

Board of County Commissioners Meeting

Tuesday, March 8, 2016

Hearing Room 1, First Floor

AGENDA

The Tuesday meeting of the Board of County Commissioners (The Board) is an open meeting in which the Board approves contracts, expends funds, hears testimony, makes decisions on land use cases and takes care of other county matters. The public is welcome to attend.

The Board meeting has three parts: Public Comment, the Business Meeting and the Public Hearing.

General Procedures

Agenda items will normally be considered in the order they appear on this agenda. However, the Board may alter the agenda, take breaks during the meeting, work through the noon hour; and even continue an item to a future meeting date.

Public Comment (8:00 a.m.)

The Board welcomes your comments; During the public comment time, members of the public have three minutes to present views on county matters that are not included on the Hearing Agenda. The public comment time is not for questions and answers: it is your time to express your views.

Please note that you are always welcome to communicate with the Board on the county's Web site (www.jeffco.us), by e-mail (commish@jeffco.us), by phone (303-271-8525), fax (303-271-8941) or US mail (100 Jefferson County Parkway, Golden, CO 80419). You can also meet your Commissioners at numerous community events such as town hall meetings, homeowner associations and chamber meetings.

Business Meeting

Call to Order

Pledge of Allegiance

Approval of Minutes Dated March 1, 2016

Tuesday, March 8, 2016 (continued)

Consent Agenda

CONSENT AGENDA PROCEDURES - Items on the Business Meeting Consent Agenda generally are decided by the Board without further discussion at the meeting. However, any Board member may remove an item from the Business Meeting Consent Agenda. The Board is not required to take public comment on removed items, but may request additional information and input.

1. **Resolution CC16-085** Expenditure Approval Listings - Accounting
2. **Resolution CC16-086** Appointments to the Tri-County Workforce Development Board - Board of County Commissioners
3. **Resolution CC16-087** Grant Application and Acceptance - 1st Judicial District of Colorado Victim Assistance and Law Enforcement (VALE) Board for 2016-2017 VALE Grant Funds - Sheriff
4. **Resolution CC16-088** Intergovernmental Agreement - City of Golden Regarding Cost Sharing and Maintenance Obligations for the Colfax/6th Avenue Sidewalk - Transportation and Engineering
5. **Resolution CC16-089** Contract - Modular Management Group, Inc. for Construction and Installation of a Modular Building at Arvada Head Start (\$459,343.00) - Facilities

Other Contracts and Resolutions for which Notice was not possible may be considered.

Regular Agenda - No Agenda Items

Public Hearing

There are two parts to the Public Hearing Agenda: the Hearing Consent Agenda and the Regular Hearing Agenda.

Items are listed on the Hearing Consent Agenda because no testimony is expected. In the event a Commissioner or any member of the public wishes to testify regarding an item on the Consent Agenda, the item will be removed and considered with the Regular Hearing Agenda.

Tuesday, March 8, 2016 (continued)

Unless otherwise stated by the Chair, a motion to approve the Hearing Consent Agenda shall include and be subject to staff's findings, recommendations, and conditions as listed in the applicable Staff Report.

Hearing Consent Agenda - No Agenda Items

The public is entitled to testify on items under the Public Hearing Regular Agenda. Information on participation in hearings is provided in the County's brochure, *"Your Guide to Board of County Commissioners Hearings."* It may be obtained on the rack outside the hearing room or from the County Public Information Office at 303-271-8512.

Hearing Regular Agenda - No Agenda Item

Reports

County Commissioners

County Manager

County Attorney

Adjournment

Jefferson County does not discriminate on the basis of race, color, national origin, sex, religion, age, disability or sexual orientation in the provision of services. Disabled persons requiring reasonable accommodation to attend or participate in a County service, program or activity should call 303-271-5000 or TDD 303-271-8071. We appreciate a minimum of 24 hours advance notice so arrangements can be made to provide the requested auxiliary aid.

Board of County Commissioners meetings can be viewed on a television monitor in the cafeteria on the lower level of the Jefferson County Administration and Courts Facility. Also, you may use the cafeteria tables there to work or gather until the Board is ready to hear your case. Board meetings and hearings are recorded and available on the county's Web site at www.jeffco.us.

COMMISSIONERS' MINUTES OF MARCH 1, 2016

The Board of County Commissioners of the County of Jefferson, State of Colorado, met in regular session on March 1, 2016 in the Jefferson County Government Center, Golden, Colorado. Commissioner Libby Szabo, Chairman presided. Commissioner Donald Rosier, Commissioner Casey Tighe and Teri Schmaedecke, Deputy Clerk to the Board, were present.

