

TUESDAY STAFF BRIEFINGS **August 23, 2016**

****Please Note Briefings Will Begin Immediately Following Hearings****

All items on this agenda are scheduled for immediately following Hearings and will normally be considered in the order the item appears on the agenda. The Board, at their discretion, may choose to alter the order in which items are considered, may break, or may continue any item to be considered on a future date.

Convene immediately following Hearings; BCC Conference Room, 5th Floor

Briefing Items

- | | |
|---|--|
| 1. Private Activity Bonds - Assignment of Allocation
(20 minutes) | Holly Bjorklund, Nanette
Neelan, Brendalee
Connors |
| 2. South Metro Water Supply Authority Tower Use Agreement
(15 minutes) | Scott Hunter, Craig Howe |
| 3. 2016 Second Quarter Budget Supplemental
(30 minutes) | Mary O'Neil |
| 4. Human Services Update
(30 minutes) | Lynn Johnson, Gayle
Perryman |
| 5. Parks Update
(30 minutes) | Tom Hoby |
| 6. 2018 AOPA Regional Fly-In Letter of Support
(15 minutes) | Jeanie Rossillon, Bryan
Johnson |
| 7. FAA Denver Metroplex Project - KBJC
(30 minutes) | Jeanie Rossillon, Bryan
Johnson |

County Commissioners' Report

County Manager's Report

- Discussion - Appointment to the Library Board

County Attorney's Report

Executive Session

- Health Plan Options - Legal Advice C.R.S. 24-6-402(4)(b) (30 minutes)
- 4105 Youngfield Service Road - Direction to Negotiators C.R.S 24-6-402(4)(e) and Property C.R.S. 24-6-402(4)(a) (15 minutes)
- Litigation Update - Legal Advice C.R.S. 24-6-402(4)(b) (20 minutes)

Jefferson County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in the provision of services. Disabled persons requiring reasonable accommodation to attend or participate in a County service, program or activity should call 271-5000 or TDD 271-8071. We appreciate a minimum of 24 hours advance notice so arrangements can be made to provide the requested auxiliary aid.

TUESDAY STAFF BRIEFINGS

August 23, 2016

Briefing Items			Total Estimated Time: 2 Hours 50 Minutes
Begin	End	Agenda No.	Title
9:15	9:35	1.	Private Activity Bonds - Assignment of Allocation
9:35	9:50	2.	South Metro Water Supply Authority Town Use Agreement
9:50	10:20	3.	2016 Second Quarter Budget Supplemental
10:20	10:50	4.	Human Services Update
10:50	11:20	5.	Parks Update
11:20	11:35	6.	2018 AOPA Regional Fly-In Letter of Support
11:35	12:05	7.	FAA Denver Metroplex Project KBJC
Commissioners Report			Total Estimated Time: 5 minutes
Begin	End	Agenda No.	Title
12:05	12:10		
County Manager Report			Total Estimated Time: 5 minutes
Begin	End	Agenda No.	Title
12:10	12:15		Discussion - Appointment to the Library Board
County Attorney Report			Total Estimated Time: 5 minutes
Begin	End	Agenda No.	Title
12:15	12:20		
Executive Session			Total Estimated Time: 1 hour 5 minutes
Begin	End	Agenda No.	Title
12:20	12:50		Health Plan Options - Legal Advice C.R.S. 24-6-402(4)(b)
12:50	1:05		4105 Youngfield Service Road - Direction to Negotiators C.R.S 24-6-402(4)(e) and Property C.R.S. 24-6-402(4)(a)
1:05	1:25		Litigation Update - Legal Advice C.R.S. 24-6-402(4)(b)

BOARD OF COUNTY COMMISSIONERS' (BCC) SCHEDULE

<u>Time*</u>	<u>Topic*</u>
	<u>Monday, August 22, 2016</u>
8:45 a.m. – 9:15 a.m.	2017 Budget Kickoff Meeting Jefferson County Courts & Admin Building 100 Jefferson County Parkway, BCC Board Room
9:15 a.m. – 3:30 p.m.	2017 Budget Presentations Jefferson County Courts & Admin Building 100 Jefferson County Parkway, BCC Board Room
	<u>Tuesday, August 23, 2016</u>
8:00 a.m.	Public Comment and Public Hearings Jefferson County Courts & Administration Building 100 Jefferson County Parkway, Hearing Room One
Immediately following Public Hearings	Staff Briefings Jefferson County Courts & Administration Building 100 Jefferson County Parkway, BCC Board Room
Immediately following Staff Briefings	Ralph Schell Jefferson County Courts & Administration Building 100 Jefferson County Parkway, BCC Board Room
	<u>Wednesday, August 24, 2016</u>
9:10 a.m. – 11:00 a.m.	2017 Budget Presentations Jefferson County Courts & Admin Building 100 Jefferson County Parkway, BCC Board Room
11:00 a.m. – 1:00 p.m.	West Chamber Hall of Fame Luncheon Pinehurst Country Club 6335 W. Quincy Avenue, Denver
1:30 p.m. – 4:00 p.m.	2017 Budget Presentations Jefferson County Courts & Admin Building 100 Jefferson County Parkway, BCC Board Room
	<u>Thursday, August 25, 2016</u>
7:00 a.m. – 9:00 a.m.	Jefferson County Corrections Board Meeting Jefferson County Courts & Admin Building 100 Jefferson County Parkway, Lookout Mountain Room
9:30 a.m. – 10:30 a.m.	Fair & Festival Recap Discussion Jefferson County Courts & Admin Building 100 Jefferson County Parkway, Golden Room
	<u>Friday, August 26, 2016</u> NO TOPICS SCHEDULED TO DATE

*Emergency Items Or Other County Business For Which Prior Notice Was Not Possible May Be Considered.

BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER

Private Activity Bonds - Assignment of Allocation August 23, 2016

- For Information For Discussion/Approval
Prior to Future Hearing For Action

ISSUE: Whether or not to assign to Metro West Housing Solutions (MWHS) Jefferson County's Private Activity Bond (PAB) allocation from the state ceiling for private activity bonds in an amount equal to \$10,051,850.

BACKGROUND: Jefferson County has received a 2016 PAB allocation in the amount of \$10,051,850 from the State of Colorado. Metro West Housing Solutions intends to finance a project consisting of converting a vacant office tower and plaza into 152 affordable apartments for families. The tower will be converted into 54 apartments and an additional 98 apartments will be built on the current parking area adjacent to the tower, located at 5800 West Alameda in the City of Lakewood, Jefferson County, Colorado. MWHS is requesting that Jefferson County assign Jefferson County's PABs allocation from the state ceiling for private activity bonds in an amount equal to \$10,051,850.

DISCUSSION: A brief general overview of Private Activity Bonds will be provided and then the specifics of this request will be discussed. PABs are tax-exempt bonds that can be issued for specific purposes by eligible entities including cities, counties and states. The county cannot use PAB funds for county projects. The county can issue, carry forward, allocate to another issuing entity or relinquish authority of PABs. A summary of the 5800 West Alameda apartment project is included in the attached materials to be presented by MWHS.

FISCAL IMPACT: No fiscal impact other than administrative time in considering and processing the assignment of allocation.

RECOMMENDATIONS: Staff recommends that the Board of County Commissioners approve the assignment to Metro West Housing Solutions of Jefferson County's PAB allocation from the state ceiling for private activity bonds in an amount equal to \$10,051,850. If the authority is not allocated, issued or carry forward the authority will be relinquished to Colorado State on September 15, 2016. After relinquishing the authority to Colorado State any entity can request those funds from the state, but if granted they are subject to an application fee of \$750 and an administrative fee of .007%.

ORIGINATOR: Holly Bjorklund, Director of Finance & IT

CONTACTS FOR ADDITIONAL INFORMATION:

Holly Bjorklund, hbjorklu@jeffco.us 303.271.8597
Kat Douglas, kdouglas@jeffco.us 303.271.8372
Ellen Wakeman, ewakeman@jeffco.us 303.271.8965

Fifty Eight Hundred Sources and Uses

Sources	Amount
Permanent Loan	\$11,800,000
MWHS Land Loan	\$2,321,523
Jefferson County HOME	\$600,000
Jefferson County CDBG	\$500,000
CO Division Housing HOME	\$800,000
Tax Credit Equity (LIHTC & Solar)	\$16,958,657
MWHS Development Loan	\$300,000
Deferred Developer Fee	\$701,565
EPA Grant/Xcel Energy Rebates	\$240,000
MWHS Equity	\$100
Total Sources	\$34,221,845

Uses	Amount
Land & Buildings	\$2,321,523
Site Work	\$1,398,179
New Building Construction	\$22,580,796
Professional Fees	\$1,194,300
Construction Interim Costs	\$1,891,156
Permanent Financing Costs	\$144,500
Soft Costs	\$341,079
Syndication Costs	\$140,000
Developer Fees	\$3,452,401
Project Reserves	\$757,911
Total Uses	\$34,221,845

Fifty Eight Hundred
5800 West Alameda
Lakewood, CO 80226

Fifty Eight Hundred (5800) will be the transformation of the blighted, vacant Martischang office tower and plaza into 152 affordable apartments for families. The tower will be converted into 54 apartments and an additional 98 apartments will be built on the current parking adjacent to the tower on the west.

There will be a mix of studio, 1, 2, and 3-bedroom apartments. There will also be community-serving amenities, including large common room and kitchen, fitness center, education center, rooftop deck, community gardens and playground. Parking will be both surface and underground in the existing retail structure attached to the tower.

The New America School, which occupies the retail space attached to the tower, will remain in place and continue to operate as a charter high school.

The development received an allocation of low income housing tax credits from the state through a competitive process in the spring. The other sources of funding include federal low income housing tax credits, a private activity bond for the construction cost, a permanent loan, HOME funds from the Jefferson County consortium, HOME or other funds from the state, and equity and loans from Metro West Housing Solutions (MWHS).

MWHS is requesting that the City of Lakewood assign its private activity bond capacity for 2016 (\$7,483,300) to MWHS to be issued for construction debt. In addition, MWHS is requesting bond cap from Jefferson County (\$10,051,850) for 2016. MWHS will request \$7,464,850 of bond cap from the state pool or, if the city is amenable, from Lakewood's 2017 allocation.

A more detailed list of the sources and uses is attached.



BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER
South Metro Water Supply Authority Tower Use Agreement
August 23, 2016

For Information

For Discussion/Approval
Prior to Future Hearing

For Action

ISSUE: In 2015 the Jefferson County Radio Maintenance Unit was contacted by the South Metro Water Supply Authority (SMWSA) about possibly occupying some space on our Smokey Hill radio tower for their radio communications. The SMWSA is asking for a space and lease agreement to use the radio site and tower for their radio communications, which would be used to track the water flow throughout several water districts.

They contacted us because they analyzed all of the other towers in the area and were not able to find one that worked for the Authority's needs.

The plan is for SMWSA to use our tower for small antennas/microwaves, while housing their electronic equipment in the building owned by Arapahoe County.

Before any additional equipment could be installed on the tower, a tower study had to be performed to determine if the tower was capable of withstanding the additional load. SMWSA arranged and paid for the tower study, which concluded the tower could handle the additional load.

JCSO does not have any future plans to add additional equipment to the tower, but there would be capacity remaining if we did.

Our County Attorney's Office has been working with the attorney for the SMWSA on an agreement for the use of space on the Smoky Hill radio tower.

BACKGROUND: Jefferson County owns the property at 213201 East Smoky Hill Road, Aurora. The Sheriff's Office Radio Maintenance Unit manages the site and contracts for the users of the site.

A portion of the property is leased to a gas company, and the City of Aurora. They share space on the tower owned by the gas company. This tower was considered for the SMWSA to use. The Study showed it could not handle the additional loading.

The Smoky Hill radio site consists of four buildings and a 120 foot radio tower.

- Three buildings are owned by Jefferson County and house our equipment and generator.
- The other building is owned by Arapahoe County and houses radio equipment for Arapahoe County Sheriff's Office and the State of Colorado.

- The one tower is used by all three radio equipment buildings.

This document is to inform the BCC of the agreement created by the County Attorney and request approval of the IGA.

FISCAL IMPACT: In the past we have never charged another Government entity for use of the tower. All cost will be the responsibility of the Water Supply Authority for their equipment and antennas.

There will be no cost to Jefferson County.

ORIGINATOR:

Craig Howe
Supervisor, Radio Maintenance
Jefferson County Sheriff's Office

LEASE AGREEMENT

THIS LEASE AGREEMENT (this "Agreement"), dated for reference purposes only this 1st day of June, 2016, made and entered into by and between the **COUNTY OF JEFFERSON, STATE OF COLORADO** (the "County"), a body politic and corporate, and **SOUTH METRO WISE AUTHORITY**, a body politic and corporate and political subdivision of the State of Colorado ("SMWA").

RECITALS

A. The County owns a tract of land located at 23201 E. Smoky Hill Road, in Arapahoe County, Colorado known as the Smoky Hill Site (the "Smoky Hill Site" or "Site") located 39 degrees, 36 minutes 18 seconds, North Latitude and 104 degrees, 43 minutes, 03 seconds, West Longitude.

B. A freestanding radio tower owned by the County is located on the Smoky Hill Site (the "Tower").

C. The County desires to lease a portion of the Tower to SMWA and SMWA wishes to lease a portion of the Tower from the County subject to the terms and conditions set forth herein.

AGREEMENT

For good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. GRANT. The County hereby grants to SMWA, the following non-exclusive rights:

- (a) The right to occupy and use space in on the Tower as required to install, maintain and operate one dish antenna and one omni antenna and all related equipment (collectively, the "SMWA Equipment").
- (b) The right to install and use necessary transmission lines as required to operate the SMWA Equipment.
- (c) The right to reasonable access to the Tower, the Site, and the SMWA Equipment.

2. TERM. This Agreement shall commence upon the date of its execution, and shall continue until the date this Agreement is terminated by either party, with or without cause, upon written notice to the other party. If termination is by written notice, the termination shall be effective upon the later of a date ninety days after the date of the notice, or the date specified in the notice.

3. CONDITIONS AND CONTINGENCIES. SMWA'S rights under this Agreement to operate the SMWA Equipment are contingent upon SMWA'S ability to prevent, avoid, or rectify any interference the SMWA Equipment causes. In the event any interference arises, and is not eliminated within a reasonable period of time, as determined solely by the County, SMWA shall discontinue operation of the SMWA Equipment until such time as the cause of the interference has been corrected. Operation of the SMWA Equipment is also contingent upon the compatibility of the SMWA Equipment with the load factors of the tower located on the Site.

4. APPLICABLE CODES AND ORDINANCES. SMWA agrees to comply with all the laws of the United States, the State of Colorado and County, and all license

requirements, codes and ordinances applicable to the safe operation of the Site and the SMWA Equipment.

5. FEES AND TAXES. The Federal, State or Local taxes or any personal property taxes related to the SMWA Equipment shall be borne and paid by SMWA. SMWA shall also pay all fees and shall procure, maintain and pay for all permits and licenses of every kind, type, nature or description required in connection with the installation, ownership, maintenance and operation of the SMWA Equipment.

6. REMOVAL OF SMWA EQUIPMENT. Within thirty days after the date of termination of this Agreement, SMWA shall remove the SMWA Equipment from the Site at its sole expense, and shall vacate and deliver possession of the Site to the County in good condition, other than reasonable wear and tear. The County shall have the right to disconnect the SMWA Equipment, remove it and store it in a reasonable manner in the following circumstances: (a) after termination of this Agreement, if SMWA fails to remove its SMWA Equipment within the time specified above; or (b) in the event of an emergency, as determined solely by the County. SMWA agrees to indemnify and hold the County harmless from any and all claims of SMWA and any third party, should the County disconnect the SMWA Equipment in accordance with this paragraph. SMWA agrees to pay the County all costs incurred in disconnecting, removing and storing the SMWA Equipment under this provision.

7. INSTALLATION OF SMWA EQUIPMENT. The SMWA Equipment shall be installed, located and serviced on the Site only by experienced service and installation technicians or companies. The SMWA Equipment shall be installed at

locations on the Tower specified by the County in its sole discretion. Upon the reasonable request of the County, as necessary or convenient for good engineering and site management, SMWA shall relocate the SMWA Equipment, within a reasonable period of time, at the sole expense of SMWA.

8. KEYS, CODES, COMBINATIONS. SMWA shall be held accountable for all keys, codes, or combinations issued to the SMWA by the County, none of which shall be duplicated or copied without the written consent of the County, and all of which shall be surrendered to the County at the termination of this Agreement. The County reserves the right to change locks, combinations, or entrance procedures at any time to ensure the security of the premises, and agrees to provide SMWA the changed combinations, keys, or entrance procedures.

9. AUTHORIZED EQUIPMENT. SMWA shall not place any property, other than the SMWA Equipment on the Site. Any modifications or additions to the SMWA Equipment shall be subject to the written approval of the County.

10. CONDITION OF SMWA EQUIPMENT. During the term of this Agreement, SMWA shall keep the SMWA Equipment in good condition and repair, at its sole expense.

11. NO LIABILITY. SMWA shall hold and save the County harmless, and shall indemnify the County from any cost, damages, claims, injuries, or losses incurred by SMWA or any third party resulting from or to the SMWA Equipment or from SMWA'S use of the Site or the Tower pursuant to this Agreement whether due to the negligence of the County, SMWA or their agents, employees, contractors, or invitees, or otherwise.

SMWA shall obtain and maintain insurance coverage applicable to injury or property damage caused to or caused by the SMWA Equipment, and for injury or damage caused in installation of the SMWA Equipment. At a minimum, SMWA is responsible for obtaining the coverages set forth in Exhibit "A", which is attached hereto and incorporated herein by this reference. SMWA agrees to comply with all the terms and conditions set forth in Exhibit "A". The County shall have no responsibility or liability, on account of the failure, cessation, or termination of electric service to the SMWA Equipment or the Site; on account of inadequate or improper functioning of the SMWA Equipment; on account of any interference with the SMWA Equipment, regardless of the origin of the interference, including, but not limited to, loss from damage due to fire, flood, vandalism, theft, acts of employees or agents of the County or for any other cause. Further, the County shall have no liability or responsibility to SMWA to maintain, repair, restore, or renovate the Tower, the Site, any building on the Site, or SMWA Equipment.

12. NONAPPROPRIATIONS. Nothing in this Agreement shall be construed to impose a multiple year fiscal obligation upon either the County or SMWA. In the event that funding is required for this Agreement in a fiscal year subsequent to the year of execution, and either the County or SMWA does not appropriate funds for this Agreement, either the County or SMWA may terminate this Agreement upon thirty (30) days' notice.

13. ASSIGNMENT AND SUBLETTING. SMWA'S rights hereunder shall not, in whole or in part, be sold, conveyed, assigned, encumbered, or otherwise transferred, and any such act shall render this Agreement null and void.

14. AMENDMENT OR MODIFICATIONS. SMWA acknowledges and agrees that it has not relied upon any statements, representations, agreements, or warranties, except such as are expressed herein, and that no amendments or modifications of this Agreement shall be valid or binding, unless expressed in writing and executed by the parties hereto in the same manner as the execution of this Agreement.

15. LAW AND VENUE. The terms of this Agreement shall be construed under the laws of the State of Colorado. Venue for any action brought in regard to this Agreement shall be in the District Court in and for the County of Jefferson, State of Colorado.

16. SURVIVAL OF PROVISIONS. Notwithstanding anything to the contrary, the parties agree that all terms and conditions of this Agreement which may require continued performance or compliance beyond the termination date of this Agreement shall survive such termination date and shall be enforceable as provided herein in the event of a failure to perform or comply by a party to this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

ATTEST:

COUNTY OF JEFFERSON
STATE OF COLORADO

Deputy Clerk & Recorder

By: _____
Libby Szabo, Chairman
Board of County Commissioners

Date _____

STATE OF COLORADO)
) ss.
COUNTY OF JEFFERSON)

The foregoing Lease Agreement was acknowledged before me by Libby Szabo
Chairman, Board of County Commissioners, Jefferson County, Colorado this ____ day
of _____, 2016.

WITNESS my hand and official seal.
My commission expires: _____

Notary Public

	INSURANCE REQUIREMENTS –	GENERAL
I	Prior to the commencement of any work the vendor shall forward certificates of insurance to the department specified in the award document.	
II	Certificate Holder must be Jefferson County, Colorado.	Required
II	Jefferson County must be added as an additional insured to general liability, auto liability, and any excess liability policies.	Required
III	Insurance - Minimum requirement	
	Workers compensation - statutory limits provided by an insurance carrier that is licensed to do business in Colorado. The policy shall contain a Waiver of Subrogation on behalf of Jefferson County. Employer's liability - \$100,000 each accident \$500,000 disease policy limit \$100,000 disease each employee	Required
	Commercial General Liability - on an Occurrence Form The policy must not exclude or reduce coverage for mobile equipment, personal injury; blanket contractual; and death. Personal injury coverage must have the employee exclusion deleted. The policy shall contain a Waiver of Subrogation on behalf of Jefferson County.	Required \$1M ea occurrence \$2M general aggregate
	Commercial automobile liability insurance - including hired and non-owned vehicles, if autos are used in the performance of work under this agreement. Combined single limit for bodily injury and property damage.	Required \$1M CSL per accident
	All deductibles or self-insured retentions (SIRs) in excess of \$5,000 must be listed on the certificate of insurance	Required
	The insurance requirements specified by the county shall remain in effect for the full term of the contract and/or agreement and any extension thereof. Updated Certificates of Insurance shall be sent to the county during the full term of the contract and/or agreement and any extension thereof.	Required
	The county reserves the right to reject any insurer it deems not financially acceptable on insurance industry resources. Property and liability insurance companies shall be licensed or approved to do business in Colorado and shall have an A.M. Best rating of not less than A-/VII. Additionally the county reserves the right to reject any insurance with relatively large deductibles or self-insured retentions (SIRs), deemed by the county to pose too high a risk based on the size of the contractor, financial status or rating of the contractor, or based on the size or type of the project and the exposure.	Required
	Any deviations below the standards given above must be approved by Jefferson County Risk Management	Required
IV	Any subcontractors must meet the same insurance requirements for the contract or purchase order unless Risk Management has approved a deviation	Required
V		

BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER

**2016 Budget – 2nd Quarter Supplemental
August 23, 2016**

- For Information For Discussion/Approval
Prior to Future Hearing For Action

ISSUE: Departments are requesting adjustments to the 2016 Budget appropriation for various projects or operational budgets.

BACKGROUND: Departments have identified and briefed several projects and/or requests to adjust the operating budgets that were not identified during the budget process prior to adoption.

DISCUSSION: The attached supplemental appropriation outlines the requests and funding that is needed to be appropriated in the 2016 Budget by fund.

