TUESDAY STAFF BRIEFINGS March 18, 2014

Please Note Briefings Will Begin Immediately Following Hearings

All items on this agenda are scheduled for immediately following Hearings and will normally be considered in the order the item appears on the agenda. The Board, at their discretion, may choose to alter the order in which items are considered, may break, or may continue any item to be considered on a future date.

Convene immediately following Hearings; BCC Conference Room, 5th Floor

Briefing Items

1.	Volunteer Supplemental AD&D Insurance (30 minutes)	Finance and IT Director
2.	Ideal Fencing Corp. Contract Amendment for Guardrail Replacement Services (10 minutes)	Development and Transportation Director
3.	Alfred Benesch and Company Purchase Order for Engineering Design of Flood Damaged Roads (10 minutes)	Development and Transportation Director
4.	Renewal of Hangar Ground Lease for Ricky A. Domenico (10 minutes)	Development and Transportation Director

County Commissioners' Report

County Administrator's Report

- State Legislation Update
- Marijuana Zoning Additional Issues
- Stream Debris Issue
- Discussion Appointments to Various Boards and Commissions

County Attorney's Report

Executive Session

- Access to Subdivisions Legal Advice C.R.S. 24-6-402(4)(b) (15 minutes)
- Litigation Update Legal Advice C.R.S. 24-6-402(4)(b) (15 minutes)

Jefferson County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in the provision of services. Disabled persons requiring reasonable accommodation to attend or participate in a County service, program or activity should call 271-5000 or TDD 271-8071. We appreciate a minimum of 24 hours advance notice so arrangements can be made to provide the requested auxiliary aid.

MEETINGS

BOARD OF COUNTY COMMISSIONERS

DATE	TIME	MEETING, LOCATION					
MARCH							
Mar. 17	7:00 - 9:00 am	BCC speak at Jeffco Republican Men's Club (Howard Johnson, 44th Ave. & Ward Rd.)					
Mar. 18	8:00 am	BCC Meeting, Public Comment, Public Hearings (Hrg. Rm. One)					
Mar. 18	Immediately following Public Hearings	Staff Briefings (BCC Board Rm.)					
Mar. 18	Immediately following Staff Briefings	Ralph Schell (Golden Rm.)					
Mar. 19	7:30 – 9:00 am	Legislative Breakfast (Capitol, Committee Rm. 0112 in Basement)					
Mar. 19	12:00 – 1:30 pm	Jeffco Economic Development Corporation Board (Lookout Mtn. Rm.)					
Mar. 19	5:30 pm	Denver Regional Council of Governments Administrative Committee (1290 Broadway, Denver)					
Mar. 19	6:30 pm	Denver Regional Council of Governments Board (1290 Broadway, Denver)					
Mar. 20	7:30 – 9:00 am	Jeffco Economic Development Corporation Industry Appreciation Awards Breakfast (Arvada Ctr.)					
Mar. 20	9:00 – 3:00 pm	Colorado Counties, Inc. Steering Committee Meetings (800 Grant St., Denver)					
Mar. 21	9:00 – 3:00 pm	Colorado Counties, Inc. Steering Committee Meetings (800 Grant St., Denver)					
Mar. 24	1:00 – 3:00 pm	2015 Budget Discussion (BCC Board Rm.)					
Mar. 25	8:00 am	BCC Meeting, Public Comment, Public Hearings (Hrg. Rm. One)					
Mar. 25	Immediately following Public Hearings	Staff Briefings (BCC Board Rm.)					
Mar. 25	Immediately following Staff Briefings	Ralph Schell (Golden Rm.)					

	Mar. 28	11:30 – 1:30 pm	Metro Area County	Commissioners - City	y & County of Broomfield
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APRIL

