

TUESDAY STAFF BRIEFINGS

May 13, 2014

****Please Note Briefings Will Begin Immediately Following Hearings****

All items on this agenda are scheduled for immediately following Hearings and will normally be considered in the order the item appears on the agenda. The Board, at their discretion, may choose to alter the order in which items are considered, may break, or may continue any item to be considered on a future date.

Convene immediately following Hearings; BCC Conference Room, 5th Floor

Briefing Items

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| 1. | IGA of the Colorado Information Sharing Consortium (15 minutes) | Div. Chief Woodin |
| 2. | Countywide Insurance Renewal (15 minutes) | Budget and Risk Management Director |
| 3. | Airport Lease and Easements (20 minutes) | Development and Transportation Director |
| 4. | Public Roadway Easement Deed - 26752 Fern Gulch Road (5 minutes) | Development and Transportation Director |

County Commissioners' Report

County Administrator's Report

- Appointment to Various Boards and Commissions

County Attorney's Report

Executive Session

- Litigation Update - Legal Advice C.R.S. 24-6-402(4)(b) (15 minutes)

Jefferson County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in the provision of services. Disabled persons requiring reasonable accommodation to attend or participate in a County service, program or activity should call 271-5000 or TDD 271-8071. We appreciate a minimum of 24 hours advance notice so arrangements can be made to provide the requested auxiliary aid.

05/12/14

MEETINGS

BOARD OF COUNTY COMMISSIONERS

DATE TIME MEETING, LOCATION

MAY

* May 12	1:30 – 3:30 pm	Marijuana Task Force (Lookout Mtn. Rm.)
May 13	8:00 am	BCC Meeting, Public Comment, Public Hearings (Hrg. Rm. One)
May 13	Immediately following Public Hearings	Staff Briefings (BCC Board Rm.)
May 13	Immediately following Staff Briefings	Ralph Schell (Golden Rm.)
May 13	7:00 pm	John Fielder Slide Show (Boettcher Mansion)
* May 14	7:30 – 8:30 am	The Action Center <i>Where Action Matters</i> Breakfast (Crossroads Church, 9725 W. 50 th Ave.)
May 14	9:30 – 11:30 am	2015 Budget Discussion (BCC Board Rm.)
May 14	2:30 – 3:30 pm	Fairgrounds Advisory Committee (BCC Board Rm.)
May 15	7:00 – 9:00 am	Aging Well Event (St. Anthony's Hospital, 11600 W. 2 nd Pl.)
May 15	3:00 pm	Sheriff's Exemplary Awards Ceremony (Hrg. Rm. One)
May 16	7:15 am	Arvada Chamber 3 rd Friday Breakfast – Commissioners Speak (Arvada Ctr.)
May 19	3:00 – 4:00 pm	Audit Committee (BCC Board Rm.)
May 20	8:00 am	BCC Meeting, Public Comment, Public Hearings (Hrg. Rm. One)
May 20	Immediately following Public Hearings	Staff Briefings (BCC Board Rm.)
May 20	Immediately following Staff Briefings	Ralph Schell (Golden Rm.)
* May 21	8:00 am	Mountain Commissioners Breakfast (Marion's, Idaho Spgs.)
May 21	3:00 – 4:30 pm	Jeffco Economic Development Corporation Board (Martin/Martin, 12499 W. Colfax Ave.)

May 21	5:30 pm	Denver Regional Council of Governments Administrative Committee (1290 Broadway, Denver)
May 21	6:30 pm	Denver Regional Council of Governments Board (1290 Broadway, Denver)
May 27	8:00 am	BCC Meeting, Public Comment, Public Hearings (Hrg. Rm. One)
May 27	Immediately following Public Hearings	Staff Briefings (BCC Board Rm.)
May 27	Immediately following Staff Briefings	Ralph Schell (Golden Rm.)
May 28	4:30 – 5:30 pm	Planning Commission (BCC Board Rm.)
May 29	9:30 – 11:30 am	2015 Budget Discussion (BCC Board Rm.)
May 30	11:30 – 1:30 pm	Metro Area County Commissioners – Douglas County

