TUESDAY STAFF BRIEFINGS
May 20, 2014

****Please Note Briefings Will Begin Immediately Following Hearings****

All items on this agenda are scheduled for immediately following Hearings and will normally be considered in the order the item appears on the agenda. The Board, at their discretion, may choose to alter the order in which items are considered, may break, or may continue any item to be considered on a future date.

Convene immediately following Hearings; BCC Conference Room, 5th Floor

Briefing Items

1.	District Attorney Grant Application (15 minutes)	District Attorney
2.	Acceptance of Funds for Fuels Mitigation Projects (45 minutes)	Division Chief Pocsik

County Commissioners' Report

County Administrator's Report

County Attorney's Report

- Letter of Support - Evergreen Creative District

Executive Session

- Annexation - Legal Advice C.R.S. 24-6-402(4)(b) (15 minutes)
- Litigation Update - Legal Advice C.R.S. 24-6-402(4)(b) (15 minutes)

Jefferson County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in the provision of services. Disabled persons requiring reasonable accommodation to attend or participate in a County service, program or activity should call 271-5000 or TDD 271-8071. We appreciate a minimum of 24 hours advance notice so arrangements can be made to provide the requested auxiliary aid.

05/19/14

MEETINGS

BOARD OF COUNTY COMMISSIONERS

	DATE	TIME	MEETING, LOCATION
			MAY
	May 19	3:00 – 4:00 pm	Audit Committee (BCC Board Rm.)
	May 20	8:00 am	BCC Meeting, Public Comment, Public Hearings (Hrg. Rm. One)
	May 20	Immediately following Public Hearings	Staff Briefings (BCC Board Rm.)
	May 20	Immediately following Staff Briefings	Ralph Schell (Golden Rm.)
	May 21	8:00 am	Mountain Commissioners Breakfast (Marion's, Idaho Spgs.)
*	May 21	11:30 – 12:30 pm	Forest Health RFP Review (BCC Board Rm.)
*	May 21	1:30 – 2:30 pm	Forest Health RFP Review (BCC Board Rm.)
	May 21	3:00 – 4:30 pm	Jeffco Economic Development Corporation Board (Martin/Martin, 12499 W. Colfax Ave.)
	May 21	5:30 pm	Denver Regional Council of Governments Administrative Committee (1290 Broadway, Denver)
	May 21	6:30 pm	Denver Regional Council of Governments Board (1290 Broadway, Denver)
	May 27	8:00 am	BCC Meeting, Public Comment, Public Hearings (Hrg. Rm. One)
	May 27	Immediately following Public Hearings	Staff Briefings (BCC Board Rm.)
	May 27	Immediately following Staff Briefings	Ralph Schell (Golden Rm.)
	May 28	4:30 – 5:30 pm	Planning Commission (BCC Board Rm.)
	May 29	9:30 – 11:30 am	2015 Budget Discussion (BCC Board Rm.)
	May 30	11:30 – 1:30 pm	Metro Area County Commissioners – Douglas County

