

TUESDAY STAFF BRIEFINGS

June 28, 2016

****Please Note Briefings Will Begin Immediately Following Hearings****

All items on this agenda are scheduled for immediately following Hearings and will normally be considered in the order the item appears on the agenda. The Board, at their discretion, may choose to alter the order in which items are considered, may break, or may continue any item to be considered on a future date.

Convene immediately following Hearings; BCC Conference Room, 5th Floor

Briefing Items

- | | |
|--|----------------------------------|
| 1. SB16-171: C-PACE
(30 minutes) | Commissioner Tighe |
| 2. Human Services Update
(30 minutes) | Dennis Goodwin, Natalie Williams |
| 3. Crash Data Linear Referencing System
(15 minutes) | Jeanie Rossillon, Derek Schuler |
| 4. First Amendment to Construction Contract with
T-Bone Construction, Inc. Relating to the 15 Acre
Infrastructure Development at RMMA (20 minutes) | Jeanie Rossillon |
| 5. Parks Update
(45 minutes) | Tom Hoby |

County Commissioners' Report

County Manager's Report

- Appointment to the Community Corrections Board

County Attorney's Report

Executive Session

- Litigation Update - Legal Advice C.R.S. 24-6-402(4)(b) (15 minutes)
- 4105 Youngfield Service Road - Direction to Negotiators C.R.S 24-6-402(4)(e) and Property C.R.S. 24-6-402(4)(a) (15 minutes)

Jefferson County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in the provision of services. Disabled persons requiring reasonable accommodation to attend or participate in a County service, program or activity should call 271-5000 or TDD 271-8071. We appreciate a minimum of 24 hours advance notice so arrangements can be made to provide the requested auxiliary aid.

TUESDAY STAFF BRIEFINGS

June 28, 2016

Briefing Items			Total Estimated Time: 2 hours 20 minutes
Begin	End	Agenda No.	Title
8:15	8:45	1.	SB16-171: C-PACE
8:45	9:15	2.	Human Services Update
9:15	9:30	3.	Crash Data Linear Referencing System
9:30	9:50	4.	First Amendment to Construction Contract with T-Bone Construction, Inc. Relating to the 15 Acre Infrastructure Development at RMMA
9:50	10:35	5.	Parks Update
Commissioners Report			Total Estimated Time: 5 minutes
Begin	End	Agenda No.	Title
10:35	10:40		
County Manager Report			Total Estimated Time: 5 minutes
Begin	End	Agenda No.	Title
10:40	10:45		Appointment to the Community Corrections Board
County Attorney Report			Total Estimated Time: 5 minutes
Begin	End	Agenda No.	Title
10:45	10:50		
Executive Session			Total Estimated Time: 30 minutes
Begin	End	Agenda No.	Title
10:50	11:05		Litigation Update - Legal Advice C.R.S. 24-6-402(4)(b)
11:05	11:20		4105 Youngfield Service Road - Direction to Negotiators C.R.S 24-6-402(4)(e) and Property C.R.S. 24-6-402(4)(a)

BOARD OF COUNTY COMMISSIONERS SCHEDULE

Time*

Topic*

Monday, June 27, 2016

NO TOPICS SCHEDULED TO DATE

Tuesday, June 28, 2016

8:00 a.m.

Public Comment and Public Hearings
Jefferson County Courts & Administration Building
100 Jefferson County Parkway, Hearing Room One

Immediately following
Public Hearings

Staff Briefings
Jefferson County Courts & Administration Building
100 Jefferson County Parkway, BCC Board Room

Immediately following
Staff Briefings

Ralph Schell
Jefferson County Courts & Administration Building
100 Jefferson County Parkway, BCC Board Room

Wednesday, June 29, 2016

10:00 a.m. – 11:00 a.m.

2016 Legislative Session Debrief
Jefferson County Courts & Administration Building
100 Jefferson County Parkway, Golden Room

11:15 a.m. – 12:45 p.m.

Budget Reconsideration Meeting
Jefferson County Courts & Administration Building
100 Jefferson County Parkway, BCC Board Room

Thursday, June 30, 2016

10:30 a.m. – 11:30 a.m.

Axiom Strategies
Jefferson County Courts & Administration Building
100 Jefferson County Parkway, BCC Board Room

2:00 p.m. – 3:00 p.m.

Squire Patton Boggs
Jefferson County Courts & Administration Building
100 Jefferson County Parkway, BCC Board Room

Friday, July 1, 2016”

NO TOPICS SCHEDULED TO DATE

*Emergency Items Or Other County Business For Which Prior Notice Was Not Possible May Be Considered.

BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER

SB16-171: C-PACE

June 28, 2016

For Information X For Discussion/Approval
Prior to Future Hearing For Action

Issue: Commissioners now have an option to participate in the New Energy Improvement District (NEID) based on the newly enacted SB16-171 - - Concerning Modifications and Clarifications of the Statutes Pertaining to the NEID (marked Item No. 1)

Background: Item No. 2) Memo from Joanne Kortendick, County Attorney Office; and, Item No. 3) Memo from Keirstin Beck, Principal, Integro

Discussion: The following individuals will be present and provide a brief summary regarding the history, process, required documents, support (marked Item No. 4) and benefits of the program.

- Paul Scharfenberger, CO Energy Office Director of Operations and Chair of the new NEID
- J. Drever, Principal of Integro LLC

Fiscal Impact: Per statute, Jefferson County will retain a one percent (1%) assessor fee for every C-PACE special assessment, on an annual basis as further defined in the Participation Agreement (marked Item No. 5). Tim Kauffman, Jefferson County Treasurer, will be present to discuss impacts specific to his office.

Recommendation: Should the Commissioners opt in, then a resolution (sample marked Item No. 6) will be prepared and brought back at a future Public Hearing for adoption.

Originator: Commissioner Tighe

Contacts for Additional Information: Deborah Churchill, ext. 8502

NOTE: This bill has been prepared for the signatures of the appropriate legislative officers and the Governor. To determine whether the Governor has signed the bill or taken other action on it, please consult the legislative status sheet, the legislative history, or the Session Laws.

HOW NO.
1

An Act

SENATE BILL 16-171

BY SENATOR(S) Martinez Humenik and Scheffel, Jones, Donovan, Johnston, Kefalas, Kerr;
also REPRESENTATIVE(S) Tyler and Becker J., Becker K., Duran, Melton, Mitsch Bush, Pettersen, Priola, Ryden, Salazar, Winter.

CONCERNING MODIFICATION AND CLARIFICATION OF THE STATUTES
PERTAINING TO THE NEW ENERGY IMPROVEMENT DISTRICT.

Be it enacted by the General Assembly of the State of Colorado:

SECTION 1. In Colorado Revised Statutes, 32-20-104, **amend** (2) (a) (II) introductory portion and (6) as follows:

32-20-104. Colorado new energy improvement district - creation - board - meetings - quorum - expenses - records. (2) (a) The district is governed by a board of directors, which shall exercise the powers of the district, shall, by a majority vote of a quorum of its members, select from its membership a chair, vice-chair, and secretary, and is composed of seven members, including:

(II) The following six members appointed by the governor: ~~by September 1, 2013:~~

(6) The district ~~shall be considered~~ IS a special district included within the definition of the state or any of its political subdivisions FOR PURPOSES OF AND AS set forth in section 2 (14.6) of article XXVIII of the state constitution and ~~shall~~ IS, accordingly, ~~be~~ subject to the sole source contracting provisions of sections 15 to 17 of said article XXVIII.

SECTION 2. In Colorado Revised Statutes, 32-20-105, **amend** (3) introductory portion and (3) (i) as follows:

32-20-105. District - purpose - general powers and duties - new energy improvement program. (3) The district shall establish, develop, finance, and administer a new energy improvement program. However, the district may conduct the program within any given county only if the board of county commissioners of the county has adopted a resolution authorizing the district to conduct the program within the county. IF A COUNTY ADOPTS A RESOLUTION AUTHORIZING THE DISTRICT TO CONDUCT THE PROGRAM WITHIN THE COUNTY, THE COUNTY TREASURER SHALL RETAIN A COLLECTION FEE AS SPECIFIED IN SECTION 30-1-102 (1) (c), C.R.S., FOR EACH SPECIAL ASSESSMENT THAT IT COLLECTS AS PART OF THE PROGRAM. THE BOARD OF COUNTY COMMISSIONERS OF ANY COUNTY THAT HAS ADOPTED A RESOLUTION AUTHORIZING THE DISTRICT TO CONDUCT THE PROGRAM WITHIN THE COUNTY MAY SUBSEQUENTLY ADOPT A RESOLUTION DEAUTHORIZING THE DISTRICT FROM CONDUCTING THE PROGRAM WITHIN THE COUNTY. HOWEVER, IF THE COUNTY ADOPTS A DEAUTHORIZING RESOLUTION, THE COUNTY SHALL CONTINUE TO MEET ALL OF ITS OBLIGATIONS UNDER THIS ARTICLE AS TO PROGRAM FINANCING OBLIGATIONS EXISTING ON THE EFFECTIVE DATE OF THE DEAUTHORIZATION UNTIL ANY AND ALL SPECIAL ASSESSMENTS WITHIN THE COUNTY HAVE BEEN PAID IN FULL AND REMITTED TO THE DISTRICT. The district shall design the program to allow an owner of eligible real property to apply to join the district, receive reimbursement or a direct payment from the district, and consent to the levying of a special assessment on the eligible real property specially benefited by a new energy improvement for which the district makes reimbursement or a direct payment. The district shall establish an application process for the program that allows an owner of eligible real property to become a qualified applicant by submitting an application to the district and that may include one or more deadlines for the filing of an application. The application process must require the applicant to submit with the application a commitment of title insurance issued by a duly licensed Colorado title insurance company within thirty days before the date the application is

submitted. The district may charge program application fees. In order to administer the program, the district, acting directly or through a program administrator or other agents, employees, or professionals as the district may appoint, hire, retain, or contract with, may aggregate qualified applicants into one or more bond issues and shall:

(i) In connection with the financing of new energy improvements either by third parties pursuant to paragraph (h) of this subsection (3) or district bonds and in consultation with representatives from the banking industry, counties, municipalities, INDUSTRY and property owners, develop the processes to ensure that mortgage holder consent is obtained in all cases for all eligible real property participating in the program to subordinate the priority of such mortgages to the priority of the lien established in section 32-20-107.

SECTION 3. In Colorado Revised Statutes, 32-20-106, **amend** (3) (a) introductory portion, (4), (5), (7), and (8); and **repeal** (6) as follows:

32-20-106. Special assessments - determination of special benefits - notice and hearing requirements - certification of assessment roll - manner of collection. (3) (a) The district may levy a special assessment against eligible real property specially benefited by a new energy improvement based on the cost to the district of the new energy improvement. The district shall initiate the levy of any SPECIAL assessment by the adoption of a resolution of the board that sets the SPECIAL assessment, approves the preparation of a preliminary SPECIAL assessment roll, and sets a date for a public hearing regarding the SPECIAL assessment roll. The district shall prepare a preliminary SPECIAL assessment roll listing all special assessments to be levied. The district may post notice of the hearing on the SPECIAL assessment on any district internet website and shall send notice that the SPECIAL assessment roll has been completed and notice of a hearing on the SPECIAL assessment roll no later than thirty days before the hearing date to:

(4) The board shall prepare or cause to be prepared a district SPECIAL assessment roll in book form showing ~~in suitable columns~~ FOR each unit of eligible real property assessed, the total amount of SPECIAL assessment, the amount of each installment of principal and interest if the SPECIAL assessment is payable in installments, and the date when each installment will become due. ~~The assessment roll shall have suitable~~

~~columns for use in case of payment of the whole amount or of any installment or penalty.~~ The board shall deliver the SPECIAL assessment roll, duly certified, under the corporate seal, for collection to the treasurer of each county in which the district has assessed eligible real property ~~After delivery of the assessment roll, the district may reduce the amount of any special assessment with the consent of the owner of the eligible real property on which the special assessment is levied~~ NO LATER THAN DECEMBER 1 OF EACH YEAR.