Commissioner Libby Szabo, Chairman called the meeting to order.

STAFF PRESENT:

Ralph Schell, County Manager
Ellen Wakeman, County Attorney
Kourtney Hartmann, Assistant County Attorney
John Wolforth, Director of Planning & Zoning
Charles Barthel, Engineering Supervisor
Steve Krawczyk, Planner
Christiana Farrell, Planner

APPROVAL OF MINUTES

Following a general discussion, the Board upon motion of Commissioner Rosier, duly seconded by Commissioner Tighe and by unanimous vote, approved the Minutes of February 16, 2016.

CONSENT AGENDA

The Board approved the following Resolutions:

1. **Resolution CC16-069** Expenditure Approval Listings Dated February 25, 2016 – Accounting
2. **Resolution CC16-070** Ratification of Expenditure Approval Listings Dated February 18, 2016 - Accounting
3. **Resolution CC16-071** Bi-Weekly Payroll Register - Accounting
4. **Resolution CC16-072** Abatement/Refund of Property Taxes – Board of Equalization
5. **Resolution CC16-073** Abatement/Refund of Property Taxes – Board of Equalization
6. **Resolution CC16-074** Abatement/Refund of Property Taxes – Board of Equalization

7. **Resolution CC16-075** Abatement/Refund of Property Taxes – Board of Equalization
8. **Resolution CC16-076** Payroll and Payment Certification for the Month of November 2015 - Human Services
9. **Resolution CC16-077** Payroll and Payment Certification for the Month of December 2015 - Human Services
10. **Resolution CC16-078** Agreement - Jeffco Action Center Inc. for the Receipt of Daniel's Grant Funds for the Use by Head Start as Part of the Jeffco Prosperity Project – Human Services
11. **Resolution CC16-079** First Amendment to Lease and Service Agreement - Rocky Mountain Chefs of Colorado, Inc. (RMCC) (Arvada Head Start) - Human Services
12. **Resolution CC16-080** Personal Property Tax Incentive – CoorsTek - Finance and IT
13. **Resolution CC16-081** Great Outdoors Colorado CONNECT Initiative Concept Papers - Peaks to Plains Trail, Mouth of Clear Creek Canyon Segment Open Space
14. **Resolution CC16-082** Release of a Portion of a Utility Easement - Kaj A. Mailo that is Located at 12974 West Chenango Drive – Planning and Zoning
15. **Resolution CC16-083** Purchase Order - Jviation Inc. for Design Engineering Services for Runway 12R/30L Rehabilitation (\$514,131.50) - Airport

REGULAR AGENDA – No Agenda Items

PUBLIC HEARING CONSENT AGENDA

No one requested to testify in the following cases:

16. Case Number: 15-129613RZ: Rezoning (CC16-067)

Case Name: 8290 W Coal Mine Avenue Official Development Plan

Owner/Applicant: 4 Paws 4 Life Rescue, a Colorado non-profit corporation

Location: 8290 West Coal Mine Avenue

Section 26, Township 5 South, Range 69 West

Approximate Area: 4.62 Acres

Purpose: To rezone from Agricultural-One (A-1) to Planned Development (PD) to allow an assisted living / memory care facility.

Case Manager: Alan Tiefenbach

17. Case Number: 15-127879RZ: Rezoning (CC16-068)

Case Name: 5770 McIntyre Street Official Development Plan

Owner/Applicant: Jefferson Development Associates LLC

Location: 5770 McIntyre Street

Section 12, Township 3 South, Range 70 West

Approximate Area: 10.08 Acres

Purpose: To rezone from Industrial-Three (I-3) and Planned Development (PD) to a PD allowing office and industrial uses.

Case Manager: Alan Tiefenbach

18. Case Number: 15-125409RZ: Rezoning (CC16-064)

Case Name: 4370 Kendrick Street – Official Development Plan

Owner/Applicant: 15000 W Kendrick St, LLC

Location: 4300 Kendrick Street (PIN: 30-244-01-006),

14990 West 44th Avenue (PIN: 30-244-01-007) and

15000 West 44th Avenue (PIN: 30-244-01-008)

Approximate Area: 14.49 Acres

Purpose: To rezone from Industrial-One (I-1), Industrial-Three (I-3) and Residential- Three (R-3) to a Planned Development (PD) which follows the I-1 standard zone district and allows a food and beverage kiosk as an accessory use.

