurate payments made to the respective payee(s), and totaling the sum of \$8,054,913.30 for the month of December 2013.

02/25/14  
Date

Lynn A. Johnson  
Director

STATE OF COLORADO    )  
                                  ) S.S.  
COUNTY OF JEFFERSON )

I, Faye Griffin , Chairman of the Board of County Commissioners of Jefferson County, Colorado, hereby certify that the payment(s) as set forth herein have this date been approved, and warrant(s) in payment thereof ordered issued upon the programs as listed for the month of December 2013, totaling the sum of \$8,054,913.30.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chairman