

# **Board of County Commissioners Meeting**

**Tuesday, April 5, 2016**

**Hearing Room 1, First Floor**

## **AGENDA**

The Tuesday meeting of the Board of County Commissioners (The Board) is an open meeting in which the Board approves contracts, expends funds, hears testimony, makes decisions on land use cases and takes care of other county matters. The public is welcome to attend.

The Board meeting has three parts: Public Comment, the Business Meeting and the Public Hearing.

### **General Procedures**

Agenda items will normally be considered in the order they appear on this agenda. However, the Board may alter the agenda, take breaks during the meeting, work through the noon hour; and even continue an item to a future meeting date.

### **Public Comment (8:00 a.m.)**

The Board welcomes your comments; During the public comment time, members of the public have three minutes to present views on county matters that are not included on the Hearing Agenda. The public comment time is not for questions and answers: it is your time to express your views.

Please note that you are always welcome to communicate with the Board on the county's Web site ([www.jeffco.us](http://www.jeffco.us)), by e-mail ([commish@jeffco.us](mailto:commish@jeffco.us)), by phone (303-271-8525), fax (303-271-8941) or US mail (100 Jefferson County Parkway, Golden, CO 80419). You can also meet your Commissioners at numerous community events such as town hall meetings, homeowner associations and chamber meetings.

### **Business Meeting**

**Call to Order**

**Pledge of Allegiance**

**Proclamation - Child Abuse Prevention Month**

**Tuesday, April 5, 2016 (continued)**

**Proclamation - Mayor and County Recognition Day for National Service**

**Approval of Minutes Dated March 29, 2016**

**Consent Agenda**

CONSENT AGENDA PROCEDURES - Items on the Business Meeting Consent Agenda generally are decided by the Board without further discussion at the meeting. However, any Board member may remove an item from the Business Meeting Consent Agenda. The Board is not required to take public comment on removed items, but may request additional information and input.

1. **Resolution CC16-135** Expenditure Approval Listings - Accounting
2. **Resolution CC16-136** Grant Application and Acceptance - Colorado Department of Transportation (CDOT), Office of Transportation Safety (OTS) FY 2017 Funding for Speed Mitigation on Highways 93 and 285 - Sheriff
3. **Resolution CC16-137** Payroll and Payment Certifications for the Month of January 2016 - Human Service
4. **Resolution CC16-138** Contract - Rock & Company, Inc. for Retaining Wall and Slope Repairs for Twin Spruce and Westridge (\$1,350,369.75) - Road and Bridge

Other Contracts and Resolutions for which Notice was not possible may be considered.

**Regular Agenda - No Agenda Items**

**Public Hearing**

There are two parts to the Public Hearing Agenda: the Hearing Consent Agenda and the Regular Hearing Agenda.

Items are listed on the Hearing Consent Agenda because no testimony is expected. In the event a Commissioner or any member of the public wishes to testify regarding an item on the Consent Agenda, the item will be removed and considered with the Regular Hearing Agenda.

## **Tuesday, April 5, 2016 (continued)**

Unless otherwise stated by the Chair, a motion to approve the Hearing Consent Agenda shall include and be subject to staff's findings, recommendations, and conditions as listed in the applicable Staff Report.

### **Hearing Consent Agenda - No Agenda Items**

The public is entitled to testify on items under the Public Hearing Regular Agenda. Information on participation in hearings is provided in the County's brochure, *"Your Guide to Board of County Commissioners Hearings."* It may be obtained on the rack outside the hearing room or from the County Public Information Office at 303-271-8512.

### **Hearing Regular Agenda - No Agenda Items**

## **Reports**

**County Commissioners**

**County Manager**

**County Attorney**

## **Adjournment**

Jefferson County does not discriminate on the basis of race, color, national origin, sex, religion, age, disability or sexual orientation in the provision of services. Disabled persons requiring reasonable accommodation to attend or participate in a County service, program or activity should call 303-271-5000 or TDD 303-271-8071. We appreciate a minimum of 24 hours advance notice so arrangements can be made to provide the requested auxiliary aid.

Board of County Commissioners meetings can be viewed on a television monitor in the cafeteria on the lower level of the Jefferson County Administration and Courts Facility. Also, you may use the cafeteria tables there to work or gather until the Board is ready to hear your case. Board meetings and hearings are recorded and available on the county's Web site at [www.jeffco.us](http://www.jeffco.us).