JUNE

*	June 2 – 4	Colorado Counties, Inc. Foundation Summer Conference (Keystone Resort & Conference Center)	
*	June 5	10:00 am	C-470 Coalition Policy Committee
*	June 5	11:30 – 1:00 pm	Jeffco Economic Development Corporation Executive Committee (At JEDC)
*	June 6	9:00 – 10:30 am	Lombard/Clayton Meeting (BCC Board Rm.)
*	June 9	1:30 – 3:30 pm	Marijuana Task Force (Lookout Mtn. Rm.)
*	June 10	8:00 am	BCC Meeting, Public Comment, Public Hearings (Hrg. Rm. One)
*	June 10	Immediately following Public Hearings	Staff Briefings (BCC Board Rm.)
*	June 10	Immediately following Staff Briefings	Ralph Schell (Golden Rm.)
*	June 11	7:00 – 9:00 am	Jefferson County Transportation Action and Advocacy Group (Lookout Mtn. Rm.)
*	June 11	5:30 pm	Denver Regional Council of Governments Administrative Committee (1290 Broadway, Denver)
*	June 11	6:30 pm	Denver Regional Council of Governments Board (1290 Broadway, Denver)
*	June 12	8:30 am	Employees' Food Drive Kickoff (Lookout Mtn. Rm.)

- * June 12 9:00 – 11:00 am Elected Officials/Personnel Board (BCC Board Rm.)
- * June 12 2:00 – 4:00 pm 2015 Budget Discussion (BCC Board Rm.)
- * June 17 7:25 – 7:55 am Board of Health (BCC Board Rm.)
- * June 17 8:00 am BCC Meeting, Public Comment, Public Hearings (Hrg. Rm. One)
- * June 17 Immediately following Public Hearings Staff Briefings (BCC Board Rm.)
- * June 17 Immediately following Staff Briefings Ralph Schell (Golden Rm.)
- * June 18 12:00 – 1:30 pm Jeffco Economic Development Corporation Board (Lookout Mtn. Rm.)
- * June 18 2:00 – 3:00 pm Library Board (BCC Board Rm.)
- * June 23 1:00 – 3:00 pm 2015 Budget Discussion (BCC Board Rm.)
- * June 23 1:30 – 3:30 pm Marijuana Task Force (Lookout Mtn. Rm.)
- * June 24 8:00 am BCC Meeting, Public Comment, Public Hearings (Hrg. Rm. One)
- * June 24 Immediately following Public Hearings Staff Briefings (BCC Board Rm.)
- * June 24 Immediately following Staff Briefings Ralph Schell (Golden Rm.)
- * June 25 1:00 – 2:30 pm WestConnect Coalition (Conf. Rms. 1566/1567)
- * June 27 11:30 – 1:30 pm Metro Area County Commissioners – Adams County

*** ADDITIONS TO MEETING LIST**

**** MEETINGS CANCELED**

- May 14 7:00 – 9:00 am Jefferson County Transportation Action and Advocacy Group (Lookout Mtn. Rm.)
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BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER

IGA OF THE COLORADO INFORMATION SHARING CONSORTIUM

May 13, 2014

For Information

For Discussion/Approval
Prior to Future Hearing

For Action

Issue: Will the Board of County Commissioners approve an Intergovernmental Agreement with the Adams County Sheriff's Office, the Arapahoe County Sheriff's Office, the City of Aurora, the Colorado Department of Public Safety, the City of Colorado Springs, the City of Commerce City, the City and County of Denver, the Douglas County Sheriff's Office, the City of Grand Junction, Mesa County, and other future agencies to create a separate legal entity for the purpose of sharing law enforcement information.

Background: The parties to this IGA previously entered into a nonbinding memorandum of understanding to develop the statewide Colorado Information Sharing Consortium (the "CISC") with the purpose of sharing law enforcement information via software products.

Discussion: The intergovernmental agreement provides a process for sharing of data between the member Parties, for restriction of access to data, for data accuracy management, for powers of the CISC board, for fees and charges for functions, services and facilities provided by the CISC to the member Parties, for Board procedural impacts, for management, staffing, and financial aspects of CISC operations, and for a process to add new member Parties to the CISC in the future.