Case Manager: Heather Gutherless

The Board upon motion of Commissioner Rosier, duly seconded by Commissioner Tighe and by unanimous vote, adopted a resolution approving the items on the consent agenda subject to the adopted conditions of approval.

PUBLIC HEARING REGULAR AGENDA

19. Case Number: 15-123746RZ: Rezoning (CC16-065)

Case Name: Lot 2 Dancing Deer Rezoning
Owner/Applicant: Deer Mountain Estates, Inc.
Location: 9351 Watson Gulch Road
Section 11, Township 6 South, Range 70 West
Approximate Area: 15.15 Acres

Purpose: To rezone from Agricultural-Two (A-2) to Agricultural-One (A-1) to allow a minimum 5-acre lot size.

Case Manager: Christiana Farrell

Sworn Testimony: Heather Scott, Representing Applicant
Mitch Tanenbaum

Following the taking of testimony and a general discussion, the Board upon motion of Commissioner Rosier, duly seconded by Commissioner Tighe and by unanimous vote, adopted **RESOLUTION CC16-065** approving Rezoning Case #15-123746RZ.

20. Case Number: 15-107574VA: Vacation (CC16-066)

Owner/Applicant: Jefferson County
Location: Rights-of-way near West 49th Avenue and Youngfield Street
(Adjacent to the Mount Olivet Cemetery which has an address of 12801 West 44th Avenue) Section 17, Township 3 South, Range 69 West

Approximate Area: 0.0984 Acres

Purpose: To vacate portions of West 49th Avenue and Youngfield Street.

Case Manager: Steve Krawczyk

Sworn Testimony: Bryan Kelly
Nancy Franz
Rhonda Kelly

Following the taking of testimony and a general discussion, the Board upon motion of Commissioner Rosier, duly seconded by Commissioner Tighe and by unanimous vote, adopted **RESOLUTION CC16-066** approving Vacation Case #15-107574VA.

REPORTS

The Commissioners reported attending the National Association of County Official' s Conference recently, as well as a grant meeting with the Department of Justice. The Commissioners reminded everyone that today is Super Tuesday and encouraged everyone to participate in their local Caucus.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned.

Attest:

Board of County Commissioners of
the County of Jefferson, Colorado

Teri Schmaedecke, Deputy Clerk

Libby Szabo, Chairman

MEMORANDUM

TO: Honorable Chairman and Members of the Board of County Commissioners

FROM:  Ralph Schnell, County Manager

DIST: Tim Kauffmann, County Treasurer

RE: EXPENDITURE APPROVAL LISTINGS

DATE: March 8, 2016

Staff Recommendation:

Approve the Expenditure Approval Listings dated March 3, 2016
Resolution No.

CC 16 - 085

Background:

The Board of County Commissioners has reviewed all claims presented for Audit and allowance to the Board as represented on said Expenditure Approval Listings and the Board of County Commissioners find that all said claims as represented on said Expenditure Approval Listings shall be allowed, and, hereby, directs the County Treasurer to pay same.

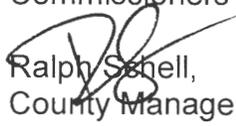
Further, the staff has reviewed all claims and certify that all claims are valid
And are in order to be paid.

Prepared by: Kay Aberle, Accounting Supervisor, X8532, Jefferson County Accounting Division

Reviewed by: Deborah Freischlag, Director of Accounting, X8529, Jefferson County Accounting Division

MEMORANDUM

AGENDA ITEM 2

TO: Honorable Chairman and Members of the Board of County Commissioners
FROM:  Ralph Schell,
County Manager
RE: Appointments to Tri-County Workforce Development Board
DATE: March 8, 2016

Staff Recommendation:

Approves the appointments of Bryan Galke, Heather Rollins and Ron Slinger as regular members on the Tri-County Workforce Development Board.

Approves the terms of these appointments to be effective Date of this Resolution, and to expire March 31, 2018, or until reappointed or replaced by the Board of County Commissioners.