JEFFERSON COUNTY, COLORADO



**PROCLAMATION**

*National Child Abuse Prevention Month*

**April 2016**

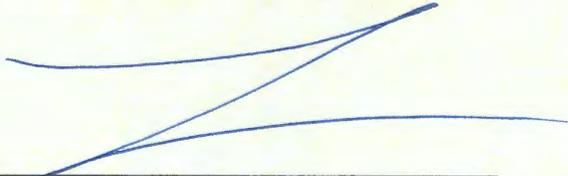
WHEREAS; Jefferson County has dedicated individuals and organizations who work daily to counter the problem of child abuse and to help parents obtain the assistance they need; and

WHEREAS; our community is stronger when all citizens become aware of child abuse prevention and become involved in supporting parents to raise their children in a safe and nurturing environment; and

WHEREAS; effective child abuse prevention programs, such as Ralston House, succeed because of partnerships among families, social service agencies, schools, religious and civic organizations, law enforcement agencies and the business community;

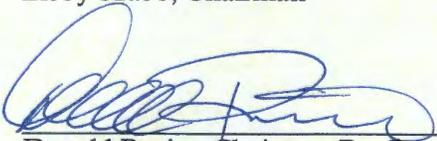
WHEREAS; by providing a safe and nurturing environment for our children, we can ensure that the children of Jefferson County will grow to their full potential. As the next generation of leaders, they will help to secure the future of this county and state.

NOW, THEREFORE be it proclaimed by, the Jefferson County Board of Commissioners, of the State of Colorado, that the month of April, 2016 be declared as  
Child Abuse Prevention Month



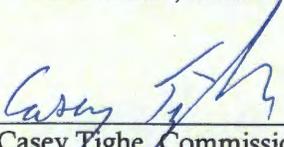
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Libby Szabo, Chairman



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Donald Rosier, Chairman Pro Tem



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Casey Tighe, Commissioner



JEFFERSON COUNTY, COLORADO



**PROCLAMATION**

*Mayor and County Recognition Day for National Service*

**April 5, 2016**

WHEREAS; service to others is a hallmark of the American character, and central to how we meet our challenges; and

WHEREAS; the nation's [counties/cities] are increasingly turning to national service and volunteerism as a cost-effective strategy to meet their needs; and

WHEREAS; AmeriCorps and Senior Corps participants address the most pressing challenges facing our communities, from educating students for the jobs of the 21st century and supporting veterans and military families to providing health services and helping communities recover from natural disasters; and

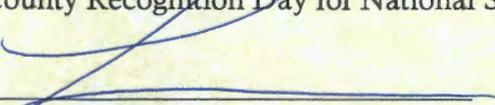
WHEREAS; national service expands economic opportunity by creating more sustainable, resilient communities and providing education, career skills, and leadership abilities for those who serve; and

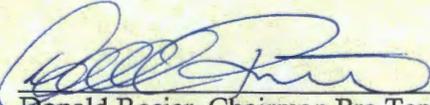
WHEREAS; the Corporation for National and Community Service shares a priority with county officials and mayors nationwide to engage citizens, improve lives, and strengthen communities; and is joining with the National League of Cities, National Association of Counties, Cities of Service, and mayors and county officials across the country for the Mayor and County Recognition Day for National Service on April 5, 2016.

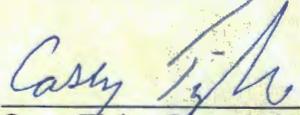
NOW, THEREFORE be it proclaimed by, the Jefferson County Board of Commissioners,  
of the State of Colorado, that April 5, 2016

be declared as

Mayor and County Recognition Day for National Service

  
\_\_\_\_\_  
Libby Szabo, Chairman

  
\_\_\_\_\_  
Donald Rosier, Chairman Pro Tem

  
\_\_\_\_\_  
Casey Tighe, Commissioner



## **COMMISSIONERS' MINUTES OF MARCH 29, 2016**

The Board of County Commissioners of the County of Jefferson, State of Colorado, met in regular session on March 29, 2016 in the Jefferson County Government Center, Golden, Colorado. Commissioner Libby Szabo, Chairman presided. Commissioner Donald Rosier, Commissioner Casey Tighe and Tracy Emerson, Deputy Clerk to the Board, were present.