Fiscal Impact: No fiscal impact for this proposed agreement.

Recommendation: Staff recommends the Board approve this Agreement and approve execution. The County Attorney's Office will review the document prior to presentation for final approval.

Originator: Chief Patricia Woodin , x 5581

Contacts for Additional Information:
David Wunderlich, County Attorney's Office, ext. 8939

BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER

Countywide Insurance Renewal

May 13, 2014

For Information

For Discussion/Approval
Prior to Future Hearing

For Action

ISSUE: The County's Risk Management program includes procuring insurance from various insurance carriers. The County contracts with the insurance brokerage firm, IMA of Colorado, Inc., in order to assist us in acquiring insurance policies and other insurance needs the County has. The policy renewal terms will be expiring May 31, 2014, and requires re-negotiating premium rates for each carrier.

BACKGROUND: The County procures excess insurance policies to limit exposure to various types of public liability incidents and Workers' Compensation claims. In addition, the County provides insurance coverage for property, crime-related occurrences, airport liability, boiler and machinery claims, and terrorism liability. The renewal policies listed below cover the period from June 1, 2014 through May 31, 2015.

DISCUSSION: The County will remain with the following carriers:

1. Affiliated FM - Property, Boiler and Machinery

New premium	\$302,874.00
Expiring premium	<u>\$309,345.00</u>
Decrease of 2.1% =	(\$6,471.00)

Decrease of premium due to competition of additional vendor bids and decrease in property losses over the past two years.

2. Ironshore – Excess Public Liability (Certified/Non-certified Terrorism), Surplus Lines Tax

New Premium	\$260,075.00
Expiring premium	<u>\$260,075.00</u>

(No change in new premium over expiring premium)
No increase in the year to year premium due to aggressive negotiations with vendor on past years usage and competition with additional vendor bids.

3. Midwest Employers Casualty – Excess Workers' Compensation

New premium	\$159,177.00
Expiring premium	<u>\$156,617.00</u>
Increase of 1.02% =	\$2,560.00

Increase in premium due to payroll increase (Note: A 7% rate increase in the market overall.)

4. Chartis – Crime

New premium	\$11,321.00
Expiring premium	<u>\$11,174.00</u>
Increase of 1.01% =	\$147.00

5. ACE - Airport Liability

New premium	\$5,223.00
Expiring premium	<u>\$5,499.00</u>
Decrease of 1.05%	(\$276.00)

(New premium cost will be locked in for a three year period and is annual cost for each year.)

6. US Fire Insurance - Voluntary AD&D Insurance

This insurance was eliminated as a County-wide policy. (See note below under RECOMMENDATIONS.)

New premium	\$0.00
Expiring premium	<u>\$38,310.00</u>
Decrease of 100%	(\$38,310.00)

7. IMA of Colorado, Inc. – Insurance brokerage services

No change	\$46,000.00
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(Note: This contract is not included in the \$738,670.00 total for insurance renewals as this is a stand-alone contract for brokerage/consulting services. This has been approved and is in the 2015 budget. This has been included in this briefing for informational purposes only.)

FISCAL IMPACT: The annual premium recommended for the 2014-2015 renewal period is \$738,670.00 this is a decrease of \$42,350.00 over the previous year.

RECOMMENDATIONS: Approve the procurement of insurance coverage as recommended by the County’s insurance broker, IMA of Colorado, Inc. These renewals will take effect as of June 1, 2014. Having consulted with the County Attorney’s office and several of the departments who utilize volunteers in their normal course of operation, Jefferson County Risk Management has chosen to discontinue the Supplemental Voluntary AD&D coverage for the County. A study was initiated as to the necessity of continuing this coverage. It was found that as there is no legal requirement for the County to continue carrying this insurance, therefore it would be eliminated for this premium period and going forward.