JUNE

June 2 – 4		Colorado Counties, Inc. Foundation Summer Conference (Keystone Resort & Conference Center)
June 5	10:00 am	C-470 Coalition Policy Committee
June 5	11:30 – 1:00 pm	Jeffco Economic Development Corporation Executive Committee (At JEDC)
June 6	9:00 – 10:30 am	Lombard/Clayton Meeting (BCC Board Rm.)
June 9	1:30 – 3:30 pm	Marijuana Task Force (Lookout Mtn. Rm.)
June 10	8:00 am	BCC Meeting, Public Comment, Public Hearings (Hrg. Rm. One)
June 10	Immediately following Public Hearings	Staff Briefings (BCC Board Rm.)
June 10	Immediately following Staff Briefings	Ralph Schell (Golden Rm.)
June 11	7:00 – 9:00 am	Jefferson County Transportation Action and Advocacy Group (Lookout Mtn. Rm.)
June 11	5:30 pm	Denver Regional Council of Governments Administrative Committee (1290 Broadway, Denver)
June 11	6:30 pm	Denver Regional Council of Governments Board (1290 Broadway, Denver)
June 12	8:30 am	Employees' Food Drive Kickoff (Lookout Mtn. Rm.)
June 12	9:00 – 11:00 am	Elected Officials/Personnel Board (BCC Board Rm.)
June 12	2:00 – 4:00 pm	2015 Budget Discussion (BCC Board Rm.)
June 17	7:25 – 7:55 am	Board of Health (BCC Board Rm.)
June 17	8:00 am	BCC Meeting, Public Comment, Public Hearings (Hrg. Rm. One)
June 17	Immediately following Public Hearings	Staff Briefings (BCC Board Rm.)
June 17	Immediately following Staff Briefings	Ralph Schell (Golden Rm.)
June 18	12:00 – 1:30 pm	Jeffco Economic Development Corporation Board (Lookout Mtn. Rm.)
June 18	2:00 – 3:00 pm	Library Board (BCC Board Rm.)
June 23	1:00 – 3:00 pm	2015 Budget Discussion (BCC Board Rm.)

June 23	1:30 – 3:30 pm	Marijuana Task Force (Lookout Mtn. Rm.)
June 24	8:00 am	BCC Meeting, Public Comment, Public Hearings (Hrg. Rm. One)
June 24	Immediately following Public Hearings	Staff Briefings (BCC Board Rm.)
June 24	Immediately following Staff Briefings	Ralph Schell (Golden Rm.)
June 25	1:00 – 2:30 pm	WestConnect Coalition (Conf. Rms. 1566/1567)
June 27	11:30 – 1:30 pm	Metro Area County Commissioners – Adams County

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*** ADDITIONS TO MEETING LIST**

**** MEETINGS CANCELED**

AGENDA ITEM 1

BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER

Grant Application
May 14, 2014

☐ For Information ☒ For Discussion/Approval Prior to Future Hearing ☒ For Action

ISSUE: The District Attorney's Office is applying for a Cold Case grant offered through the Federal government.

BACKGROUND: The District Attorney's Office has applied for, received and manages many grants.

DISCUSSION: Application for grant funds between the County and the U.S. Department of Justice. The purpose of this grant is to hire two Criminal Investigators to identify, review and investigate "violent crime cold cases". The project start date is expected to be from October 1, 2014, to September 30, 2016. If grant is obtained, the fiscal impact to the County would be payment for one Investigator's automobile.

FISCAL IMPACT: If this grant is funded, the District Attorney's Office is requesting payment for one Investigator's automobile.

RECOMMENDATIONS: For the Board of County Commissioners to fund the Investigators' automobile.

ORIGINATOR: Peter A. Weir, District Attorney

CONTACTS FOR ADDITIONAL INFORMATION: Assistant District Attorney Michael Dougherty, 303-271-6904

Saved 5/14/14

AGENDA ITEM 2

BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER

Acceptance of Funds for Fuels Mitigation Projects
May 20, 2014

☐ For Information ☐ For Discussion/Approval Prior to Future Hearing ☒ For Action

ISSUE: Jefferson County has been awarded a grant by the Colorado Department of Natural Resources (DNR) to purchase a 35 ton excavator and 2 roll off dumpsters for use in conjunction with an air curtain incinerator for the feeding, cleaning, storing and securing the disposal of hazardous fuels (slash) and associated white ash.

The grant requires a 25% hard dollar funding by the County. The grant will fund 75% of the equipment costs. The grant also requires a soft match budget for the first year of operation.

The equipment grant portion totals $140,000. The 75% equates to $112,000. The 25% required from the County is $37,500.

Pending BCC approval for this grant award, DNR has instructed Jefferson County DNR to submit a contract package with agreed upon amendments, revised scope of work, project budget, and monitoring requirements by May 30th (a small extension may be granted).