*	Apr. 1	8:00 am	BCC Meeting, Public Comment, Public Hearings (Hrg. Rm. One)
*	Apr. 1	Immediately following Public Hearings	Staff Briefings (BCC Board Rm.)
*	Apr. 1	Immediately following Staff Briefings	Ralph Schell (Golden Rm.)
*	Apr. 1	10:30 – 11:30 am	Groundbreaking – Terumo BCT (10810 W. Collins Ave., Lakewood)
*	Apr. 3	11:30 – 1:00 pm	Public Health Champions Lunch (Lookout Mtn. Rm.)
*	Apr. 4	7:25 – 10:40 am	Jeff Garkow and Zach Martin, Columbine H.S. Teachers, and Students (Columbine H.S. Auditorium)
*	Apr. 8	8:00 am	BCC Meeting, Public Comment, Public Hearings (Hrg. Rm. One)
*	Apr. 8	Immediately following Public Hearings	Staff Briefings (BCC Board Rm.)
*	Apr. 8	Immediately following Staff Briefings	Ralph Schell (Golden Rm.)
*	Apr. 8	4:30 – 6:00 pm	Open Space Advisory Committee (Lookout Mtn. Rm.)
*	Apr. 9	7:00 – 9:00 am	Jefferson County Transportation Action and Advocacy Group (Lookout Mtn. Rm.)
*	Apr. 9	7:30 – 8:30 am	CASA Champions for Children Breakfast (Marriott West)
*	Apr. 10	9:00 – 11:00 am	Elected Officials/Personnel Board (BCC Board Rm.)
*	Apr. 15	8:00 am	BCC Meeting, Public Comment, Public Hearings (Hrg. Rm. One)
*	Apr. 15	Immediately following Public Hearings	Staff Briefings (BCC Board Rm.)
*	Apr. 15	Immediately following Staff Briefings	Ralph Schell (Golden Rm.)
*	Apr. 16	7:30 – 9:00 am	Lombard and Clayton Meeting (BCC Board Rm.)
*	Apr. 16	12:00 – 1:30 pm	Jeffco Economic Development Corporation Board (Sonsio, Inc., 5630 Ward Rd.)

*	Apr. 16	5:30 pm	Denver Regional Council of Governments Administrative Committee (1290 Broadway, Denver)
*	Apr. 16	6:30 pm	Denver Regional Council of Governments Board (1290 Broadway, Denver)
*	Apr. 16	7:00 pm	Conifer Area Council (Jefferson Middle School)
*	Apr. 18	9:00 – 4:00 pm	Colorado Counties, Inc. Steering Committee Meetings (800 Grant St., Denver)
*	Apr. 22	8:00 am	BCC Meeting, Public Comment, Public Hearings Law Enforcement Authority Report (Hrg. Rm. One)
*	Apr. 22	Immediately following Public Hearings	Staff Briefings (BCC Board Rm.)
*	Apr. 22	Immediately following Staff Briefings	Ralph Schell (Golden Rm.)
*	Apr. 23	4:00 – 5:00 pm	Planning Commission (BCC Board Rm.)
*	Apr. 25	11:30 – 1:30 pm	Metro Area County Commissioners – Douglas County
*	Apr. 29	6:59 – 8:29 am	Good News Breakfast (Jeffco Fairgrounds)
*	Apr. 29	8:00 am	BCC Meeting, Public Comment, Public Hearings (Hrg. Rm. One)
*	Apr. 29	Immediately following Public Hearings	Staff Briefings (BCC Board Rm.)
*	Apr. 29	Immediately following Staff Briefings	Ralph Schell (Golden Rm.)

* ADDITIONS TO MEETING LIST

** MEETINGS CANCELED

BOARD OF COUNTY COMMISSIONERS SCHEDULE

<u>Time</u>* <u>Topic</u>*

Monday, March 17, 2014

7:00 – 9:00 a.m. BCC speak at Jeffco Republican Men's Club

(Howard Johnson, 44th & Ward Rd.)

Tuesday, March 18, 2014

8:00 a.m. BCC Meeting (Hrg. Rm. One)

Public Comment Public Hearings

Immediately following Board Hearings

Staff Briefings (BCC Board Rm.)

Immediately following Staff Briefings

Ralph Schell (Golden Rm.)

Wednesday, March 19, 2014

7:30 – 9:00 a.m. Legislative Breakfast (Capitol, Committee Rm. 0112 in Basement)

12:00 – 1:30 p.m. Jeffco Economic Development Corporation Board (Lookout Mtn. Rm.)

5:30 p.m. Denver Regional Council of Governments Administrative

Committee (1290 Broadway, Denver)

6:30 p.m. Denver Regional Council of Governments Board

(1290 Broadway, Denver)

Thursday, March 20, 2014

7:00 – 9:00 a.m. Jeffco Economic Development Corporation Industry Appreciation

Awards Breakfast (Arvada Ctr.)