FISCAL IMPACT: This 2nd Quarter supplemental will increase the 2016 Budget appropriations in various funds a total of \$5,681,000. The specific funds and departments are identified on the attachment. The supplemental identifies \$1,060,996 in intra-county transfers and other revenues and \$4,620,004 in use of fund balance from the respective funds. This will allow the funds to have adequate funding to cover the costs of the projects or requests.

RECOMMENDATIONS: It is recommended that the Board of County Commissioners authorize the change in appropriations to the 2016 Budget for the following funds: General, Conservation Trust, Road & Bridge, Social Services, Head Start, Health, Inmate Welfare, and Airport.

ORIGINATOR:
Daniel Conway, Budget Manager

CONTACTS FOR ADDITIONAL INFORMATION:
Mary O'Neil, Budget & Risk Management Director
Holly Bjorklund, Finance & IT Director

Supplemental Appropriation
Resolution No. CC16-281
For Adoption on August 30, 2016
Briefing: August 23, 2016



Purpose of Resolution:

A resolution to amend the 2016 Budget. Additional detailed information is attached for your review and consideration.

Fund	Department - Division	Expenditure Amount	Use of Fund Balance	Offsetting Revenues/ Transfers	FTE	GFP	LTE
General							
	Assessor	\$ 62,220	\$ 62,220	\$ -	2.00	-	-
	Board of County Commissioners	\$ 30,000	\$ 30,000	\$ -	-	-	-
	Coroner	\$ 10,000	\$ 10,000	\$ -	-	-	-
	Deputy County Manager Facilities	\$ 20,000	\$ 20,000	\$ -	-	-	-
	Deputy County Manager Facilities	\$ 113,000	\$ 113,000	\$ -	-	-	-
	Deputy County Manager Facilities	\$ 323,000	\$ -	\$ 323,000	-	-	-
	Development & Transportation - Transportation & Er	\$ 38,000	\$ 38,000	\$ -	-	-	-
	Finance & IT - IT Services	\$ 150,000	\$ 150,000	\$ -	-	-	-
	Parks - CSU Extension	\$ 15,000	\$ 15,000	\$ -	-	-	-
	Parks - Fairgrounds	\$ 116,000	\$ -	\$ 116,000	-	-	-
	Public Engagement Office	\$ 40,000	\$ 40,000	\$ -	-	-	-
	Non-Departmental - Social Services	\$ 38,404	\$ 38,404	\$ -	-	-	-
	Sheriff	\$ 615,823	\$ 615,823	\$ -	-	-	-
	Sheriff	\$ 123,000	\$ 123,000	\$ -	-	-	-
	Non-Departmental - Sheriff	\$ 260,000	\$ 260,000	\$ -	-	-	-
Conservation Trust							
	Deputy County Manager- Facilities	\$ 323,000	\$ 323,000	\$ -	-	-	-
	Parks - Fairgrounds	\$ 116,000	\$ 116,000	\$ -	-	-	-
Road & Bridge							
	Development & Transportation - Transportation & Er	\$ -	\$ -	\$ -	-	-	2.00
	Development & Transportation - Road & Bridge	\$ -	\$ -	\$ -	-	-	14.00
	Development & Transportation - Road & Bridge	\$ 1,000,000	\$ 1,000,000	\$ -	-	-	-
	Development & Transportation - Road & Bridge	\$ 225,000	\$ 225,000	\$ -	-	-	-
Social Services							
	Human Services	\$ 38,404	\$ -	\$ 38,404	1.00	-	-
	Human Services	\$ (1,246,408)	\$ -	\$ (1,246,408)	-	-	-
Head Start							
	Human Services - Head Start	\$ 80,000	\$ -	\$ 80,000	-	-	-
Health							
	Public Health	\$ -	\$ -	\$ -	-	1.00	-
Inmate Welfare							
	Sheriff	\$ 260,000	\$ -	\$ 260,000	-	-	-
Airport							
	Development & Transportation - Airport	\$ -	\$ -	\$ -	-	-	1.00
	Development & Transportation - Airport	\$ 1,655,557	\$ 165,557	\$ 1,490,000	-	-	-
	Development & Transportation - Airport	\$ 1,275,000	\$ 1,275,000	\$ -	-	-	-

Fund Summary	Expenditure Amount	Fund Balance	Offsetting Revenues	FTE	GFP	LTE
General Fund	\$ 1,954,447	\$ 1,515,447	\$ 439,000	2.00	-	-
Conservation Trust Fund	\$ 439,000	\$ 439,000	\$ -	-	-	-
Road & Bridge Fund	\$ 1,225,000	\$ 1,225,000	\$ -	-	-	16.00
Social Services Fund	\$ (1,208,004)	\$ -	\$ (1,208,004)	1.00	-	-
Head Start Fund	\$ 80,000	\$ -	\$ 80,000	-	-	-
Health Fund	\$ -	\$ -	\$ -	-	1.00	-
Inmate Welfare Fund	\$ 260,000	\$ -	\$ 260,000	-	-	-
Airport Fund	\$ 2,930,557	\$ 1,440,557	\$ 1,490,000	-	-	1.00
Total Appropriation	\$ 5,681,000	\$ 4,620,004	\$ 1,060,996	3.00	1.00	17.00

Total Appropriation of Fund Balance	\$ (4,620,004)
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Supplemental Appropriation - 2016 Budget Amendment - Second Quarter
Resolution No. CC16-281
For Adoption on August 30, 2016
Briefing: August 23, 2016

DEPARTMENT - Division	Briefing Date	Requested Expenditure	Source of Funding	Use of Fund Balance	Offsetting Revenues/ Transfer	Description/Nature of Expenditure	FTE	GFP	LTE
GENERAL FUND									
Assessor	6/29/16	\$62,220	Unreserved fund balance	\$62,220		2.00 FTE Residential Appraisers	2.00	-	-
Board of County Commissioners	4/19/16	\$30,000	Unreserved fund balance	\$30,000		Audiovisual improvements for the Board of County Commissioners Board Room	-	-	-
Coroner	7/13/16	\$10,000	Unreserved fund balance	\$10,000		Autopsy Carts	-	-	-
Deputy County Manager Facilities	6/29/16	\$20,000	Unreserved fund balance	\$20,000		AV Equipment Replacement			
Deputy County Manager Facilities	6/29/16	\$113,000	Unreserved fund balance	\$113,000		Hearing Room 1 Maintenance/Renovation	-	-	-
Deputy County Manager Facilities	NA	\$323,000	Intra-County Transfer from CTF		\$323,000	Transfer of funds for budgeted Fairgrounds improvements that qualified for Conservation Fund reimbursement	-	-	-
Development & Transportation - Transportation & Engineering	6/29/16	\$38,000	Unreserved fund balance	\$38,000		Traffic Signal Maintenance Contract - Additional funds to cover costs for maintenance of the county's traffic signal system equipment.			
Finance & IT - IT Services	6/29/16	\$150,000	Unreserved fund balance	\$150,000		Implementation of Microsoft Office 365	-	-	-
Parks - CSU Extension	6/29/16	\$15,000	Unreserved fund balance	\$15,000		CSU contracted staff. To provide funds to adequately cover the merit-based salary increases for Colorado State University (CSU) staff working in Jefferson County CSU Extension office through a partnership with the university.	-	-	-
Parks - Fairgrounds	7/12/16	\$116,000	Intra-County Transfer from CTF		\$116,000	To support safety and infrastructure improvements at the Fairgrounds			
Public Engagement Office	6/21/16	\$40,000	Unreserved fund balance	\$40,000		Development of an overall brand strategy and related work products for Jefferson County, Colorado	-	-	-
Non-Departmental - Social Services	6/29/16	\$38,404	Unreserved fund balance	\$38,404		Transfer of funds to support 1.00 FTE Veterans Services Officer in the Social Services Fund.	-	-	-
Sheriff	6/29/16	\$615,823	Unreserved fund balance	\$615,823		1.4% salary increase for sworn personnel	-	-	-
Sheriff	6/29/16	\$123,000	Unreserved fund balance	\$123,000		Fingerprint Matcher	-	-	-
Non-Departmental - Sheriff	3/22/16	\$260,000	Unreserved fund balance	\$260,000		The meshing project for the mezzanine of the jail was budgeted in the Inmate Welfare Fund, but FCC mandated reductions in the cost of inmate phone service reduced that revenue.	-	-	-
Total General Fund		\$1,954,447		\$1,515,447	\$439,000		2.00	-	-
CONSERVATION TRUST FUND									
Deputy County Manager- Facilities	NA	\$323,000	Unreserved fund balance	\$323,000		Increases expenditure authority to reimburse Fairgrounds projects managed by Facilities	-	-	-
Parks - Fairgrounds	7/12/16	\$116,000	Unreserved fund balance	\$116,000		Transfer to support safety and infrastructure improvements at the Fairgrounds	-	-	-
Total Conservation Trust Fund		\$439,000		\$439,000	\$0		-	-	-

Supplemental Appropriation - 2016 Budget Amendment - Second Quarter
Resolution No. CC16-281
For Adoption on August 30, 2016
Briefing: August 23, 2016

DEPARTMENT - Division	Briefing Date	Requested Expenditure	Source of Funding	Use of Fund Balance	Offsetting Revenues/ Transfer	Description/Nature of Expenditure	FTE	GFP	LTE
ROAD & BRIDGE FUND									
Development & Transportation - Transportation & Engineering	4/12/16	\$0				Two signs and pavements markings crew LTE positions	-	-	2.00
Development & Transportation - Road & Bridge	4/12/16	\$0				Fourteen Streets Maintenance LTE positions	-	-	14.00
Development & Transportation - Road & Bridge	1/9/16	\$1,000,000	Unreserved fund balance	\$1,000,000		In 2015, Road & Bridge brought in \$1,108,500 to offset the cost of concrete removal and replacement by Third Contract.	-	-	-
Development & Transportation - Road & Bridge	1/19/16	\$225,000	Unreserved fund balance	\$225,000		Ideal Fence did not have the sound fence materials until 2016 so the project was moved to 2016.	-	-	-
Total Road & Bridge Fund		\$1,225,000		\$1,225,000	\$0		-	-	16.00
SOCIAL SERVICES FUND									
Human Services	6/29/16	\$38,404	General Fund Transfer		\$38,404	1.00 FTE Veterans Service Officer	1.00	-	-
Human Services	NA	(\$1,246,408)	Admin Transfer		(\$1,246,408)	De-appropriation of Social Services Fund for non-profit funding (Family Tree, JCMH, Senior Resource Center). Non-profits to be funded from General Fund			
Total Social Services Fund		(\$1,208,004)		\$0	(\$1,208,004)		1.00	-	-
HEAD START FUND									
Human Services - Head Start	3/1/16	\$80,000	Local Grants		\$80,000	Grant received for the Jeffco Prosperity Project to provide mental health services to area partners.			
Total Head Start Fund		\$80,000		\$0	\$80,000		-	-	-
HEALTH FUND									
Public Health	6/21/16	\$0	Sate Grants		\$0	1.00 grant funded FTE to support Cardiovascular Disease and Pulmonary Disease program		1.00	
Total Health Fund		\$0		\$0	\$0		-	1.00	-
INMATE WELFARE FUND									
Sheriff	3/22/16	\$260,000	Admin Transfer		\$260,000	The meshing project for the mezzanine of the jail was budgeted in the Inmate Welfare Fund, but FCC mandated reductions in the cost of inmate phone service reduced that revenue.			
Total Inmate Welfare Fund		\$260,000		\$0	\$260,000		-	-	-
AIRPORT FUND									
Development & Transportation - Airport	4/19/16	\$0				Airport LTE. Maintenance worker.	-	-	1.00
Development & Transportation - Airport	5/31/16	\$1,655,557	Federal Grants	\$165,557	\$1,490,000	FAA Reimbursed Runway Work	-	-	-

Supplemental Appropriation - 2016 Budget Amendment - Second Quarter
Resolution No. CC16-281
For Adoption on August 30, 2016
Briefing: August 23, 2016

DEPARTMENT - Division	Briefing Date	Requested Expenditure	Source of Funding	Use of Fund Balance	Offsetting Revenues/ Transfer	Description/Nature of Expenditure	FTE	GFP	LTE
<i>Development & Transportation - Airport</i>	2/9/2016 & 7/21/15	\$1,275,000	Unreserved Fund Balance	\$1,275,000		15 Acre Metro Business Park Infrastructure Contract/Northeast Development	-	-	-
Total Airport Fund		\$2,930,557		\$1,440,557	\$1,490,000		-	-	-
TOTAL ALL FUNDS		<u>\$5,681,000</u>		<u>\$4,620,004</u>	<u>\$1,060,996</u>		3.00	1.00	17.00

\$0

- -

BOARD OF COUNTY COMMISSIONERS BRIEFING

August 23, 2016

EXECUTIVE SUMMARY

HUMAN SERVICES DEPARTMENT

Head Start Division

FOR DISCUSSION/APPROVAL AND ACTION

1. ISSUE:

Jefferson County Head Start (JCHS) seeks approval of the findings from the 2016 JCHS Community Assessment (CA) and Self Assessment (SA) outcomes (summaries of both are included with this briefing). In addition, JCHS seeks approval to serve Jefferson County in 2017 exclusive of the counties of Clear Creek, Park and Gilpin.

RECOMMENDATION:

That the Board of County Commissioners approves the 2016 program Self Assessment, 2016 Community Assessment and the use of all grant funds to be directed towards Jefferson County, exclusive of Clear Creek, Park and Gilpin Counties.

FOR DISCUSSION/APPROVAL AND ACTION

2. ISSUE:

Jefferson County Head Start (JCHS) seeks approval for the 2017 Continuous Improvement Plan, (CIP) Strategic Plan (SP) update and Organizational Chart (OC).

RECOMMENDATION:

That the Board of County Commissioners approves the 2017 Continuous Improvement Plan, Strategic Plan update and Organizational Chart.

BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER

Human Services Department Head Start Division

2016 Community and Self Assessment Outcomes

August 23, 2016

For Information

☐ For Discussion

☑ For Action

ISSUES: Jefferson County Head Start (JCHS) seeks approval of the findings from the 2016 JCHS Community Assessment (CA) and Self Assessment (SA) outcomes (summaries of both are included with this briefing). In addition, JCHS seeks approval to serve Jefferson County in 2017 exclusive of the counties of Clear Creek, Park and Gilpin.

BACKGROUND: In accordance with Head Start Program Performance Standards 1305.3; an assessment of community strengths, needs and resources was created according to program planning procedures. A Community Assessment conducted every three years and updated as needed yearly, presents an overview of the current community conditions for Jefferson County Head Start within the designated service areas of Jefferson, Clear Creek, Gilpin and Park Counties. This information is also used to ensure that funds are targeted to the highest need areas. In accordance with 1301.51 Head Start Program Performance Standards, at least once each program year, with the consultation and participation of the policy groups and, as appropriate, other community members, grantee agencies must conduct a self-assessment of their effectiveness and progress in meeting program goals and objectives and in implementing federal regulations.

DISCUSSION: The 2016 Self Assessment identified strengths, areas of concern, systems issues and recommendations for improving the program. Strengths included support from the Jeffco County Board, Budget and Finance, as well as Human Services. Program staff are actively engaged with parents and children, maintain strong teamwork and produce high child outcomes. Areas for improvement address child file systems, policy council trainings and kindergarten transitions.

The Community Assessment identifies that the need for service for families with young children living in poverty continues to be highest in Jefferson County. It is recommended that JCHS continue to concentrate services in Jefferson County where the need is highest.

FISCAL IMPACT: There is no additional impact to the county.

RECOMMENDATION: That the Board of County Commissioners approves the 2016 program Self Assessment, 2016 Community Assessment and the use of all grant funds to be directed towards Jefferson County, exclusive of Clear Creek, Park and Gilpin Counties.

ORIGINATOR: Lynn A. Johnson, Human Services Department Director (4002)

CONTACT: Gayle Perryman, Head Start Director (7901)

COMMUNITY ASSESSMENT

Executive Summary

Jefferson County Head Start

July 2016

EXECUTIVE SUMMARY

The 2015 KIDS COUNT Data Book ranks the state of Colorado at number 21 overall in the nation for the well-being of its children. However, the State of Colorado is ranked 22st in Family and Community, 44th in Health, 13th in Economic well-being, and 9th in Education, as compared to other states in the United States. Smarter spending and planning on programs and services that we know increase children's long-term chances for success is essential. We must continue to identify all of the key developmental factors and risk indicators to ensure that Head Start early intervention services pay off in the long term. According to the Colorado Children's Campaign, children in communities across Colorado - whether large or small, rural or urban, on the Eastern Plains or the Western Slope—face opportunities and obstacles to reaching their full potential. While some challenges are similar, many are very different depending on the community environment and the resources available to support children and families. Although poverty, for example, is harmful for children no matter where they live, it often presents different challenges for families in rural communities than for those in urban areas. In 2013, Colorado saw its first decline in child poverty since the Great Recession, although the child poverty rate remains significantly higher than in 2000.

Jefferson County ranked 6th out of 25 counties in the state for overall child well-being (*Colorado Children's Campaign*). Some prominent characteristics about Jefferson County were ascertained during the development of this assessment. Some particular elements appear to be indications of problems that have affected the region as a result of the Great Recession that began in December 2007 and ended in June 2009, while other elements appear to be more culturally embedded. The following are the identified issues facing the program and the children and families it serves.

Adult and Child Population

Jefferson County has the highest population with 558,896. This represents approximately 10.4% of the population for Colorado. Clear Creek (9,015), Gilpin (5,684) and Park (16,615) Counties have a combined total population of 31,314, which represents only 5.6% of the total population in Jefferson County. Jefferson County has shown an increase in population of 23,664 individuals since 2010, representing an increase of approximately 4.2%. The total population for Colorado is projected to increase by 1,476,089 individuals from 2015 to 2030. The population is expected to increase by 69,728 individuals in Jefferson County by 2030, whereas the population in Clear Creek County is projected to increase by only 2,687. Gilpin County is projected to increase by only 1,554 and Park County by 11,642 individuals within the next fifteen (15) years.

Adult population in all of the counties in the service area indicates that the largest age category is 35 to 54 years of age. Clear Creek (12.9%) and Park (12.5%) Counties have the highest percentage of older adults age 65-84. Clear Creek (399) Gilpin (214) and Park (662) Counties have a combined total of 1,275 children ages 0-4. Jefferson County has 29,845 children ages 0-4, which represent approximately 8.8% of the 0-4 population for Colorado. According to the Department of Local Affairs, children ages 0-4 will have a marginal increase by 4,068 individuals from 2015 to 2020. This represents growth of approximately 12.1% in the 0-4 population by the year 2030. The majority of the population in the service

area is White. Jefferson County (15%) has the highest Hispanic population in the service area. There continue to be stark disparities in child well-being based on race and ethnicity. Children of color are more likely to be living in poverty, less likely to be enrolled in preschool and less likely to graduate from high school on time than their non-Hispanic white peers.

English is the primary language spoken in homes throughout the service area. The percentage of homes that speaks Spanish is higher in Jefferson County (5.8%) than Clear Creek (2.4%), Gilpin (2.4%) and Park (2.0%) Counties. Households where languages other than English are spoken are highest in Jefferson County at 10.3%. According to Kids Count, Jefferson County had approximately 7.3% (6,290) students who were English Language Learners in 2013. Clear Creek (5), Gilpin (2) and Park (9) Counties had a combined total of 16 English Language Learners in 2013. Clear Creek (38.1%) and Jefferson (36.8%) Counties also have a high percentage of foreign-born individuals from Latin American. Gilpin (33.6%) has the highest percentage of foreign-born individuals from Africa. Park County (27.8%) has the highest percentage of foreign-born individuals from Northern America. 33% of foreign-born children with foreign-born parents lived below the poverty line, compared with 27% of native children with foreign-born parents and 19% of native children with native parents (*Annie E. Casey Foundation, Race for Results 2013*).

Adult and Child Poverty

Approximately 67% of the children served in Jefferson County Head Start were below the federal poverty level in 2013-2014. Approximately 17% (80) children were over income. The poverty rate is significantly higher for female-only households with children under 5 years old. The poverty rate for female-only households is 42.9% for Clear Creek and 29.8% for Jefferson County compared to 45.5% for the state. The poverty rate for families, married couples and female-only households stand at 0% for Gilpin and Park Counties. The poverty rate is significantly higher for female-only households with children under 5 years old in major cities in Jefferson County. The poverty rate for female-only households in Wheat Ridge is 51.6%, Westminster (35.3%) and Arvada is 33.6%, which is significantly higher than Jefferson County (29.8%). Jefferson County (863) has the highest number of housing units lacking complete plumbing facilities. According to the latest Self-Sufficiency Standard reports for Clear Creek, Gilpin, Park and Jefferson Counties, a family with one adult, an infant and a preschooler and would need to make from \$26 – \$31 in hourly wages or \$55,000-\$66,000 annually to sufficiently meet the basic needs of their family. Most individuals cannot achieve self-sufficiency through a single step, but require transitional work supports, the removal of barriers and guidance to help meet monthly expenses as families work toward self-sufficiency over time. The key to raising incomes is access to education, training, and jobs that provide real potential for skill and career advancement over the long term. Low-income families with children age 8 and under face extra barriers that can affect the early years of a child's development. Parents in these families are more likely than their higher income peers to lack higher education and employment, to have difficulty speaking English and to be younger than 25. Graduation attainment for Jefferson (82.9%), Clear Creek (80.8%), Park (87.6%) and Gilpin (94.7%) Counties remain above the state rate (76.9%). Poverty rates are higher among children whose parents have lower levels of education. In 2012, Colorado families in which the householder did not graduate from high school were nearly ten times more likely to be living in poverty than those in which the householder had a

bachelor's degree. Families in which the householder had only a high school diploma, had completed some college or had an associate's degree were almost four times as likely to be in poverty as families who have a bachelor's degree or higher in their households.