(5) All special assessments shall be due AT THE SAME TIME AS and payable ~~within thirty days after the effective date of the assessing resolution without demand, but all such assessments may be paid, at the election of the owner, in installments with interest as provided in subsection (6) of this section; except that the board may provide that special assessments be due and payable at such alternate time as set forth in the assessing resolution.~~ Failure of a district member to pay the whole special assessment within said period of thirty days shall be conclusively considered and held to be an election on the part of the district member to pay in installments IN THE SAME MANNER AS PROPERTY TAXES, AS SPECIFIED IN SECTION 39-10-104.5, C.R.S.

(6) ~~In case of an election to pay in installments, the special assessments shall be payable in two or more installments of principal, which shall be payable as prescribed by the board over a period of not more than twenty years, with interest in all cases on the unpaid principal. The number and amounts of payment of installments, the period of payment, and the rate and times of payment of interest shall be determined by the board and set forth in the assessing resolution. The times of payment of installments shall be the same as the times of payment of installments of property taxes as specified in section 39-10-104.5 (2), C.R.S.; except that special assessments may be payable at such alternate times as provided by the board in the assessing resolution.~~

(7) Failure to pay any installment on special assessments, whether of principal or interest, when due ~~shall give~~ GIVES the district the right to declare the ~~delinquent~~ installments ~~due and collectible immediately~~ DELINQUENT, and upon such a declaration the whole amount of the unpaid principal and accrued interest shall thereafter draw interest at the SAME rate ~~established pursuant to section 5-12-106 (2) and (3), C.R.S., until the day of sale~~ AS DELINQUENT PROPERTY TAXES AS SPECIFIED IN SECTION

39-10-104.5 (3) (c), C.R.S. THE COUNTY TREASURER SHALL INCLUDE THE DELINQUENT INSTALLMENT AMOUNT AS PART OF THE TAX LIEN SALE. At any time prior to the day of THE TAX LIEN sale, the district member may pay the amount of ~~all unpaid~~ THE DELINQUENT installments, with interest at the penalty rate set by the assessing resolution, and all costs of collection accrued and shall thereupon be restored to the right thereafter to pay in installments in the same manner as if default had not ~~been suffered~~. A ~~district member not in default as to any installment or payment may, at any time, pay the whole of the unpaid principal with the interest accruing to the maturity of the next installment of interest or principal OCCURRED.~~

(8) (a) Payment of special assessments may be made to a county treasurer at any time ~~within thirty days after the effective date of the assessing resolution~~ AFTER THE COUNTY ASSESSOR HAS CERTIFIED THE TAX ROLL AND THE COUNTY TREASURER IS PREPARED TO ACCEPT PAYMENTS FOR THAT PROPERTY TAX YEAR, and the county treasurer shall ~~promptly forward all special assessment payments received to the district. At the expiration of the thirty-day period, each county treasurer of a county that includes eligible real property in the district shall return the district assessment roll for the county to the board, therein showing all payments made thereon, with the date of each payment. The roll shall be certified by the board under the seal of the board and by the board delivered to each county treasurer, with the treasurer's warrant for its collection. The county treasurer shall receipt the roll, and all such rolls shall be numbered or identified by county for convenient reference~~ REMIT ALL SPECIAL ASSESSMENTS COLLECTED, LESS THE COLLECTION FEE REQUIRED BY SECTION 32-20-105 (3), TO THE DISTRICT IN THE SAME MANNER AS TAXES ARE DISTRIBUTED IN ACCORDANCE WITH SECTION 39-10-107, C.R.S.

(b) ~~The~~ EACH owner of any divided or undivided interest in eligible real property assessed ~~may pay the owner's share of~~ IS JOINTLY AND SEVERALLY LIABLE FOR THE FULL AMOUNT OF any SPECIAL assessment. ~~upon producing evidence of the extent of the owner's interest satisfactory to the treasurer having the roll in charge; except that the~~ A SPECIAL assessment lien ~~shall remain~~ REMAINS on the entire property assessed until the entire SPECIAL assessment is paid, except as otherwise provided pursuant to section 32-20-107.

SECTION 4. In Colorado Revised Statutes, 32-20-107, **amend** (1) (a) (I), (1) (a) (II) introductory portion, (1) (a) (II) (A), (1) (b), (2), (3), (4)

(a), (4) (b), (4) (c), and (4) (d); **add** (4) (g); and **repeal** (4) (e) as follows:

32-20-107. Special assessment constitutes lien - filing - sale of property for nonpayment. (1) (a) A special assessment, together with all interest thereon and penalties for default in payment thereof, and associated collection costs constitutes, from the date of the recording of the assessing resolution and assessment roll pursuant to subsection (2) of this section, a perpetual lien in the amount assessed against the assessed eligible real property and has priority over all other liens; except that:

(I) General PROPERTY tax liens have priority over district special assessment liens;

(II) A district special assessment lien has priority over preexisting liens only if each lienholder consents as specified in section 32-20-105 (3) (i) and each consent and the ~~assessment lien~~ SPECIAL ASSESSMENT LIEN AND SPECIAL ASSESSMENT ROLL are recorded in the real estate records of the county where the property is located. Before the recording of the ~~assessment lien~~ SPECIAL ASSESSMENT LIEN AND SPECIAL ASSESSMENT ROLL, the applicant must submit to the district:

(A) Written consent to the SPECIAL assessment by all individuals or entities shown on a commitment of title insurance as holders of mortgages or deeds of trust encumbering the applicant's property; and

(b) Neither the sale of eligible real property OR TAX LIENS in the district to enforce the payment of general ad valorem taxes nor the issuance of a treasurer's deed in connection with the sale extinguishes the lien of a special assessment. If assessed eligible real property is subdivided, the board may apportion the SPECIAL assessment lien in the manner provided in the assessing resolution.

(2) The district shall transmit to a county clerk and recorder of a county that includes eligible real property included in the district copies of the district's assessing resolution after its final adoption by the board and the assessment roll for recording on the land records of each unit of eligible real property assessed within the county as provided in article 30, 35, or 36 of title 38, C.R.S. The assessing resolution and assessment roll shall be indexed in the grantor index under the name of the district member and in the grantee index under the Colorado new energy improvement district. In

addition, the county clerk and recorder shall file copies of the assessing resolution, after its final adoption by the board, and the assessment roll with the county assessor and the county treasurer. The county assessor is authorized to create separate schedules for each unit of eligible real property assessed within the county pursuant to the resolution. ~~In assessing the value of eligible real property, the county assessor shall not take into account any increase in the market value of the eligible real property resulting from the completion of a new energy improvement.~~

(3) No delays, mistakes, errors, or irregularities in any act or proceeding authorized or required by this article shall prejudice or invalidate any final SPECIAL assessment, and such mistakes, errors, or irregularities may be remedied by subsequent filings, amending acts, or proceedings. A remedied SPECIAL assessment ~~shall take~~ TAKES effect as of the date of the original filing, act, or proceeding. If a court of competent jurisdiction sets aside any final assessment or if, for any other reason, the board determines it to be necessary to alter any final SPECIAL assessment, the board, upon notice as required in the making of an original SPECIAL assessment, may make a new SPECIAL assessment in accordance with the provisions of this article.

(4) (a) In case of default in the payment of any installment of principal or interest when due, the county treasurer shall advertise and sell the assessed eligible real property tax lien defaulted upon for the payment of the whole of the unpaid installment of principal and interest. Advertisements and sales shall be made at the same times, in the same manner, under all the same conditions and penalties, and with the same effect as provided by general law for sales of real ~~estate~~ PROPERTY tax liens in default of payment of the general property tax.

(b) At any TAX LIEN sale by a county treasurer of any eligible real property, ~~for the purpose of paying a special assessment, the board may purchase the property for the district without paying for the property in cash~~ PARTICIPATE IN THE TAX LIEN SALE AUCTION BY BIDDING ON THE LIEN FOR THE DISTRICT and ~~shall~~ receive certificates of purchase for the ~~property~~ LIEN in the name of the district IF IT IS THE SUCCESSFUL BIDDER. The certificates shall be received and credited at their face value, with all interest and penalties accrued, on account of the assessment installment in pursuance of which the sale was made. The board may thereafter sell the certificates at their face value, with all interest and penalties accrued, and assign the

certificates to the purchaser in the name of the district. The board shall credit the proceeds of the sale to the fund created by resolution for the payment of the SPECIAL assessments, respectively; except that, if the new energy improvements were financed under section 32-20-105 (3) (h), the board shall credit the proceeds of the TAX LIEN sale to the private third party that financed the new energy improvements. If the district has repaid all special assessment bonds in full, the board may sell the certificates for the best price obtainable at public sale, at auction, or by sealed bids in the same manner and under the same conditions as provided in paragraph (d) of this subsection (4). Such assignments are without recourse, and the sale and assignments operate as a lien in favor of the purchaser and assignee as is provided by law in the case of sale of real estate in default of payment of the general property tax TAXES.

(c) The board, as a purchaser OF TAX LIENS, has the right to apply for tax deeds on certificates of purchase at any time after three years from the date of issuance of the certificates IN ACCORDANCE WITH ARTICLE 11 OF TITLE 39, C.R.S., and the deeds shall be issued as provided by law for issuance of tax deeds for the nonpayment of the general property tax TAXES OR SPECIAL ASSESSMENTS.

(d) Cumulatively with all other remedies, the district, as the owner of property by virtue of a tax deed, ~~or of property otherwise acquired, in satisfaction or discharge of the liens represented by certificates of sale,~~ may sell the property for the best price obtainable at public sale, at auction, or by sealed bids. A sale shall be held after public notice by the board to all persons having or claiming any interest in the eligible real property to be sold or in the proceeds of the sale by publication of the notice three times, a week apart, in a weekly or daily newspaper of general circulation within the county in which the property is located. The notice shall describe the property and state the time, place, and manner of receiving bids; except that the time fixed for the sale shall not be less than ten days after the last publication. The board may reject any and all bids. Any interested party, at any time within ten days after the receipt of bids for the sale of property, may file with the board a written protest as to the sufficiency of the amount of any bid made or the validity of the proceedings for the sale. If the protest is denied, the protestor, within ten days thereafter, shall commence an action in a court of competent jurisdiction to enjoin or restrain the board from completing the sale. If no such action is commenced, all protests or objections to the sale shall be waived, and the board shall then convey the

property to the successful bidder by quitclaim deed.

~~(e) In addition to all other remedies, the district, as a holder of certificates of purchase, may bring a civil action for foreclosure thereof in accordance with article 38 of title 38, C.R.S., joining as defendants all persons holding record title, persons occupying or in possession of the property, persons having or claiming any interest in the property or in the proceeds of a foreclosure sale, all governmental taxing units having taxes or other claims against the property, and all unknown persons having or claiming any interest in the property. Any number of certificates may be foreclosed in the same proceeding. In such a proceeding, the district, as plaintiff, is entitled to all relief provided by law in actions for an adjudication of rights with respect to real property, including actions to quiet title.~~

(g) IF A TREASURER'S DEED IS ISSUED FOR A PROPERTY THAT IS INCLUDED WITHIN THE DISTRICT PURSUANT TO SECTION 32-20-105 AND UPON WHICH A PRIORITY SPECIAL ASSESSMENT LIEN HAS BEEN PLACED, THE DISTRICT SHALL USE ITS RESERVE ACCOUNT TO SATISFY SPECIAL ASSESSMENT OBLIGATIONS OF THE PROPERTY ON BEHALF OF THE HOLDER OF THE TREASURER'S DEED IN ACCORDANCE WITH THE TERMS AND DURATION SPECIFIED IN A WRITTEN AGREEMENT BETWEEN THE COUNTY IN WHICH THE PROPERTY IS LOCATED AND THE DISTRICT.