ORIGINATOR: Dan Zeisler, Risk Management Manager #8447

CONTACTS FOR ADDITIONAL INFORMATION: Dan Zeisler
 Tina Caputo
 Joanne Kortendick

BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER

NEW GROUND LEASE AGREEMENT – LEPRINO FOODS COMPANY

May 13, 2014

- For Information
 For Discussion/Approval Prior to Future Hearing
 For Action

Issue: Will the Board of County Commissioners (the "Board") approve a new hangar ground lease agreement with Leprino Foods Company, substantially in the form attached to this Memo (the "Lease"), for the lease of a new parcel of land located at 9566 Metro Airport Avenue and further:

- 1) Will the Board authorize the Chairman of the Board to execute and deliver the long-term ground lease?
- 2) That the Development & Transportation Director and the Airport Director, or such other officer or agent to whom either person delegates authority, is authorized to do all other acts or things, and to execute, deliver, file or record any other document or instrument in connection with the foregoing?

Background: Leprino Foods Company has been a long-time corporate tenant on the Rocky Mountain Metropolitan Airport. For the past three years, both Airport and County staff have been negotiating a new lease agreement with Leprino for the construction of a secondary corporate facility. After many meetings and discussions, the terms to lease land for construction of a facility have been agreed upon and such terms meet the expectations of the Airport's Lease Policy and require the necessary compliance over time to the Airport's Primary Guiding Documents. Per these policies, the Airport will be constructing underground fuel lines to the new lease parcel for Leprino's sole use. In consideration for the Airport's construction and maintenance of these lines, Leprino will pay the Airport's current aviation market rate, plus an additional \$.08 premium. This new agreement will not impact or change the existing agreement for Leprino's other facility.

Discussion: General lease facts for the new agreement are as follows:

Lease effective date:	6-1-2014
Lease Parcel:	2.542 Acres
Original Term:	30 years
Renewal options:	One 10-year renewal
Total new lease term:	40 years
Lease expiration date:	5-31-2044
With renewal option:	3-31-2054

Fiscal Impact: Leprino will pay an initial development reimbursement expense of \$.95 per square foot to be paid over the first five years of the lease (\$105,193.04). There will also be an initial rent amount of \$.25 per square foot per year (\$27,682.38 annually) for the first 2 years of the agreement (or until obtaining the Certificate of Occupancy). At expiration of initial rent, the rent will change to the Airport's then current aviation market rate (currently \$.4045 per sq. ft) +

\$.08 per square foot per year. This amount will be adjusted annually by the July CPI, effective each January 1st. Finally, Leprino will pay the Airport a one-time fee of \$200,000.00 to cover the expenses that will be associated with the Airport's construction of the underground fuel lines to the Lease parcel.

Recommendation: Staff recommends the Board approve a new hangar ground lease agreement with Leprino Foods Company for the lease of a new parcel of land located at 9566 Metro Airport Avenue and further:

- 1) That the Board authorizes the Chairman of the Board to execute and deliver the Lease.
- 2) That the Development & Transportation Director and the Airport Director, or such other officer or agent to whom either person delegates authority, is authorized to do all other acts or things, and to execute, deliver, file or record any other document or instrument in connection with the foregoing.

Originator: Kenneth Maenpa, Airport Director, ext. 4951

Contacts for Additional Information:

Aubrey McGonigle, ext 4859

David Wunderlich, County Attorney's Office, ext. 8939

BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER

EASEMENTS FOR PUBLIC SERVICE COMPANY OF COLORADO

May 13, 2014

For Information For Discussion/Approval
Prior to Future Hearing For Action

Issue: Will the Board of County Commissioners approve 2 separate easements on the Rocky Mountain Metropolitan Airport - one across Metropolitan Airport Avenue; the second located a 10122 Airport Court, for Public Service Company of Colorado?

Background: Public Service Company of Colorado requested an easement for a street cut to install and improve electrical service lines on Metropolitan Airport Avenue. They are also requesting an easement for existing lines located under a parking lot at 10122 Airport Court that is currently located in a County right-of-way for Airport Court, but is in the process of being vacated from the ROW so that those parking spaces can actually be included as a portion of the building improvements at this address.

Discussion: The suggested improvements by Public Service Company of Colorado will both improve quality of occupation for tenants at the Rocky Mountain Metropolitan Airport and ensure the necessary access to such lines when required. Where required, Public Service Company of Colorado will perform all necessary road cuts and repairs.

