

Board of County Commissioners Meeting

Tuesday, April 19, 2016

Hearing Room 1, First Floor

AGENDA

The Tuesday meeting of the Board of County Commissioners (The Board) is an open meeting in which the Board approves contracts, expends funds, hears testimony, makes decisions on land use cases and takes care of other county matters. The public is welcome to attend.

The Board meeting has three parts: Public Comment, the Business Meeting and the Public Hearing.

General Procedures

Agenda items will normally be considered in the order they appear on this agenda. However, the Board may alter the agenda, take breaks during the meeting, work through the noon hour; and even continue an item to a future meeting date.

Public Comment (8:00 a.m.)

The Board welcomes your comments; During the public comment time, members of the public have three minutes to present views on county matters that are not included on the Hearing Agenda. The public comment time is not for questions and answers: it is your time to express your views.

Please note that you are always welcome to communicate with the Board on the county's Web site (www.jeffco.us), by e-mail (commish@jeffco.us), by phone (303-271-8525), fax (303-271-8941) or US mail (100 Jefferson County Parkway, Golden, CO 80419). You can also meet your Commissioners at numerous community events such as town hall meetings, homeowner associations and chamber meetings.

Business Meeting

Call to Order

Pledge of Allegiance

Approval of Minutes Dated April 12, 2016

Tuesday, April 19, 2016 (continued)

Consent Agenda

CONSENT AGENDA PROCEDURES - Items on the Business Meeting Consent Agenda generally are decided by the Board without further discussion at the meeting. However, any Board member may remove an item from the Business Meeting Consent Agenda. The Board is not required to take public comment on removed items, but may request additional information and input.

1. **Resolution CC16-150** Expenditure Approval Listings - Accounting
2. **Resolution CC16-151** Abatement/Refund of Property Taxes – Board of Equalization
3. **Resolution CC16-152** Abatement/Refund of Property Taxes – Board of Equalization
4. **Resolution CC16-153** Abatement/Refund of Property Taxes – Board of Equalization
5. **Resolution CC16-154** Purchase Order - Alfred Benesch & Company for Construction Engineering Services Pertaining to Flood Damage Wall and Slope Repairs (\$145,834.11) - Road and Bridge
6. **Resolution CC16-155** Support for a City of Golden TIGER Grant Application for US6 and heritage Road Interchange Project - Transportation and Engineering
7. **Resolution CC16-156** Support for a City of Westminster TIGER Grant Application for the Denver-to-Boulder Bikeway and Transit Tunnel Connections - Transportation and Engineering

Other Contracts and Resolutions for which Notice was not possible may be considered.

Regular Agenda - No Agenda Items

Public Hearing

There are two parts to the Public Hearing Agenda: the Hearing Consent Agenda and the Regular Hearing Agenda.

Tuesday, April 19, 2016 (continued)

Items are listed on the Hearing Consent Agenda because no testimony is expected. In the event a Commissioner or any member of the public wishes to testify regarding an item on the Consent Agenda, the item will be removed and considered with the Regular Hearing Agenda.

Unless otherwise stated by the Chair, a motion to approve the Hearing Consent Agenda shall include and be subject to staff's findings, recommendations, and conditions as listed in the applicable Staff Report.

Hearing Consent Agenda

8. **Resolution CC16-133** 2015 Budget - Supplementary Budget and Appropriation - Budget
9. **Resolution CC16-134** 2016 Budget - Supplementary Budget and Appropriation Carryforwards - Budget

The public is entitled to testify on items under the Public Hearing Regular Agenda. Information on participation in hearings is provided in the County's brochure, *"Your Guide to Board of County Commissioners Hearings."* It may be obtained on the rack outside the hearing room or from the County Public Information Office at 303-271-8512.

Hearing Regular Agenda

10. **Resolution CC16-157** Cable TV License Agreement - Comcast of Colorado IX, LLC, Comcast of Colorado XII, Inc., and Comcast of California/Colorado/Illinois/Indiana/Michigan, LP - County Attorney

Reports

County Commissioners

County Manager

County Attorney

Adjournment

Jefferson County does not discriminate on the basis of race, color, national origin, sex, religion, age, disability or sexual orientation in the provision of services. Disabled persons requiring reasonable accommodation to attend or participate in a County service, program or activity should call 303-271-5000 or TDD 303-271-8071. We appreciate a minimum of 24 hours advance notice so arrangements can be made to provide the requested auxiliary aid.

Board of County Commissioners meetings can be viewed on a television monitor in the cafeteria on the lower level of the Jefferson County Administration and Courts Facility. Also, you may use the cafeteria tables there to work or gather until the Board is ready to hear your case. Board meetings and hearings are recorded and available on the county's Web site at www.jeffco.us.

COMMISSIONERS' MINUTES OF APRIL 12, 2016

The Board of County Commissioners of the County of Jefferson, State of Colorado, met in regular session on April 12, 2016 in the Jefferson County Government Center, Golden, Colorado. Commissioner Libby Szabo, Chairman presided. Commissioner Donald Rosier, Commissioner Casey Tighe and Teri Schmaedecke, Deputy Clerk to the Board, were present.

Commissioner Libby Szabo, Chairman called the meeting to order.

STAFF PRESENT:

Ralph Schell, County Manager
Eric Butler, Assistant County Attorney
Heather Gutherless, Planner

APPROVAL OF MINUTES

Following a general discussion, the Board upon motion of Commissioner Rosier, duly seconded by Commissioner Tighe and by unanimous vote, approved the Minutes of April 5, 2016.