SECTION 5. Act subject to petition - effective date. This act takes effect at 12:01 a.m. on the day following the expiration of the ninety-day period after final adjournment of the general assembly (August 10, 2016, if adjournment sine die is on May 11, 2016); except that, if a referendum petition is filed pursuant to section 1 (3) of article V of the state constitution against this act or an item, section, or part of this act within such period, then the act, item, section, or part will not take effect unless

approved by the people at the general election to be held in November 2016 and, in such case, will take effect on the date of the official declaration of the vote thereon by the governor.

Bill L. Cadman
PRESIDENT OF
THE SENATE

Dickey Lee Hullinghorst
SPEAKER OF THE HOUSE
OF REPRESENTATIVES

Effie Ameen
SECRETARY OF
THE SENATE

Marilyn Eddins
CHIEF CLERK OF THE HOUSE
OF REPRESENTATIVES

APPROVED _____

John W. Hickenlooper
GOVERNOR OF THE STATE OF COLORADO

MEMORANDUM

TO: THE BOARD OF COUNTY COMMISSIONERS

FROM: JOANNE KORTENDICK

RE: SB 16-171 AND PARTICIPATION IN THE COLORADO C- PACE PROGRAM

DATE: JUNE 20, 2016

SB 16-171 was enacted into law to amend certain provisions of the Colorado New Energy Improvement District legislation (the "Legislation") §32-20-101 C.R.S. et. seq., which is administered under the name of the Colorado C- PACE Program (the "Program").

The Program was established to provide the means for low cost financing of new energy developments for participating owners of eligible property. The property on which the improvements are made is subject to a special assessment which is paid through the annual tax bill on the property.

§32-20-105 (3) C.R.S. provides that the district may conduct the Program within any county only if the board of county commissioners has adopted a resolution authorizing the district to conduct the Program within the County. The following language was added to the Legislation by SB 16-171:

"The board of county commissioners of any county that has adopted a resolution authorizing the district to conduct the program within the county may subsequently adopt a resolution deauthorizing the district from conducting the program within the county. However, if the county adopts a deauthorizing resolution, the county shall continue to meet all of its obligations under this article as to program financing obligations existing on the effective date of the deauthorization until any and all special assessments within the county have been paid in full and remitted to the district."

The Program has drafted a proposed Colorado C- PACE Participation Agreement for execution by participating counties which needs to be updated to conform to the SB 16-171 revisions. There is no statutory requirement that the County enter into a participation agreement. Terms related to the County's participation (primarily the Treasurer) are written into statute. In addition, obligations such as promotion of the Program are included in the proposed agreement which are not statutory requirements.

SB 16-171 was enacted primarily for the purpose of cleaning up the Legislation, especially with respect to conformance with the Treasurer's statutes for collection of taxes and assessments for all properties.

One divergence from the Treasurer's normal process is a provision in the Legislation which provides that the issuance of a Treasurer's Deed in connection with the sale of a lien for the special assessment shall not extinguish the lien. To address this anomaly, a provision was added by SB 16-171 that requires the district to use its reserve account to satisfy special assessment obligations of the property on behalf of the holder of the Treasurer's Deed. In those cases, an agreement between the County and the district specifying the terms of these payments will be required.

The Treasurer will be paid a fee of 1% of the assessments for its costs of collection. This fee is included in the County's Tabor calculation.

PACE Overview

Property Assessed Clean Energy (PACE) is an innovative financing program growing across the country. To date, 33 states and DC have enacted PACE enabling legislation and 16 states have active PACE program(s). PACE permits commercial and multi-family (5+ units) to obtain long-term, low interest rate financing for the installation of energy efficient, renewable energy and water conservation measures. PACE financing is repaid through a special assessment as part of the property tax collection process.

PACE financing is provided by private lenders, with program participants paying a program fee to cover the administrative cost to operate the program. The only public role in PACE is provided by the jurisdiction that collects property taxes. In exchange for the standard assessor collection fee, the special assessment is placed upon the property tax bills, collected and ultimately remitted to the private lender as repayment for the PACE financing.

The most successful commercial PACE program to date operates in Connecticut. Launched in 2013, Connecticut's C-PACE program has reached over 110 projects and \$70 million.¹ Colorado's C-PACE program is modeled after Connecticut's program and requires all first lien holders must provide consent to proceed with PACE financing.

How it works in Colorado

Pursuant to Colorado Revised Statutes Section 32-20-10, *et. seq.* C-PACE is administered through the New Energy Improvement District (NEID). NEID has similar authority to a metropolitan district. In order for property owners within a certain county to participate in the C-PACE program, the applicable county must have "opted in" to C-PACE program.² By opting into the C-PACE program, Jefferson County agrees to bill, collect and remit the special assessment to NEID in accordance with standard property tax collection procedure.

C-PACE legislation requires counties to "opt-in" to the C-PACE program. By opting into the C-PACE program, Jefferson County is agreeing to provide the same service to the NEID that it presently provides to over 180 special districts in Jefferson County: to bill, collect and remit the PACE special assessment to the NEID in accordance with standard property tax collection processes. In exchange, Jefferson County will retain one percent (1%) of each special assessment as part of the remittance process as an assessor fee. This fee is defined by statute.

The Colorado C-PACE NEID-County Participation Agreement (the "Participation Agreement") codifies the above defined roles of the parties in the C-PACE program.³ To date, Boulder County and Adams County have opted into the C-PACE program and executed the Participation Agreement. It is anticipated Broomfield County will complete the opt-in process on June 28th, and Denver will complete it in

¹ A copy of the breakdown of types of projects that have been completed in Conn.'s C-PACE program is attached to this narrative.

² A copy of a proposed resolution for this "opt-in" process is attached to this narrative.

³ A copy of Colorado C-PACE NEID-County Participation Agreement is attached to this narrative.



July/August. There are several other counties also in discussions to proceed with passing the Resolution and executing the Participation Agreement.

How PACE provides a public benefit?

CO-PACE has numerous public benefits, including:

- Providing commercial property owners with access to a new source of capital to improve commercial property quality, assessed value and operating expenses
- Incentivizing commercial property owners to install energy efficient, renewable energy and water conservation measures that will reduce local energy consumption and demand
- Reduced energy consumption/demand results in greater local energy security
- Since 2006, Xcel has increased energy charges by an average of 1.9% annually (over 15%). Installation of energy efficient, renewable energy and water conservation measures will reduce the fiscal impact of future energy cost increases
- Positive environmental benefits include reduction in greenhouse gas emissions

Jefferson County additional benefits:

- Economic development opportunities from CO-PACE projects
 - Construction related economic impacts and job creation
 - Improved commercial building stock within the County
 - Additional capital available to commercial property owners to further invest in property and/or business yielding positive impacts on stability of local economies
 - Improved business environment
- Revenue through annual assessor fee of CO-PACE projects
- Increased assessed values due to CO-PACE investment
- Ease to incorporate into existing property tax collection system for special districts

Planning Jurisdiction additional benefits (Jefferson County for all unincorporated property):

- Increased construction/planning activity
 - Revenue through planning and building permit fees
 - Revenue through use tax collection
 - Increased assessed values due to CO-PACE investment
- Improved business environment

Owner Benefits

- Annual savings often exceed special assessment resulting in positive impacts to balance sheet and cash flow
- Eliminates split incentives commercial property owner landlords face when it comes to energy efficient measures in triple net leases (tenant pays the taxes and realizes the energy savings)
- Higher rated, efficient, comfortable buildings
 - Attract higher quality tenants
 - Have lower operating costs (energy and maintenance costs)



- Achieve higher rents
- Less impact from energy price increases

What is the direct cost to Jefferson County to opt in?

Jefferson County presently collects real and personal property tax for the county, school district, all cities and more than 180 special districts. More than 70% of the property taxes collected are subsequently distributed to cities, schools and the applicable special districts. Per statute, Jefferson County will retain a one percent (1%) assessor fee for every C-PACE special assessment, on an annual basis as further defined in the Participation Agreement. The recent amendments approved by the Colorado legislature and signed by the Governor reflect feedback from several local officials including the Colorado Treasurer's Association. Jefferson County Treasurer, Tim Kaufman, was an integral part of identifying the necessary amendments required to ensure the NEID special assessment process conforms to existing property tax processes to ensure ease of administration.

Difference between NEID Special Assessment in Tax Lien/Treasurer's Deed process

There is one unique feature of a NEID Special Assessment that is different than other special districts that Jefferson County provides the service of billing, collecting and remitting property taxes in the form of mill levy assessments and/or special assessments. The NEID Special Assessment does not extinguish in the event a Treasurer's Deed is ultimately issued by the county to a holder of the tax lien and instead stays in place on the property and is required to be paid as scheduled. The non-extinguishment of the NEID Special Assessment is a critical component to lenders investment in the program and the reason for its inclusion.

To summarize this impact, it is important to understand this process. If a property owner fails to pay their property taxes, the property owner is afforded a prescribed amount of time to pay all amounts then due and owing. If they fail to pay such amounts, it proceeds to the tax sale lien process where a third party purchases the tax lien. In exchange, the tax lien holder earns a generous interest rate and waits for one of the lien holders to redeem the property within three years of the tax lien sale. For commercial property, it is most likely a lien holder will redeem the property and pay the taxes, including the NEID Special Assessment in full to receive title to the property.

While this deviates from typical Treasurer Deed processes, it is very uncommon for a Treasurer's Deed to be issued for commercial property. From January 2013 to March 2016, Jefferson County issued a total of 119 Treasurer's Deeds as part of the above referenced process. Not one of them was a commercial property.

Summary

C-PACE offers an economically beneficial option for commercial property owners to proceed with investment in their property. It encourages upgrades to aging building systems that improve the quality of the building, efficiency and operating expenses.

The current pipeline for Jefferson County C-PACE projects is currently over \$25 million and growing every day as more begin to learn about this program. A summary of the current pipeline is being provided with these materials on a confidential basis, available only for the BOCC's informational purposes. All of these projects have completed the initial qualification process with NEID and are otherwise eligible to proceed.