Resolution No. **CC16-086**

Distribution:

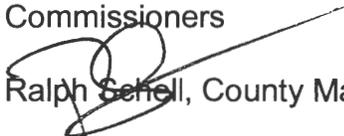
Original returned to: Janice Fredricksen

Copies to: Nate Walker, Workforce

MEMORANDUM

AGENDA ITEM 3

TO: Honorable Chairman and Members of the Board of County Commissioners

FROM:  Ralph Senell, County Manager

RE: Approval to Apply and Accept for 2016-2017 VALE Grant Funds

DATE: March 8, 2016

Staff Recommendation: That the Jefferson County Board of Commissioners approves the grant application between the County and the 1st Judicial District of Colorado Victim Assistance and Law Enforcement (VALE) Board for the 2016-2017 funding cycle, and ratifies the submission of the grant application under the signature of Sheriff Jeff Shrader. Further the Board of County Commissioners accepts the grant funds if awarded and authorizes the Chairman to execute any necessary documentation in connection with the application and award.

Resolution No. CC16-087

Background:

The Victim Assistance and Law Enforcement (VALE) Board provides grant awards to assist service providers in the 1st Judicial District. This application supports the Jefferson County Sheriff's Office in providing expertise and skill in law enforcement victim assistance including on-scene crisis intervention, follow-up contact and information or referrals. This award provides the ability to have 24-hour access to trained professionals to assist victims and witnesses of crime and trauma to obtain support and education necessary to overcome their victimization. Under Colorado State Statutes, specifically, the 'Victim's Bill Of Rights', the Sheriff is required to provide this service. If awarded, this funding will support a portion of one Victim Services Advocate salary in the amount of \$56,000

Fiscal Impact: The County will provide \$13,010.00 for fringe benefits and supplies/operating expenses over the award period of this grant.

Prepared by: Beth Mundell, Grants Specialist
Jefferson County Sheriff's Office, ext. 5120

Distribution

Original returned to: Beth Mundell, Grants Administrator

Copies to: Clerk to the Board
Lindsay Krug, Victim Services Coordinator
Tina Davros, Sheriff's Office Asset Manager, Sheriff's Office
Joanne Kortendick, County Attorney's Office
Joyce Neal, Grant Accounting

GRANT APPROVAL TO APPLY ROUTING FORM

Parties to Contract: Jefferson County and the Victim Assistance and Law Enforcement (VALE) Board

Third Party Authorized Rep: _____

Phone: _____ Fax: _____ Third Party Tax I.D.: _____

Remittance Address: _____

Process Dates: Must be executed by BCC: 3/8/2016 2/19/2016 Deadline to County Administrator: 3/1/2016 noon FBD

Contacts: Originating Department/Contact: Sheriff's Office/ Beth Mundell Phone: x5120

Purchasing Department/Contact: _____ Phone: _____

County Attorney/Contact: Joanne Kortendick Phone: x8955

MANDATORY ACCOUNT INFORMATION		Total Amount: \$56,000.00.
Account Number: <u>926301</u>	Project: <u>JCSO – Victim Assistance & Law Enforcement (VALE 2015-2016)</u>	Funds Available: Yes <input checked="" type="checkbox"/> No
Multi-Year Contract: Yes <input checked="" type="checkbox"/> No	Amount of Contract Budgeted in Current Year: <u>\$ 28,000.00</u>	

ROUTING

O R D E R	Department	Authorized Signatures Name/Initials (*)	Date Rec'd	Date Frw'd	Comments
1	Originator (**)	Beth Mundell/			
2	JCSO Asset Mgr.	Tina Davros/ TD	2/18/16	2/18/16	
3	Div Chief, Investigations	Patsy Mundell/ PM	2/18/16	2/18/16	
4	Div. Chief Support Svc	Dan Gard/	2/22/16	2/23/16	
5	Undersheriff	Ray Fleer/ RF	2-18-16	2-18-16	
4	County Attorney	Joanne Kortendick/ JK	2-22-16	2-25-16	
5	VSU Manager	Andrea Quast	2-17-16	2-18-16	
6	County Manager	Ralph Schell/			
7	BCC Agenda Coordinator	Janice Fredricksen/			Courtesy Copy only

INSTRUCTIONS

1 Number the left hand column in the order in which the contract is to be routed. (The above listing represents the typical routing for a construction bid.)

(*) Initials of reviewer indicate that the contract is acceptable and ready for BCC action, from reviewer's perspective.

(**) Signature of authorized department contact for contractual questions.