PROCLAMATION - National Crime Victims Rights' Week

The Board of County Commissioners declared the week of April 10-16, 2016 as National Crime Victims' Rights Week.

CONSENT AGENDA

The Board approved the following Resolutions:

1. **Resolution CC16-142** Expenditure Approval Listings - Accounting
2. **Resolution CC16-143** Bi-Weekly Payroll Register - Accounting
3. **Resolution CC16-144** Cancellation of Uncollectible Personal Property Taxes - Treasurer
4. **Resolution CC16-145** CSU Extension Strategic Plan – CSU Extension
5. **Resolution CC16-146** Grant Application and Acceptance – Regional Air Quality Council Local Agency Air Quality Project Grant for 2017 - Transportation and Engineering

6. **Resolution CC16-147** Purchase Order Modification - Ideal Fencing Corp. for Additional Sound Barrier Fencing on West Coalmine Avenue - Road and Bridge

7. **Resolution CC16-148** Purchase Order - Transwest Truck Trailer RV for the Purchase of Two (2) 2017 Trail King Lowboy Trailers (\$213,341.30) - Fleet

REGULAR AGENDA- No Agenda Items

PUBLIC HEARING CONSENT AGENDA

No one requested to testify in the following cases:

8. Resolution CC16-141

Case Number: 15-122995RZ: Rezoning

Case Name: Extra Space Storage Official Development Plan

Owner/Applicant: Stephen L. Porter and Georgia A. Holmes

Location: 5702 W. 120th Ave.

Section 1, Township 2 South, Range 69 West

Approximate Area: 5.0 Acres

Purpose: To rezone from Agricultural-Two (A-2) to Planned Development (PD) to allow indoor warehousing, self storage, office uses and eight (8) single-family residences.

Case Manager: Alan Tiefenbach

9. Resolution CC16-139

Case Number: 15-128334RZ: Rezoning (continued from March 15, 2016)

Case Name: AGF Properties Official Development Plan

Owner/Applicant: AGF Property Management Inc. and AGF Property Management Corporation

Location: 6025, 6035 and 6055 West 55Th Place

Section 13, Township 3 South, Range 69 West

Approximate Area: 0.24 Acre

Purpose: To rezone from Industrial-One (I-1) to a Planned Development (PD) which follows the I-1 standard zone district and allows outdoor storage of recyclable materials.

Case Manager: Alan Tiefenbach

The Board upon motion of Commissioner Rosier, duly seconded by Commissioner Tighe and by unanimous vote, adopted a resolution approving the items on the consent agenda subject to the adopted conditions of approval.

PUBLIC HEARING REGULAR AGENDA

10. Resolution CC16-140

Case Number: 15-122702RZ: Rezoning

Case Name: West Littleton Neighborhood Health Center ODP

Owner/Applicant: Property Acquisition Company, LLC

Location: 9670 West Coal Mine Avenue Section 22, Township 5 South, Range 69 West

Approximate Area: 11.331 Acres

Purpose: To rezone from a Planned Development (PD) to Planned Development (PD) to allow community-level commercial uses, including a free standing emergency department; and two free standing telecommunication towers (monopines).

Case Manager: Heather Gutherless

Sworn Testimony:

Rick Hale

Michelle Brokaw

Heather Scott

Richard Stannard

Following the taking of testimony and a general discussion, the Board upon motion of Commissioner Rosier, duly seconded by Commissioner Tighe and by unanimous vote, adopted **RESOLUTION CC16-140** approving Rezoning Case #15-122702RZ subject to the red-marked print dated April 12, 2016.

REPORTS

Commissioner Rosier reported that he recently attended and testified at a Colorado Counties Inc meeting.

Commissioners' Tighe and Szabo reported attending the AWRSAY Recognition awards as well the Dunstan Middle School Scholarship Tea.

SPECIAL SESSION

Resolution CC16-149 Community Development Action Plan-
Community Development

The Board by unanimous vote adopted Resolution CC16-149 approving
Community Development Action Plan.

ADJOURNMENT

There being no further business to come before the Board, the meeting was
adjourned.

Attest:

Board of County Commissioners of
the County of Jefferson, Colorado

Teri Schmaedecke, Deputy Clerk

Libby Szabo, Chairman

MEMORANDUM

TO: Honorable Chairman and Members of the Board of County Commissioners

FROM:  Ralph Schell, County Manager

DIST: Tim Kauffmann, County Treasurer

RE: EXPENDITURE APPROVAL LISTINGS

DATE: April 19, 2016

Staff Recommendation:

Approve the Expenditure Approval Listings dated April 14, 2016
Resolution No.

CC 16 - 150

Background:

The Board of County Commissioners has reviewed all claims presented for Audit and allowance to the Board as represented on said Expenditure Approval Listings and the Board of County Commissioners find that all said claims as represented on said Expenditure Approval Listings shall be allowed, and, hereby, directs the County Treasurer to pay same.

Further, the staff has reviewed all claims and certify that all claims are valid
And are in order to be paid.

Prepared by: Kay Aberle, Accounting Supervisor, X8532, Jefferson County Accounting Division

Reviewed by: Deborah Freischlag, Director of Accounting, X8529, Jefferson County Accounting Division

MEMORANDUM

TO: The Board of County Commissioners
FROM: Board of Equalization
CC: Ellen G. Wakeman, County Attorney
RE: Abatement/Refund of Property Taxes

Staff Recommendation:

Resolved, that the Board of County Commissioners approves the findings and recommendations of the Jefferson County Assessor denoted in the corresponding abatement resolution and adopts those findings and recommendations as its final action on this abatement petition.