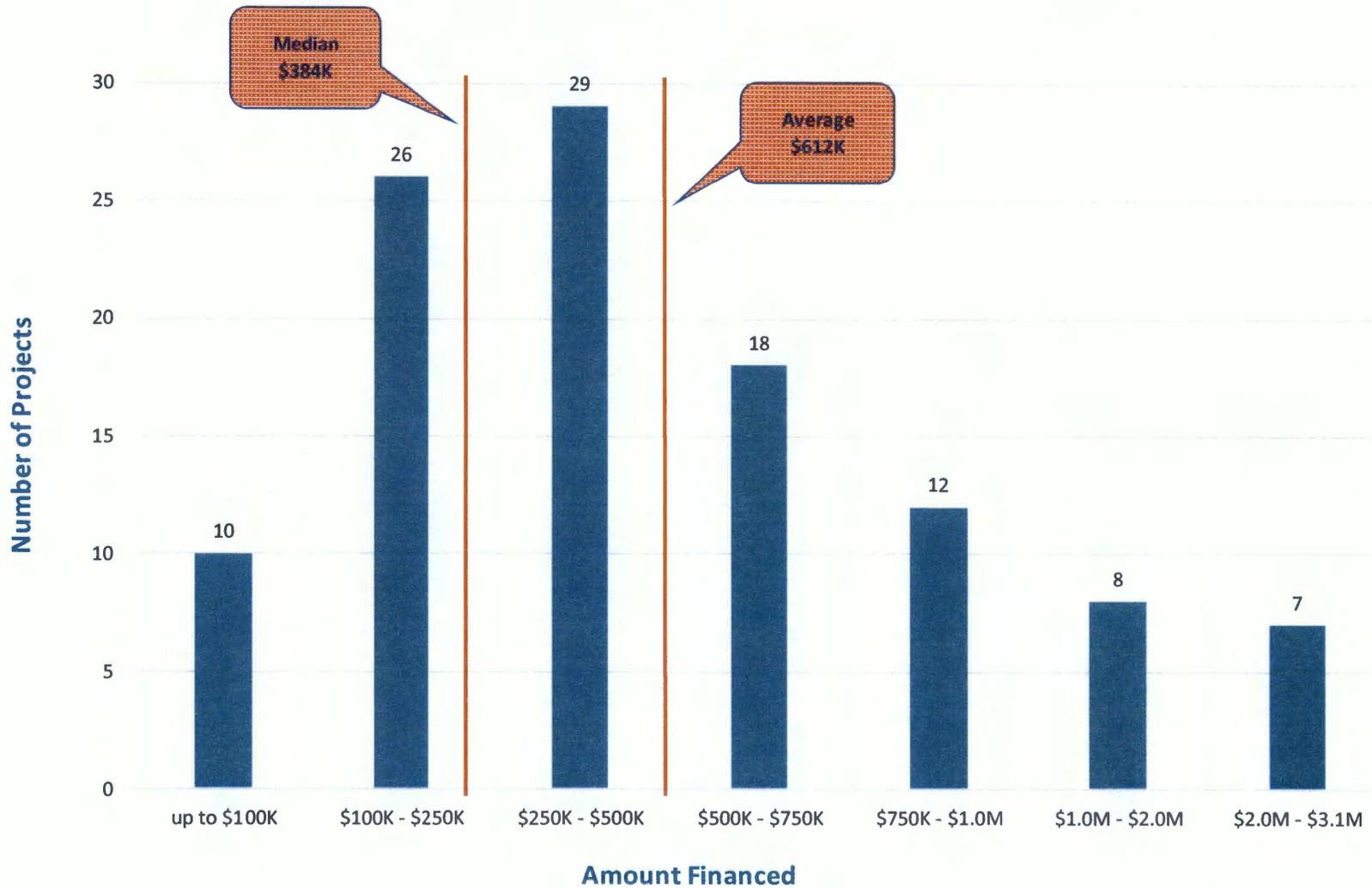


We have been in discussions with several municipalities in Jefferson County about C-PACE. To date, you have received letters from Lakewood and Arvada expressing support for this program. We expect you will receive similar support letters from Westminster, Golden and Wheat Ridge prior to the scheduled briefing on C-PACE. We also expect you will receive a support letter from the Colorado Housing and Finance Authority (CHFA) who is interested in using this program to assist in providing additional capital options for affordable housing. Also included in these materials are support letters from a few Jefferson County property owners that would like to utilize C-PACE and two local, community banks interested in providing C-PACE financing: ANB Bank and Citywide Banks.

We urge the BOCC to proceed with the opt-in process to C-PACE so all commercial property owners within Jefferson County can participate in the program and the county can realize all of the tangible economic benefits that will come from such participation including improved commercial property stock, job creation and increased assessed values.

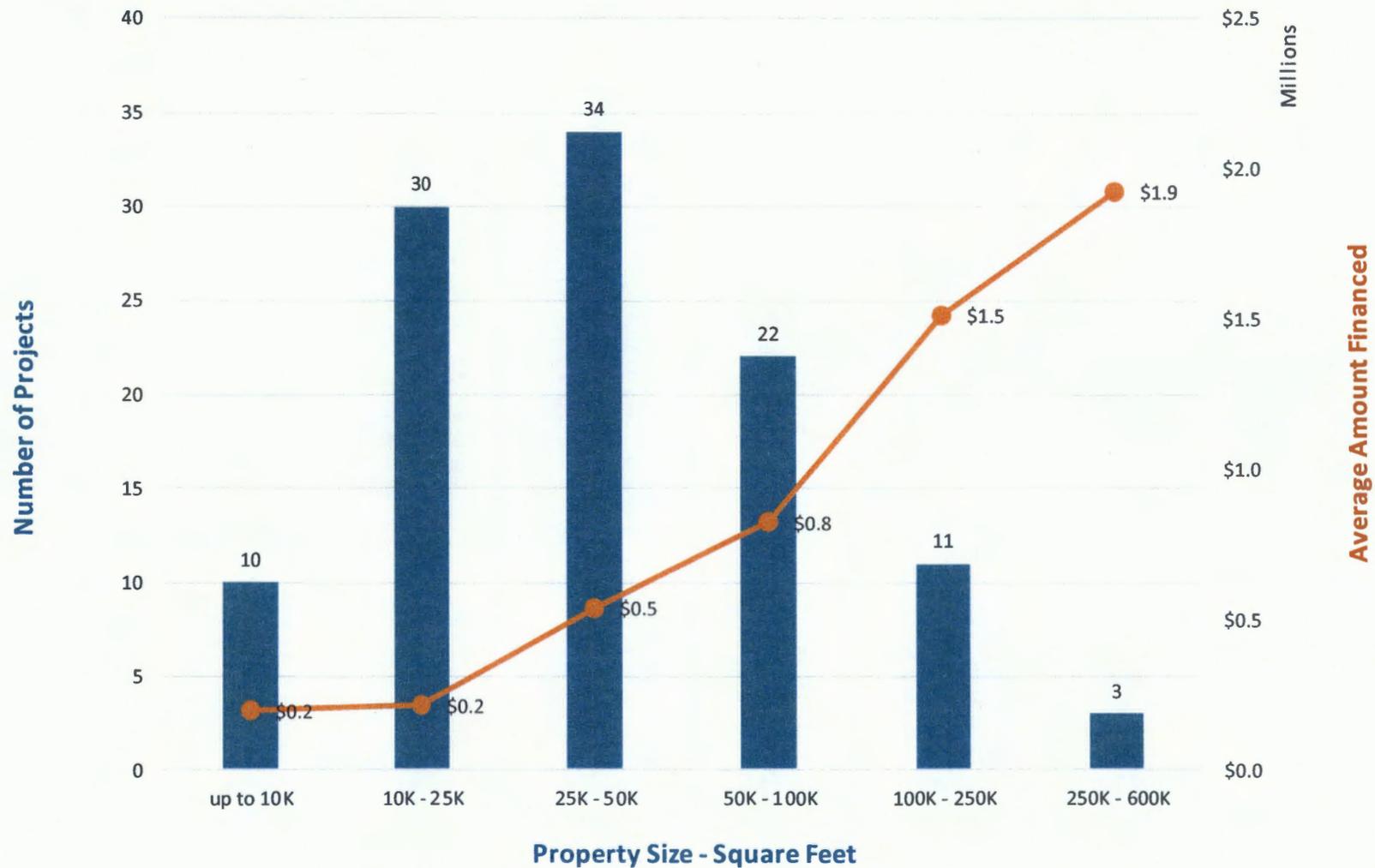
Projects Grouped by Amount Financed

110 C-PACE Projects



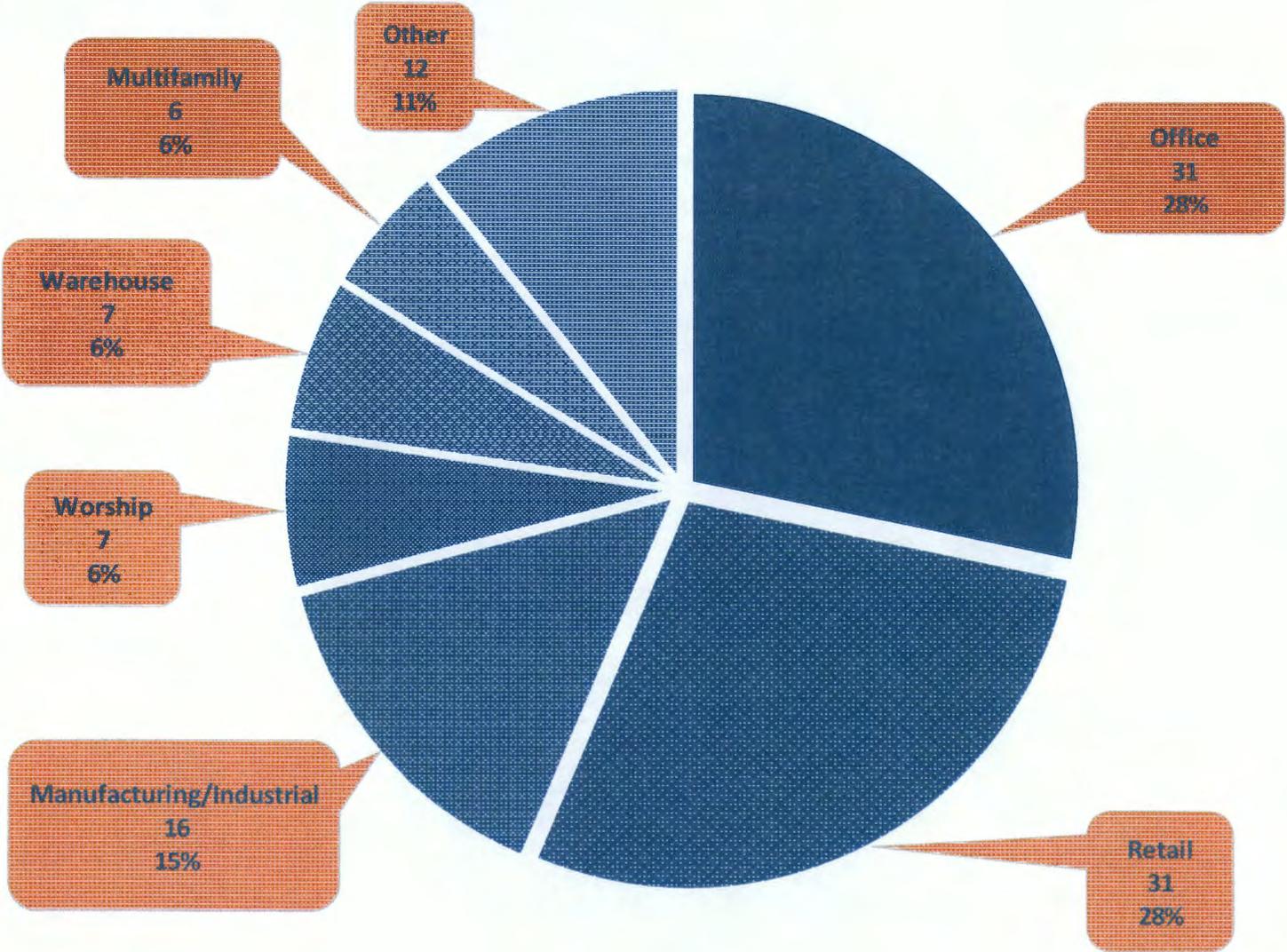
Projects and Average Amount Financed by SQFT