Median household income for the state in 2013 was \$58,942, which represents an increase of \$2,062 from 2012. The median income of each of the remaining counties, except Park County (\$57,510), was above the state average in 2013. Jefferson County (6,103) has the highest number of households receiving SSI and Public Assistance (4,009). Clear Creek, Gilpin and Park Counties have a combined total of 442 SSI households and 207 household receiving Cash Public Assistance. In 2013, just over 23.3% (6,955) children enrolled in WIC were under age 5 in Jefferson County. There were a total of 287 children enrolled in WIC from Clear Creek, Gilpin and Park Counties. Jefferson County had 11,922 households (5.4%) that were participating in the SNAP program. However, during 2013 there were approximately 12,971 households that did not receive SNAP with income below the poverty level. Clear Creek (195), Gilpin (222) and Park (512) Counties had a combined total of 929 households that were participating in the SNAP program. The cities of Arvada (1,271), Westminster (1,311), Wheat Ridge (571) and Littleton (544) had a high number of SSI households, Cash Public Assistance and Food Stamps households. Edgewater (\$43,594) has the lowest medium household income in the area. There were approximately 21,070 children (24.3%) in Jefferson County who were eligible for free lunch. Clear Creek (189), Gilpin (91), and Park (487) Counties had a combined total of 767 students who were eligible for free lunch. Public school children qualify for free lunches if their family's income is less than 130% of the federal poverty level. Public school children qualify for reduced price lunches if their family's income is less than 185% of the federal poverty level. Approximately 1,776 housing units in Jefferson County are lacking complete kitchen facilities. There are approximately 3,986 housing units in Jefferson County with no telephone service available. In 2000, one out of every 10 children in Colorado lived in poverty. By 2012, that number had grown to one out of every six. Children continue to be the age group most likely to live in poverty in our state. In 2012, Colorado children were 1.3 times as likely to live in poverty as adults between the ages of 18 to 64 and 2.4 times more likely to live in poverty than Colorado seniors (*Colorado Kids Count, 2014*)

Transportation

Most of the counties are largely auto-oriented communities. Jefferson County (78.1%) has the highest percentage of workers who drove alone. Jefferson County has the highest percentage of users of public transportation at 3.1%. Moreover, the county's dependence on cars to get to work suggests that Jefferson County residents who cannot afford cars may face difficult commutes. Transportation is typically the second-largest household expense after housing, and is roughly equal to household spending on health care and food combined. For working poor families, finding affordable housing that is still accessible to jobs, child care, and other needs can be challenging. In 2035, the projected mode of transportation within the service area will primarily consist of driving alone, shared ride, walk and bikes. Jefferson County (9,934) has the highest number and percentage (4.5%) of households with no vehicle available,

which is slightly lower than the state (5.7%) rate. Clear Creek (62), Gilpin (78) and Park (151) Counties have a combined total of 291 households where there is no vehicle available.

Single Parents and Married Households

Jefferson County has approximately 61,190 family households. Clear Creek (611), Gilpin (387) and Park (1,386) Counties have a combined total of 2,384 family households. Married households, with children under age 18, stand at 21.2% in Colorado. Jefferson County has the highest percentage of married households with children at 19.9%. The percentage of female-only households is 5.7% in Jefferson County, which is slightly lower than the state rate of 6.2%. The percentage of males who never married was 31.7% in Jefferson County which was slightly below the state rate of 34.4%. Jefferson County (2.3%) had the highest percentage of male-only household, which was comparable to the state rate of 2.3%. Single parent households are steadily increasing and services should be considered to address issues such as economic hardship, quality of parenting, stress, poor academic performance of children and delinquent and risky behaviors. The divorce rate for females 15 years and older in Jefferson County (15.1%) is somewhat higher than the state rate of 13.4%. The percentage of females who never married in Jefferson County is 24%, slightly below the state rate of 27%. Jefferson County has a total of 3,054 grandparents raising their grandchildren which is approximately 38.8%. Clear Creek (29), Gilpin (11) and Park (30) Counties have a combined total of 70 grandparents who are raising their grandchildren. Jefferson County has approximately 62.3% of single, female grandparents who are raising their grandchildren. The percentage of grandparents who are married is 67.3%. According to the Census Bureau, the assumption is that the poverty rate for grandparents has continued to increase at a marginal rate for the years 2011 to present. Grandparents may need assistance with legal difficulties related to obtaining guardianship, enrolling their grandchildren in school, and accessing medical care for their grandchildren. They often have limited financial resources and may experience difficulty providing adequate housing, food, and clothing. Grandparents may need current information about discipline, child development, and childhood problems.

Homelessness and Adverse Childhood Experiences (ACE)

The number of homeless students served by Jefferson County school districts totaled 2,459 students in 2013-2014. A combined total of 23 homeless students were served in Clear Creek, Gilpin and Park Counties. The percentage of Title I students served in Jefferson County was 11.6%, which was higher than Park (9.4%) and Gilpin (8.1%) Counties. The number of homeless children and youths enrolled in a public school district is highest in Jefferson County RE-1. There were a total of 2,459 homeless children and youths, including preschool, enrolled at Jefferson County RE-1. According to Jefferson County Head Start 2015-16 school year Program Information Report, ninety-one (91) families experienced homelessness in 2015-2016, and 23 families acquired housing. The child abuse rate per 1,000 for Jefferson County (5.2) was less than the child abuse rate for Clear Creek (13.0), Gilpin (9.8) and Park (8.9) Counties however, referrals of child abuse or neglect made to DHS totaled 10,609 in Jefferson County, and substantiated allegations of child maltreatment totaled 1,319. Among Colorado's largest counties, Jefferson County had the 5th highest number of child

protection referrals in 2013. Clear Creek (78), Gilpin (21) and Park (67) Counties had a combined total of 166 substantiated allegations. The psychological consequences of child abuse and neglect include the immediate effects of isolation, fear, and an inability to trust. The total number of domestic violence victims served by Family Tree Inc. in 2013 was 1,549 which represented an increase from 2012 (1,395) of 154 victims. Family Tree also reported receiving 2,724 crisis intervention calls in 2013 and 6,514 calls in 2012, which represents a decrease of 3,790 calls. The total number of children in foster care in Jefferson County was 1,462. Approximately 970 children exited from foster care placement. Clear Creek (45), Gilpin (23) and Park (18) Counties had a combined total of 86 children in foster care and 40 children exited foster care. Many foster children struggle in school due to the trauma they experience as a result of abuse, neglect, separation and instability. 80% of foster children are held back in school at least once by the time they reach 3rd grade. Grade repetition is not always an effective form of intervention as retained students often do not improve academically, and are in fact more likely to experience behavioral problems and/or drop out of school. According to PIR data, Jefferson County provided services to 24 children that were in the foster care system. Among Colorado children under 18, one in five has been exposed to at least two adverse childhood experiences (ACEs). Among low-income children, that percentage rises to one in three. ACEs include experiences such as divorce, abuse, neglect, caregiver substance abuse, and exposure to domestic violence. Children who experience ACEs are at higher risk for physical and mental health problems throughout their lives. Recent studies show that children in homeless families suffer from three times the rate of depression, anxiety, withdrawal, and aggression as stably housed children, as well as increased incidents of ailments such as ear infections and asthma.

Mental Health

According to the Colorado Early Childhood Needs Assessment, 23.1% of children within the service area had mental health/behavioral issues. In Jefferson County, 50.5% of the children received screening and 42.4% received treatment. In 2012, 20.3% of children age 1-14 had parent-reported difficulty with their emotions, concentration or behavior or ability to get along with others. Such emotional, behavioral or mental problems can adversely affect relationships, activity participation, school engagement and performance, and overall well-being (***Colorado Health Environmental Assessment, 2013***). Region 17, which includes Clear Creek, Gilpin, Park and Teller Counties, had a total of 2,478 (27.7%) children age 1-14, who had difficulties with one or more of the following areas: emotions, concentration, behavior and being able to get along with other people. Region 21, which consists of Jefferson County, had a total of 19,955 (21.3%) children age 1-14, who had difficulties with one or more of the following areas: emotions, concentration, behavior and being able to get along with other people. 4,620 (6.8%) children have been diagnosed with anxiety problems, and 961 children were diagnosed with behavioral problems such as oppositional defiant disorder or conduct disorder. Approximately 2,628 (3.9%) of children ages 4-14 are currently on medications for one or more of the following: ADD/ADHD, depression, anxiety problems and behavioral/conduct problems. According to Jefferson County's PIR data, the mental health professional consulted with program staff about 68 children's behavior and mental health. The mental health professional also provided consultation with program staff regarding 12 children. The mental health

professional further consulted with the parents or guardians of 44 children about their behavior/mental health. Almost everyone interviewed or responding to the priority survey identified mental health as a high priority area and key informants thought that the current resources were inadequate to meet the need in Park County. Suicide is a leading cause of non-natural death for all ages in Park County, second only to motor vehicle crashes. In Park County as well as the majority of counties in the state, there are high levels of radon present that affect indoor air quality.

Obesity and Health

Health issues are major concerns for residents. The average obesity rate for preschoolers and children, from 2010-2012, for Jefferson County (18%) was lower than the state (27%) rate. The obesity rate for Jefferson County decreased approximately 6% from 2010. Clear Creek, Gilpin and Park Counties have obesity rates of 17%. Approximately 6% of Head Start children were overweight and 10.3% were obese. Obesity prevalence was the highest among children in families with an income-to-poverty ratio of 100% or less (household income that is at or below the poverty threshold), followed by those in families with an income-to-poverty ratio of 101%–130%, and then found to be lower in children in families with an income-to-poverty ratio of 131% or larger (greater household income). According to the Healthy Kids Survey, 58% of children ages 12-13 who were White (60%) seventh graders (61%) reported that they ate breakfast every day in the last seven days. Black children (30%), 14 years old and older were more likely to have drank one or more cans of soda in the past 7 days. Only 25% of Black students ate fruit or vegetables in the last 7 days. Approximately 30% of students ages 12-13 reported that they were physically active for at least 60 minutes a day. The obesity rate for adults in Jefferson County stands at 20% in 2015, which is comparable to the state rate of 20%. Although Colorado continues to rank as one of the leanest states in terms of weight indicators, it has not escaped the national obesity epidemic. Colorado's obesity prevalence has more than doubled in the past 15 years – from 10.1% in 1995 to 20% in 2015 – and now more than one of every five Colorado adults is obese. Those who are overweight or obese are at risk for hypertension, high cholesterol, and type II diabetes.

Disparities exist for people who are overweight and obese based on income, education, gender, and race. There is a trend, although not statistically significant, for black adults to have higher prevalence of obesity as compared to white or Hispanic adults. Also, obesity is more common among people in households earning less than \$25,000 per year and, interestingly, is higher in people who graduated high school or have a more advanced degree. People who are overweight or obese are at risk for poor health outcomes including hypertension, high cholesterol, and non-gestational diabetes

Medicaid utilization for adults increased from 22,137 clients in 2013 to 51,695 clients in 2015 for Jefferson County. Medicaid participation for clients age 20 and under increased from 28,064 individuals in 2013 to 40,132 in 2015 in Jefferson County. Park County (3.5%) had the lowest percentage of children without health insurance coverage. In Jefferson County, children enrolled in Child Health Plus decreased approximately 1,229 individuals from 2013-2015. Jefferson County had a total of 10,106 children enrolled in Child Health Plan Plus in 2011. In 2012, enrollment was 11.5% in Jefferson County. The percent of children without health coverage also has declined significantly since 2008

and continued to decline slightly in 2013. More than 70,000 Colorado kids have gained coverage since 2008, even though Colorado had an overall decrease in Child Health Plus enrollment of 16,028 clients from 2013 to 2015. The number of adults without insurance coverage was 11.4% in Jefferson County, which was slightly lower than the state (14.9%).

Birth Characteristics

Births to women ages 20-34 for 2013 is higher per 1,000 than other age groups. Jefferson County (15 per 1,000) has the highest teen birth rates. Clear Creek, Gilpin and Park Counties had a reported teen birth rate of 0 for age group 15-19. Colorado's teen birth rate has fallen by more than half in the past two decades, from 52 out of every 1,000 teen girls in 1993, but it still varies widely across counties. In Jefferson County, 86.5% of women received early prenatal care, which was slightly above the state rate of 80.2%. Colorado continues to make progress on several indicators of child health. The teen birth rate continued its decline in 2013, reaching 22 births per 1,000 teen girls ages 15-19. The state's teen birth rate has declined by more than half since 2000. In Jefferson County, 7.2% of women who gave birth smoked during pregnancy. In Jefferson County, the number of low birth weight infants was 517 (8.9%). Clear Creek (10), Gilpin (10), and Park (13) Counties had a combined total of 33 low birth weight infants in 2013. Babies who are premature and low birth weight may have organs that are not fully developed. This can lead to breathing problems, such as respiratory distress syndrome, bleeding in the brain, vision loss and serious intestinal problems. Very low birth weight babies (less than 3 1/3 pounds) are more than 100 times as likely to die, and moderately low birth weight babies (between 3 1/3 and 5 1/2 pounds) are more than 5 times as likely to die in their first year of life, than babies of normal weight. The Developmental Disabilities Resource Center reports that 356 infants and toddlers were served in 2013-2014, and 764 are being served during the 2014-2015 program year. Research indicates intervention for young children with disabilities and delays results in stronger social and cognitive skills, reduced likelihood of needing future intervention, and lower long-run costs to the state

Availability of Quality and Affordable Child Care

Jefferson County Head Start funded enrollment was 366 in 2014. There are a total of 2,543 eligible children ages 0-3 and 1,895 eligible 3-5 year-old children that live within the service area. Within the designated service area, 85% (1,620) of eligible children ages 3-5 live in Jefferson County. Clear Creek (16), Gilpin (16) and Park County (243) have a combined total of 275 eligible children. The program currently serves 21% of eligible Head Start children within the service area. A total of 1,238 eligible children ages 3-5 live in Arvada, Edgewater, Golden, Littleton Westminster and Wheat Ridge. There are approximately 2,543 eligible children ages 0-3 within the service area. The number of unserved infants and toddlers indicate possible expansion opportunities for Early Head Start in Jefferson County. Children, ages 3 to 5 that are enrolled in nursery school or preschool, stand at 6.5% for Colorado. The number of children ages 3 to 5 enrolled in nursery school or preschool was 9,017 in Jefferson County. There are approximately 29,845 children ages 0-5 in Jefferson County. Based on current Program Information Report (PIR) data, Jefferson County Head Start accommodated a total of 53 children who receive special education, approximately 13% of the program's 406 funded

enrollment slots. 54.7% of the children with diagnosed disabilities had a speech or language impairment and 39.6% of the children were diagnosed as non-categorical developmental delay.

The percent of Colorado kindergartners enrolled in a full-day program increased to 74% in the 2014-2015 school year, up from 40% in 2007-2008. Children in small rural school districts are most likely to be enrolled in a full-day kindergarten program. Jefferson County has 1,271 CPP slots for 2014-2015. Clear Creek (40), Gilpin (7) and Park (62) Counties have a combined total of 109 CPP slots for 2014-2015. Each CPP slot provides a half-day of preschool for one child. Licensed child care centers in Jefferson County have a full-time capacity of 11,734 slots for children under six (6) years old, and there are approximately 36,840 children under age 6 in Jefferson County. Jefferson County also has a full-time capacity of 3,163 for children under age 2, and there are a total of approximately 11,756 children under age 2 in Jefferson County. Clear Creek (131), Gilpin (60) and Park County (83) have a combined capacity of 274 slots for children six (6) years old and under.

Colorado ranks 5th as having the highest average annual cost for infants in a child care center. The average cost of infant care in a center increased 2.7 %, while the average cost of infant care in a family child care home increased 3.7 %. Colorado ranks 5th in average annual cost of care for a 4 year old in center- based care. The average cost of care for a 4-year-old in a center increased 2.6 % while the average cost of care for a child age 4 in a family child care home increased 4.8%. According to Child Care Aware, on a national level, families' primary choice for child care arrangements is predominately center-based care at 35% and grandparents at 32%.

The cost of child care has become a significant financial burden for many more families since the economic downturn. From 2005-2012, the number of children eligible for CCCAP grew by about 30,000—a 30% increase over seven years, meanwhile the number of children being served by the program only increased by 7%. The gap between the need for child care assistance and the children served by CCCAP is significant and growing. Colorado Center on Law and Policy estimates that while 28% of all eligible children were served in 2005 only about 25% of eligible children were served in 2012. If child care were not available in the region, in 60% of households, at least one household member would exit the workforce or reduce their hours. The average household would lose \$27,000 per year in earnings.

Recommendations

1. Explore opportunities to increase recruitment efforts in those areas with the highest concentration of poverty in Jefferson County such as areas in Littleton, Arvada, Westminster and Wheat Ridge. Work closely with community partners in order to collaborate on expanding the scope of social services for families in poverty and those who are without jobs, food or health care. Increase efforts to identify the increasing number of grandparents in poverty who are raising their grandchildren. Female-only households are steadily increasing and services should be considered to address issues such as economic hardship, quality of parenting, stress, and health issues such as obesity.
2. Expand partnerships opportunities to non-traditional and new partners and share survey results with current community partners and new potential partners. Identify and develop additional collaborative partnerships with local workforce development organizations to provide unemployed individuals a variety of skill building and

support services to aid career pathways; provide job-training and work opportunities to individuals with barriers to employment and assist low-income adults in their efforts to earn college-level credentials and enter living wage careers. Comprehensive supportive services for homeless families, children in foster care and families/children with mental health issues should be identified and provided by Jefferson County Head Start.

3. The need for full day child care is extremely high for Jefferson County. According to PIR data, in two parent families, 32% had one parent that was employed and 55% had both parents that were employed. Parent surveys indicate that 75% of parents would like to see Jefferson County Head Start provide full day preschool. There are approximately 28,917 children ages 0-5 in Jefferson County. Jefferson County has the highest percentage of married households with children at 19.9%. The percentage of grandparents who are married is 67.3%. Jefferson County has 1,271 CPP slots for 2014-2015. Each CPP slot provides a half-day of preschool for one child. Half-day preschool ECARE slot allocation decreased from 227 in 2013-2014 to 183 slots in the 2014-2015 school year for Jefferson R-1. Full day preschool ECARE slot allocation increased from 32 in 2014 to 160 in 2015. In Jefferson County, R-1 licensed child care centers in Jefferson County have a full-time capacity of only 11,734 slots for children under six (6) years old. The data in this community assessment suggests that full-day Head Start services is needed for children and families in Jefferson County.
4. Jefferson County (2.3%) has the highest percentage of male-only household, which is comparable to the state rate of 2.3%. Services should continue to address issues such as economic hardship, quality of parenting, stress and depression, childhood development and child support collection. Additional supportive services specifically designed for fathers may be explored. Possible considerations may also include extended-day child care services (before and after hours) for those single parents who work non-traditional hours.
5. Poor nutrition can lead to obesity and other poor dietary habits, which are linked to chronic disease and early death. Initiate additional outreach efforts and implement educational programs for children and adults that will provide activities and services that encourage good nutritional choices, more physical activity, and less television and computer screen time. The program may consider designing and initiating regular family play days in the program to promote physical movement and exercise as an on-going parent involvement activity with their children.
6. The geographical location of the mountain communities of Clear Creek, Park and Gilpin Counties provide a unique challenge in serving Head Start eligible children. A yearly review of the need for Head Start services within the Clear Creek, Park, and Gilpin Counties for the last two years has revealed that the greatest number of children living in poverty needing Head Start services is within Jefferson County. The percent of Jefferson County families in poverty remains higher than the mountain communities. The number of families living in poverty within Jefferson County is 4 times greater than that of Park, Clear Creek and Gilpin combined. In addition, past services within these three mountain communities have been underutilized on a consistent basis. There is an overwhelming needs identified for Head Start services within Jefferson County. This Community Assessment for 2016 has again identified that the poverty rate in the county of Jefferson remains higher than that of the three mountain communities of Clear Creek, Park and Gilpin counties.

Self Assessment Summary

2015-2016 School Year

Strengths of the program discovered:

- **Leadership, Governance and Management Systems-**

- Ongoing monitoring activities-classroom observations, CACFP observations, safety and health checklists, center inspections, data review, transportation observations and reports.
- Hiring from within whenever possible/appropriate, Trauma Informed Care, GB financially supports the program when there is a proven community need, active Policy Council
- Exceeding regs & innovation
- JCHS is very involved in community. Commissions hear about our program = program goals sufficient to address the various needs.
- Strong lines of communication between our H.S and board.
- Program is supported and monitored by established county systems; budget and finance, H.R they are a division of Human Services Department
- Monthly briefs to the GB include trainings.
- Program eval comes out of first quarter of last year reports, monthly reports and yearly reports.
- Board very satisfied with program goals and achievements.
- Example of Identified:
 - Lead in water w/ in 24 hrs board decided immediate plan of communication 1st foremost to parent and staff and coordinated mtg, w/ state, county and city professionals to quickly address lead.

- **ERSEA-**

- Program team work to enroll children and meet the needs of families
- ERSEA Monitoring Review-no findings or non-compliance

- **Comprehensive Services**

- T.I.C heavy use of CP to keep information
 - Staff notes frequently show their engagement with families. (Shows lots of active engagement).
 - Staff communication about coordinating sources for families is well documented. Shows strong teamwork. Strong, consistent and knowledgeable support for staff teachers concerning health related issues for kids and families.

- Staff works well as a team.
- **Environmental Health and Safety**
 - Team work in getting things done
 - Safety issues addressed quickly
- **Fiscal Integrity**
 - Program supported by qualified staff in the Human Services Department
 - Completed a monitoring review this year with no findings or non-compliances

Areas of concern:

- **Leadership, Governance and Management Systems-**
 - Policy Council members were not aware they received formal training during meetings, provide training for new council members and community reps
 - Improve training/communication on Program Goals
 - Most staff do not know what they are
 - How they align with their work
 - How staff support the program goals throughout the year
- **ERSEA-**
 - 3 of the 40 files reviewed on ChildPlus did not have an eligibility determination record uploaded in ChildPlus
 - 5 out of 40 family incomes were miscalculated (this was before the OHS Review); however the miscalculations did not have an impact on the status used.
- **Environmental Health and Safety**
 - Thoroughness of cleaning children's bathrooms needs to be addressed
 - No procedure in place to address child absences when FSS is absent, family is not contacted
 - Not following medication administration policy, i.e., medicines not in original containers (This has been corrected)
- **Comprehensive Services**
 - Child File system is not uniform across all files-Health section of file not user friendly, aligned with monitoring protocol
 - Need tracking system to ensure teacher docs. ESI, DECA are in file. Documenting ongoing discussion with parents through the week.
 - Need a key for tracking system-items in files or in ChildPlus and consistent language.

- Parents report needing to hear more from staff on purpose of screenings.
- Child Find staff-no follow up on updates on child's progress after IEP *
Need communication system created for parents of kiddos w. with special needs.
- Parents request more info from Child Find on work being done and progress made.

- **Fiscal Integrity-None**

Systemic issues discovered:

- **Comprehensive Services**

- Follow through w/. filing - Not consistent - developmental screening+ follow up reg. missing from files.
- File & CP- Tracking education Info, routine tracking-who is checking files?
 - Tracking/ file system does not show progress regarding child transition in/out of the program.
 - Lacking a "best practice" of systematic transition system for kiddos to kdg.
 - we do basics. Need an actual written plan to address all the various issues & transition needs w/Jeffco schools at table concerning this plan.
 - Lacking teacher plan on child's modification, differential Instruction
 - Better define cultural diversity as a program

- **Environmental Health and Safety**

- Building cleanliness-not being remedied by contractor

- **Fiscal Integrity-none**

Recommendations for improving or strengthening the program:

- **Leadership, Governance and Management Systems-**

- Increase parent buy-in regarding participation in the Self Assessment

- **ERSEA-**

- Document actual children's arrive and depart times in ChildPlus to improve program analysis

- **Comprehensive Services**

- Increase follow through on physical and dentals.