<u>CASE NO.</u>	<u>PETITIONER</u>	<u>TAXES ABATED/ REFUNDED</u>
A16-111	Prewitt Family Trust	\$0.00
Resolution No.	<u>CC 16 - 151</u>	

Background:

Final Board action on 1 abatement petition, \$0.00 to be refunded. Taxpayer has filed an abatement petition alleging that the property has been overvalued or that the tax levy is illegal. The Assessor recommends denial of this petition for the reasons indicated in the corresponding resolution. The Board is taking action on this abatement petition by accepting or rejecting the Assessor's recommendations. If unsatisfied with this Board's action, a taxpayer may appeal further to the State Board of Assessment Appeals.

Prepared by: Casie Stokes, Assistant County Attorney *CS*
 Distribution: Board of Equalization

M E M O R A N D U M

TO: The Board of County Commissioners
FROM: Board of Equalization
CC: Ellen G. Wakeman, County Attorney
RE: Abatement/Refund of Property Taxes

CC 16 - 152**Staff Recommendation:**

Resolved, that the Board of County Commissioners approves the findings and recommendations of the Jefferson County Assessor denoted in the corresponding abatement resolutions and adopts those findings and recommendations as its final action on these abatement petitions.

<u>CASE NO.</u>	<u>PETITIONER</u>	<u>TAXES ABATED/ REFUNDED</u>
A16-025	James Arthur and Kathy Lynn Morris	\$272.81
A16-084	Baxter Healthcare Corp.	\$238,232.54
A16-095	Baytree Leasing Company LLC	\$22.89
A16-075	Blue Sky X5M LLC	\$1,324.52
A16-077	CIT Finance LLC	\$63.38
A16-092	CIT Finance LLC	\$13.11
A16-078	CIT Technology Financing Services	\$58.85
A16-076	CIT Technology Financing Services	\$227.42
A16-087	Jesus J. Duran	\$6,782.64
A16-037	Jean E. Hunter	\$7,641.03
A16-045	R. Fay Leighton	\$236.78
A16-083	Lorena D. Medina	\$3,692.93
A16-046	Dale L. Miller and Leslie P. Forsberg	\$20.19
A16-071	Christopher and Christina Moore	\$245.27
A16-065	Omni Financial Services Inc.	\$811.20
A16-051	Eugene S. Oum	\$72.86
A16-034	David Sisneros and Joslyn Acuff	\$459.88
A16-062	Stearns Bank N.A.	\$1,384.68
A16-063	Thomas L. and Penelope S. Moulton Living Trust	\$129.27

A16-017

Kevin Wild

\$273.75

Resolution No. _____

Background:

Final Board action on 20 abatement petitions, \$ 261,966.00 to be refunded. Taxpayers have filed abatement petitions alleging that their property has been overvalued or that their tax levy is illegal. The Assessor recommends approval of these petitions in the amounts indicated in the corresponding resolutions. The Board is taking action on these abatement petitions by accepting or rejecting the Assessor's recommendations.

If an abatement appeal is approved by the board, the Treasurer's Office will calculate interest owed and send payment to the taxpayer. The Property Tax Administrator must approve all refunds in excess of \$10,000.00. If unsatisfied with this Board's action, a taxpayer may appeal further to the State Board of Assessment Appeals. Abatement refunds over \$10,000.00 are recommended for the following reasons:

A16-084: Assessor recommends approval. Business moved out of state in 2014 but gave us late notice.

Prepared by: Casie Stokes, Assistant County Attorney *CS*
Distribution: Board of Equalization

M E M O R A N D U M

TO: The Board of County Commissioners
FROM: Board of Equalization
CC: Ellen G. Wakeman, County Attorney
RE: Abatement/Refund of Property Taxes

CC 16 - 153

Staff Recommendation:

Resolved, that the Board of County Commissioners approves the findings and recommendations of the Jefferson County Assessor denoted in the corresponding abatement resolutions and adopts those findings and recommendations as its final action on these abatement petitions.

<u>CASE NO.</u>	<u>PETITIONER</u>	<u>TAXES ABATED/ REFUNDED</u>
A16-088	Robert Becker	\$457.51
A16-099	Lawrence Brinton	\$1,038.51
A16-059	Deborah Bryon	\$708.30
A16-014	Chanson Centre III LLC	\$6,403.04
A16-002	Katherine Fleming	\$38.89
A16-061	Wendy Iacovetta	\$174.13
A16-060	Jeff and Stacy Kanehl	\$912.74
A15-307	Margaret M. Luarca	\$120.03
A16-053	Robert J. and Connie S. Miester	\$205.58
A16-043	Swinerton and Walberg-Denver Division	\$18,339.38
A16-064	7240 Kipling LLC	\$6,280.32

Resolution No. _____

Background:

Final Board action on 11 abatement petitions, \$ 34,678.43 to be refunded. Taxpayers have filed abatement petitions alleging that their property has been

Board is taking action on these abatement petitions by accepting or rejecting the Assessor's recommendations.

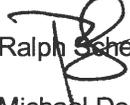
If an abatement appeal is approved by the board, the Treasurer's Office will calculate interest owed and send payment to the taxpayer. The Property Tax Administrator must approve all refunds in excess of \$10,000.00. If unsatisfied with this Board's action, a taxpayer may appeal further to the State Board of Assessment Appeals. Abatement refunds over \$10,000.00 are recommended for the following reasons:

A16-043: Assessor recommends approval. Taxpayer had erroneously reported two assets not located in Jefferson County. Assets were removed from assessment.