110 C-PACE Projects



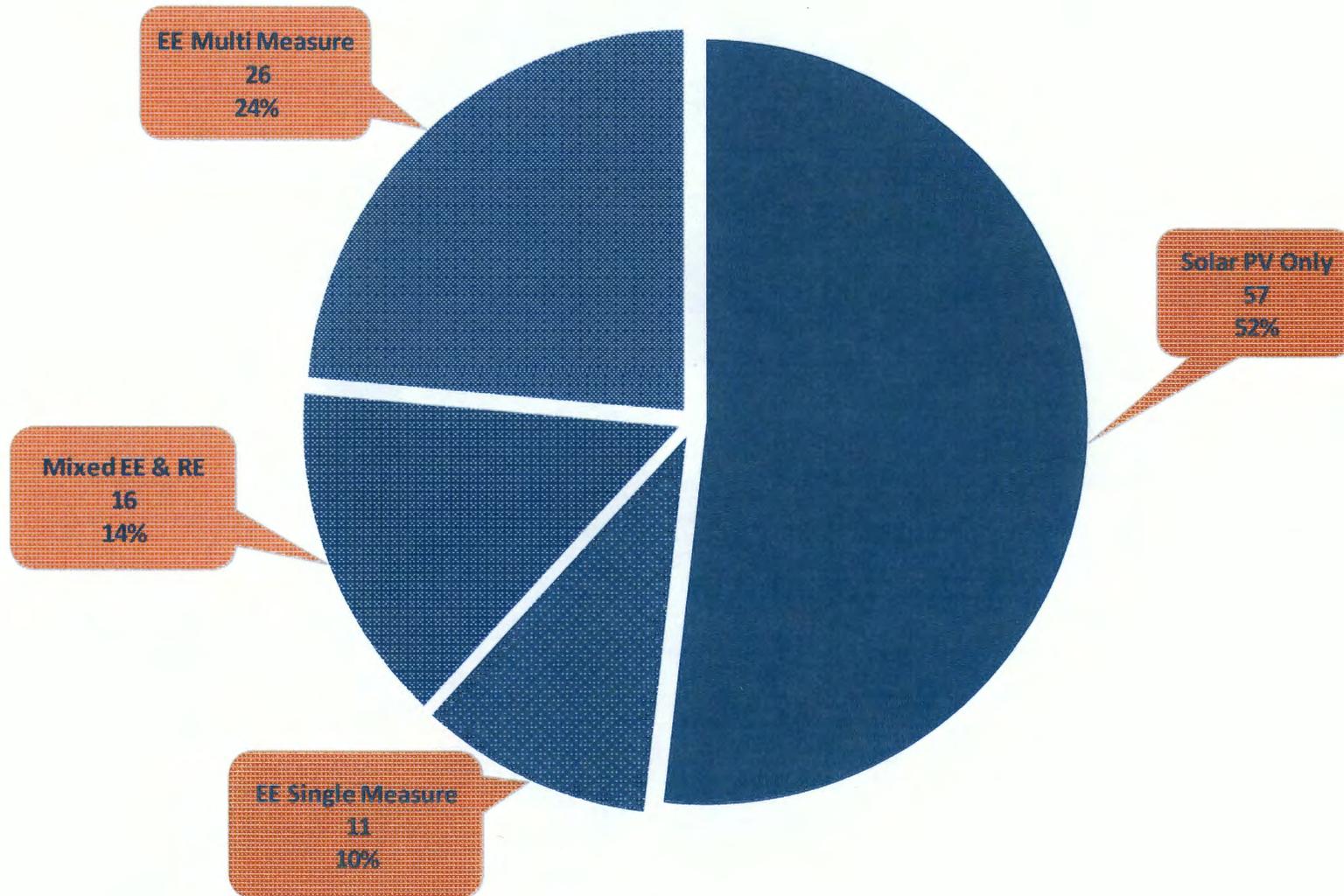
Property Types

110 C-PACE Projects



Project Types

110 C-PACE Projects





CITY OF
ARVADA

HW NO. 4

OFFICE OF THE CITY MANAGER
FACSIMILE: 720-898-7515 ▲ TDD: 720-898-7869
PHONE: 720-898-7500

June 16, 2016

Jefferson County Board of County Commissioners
100 Jefferson County Parkway
Golden, CO 80419

Re: Colorado Property Assessed Clean Energy (CO-PACE) program

Dear Board of County Commissioners:

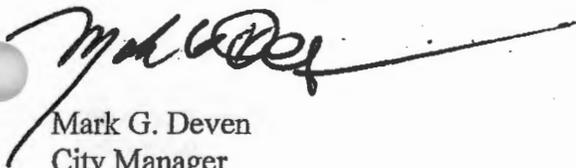
This letter is submitted to express the City of Arvada's support for the CO-PACE program and request the BOCC to opt in to the New Energy Improvement District (NEID) to permit all Jefferson County property owners to participate in the program.

CO-PACE is an innovative financing tool allowing commercial property owners to finance energy efficient renewable energy and water conservation measures through the imposition of a special assessment that is repaid as part of the property tax process. CO-PACE is administered through the NEID with third party lenders providing the applicable financing. Jefferson County's role in this program is limited to billing, collecting and remitting the applicable special assessments to the NEID, similar to the role Jefferson County provides for the more than 180 special districts within Jefferson County.

The CO-PACE program offers various economic benefits to property owners. It is long term financing (up to 20 years) that stays with the property upon any sale. Typical commercial property loan terms range between two to five years, making CO-PACE particularly attractive. CO-PACE enables property owners to make larger investments in their property with the energy savings often exceeding the special assessment. The result is increased property values, improved building quality, reduced energy costs and other operational savings.

We are excited by the economic development opportunities CO-PACE presents. To date, Arvada has already received several requests to use this type of creative financing on redevelopment projects. The most recent request is coming from the developer responsible for the Ralston Creek development project located at Ralston Road and Garrison Street. Commercial PACE programs in the United States have reached \$250 million in transactions with over 750 projects, creating over 3,000 jobs. We look forward to CO-PACE yielding similar economic benefits in Jefferson County and urge you to opt in to the NEID.

Sincerely,



Mark G. Deven
City Manager



June 13, 2016

Jefferson County Board of County Commissioners
100 Jefferson County Parkway
Golden, CO 80419

RE - Colorado Property Assessed Clean Energy (CO-PACE) program

Dear Board of County Commissioners,

The purpose of this letter is to express the support of the Arvada Urban Renewal Authority (AURA) for the Colorado Property Assessed Clean Energy (CO-PACE) program and to request that the Jefferson County Board of County Commissioners (BCC) opt-in to the New Energy Improvement District (NEID) to allow commercial property owners in the County to be eligible for the program.

CO-PACE is a unique financing tool that allows commercial property owners to finance energy efficient, renewable energy, and water conservation measures through the utilization of a special assessment that is repaid in coordination with the collection of property taxes. CO-PACE is administered through the NEID with third-party lenders providing capital to property owners via loans. Jefferson County's role in this program is limited to billing, collecting, and remitting the applicable special assessments to the NEID, similar to the role Jefferson County provides for the more than 180 existing special districts within the County. The County will also be paid a processing fee for assisting with the assessment.

The CO-PACE program offers valuable economic benefits to property owners. It is long term financing, up to 20 years, that runs with the property upon a sale to another owner. Typical commercial property loan terms range between two to five years making CO-PACE particularly attractive. CO-PACE enables property owners to make investments in their property with the energy savings often exceeding the amount of the special assessment. The result is increased property values, improved building quality, reduced energy costs, and other operational savings.

It should not go without saying that CO-PACE program enables improvements that decrease the amount of resources such as water, gas, or electricity these properties use. This results in a decreased environmental footprint that the property has for the owner and community at large. Finally, AURA is encouraged by potential economic development opportunities CO-PACE presents. To date, the commercial PACE market in the United States has reached \$250 million in transactions for over 750 projects, creating over 3,000 jobs. It is expected that CO-PACE could provide comparable economic gains in Jefferson County. Given all the positive benefits of the CO-PACE program, it is highly recommended that the BCC opt-in to the NEID.

Sincerely,

A handwritten signature in black ink, appearing to read "M. Phair", written in a cursive style.

Maureen C. Phair
Executive Director
Arvada Urban Renewal Authority

5601 Olde Wadsworth Blvd., Ste. 210, Arvada, CO 80002
Tel. 720.898.7060 Fax. 720-898-7061
www.arvadaurbanrenewal.org



Lakewood
Colorado

City of Lakewood

Office of the Mayor
Adam Paul

480 South Allison Parkway
Lakewood, Colorado 80226-3127
303-987-7040 Voice

June 16, 2016

Jefferson County Board of County Commissioners
100 Jefferson County Pkwy
Golden, Colorado 80419

RE: Colorado Property Assessed Clean Energy (CO-PACE) program

Dear Board of County Commissioners:

This letter is submitted to express our support for the CO-PACE program and request for the BOCC to opt-in to the New Energy Improvement District (NEID) to permit all Jefferson County property owners to participate in the program.

CO-PACE is an innovative financing tool allowing commercial property owners to finance energy efficient, renewable energy and water conservation measures through the imposition of a special assessment that is repaid as part of the property tax process. CO-PACE is administered through the NEID with third party lenders providing the applicable financing. Jefferson County's role in this program is limited to billing, collecting and remitting the applicable special assessments to the NEID, similar to the role Jefferson County provides for the more than 180 special districts within the County.

The CO-PACE program offers various economic benefits to property owners. It is long term financing, up to 20 years, that stays with the property upon any sale. Typical commercial property loan terms range between two to five years making CO-PACE particularly attractive. CO-PACE enables property owners to make larger investments in their property with the energy savings often exceeding the special assessment. The result is increased property values, improved building quality, reduced energy costs and other operational savings. We are aware of several pending CO-PACE projects in Lakewood that we would like to see come to fruition. They will have a positive impact on increasing our construction activity and improve our commercial property stock.

We are excited by the economic development opportunities CO-PACE presents. To date, the commercial PACE market in the United States has reached \$250 million in transactions for over 750 projects, creating over 3,000 jobs. We look forward to CO-PACE yielding similar economic benefits in Jefferson County and urge you to opt-in to the NEID.

Sincerely,

A handwritten signature in black ink, appearing to read 'Adam Paul'.

Adam Paul
Mayor



Dear Jefferson County Commissioners,
Libby Szabo,
Casey Tighe,
Don Rosier,

6/15/16

I am the President and co-owner of Cascade Solar USA, LLC located at 14040 W. 32nd Ave., Golden, CO 80401 in unincorporated Jefferson County. We are a solar and electrical contractor company specializing in energy management for commercial business owners utilizing solar, LED lighting and controls to help lower their energy bills and develop a positive cash flow stream for their businesses. I have been doing business in the solar industry for 10 years, 6 of those years with Cascade Solar USA that I founded back in 2010.

One of the main challenges that we have faced over the years is finding a good financing source for our commercial customers. The main issue is the financing terms are not long enough to allow the economics to be positive for the customer, or the credit requirements of the lenders are too restrictive resulting in projects being cancelled due to failed financing (this has happened many times over the years).

You can imagine the excitement that had when we heard about the CPACE financing program. With the 20 year financing term almost every project that we would look at now has a positive cash flow. In addition since the loan is attached to the building (as a tax assessment) and not the owner, most owners now would qualify, where in the past they may not with traditional financing. It was evident to us the CPACE is the financing program that we have been waiting for over the last 10 years.

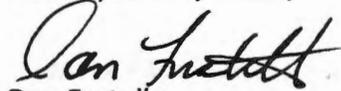
Then I was shocked to hear the Jefferson County was not opting in as many of the other Counties have, even after the Senate Bill 16-171 passed unanimously in both the House and Senate and signed into law by the Governor. I just can't fathom why not since this a win-win-win-win for all parties, (County, City, Contractor, and Customer). We don't come across such a winning program for all parties that often in today's world.

In addition we have a huge CPACE based project (over \$1M) in Lakewood (11100 W. 8th Ave) that involves both solar and LED lighting on a commercial building that we need to get installed by the end of the year or we lose the Xcel solar rebate. We need to get this project going by September or we may not get it completed in time. If we lose this project, due to Jefferson County not opting into the program, it will have dramatic negative effect on the future stability of our company due to the loss of significant revenues, in addition to the loss of revenues to the City of Lakewood and Jefferson County.