Commissioner Libby Szabo, Chairman called the meeting to order.

### **STAFF PRESENT:**

Ralph Schell, County Manager  
Ellen Wakeman, County Attorney  
Kourtney Hartmann, Assistant County Attorney  
John Wolforth, Director of Planning & Zoning  
Mike Schuster, Assistant Director of Planning & Zoning  
Russell D. Clark, Planning Supervisor  
David Wunderlich, Assistant County Attorney

### **APPROVAL OF MINUTES**

Following a general discussion, the Board upon motion of Commissioner Rosier, duly seconded by Commissioner Tighe and by unanimous vote, approved the Minutes of March 22, 2016.

### **CONSENT AGENDA**

The Board approved the following Resolutions:

1. **Resolution CC16-122** Expenditure Approval Listings - Accounting
2. **Resolution CC16-123** Bi-Weekly Payroll Register - Accounting
3. **Resolution CC16-124** Abatement/Refund of Property Taxes – Board of Equalization
4. **Resolution CC16-125** Appointments to the Jefferson County Audit Committee - Board of County Commissioners
5. **Resolution CC16-126** Appointments to the Jefferson County Community Services Advisory Board - Board of County Commissioners
6. **Resolution CC16-127** Appointments to the Jefferson County Historical Commission - Board of County Commissioners

7. **Resolution CC16-128** Appointments to the Jefferson County Fairgrounds Advisory Committee - Board of County Commissioners
8. **Resolution CC16-129** Appointments to the Jefferson County Emergency Communications Authority Board (E911) - Board of County Commissioners
9. **Resolution CC16-130** Appointments to the Jefferson County Open Space Advisory Committee - Board of County Commissioners
10. **Resolution CC16-131** Purchase Order - Wagner Equipment Company for the Purchase of One (1) Used 2015 Caterpillar Two Drum Vibratory Compactor (\$124,000.00) - Fleet

**REGULAR AGENDA – No Agenda Items**

**PUBLIC HEARING CONSENT AGENDA**

No one requested to testify in the following cases:

11. **Resolution: CC16-118**  
**Case Number: 14-103529VA: Vacation**  
Owner: Jefferson County  
Applicant: ARKO COLORADO LLC  
Location: Cul-de-Sac right-of-way adjoining 8400 South Cody Way, cul-de-sac right-of-way adjoining 8449 and 8469 South Carr Way, and right-of way adjoining 8349, 8369, 8389 and 8399 South Carr Way  
Section 3, Township 6 South, Range 69 West  
Approximate Area: 0.483 Acre  
**Purpose: To vacate portions of South Carr Way and South Cody Way.**  
Case Manager: Steve Krawczyk

**12. Resolution: CC16-119**

**Case Number: 15-125425RZ: Rezoning**

Case Name: Mountain Parks Veterinary Clinic Official Development Plan

Owner/Applicant: E&R Property Group, LLC

Location: 5920 County Highway 73

Section 22, Township 5 South, Range 71 West

Approximate Area: 0.91 Acre

**Purpose: To rezone from Commercial-Two (C-2) and Mountain Residential-One (MR-1) to Planned Development (PD) to allow the existing single-family dwelling, limited commercial uses, veterinary hospital, and doggie daycare with outdoor runs.**

Case Manager: Alan Tiefenbach

**13. Resolution: CC16-120**

**Case Number: 15-126763EX: Exemption**

Case Name: Mandalay Gardens Exemption Survey 6

Owner/Applicant: Yvonne E. Mannon

Location: 7937 West 106<sup>th</sup> Avenue

Section 11, Township 2 South, Range 69 West

Approximate Area: 0.857 Acre

**Purpose: To correct an improper division of a residential lot.**

Case Manager: Sean Madden

The Board upon motion of Commissioner Rosier, duly seconded by Commissioner Tighe and by unanimous vote, adopted a resolution approving the items on the consent agenda subject to the adopted conditions of approval.