Prepared by: Casie Stokes, Assistant County Attorney *CS*

Distribution: Board of Equalization

M E M O R A N D U M

TO: Honorable Chairman and Members of the Board of County Commissioners
FROM:  Ralph Schell, County Manager
DIST: Michael Dobbs, Deborah Freschlag
RE: Purchase Order for Construction Engineering Services-Flood Damage Wall/Slope Repairs (FEMA018, FEMA011, & FEMA004)
Road and Bridge Division

Staff Recommendation: Approve the expenditure of an amount not to exceed \$145,834.11 to Alfred Benesch & Company for construction engineering services pertaining to a flood damaged wall and slope repairs. The County's Representative is Michael Dobbs or other person as may be designated by the Division Director or County Manager.

Final completion of these services is anticipated by December 31, 2016.

Resolution No.

Background: Twin Spruce Road, Westridge Road, Crawford Gulch Road, and Forest Hill Road all had serious slope failures due to damage that occurred during the September 2013 flood event and will require retaining walls. This purchase order is for the Twin Spruce Road, Westridge Road, and Forest Hill Road locations.

CC 16 - 154

Alfred Benesch is uniquely qualified to provide construction engineering services because they provided the original engineering design work for all four affected locations. Additionally, Alfred Benesch & Company was prequalified to provide these services. Work will be performed under the terms of an existing Master Services Contract.

Fiscal Information: Funding is available in the 2016 CIP Budget and this expenditure is within the scope and budget of the project.

BCC Briefing Presented By: Jeanie Rossillon, Development & Transportation Department Director, on January 19, 2016.

Originator: Agenda memo prepared by Chandra Hardwick, Purchasing, ext. 8584

Original returned to: Chandra Hardwick, Purchasing

Copies to: Jeanie Rossillon, Development & Transportation
Larry Benshoof, Road and Bridge

Approvals	Jeanie Rossillon, Dept Dir Larry Benshoof, Div Dir	Approved: 4/6/16, 3:29 p.m. Approved: 4/7/16, 9:36 a.m.
Agenda Coordinator Review		<input checked="" type="checkbox"/> Check <i>smg</i>
Final Signatory		
Final Signatory	Board of County Commissioners Chair	
Vendor	Alfred Benesch & Company	
End User	Road & Bridge	
Type (Contract, PO, etc)	Purchase Order	
Dollar Value	\$145,834.11	
Term	From date of execution-December 31, 2016	
Description	Food Damage Wall/Slope Repairs (FEMA018, FEMA011, FEMA004)- Construction Engineering Services	
Purchasing Agent	Chandra Hardwick	

MEMORANDUM

AGENDA ITEM 6

TO: Honorable Chairperson and Members of the Board of County Commissioners

FROM:  Ralph Schell, County Manager

RE: Support for a City of Golden TIGER Grant Application for US6 and Heritage Road Interchange Project

Date: April 19, 2016

Staff Recommendation:

WHEREAS, the US Department of Transportation has made available \$500 million dollars in discretionary Transportation Investment Generating Economic Recovery (TIGER) grants for projects that will have a significant impact on the nation, a metropolitan area, or a region.

WHEREAS, the City of Golden has developed a plan for the construction of grade-separated interchanges along the US6/SH93 corridor known as the Golden Plan.

WHEREAS, the US6 corridor is a critical transportation corridor for economic vitality within Jefferson County.

WHEREAS, the City of Golden is located within Jefferson County, Colorado, and many citizens in Jefferson County will benefit from the improvements to the US6/SH93 corridor upon completion of the Golden Plan.

WHEREAS, the City of Golden is applying for a TIGER Grant to fund planned improvements at the US6/Heritage Road Intersection which is a portion of the overall Golden Plan.

NOW THEREFORE BE IT RESOLVED, that the Board of County Commissioners for the County of Jefferson, State of Colorado, fully supports the City of Golden's TIGER Grant application for improvements to the US6/Heritage Road Intersection.

Resolution No. CC 16 - 155

Fiscal Impact: A resolution of support will have no financial impact to the County.

BCC Briefing: Presented By Steve Durian on April 12, 2016.

Originator: Steve Durian, Transportation & Engineering, ext. 8498

Original returned to: Steve Durian, Transportation & Engineering

Copies to: Jeanie Rossillon, Development and Transportation

MEMORANDUM

AGENDA ITEM 7

TO: Honorable Chairperson and Members of the Board of County Commissioners
FROM:  Ralph Schnell, County Manager
RE: Support for a City of Westminster TIGER Grant Application for the Denver-to-Boulder Bikeway & Transit Tunnel Connections
DATE: April 19, 2016

Staff Recommendation:

WHEREAS, the US Department of Transportation has made available \$500 million dollars in discretionary Transportation Investment Generating Economic Recovery (TIGER) grants for projects that will have a significant impact on the nation, a metropolitan area, or a region.

WHEREAS, the US 36 Bikeway has been constructed as a regional multi-use connection between areas within Jefferson, Boulder and Denver counties.

WHEREAS, the City of Westminster has developed a plan for the construction of multi-modal improvements to provide for grade separated crossings along the US 36 Bikeway in the vicinity of 88th Avenue and Sheridan Boulevard, and the Church Ranch Boulevard and US 36 interchange.

WHEREAS, the City of Westminster is located within Jefferson County, Colorado, and many citizens in Jefferson County will benefit from the construction of multi-modal improvements that would connect the US 36 Bikeway to the Westminster Center Park n Ride and the Downtown Westminster development area.