Fiscal Impact: No fiscal impact for this proposed agreement.

Recommendation: Staff recommends the Board approve and execute these Easements. The County Attorney's Office will review the document prior to presentation for final approval.

Originator: Kenneth Maenpa, Airport Director, ext. 4951

Contacts for Additional Information:
David Wunderlich, County Attorney's Office, ext. 8939



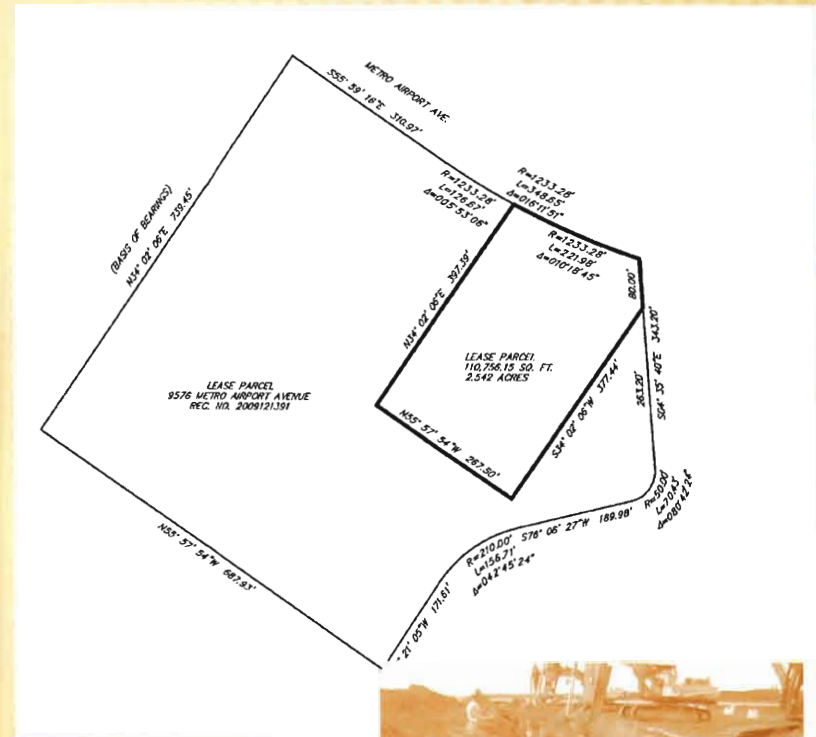
AIRPORT BRIEFING – LEPRINO LEASE & 2 PSCO EASEMENTS

May 13, 2014

Jeanie Rossillon, Development and Transportation Department
Kenneth Maenpa, Airport Division

LEASE TERMS

1. Effective Date 6/1/14
2. Parcel Size 2.542 acres
3. Term 30 year years - Expiration 5/31/2044
4. Renewal Option - one 10 year renewal
5. Total Lease Term = 40 years
6. Development Reimbursement Fee = \$0.95/sf or \$105,193
7. Aviation Market Rate: \$0.40/sf + Premium of an additional \$0.08/sf = \$0.48/sf + Annual CPI adjustment
8. Construction of an underground fuel line owned by the Airport. Approx. 400 LF
9. Leprino pays one-time cost for UG Fuel Line Capital Cost = \$200,000