In addition we have couple of other projects located in Jefferson County where the owners would like to use the CPACE program to finance their future energy savings capital investments. As you can see CPACE would have a huge positive effect on our future business here in Jefferson County.

In conclusion, I urge you to opt into the CPACE program immediately to help us business owners as well as the commercial building owners located here in Jefferson County.

Thank you very much,



Dan Fratello

President

Cascade Solar USA

Green Mountain Holdings LLC and Mackey Holdings LLC

2200 South Valentia Street, Denver, Colorado 80231

craig@pillows.com - 720-840-7634

June 15, 2016

Re: CPACE Financing Program

Dear Jefferson County Commissioners,

I am writing you all today as a concerned commercial building owner here in Jefferson County. I own a 104,000 square foot building at 11100 W. 8th Avenue, Lakewood, Colorado 80215 and a 30,000 square foot building at 11305 W. 6th Avenue, Lakewood, Colorado 80215. I have owned both buildings for several years now and have been looking into ways of reducing my overall energy usage. I am currently looking at installing a solar array (388KW) and do a complete LED lighting retrofit of my building at 11100 W. 8th Avenue. These two updates should offset approximately 80% of our current electrical energy usage which I am very excited about. Should that significant upgrade go well I will likely also do a similar update at 11305 W. 6th Avenue.

I have been evaluating various ways of financing for such a large capital expenditure. When we heard about the new CPACE financing program I made a decision that the CPACE program is the only practical way to finance a project of this size and based on the economics this would substantially improve the cash flow of my business and ownership in my building.

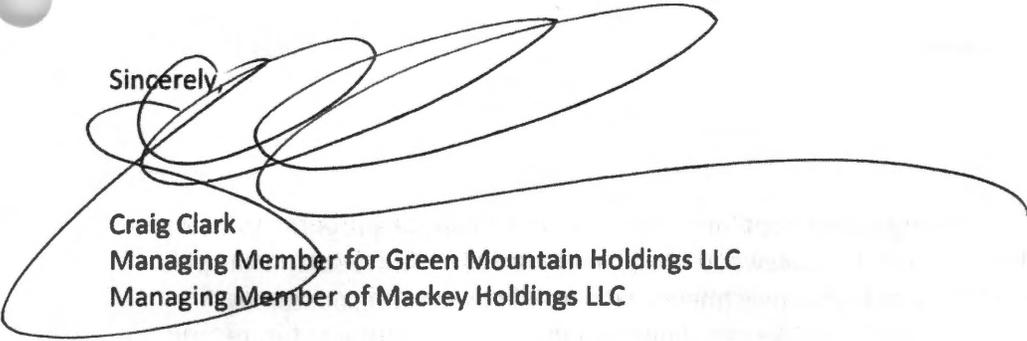
In addition to reducing my energy and carbon footprint and improving my business bottom line this project would inject a substantial increased tax basis to the City of Lakewood and Jefferson County. My estimates show that the purchase of the equipment would generate approximately \$30,000.00 in sales tax for the City of Lakewood and approximately \$5,000 to Jefferson County. In addition the CPACE financing would generate interest revenues of approximately \$120,000.00 over 20 years to Jefferson County to handle the CPACE property tax collection and distribution.

As you can see this program seems like a win-win-win for Jefferson County, the City of Lakewood and my business with the added benefit of lower energy usage and reduced carbon footprint. I can't imagine why the County Commissioners have not opted into the program as have Boulder, Denver and Adams Counties along the Front Range. The support and success that the CPACE program has gained in other counties in addition to the fact the updated CPACE bill passed the State Senate and House unanimously should sent a very direct message that this is a program that is good for the State as a whole.

I hope that you will reconsider your position concerning this program and opt in immediately. As a point of interest due to our current application situation with the Solar Rewards program we need to have the solar system installed by the end of the year or we lose the rebate which will kill this project. We will need to start the installation of the solar by September at the latest to get it completed on time, so please reconsider your position on this matter and opt in sooner versus later.

Thank you for your time and careful consideration of this matter that will be of benefit to not only myself, but the Jefferson County community at large.

Sincerely,



Craig Clark
Managing Member for Green Mountain Holdings LLC
Managing Member of Mackey Holdings LLC

Dear Jefferson County Commissioners,
Libby Szabo,
Casey Tighe,
Don Rosier,

6/1/16

We are writing to you today to encourage you to opt into the new CPACE financing program. We are the owners of a commercial building in the City of Lakewood and plan to install an 112KW solar array plus do a complete LED lighting retrofit. These major investments will result in us reducing our annual electric energy usage by over 60%, create a positive cash flow to help secure our business future, and help reduce our carbon footprint and help the environment.

After reviewing our financial options it is obvious that utilizing the CPACE 20 year financing is the only way to finance such a major capital expenditure. Twenty year financing is normally not available to us to finance capital expenditures like this so the CPACE program is special in that way. Also the loan is assigned to the building and not to us personally and will not show up on our debt sheet which is another great feature of the program. Plus it will transfer seamlessly to the new owner if we ever sell the building.

In addition to reducing my energy and carbon footprint and improving my business bottom line this project would inject a substantial increased tax basis to the City of Lakewood and Jefferson County. My estimates show that the purchase of the equipment would generate approximately \$8,500.00 in sales tax for the City of Lakewood and approximately \$1,400.00 to Jefferson County. In addition the CPACE financing would generate interest revenues of approximately \$35,500.00 over 20 years to Jefferson County to handle the CPACE property tax collection and distribution.

We look upon this program as a win for Jefferson County, the City of Lakewood and our business with the added benefits of lower energy usage and reduced carbon footprint. We also have heard that the CPACE Senate bill 16-171 passed both the State House and Senate unanimously which sends a strong message from the Legislature that this is a good program for the State in general. We have heard that Boulder, Denver and Adams County have opted into the program we were wondering why Jefferson County had not followed suit.

We hope that you will reconsider your position about this program and opt in at your earliest convenience. We feel that not only will it make a difference on our decision to move forward with our energy savings capital expenditure, but it will have a huge effect on other commercial building owners like us in their decisions to move forward with their energy savings projects.

Sincerely,



Jacquelyn Clark (owner)
Bristlecone Shooting, Training & Retail Center
12105 W. Cedar Dr.
Lakewood, CO 80228



June 21, 2016

Jefferson County Board of County Commissioners
100 Jefferson County Pkwy
Golden, Colorado 80419

RE: Colorado Property Assessed Clean Energy (C-PACE) program

Dear Board of County Commissioners,

This letter is submitted to express our support for the C-PACE program and request for the BOCC to opt-in to the New Energy Improvement District (NEID) to permit all Jefferson County property owners to participate in the program.

We are excited by new investment opportunity C-PACE presents to our bank and the ability for us to expand our product offerings to customers. The long term nature of C-PACE financing and transferability upon sale is particularly attractive. These features make C-PACE financing unique compared to the types of commercial loans presently available in the market. C-PACE will encourage commercial property owners to make substantial investments in their property measures regardless of future ownership plans. C-PACE requires first lien holder consent to the special assessment which ensures all interested parties agree to proceeding with a C-PACE transaction.

We serve many customers in Jefferson County. We encourage Jefferson County proceeds with the opt in process to ensure we can offer C-PACE financing to all of them.

Sincerely,

A handwritten signature in black ink, appearing to read 'Matthew J. Baldner'.

Matthew J. Baldner
Regional President – Denver Metro
ANB Bank



City of Wheat Ridge Municipal Building 7500 W. 29th Ave. Wheat Ridge, CO 80033-8001 P: 303.235.2800 F: 303.234.5924

June 21, 2016

Jefferson County Board of County Commissioners
100 Jefferson County Pkwy
Golden, Colorado 80419

RE: Colorado Property Assessed Clean Energy (CO-PACE) program

Dear Board of County Commissioners,

This letter is submitted to express our support for the CO-PACE program and request for the BOCC to opt-in to the New Energy Improvement District (NEID) to permit all Jefferson County property owners to participate in the program.

CO-PACE is an innovative financing tool allowing commercial property owners to finance energy efficient, renewable energy and water conservation measures through the imposition of a special assessment that is repaid as part of the property tax process. CO-PACE is administered through the NEID with third party lenders providing the applicable financing. Jefferson County's role in this program is limited to billing, collecting and remitting the applicable special assessments to the NEID, similar to the role Jefferson County provides for the more than 180 special districts within the County.

The CO-PACE program offers various economic benefits to property owners. It is long term financing, up to 20 years, that stays with the property upon any sale. Typical commercial property loan terms range between two to five years making CO-PACE particularly attractive. CO-PACE enables property owners to make larger investments in their property with the energy savings often exceeding the special assessment. The result is increased property values, improved building quality, reduced energy costs and other operational savings.

We are excited by the economic development opportunities CO-PACE presents. To date, the commercial PACE market in the United States has reached \$250 million in transactions for over 750 projects, creating over 3,000 jobs. We look forward to CO-PACE yielding similar economic benefits in Jefferson County and urge you to opt-in to the NEID.

Sincerely,

A handwritten signature in cursive script that reads "Joyce Jay".

Joyce Jay
Mayor of Wheat Ridge

COLORADO C-PACE NEID-COUNTY PARTICIPATION AGREEMENT

THIS COLORADO C-PACE NEID-COUNTY PARTICIPATION AGREEMENT (the “**Agreement**”) is made and entered into as of the ____ day of _____, 2016, by and between the **COUNTY OF JEFFERSON**, a body corporate and politic of the State of Colorado (the “**County**”), and the **COLORADO NEW ENERGY IMPROVEMENT DISTRICT**, an independent body corporate and politic of the State of Colorado established under C.R.S. § 32-20-104(1) (the “**District**”) (each a “**Party**” and collectively the “**Parties**”).

RECITALS

WHEREAS, C.R.S. §§ 32-20-101 *et seq.* (the “**Colorado C-PACE Act**” or the “**Act**”) established the District and a commercial property assessed clean energy (C-PACE) program for the State of Colorado; and

WHEREAS, C-PACE is a program to facilitate financing for clean energy improvements to commercial, industrial, multi-family, institutional and agricultural properties by utilizing a local assessment mechanism to provide security for repayment of the financing; and

WHEREAS, under C.R.S. § 32-20-105(1), the purpose of the District is “to help provide the special benefits of new energy improvements to owners of eligible real property who voluntarily join the district by establishing, developing, financing, and administering a new energy improvement program through which the district can provide assistance to such owners in completing new energy improvements”; and

WHEREAS, C.R.S. § 32-20-105(3) directs the District to “establish, develop, finance, and administer” the C-PACE program but stipulates that the C-PACE program may only operate in a given county if the Board of County Commissioners of the County has adopted a resolution authorizing the District to conduct the program within the County; and

WHEREAS, the Board of County Commissioners of the County has adopted a resolution authorizing the District to conduct the C-PACE program within the County and authorizing the County to enter into this Agreement with the District;

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements set forth herein and in order to effectuate the purposes of the C-PACE Act, it is hereby agreed as follows:

Section 1. Definitions.

- (a) “**C-PACE Assessment**” means the C-PACE assessment authorized by the Act, and as further defined at C.R.S. § 32-20-103(14).
- (b) “**Commercial Building**” means any real property other than a residential building containing fewer than five dwelling units.
- (c) “**New Energy Improvement**” means one or more energy efficiency improvements or renewable energy improvements, or both, made to Participating Property that will reduce the energy or water consumption of or

add energy produced from renewable energy sources with regard to any portion of the Participating Property, as specified in the C-PACE Act and in the Program Guidelines.

- (d) **“Participating Property”** means a Commercial Building that has been approved by the District to participate in the C-PACE program.
- (e) **“Program Guidelines”** means the rules, regulations and guidelines promulgated by the District to implement the C-PACE program pursuant to the C-PACE Act, as the same may be amended or supplemented from time to time.