WHEREAS, the City of Westminster is applying for a TIGER Grant to fund improvements in the vicinity of 88th Avenue and Sheridan Boulevard, and the Church Ranch Boulevard and US 36 Interchange.

NOW THEREFORE BE IT RESOLVED, that the Board of County Commissioners for the County of Jefferson, State of Colorado, fully supports the City of Westminster's TIGER Grant application for improvements in the vicinity of 88th Avenue and Sheridan Boulevard, and the Church Ranch Boulevard and US 36 interchange to connect the US 36 Bikeway to the Westminster Center Park n Ride and the Downtown Westminster development area.

Resolution No. **CC 16 - 156**

Fiscal Impact: A resolution of support will have no financial impact to the County.

BCC Briefing: Presented By Jeanie Rossillon on April 12, 2016.

Originator: Agenda memo prepared by Steve Durian, Transportation & Engineering

Original returned to: Steve Durian

Copies to: Jeanie Rossillon, Development and Transportation

M E M O R A N D U M

TO: Honorable Chairman and Members of the Board of County Commissioners

FROM:  Ralph Schell, County Manager

RE: Finance and IT - Budget & Risk Management Division - 2015 Budget - Supplementary Budget and Appropriation

DATE: April 19, 2016

CC 16 - 133

Staff Recommendation: WHEREAS, on December 9, 2014 the Board of County Commissioners adopted the 2015 calendar year budget and made appropriations for Jefferson County; and

WHEREAS, the Board of County Commissioners wishes to amend the 2015 budget and appropriations as indicated below;

NOW, THEREFORE, BE IT RESOLVED:

1. The budget and appropriation of the General Fund for the Assessor, are hereby increased 3.00 FTE (Full Time Equivalent) to meet workforce service demands.
2. The budget and appropriation of the General Fund for the Board of County Commissioners, are hereby increased 1.00 FTE (Full Time Equivalent) to meet workforce service demands.
3. The budget and appropriation of the General Fund for the County Manager, are hereby decreased 1.00 FTE (Full Time Equivalent) to transfer to the Board of County Commissioners.
4. The budget and appropriation of the General Fund for the Deputy County Manager, Facilities and Construction Management Division, are hereby increased 2.00 FTE (Full Time Equivalent) for the Slash Program.
5. The budget and appropriation of the General Fund for the Development and Transportation Department, Transportation and Engineering Division, are hereby increased \$49,000 to fund the

Evergreen Trails Master Project; to be offset by \$49,000 of revenue from the Greater Outdoor Colorado grant.

6. The budget and appropriation of the General Fund, District Attorney Bank Account Sub-Fund, are hereby increased \$159,594 for services and charges above the 2015 adopted budget; to be offset by a like amount of revenue from Charges for Services of the District Attorney Bank Account Sub-Fund.
7. The budget and appropriation of the General Fund, Non-Departmental, are hereby increased \$675,000 for the Crime Victims Compensation program; to be offset by a like amount of unanticipated revenue from pass through grants from outside agencies.
8. The budget and appropriation of the General Fund, Boettcher Mansion Sub-Fund, for the Parks Department, Boettcher Mansion Division, are hereby increased \$32,921 for salaries, benefits, services, and charges above the 2015 adopted budget; to be offset by a like amount of unanticipated revenue from Charges for Services of the Boettcher Mansion Sub-Fund.
9. The budget and appropriation of the General Fund for Parks Department, CSU Extension Division, are hereby increased \$17,671 for the Horticulture Gardens project; to be offset by a transfer of a like amount from Conservation Trust Fund.
10. The budget and appropriation of the General Fund for Parks Department, Fairgrounds Division, are hereby increased \$46,083 for services and charges above the 2015 adopted budget; to be offset by \$16,666 of unanticipated revenue and \$29,417 of unappropriated fund balance of the General Fund.
11. The budget and appropriation of the General Fund for Parks Department, Fairgrounds Division, are hereby increased \$95,100 for Fairgrounds Grandstand Project; to be offset by a transfer of a like amount from the Conservation Trust Fund.
12. The budget and appropriation of the General Fund for the Sheriff, are hereby increased \$462,412 for unbudgeted termination pay; to be offset by a like amount of unappropriated fund balance of the General Fund.
13. The budget and appropriation of the Open Space Cities Share Fund for the Parks Department, Open Space Division, are hereby increased

\$662,251 for shared revenue expenses above the 2015 adopted budget; to be offset by a like amount of unanticipated sales tax revenue of the Open Space Cities Share Fund.

14. The budget and appropriation of the Evergreen/Conifer Traffic Impact Fund for the Development and Transportation Department, Transportation and Engineering Division, are hereby increased \$134,000 to fund additional IGA costs and safety improvements; to be offset by a like amount of unappropriated fund balance of the Evergreen Conifer Traffic Impact Fund.
15. The budget and appropriation of the Road and Bridge Fund for the Development and Transportation Department, Road and Bridge Division, are hereby increased 1.00 FTE (Full Time Equivalent) for the Slash program.
16. The budget and appropriation of the Social Services Fund for the Human Services Department, Children, Youth, and Families Division, are hereby increased \$292,000 and 1.00 GFP (Grant Funded Position) to prevent out-of-home institutional placement for children and reduce the number of children in foster care; to be offset by a like amount of unanticipated revenue from the Child Welfare Block grant.
17. The budget and appropriation of the Social Services Fund for the Human Services Department, Children, Youth, and Families Division, are hereby increased 4.00 LTE (Limited Time Equivalent) to meet workforce service demands.
18. The budget and appropriation of the Capital Expenditures Fund for the Deputy County Manager, Facilities and Construction Management Division, are hereby increased \$51,000 for the McKinstry Energy Performance Contracting project; to be offset by a like amount of unappropriated fund balance of the Capital Expenditures Fund.
19. The budget and appropriation of the Capital Expenditures Fund for the Deputy County Manager, Facilities and Construction Management Division, are hereby increased \$157,380 for the chiller replacement project; to be offset by \$46,360 of unanticipated revenue from rebates and \$111,020 of unappropriated fund balance of the Capital Expenditures Fund.
20. The budget and appropriation of the Benefit Plan Fund for the County Manager, Human Resources Division, are hereby increased \$144,771