- Health determination requirements - tracking system is complicated
- Parents want more info on how their child did today not just “good day or bad day”!
- **Environmental Health and Safety**
 - Security Monitoring in building
 - New outdoor play area to replace play area not up to licensing standards

BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER

Human Services Department Head Start Division

Continuous Improvement Plan, Strategic Planning and Organization Chart

August 23, 2016

For Information

■ For Discussion

■ For Action

ISSUES: Jefferson County Head Start (JCHS) seeks approval for the 2017 Continuous Improvement Plan, (CIP) Strategic Plan (SP) update and Organizational Chart (OC).

BACKGROUND: In accordance with Head Start Program Performance Standards 1304.5, it is a general responsibility of the governing body to oversee Program Planning and Management as outlined in part by the attached CIP, SP and OC which is completed and/or updated on a yearly basis.

DISCUSSION: The continuous improvement plan references program improvements identified by the self assessment that will be addressed on a monthly basis until completed. Merging of electronic and paper file systems for enrolled students and increasing parent involvement will be tracked, monitored and reported on quarterly to the policy council and governing body.

The strategic plan identifies long and short term goals for 2017, which is year four of a five year grant cycle. A long term program goal was added to research possible program cost savings by developing an in house food service program for fall of 2017 that would provide fresh cooked meals for the children. A cursory analysis has identified a cost savings of approximately \$100,000 that will be reinvested in staffing.

The organizational chart shows the addition of another education specialist to reduce supervisory spans to enhance teacher development.

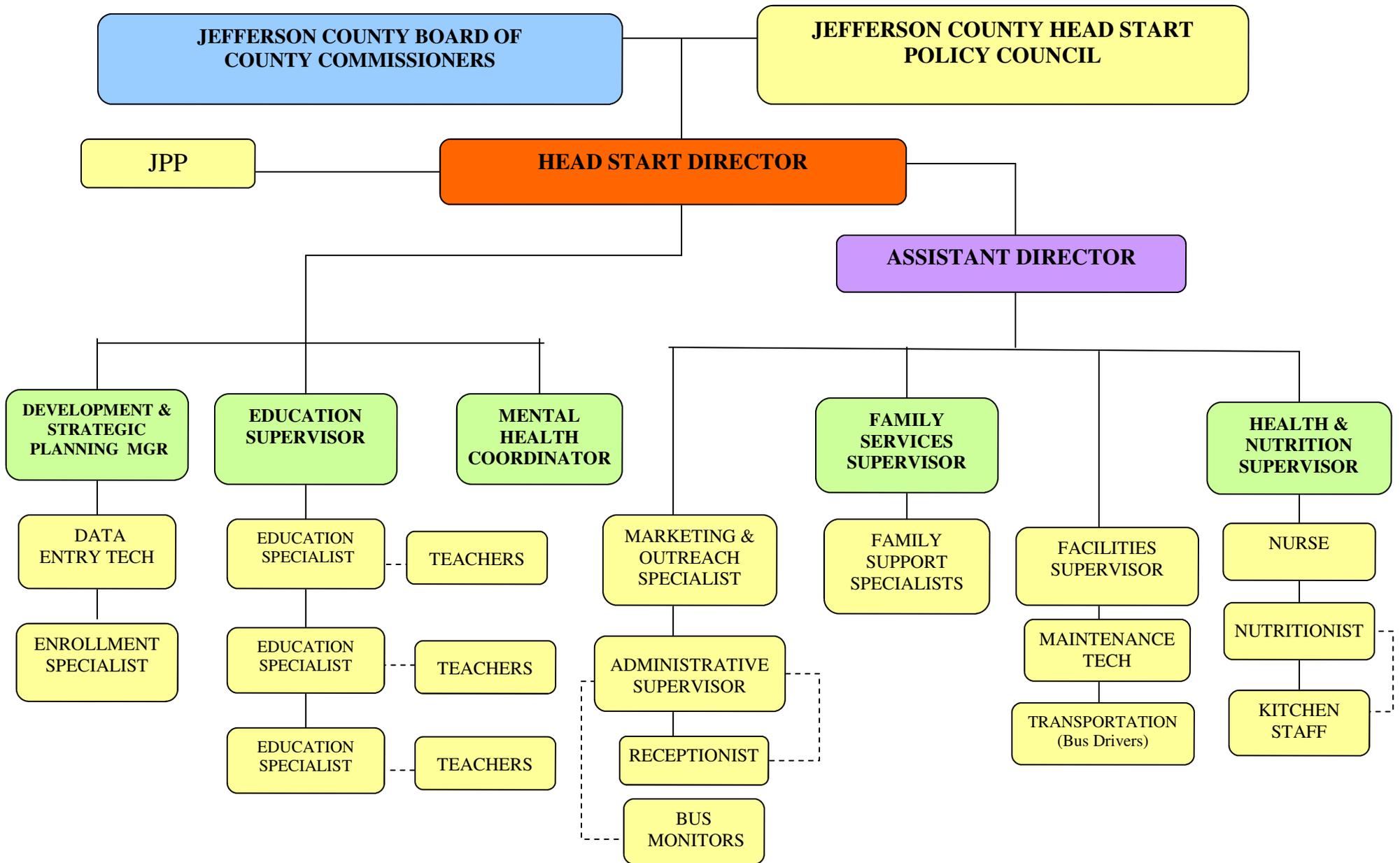
FISCAL IMPACT: There is no additional impact to the county.

RECOMMENDATION: That the Board of County Commissioners approves the 2017 Continuous Improvement Plan, Strategic Plan update and Organizational Chart.

ORIGINATOR: Lynn A. Johnson, Human Services Department Director (4002)

CONTACT: Gayle Perryman, Head Start Director (7901)

2016-2017 Jefferson County Head Start Organization Chart



LONG TERM GOAL #1: ERSEA – Enhance ERSEA process to ensure children’s individualized needs are met.

Deletions – 1 (b), (c), 1(d)

Revisions - 1(a)

Additions - None

Short Term Goal (1a)	Specify per staff position as well as with community entities how and when year round recruitment goals can be most effective so as to reduce redundancies and strengthen relationships.
Expected Outcomes	There will be specific coordination around building relationships with those organizations, schools, community entities, etc. that help connect potential families to our program. The wait list for our services will increase.
Progress Towards Outcomes	A full time FTE position, Community Outreach & Marketing Coordinator was added in August of 2015. On line media is now being used regularly to market our program and keep the community informed. In addition, professional marketing materials were created to support outreach which has been credited with a marked increase in families enrolling their children for this new school year earlier than ever seen before.
Program Impacts	JCHS is well known in this community as both volunteer services and support has increased in the past year. Families have identified “word of mouth” as the most common way they have heard about our program.
Short Term Goal (1b)	Implement electronic enrollment and selection process.- DELETED due to enrollment process that is personalized for each family. Specialists as well as ERSEA coordinator meet with every family to orient child and parents to program.
Short Term Goal (1c)	Improve internal training for all staff concerning first contact with potential client. - DELETED as staff’s communication about this program to both families and stakeholders is very effective.
Short Term Goal (1d)	Implement community agency family referral process to better track referrals received from partner agencies and increase the number of such referrals received.
Expected Outcomes	Strengthen relationships with community partners, increase in the number of referrals from community partners, and ultimately increase collaboration with other community agencies to provide integrated services to children and families.
Progress Towards Outcomes	A community agency referral form has been developed and distributed to 9 health care providers. Distribution to other community partners will continue. In addition, the JCHS website will be updated to include referral form.
Program Impacts	Through work on this goal, we are able to partner with other agencies to provide services to children and families. When other agencies refer families to our program, we are then able to collaborate around existing family goals. This also enables our programs to streamline service expectations for families by holding combined meetings that meet the needs of both programs. In addition, this process ensures that community partners are knowledgeable about Head Start services and have an easy way to refer children and families they feel would benefit from the program.
Short Term Goal (1e)	Implement face to face application process, taking into account Final Rule on Eligibility. DELETED – This system is currently being used with families and has been a great success. Families are getting personal time with all of the specialists and their children are meeting the staff.

LONG TERM GOAL #2: Health Services: Work in collaboration with families to help them achieve the knowledge to access the healthcare system and live a healthy lifestyle.

Deletions –2(b), 2(c), 2(d)

Revisions – None

Additions – None

Short Term Goal (2a)	Increase education for staff and parents surrounding preventative health care and follow up in order to gain follow through.
Expected Outcomes	Increase parent participation and awareness of opportunities to become proactive in their families health care. Parents and staff experience a culture of wellness and health opportunities while at JCHS. Within the program and with other health entities (WIC, local dentist and doctors offices, grocers, Jefferson Center for Mental Health, etc.) they will experience the common message that they can develop and maintain a healthy lifestyle for their family.
Progress Towards Outcomes	The following partnerships and programs were established this past school year in order to promote a healthy lifestyle: <u>Health Care Institute Training Program</u> : The program is run through a partnership between the UCLA Anderson School of Management and the National Center on Early Childhood Health and Wellness. <u>The Golden Farming Cooperative (GoFarm)</u> : Go Farm has a program called “GoFarm to Families”. <u>HeartSmart</u> : This was an assessment that was completed on 412 children. The HeartSmart Assessment is a brief nutrition survey completed by a child’s parent or guardian on an iPad. The survey asks questions about the child’s eating and physical activity habits. <u>COWP</u> : Through a partnership with the Culture of Wellness in Preschools project (COWP), teachers delivered 11 nutrition lessons from the evidence-based Integrated Nutrition Program for Preschoolers (INEP-P). Lessons ranged from teaching manners and hygiene to encouraging children to try new fruits and vegetables. <u>IMIL</u> : COWP also trained all teachers in I am Moving I am Learning (IMIL) and provided 2 coaching sessions, as well as support materials.
Program Impacts	Our Jefferson County community is more active in working with children and families in poverty as experienced by a greater number of health providers working directly with our program and families. Families are experiencing an increase in messaging about healthy lifestyles; from our program, the local WIC office, local pediatricians, dentists, Jefferson Center for Mental Health as well as personalized discussions with our Health Team staff members. There are now multiple ways families hear of opportunities to learn and experience healthy living in areas of mental health, nutrition, safety, wellness, exercise, etc.
Short Term Goal (2b)	Increase staff training and community resources to promote healthy lifestyles. DELETED as this goal is redundant and has been covered under 2(a).
Short Term Goal (2c)	Beginning with personal contact, staff will create collaborative approach to following up with families re: health appointments & referrals sent. DELETED as the JCHS Health Team lead by a Health and Nutrition Supervisor, and comprised of a Mental Health Coordinator, Nurse, and Nutritionist use a multidisciplinary approach to helping families by working continuously with the Family Support Staff , Education team and the management team.
Short Term Goal (2d)	Recruit more community health professionals and identify the purpose of the Health Advisory Committee. DELETED as this goal has been completed by evidence of the following work: HSAC, The Health Services Advisory Committee met 3 times during the 2015-2016 school year. Participation in the HSAC more than doubled from the September 2014 meeting.

	<p>During 2015-2016 SY, HSAC meetings had an average of 11 community representatives in attendance, with a maximum participation of 14 community representatives. Additionally, we had the first instance of parent participation in an HSAC meeting. The HSAC helped us improve our physical exam forms and connected us with educational resources. Many HSAC participants also attended our health fair. We were supported in identifying ways to increase the number of lead tests JCHS children receive. The HSAC also connected us with resources to help in starting our school gardens.</p>
Short Term Goal (2e)	Increased collaboration with caregivers on accessing appropriate medical and dental services.
Expected Outcomes	Families will navigate through the local health care system with greater outcomes as evidenced by a higher percentage of completed health and dental exams.
Progress Towards Outcomes	Head Start hired a new nurse in November of 2015. The program has redefined the nurse's role to provide more health education and care coordination. This person has worked 1:1 with parents as well as working collaboratively with the FSS team to ensure child health needs are met. Additionally, the implementation of a monthly monitoring plan and reporting has helped increase the % of children receiving dental exams from 85% in 2014-2015 to 89% in 2015-2016; physical exam completion remained at 91%. We are currently working on developing a better understanding of the roles of Healthy Community and the Colorado Community Health Alliance (CCHA) in helping families coordinate care and navigate through the health care system.
Program Impacts	Families enrolled in JCHS have many opportunities to gain or even increase their knowledge and access to health care for their child and family. Options range from basic information/handouts to personalized support from a health care professional or their Family Support Specialist.

LONG TERM GOAL #3: Increase training and relationship building to provide high quality education.

Deletions – 3(f)

Revisions - 3 (b); 3 (e)

Additions – None

Short Term Goal (3a)	Increase parent involvement in child's education
Expected Outcomes	Parents will understand what is developmentally appropriate for children's age levels and show involvement with their child's learning by supplementing education opportunities at home as identified through weekly family worksheets that are recorded monthly.
Progress Towards Outcomes	Parent involvement increased when educational events have been offered which provided both modeling and effective activities for parents to replicate at home. In addition, parent volunteer time in the classroom has increased.
Program Impacts	Parents have multiple opportunities to understand and experience play based learning with their child(ren). This not only facilitates understanding of what is developmentally appropriate
Short Term Goal (3b)	Improve gross motor skills in and out of the classroom.
Expected Outcomes	Increase gross motor skills to at least the national average as indicated by Creative Curriculum child outcomes.
Progress Towards Outcomes	Gross motor scores have increased to the national average for four year olds. These skills have increased for 3 year olds but not to the national average.
Program Impacts	Children typically come into this program with a significant deficit in gross motor skills. We are providing a great deal of opportunities for children in this area as well as opportunities for parents to adopt a healthy lifestyle that includes exercise as a family.
Short Term Goal (3c)	Increase skill building for all staff concerning behavioral management and mental health issues of 3 to 5 year olds and their families.
Expected Outcomes	All staff working with children will respond to behavior management issues in a developmentally appropriate and effective manner. Progress is monitored by staff supervision and coaching evaluations as well as behavior reports and Satori Alternatives to Managing Aggression (SAMA) call tracking.
Progress Towards Outcomes	Trainings for staff have increased in the areas of the Adverse Childhood Experiences (ACEs) study, SAMA and the Second Step curriculum. In addition, an additional Education Specialist has been hired to reduce the number of teachers Ed. Specialists work with and increase the amount of coaching time dedicated to professional development in the area of behavior management.
Program Impacts	Children receive a higher degree of expertise from their teachers concerning effective behavior management. Children experience greater success in school as well as at home. Parents learn methods for helping their child(ren) respond to strong emotions. Teachers grow professionally and reduce stress while at work.
Short Term Goal (3d)	Staff will learn proactive responses to trauma from a universal precautions model.
Expected Outcomes	All staff will gain insight into the effects of trauma on young children and their families and develop effective communication in respect to a universal precautions model. Staff will successfully use curricula and responses that they have been frequently trained on to support growth in the classroom.

Progress Towards Outcomes	JCHS now has 4 full time mental health staff trained in a Trauma Informed Care (TIC) model. Training and staff development is on-going.
Program Impacts	Because children in poverty are highly susceptible to trauma and because teachers quite often have children in their classrooms that have disruptive behavior, etc., this (TIC) approach aides in understanding how best to help. The program as a whole maintains awareness of the effects of trauma on children and families and is building awareness with stakeholders in our community.
Short Term Goal (3e)	Train supervisors in reflective, trauma-informed supervision.
Expected Outcomes	Supervisors will work with their staff on a regular basis so they can reflect on the challenges of their work and their own vulnerabilities in a way that supports growth. Staff will increase professional growth and development as indicated by their supervision meetings and annual evaluation.
Progress Towards Outcomes	Supervisors have been trained on reflective supervision. An additional staff person has been hired to further support the teaching staff.
Program Impacts	Staff professional development receives more time and attention so that outcomes for children and families increase. Staff learns to give children and families their undivided attention, "listening" to what they are told through their words and their body language.
Short Term Goal (3f)	Provide increased support for classroom staff to teach children self-regulation and create a common language to promote a culture of trauma-informed care. Deleted. This is already covered in 3(d,e).

LONG TERM GOAL #4: Increase family engagement in all program areas.

Deletions – 4 (d), 4(f)

Revisions – 4(c)

Additions - None

Short Term Goal (4a)	Increase involvement and attendance in parent workshops by utilizing Parent Committees to plan and assist with Marketing workshops.
Expected Outcomes	Parent committees will have consistent parent involvement and develop effective methods for increasing parent involvement in workshops
Progress Towards Outcomes	Parents involved in the Policy Council worked with parent committees to help increase parent involvement.
Program Impacts	Children and families experience activities and learning experiences that are both family friendly and conducive to strengthening parent and child bonding.
Short Term Goal (4b)	Provide appropriate opportunities for families to advocate for needed services and service accessibility within the community.
Expected Outcomes	Families will learn ways to effectively communicate their needs as well as find community resources.
Progress Towards Outcomes	The Family Support Specialist works with all families on how to identify necessary resources and to learn more about their own community.
Program Impacts	Parents are learning that their voice matters while their child is enrolled at JCHS. Parents provide feedback through multiple questionnaires given throughout the year, they are active on various committees and they communicate frequently with various support staff.
Short Term Goal (4c)	Expand parenting education opportunities.
Expected Outcomes	All parents will have multiple opportunities to further develop their parenting skills.
Progress Towards Outcomes	Each component area (education, health, nutrition, family support) addresses ways to effectively work with a child to gain positive outcomes whether the issue is healthy eating, sleeping, behavior, etc. Parenting classes are offered several times a year. Individualized support is offered as well on an individual basis.
Program Impacts	Families have a safe and supportive environment in which they can access parenting help either through classes or one on one individualized help.
Short Term Goal (4d)	Develop and maintain a resource guide that is consistently up to date and accessible by both families and staff. DELETED as this goal has been completed.
Short Term Goal (4e)	Expand Fatherhood Programming
Expected Outcomes	JCHS will have an active Fatherhood Program that facilitates an increase in a greater number of fathers being involved in their child's education
Progress Towards	JCHS partners with the County fatherhood program that helps non –custodial fathers address issues specific to parenting.

Outcomes	In addition JCHS partners with Glass Hearts, an organization that provides support and activities for all fathers to be involved with their child(ren).
Program Impacts	No matter the circumstance fathers whose children attend JCHS receive a warm welcome and are encouraged to be an active participant in their child's education. Family Support Staff consistently reach out to fathers in an attempt to increase involvement in their child's growth and development.
Short Term Goal (4f)	Develop service delivery plan for JPP & JCHS staff to implement while working together to serve families. DELETED as Jeffco Prosperity Project and JCHS staff maintain an effective working relationship by empowering the family to communicate their wants and desires of each program.

LONG TERM GOAL #5: Increase partnerships within our communities.

Deletions – 5(b), 5(e)

Revisions –None Additions – None

Short Term Goal (5a)	Increase awareness and advocacy concerning State and Federal legislative early childhood education issues.
Expected Outcomes	JCHS will be represented at the local, state and federal level concerning early childhood education issues.
Progress Towards Outcomes	JCHS is active in the local Colorado Head Start Association, the Early Childhood Council and the Colorado Preschool Program Committee for Jeffco. In addition, JCHS monitors and comments on all state legislation that addresses early childhood education.
Program Impacts	JCHS staff work to influence and educate legislators and politicians on important issues facing the ECE community.
Short Term Goal (5b)	Provide appropriate opportunities for families to advocate for needed services and service accessibility within the community. DELETED: Addressed in 4(b).
Short Term Goal (5c)	Diversify funding sources.
Expected Outcomes	Find alternative finding resources to support programming.
Progress Towards Outcomes	Jefferson Center for Mental Health agreed to fund another mental health specialist. Human Services is helping to create a 501 c3 that JCHS can use to help assist in raising funding for various projects.
Program Impacts	JCHS is providing additional services to help children and families attending this program.
Short Term Goal (5d)	Increase volunteer and internship opportunities.
Expected Outcomes	JCHS will see an increase in volunteers with specific experience and skills to support this program. JCHS will increase the number of internship opportunities thorough partnerships with local universities and colleges.
Progress Towards Outcomes	JCHS has interns in the following areas: Mental Health Specialists, Masters of Public Heath and Nutritionists.
Program Impacts	The increase in volunteers and internships increases community knowledge of how to effectively work with young children and families in poverty.
Short Term Goal (5e)	Create partnerships with cultural and arts institutions to provide free access to learning opportunities for children and families. DELETED as several learning opportunities have been developed. In addition, a new position, Marketing and Outreach Coordinator regularly supports this need.

NEW GOAL ADDED FOR SCHOOL YEAR 2016-17

LONG TERM GOAL #6: Develop in house food program to provide necessary meals for children in attendance.

Short Term Goal (6a)	Complete a cost analysis and business plan that justifies creating an in-house food program
Expected Outcomes	Plan will identify cost effectiveness of an in house food program.
Progress Towards Outcomes	Expansion plans have been created that will increase the amount of children in full day programming. Health and Nutrition Supervisor has begun planning efforts.
Program Impacts	Children will receive fresh food daily which has been cooked on premises.

**Jefferson County Head Start
2016 Continuous Improvement Plan**

Head Start programs must develop an improvement plan to strengthen any areas identified in the Self-Assessment as areas of concern and any systemic issues (non-compliance). The 2016 Continuous Improvement Plan was compiled from the Annual Self Assessment results. The Self Assessment was completed by three teams made up of program staff, policy council members, community members, and Head Start parents. Data collection was done through direct observation of program activities and classrooms, document review, file review, and interviews with parents and staff members. The teams' findings are summarized below.