9:00 – 3:00 p.m. Colorado Counties, Inc. Steering Committee Meetings

(800 Grant St., Denver)

Friday, March 21, 2014

9:00 – 3:00 p.m. Colorado Counties, Inc. Steering Committee Meetings

(800 Grant St., Denver)

^{*}Emergency Items Or Other County Business For Which Prior Notice Was Not Possible May Be Considered.



BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER

Volunteer Supplemental AD&D Insurance

March 18, 2014

☐ For Information	For Discussion/Approval Prior to Future Hearing	☐ For Action
	3	

ISSUE: The County's current Volunteer Supplemental AD&D Insurance is up for renewal in May of 2014 and it is the recommendation of the Risk Management Department to eliminate this insurance from the current list of insurance offerings.

BACKGROUND: The County has offered Volunteer Supplemental AD&D Insurance for all the volunteers utilized throughout the county for the past 12 years. In May of 2013, the policy increased from \$11,633 to \$38,310 for a 12 month period. After an extensive study into the usage, necessity and legal requirements for continuing this type of policy, it was found that:

- 1. Average usage of the policy was less than two incidents per year at an average cost of less than \$400 per incident.
- 2. The deductable for the first 11 years was \$50 and the current policy has a \$500 deductable (no quoted policy for 2013 was available for less than a \$500 deductable amount)
- 3. After checking with the County legal department, it was determined that there is no legal responsibility for the County to offer this insurance. There is no law or statute that requires it. It also states in the contract with the companies the Community Service works with, that the County has no liability for injuries sustained by workers obtained thru the County Community Service department.
- 4. Under the requirements of the new ACA, individuals are required to have their own insurance.
- After contacting numerous volunteer organizations (i.e. Volunteers of America, Mile High United Way, Food Bank of the Rockies, YMCA of Denver, etc.) it was discovered that none of these organizations offered this type of insurance for their volunteers.

DISCUSSION: From July, 2013 thru November, 2013, Risk Management held several meetings with the departments that would be effected by the elimination of this insurance policy. It was stated from the first meeting that the recommendation of the Risk Department would be to eliminate this policy for future years due to increased cost, minimal usage and no legal responsibility for offering the insurance.

It should be noted that this policy is a "supplemental" policy and is only in effect after an individual's primary insurance is utilized. It is capped at \$25,000 per incident and has a \$500 deductable per occurrence. If an individual has an accident while performing volunteer work for the county, and they do not have a primary insurance policy, this policy would become the policy that would be utilized, but with the \$500 deductable and

the \$25,000 limits in place.

In addition, the elimination of this policy has no effect on the County's liability; it remains as it always has been.

Open Space and Community Service will evaluate further to determine if they will seek a policy for their departments in lieu of a county-wide policy.

FISCAL IMPACT: A savings of \$22,289.17 for 2014 (June thru December) and a savings of the entire \$38,310 for future years on the overall cost of insurance for the County. This is a minimum savings, as any increase in the policy costs for future years would also be saved.

RECOMMENDATIONS: Approve the elimination of the Volunteer AD&D Insurance from the list of insurance policies offered by the County.

ORIGINATOR: Dan Zeisler, Risk Management Manager #8447

CONTACTS FOR ADDITIONAL INFORMATION: Holly Bjorklund

Tina Caputo

3/3/2014



BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER

Ideal Fencing Corp. Contract Amendment for Guardrail Replacement Services

□ For Information

■ For Discussion/Approval Prior to Future Hearing

□ For Action

ISSUE:

Consideration of a contract amendment with Ideal Fencing Corp. for guardrail replacement services.

BACKGROUND:

Last August, the County entered into a contract (CA13-023) with Ideal Fencing Corp. for guardrail replacement services. Road and Bridge needs to increase the guardrail contract by \$45,000 from the original contract of \$72,000. The amendment will be for the duration of the contract to end on July 31, 2014.

DISCUSSION:

Road and Bridge has identified guardrail damage as a result of last September's flood. Until recently, the guardrail was scheduled to be replaced later this year and the cost was to be reimbursed by FEMA. Recently, staff was informed that the reimbursement would come instead from the Federal Highway Administration (FHWA) and that emergency work needs to be complete by March 31, 2014. Road and Bridge needs the contract dollar amount increased to accomplish this work, which consists of furnishing all labor, equipment, and material incidental to new installation and repairs of guardrail on the county road network.