for medical claims; to be offset by a like amount of unanticipated revenue from insurance reimbursements.

21. The budget and appropriation of the Patrol Fund for the Sheriff, are hereby increased \$112,164 for unbudgeted termination pay; to be offset by transfer of unappropriated fund balance of the General Fund.
22. The budget and appropriation of the Airport Fund, Development and Transportation Department, Airport Division, are hereby increased \$4,718,360 for Verve development; to be offset by a like amount of unanticipated revenue from the sale of fixed assets.
23. The budget and appropriation of the Community Development Fund for the Human Services Department, Community Development Division, are hereby increased \$1,130,087 to more closely reflect actual grant expenditures; to be offset by a like amount of federal grants and program income.

FURTHER RESOLVED, that a copy of this Resolution shall be transmitted immediately to the affected spending agencies; and

FURTHER RESOLVED, that a certified copy of this Resolution be filed by the Director of Budget and Risk Management with the Division of Local Government in the State of Colorado Department of Local Affairs.

Resolution No CC16-133

Background: This resolution would increase the General Fund expenditure amount by \$1,537,781. Use of fund balance is \$491,829. Revenue amount of \$1,045,952 received from Charges for Services, rental income, the Greater Outdoors Colorado grant, and transfers from Conservation Trust Fund.

This resolution would increase the Open Space Cities Share Fund expenditure amount by \$662,251. Use of fund balance is \$0. Revenue of a like amount received from sales tax.

This resolution would increase the Evergreen/Conifer Traffic Impact Fund expenditures amount by \$134,000. Use of fund balance is \$134,000.

This resolution would increase the Social Services Fund expenditures amount by \$292,000. Use of fund balance is \$0. Revenue of a like amount received from the Child Welfare Block Grant.

This resolution would increase the Capital Expenditures Fund expenditures amount by \$208,380. Use of fund balance is \$162,020. Revenue of a like amount of \$46,360 received from rebates.

This resolution would increase the Benefit Plan Fund expenditures amount by \$144,771. Use of fund balance is \$0. Revenue of a like amount received from insurance reimbursements.

This resolution would increase the Patrol Fund expenditures amount by \$112,164. Use of fund balance is \$0. Revenue of a like amount received from a transfer from the General Fund.

This resolution would increase the Airport Fund expenditures amount by \$4,718,360. Use of fund balance is \$0. Revenue of a like amount received from sales of fixed assets.

This resolution would increase the Community Development Fund expenditures amount by \$1,130,087. Use of fund balance is \$0. Revenue of a like amount received from federal grants and program income.

BCC Briefing Presented on: April 12, 2016 by Mary O'Neil.

Originator: Mary O'Neil, Director of Budget and Risk Management

M E M O R A N D U M

TO: Honorable Chairman and Members of the Board of County Commissioners

FROM:  Ralph Schell, County Manager

RE: Finance and IT - Budget & Risk Management Division – 2016 Budget - Supplementary Budget and Appropriation Carryforwards

DATE: April 19, 2016

CC 16 - 134

Staff Recommendation: WHEREAS, on December 8, 2015, the Board of County Commissioners adopted the 2016 calendar year budget and made appropriations for Jefferson County; and

WHEREAS, the Board of County Commissioners wishes to amend the 2016 budget and appropriations as indicated below;

NOW, THEREFORE, BE IT RESOLVED:

1. The budget and appropriation of the General Fund for the Coroner, are hereby increased in the amount of \$37,000 for a vehicle appropriated but not expended in 2015; to be offset by a like amount of unappropriated fund balance of the General Fund.
2. The budget and appropriation of the General Fund for the Deputy County Manager, Facilities and Construction Management Division, are hereby increased in the amount of \$844,980 for various projects, including the Parking Structure Repair project, the Foundation Wall Crack Repair project, Main Entry Soffit Repair project, Exterior Windows Replacement project, the Countywide Buildings – Carpet and Flooring project, the Measurement and Verification Report project; and the Health Department Arvada (WIC Move) Modular project appropriated but not expended in 2015; to be offset by a like amount of unappropriated fund balance of the General Fund.
3. The budget and appropriation of the General Fund for the District Attorney, are hereby increased in the amount of \$395,260 for the CMS Upgrade Project, the Computer Storage project, and the E-Filing

System project appropriated but not expended in 2015; to be offset by a like amount of unappropriated fund balance of the General Fund.