SYSTEM OR SERVICE: PROGRAM GOVERNANCE			
OUTCOME: To increase the effectiveness of the Policy Council's participation in the JCHS program.			
Action Steps	Person Responsible	Time Frame	Monitoring
Follow up with any new Policy Council members as often as needed to ensure they are provided annual training. 1. Assistant Director will document all training with sign in sheet. 2. Assistant Director will follow up with PC members who do not attend training and reschedule with them.	Assistant Director	September 2016 and ongoing	Sign-in sheets
SYSTEM OR SERVICE: COMMUNICATION			
OUTCOME: To improve communication with staff and families to increase the effectiveness of service to children in all service areas.			
Action Steps	Person Responsible	Time Frame	Monitoring
1. Train and communicate with staff on our program goals: so that staff know what they are, How they align with their work, How staff support the program goals throughout the year. 2. Establish a procedure to address child absences when FSS is absent so that the family is contacted. 3. Create a communication system for parents of children with special needs for families whose children have IEPs or are in the referral and evaluation process, provide information from Child Find on work being done and progress made. 4. Document communication with parents regarding the purpose of screenings.	Head Start Supervisors Family Services Supervisor Assistant Director Education Supervisor, Child Find team	August 2016 and ongoing September 2016 September 2016 September 2016 and ongoing	Sign in sheets at training Documentation in ChildPlus, Report 2320 Permissions given at enrollment
SYSTEM OR SERVICE: RECORD KEEPING & REPORTING			
OUTCOME: Systems implemented that enhance daily programmatic functions.			
Action Steps	Person Responsible	Time Frame	Monitoring
Provide more guidance and assistance to staff to strengthen their understanding of the comprehensive file system both paper and electronic. 1. Set up a uniform file system across all files ensuring that the Health section of file is user friendly and aligned with monitoring protocol. 2. Create a key for tracking items in child files or in ChildPlus and use consistent language across the program. 3. Create a tracking system to ensure teacher documents, ESI, DECA are in file or	Family Services Supervisor Family Services Supervisor Education Supervisor, Family Services Supervisor Ed. Supervisor, Ed Specialist,	Completed August 2016 September 2016	File checks

<p>in ChildPlus.</p> <p>4. Document ongoing discussions with parents through the week.</p> <p>5. Create a “best practice “of systematic transition system for children to kindergarten that includes:</p> <ol style="list-style-type: none"> A written plan to address all the various issues & transition needs with LEA at table concerning this plan. Teacher’s plan on child’s modification, differential Instruction Cultural diversity 	<p>education staff Education supervisors Family Support Supervisor</p>	<p>October 2016</p>	<p>Electronic File System check, Monitoring protocol in ChildPlus</p>
<p>Ensure that the medication administration policy, i.e., medicines not in original containers is followed. Retrain staff as necessary.</p>	<p>Nurse, Health & Nutrition Supervisor</p>	<p>Corrected March 2016</p>	

SYSTEM OR SERVICE: ON-GOING MONITORING

OUTCOME: JCHS program will maintain up to date child files both paper and electronic.

Action Steps	Person Responsible	Time Frame	Monitoring
<p>Implement and maintain an effective and efficient multi-layered system of ongoing monitoring system that assures:</p> <ol style="list-style-type: none"> Follow-up with filing developmental screenings and referrals is documented. A plan to monitor education information in child’s file that shows progress regarding child transition in/out of the program is created. 	<p>Education Supervisor Family Support Supervisor</p>	<p>September 2016 November 2016</p>	<p>Reports and documentation of transitions</p>

SYSTEM OR SERVICE: ERSEA

OUTCOME: To increase effectiveness of the process for enrollment of eligible children and families.

Action Steps	Person Responsible	Time Frame	Monitoring
<ol style="list-style-type: none"> Develop a system to ensure that an eligibility determination record is uploaded in ChildPlus. Train all eligibility staff annually so that they can correctly calculate family incomes. 	<p>Enrollment Specialist, Family Support Supervisor Assistant Director</p>	<p>August 2016 Summer 2016-completed</p>	<p>ChildPlus Report of attachments, 2132</p>

SYSTEM OR SERVICE: FACILITIES

OUTCOME: JCHS will provide a healthy, safe and clean environment for children and families.

Action Steps	Person Responsible	Time Frame	Monitoring
<ol style="list-style-type: none"> Follow up regularly with the contractor on all issues related to building cleanliness. Ensure that all bathrooms are cleaned each day. 	<p>Facilities Supervisor, Assistant Director</p>	<p>May 2016 and ongoing</p>	<p>Regular communication with staff and contractor</p>

ITEMS FOR BOARD CONSIDERATION / ACTION

1. South Table Mountain Park-Consolidated Mutual Water Company Agreement, OS01-21, Attachment A & B

JCOS Advisory Committee Resolution #16-07

Jeffco Open Space is developing a public trail connection between Denver West Circle and South Table Mountain Park. The trail would include a segment through a residential development adjoining Denver West where the County holds a Trail Easement. The trail would then continue through properties owned by Dianne Sedita and The Consolidated Mutual Water Company. The trail on the Consolidated Mutual and Sedita properties would be on the abandoned Welch Ditch maintenance road, on which the Golden Canal and Reservoir Company holds a prescriptive easement for the Ditch.

To develop the trail on the Consolidated Mutual property, the JCOS Advisory Committee and staff recommend the purchase of the fee interest on approximately 0.416 acres for the purchase price of \$4,000, with Consolidated Mutual Water Company retaining an easement for its existing waterline and the right to drain the water tank into the abandoned Welch Ditch twice a year.

2. Douglas Mountain Properties, Attachment C

Kolin OS14-35

Lamb Trust OS14-36

JCOS Advisory Committee Resolution #16-09

Jeffco Open Space recently acquired several Douglas Mountain properties totaling approximately 1,076 acres. The purchase of the Kolin and Lamb Trust properties would provide contiguity with these Douglas Mountain properties, conserve natural, historic and scenic resources, provide nature-based opportunities such as trails and education, and facilitate potential future trail connections between the Douglas Mountain properties and parks such as White Ranch Park, Golden Gate Canyon State Park and Centennial Cone Park.

The Kolin property is approximately 82.85 acres and the Lamb Trust property is approximately 103.64 acres. The properties are contiguous to each other and total approximately 186.49 acres.

The JCOS Advisory Committee and staff recommend the purchase of the Kolin and Lamb Trust properties for \$1,221,509.50. The purchase of the Kolin property will be subject to a tenant lease expiring June 2017.

3. City of Arvada-Moore Brothers Farm Subordination of Reverter, JCOS16-13, Attachment D & E

JCOS Advisory Committee Resolution #16-10

In 2002, the City of Arvada acquired the Moore Brothers Farm property. The County contributed \$500,000, or 26.4%, towards the purchase price for the property the Open Space Reverter was placed on.

Arvada has requested that the County subordinate the Reverter on approximately 14,344 square feet (0.3293 acres) for a sanitary sewer line and approximately 13,676 square feet (0.3140 acres) for a stormwater channel that serves the Richards Farm subdivision that adjoins the western boundary of the Moore Property. Arvada City Council passed Resolution R16-091 requesting the two subordinations of the Reverter.

The total real estate fee for the two subordinations of the Reverter is \$59,682.60 and because the County funded 26.4% of the open space acquisition of the Moore Property, its share is \$15,756.21. With the \$1,500 processing fee, the County's total compensation would be \$17,256.21.

The JCOS Advisory Committee and staff recommend subordinating the Open Space Reverter on the Moore Brothers Farm property to authorize the sanitary sewer line and stormwater channel.

**4. Clear Creek-Jefferson County Van der Vleuten, JCOS16-09, Attachment F
JCOS Advisory Committee Resolution #16-11**

This property is approximately 110 acres located at 37895 Highway 40, near Floyd Hill in Clear Creek County. The Property is contiguous to and adjoins over 7,000 acres of preserved land straddling the Clear Creek and Jefferson County line.

The Trust for Public Land (TPL) has negotiated an option agreement to purchase the Property for \$1,000,000, subject to an appraisal. TPL will be submitting a GOCO grant application for \$500,000 for the purchase of the Property, with letters of support from the Mountain Area Land Trust (MALT) and Jefferson County. It is expected that MALT will hold a conservation easement on the property that will provide for public trail access and fulfill a requirement of a GOCO grant.

On August 2, 2016, the Clear Creek County Board of County Commissioners adopted a resolution approving up to \$300,000 towards the acquisition of the Property. TPL, MALT, and Clear Creek County Open Space have requested that Jefferson County contribute up to \$200,000 towards the purchase of the Property. The Property could serve as a future trailhead at Highway 40 and provide trail connections to other Clear Creek County open space property, the Colorado State Conservation Easement, the Peaks to Plains Trail, Centennial Cone Park and Clear Creek Canyon Park.

Although to date the County has not contributed Open Space Funds for the acquisition of land outside Jefferson County, the Proposal is consistent with the Enabling Resolution and warrants the County's participation as a minority funding source for the acquisition. Jefferson County residents would benefit from expanded trail connections between the Property and Jefferson County Open Space properties and trails.

The JCOS Advisory Committee and staff recommend that Jefferson County contribute up to \$200,000 towards the purchase of the Property contingent on Clear Creek County and GOCO contributing the remaining purchase price.

5. Joseph W. Bowles Reservoir Company Amended and Restated Operating Agreement

The Joseph W. Bowles Reservoir Company has proposed a new Amended and Restated Operating Agreement with Jefferson County to replace the current Agreement the parties originally entered into in 1997. The Company owns and operates the Johnson Feeder Ditch that is the conduit for water to Robert F. Clement Park. The Agreement assesses a water user's share of irrigation water delivery costs based upon a Bowles systemwide review. Since Jeffco leases Clement Park to the Foothills Park and Recreation District, Foothills is responsible to pay the Company for irrigation water delivery expenses. The new Agreement is more favorable to Foothills than the current Agreement since its overall assessment will be lowered annually by about \$13,750 the first year.

The JCOS Advisory Committee and staff recommend the amended and restated operating agreement with Joseph W. Bowles Reservoir Company.

6. Denver Mountain Parks-Jeffco Open Space Trails Cooperative Agreement, Attachment G

Denver Parks and Recreation and Jeffco Open Space have negotiated a new Trails Cooperative Agreement. This updated Agreement includes several revisions to the existing Cooperative Agreement such as trail construction, operation and maintenance standards, the components of individual Trail Plans as well as the enforcement of Jeffco Open Space Rules and Regulations by Jeffco Open Space Park Rangers. The new Trails Cooperative Agreement supersedes the existing agreement dated August 31, 1993, which was to expire on September 30, 2017. The new Agreement would expire on December 31, 2055, unless otherwise terminated by the parties. There is no fiscal impact to this Agreement.

JCOS staff recommend the updated Trails Cooperative Agreement with Denver Parks and Recreation.

7. Boettcher Mansion 2016 Budget Supplemental Request

In 2015, after the 2016 budget had already been submitted, the Mansion's bookings grew to the point where the temporary staff's work schedule was increased to cover the higher number of meetings and social functions. This trend is continuing into 2016 and beyond.

Staff is requesting an additional \$10,000 in temporary salaries to keep up with the ongoing demand. The Mansion currently generates enough revenue from event fees to offset the higher expenditure in temporary salaries, which is an increase from \$50,000 to \$60,000 annually.

8. City of Edgewater-Civic Center Park, Attachment H

The City of Edgewater is currently in the planning process to construct a Civic Center on the Walker Branch Park property. A portion of Walker Branch Park was purchased with Open Space funds and contains the Open Space Reverter. Jefferson County Open Space is working closely with the City of Edgewater to Exchange and Release the Open Space Reverter to allow for the construction of the Civic Center building. This

project is in the early stages with many details to be worked out. This Reverter release and exchange will be processed through the Open Space Advisory Committee and Board of County Commissioners later this year.

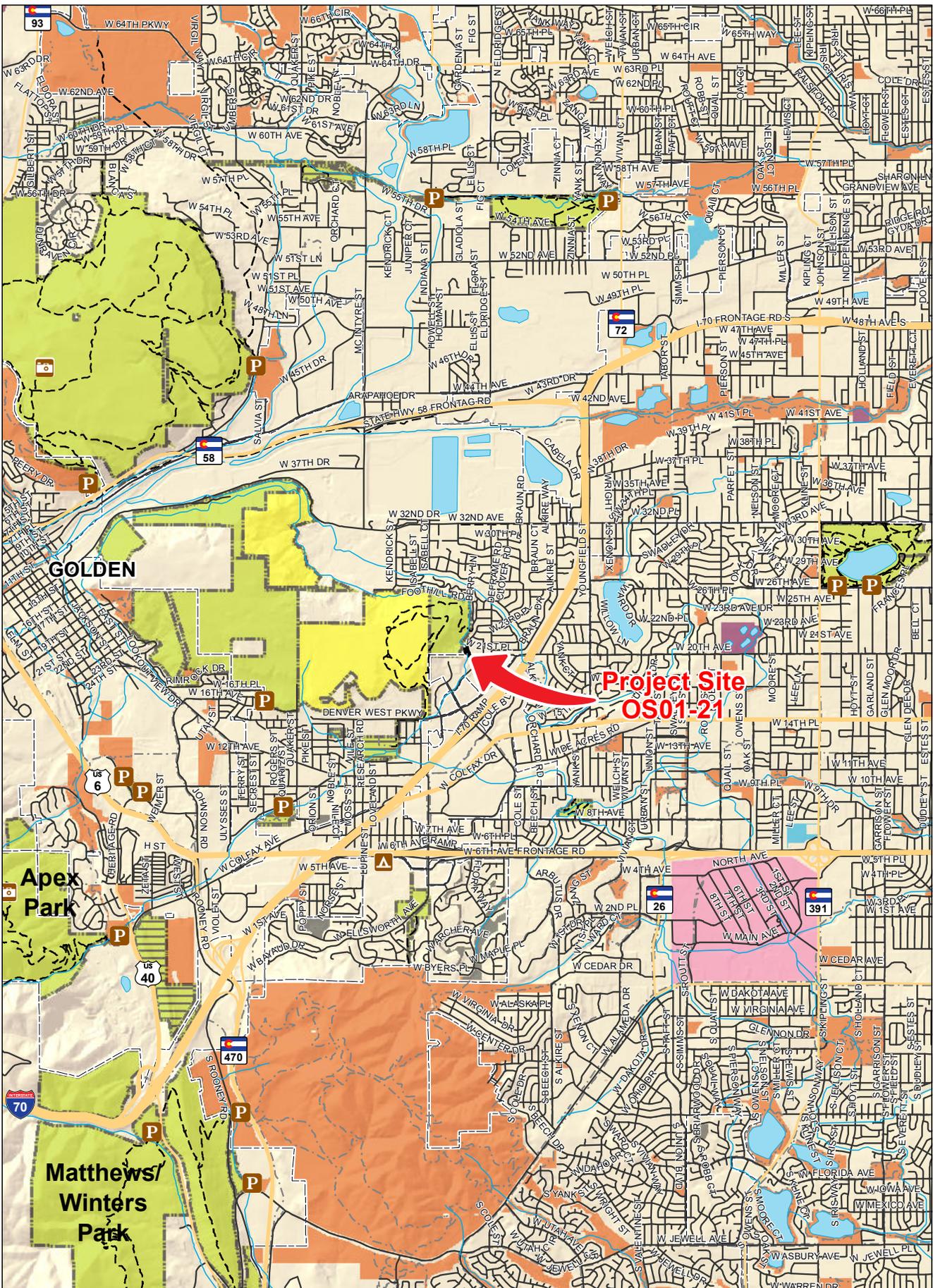
PARKS QUARTERLY MANAGEMENT REPORT, Attachment I

The 2016 Jeffco Parks second quarter report is attached for your review.

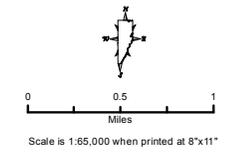
Attachment A

South Table Mountain Park - Welch Ditch Trail OS01-21

Consolidated Mutual Water



- ■ ■ Project Site
- ▲ Campground
- P Parking
- 📷 Scenic View
- Interstate Highway
- U.S. Highway
- State Highway
- Other Major Road
- Local Road
- - - Jeffco OS Managed Trails
- - - Other Trail
- 🟩 Jeffco Open Space Owned
- 🟨 Jeffco Open Space Conservation Easement
- 🟦 Leased to Jeffco Open Space
- 🟪 (Private Conservation)
- 🟫 (State) Colorado State Land Base
- 🟪 (Non-Government Organization) Denver Water Board
- 🟧 Other City Land
- 🟩 (City) Denver Mountain Park



Last Revised 5/24/2016



Data Sources: USGS, Jeffco ITS, Jeffco Open Space, NHD, CDOT

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South Table Mountain Park - Welch Ditch Trail OS01-21

Consolidated Mutual Water

jeffco.us/parks



Legend

- - - Proposed Welch Ditch Trail
- JCOS Conservation Easement
- Jeffco Open Space
- City of Golden
- Prospect Rec. District
- State Highway
- Local Road

Scale: 0, 875, 1,750 Feet

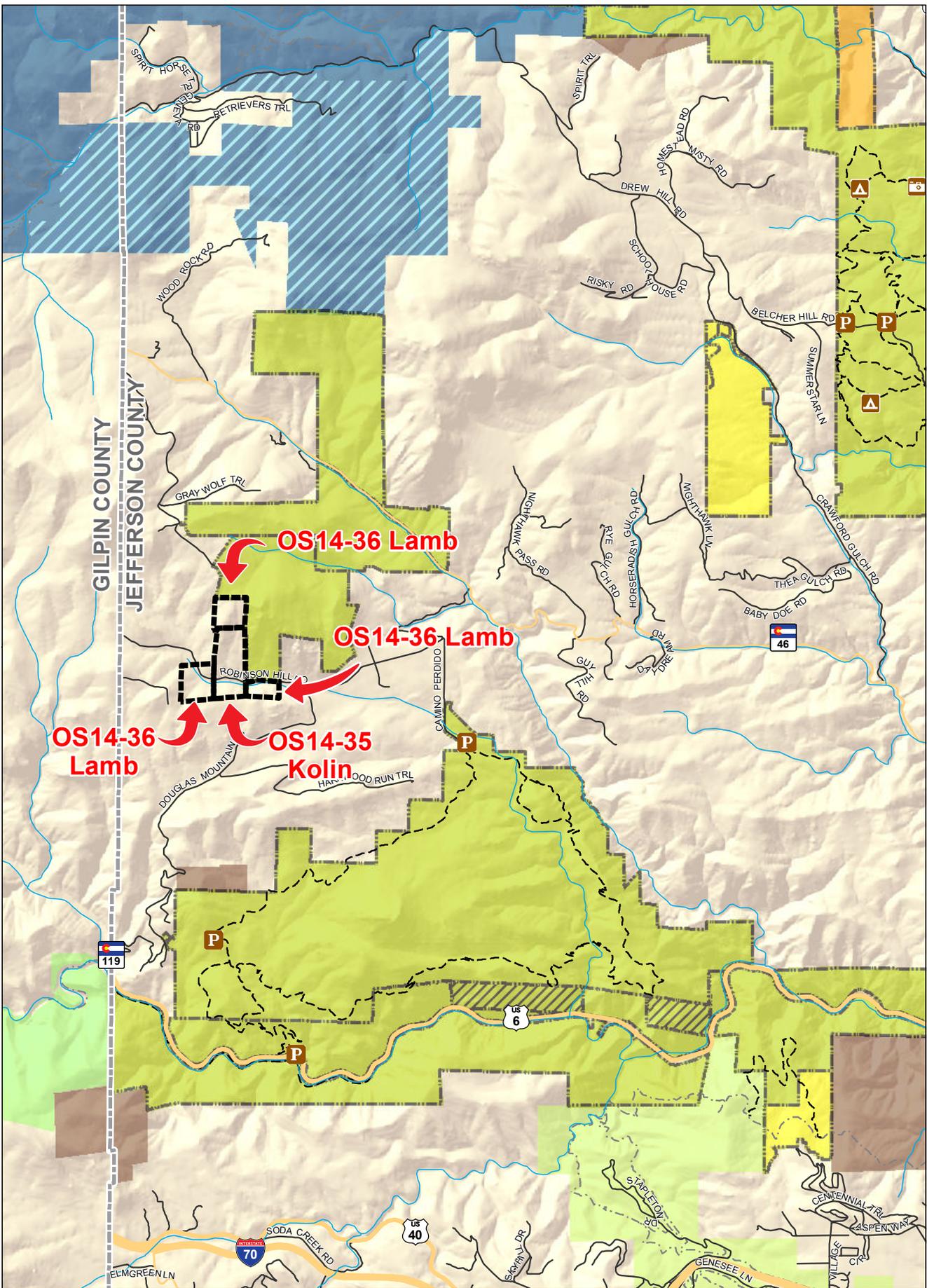
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Last Revised 8/15/2016

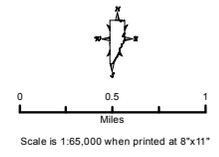
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Douglas Mountain OS14-35 & OS14-36

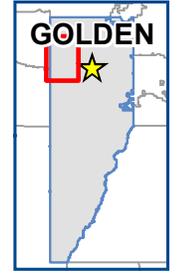
Kolin & Lamb Vicinity Map



- Project Site
- Campground
- Parking
- Scenic View
- Interstate Highway
- U.S. Highway
- State Highway
- Other Major Road
- Local Road
- Jeffco OS Managed Trails
- Other Trail
- Jeffco Open Space Owned
- Jeffco Open Space Conservation Easement
- Leased to Jeffco Open Space
- (Private Conservation)
- (State) Colorado Park
- (State) Colorado State Wildlife Area
- (Non-Government Organization) Denver Water Board
- Other City Land
- (City) Denver Mountain Park
- Other County Open Space



Last Revised 5/31/2016



Data Sources: USGS, Jeffco ITS, Jeffco Open Space, NHD, CDOT

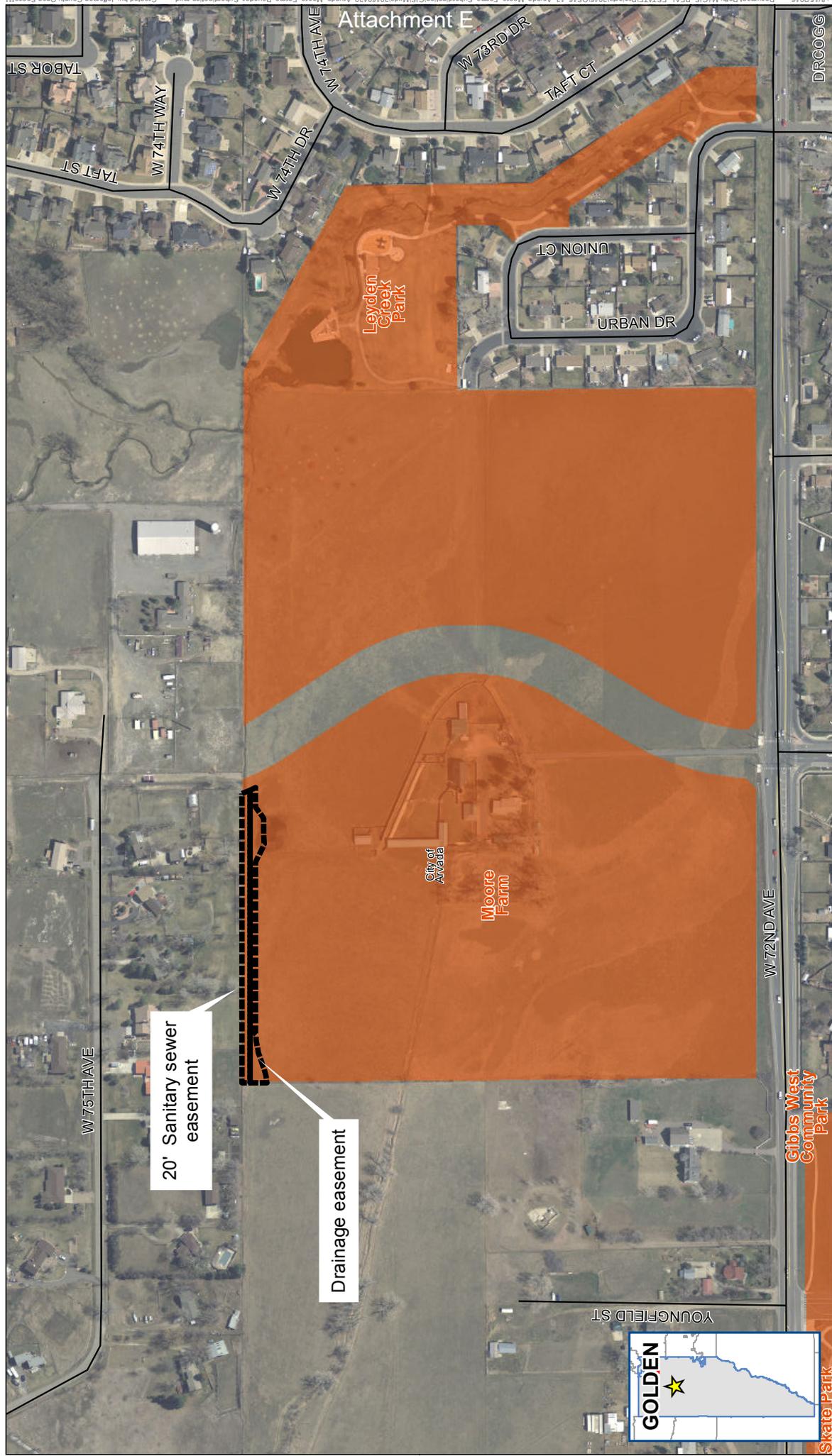
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City of Arvada JCOS16-13