**PUBLIC HEARING REGULAR AGENDA**

**14. Resolution: CC16-121**

Case Number: 16-100922AM: Regulation Amendment

Applicant: Jefferson County

**Purpose: To amend Zoning Resolution Sections 1 (Administrative Provisions) and 3 (Enforcement and Administrative Exceptions) in order to provide reasonable accommodations for a disability.**

Case Manager: Russell D. Clark

Sworn Testimony: Cindy Goldman  
Diane Duffey, Daniels Welchester HOA  
Dave Ranker, Saddle Creek II HOA  
Jon Goldman

Following the taking of sworn testimony and a general discussion, the Board upon motion of Commissioner Rosier, duly seconded by Commissioner Tighe and by unanimous vote adopted **RESOLUTION CC16-121** approving Regulation Amendment Case #16-100922AM incorporating the red-marked print changes as presented including the definition of disability which will be added into the Definition Section of the Zoning Resolution.

15. **Resolution CC16-132** Cable TV License Agreement - Comcast of Colorado IX, LLC, Comcast of Colorado XII, Inc., and Comcast of California/Colorado/Illinois/Indiana/Michigan, LP - County Attorney

Sworn Testimony: Andy Davis, Comcast

Following the taking of sworn testimony and a general discussion, the Board upon motion of Commissioner Rosier, duly seconded by Commissioner Tighe and by unanimous vote, adopted a resolution to go into **executive session for Attorney-Client Communication Only** regarding Resolution CC16-132.

The portion of the executive session that was not recorded was confined to the topic authorized for discussion in an executive session pursuant to Section 24-6-402 (4)(b) C.R.S.

The Board came out of executive session.

Following a general discussion, the Board upon motion of Commissioner Rosier, duly seconded by Commissioner Tighe and by unanimous vote, adopted **RESOLUTION CC16-132** continuing the Cable TV License Agreement – Comcast of Colorado IX, LLC, Comcast of Colorado XII, Inc., and Comcast of California/Colorado/Illinois/Indiana/Michigan, LP to allow for a signed contract to be included in the Board's packets April 12, 2016 for Board action April 19, 2016.

## **REPORTS**

Commissioner Tighe toured the Sheet Metal Worker's Apprenticeship facility and attended the Metro Area County Commissioners meeting to see a presentation on mobile mental health units and their successful involvement with law enforcement.

Commissioner Szabo discussed meeting with Human Services and participating in the fourth grade class at Woodrow Wilson Elementary.

The Commissioners and County Manager discussed the recent snow storm, the decision to close Jefferson County as well as thanking the hard working crews for all their efforts to keep our roads and facilities safe.

## **ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned.

Attest:

Board of County Commissioners of  
the County of Jefferson, Colorado

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Tracy Emerson, Deputy Clerk

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Libby Szabo, Chairman

## MEMORANDUM

**TO:** Honorable Chairman and Members of the Board of County Commissioners

**FROM:**  Ralph Schell, County Manager

**DIST:** Tim Kauffmann, County Treasurer

**RE:** EXPENDITURE APPROVAL LISTINGS

**DATE:** April 5, 2016

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**Staff Recommendation:**

Approve the Expenditure Approval Listings dated March 31, 2016  
Resolution No.

**CC 16 - 135**

**Background:**

The Board of County Commissioners has reviewed all claims presented for Audit and allowance to the Board as represented on said Expenditure Approval Listings and the Board of County Commissioners find that all said claims as represented on said Expenditure Approval Listings shall be allowed, and, hereby, directs the County Treasurer to pay same.

Further, the staff has reviewed all claims and certify that all claims are valid  
And are in order to be paid.

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Prepared by: Kay Aberle, Accounting Supervisor, X8532, Jefferson County Accounting Division

Reviewed by: Deborah Freischlag, Director of Accounting, X8529, Jefferson County Accounting Division

MEMORANDUM

**TO:** Honorable Chairman and Members of the Board of County Commissioners

**FROM:**  Ralph Schell, County Manager

**RE:** Approval to Apply and Accept of Grant Funds for Speed Mitigation on Highways 93 and 285

**DATE:** April 5, 2016

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**Staff Recommendation:** The Jefferson County Board of Commissioners approves the grant application to Colorado Department of Transportation (CDOT), Office of Transportation Safety (OTS) FY 2017 Funding for Highway 93 High Speed Mitigation Grant, ratifies the execution of the application by Sheriff Jeff Shrader, approves the acceptance of grant funding between the Jefferson County Sheriff's Office and CDOT/OTS and directs that awarded funds be included in a supplemental appropriation to the Sheriff's Office 2016 budget.