4. The budget and appropriation of the General Fund for the Finance and IT Department, IT Services Division, are hereby increased in the amount of \$316,576 for the Content Server Update project, the Time and Leave Management System project, and 2016-2017 CIP funded prepaid maintenance project appropriated but not expended in 2015; to be offset by a like amount of unappropriated fund balance of the General Fund.
5. The budget and appropriation of the General Fund for the Sheriff, are hereby increased in the amount of \$620,573 for various maintenance and replacement projects, including the RMS JIM Systems Upgrade project, the Evidence Cooler Humidity Mitigation project, the Flag Pole Installation project, the Chameleon Software – Animal Control project, the Softcode Software for Civil project, and a Non-Departmental interfund transfer to the Patrol Fund for the Laboratory Information Management System project; appropriated but not expended in 2015; to be offset by a like amount of unappropriated fund balance of the General Fund.
6. The budget and appropriation of the General Fund for the Treasurer, are hereby increased in the amount of \$1,710,810 for the Thompson Reuters (Manatron) project; appropriated but not expended in 2015; to be offset by a like amount of unappropriated fund balance of the General Fund.
7. The budget and appropriation of the Open Space Fund for the Parks Department, Open Space Division, are hereby increased in the amount of \$2,342,256 for various Open Space projects, including building and equipment upgrades and trail/trailhead projects, safety improvements, and consultant work appropriated but not expended in 2015; to be offset by a like amount of unappropriated fund balance of the Open Space Fund.
8. The budget and appropriation of the Conservation Trust Fund for the Development and Transportation Department, Transportation and Engineering Division, are hereby increased in the amount of \$120,000 for the I-70 Genesee Bike Path project appropriated but not expended in 2015; to be offset by a like amount of unappropriated fund balance of the Conservation Trust Fund.

9. The budget and appropriation of Conservation Trust Fund for the Parks Department, are hereby increased in the amount of \$498,734 for pass through grants to outside agencies appropriated but not expended in 2015; to be offset by a like amount of unappropriated fund balance of the Conservation Trust Fund.
10. The budget and appropriation of the South Traffic Impact Fund for the Development and Transportation Department, Transportation and Engineering Division, are hereby increased in the amount of \$235,249 for ongoing design of Waterton/Wadsworth appropriated but not expended in 2015; to be offset by a like amount of unappropriated fund balance of the South Traffic Impact Fund.
11. The budget and appropriation of the North Traffic Impact Fund for the Development and Transportation Department, Transportation and Engineering Division, are hereby increased in the amount of \$603,568 for ongoing design of McIntyre – 44th to 60th Avenue appropriated but not expended in 2015; to be offset by a like amount of unappropriated fund balance of the North Traffic Impact Fund.
12. The budget and appropriation of the Road and Bridge Fund for the Development and Transportation Department, Road and Bridge Division, are hereby increased in the amount of \$1,000,000 for retaining walls in Golden Gate Canyon appropriated but not expended in 2015; to be offset by a like amount of unappropriated fund balance of the Road and Bridge Fund.
13. The budget and appropriation of the Road and Bridge Fund for the Development and Transportation Department, Transportation and Engineering Division, are hereby increased in the amount of \$2,497,961 for various projects, including Jeffco Public Parkway, Golden Parkway, and McIntyre – 44th to 60th Avenue appropriated but not expended in 2015; to be offset by a like amount of unappropriated fund balance of the Road and Bridge Fund.
14. The budget and appropriation of Social Services Fund for the Human Services Department, are hereby increased in the amount of \$9,676 for Flag Poles appropriated but not expended in 2015; to be offset by a like amount of unappropriated fund balance of the Social Services Fund.
15. The budget and appropriation of the Capital Expenditures Fund for the Deputy County Manager, Facilities and Construction Management Division, are hereby increased in the amount of \$3,640,660 for

Performance Contracts, Jail Expansion, and Chiller and Air Replacement project appropriated but not expended in 2015; to be offset by a like amount of unappropriated Certificates of Participation funding of the Capital Expenditures Fund.

16. The budget and appropriation of the Fleet Fund for the Deputy County Manager, Fleet Services Division, are hereby increased in the amount of \$420,575 for various replacements of vehicles and equipment appropriated but not expended in 2015; to be offset by a like amount of unappropriated fund balance of the Fleet Fund.
17. The budget and appropriation of the Patrol Fund for Sheriff, are hereby increased in the amount of \$49,114 for the Laboratory Information Management System program appropriated but not expended in 2015; to be offset by a like amount of revenue transferred from unappropriated fund balance of the General Fund.
18. The budget and appropriation of the Health Fund for the Public Health Department, are hereby increased in the amount of \$605,671 for the Public Health major maintenance appropriated but not expended in 2015; to be offset by a like amount of unappropriated fund balance of the Health Fund.
19. The budget and appropriation of the Southeast Sales Tax Capital Projects Fund for the Development and Transportation Department, Transportation and Engineering Division, are hereby increased in the amount of \$1,140,555 for the Quincy-Kipling to Wadsworth, Chatfield-Pierce to Kendall, Kipling Sidewalk (Coal Mine to Bowles), Bowles Avenue and C-470 turn lanes, and Traffic Signal System Upgrade projects appropriated but not expended in 2015; to be offset by \$1,140,555 in unappropriated fund balance of the Southeast Sales Tax Capital Projects Fund.
20. The budget and appropriation of the Solid Waste Fund, Deputy County Manager, Facilities and Construction Management Division, are hereby increased in the amount of \$85,000 for the Pine Gulch Landfill Closure project appropriated but not expended in 2015; to be offset by a like amount of unappropriated fund balance of the Solid Waste Fund.

RESOLVED, that a copy of this Resolution shall be transmitted immediately to the affected spending agencies; and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be filed by the Director of Budget and Risk Management with the Division of Local

Government in the State of Colorado Department of Local Affairs.