MEMORANDUM

TO: Honorable Chairman and Members of the Board of County Commissioners

FROM:  Ralph Schell, County Manager

RE: Intergovernmental Agreement Regarding Cost Sharing and Maintenance Obligations between the County and City of Golden for the Colfax/6th Avenue Sidewalk

DATE: March 8, 2016

Staff Recommendation: Staff recommends that the Board of County Commissioners approve the Intergovernmental Agreement with the City of Golden outlining funding obligations and maintenance of the future Colfax/6th Avenue sidewalk.

Agreement Duration: The maintenance obligations are perpetual.

Resolution No. **CC 16 - 088**

Background: The Colfax/6th Avenue Sidewalk between Colfax Avenue and Johnson Road will provide a needed pedestrian connection along 6th Avenue to the Jefferson County Government Center (JCGC). Pedestrians wanting to walk to the JCGC from Colfax currently travel over open terrain between US-6 and the RTD light rail tracks. The new sidewalk will be 8-foot wide and will provide a safer route of travel along US-6 and improved pedestrian crossings along the side streets. Minor drainage improvements will also be constructed.

Fiscal Impact: The project construction will be mainly funded by a Denver Regional Council of Governments (DRCOG) Transportation Improvement Program (TIP) grant in the amount of \$589,000. The City of Golden will contribute \$40,000 and Jefferson County will contribute \$108,000 for a total budget of \$737,000. Snow clearance and other day-to-day maintenance of the sidewalk will be the responsibility of the City of Golden. Replacement and repair costs for the sidewalk will be the responsibility of Jefferson County.

BCC Briefing: Presented by Jeanie Rossillon on September 22, 2015.

Prepared by: Mike Vanatta, Transportation and Engineering

Distribution

Original returned to: Clerk to the Board

Copies to: Andrea Amundson, Accounting; Kourtney Hartmann, County Attorney's Office; Jeanie Rossillon, Development and Transportation, Steve Durian, Transportation and Engineering; Mike Vanatta, Transportation and Engineering

MEMORANDUM

TO: Honorable Chairman and Members of the Board of County Commissioners

FROM:  Ralph Schell, County Manager

DIST: Clerk to the Board, Tim Doiel, Kurt Behn, Deborah Freischlag

RE: Construction and Installation of a Modular Building at Arvada Head Start
Facilities & Construction Management Division

Staff Recommendation: Approve the contract between Jefferson County and **Modular Management Group, Inc.** in the amount of **\$459,343.00** for the construction and installation of a modular building at Arvada Head Start. The County's Representative is Mark Danner, or other person as may be designated by the Deputy County Manager or County Manager.

Contract Term: The Contractor shall begin the Work on the date set forth in the notice to proceed (the "Start Date") and fulfill all of its obligations within 120 calendar days from the notice to proceed (the "Completion Date").

Resolution No. **CC16-089**

Background: This project was initiated in an effort to relocate the Jefferson County Public Health Women, Infants and Children (WIC) program from a leased facility into an owned modular building located at the Jefferson County Arvada Head Start Facility. The location will improve customer service and convenience to WIC and Head Start clients.

Purchasing advertised this project and invited multiple firms to submit a proposal; five (5) firms responded. Modular Management Group, Inc. submitted the highest rated proposal and met all County requirements.

Fiscal Information: Funding for these services is available from funds carried forward from the 2015 CIP budget. This is within the scope and budget for these services.

BCC Briefing Presented By Mark Danner on February 2, 2016.

Originator: Agenda memo prepared by Joe Weickenand, Purchasing, Ext. 8595

Original returned to: Joe Weickenand, Purchasing

**Copies w/o contract to: Kate Newman, Deputy County Manager
Mark Danner, Director of Facilities & Construction Management
Mike Freeman, Risk Management**

Approvals	Kurtis Behn, County Atty Kate Newman, Dept Dir Mark Danner, Div Dir	Approved:2/26/16, 3:25pm Approved: 2/29/16, 12:31pm Approved: 2/29/16, 9:02am
Agenda Coordinator Review		X Check <i>AMS</i>
Final Signatory	BCC	
Vendor	Modular Management Group, Inc.	
End User	Facilities & Construction Management	
Type (Contract, PO, etc)	Contract	
Dollar Value	\$459,343.00	
Term	The Contractor shall begin the Work on the date set forth in the notice to proceed (the "Start Date") and fulfill all of its obligations within 120 calendar days from the notice to proceed.	
Description	Design, construction and installation of a modular building to support the Arvada Head Start Women, Infant and Children's (WIC) Program.	
Purchasing Agent	Joe Weickenand	