Moore Brothers Farm Subordination of Reverter

jeffco.us/parks



20' Sanitary sewer easement

Drainage easement



-  Skate Park
-  Area of Reverter Subordination
-  City of Arvada
-  Local Road

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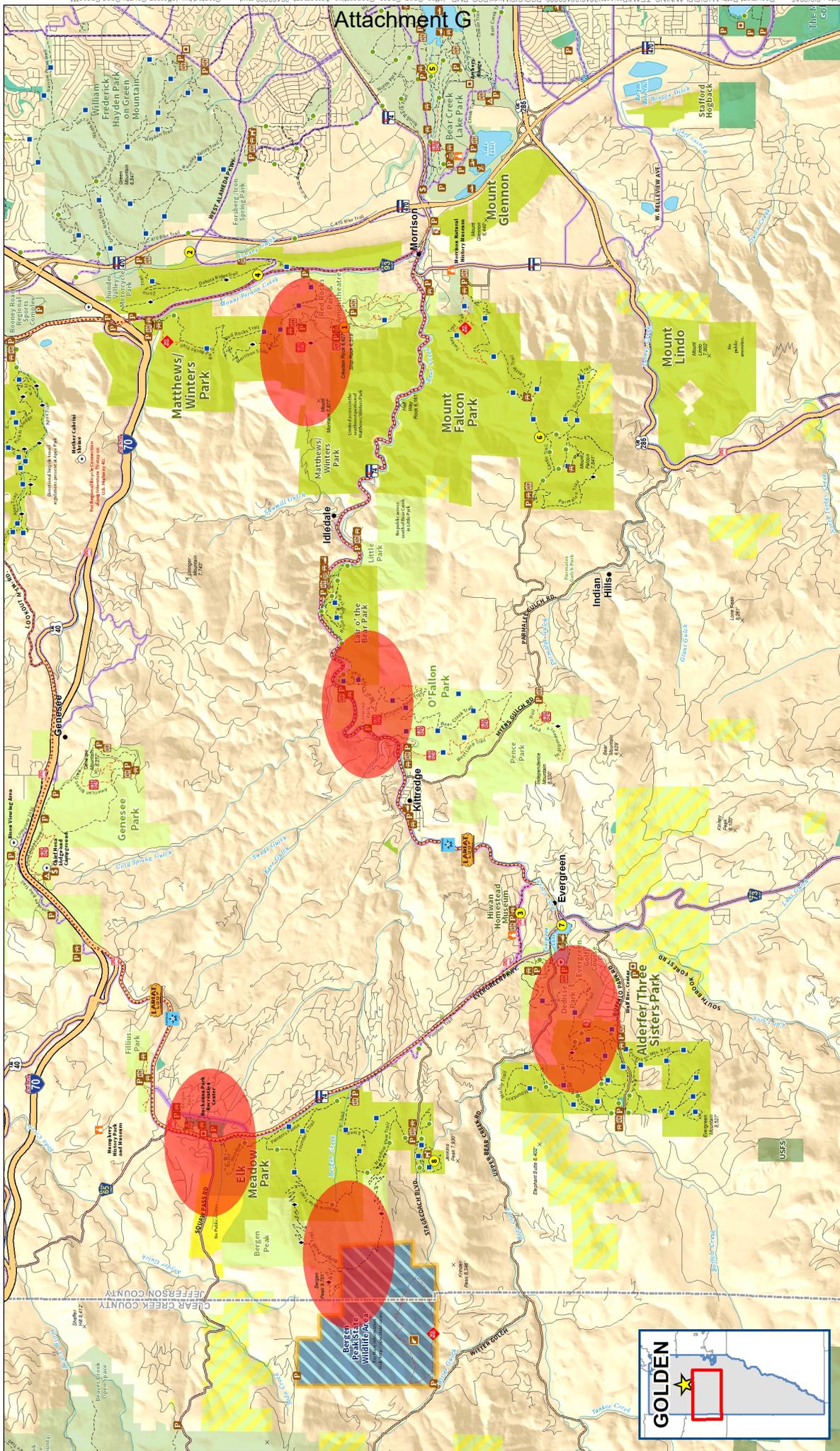
Document Path: M:\GIS\REAL_ESTATE\Projects\2016\OS_13_Avada_Moore_Farms_Subordination.mxd Created by: Jefferson County Open Space



Denver Mountain Parks - Jeffco Open Space

Cooperative Agreement

jeffco.us/open-space



Areas of Adjoining Denver Mountain Parks - Jeffco Open Space Parks



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Created by Jefferson County Open Space Program

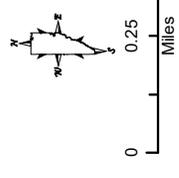
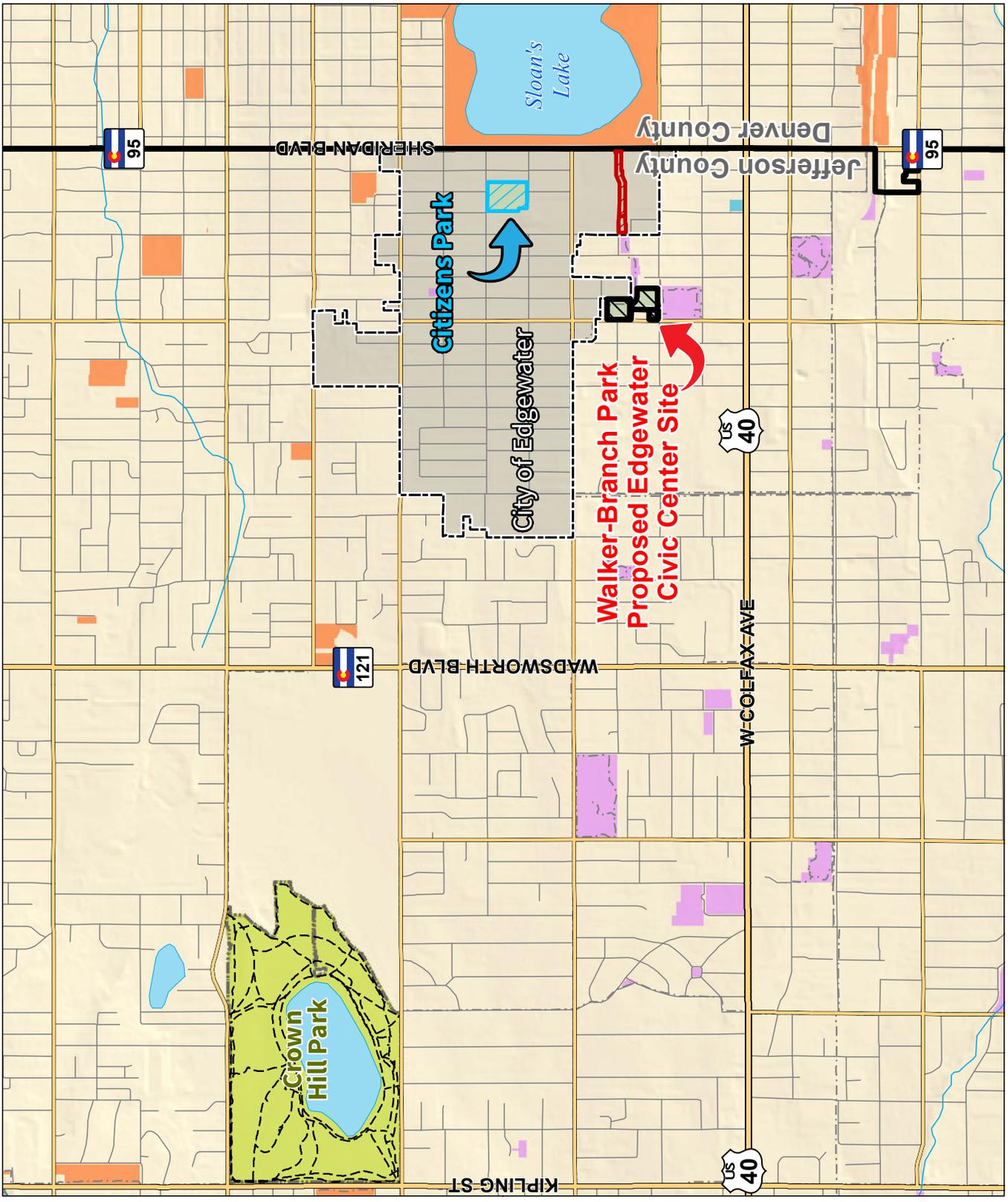


City of Edgewater

Proposed Civic Center

jeffco.us/open-space

-  Reverter Parcels Held by Jeffco Open Space
-  Citizens Park
-  City of Edgewater Park
-  City of Lakewood Park
-  Other Local City Park
-  Jeffco Open Space
-  Jeffco General Fund
-  City of Edgewater



Scale is 1:26,000 when printed at 8.5"x11"
Last Revised 8/18/2016



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Jeffco Parks

Second Quarter Management Report

Visitor Services Team

Historic Preservation

The new temporary exhibit, Chief Colorow: Leader of the Utes, opened at Hiwan Museum on Wednesday, July 13th. Enjoy photos, artifacts, and stories that will provide insights into this leader whose namesake can be found throughout Jefferson County.

Curious visitors to Matthews/Winters Park frequently ask staff and volunteers about the headstones located just to the west of Village Walk Trail, "Is that a real cemetery?" and, "Are there really people buried there?" are some of the more common queries. Visitors can now find answers at the kiosk. Staff created and installed a new historic sites educational panel at the trailhead kiosk.

Education Services

Jeffco Open Space Nature Education participation is up 4% with a total of 35,284 participants for the first half of 2016. This number includes Nature Center visitation, school programs, public programs and outreach programs. Excluding Nature Center visitation, 58% of these educational contacts occurred in an open space park or out in the Jeffco community. At this pace, nature education will likely achieve the 2019 master plan goal by the end of 2016!

Public Programs

The number of public programs is up 5% and participants are up 8% through May compared to 2015. The number of public program participants was up 68% from last May, 2015. This was partially due to park-based programs such as May 9th Mercury Transit programming at Crown Hill, Mt. Falcon and Elk Meadow. Thanks to several successful park-based Education Stations on coyotes, snakes, lions and bears and History in the Parks programs, the number of outreach program participants was up 84% from May, 2015.



Ranger (Share and Care) Education

Jeffco Open Space rangers made 11,677 educational contacts in the first half of 2016. This number includes informal trailside contacts with visitors, ranger programs, events and trainings.

Rangers made an estimated 649,324 contacts through TV, print and radio coverage of stewardship issues. Rangers made 416,094 impressions through social media.

Visitor safety: rangers responded to 28 situations at the incident level in the first half of 2016. These include 18 medical calls, one fire, one property damage, two search and rescue, one wildlife feeding, one car fire and four significant law enforcement issues.

Total Number of Contacts By Type		
Contact Type	Count	%
Informal Trailside	9,477	0.9%
Ranger Program	856	0.1%
Stewardship Project	154	0.0%
Event	1,107	0.1%
Social Media	416,094	38.6%
Other Media	649,324	60.3%
Training	237	0.0%
Phone/Email	0	0.0%
TOTAL	1,077,249	100.0%

Stewardship Education for Second Quarter

Rangers hosted a media segments on mountain lion, black bear and rattlesnake safety and awareness. In addition to wildlife safety messages, rangers also covered heat distress in dogs and humans and preventing vehicle break-ins. Related to land and natural resource stewardship, rangers provided a TV segment on native wildflower conservation and the Denver Post covered climbing guidelines.

In response to concerns expressed about personal safety in our visitor survey, Jeffco female rangers are hosting Womens' Self Defense classes. Curriculum includes both psychological and physical safety tips and tactics.

Community Engagement

Visitor Services staff engaged community members in volunteer stewardship projects at Reynolds Park, Coal Creek Canyon Park, along the Pioneer Trail, Windy Saddle Park, South Valley Park, Alderfer/Three Sisters Park and White Ranch Park.

Youth Engagement

Staff are working with local youth involved in the Snowboard Outreach Society (SOS), a national youth development non-profit; and the Student Work Alliance Program (SWAP), a Jeffco Schools-based summer work training program, to complete essential park maintenance, natural resource management and visitor service projects. These youth engagement projects serve to provide meaningful pathways for underserved youth to careers in natural resources.



SWAP group with bagged noxious weeds

Protecting Park Assets and Public Safety

Jeffco Sheriff after hours patrol: Jeffco deputies help protect park and natural resources by enforcing park hours (parks are closed from one hour after sunset to one hour before sunrise).

Park Maintenance Operations

The majority of our asphalt lots were crack sealed in the first half 2016. Park Maintenance operations improved trailhead conditions by grading the Peery Trailhead lot at North Table Mountain and grading and improving drainage at the Mount Galbraith lot. Hazard trees and trees in important safety sightlines at trailheads and right of ways were trimmed or removed along the Clear Creek Trail and at South Table Mountain. The Park Services team partnered with Jeffco Transportation & Engineering to re-mark the crosswalk at the Elk Meadow Stagecoach trailhead. In addition to their efforts to maintain our park trailheads and park resources, each Park Services employee makes an estimated 7-10 field educational contacts with park visitors per day for an estimated total of 12,000 educational contacts so far in 2016!

Stewardship Team

Ecological Services

Russian Olive removal Van Bibber Park - Over the past two weeks, the team removed over 45 Russian olive trees from Van Bibber Park. This invasive, non-native tree species is a List B Noxious Weed that invades riparian areas, displaces native vegetation, and can poison the surrounding soil. This project utilized chainsaws, trucks, a chipper, and a rubber tired skidder to complete the project one week ahead of schedule.

Mistletoe removal White Ranch Park - About 350 trees infected with the parasite dwarf-mistletoe are being removed at White Ranch. This parasite decreases seed output, reduces tree growth, and causes deformities in branches. The project had an added benefit, as it was the site of our chainsaw training for temporary staff.

Mechanical Weed Control South Valley and Deer Creek Canyon Parks - 20 teens and 4 supervisors from Teamworks Inc assisted us in removing and bagging noxious weeds at these parks. This project was a follow up to herbicide spraying earlier in the season, and there were also thistle head weevils (*Rinocyllus conicus*) that were present at the park. These three attack strategies combined for a true Integrated Pest Management approach to maintaining these parks. This resulted in 490 volunteer hours.

Firewood production for resident Rangers, campgrounds (White Ranch and Reynolds Parks), and Warming Hut Pine Valley Ranch.

Noxious Weed control system wide - Our noxious weed management has been in full swing this summer. We have treated and mapped noxious weeds at various parks throughout our system, utilizing backpack sprayers, tractors, ATV's, mowers, volunteers, and youth



work groups. Control of noxious weeds enhances the beauty of our park system and improves native habitat. We will be continuing our management efforts related to noxious weeds throughout the fall.

Buildings and Historic Sites

- Matthew Winters- finished restroom upgrade
- Boettcher Mansion- finished structural log replacement and repair to the porch
- North Table Mtn- constructed masonry/steel interpretive signs for Lichen Peak Trail
- Centennial Cone- designed, constructed and installed alternating use signs, stain kiosks and entry signs
- Crown Hill- constructed a new entry sign at Garland entrance
- Crown Hill- replaced 2 entry sign faces and upright posts along Kipling St.
- Crown Hill- assisted with design and constructed spotting scope viewing area with railing
- Meyer Ranch- construct/ installed memorial bench
- Meyer Ranch- paint restroom exterior
- Nature Center- replaced trim and painted entire exterior trim and logs
- Nature Center- stain main entry gates
- Windy Saddle capstone repair
- White Ranch- paint restroom exterior
- Elk Meadow- paint restroom exterior
- South Valley- vandalism repair install new sink, install 2 new faucets
- Storm water repairs/ maintenance to all parks
- Open Space remodel office areas
- Misc unplanned maintenance repair to plumbing, locks, doors for this quarter = 224 hrs



Trails

Matthews/Winters Park Red Rocks Re-route

Approximately 3,000 feet of a 4,400 foot long re-route were completed in the second quarter. The re-route was produced to eliminate a section of trail deemed to possess a priority trail condition: "Regularly scheduled routine maintenance is not effective in stabilizing the trail conditions. Negative impacts to the natural resource and recreational experience are apparent. An event has occurred or a condition is evident where health and safety of the trail visitor might be compromised." Six volunteer projects have occurred at this location in Cherry Gulch.



Van Bibber Park

Approximately 1,700 feet of braided natural surface trail deemed to possess a priority trail condition were replaced with 315 tons of crusher fines to bring the trail to a good trail condition. Additionally, approximately 1000 feet of natural surface trail were constructed to re-route the neighborhood access at Eldridge. The Trail Stewardship Team (TST) and volunteers at the Summer Solstice volunteer project assisted in these activities respectively.

South Valley Park

Approximately 3,700 feet of braided natural surface trail on Grazing Elk were converted to crusher fine trail. In the second quarter, 475 tons of material was spread to make the new trail. There were two corporate volunteer projects, Globus and AT&T and one of the "Big Five" volunteer projects to accomplish this objective.

Volunteer Efforts

In the second quarter, the Trails Team has conducted 29 volunteer projects with 602 volunteers for a total

of 3,243 hours. Rockin' and Jammin' had 50 kids performing trail maintenance and climbing area clean up at the Canal Zone. Climbing access trail volunteer projects were conducted in April, May and June at North Table Mountain, Canal Zone and Tiers of Zion. Friends of Windy Saddle Park have done light and heavy maintenance on trail every Thursday evening and one Saturday per month since April.

Planning Team

Grant Submittals

The Peaks to Plains Trail was chosen as one of 16 priority trail projects (from 200 submittals) in the State of Colorado, through Governor Hickenlooper's Colorado the Beautiful Initiative trail projects across the state.

Jeffco Open Space staff pursued two grants to aid in funding the construction of the 1.75-mile Peaks to Plains Trail segment at the Mouth of Clear Creek Canyon in early August. The first is through the Great Outdoors Colorado (GOCO) Connect Initiative. GOCO staff and their board vetted 18 concept papers in March of this year and selected this project as one of nine across the state to submit a grant application, and we hope to hear great news of an award by mid-September. See below for project details.

Staff simultaneously pursued a Colorado Department of Transportation (CDOT) has a Transportation Alternatives Program (TAP) grant for a 0.5-mile portion of the Mouth of Clear Creek Canyon area. Awards will be announced in late October/early November. See below for more detail. Maps are attached.

The three components to this project include:

1. *Peaks to Plains Trail Improvements*
 - GOCO & Colorado Department of Transportation (COOT) Transportation Alternatives Program (TAP) Grants
 - 1.75 miles of concrete trail with one bridge from State Highway 93 west
 - Two trailheads accommodating 60-100 cars
 - Total Project Cost: \$8.4 million
 - Possible GOCO Award: \$2 million

- Possible COOT TAP Award: \$850,000 Jeffco Open Space Cash Match: Approximately \$5 million Partners' Cash Match: \$500,000

2. *Chimney Gulch Trail Easement and Improvements*
Jeffco Open Space Cost: \$175,000

3. *Welch Ditch Trail Improvements*

1.5-mile hiker-only trail and climbing access on the historic ditch and flume and a possible suspension bridge connecting to the Peaks to Plains Trail
Jeffco Open Space Cost: \$2 million

Planned improvements at the Mouth of Clear Creek Canyon area total approximately \$10.4 million over the next 3 years. The County's total 3-year financial commitment for all of the above improvements including matching funds for the GOCO and TAP grants is up to \$7.5 million.

Rocky Mountain Greenway – Federal Lands Access Program Grant

In May of 2016, Jefferson County along with 5 other local partners (Westminster, Broomfield, Boulder County, City of Boulder and Arvada) applied for a Federal Lands Access Program (FLAP) grant to continue the Rocky Mountain Greenway through Rocky Flats National Wildlife Refuge and into Boulder County to its final destination at Rocky Mountain National Park. In late July, Jefferson County was notified of shortlist status from the FLAP Programming Decision Committee at FHWA, Central Federal Lands (CFL).

In the very near future, Jeffco Open Space will be contacted by CFL's planning team regarding project scoping. Given the history of Rocky Flats and the high visibility of this project, there will be further diligence among the US Fish and Wildlife Service and project partners to confirm the safety of public access to the Refuge. Several sites have been identified as potential crossing locations (see attached map) and the final determination of those locations will be driven by a transparent sampling and testing program.

As details are discussed and agreed upon, Jeffco Open Space will maintain the Board of County Commissioners informed.

Peaks to Plains Trail VIP Day

Before the public opening of a 3-mile segment of the Peaks to Plains Trail on July 28, Jeffco Open Space and Clear Creek County Open Space wanted to show their appreciation to all those involved in this amazing project. A special, invite-only VIP day was held on July 12 for supporters, contributors and volunteers. *Assisted Cycles* and *People for Bikes* were able to enjoy the trail, along with other visitor groups.