**Resolution No.**

**CC 16 - 136**

**Background:**

High Speeds on highways account for unsafe conditions for all vehicles and bicyclists resulting in an increase in automobile accidents and dangerous conditions for bicycles, trucks, etc. also using this highway. Speeding has been documented on both Highway 93, Golden to Boulder and Highway 285 west of Morrison. This funding will support overtime for specific concentrated patrol programs with the goal of mitigating and reducing speeding traffic. Additionally, this funding will support the purchase of new Lidar units for the Harley-Davidson motorcycles. This will allow deputies to track speed of vehicles on the highway while the Patrol Deputies are also moving. The application requests \$89,996.40 for patrol overtime and \$9,180.00 for 4 new Lidar units.

**Fiscal Impact:** None

**Prepared by:** Beth Mundell, Grants Administrator  
Jefferson County Sheriff's Office, extension 5120

**Distribution**  
**Original returned to:** Clerk of the Board

**Copies to:** Beth Mundell, Sheriff's Office, Support Services  
Tina Davros, Sheriff's Office Asset Manager  
Andrea Amundson, Accounting  
Joanne Kortendick, County Attorney  
Chris Lindsey, Budget

# GRANT APPLICATION APPROVAL ROUTING FORM

**Parties to Contract:** Jefferson County and Colorado Department of Transportation (CDOT), Office of Transportation Safety (OTS)

Third Party Authorized Rep: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Third Party Tax I.D.: \_\_\_\_\_

Remittance Address: \_\_\_\_\_

**Process Dates:** Must be executed by BCC: 4/5/2016 ~~Deadline to County Attorney:~~ 3/25/16  
 Deadline to County Administrator: 3/29/16

**Contacts:** Originating Department/Contact: Sheriff's Office/ Beth Mundell Phone: X5120

Purchasing Department/Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

County Attorney/Contact: Joanne Kortendick Phone: x8955

<b>MANDATORY ACCOUNT INFORMATION</b>		Total Amount: <b><u>\$99,176.40</u></b>
Account Number: 926317	Project: FY2016 Speed, fatality and SBI Reduction Campaign on Highways 93 and 285	Funds Available: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Multi-Year Contract: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Amount of Contract Budgeted in Current Year: <b><u>\$ 0.00</u></b>	

## ROUTING

O R D E R	Department	Authorized Signatures Name/Initials (*)	Date Rec'd	Date Frw'd	Comments
1	Originator (**)	Beth Mundell/ <i>BM</i>	3-21-16	3-21-16	
2	Division Chief Patrol	Scott Pocsik <i>SP</i>	3-21-16	3-21-16	
3	SO Dir. of Asset Mgt.	Tina Davros/ <i>TD</i>	3/21-16	3-21-16	
	Div. Chief Support Svcs.	Dan Gard <i>DG</i>	3/22/16	3/22/16	
4	Undersheriff	Ray Fleer/ <i>RF</i>	3/22	3/22	
5	Other Budget	Andrea Amundson			Courtesy copy sent
6	County Attorney	Joanne Kortendick <i>JK</i>	3/28/16	3/28/16	
7	County Manager	Ralph Schell			
8	BCC Agenda Coordinator	Janice Fredricksen			Resolution sent via email
9					

## INSTRUCTIONS

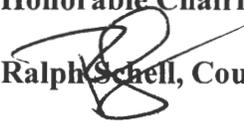
1 Number the left hand column in the order in which the contract is to be routed. (The above listing represents the typical routing for a construction bid.)

(\*) Initials of reviewer indicate that the contract is acceptable and ready for BCC action, from reviewer's perspective.

(\*\*) Signature of authorized department contact for contractual questions.

## MEMORANDUM

**TO:** Honorable Chairman and Members of the Board of County Commissioners

**FROM:**  Ralph Schell, County Manager

**DIST:** Lynn A. Johnson

**RE:** PAYROLL AND PAYMENT CERTIFICATIONS  
FOR THE MONTH OF JANUARY 2016

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**Staff Recommendation:**

Resolved, that the Board of County Commissioners approves the Divisions of Community Assistance, and Children, Youth and Families' payrolls and payments for the month of January 2016.