RECOMMENDATIONS:

Staff is requesting that the Board of County Commissioners approve a contract amendment with Ideal Fencing Corp. for guardrail repair and installation services.

FISCAL IMPACT:

The new contract price for the amendment shall be a not-to-exceed amount of \$117,000. Road and Bridge will be utilizing a portion of the 2014 budget to cover this increase.

ORIGINATOR:

Jeanie Rossillon, Director, Development and Transportation, X8575 Larry Benshoof, Director, Road and Bridge, X5204

BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER

Alfred Benesch and Company Purchase Order for Engineering Design of Flood Damaged Roads

□ For Information

■ For Discussion/Approval

☐ For Action

Prior to Future Hearing

ISSUE:

Consideration of a purchase order with Alfred Benesch and Company under Master Contract PD13-126.

BACKGROUND:

The County has of master contract for engineering services with Alfred Benesch and Company. Road and Bridge would like to issue a purchase order to Benesch to prepare a hydrological report and provide a design and construction plans for a number of retaining walls.

DISCUSSION:

Road and Bridge has identified serious slope failures as a result of last September's flood at the following locations: Twin Spruce Road, Westridge Road, Crawford Gulch Road, and Forest Hill Road. Engineering services are needed to design retaining walls at a cost of \$140,554. In addition to the retaining wall designs, a hydrology report is needed for Twin Spruce Road. The cost of this report is \$25,000.

The work consists of furnishing full engineering designs, construction management of the projects, geotechnical investigation, topographic surveying, and bid phase services.

RECOMMENDATIONS:

Staff is requesting that the Board of County Commissioners approve a purchase order with Alfred Benesch and Company for engineering design and a hydrology report for the above referenced roads.

FISCAL IMPACT:

The purchase order will be a not-to-exceed amount of \$165,554. In the short term, Road and Bridge will cover this cost with operating funds. It is likely that a budget supplemental request is forthcoming to cover both the design and construction of these flood recovery measures. It is also expected that some portion of this work will be reimbursed either by FEMA or FHWA.

ORIGINATOR:

Jeanie Rossillon, Director, Development and Transportation, X8575 Larry Benshoof, Director, Road and Bridge, X5204

AGENDA ITEM____

BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER

RICKY A. DOMENICO RENEWAL HANGAR GROUND LEASE March 18, 2014

□ For Information	V	For Discussion/Approval	For Action
		Prior to Future Hearing	

ISSUE:

Consideration of a renewal hangar ground lease with Ricky A. Domenico

BACKGROUND:

The Hangar Gang entered into a hangar ground lease with the County on May 15, 1994. Through a series of assignments, the Hangar Gang lease was assigned to Ricky. A. Domenico. The original term of the lease was 20 years with a 10-year option to renew. Per the County's airport lease extension policy, the lease can be extended for another 20 years.

DISCUSSION:

Airport staff has evaluated the improvements on the lease parcel and has determined that the request for a lease extension is warranted. Due to the age and language of the original lease, however, the Airport recommends a new lease agreement effective April 1, 2014.

New Lease:

Effective date – 4/1/2014
Original term – 20 years
Renewal options – One 10-year renewal
Total lease term – 30 years
Lease expiration date – 3/31/2034
With renewal option – 3/31/2044

FISCAL IMPACT:

Per the lease extension policy, current monthly rental income of \$143.94 will be raised to \$145.11. The lease rate will be adjusted on January 1 of each year by the July Consumer Price Index.

RECOMMENDATIONS:

Staff recommends that the Board of County Commissioners approve the subject lease.

ORIGINATORS:

Jeanie Rossillon, Development & Transportation Director, x8575 Kenneth Maenpa, Airport Director

Audit Committee

Openings total - 2 2 regular

1. Daniel Markham Current Regular - reappointment

2. Cindi Stetson Current Regular - reappointment

Purpose: To assist the county and its commissioners in its evaluation of internal controls, reporting practices, and audit findings.

Qualifications:

- An understanding of generally accepted accounting principles, including those relevant standards for local and government accounting and financial reporting issued by the
 - Governmental Accounting Standards Board; an understanding of financial statements, general accepted auditing standards. Working knowledge of the enabling laws and regulations that the government operates within would be valuable.
- Ability to assess the general application of the foregoing principles and standards in connection with the accounting for estimates accruals, external restrictions and reserves.
- Experience preparing, auditing, analyzing or evaluating financial statements that
 present a breadth and level of complexity of accounting issues that can reasonably
 be expected to be raised by the organization's financial operations.
- An understanding of internal controls and procedures for financial reporting.
- Basic understanding of an audit committee function and responsibility to the organization. A basic understanding of the operational environment and structure of a statutorily-defined county government in Colorado.