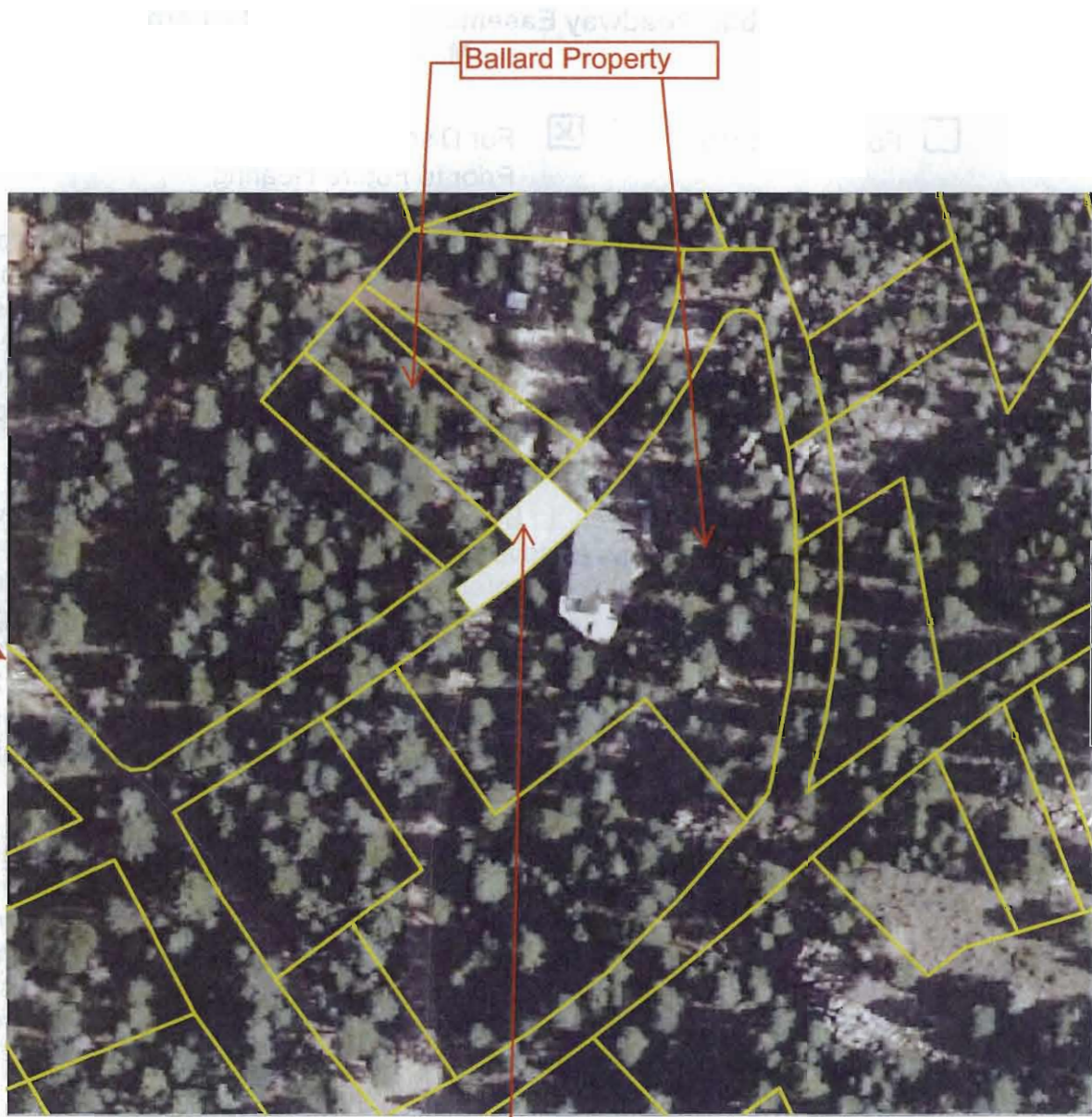


PSCO
Easement

PSCO
Easement

Leprino Lease
2.5 Acres

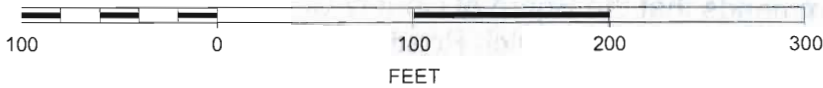
Map1



- Roads**
- Residential Roads
 - Highways
 - Major Roads
- Pin**
- Lakes**
- County**
- Surrounding Counties**

Light gray line is the as travelled roadway - which you can see is outside the platted lots in many locations.

SCALE 1 : 1,142



Portion of Property Subject to the Quiet Title Action

CSU Extension Advisory Committee

Openings total - 2
2 regular

1. David DeGraaf
2. Kymberlee Morrissay
3. Don Thompson

Purpose: Serve as liaison between the citizens of Jefferson County, the Board of County Commissioners and CSU. Advise the County Commissioners and staff of CSU Extension on needs for educational outreach in the county and share information about Extension programs with county citizens.