Peaks to Plains Trail VIP Day

Peaks to Plains Trail Future Plans

While the first segment of the Peaks to Plains Trail opened on July 28, the contractor is already hard at work on the next segment. This section will connect to the recently opened segment at Mayhem Gulch and add approximately three quarters of a mile of trail, a 125 foot pedestrian bridge, a new 55 space parking lot, permanent restroom, picnic areas and improved river access steps. The majority of the trail has been cleared and the team is taking advantage of the low water and nice weather by installing all the walls necessary to keep the trail out of the water. We are currently on schedule to open all improvements by the end of August 2017.

Beaver Ranch Master Plan

Jeffco Open Space had a booth at the Elevation Celebration in Conifer on July 30 and 31 and shared general Jeffco Open Space information as well as information about the Beaver Ranch Master Plan effort. There were a number of local residents that were not familiar with Beaver Ranch and we now have 32 community member emails interested in receiving updates.

Elevation Celebration



Trails Development Handbook

Jeffco Open Space has created a Trails Development Handbook to detail how recreation trails get proposed, planned, designed, constructed and cared for in Jefferson County, Colorado. We will be soliciting comments during August and will have a final version ready to distribute at the Fall Trails Talk Forum.

Matthews/Winters Park and CR93 Trail Connection

Jeffco Open Space, in collaboration with Transportation and Engineering and Road and Bridge, is at 60% completion of the concrete trail connection and crossing of CR 93 at Matthews/Winters Park. When complete, this project will provide a safe connection from the Woolly Mammoth and Stegosaurus parking lots to the Dakota Ridge Trail, and Matthews/Winters Park.

Mount Falcon West Trailhead Re-Development

The first phase of conceptual design for the re-development of Mt Falcon West trailhead is now complete. A recent appraisal of Open Space priorities for 2017-2021 has resulted in a decision to await further design development of this project until 2020. Jeffco Open Space fully intends to complete this project; however, we have advanced other projects with more of a safety implication ahead of Mount Falcon West.

Van Bibber Park Parking Lot Improvements

On August 3, Jeffco Open Space hosted a kickoff meeting for the re-development of the West parking lot at Van Bibber Park. This project will replace the existing gravel parking lot, which is prone to flooding, and construct a new, paved parking lot and trail

connection on adjacent land owned by Prospect Recreation and Park District (PRPD), referred to as the Strippgen Property. This project is a collaboration with PRPD and will fulfill an IGA crafted in 2015 for this purpose.

Matthews/Winters Park Improvements

As many of you may have seen, work is moving along at Matthews/Winters Park County Road 93 Trail. Park Construction has already installed the new kiosk on Dakota Ridge, removed the gate on Dakota Ridge for relocation, and replaced the sign panel on the entry monument signs. Today, Road and Bridge and CEI began pouring the concrete walks. This work includes the median, curb and gutter and pedestrian ramps should be completed at the end of this week. Tomorrow or Thursday, CR93 may be reduced to one lane in each direction for the curb work in the median. Transportation and Engineering has installed the caissons in preparation for the pedestrian beacon lights which will be installed along CR93. Work should be completed mid-September.

Community Connections Team

Community Outreach

The Community Connections team assisted with outreach around events and projects in the second quarter:

- Jeffco Outdoors Map Series Launch, April
- Trails Talk Forum, May
- Jeffco Parks Cost Recovery Workshops, May
- Jeffco Public Shooting Range, May and June
- National Trails Day Volunteer Event, June
- Arvada Trails Day, June
- Pine Grove Rhubarb Festival, June
- Evergreen Rodeo Parade, June
- Summer Solstice Volunteer Event, June
- Mount Falcon Park West Trailhead Open House, June

Jeffco Fair and Festival Promotion

Multiple promotional videos were produced to spread the word about the Jeffco Fair and Festival. The Board of County Commissioners, the District Attorney, Jeffco Open Space Park Rangers and others all gave their time and participated in the videos which are being shown on the Jeffco Fairgrounds social media channels.

Jeffco Outdoors Regional Map Series Wins Award

The popular map series detailing nearly all of Jefferson County and its myriad of recreational opportunities placed first in ESRI's User Conference Map Galley Contest.



"Let's Doo It!" Campaign Grows

The "Let's Doo It!" Campaign which encourages park visitors to pick up their pet's waste is gaining up momentum with the City of Lakewood and Evergreen Park and Recreation District on board. The campaign has been featured in newspaper and radio spots, and includes an online pledge that visitors can sign. The "Let's Doo It!" message is being spread at many events this summer.



Jeffco Weed & Pest

Outreach Efforts

Jeffco Weed & Pest co-sponsored Weeds 101 with Colorado Weed Management Association. 104 participants attended a 1-day workshop presented by Dr. George Beck. They learned skills for identifying and managing noxious weeds. Attendees included professionals, agency staff and landowners.

Noxious Weeds

The Weed & Pest team's noxious weed observation efforts have identified approximately 1,200 individual weed infestations and the property owners were notified. The team has assisted Ecological Services throughout the season including herbicide applications at Jeffco Open Space parks. New sites of Orange hawkweed were discovered and the property owners were notified. This is a List A noxious weed that is required to be eradicated.

Noxious Weed Training - Provided noxious weed identification and management training to 24 Friends of Mt Evans volunteers.

Wildflower Festival - Provided noxious weed information to 35 visitors.

Owners of known sites for other eradication species were provided cost-share information. Currently we are working on 7 enforcement cases.

Other Projects

Baehrden - The Weed and Pest Management Specialist continues to oversee the contractor and monitor the rodent and bat control at Baehrden Lodge at Pine Valley Ranch.

Crown Hill Lake was treated by a contractor for Eurasian watermilfoil, an aquatic noxious weed.

Grazing - the Ranson Edwards property was grazed by our Licensee during mid-May to mid-July.

Wednesday Forum - Douglas Fir Tussock Moth We hosted Dan West, CSFS Entomologist who spoke about the Douglas Fir Tussock Moth outbreak.

Jeffco Fairgrounds

Second quarter highlights at the Jeffco Fairgrounds included the Action Center's Beautiful Junk Sale, Grandmother's House Craft and Clothing Boutique, the Jeffco High School Rodeo, Good News Breakfast, Haute Tots children's consignment sale, 4-H Barn Dance, NHRDA's Diesels on the Mountain, the West Chamber's "Taste of the West" and many more. A packed schedule from these and other events, generated a combined event-related revenue total of over \$55,000 for the quarter. With campground business entering the full summer swing, the Fairgrounds appears once again on pace to meet/exceed 2016 revenue projections.



Several maintenance projects, enhancements and overall facility improvements have been, and continue to be, part of the Fairgrounds' priorities. The completion of the Fairgrounds office lobby and reception area has been a welcomed enhancement and has allowed for an expanded work force of interns and volunteers. Enhancements to the riding surfaces in the three outdoor riding arenas has been completed along with Rodeo Arena grandstand painting and numerous other safety and aesthetic improvements for the Jeffco Fair & Festival.



*Upscale Consignment Sale
For Savvy Moms*

There's no question that the highlight event of 2016 at the Fairgrounds will be the 2016 Jeffco Fair & Festival (August 11-14). This county-wide celebration combines the tradition of yesterday with a freshness of today. In addition to 4-H exhibits, bull riding, mutton bustin', a family movie night and CPRA Rodeo, SpongeBob SquarePants is scheduled to make an appearance on Sunday, Aug. 14! Other exciting attractions include the Jeffco DA's Safety Fair, the amazing equine skills and grace of the show Gladius, the Jeffco Brew Experience featuring craft beer samplings from some of Jeffco's most notable craft brewers. This is a fun-for-all event packed with elements of education, fun, engagement and excitement! Visit www.CelebrateJeffco.com for more information.



CSU Extension

Taking Tech Outdoors Geocaching Camp

On June 28-30, Jefferson County Public Schools students participated in a 4-H Geocaching Camp in downtown Golden, CO. Throughout the three days the campers found geocaches (small containers hidden and found using GPS technology) around Golden. Campers worked on a service project for the City of Golden, mapping historic homes in the 12th Street Historic District. Campers learned about technology, history, geography, and environmental consciousness.

The three AmeriCorps members in the CSU Extension Jefferson County office worked together to create and run the camp. The camp was created in partnership with Jefferson County Public Schools Community and Family Connections office. Additional supporters of the camp were the City of Golden, the Golden Optimists, and the Golden Public Library.



Citizens Multiply Native Plant Learning to Generate Jeffco Impacts

Nearly 20 years ago, a pebble was thrown in the pond. It was the beginning of a ripple effect that has had far-reaching impacts. Shaun Howard is a lead park ranger for the 50,000+ acre Jefferson County Parks' open space system. In 1997, she was one of the first to sign up for a new educational offering by CSU Extension – the Native Plant Master® Program. After taking three field courses and completing the educational contact requirement, she became a certified Native Plant Master.

Over the years, the knowledge Shaun gained through the program multiplied far beyond her initial training. She recently said, "As a park ranger and environmental educator, I have used information from the Native Plant Master courses I took in 1997 to help literally thousands of people make personal connections to the plants of Colorado...I've personally seen how these connections increase the value people place on the natural world so they become better stewards of our parks and open spaces."

Shaun is just one of the thousands of Native Plant Master participants trained since the program began. Here is a summary of the Jefferson County impacts that Shaun and others have made through the Native Plant Master Program in the past 6 years.

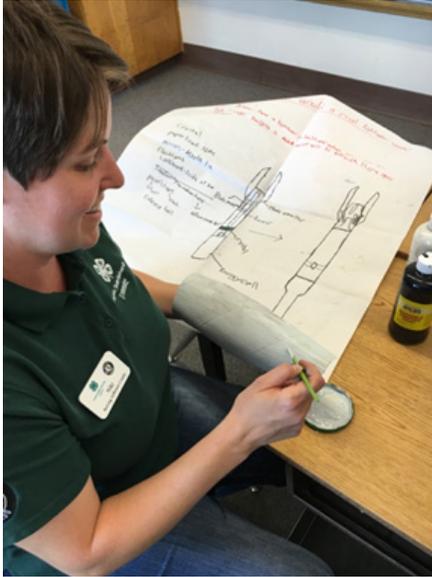
Youth and Families with Promise

The goal of 4-H Youth and Families with Promise is to have 20 mentees at each of the three participating schools (Parr, Molhom, Pleasant View). Among all three schools, we had 57 mentees for the quarter! Mentors meet weekly with youth in the program.



AmeriCorps Volunteers in Action

Since October 2015, CSU Extension 4-H STEM AmeriCorps members have been serving as STEM (Science, Technology, Engineering, and Math) educators in Jefferson County. All of the service hours take place during out of school times with at-risk youth. Through the Serve Colorado grant, the AmeriCorps members serve students that are 8 to 18 years old. In Jefferson County, the AmeriCorps members worked primarily with students aged 8 to 12 at a variety of elementary schools across the county.



AmeriCorps Volunteers in Action



This year's Barn Dance... Country Dance Lessons and Derby Hats!

4-H Barn Dance

The third annual 4-H Barn Dance fund-raiser was held on May 7, in the Event Center on the Jefferson County Fairgrounds. The theme was the Kentucky Derby, and some individuals pictured participated in the Kentucky Derby Hat Contest. The 2016 4-H Barn Dance brought in \$24,435 from sponsorships, cash donations, live and silent auction and ticket sales.

More than \$18,000 net income has been distributed: \$1,000.00 to start planning for the next year's event and the balance to support scholarships and educational programs for 4-H youth.

State 4-H Conference

Nine teenage 4-H members attended the State 4-H Conference June 21-24 with four coaches and chaperones. The members represented the 4-H District 3, which includes 4-H programs from Gilpin, Clear Creek, Jefferson, Broomfield, Denver, Adams, Arapahoe, and Douglas Counties. Jeffco member Tricia Amoroso was elected District 3 President for the upcoming 4-H year and was inducted in at the State 4-H Officer induction ceremony at the State 4-H Conference.

Two other District 3 officers come from Jefferson County, Vice President Audrey Bliss and Secretary Charissa Thayer. We congratulate these young ladies for their

leadership and service to the 4-H program. Jeffco members competed on Livestock Bowl, Horse Bowl, Horse Judging and Livestock Judging teams, and we had one member compete in Prepared Speech. All members did well in their contests and enjoyed interacting with other 4-H members from around the state.

Boettcher Mansion

By the end of June, the Mansion had already booked \$10k more than it budgeted for social event revenue in 2016 (\$388k vs. \$378k) and had taken in over two-thirds of its projected conference fees (\$14k out of \$20k). To date, there are 30 weddings & receptions confirmed for 2017.

In this quarter, we hosted nine weddings & receptions, six rehearsals, one vendor preview and 40 site visits. We participated at the Rocky Mountain Bridal Show at the Convention Center in Denver. There was one memorial service, one prom (Denver Christian School), one photo shoot and one group tour.

During the last three months we accommodated the following conference clients: Encore Electric, Lead in the Moment, Total Rewards, and POP Leadership. County groups using the Mansion included Jeffco Elementary Social Studies, Jeffco Nurse Family Partnership and Head Start (the latter for free).

On April 24th, the Colorado Arts & Crafts Society sponsored its annual "Gathering of the Guilds" showcasing more than 25 artisans and attracting over 200 attendees. This non-profit organization, headquartered at the Mansion, was formed in 1997 to educate the public about the significance of the architecture and philosophy of the American Arts & Crafts movement (c. 1895-1920).

On May 16th, we conducted an All-Staff meeting at Gold Mine Cupcakes (one of our preferred vendors).

Staff met with Visitor Services Team members regarding enhancing the picnic area located in between the Mansion and Nature Center with additional hardscape and landscape features, including new tables, play areas, fire pit, flagstone steps and wildlife sculptures. Visitors use this space frequently within the Preserve.

Commercial Flooring replaced the kitchen/service area linoleum with ceramic tiles. HistoriCorps and Haselden repaired our two garden arbors and Open Space replaced portions of the front entrance porch posts and rails (all suffering from rotting timbers). Just in time for our busy summer season!



Repairing the Garden Arbors

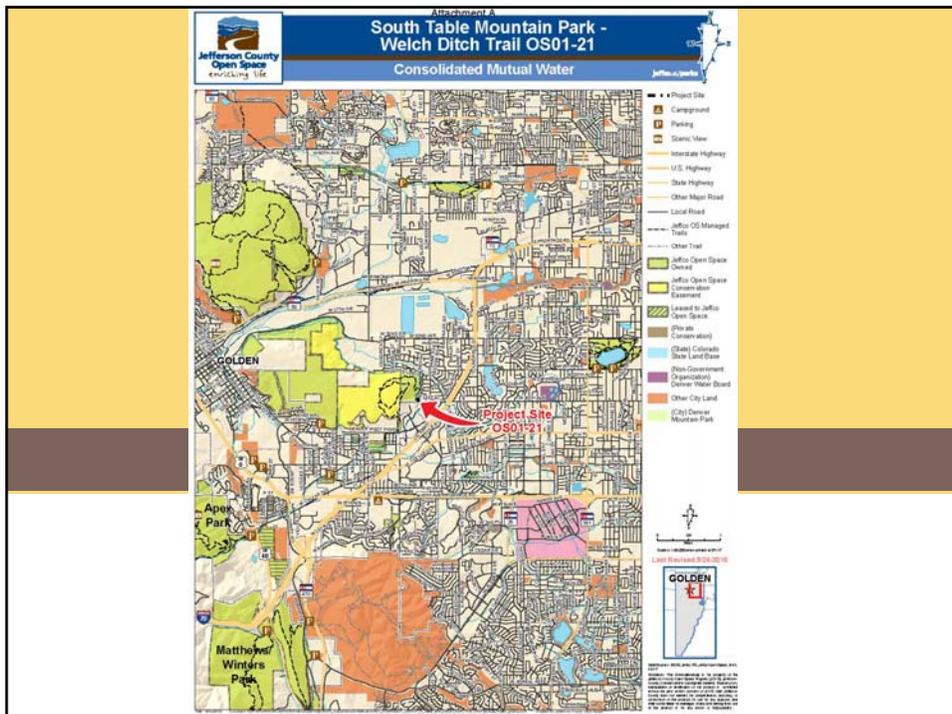


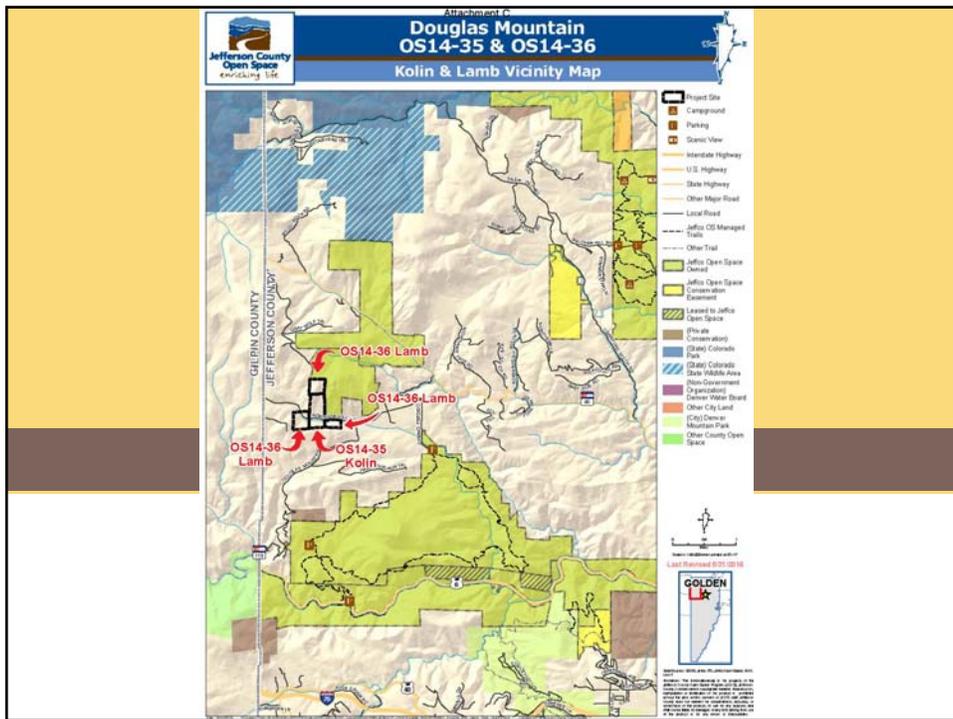
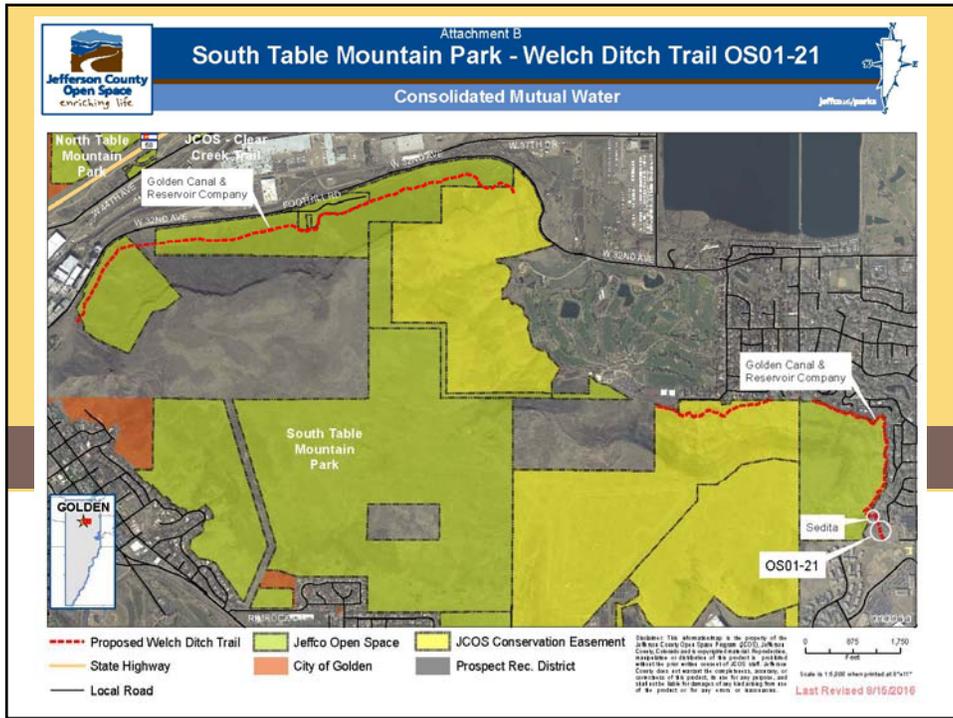
Front Porch Repair Work

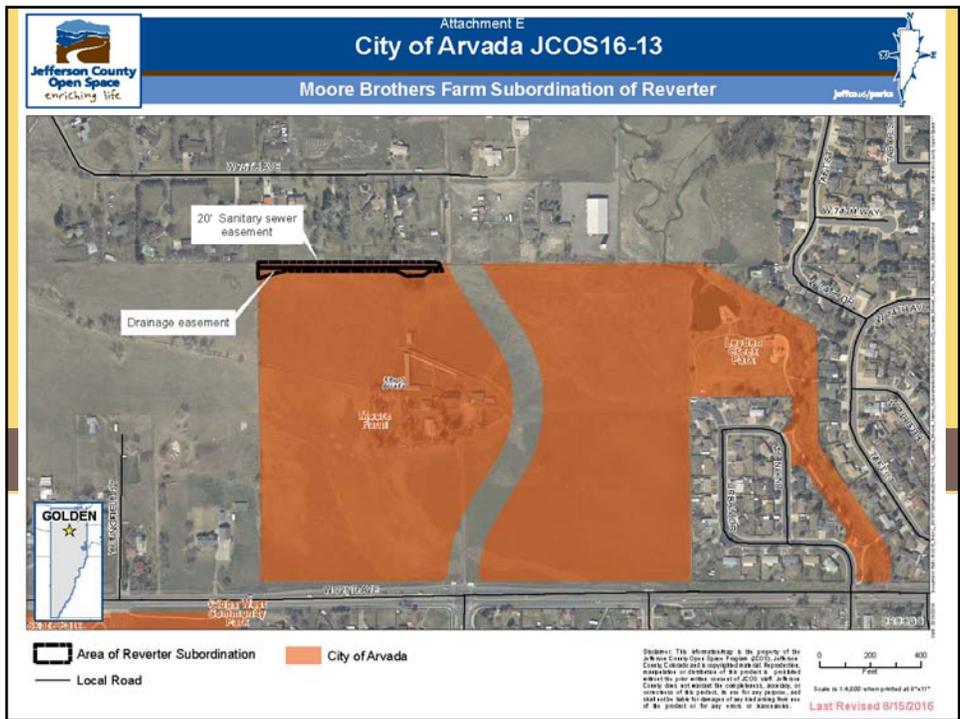
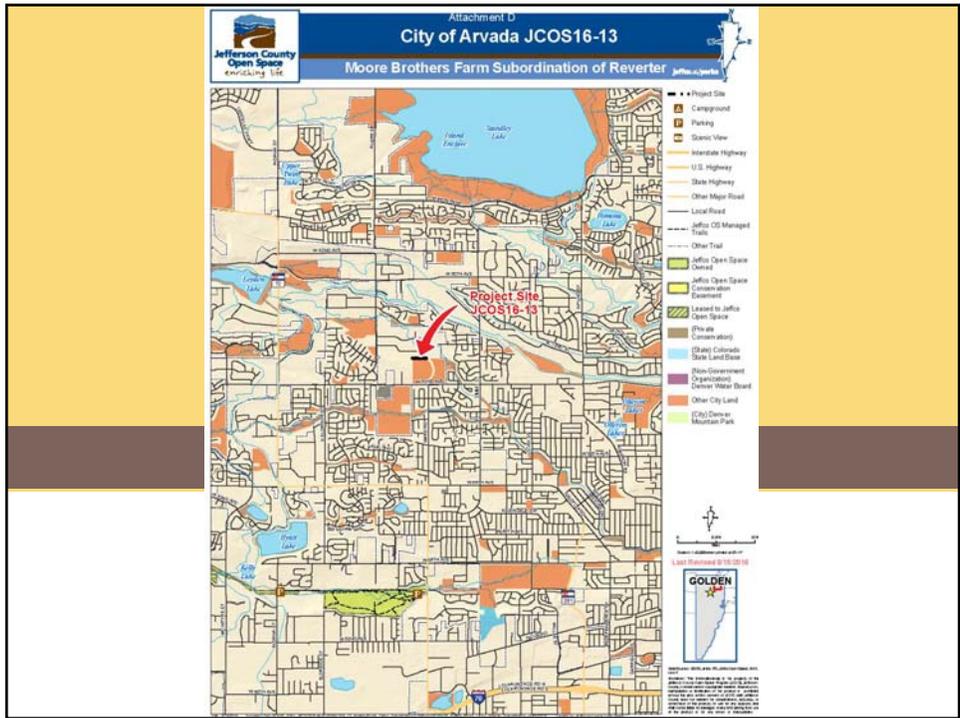