Members and length of terms:

The committee shall comprise five members for two-year terms with term limit of four consecutive two-year terms (8 years).

Board of Health

Openings total - 1 1 regular

- 1. Jennifer Bracher, MD
- 2. Greg Deranleau

current regular member - reappointment

- 3. Christopher Habgood
- 4. H. Leon Oxman

Purpose: To make policies and decisions that will help promote health and prevent disease in Jefferson County. The Board encourages public input into its decision-making process and encourages community participation at its regular monthly hearings.

Members and length of terms:

Five regular members serving for five-year term. No consecutive term limits

Board of Review

Openings total - 2 1 regular, 1 Alternate

1. Karen Roman

Current Alternate - reappointment

2. Jim Thelen

Current Regular - reappointment

Purpose: To hear appeals in quasi-judicial hearings and make special exceptions and/or amendments of the Building Codes to be considered by the Jefferson County Board of Commissioners.

Qualifications:

Must be experienced in building construction. Traditionally, board members have included a registered architect, a registered professional engineer, a building contractor and a citizen.

Members and length of terms:

Three regular members serving a three-year term. One alternate member serving a one-year term. No consecutive term limits

Citizen Review Panel

Openings total - 3 3 regular

1. John Bernhart

2. Jennifer Hope

Current regular - reappointment

3. Sam Wright

Current regular - reappointment

Purpose: To provide a conflict resolution process to address formal complaints by any person who is the subject of an investigation of a report of child abuse or neglect. This process is to provide a forum for grievances concerning the conduct of county department personnel in performing their statutory duties under the Children's Code that cannot be resolved between the client and the Human Services department.

Required or suggested qualifications:

Members must be representative of the community; have demonstrable personal or professional knowledge and experience with children; Cannot be employees of the county department of Human Services; and at least one member must be a parent of a minor child at the time of his/her appointment.

Members and length of terms:

Six regular members serving two-year terms.

No consecutive term limits.

Developmental Disabilities Resources Board

Openings total - 1 1 Jefferson County Rep.

David Pemberton

Current member - reappointment

Purpose: To advise the Jefferson County Board of Commissioners of all operations of the Jefferson County Developmental Disabilities Resource Center that provides services and training for people with developmental disabilities.

Required or suggested qualifications:

The Board of County Commissioners appoints **one** member to this board, and he or she must be a county resident.

Members and length of terms:

Seventeen regular members that will serve a one-year term. No consecutive Term Limits

Fairgrounds Advisory Committee

Openings total - 3 3 regular

John Gray
 Mary Miklos
 Michael Skelton
 Current member - reappointment
 Current member - reappointment

Purpose: Advises the Board of County Commissioners on capital construction and fees at the Jefferson County Fairgrounds. The Advisory Committee determines allowable uses, procedures and regulations of the Fairgrounds.

Members and length of terms:

Seven regular members for three-year terms. No consecutive term limits

Housing Authority Board

Openings total - 1
1 regular member (Sam Wright resigned)

- 1. Casey Leier
- 2. Zachary Urban

Purpose: The Housing Authority Board, whose members are known as Commissioners, is the <u>policy making body</u> of the Jefferson County Housing Authority, similar to the Board of Directors of a private corporation. A Local Housing Authority Commissioner is a public official of his/her community and receives no pay. The Board of Commissioners selects and employs the Executive Director of the Local Housing Authority. The Executive Director is responsible to the Board of Commissioners for the efficient operation of the Housing Authority's business and for carrying out Board policies in accordance with the Local Authority's bylaws and its contracts.

Members and length of terms:

Five members each serve a five-year term. No consecutive term limits.

Jefferson Center for Mental Health Board

Openings total - 1 1 regular

1. Allison Boyd

Current Regular - reappointment

- 2. H. Leon Oxman
- 3. Larry Renoe

Purpose: The purpose of the Board, as representatives of the community, is to carry out the Mission Statement and to provide overall direction and organization for Jefferson Center for Mental Health for the delivery of mental health services to the citizens of Jefferson County, Gilpin County and Clear Creek County; it also appoints the Chief Executive Officer. Jefferson Center for Mental Health is a 501(c) (3) nonprofit community mental health center.