Section 2. Obligations of the District.

(a) Program Requirements.

Pursuant to the C-PACE Act, the District:

- (1) shall develop Program Guidelines governing the terms and conditions under which private financing will be made available to the C-PACE program, and may serve as an aggregating entity for the purpose of securing state or private third-party financing for New Energy Improvements pursuant to the Act; and
- (2) shall receive and review applications submitted by property owners within the County for financing of New Energy Improvements, and approve or disapprove such applications in accordance with the Program Guidelines and underwriting procedures and requirements established by the District.

(b) Project Requirements.

If a property owner requests financing through the C-PACE program for energy improvements under the C-PACE Act, the District shall:

- (1) impose requirements and criteria to ensure that the proposed energy improvements are consistent with the purpose and requirements of the C-PACE Act, and
- (2) provide the notification and conduct the hearing required by C.R.S. § 32-20-106(3) of the C-PACE Act prior to imposing a special C-PACE Assessment on any Participating Property.

(c) Assessment and Financing Agreement for Project.

The District and the party providing the financing (the **“Capital Provider”**) may enter into an Assessment and Financing Agreement with the owner of Participating Property (the **“Assessment & Financing Agreement”**). The Assessment & Financing Agreement shall clearly state the amount of the C-PACE Assessment to be levied against the Participating Property. The District and the Capital Provider shall disclose to the property owner the costs and risks associated with participating in the C-PACE program, including risks related to the failure of the property owner to pay the C-PACE Assessment provided for in the Assessment & Financing Agreement. The District and the Capital Provider

shall disclose to the property owner the effective interest rate on the C-PACE Assessment, including program application and other fees and charges imposed by the District to administer the C-PACE Program, fees charged by the Treasurer for collection, as well as any fees charged by the Capital Provider, and the risks associated with variable interest rate financing, if applicable. The property owner must be informed that each New Energy Improvement, regardless of its useful life, will be bundled with other such improvements on the Participating Property for purposes of assessment and paid for over the assessment term.

(d) Establish C-PACE Assessments and Assessment Units.

(1) With respect to each C-PACE Assessment placed on a Participating Property, the District shall determine the amount of the C-PACE Assessment and establish the appropriate special assessment units and specify the method of calculating the C-PACE Assessment for each Participating Property. The District's Board of Directors shall approve the specifics of the applicable C-PACE Assessment including, without limitation, the amount of the C-PACE Assessment, term, interest rate and repayment dates, which approval shall be set out in an assessing resolution (a "**Resolution**"). In no event shall the amount of any C-PACE Assessment exceed the value of: (a) the special benefit provided to the Participating Property, or (b) the Participating Property, as provided in C.R.S. § 32-20-106(1). Costs incurred for any property not approved to participate may not be included in a certified assessment roll.

(2) The District shall cause to be prepared and certified under the District's corporate seal to the County Treasurer annually no later than December 1st of each year a District assessment roll for each Participating Property in a form determined by the District and acceptable to the County Treasurer. Such assessment roll shall specify for the Participating Property to which it pertains the amount of each installment of principal and interest (if the C-PACE Assessment is payable in installments), provided that each installment will become due on the date or dates that the Participating Property taxes are payable under C.R.S. Section 39-10-104.5(2) (which states in part "property taxes may be paid in full or in two equal installments, the first such installment to be paid on or before the last day of February and the second installment to be paid no later than the fifteenth day of June."), and C.R.S. 39-10-104.5(3)(b) (which states in part "if the full amount of the of taxes is paid in a single payment on or before the last day of April, then no delinquent interest shall accrue on any portion of the taxes."), and the date on which the assessment is expected to be satisfied in full. Once the C-Pace Assessment roll for each participating property is certified to the County Treasurer, the Assessment installments become part of the property tax on each participating property and payment will be collected as required by C.R.S. 39-10-104.5(2) and C.R.S. 39-10-104.5(3)(b).

(e) Filing Assessment with County Clerk & Recorder.

The District shall transmit to the County Clerk and Recorder for recording copies of each Resolution and certified assessment roll affecting Participating Properties located in the County, as specified in C.R.S § 32-20-107(2). After recording the Resolution and certified assessment roll, the County Clerk and Recorder shall file a copy of each Resolution and certified assessment roll with the County Assessor.

Section 3. Obligations of the County.

(a) Billing of C-PACE Assessment.

Upon receiving the certified assessment rolls from the District, the County Treasurer shall add the amounts required to be paid by owners of the Participating Properties burdened by such C-PACE Assessments specified on such rolls to the property tax bills of the respective Participating Properties.

(b) Billing and Collection; Payment to the District.

(1) As specified in Section 3(a), the County shall bill the C-PACE Assessments in the same manner and at the same time as it bills its real property taxes. The C-PACE Assessment payments shall be a separate clearly defined line item and shall be due on the same dates as the County's real property taxes. The property taxes and assessment payments must be paid in full – no partial payments will be accepted except as described in C.R.S. 39-10-104.5(2).

(2) Billed C-PACE Assessment amounts shall be collected in the same manner and at the same time as the property taxes of the County on real property, including, in the event of default or delinquency, with respect to any penalties, fees and remedies, and lien priorities as provided in Section 32-20-107(1) of the CoPACE Act. Interest shall be collected at the rate specified in C.R.S. § 5-12-106(2) and (3), in accordance with C.R.S. § 32-20-106(7), as may be amended. Penalties and interest on delinquent C-PACE Assessments shall be charged in the same manner and rate as the County charges for delinquent real property taxes.

(3) The County Treasurer shall remit all amounts collected with respect to the C-PACE Assessments within any calendar month to the District in the same manner as taxes are distributed in accordance with C.R.S. §39-10-107(1)(a) less the County Collection Fee described in Section 3(c) of this Agreement. The County will provide monthly collection reports to the District, and the District, at its own expense, shall have the right to audit the records relating to the C-PACE Assessments upon reasonable notice at reasonable times. The District and County agree to provide each other with such reasonable information as they may request and the District and the County agree to provide such information in an electronic format satisfactory to the other.

(c) County Collection Fee.

The County Treasurer shall retain a collection fee as specified in C.R.S. § 30-1-102(1)(c) for each C-PACE Special Assessment and delinquencies that it collects as part of the program.

(d) Collection of Delinquent Payments.

In the event of the failure by the owner of the Participating Property to pay the installment due on a C-Pace Assessment, the County Treasurer shall advertise and sell the assessed eligible real property tax lien in accordance with Title 39, C.R.S. Advertisements and sales shall be made at the same times, in the same manner, under all the same conditions and penalties, and with the same effect as provided by general law for sales of real estate tax liens in default of payment of the general property tax. The sale proceeds up to the amount in the certified assessment roll, less the County Collection Fee described in Section 3(c) of this Agreement and any other statutorily imposed fees required to be paid to the County, shall be forwarded to the District.

(e) Promotion of Program; Assistance for District Financing.

The County shall use good faith efforts to assist the District in local marketing efforts and outreach to the local business community to encourage participation in the C-PACE program, such as including C-PACE program information on the County's website, distributing an informational letter from appropriate County officials to local businesses regarding the program, and conducting one or more business roundtable events.

Section 4. Term and Termination.

The term of this Agreement shall commence upon the date first written above. This Agreement shall be in full force and effect until all of the C-PACE Assessments have been paid in full or deemed no longer outstanding. As authorized by C.R.S. § 32-20-105(3), the Board of County Commissioners of the County may adopt a resolution deauthorizing the District from conducting the program within the County. If the County adopts a deauthorizing resolution, the County shall continue to meet all of its obligations under this Agreement and Article 20, Title 32, C.R.S., as to all program financing obligations existing on the effective date of the deauthorizing resolution until any and all C-PACE special assessments within the County have been paid in full and remitted to the District.

Section 5. Default.

Each Party shall give the other Party written notice of any breach of any covenant or term of this Agreement and shall allow the defaulting Party thirty (30) calendar days from the date of its receipt of such notice within which to cure any such default or, if it cannot be cured within the thirty (30) days, to commence and thereafter diligently pursue to completion, using

good faith efforts to effect such cure and to thereafter notify the other Party of the actual cure of any such default. The Parties shall have all other rights and remedies provided by law, including, but not limited to, specific performance.

Section 6. Miscellaneous Provisions.

(a) Amendment and Termination.

The Parties may amend or terminate this Agreement by means of a written instrument. However, no amendment or termination may abridge or terminate any of the rights of the holders of the District's bonds, notes or other obligations (or such third party capital provider, as applicable) for CoPACE Assessments in Adams County.

(b) Severability.

If any clause, provision or section of this Agreement is held to be illegal or invalid by any court, the invalidity of the clause, provision or section will not affect any of the remaining clauses, provisions or sections, and this Agreement will be construed and enforced as if the illegal or invalid clause, provision or section has not been contained in it.

(c) Counterparts.

This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, and all of which together shall constitute but one and the same instrument.

(d) Notices.

All notices, requests, consents and other communications shall be in writing and shall be delivered, mailed by first class mail, postage prepaid, or overnight delivery service, to the Parties, as follows:

If to the County:

Jefferson County
c/o Board of County Commissioners
100 Jefferson County Parkway
Golden, CO 80419

With a Copy to:

Jefferson County Attorney
100 Jefferson County Parkway
Golden, CO 80419

If to the District:

Colorado New Energy Improvement District
c/o Colorado Energy Office
1580 Logan St., Suite 100
Denver, Colorado 80203
Attention: Director

With a Copy to:

Marcus McAskin
Michow Cox & McAskin LLP
6530 S. Yosemite Street, Suite 200
Greenwood Village, CO 80111

(e) Amendment.

Except as otherwise set forth in this Agreement, any amendment to any provision of this Agreement must be in writing and mutually agreed to by the District and the County.

(f) Applicable Law and Venue.

This Agreement and its provisions shall be governed by and construed in accordance with the laws of the State of Colorado. In any action, in equity or law, with respect to the enforcement or interpretation of this Agreement, venue shall be in the district courts of Adams County, Colorado.

(g) Entire Agreement.

This instrument constitutes the entire agreement between the Parties and supersedes all previous discussions, understandings and agreements between the Parties relating to the subject matter of this Agreement. In the event of any conflict between the Program Guidelines and this Agreement, the terms of this Agreement shall control.

(h) Headings.

The headings in this Agreement are solely for convenience, do not constitute a part of this Agreement and do not affect its meaning or construction.

(i) Changes in Law or Regulation.

This Agreement is subject to such modifications as may be required by change in federal or Colorado state law, or their implementing regulations. Any such required modification shall automatically be incorporated into and made a part of this Agreement on the effective date of such change, as if fully set forth herein. Headings in this Agreement are solely for convenience, do not constitute a part of this Agreement and do not affect its meaning or construction.

(j) Third Party Beneficiaries.

It is specifically agreed among the Parties executing this Agreement that it is not intended by any of the provisions of any part of this Agreement to create a third party beneficiary hereunder, or to authorize anyone not a party to this Agreement to maintain any claim under this Agreement. The duties, obligations and responsibilities of the Parties to this Agreement with respect to third parties shall remain as imposed by law.

(k) No Waiver of Rights.

A waiver by any Party to this Agreement of the breach of any term or provision of this Agreement shall not operate or be construed as a waiver of any subsequent breach by either Party.

(l) No Waiver of Governmental Immunity.

Nothing in this Agreement shall be construed to waive, limit, or otherwise modify any governmental immunity that may be available by law to the County or to the District, their officials, employees, contractors, or agents, or any other person acting on behalf of the County or the District and, in particular, governmental immunity afforded or available pursuant to the Colorado Governmental Immunity Act, Title 24, Article 10 of the Colorado Revised Statutes.

(m) Independent Entities.