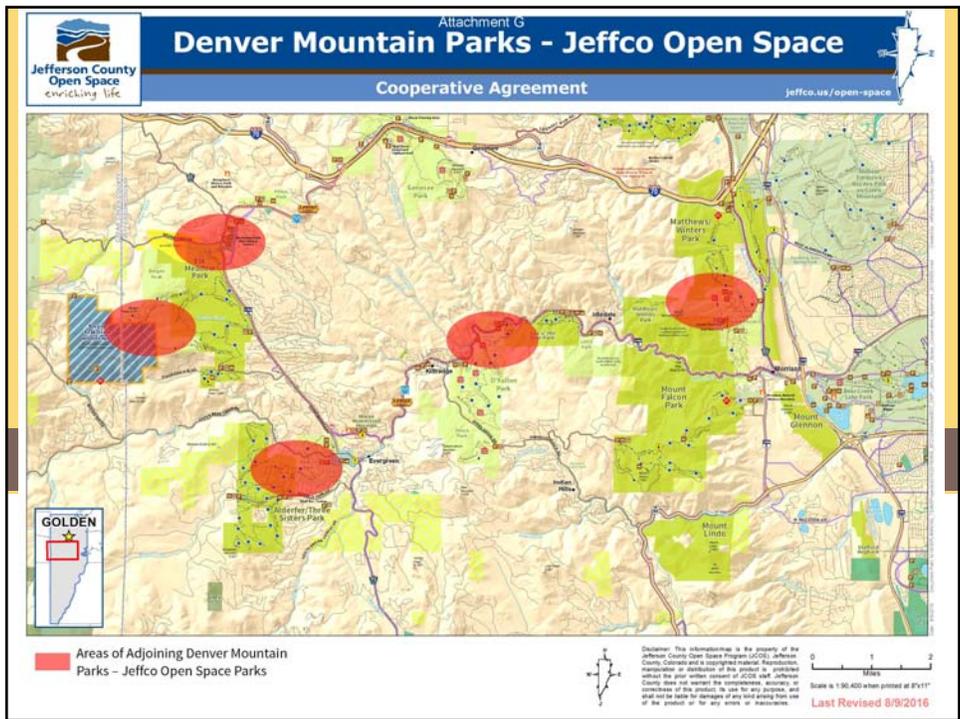
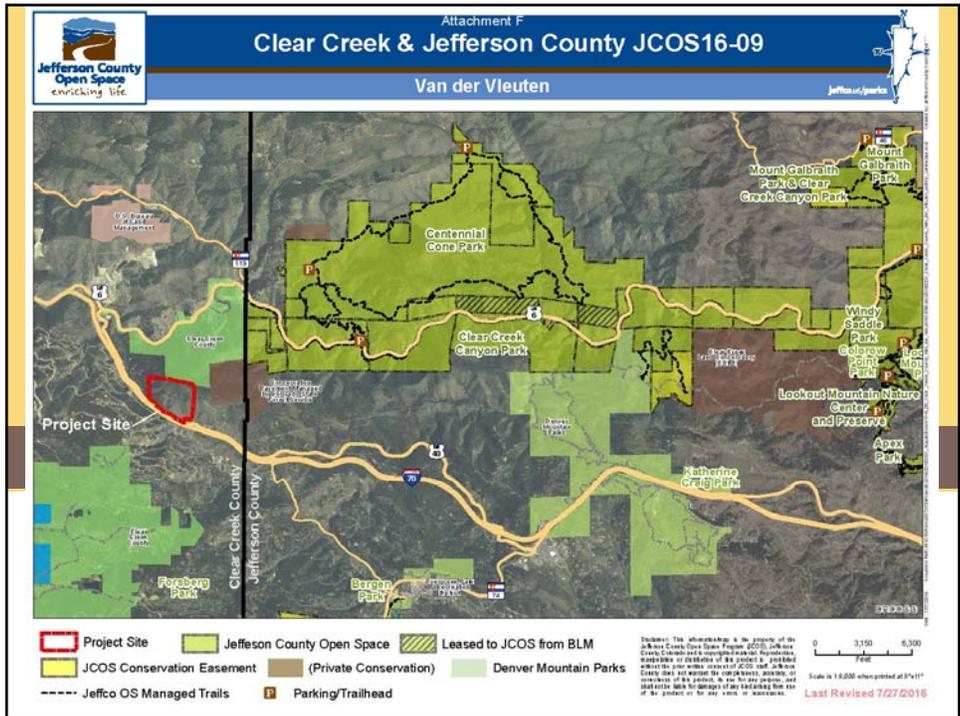
Working on the Garden Arbors

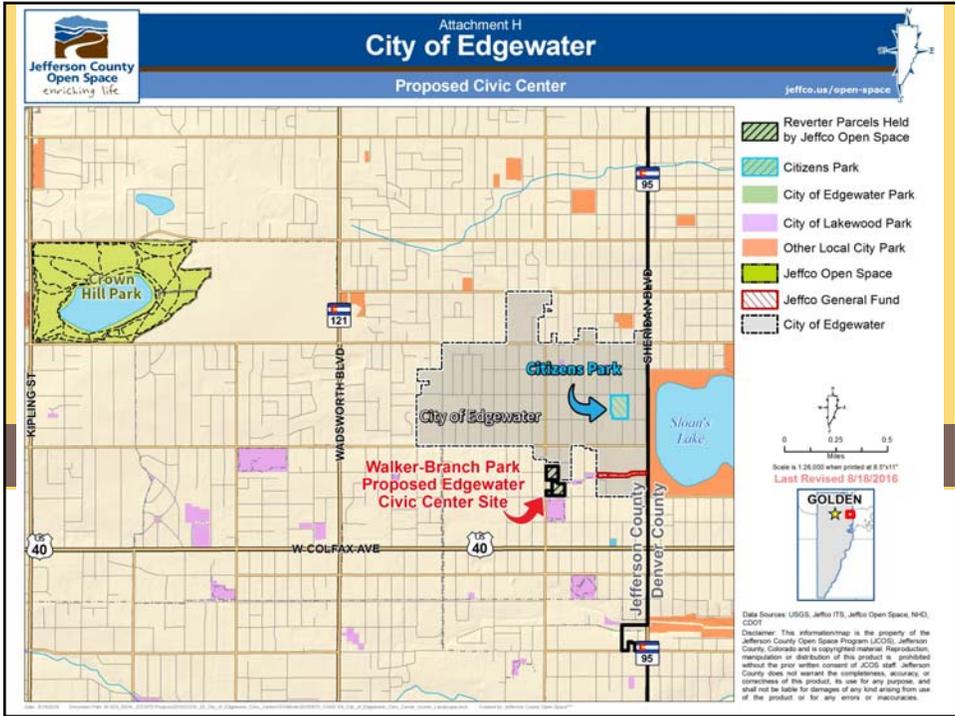
Quarterly Parks Update August 23, 2016











BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER**2018 AOPA Regional Fly-In Letter of Support****August 23, 2016** For Information For Discussion/Approval
Prior to Future Hearing For Action

ISSUE: Will the Board of County Commissioners consider and execute a letter of support for the Aircraft Operators & Pilot's Association (AOPA) 2018 Regional Fly-In at the Rocky Mountain Metropolitan Airport.

BACKGROUND: Since 2014, the Aircraft Owners and Pilots Association (AOPA) has been hosting regional "fly-ins" across the nation. AOPA uses regional fly-ins as an avenue to promote and foster pilot education, business development and community relations. AOPA is a nationally recognized general aviation organization with approximately 300,000 members.

DISCUSSION: AOPA Regional Fly-Ins attracts more than 2,500 pilots and aviation enthusiasts which provide positive exposure to RMMA and surrounding businesses. Nationwide RMMA will be highlighted to more than 300,000 AOPA members, many of whom own aircraft and are looking for destinations to fly to in the future.

Direct economic impact to community – the financial value of an AOPA fly-in goes well beyond the immediately obvious sale of aircraft fuel or hotel nights:

Each AOPA Fly-In typically brings up to \$680,000 in direct economic impact to the RMMA and local economy. More than 2,500 attendees purchase food, rent cars, book hotel rooms, engage in hospitality services, and purchase fuel, estimated to bring approximately \$500,000 in economic impact (based on studies from 2015 fly-in locations). AOPA staff and vendor travel costs typically bring \$87,000 in economic impact to the region. AOPA uses local event production firms to supply infrastructure, resources, catering, and supplies at a value of over \$93,000.

There is a much broader value to the long-term economic impact as attendees make choices to return again and again to our community

FISCAL IMPACT: The 2018 Airport budget will include \$20,000 in funding to support the 2018 AOPA Regional Fly-In. The majority of funding for the AOPA Fly-In is supported through local and national aviation businesses.

RECOMMENDATIONS: The Board of County Commissioners authorizes and executes a letter of support for the Aircraft Operators & Pilot's Association (AOPA) 2018 Regional Fly-In at the Rocky Mountain Metropolitan Airport.

ORIGINATOR: Bryan Johnson, Airport Director, ext. 4851

CONTACTS FOR ADDITIONAL INFORMATION:

David Wunderlich, County Attorney, ext. 8939

Jeanie Rossillon, D&T Director, ext. 8575

BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER**FAA DENVER Metroplex Project-KBJC****August 23, 2016** For Information For Discussion/Approval
Prior to Future Hearing For Action

ISSUE: Will the Board of County Commissioners support the ongoing development of the FAA Denver Metroplex project and the Rocky Mountain Metropolitan Airports participation in the process which includes multiple opportunities for public involvement as the FAA proceeds through the design, required environmental analysis, and implementation of procedures.

BACKGROUND: The FAA is redesigning airspace and addressing inefficiencies, introducing new Performance Based Navigation (PBN) procedures, which use satellite-based precision to fly more direct routes, saving fuel and time, increasing traffic flow, and resulting in fewer carbon emissions. The Denver Metroplex airspace is more efficient and improves access to its airports (KBJC).

DISCUSSION: The FAA is preparing an Environmental Assessment (EA) to consider the environmental impacts of the implementation of the Denver Metroplex Project. The Rocky Mountain Metropolitan Airport (KBJC) along with its ad hoc business aviation group is engaged in evaluating the proposed flight procedures and noise impacts to KBJC. As with the design phase, KBJC will provide input throughout each phase of the EA. The Rocky Mountain Metropolitan Airport along with its Metroplex airport partners which include Denver International Airport, Centennial Airport, Front Range Airport, Ft. Collins/Loveland Airport and Greeley Airport are collectively working together to provide solutions to concerns both from an airport and community perspective.

FISCAL IMPACT: None.

RECOMMENDATIONS: The Board of County Commissioners monitors the development and progress of the FAA Denver Metroplex-KBJC project. Attend elected officials meetings, and have the Airport Director engage the FAA Metroplex team for information on how changes to flight procedures designed to increase efficiency will affect our community.

ORIGINATOR: Bryan Johnson, Airport Director, ext. 4851

CONTACTS FOR ADDITIONAL INFORMATION:

David Wunderlich, County Attorney, ext. 8939

Jeanie Rossillon, D&T Director, ext. 8575

Jefferson County Colorado

FAA DENVER Metroplex Project

8/23/2016

Rocky Mountain Metropolitan Airport



1

DEN-Metroplex

- The FAA is redesigning airspace and addressing inefficiencies, introducing new Performance Based Navigation (PBN) procedures, which use satellite-based precision to fly more direct routes, saving fuel and time, increasing traffic flow, and resulting in fewer carbon emissions. The Denver Metroplex airspace is more efficient and improves access to its airports (KBJC).

8/23/2016

Rocky Mountain Metropolitan Airport



2

DEN-Metroplex

These are annual benefits expected to accrue upon completion of the NextGen near-term procedural Improvements implemented by the FAA's Metroplex program.

Projected Annual Benefits Source: FAA — Denver Metroplex Study Team

- **\$1.8 Million**--Value of Fuel Savings
- **0.6 Million Gallons**--Fuel Savings
- **5.4 Thousand Metric Tons**--Carbon Savings

8/23/2016

Rocky Mountain Metropolitan Airport



3

DEN-Metroplex

- A Metroplex is a geographic area covering several airports, serving major metropolitan areas and a diversity of aviation stakeholders
- Congestion, airport activity in close geographical proximity, obsolete procedures, artificial constraints, and other limiting factors such as environmental constraints combine to reduce efficiency in busy Metroplexes

8/23/2016

Rocky Mountain Metropolitan Airport



4

DEN-Metroplex EA Study Area



8/23/2016

Rocky Mountain Metropolitan Airport



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DEN-Metroplex

- Airports
 - Buckley Air Force Base (BKF)
 - Centennial Airport (APA)
 - Denver International Airport (DEN)
 - Fort Collins-Loveland Municipal Airport (FNL)
 - Front Range Airport (FTG)
 - Greeley-Weld County Airport (GXY)
 - Rocky Mountain Metropolitan Airport (BJC)
 - Vance Brand Airport (LMO)
- Draft Environmental Assessment expected in Summer 2017
 - Public Workshops begin after draft EA has been circulated for public review (30 days)
- Proposed Implementation of the Denver Metroplex project expected to be completed 3/29/2018

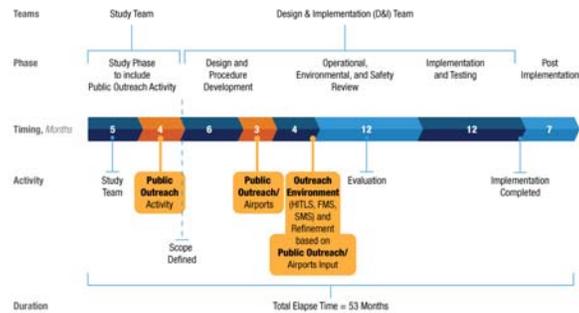
8/23/2016

Rocky Mountain Metropolitan Airport



6

DEN-Metroplex



8/23/2016

Rocky Mountain Metropolitan Airport



7

DEN-Metroplex

- **The NextGen Program is the FAA's long-term plan to modernize the National Airspace System**
 - Ground-based air traffic control → GPS-based system of air traffic management is the one part of NextGen
- **The Metroplex Initiative is part of the transition to NextGen**
- **Metroplex is focused on implementation of Performance Based Navigation (PBN) procedures (i.e., RNAV and RNP procedures)**

8/23/2016

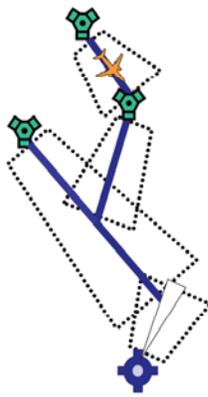
Rocky Mountain Metropolitan Airport



8

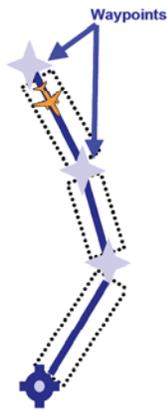
RNAV and RNP

Current Ground NAVAIDs



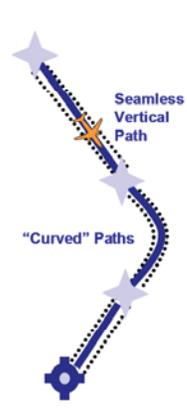
Limited Design Flexibility

RNAV



Increased Airspace Efficiency

RNP



Highly Optimized Use of Airspace

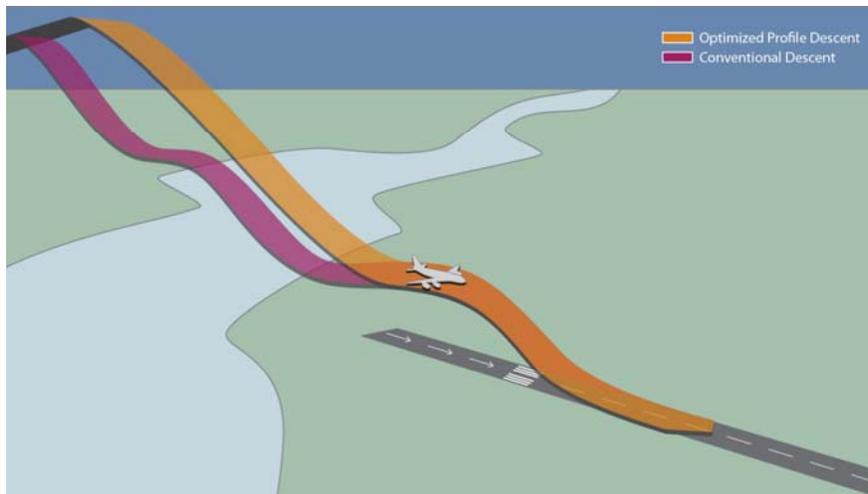
8/23/2016

Rocky Mountain Metropolitan Airport



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Optimized Profile Descent (OPD)



8/23/2016

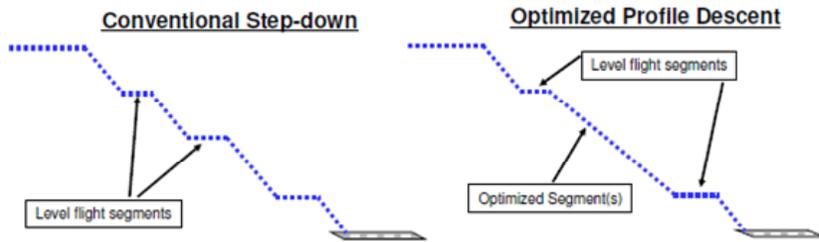
Rocky Mountain Metropolitan Airport



10

Optimized Profile Descent (OPD) Arrivals

What are they?

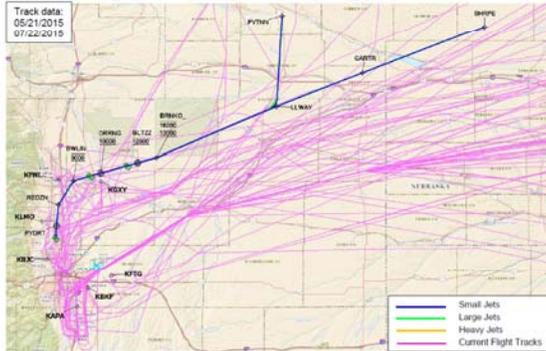


- Reduce the amount of time spent in level flight on published arrival procedures
- Published procedures will principally consist of PBN procedures although not exclusively
- Leverages RNAV STAR implementations

DEN-Metroplex

Northeast Satellite: Full

FAA Preliminary Alternative: BRNKO STAR replacing current PUFFR



National Air Traffic Controllers Association

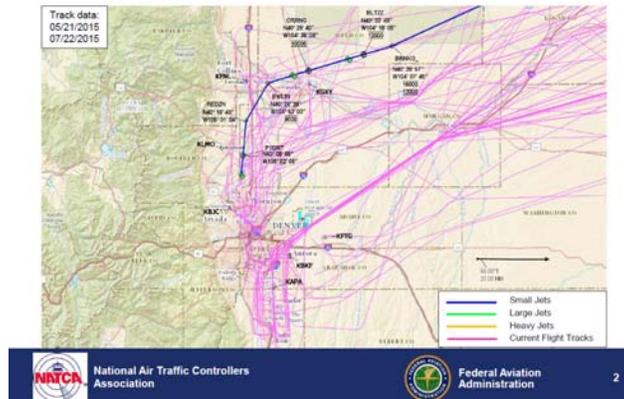


Federal Aviation Administration

DEN-Metroplex

Northeast Satellite: Terminal View

FAA Preliminary Alternative: BRNKO STAR replacing current PUFFR



8/23/2016

Rocky Mountain Metropolitan Airport



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DEN-Metroplex

- FAA Outreach Meetings (Metroplex Initiative)
 - Wednesday, August 24th
 - 10:00-11:30 and 2:00-3:30
 - Mt. Evans Room – Rocky Mountain Metropolitan Airport
 - Thursday, August 25th
 - 10:00-11:30 and 2:00-3:30
 - Centennial Airport Auditorium – Centennial Airport

8/23/2016

Rocky Mountain Metropolitan Airport



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DEN-Metroplex



8/23/2016

Rocky Mountain Metropolitan Airport



15

Library Board of Trustees

Openings total - 1
1 regular

1. Christina Brogan
2. Lauree Valverde

Purpose: The Library Board of Trustees is a governing board that governs the affairs of the Jefferson County Public Library that serves its citizens in accordance of the applicable statutes and laws serving the citizens of Jefferson County.

Qualifications:

- Must be a Jefferson County resident.

Meetings:

Meetings are held on the second and third Thursday of each month.

Members and length of terms:

Seven members for three-year terms.

No consecutive term limits.

Openings were advertised via Website, BCC Actions and Press Release