Required qualifications:

Members must be a Jefferson County resident.

Meetings:

Meetings are on the fourth Monday of every month at the Jefferson Center for Mental Health at 6:30 p.m. at 4851 Independence Street, Wheat Ridge, Colorado 80033. A board development session precedes each board meeting at 5:30 p.m.

Members and length of terms:

Four regular members appointed by Jefferson County Commissioners for three-year terms.

Open Space Advisory Board

Openings total - 4

3 openings for regular members (At-Large, City Rep. and County Rep.), 1 alternate

- 1. Eirin Bareis
- 2. Thomas Gibson
- 3. Kyle Henley
- 4. Carol Johnson
- 5. James (Jim) Johnson
- 6. Victoria Klinger
- 7. John Litz

Current City Rep. - Wishes to be reappointed

- 8. Ed Novelli
- 9. Tookie Nemchak

Current Alternate

- 10. Raule Nemer
- 11. Chad McShane
- 12. Paul Murphy
- 13. Jacy Rock
- 14. Dan Shier
- 15. Sarah Skigen (Late application)

Purpose

The committee makes recommendations to the Board of County Commissioners regarding acquisitions, development, maintenance, preservation, use and operation of Open Space lands in conformance with Open Space policies and procedures.

Membership •

This committee consists of 12 members, 10 of which are regular members that serve three-year terms, and two alternate members that serve two year terms. No consecutive term limits.

MEMORANDUM

TO: Janice Fredricksen, Board of County Commissioners Office

FROM: Kat Douglas, Director Community and Workforce Development Division

RE: Tri-County Workforce Investment Board - Recommendation for Membership

Appointment

DATE: March 6, 2014

<u>Staff Recommendation</u>: The Tri-County Workforce Investment Board recommends the following appointment.

<u>Background</u>: The Tri-County Workforce Investment Board (Board) consists of specific representations of the community and workforce development industries as required by the Workforce Investment Act (WIA). The purpose of the Board is to provide quality assurance and recommended policy guidance for the WIA programs operated by Jefferson County. The Board is responsible for identifying regional workforce development needs and for the creation of a comprehensive strategy and policy framework to meet the workforce development needs of employers.

Board members shall reflect the local/regional labor market and shall be owners of business concerns, chief executives or chief operating officers of non-governmental employers, or other private sector executives who have substantial management or policy responsibility. Membership shall also include the required WIA partners and representatives from economic development, community-based organizations, labor, vocational rehabilitation, and education agencies. In areas where a public sector entity is a major employer in the region (e.g., prisons, universities, etc.), the organization(s) may be included in the private business sector majority.

<u>Vacancy Posting</u>: No advertisement. The makeup of the Tri-County Workforce Investment Board must be 51% private sector membership with mandated public sector and community partners. This position is a mandated, public-sector, educational partner position that was vacated when Colleen Jorgensen resigned from the Board.

APPOINTMENT

Joan W. Smith was formally approved by the Board for board membership at the March 4, 2014 meeting.

Joan is the executive director of the Rocky Mountain Education Center OSHA Training Institute at Red Rocks Community College, where she has worked since 1992. Joan also has extensive grant writing and management experience, several of which included partnerships with the Board.

Joan will represent Red Rocks Community College on the Board. She is filling the vacancy created when College Jorgensen retired from Red Rocks Community College and resigned her position on the Board.

MEMORANDUM

TO: Janice Fredricksen, Board of County Commissioners Office

FROM: Kat Douglas, Director Community and Workforce Development Division

RE: Tri-County Workforce Investment Board - Other Candidates for Membership

Appointment – Joan W. Smith

DATE: March 6, 2014

<u>Staff Review</u>: The Tri-County Workforce Investment Board did not receive or review any other applications for the vacancy created when Colleen Jorgensen of Red Rocks Community College resigned. Joan Smith's position at Red Rocks Community College and experience within the workforce system will make her an invaluable member of the board.

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Joan will represent Red Rocks Community College on the Board. She is filling the vacancy created when College Jorgensen retired from Red Rocks Community College and resigned her position on the Board.

Copy to: Marilyn Blomberg, Human Services Administration