BACKGROUND: As part of its commitment to wildfire mitigation, Jefferson County has sought to implement slash collection and disposal activities that prevent or reduce the likelihood of wildfire occurring within Jefferson County. A major piece of this strategy involves the collection and disposal of hazardous fuels from areas within the Wildland Urban Interface (WUI). The DNR has funds from the Wildfire Risk Reduction Grant Program that they would like to award to Jefferson County, for equipment to compliment a previous equipment award for the air curtain incinerator.

DISCUSSION: Wildfires continue to be the biggest natural threat to the County. Fuels reduction, by any means possible, is currently the best mechanism we have to reduce the hazard fuels, and therefore reduce the threat of disastrous wildfire in the County. The County has had a very successful Fuels slash collection program in place since 1995. The program and its personnel are supported entirely by solid waste funds and County Offices. These additional grant monies will help establish a long term slash collection and disposal program.

Total cost of the DNR excavator project is **$225,000.**

- The County is required to match the award amount of **$112,000** with 25% equating to **$37,500.** It is a 75/25 hard dollar match grant.
- **In-Kind match** for slash collection and disposal was estimated at **$75,000 TOTAL**

- **$18,000** annual for Public Outreach and Education (bulk of in kind from Jeffco in order to make this a success)
  - Community meetings
  - Media interest
  - Educational materials
  - Meeting costs
  - Site visits and demonstration

- **$16,000** annual Fuel and transport costs
  - 50 days of excavator ($100/day)
  - Transport excavator ($500/annual)
  - Transport roll off dumpsters with residual white ash ($500/annual)
  - Transport rate of driver and tractor and low boy trailer ($10,000/ annual)
- **$10,000** annual maintenance for excavator
  - Parts and Labor
- **$10,000** annual training
  - Smoke monitoring
  - Permit process
  - Operational training per manufactures recommednations
    - incinerator
    - excavator
    - roll off dumpsters
    - CDL tractor and low boy trailer
  - Fire suppression
- **$21,211** annual Incinerator (see below from original briefing paper)

Original Briefing Paper December 17, 2013 for the incinerator grant award estimated The In-Kind Match for the Incinerator slash collection and disposal project;

- Conservative 50 day estimate of annual burning with average weather conditions. (Some year's, persistent hot, dry, and windy conditions will cause less operational days other years more operational days.)
- 2 "temporary" crew persons, working 9 hour days at a rate of $15.49/ hr for 50 days
  - Daily new personnel = $282.22
- operating costs of the incinerator based on manufacturers and Fleet estimated ($2000 annually based on 50 days)
  - Maintenance $40.00/day
  - Fuel consumption $100/day

$21,211 IN KIND TOTAL ANNUAL ESTIMATED from original briefing paper
+
$54,000 IN KIND TOTAL ANNUAL ESTIMATED from DNR excavator and roll off dumpsters grant award
=
$75,211 IN KIND TOTAL ENTIRE SLASH COLLECTION AND DISPOSAL PROJECT

This briefing paper considers the personnel, operating and maintenance costs of the incinerator along with the operating and maintenance cost of the excavator and the roll off dumpsters. The projects total soft match includes all; public outreach and education,

site staffing, required training, equipment and white ash transport, operating and maintenance costs estimated at $75,000. Whereas, a conservative $25,000 in revenue is estimated for fees associated during collection.

RECOMMENDATIONS:

1) Accept the grant award monies offered by the Colorado Department of Natural Resources in the amount of $112,000.
2) Authorize the expenditure of $37,500 as a hard match in order to purchase the excavator and two roll off dumpsters. (A possible funding source could be the Solid Waste Fund.)

ORIGINATOR: Fire Management Officer, Sheriff's Office, Travis Griffin x4902

CONTACTS FOR ADDITIONAL INFORMATION:
Division Chief of Support Services, Sheriff's Office, Scott Pocsik x5682
Director of Critical Incident Response, Sheriff's Office, Mark Gutke x5302