Qualifications:

CSU Extension is seeking advisory committee members who have interest and/or experience in youth development, family and consumer sciences, gardening, nutrition, native plants and natural resources.

Members and length of terms:

Seven members for three-year terms.
Two consecutive term limit

Openings were advertised via Website, BCC Actions and Press Release

Fairgrounds Advisory Committee

Openings total - 1
1 regular

1. Jeff Keller

Purpose: Advises the Board of County Commissioners on capital construction and fees at the Jefferson County Fairgrounds. The Advisory Committee determines allowable uses, procedures and regulations of the Fairgrounds.

Members and length of terms:
Seven regular members for three-year terms.
No consecutive term limits

Openings were advertised via Website, BCC Actions and Press Release

Jefferson Center for Mental Health Board

Openings total - 1
1 regular

1. Courtney Ahuja
2. H. Leon Oxman
3. Larry Renoe
4. Don Thompson

Purpose: The purpose of the Board, as representatives of the community, is to carry out the Mission Statement and to provide overall direction and organization for Jefferson Center for Mental Health for the delivery of mental health services to the citizens of Jefferson County, Gilpin County and Clear Creek County; it also appoints the Chief Executive Officer. Jefferson Center for Mental Health is a 501(c) (3) nonprofit community mental health center.

Required qualifications:

Members must be a Jefferson County resident.

Meetings:

Meetings are on the fourth Monday of every month at the Jefferson Center for Mental Health at 6:30 p.m. at 4851 Independence Street, Wheat Ridge, Colorado 80033. A board development session precedes each board meeting at 5:30 p.m.

Members and length of terms:

Four regular members appointed by Jefferson County Commissioners for three-year terms.

Openings were advertised via Website, BCC Actions and Press Release

MEMORANDUM

TO: Janice Fredricksen, Board of County Commissioners Office

FROM: Kat Douglas, Director Community and Workforce Development Division

RE: Tri-County Workforce Investment Board – Recommendation for Membership Appointment – Joleen Pinkoczi

DATE: May 13, 2014

Staff Recommendation: The Tri-County Workforce Investment Board recommends the appointment of Joleen Pinkoczi. The Gilpin County Board of County Commissioners approves Joleen to represent Gilpin County on the Workforce Investment Board.

Background: The Tri-County Workforce Investment Board (Board) consists of specific representations of the community and workforce development industries as required by the Workforce Investment Act (WIA). The purpose of the Board is to provide quality assurance and recommended policy guidance for the WIA programs operated by Jefferson County. The Board is responsible for identifying regional workforce development needs and for the creation of a comprehensive strategy and policy framework to meet the workforce development needs of employers.

Board members shall reflect the local/regional labor market and shall be owners of business concerns, chief executives or chief operating officers of non-governmental employers, or other private sector executives who have substantial management or policy responsibility. Membership shall also include the required WIA partners and representatives from economic development, community-based organizations, labor, vocational rehabilitation, and education agencies. In areas where a public sector entity is a major employer in the region (e.g., prisons, universities, etc.), the organization(s) may be included in the private business sector majority.

Vacancy Posting: No advertisement. The makeup of the Tri-County Workforce Investment Board must be 51% private sector membership with mandated public sector and community partners. This position is a private sector member that is a major employer in the region.

APPOINTMENT

Joleen Pinkoczi was formally recommended for approval by the Board for board membership at the April 1, 2014 meeting. Joleen was approved to represent Gilpin County by the Gilpin County BCC at their April 22, 2014 meeting.

Joleen is the HR Manager at the Reserve Casino in Gilpin County. She has lived in Gilpin or Clear Creek County her entire life and understands the mountain communities. Her knowledge will help the Board better serve the mountain communities as well as provide a greater network for the Board to utilize and better serve the tri-county area.

Joleen will represent the private sector on the Board. The casinos are a major employer in the region and Joleen's position and expertise will help the Board make more informed decisions.

Copy to: Marilyn Blomberg, Human Services Administration