Resolution No CC16-134

Background: This resolution would increase the General Fund expenditure amount by \$3,925,199 for various countywide projects. Use of fund balance is \$3,925,199.

This resolution would increase the Open Space Fund expenditure amount by \$2,342,256 for various Open Space Projects. Use of fund balance is \$2,342,256.

This resolution would increase the Conservation Trust Fund expenditure amount by \$618,734 for various projects. Use of fund balance is \$618,734.

This resolution would increase the South Traffic Impact Fund expenditure amount by \$235,249 for various projects. Use of fund balance is \$235,249.

This resolution would increase the North Traffic Impact Fund expenditure amount by \$603,568 for various projects. Use of fund balance is \$603,568.

This resolution would increase the Road and Bridge Fund by \$3,497,961 for various projects. Use of fund balance is \$3,497,961.

This resolution would increase the Social Services Fund by \$9,676 for a project. Use of fund balance is \$9,676.

This resolution would increase the Capital Expenditures Fund by \$3,640,660 for various projects. Use of Certificates of Participation funding is \$3,640,660.

This resolution would increase the Fleet Fund expenditure amount by \$420,575 for various projects. Use of fund balance is \$420,575.

This resolution would increase the Patrol Fund expenditure amount by \$49,114 for the Laboratory Information Management System program. Use of fund balance is \$0; revenue of \$49,114 to be transferred from the General Fund.

This resolution would increase the Health Fund expenditure amount by \$605,671 for the Public Health major maintenance. Use of fund balance is \$605,671.

This resolution would increase the Southeast Sales Tax Capital Projects Fund

M E M O R A N D U M

TO: Honorable Chairman and Members of the Board of County Commissioners

FROM: Ellen Wakeman, County Attorney

RE: Cable TV License Agreement with Comcast of Colorado IX, LLC, Comcast of Colorado XII, Inc., and Comcast of California/Colorado/Illinois/Indiana/Michigan, LP

DATE: April 19, 2016

Staff Recommendation: Approve a Cable TV License Agreement (“Agreement”) with Comcast of Colorado IX, LLC, Comcast of Colorado XII, Inc., and Comcast of California/Colorado/Illinois/Indiana/Michigan, LP (collectively, “Comcast”) with a rate of 2.25% of gross revenues, as defined in the Agreement, upon execution by Comcast and review and approval by the County Attorney’s Office

Resolution No. **CC16-157**

Background: Three licensees had license agreements to use the County right-of-way for cable, and assigned their interests in the license agreements to Comcast. All of the agreements required the licensee to begin negotiations for continuation of the agreements in advance of the expiration of the agreements. By letter dated November 17, 2010, Comcast requested that the license agreements continue on a month-to-month basis after their expiration date of December 31, 2010 while Comcast negotiated the license agreement. The Board of County Commissioners passed resolutions allowing the license agreements to continue month-to-month.

Since 2013 new agreements have been drafted, but Comcast still has not executed any new agreements, and its rates have not changed.

The County determined to calculate the fees for the license agreements on a gross revenue basis to be consistent with other jurisdictions. Although the County’s fees (2.25%) requested in the Agreement remain lower than other jurisdictions (most charge 5% of gross revenues), Comcast has not executed an agreement nor begun to pay the increased fees. Increase of the month-to-month fee is required until the execution of the Agreement.

On March 22, 2016 the Board held a public hearing on this resolution, and continued the resolution for further consideration on March 29, 2016, and April 19 to allow the parties to finalize the Agreement.

BCC Briefing Presented on: 3/15/2016

Fiscal Impact: New Comcast agreement at 2.25% generates quarterly fees estimated at \$112,500.

Original returned to: David Wunderlich

Distribution: Dixie Shear
Siivi Melorango

CONTRACT REVIEW ROUTING FORM

Parties to Contract: JEFFERSON COUNTY and COMCAST OF COLORADO
 Third Party Authorized Rep: _____

Phone: _____ Fax: _____ Third Party Tax I.D.: _____

Remittance Address: 8000 E. Iliff Avenue, Denver, CO 80231, Attn: Finance Dept

Process Dates: Must be executed by BCC: 3/22/16 Deadline to County Manager: 3/15/16

Contacts: Originating Department/Contact: County Attorney/David Wunderlich Phone ext: 8939

Purchasing Department/Contact: _____ Phone ext: _____
 County Attorney/Contact: Ellen G. Wakeman Phone ext: 8965

MANDATORY ACCOUNT INFORMATION		Total Amount: _____	
Account Number: _____	Project: _____	Funds Available: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Multi-Year Contract: Yes <input type="checkbox"/> No <input type="checkbox"/>	Amount of Contract Budgeted in Current Year: _____		

ROUTING

O R D E R	Department	Authorized Signatures Name/Initials (*)	Date Forward	Comments
1	Originator (**)	David Wunderlich <i>DW</i>	3/15/16	
3	Division Director			_____
	Purchasing			_____
4	Department Director	Jeanie Rossillon <i>JR</i>	3/15/16	_____
2	County Attorney	Ellen G. Wakeman <i>EW</i>	3/15/16	
5	BCC Agenda Coordinator	<i>ames</i>		

INSTRUCTIONS

1 Number the left hand column in the order in which the contract is to be routed. (The above listing represents the typical routing for a construction bid.)

(*) Initials of reviewer indicate that the contract is acceptable and ready for BCC action, from reviewer's perspective.

(**) Signature of authorized department contact for contractual questions.