**Resolution No.**            **CC 16 - 137**

**Background:**

Section 26-1-123(3)(a), C.R.S. 1973 as amended, requires the County Board of County Commissioners to administer the Human Services' fund pursuant to rules and regulations adopted by the State Department. State Department regulations require all County Division payrolls, defined as "listings of multiple payees on a form providing warrant number, name of payee, and amount of warrant" be certified by the County Director and Chairman of the Board of County Commissioners upon approval by the Board. The January 2016 payrolls and payments have been certified by Lynn A. Johnson, and are temporarily placed in the possession of the Clerk to the Board of County Commissioners pending action on this resolution.

STATE OF COLORADO    )  
  ) S.S.  
COUNTY OF JEFFERSON )

I, Lynn A. Johnson, Executive Director of the Department of Human Services for Jefferson County, Colorado, hereby certify that the payments herein set forth by the Divisions of Community Assistance, and Children, Youth and Families have been reviewed by staff to be true and accurate payments made to the respective payee(s), and totaling the sum of \$7,281,143.82 for the month of January 2016.

3-10-2016  
Date

  
Director

STATE OF COLORADO    )  
  ) S.S.  
COUNTY OF JEFFERSON )

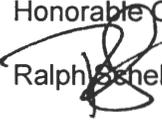
I, Libby Szabo, Chairman of the Board of County Commissioners of Jefferson County, Colorado, hereby certify that the payment(s) as set forth herein have this date been approved, and warrant(s) in payment thereof ordered issued upon the programs as listed for the month of January 2016, totaling the sum of \$7,281,143.82.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chairman

## MEMORANDUM

**TO:** Honorable Chairman and Members of the Board of County Commissioners

**FROM:**  Ralph Schell, County Manager

**DIST:** Clerk to the Board, Michael Dobbs, Gay Ummel, Deborah Freischlag

**RE:** Contract for Retaining Wall and Slope Repairs Twin Spruce and Westridge – FEMA004 & FEMA011, Road and Bridge

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**Staff Recommendation:** Approve the contract between Jefferson County and **Rock & Company, Inc.** in an amount not to exceed \$1,350,369.75 for retaining wall and slope repair services. The County's Representative is Michael Dobbs, or other person as may be designated by the Division Director or County Manager.

Contract Term: Work shall be completed within 120 calendar days from Start Date.

Resolution No. **CC16-138**

**Background:** The Road and Bridge Division requires supplemental assistance to repair 2013 flood damaged slopes off on Twin Spruce Rd., approximately 2.5 miles west of its intersection with HWY 72; and Westridge Rd. which is approximately 4 miles south of its intersection with HWY 72. The Road and Bridge Division required supplemental assistance to repair these damaged wall and slopes. The County entered into a grant agreement with the State of Colorado Department of Public Safety, Division of Homeland Security and Emergency Management in April 2014 to assist with these repairs.

The County advertised this project and invited nineteen (19) firms to submit a bid; two (2) firms responded. Rock & Company, Inc. submitted the lowest bid for both Twin Spruce and Westridge projects, and met all County requirements.

**Fiscal Information:** Funding for services in 2016 is available from the 2016 CIP funds. This is within the scope and budget for these services. Project costs are expected to be reimbursed by FEMA Grant Monies.

**BCC Briefing Presented By Jeanie Rossillon on January 19, 2016.**

**Originator:** Agenda memo prepared by Dawn Krank, Purchasing, Ext. 8590 on behalf of Chandra Hardwick

**Original returned to:** Dawn Krank, Purchasing

**Copies w/o contract to:** Jeanie Rossillon, Development & Transportation Director  
Larry Benshoof, Road and Bridge Director

Approvals	Kurtis Behn for Gay Ummel, County Atty Jeanie Rossillon, Dept. Dir. Mike Secary for Larry Benshoof, Div. Dir.	Approved: 3/28/2016 3:00 PM Approved: 3/28/2016 2:59 PM Approved: 3/28/2016 4:18 PM
Agenda Coordinator Review		MS check
Final Signatory	BCC Chairman	
Vendor	Rock & Co.	
End User	Road & Bridge	
Type (Contract, PO, etc)	Contract	
Dollar Value	\$1,350,369.75	
Term	120 calendar days from Start Date	
Description	Retaining Wall and Slope Repairs-Twin Spruce and Westridge	
Purchasing Agent	Dawn Krank	