The Parties shall perform all services under this Agreement as independent entities and not as an agent or employee of the other Party. It is mutually agreed and understood that nothing contained in this Agreement is intended, or shall be construed as, in any way establishing the relationship of co-partners or joint ventures between the Parties hereto, or as construing either Party, including its agents and employees, as an agent of the other Party. Each Party shall remain an independent and separate entity. Neither Party shall be supervised by any employee or official of the other Party. Neither Party shall represent that it is an employee or agent of the other Party in any capacity.

**REMAINDER OF THIS PAGE LEFT INTENTIONALLY BLANK.
SIGNATURE PAGE FOLLOWS**

IN WITNESS WHEREOF, the County and the District have each caused this Agreement to be executed and delivered as of the date indicated above:

COUNTY OF JEFFERSON, STATE OF COLORADO

By: _____
_____, Chairman

Attest:

Clerk to the Board

APPROVED AS TO FORM:

County Attorney

**COLORADO NEW ENERGY
IMPROVEMENT DISTRICT**

By: _____
Paul Scharfenberger, Chairman of the Board

Attest:

Jeffrey King, Recording Secretary

RESOLUTION 2016-__

A Resolution Concerning the Authorization of the Colorado New Energy Improvement District to Conduct its New Energy Improvement Program, called Colorado Commercial Property Assessed Clean Energy (C-PACE), within _____ County ("County")

Recitals

A. C.R.S. §§ 32-20-101 *et seq.* establishes the Colorado New Energy Improvement District (the "District") and provides for the creation of a new energy improvement program, which the District has named "C-PACE" or the Colorado Commercial Property Assessed Clean Energy program.

B. Pursuant to C.R.S. § 32-20-105(3), the District may only conduct the C-PACE program in the County if the Board of County Commissioners ("Board") authorizes it do so by resolution.

C. The Board wishes to authorize the District to conduct the C-PACE program in the County.

D. The District and County have agreed on the terms of the Colorado C-PACE NEID-County Participation Agreement in the form attached hereto (the "Participation Agreement").

THEREFORE, THE BOARD RESOLVES:

The Colorado New Energy Improvement District shall be authorized to conduct the C-PACE program in the County in accordance with the Participation Agreement.

The Board hereby: (a) adopts the above recitations as findings of the Board; (b) authorizes the County Attorney, in consultation with the Chair, to make such changes as may be needed to the Participation Agreement in order to correct any nonmaterial errors or language that do not materially increase the obligations of the County; (c) authorizes the Chair to execute the Participation Agreement following review and approval by the County Attorney; and (d) authorizes the Chair, Vice Chair, or designee to execute any and all other necessary letters, orders, or documents as may be required to facilitate the successful implementation of the C-PACE program in the County.

ADOPTED on this ___ day of _____, 2016.

**BOARD OF COUNTY COMMISSIONERS OF
_____ COUNTY:**

_____, Chair

_____, Vice Chair

_____, Commissioner

ATTEST:

Clerk to the Board

BOARD OF COUNTY COMMISSIONERS BRIEFING

June 28, 2016

EXECUTIVE SUMMARY

HUMAN SERVICES DEPARTMENT

Human Services

FOR INFORMATION

1. ISSUE:

For years, the turnover rate for the Human Services Department far exceeded industry standards impacting both financial and outcome costs. For the past five years, Jefferson County Human Services has employed business strategies in the Employer of Choice model to improve employee engagement and reduce costly turnover. These strategies include:

- Improved workplace culture
- Leadership development
- Increased coaching and mentoring
- Decreased use of long-term temporary employees
- Maximizing span of control for supervisor's roles
- Increasing performance management effectiveness
- Addressing compensation and pay compression

RECOMMENDATION:

Continued support for the employer of choice model including competitive compensation and employee engagement.

Justice Services Division

FOR INFORMATION

2. ISSUE:

With the change in leadership, the Justice Services Division wishes to provide a status report to the Board of County Commissioners.

RECOMMENDATION:

Your continued support of Justice Services is appreciated.

BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER

Human Services

2016 HUMAN CAPITAL

June 28, 2016

For Information

For Discussion

For Action

ISSUE: For years, the turnover rate for the Human Services Department far exceeded industry standards impacting both financial and outcome costs. For the past five years, Jefferson County Human Services has employed business strategies in the Employer of Choice model to improve employee engagement and reduce costly turnover. These strategies include:

- Improved workplace culture
- Leadership development
- Increased coaching and mentoring
- Decreased use of long-term temporary employees
- Maximizing span of control for supervisor's roles
- Increasing performance management effectiveness
- Addressing compensation and pay compression

BACKGROUND: Jefferson County Department of Human Services (JCHS) has committed to being an employer of choice, using workforce development strategies to improve human services outcomes. These efforts have included increasing leadership development, competitive employee compensation, enhancing training and supervision to improve employee retention. The Department of Human Services has committed to providing a human capital strategic planning overview for the Board of County Commissioners. This overview includes key human capital initiatives, turnover data, goals and objectives.

DISCUSSION: JCHS continues to focus on attracting and retaining a highly qualified workforce in order to meet the needs of the most vulnerable residents in Jefferson County. In 2016, the Department has increased the effectiveness of its business strategies by embedding those strategies within the framework of an enhanced set of Mission, Vision and Values, leadership competencies, competitive salaries and human capital efficiencies. In the discussion with the Board of County Commissioners, the Department is requesting continued support for these efforts.

FISCAL IMPACT: None

RECOMMENDATIONS: Continued support for the employer of choice model including competitive compensation and employee engagement.

ORIGINATOR: Lynn Johnson, Human Services Department Director (4002)

CONTACTS FOR ADDITIONAL INFORMATION:

Lynn Johnson, Executive Director, JCHS (4002)

Natalie Williams, Employee Relations Development Director, JCHS (4003)

BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER

Human Services Department Justice Services Division

120 DAY STATUS REPORT FOR JUSTICE SERVICES

June 28, 2016

For Information

For Discussion

For Action

ISSUE: With the change in leadership, the Justice Services Division wishes to provide a status report to the Board of County Commissioners.

BACKGROUND: Justice Services is responsible for Community Corrections, Criminal Justice Planning, Community Services, Pretrial Services, Work Crew, Residential Work Crew, Mediation and Safety and Security for Human Services. As a new Director it is imperative to examine the programs, processes, and procedures of each area of responsibility. The purpose of the review was to assess staffing needs, compliance issues and improve how we conduct business. During this assessment, 40 staff members were interviewed. In addition meetings with twelve criminal justice partners including the District Attorney, Sheriff, Judges, ICCS, members of the Community Corrections Board and other stakeholders were conducted as part of this process. As a result of these conversations, a list of 122 projects/tasks were identified as needing attention, review or change. The list encompassed all areas of Justice Services, but identified Pretrial, Community Service and Work crew as needing the most staffing, case load management and process changes.

DISCUSSION: There are 122 projects/tasks designed to improve the credibility of all Justice Services programs. To date 23% of the projects/tasks are completed.

FISCAL IMPACT: The restructuring of Justice Services is almost complete. Any fiscal impact will be managed through streamlining processes and vacancy savings.

RECOMMENDATION: Your continued support of Justice Services is appreciated.

ORIGINATOR: Lynn A. Johnson, Human Services Department Director (4002)

CONTACT: Dennis G. Goodwin, Justice Services Director (4841)

ALL ABOARD

Division/Unit	Project	Team	Target Completion Date	Progress/Notes
Justice Services-wide				
Computer Updates	Update computers, as needed	DG, LLF, Tara	Jun-16	
Professional Development	Encouraging training and professional development for all	All staff	Jun-16	Reinforce at June supervisor meeting
Culture	Change culture, attitudes, accountability, credibility	DG, All-staff	Ongoing	Ongoing collaboration
Perf Evals/PA Timely Completion	Ensure all performance evals and PAs are completed on time	DG, All supervisors	Apr-16	Due Now, Do Now
Operations Plan	Continuity of operations plan	DG, Ratkinson, HS Exec Team	Oct-16	Ongoing
ID Badges	Add job title to ID badges	DG, M. Kyle	Jun-16	
Update Contact List for Probation	Update Contact List for Probation	DG, Leslie	Jun-16	
Calendar One-on-One Monthly Meetings	Calendar One-on-One Monthly Meetings	DG, Supervisors	Jul-16	
NeoGov Training (both)	NeoGov Training for all	DG, HR	Dec-16	Performance evals and employment appls
Checklist Guide for Hiring and Closeout of Employees	Checklist Guide for Hiring and Closeout of Employees	LLF and HR	Jul-16	
Remind all JS staff about using Mediation services	Remind all JS staff about using Mediation services/training	DG	Jul-16	Resource board completed
IPV Hearing	IPV Hearing, Lori's role	DG, Jsullivan, LLF	May-16	Completed
GIT grant overspent	GIT grant overspent	DG	May-16	Offset the overspent amount through vacancy savings
Org Chart	Finish restructuring	DG	Jul-16	
PA Staff Changes	Reassign staff to new supervisor structure	DG	Jun-16	
Admin				
Arapahoe House	Meet new CEO (Mike Butler), Invoicing	DG, AM	Jun-16	Brief DG on Arap House history
Parker Froyd	Meet John Froyd, Invoicing	DG, AM	Jun-16	Completed

ALL ABOARD

Division/Unit	Project	Team	Target Completion Date	Progress/Notes
Vendor List	Vendor/Contractor List	AM, LLF	Jul-16	Need contractor/vendor list, brief desc/use, contact info
Collaboration	Meet w/ DA, Sheriff, PD	DG	Ongoing	Collaboration enhancement; DG met with them individually in April; ongoing
Monthly Meetings	Monthly meetings with JS Admin staff	JS Admin Staff	Jun-16	Schedule for beginning of June
Procard Use	Reviewed procard use and assignment	DG, LLF	Apr-16	Completed
Archive Old Files	Archiving files at Laramie, Community Service, Pretrial	LLF	Aug-16	In progress
Consider stand-up work station for LLF	Consider stand-up work station for LLF	DG, LLF	Jun-16	Completed
Community Corrections				
ICCS	Tour ICCS West	DG, VS	Jun-16	Completed
Backup	Backup for V. Simpson	DG, VS	Jul-16	Matthew Wright has volunteered and training will begin
Annual Report	CC Annual Report 2015	DG, DW, VS, JCCB, Partners	Jul-16	DG will talk to Judge Randall
Admin Support	Admin support for VS	DG, VS, H/R	Aug-16	
Contract Renewal	ICCS renewal SFY 2015-16	DG, AM, Dwunderlich, ICCS, Bweinstein	Jun-16	
Neighborhood Issues	Work to resolve issues between ICCS and surrounding neighborhood	DG	Ongoing	
Planning				
Jail Data Group	Continue jail data group	DG, Dwilderman	Ongoing	Ongoing
CJP Review Job Desc	Review CJP job description	DG, Dwilderman	Jul-16	
CJP Monthly Meetings	Meet with CJP monthly	DG, Dwilderman	Ongoing	Ongoing
Review bondsman ability to electronically post low bonds	Review bondsman ability to electronically post low bonds	DG, Div. Chief Wooden, CJP	May-16	Completed; idea presented to Chief Wooden, 5/19/16
Mediation				
Contract Transition	2017 contract transition to B. Beck	DG, Mloye, Ljohnson	Jun-16	Cty Atty in the loop; waiting for proposal

ALL ABOARD

Division/Unit	Project	Team	Target Completion Date	Progress/Notes
Mediation Training for All Staff	Invite Mediation to provide training for all-staff (who they are, services provided)	DG, Mloye, Staff	Jul-16	
Safety and Security				
Security	Security coverage - Tuesday morning (Laramie Building)	DG, County Security team	Jun-16	Lt. Prange will find coverage
Head Start-Arvada	Security assessment	DG, Gperryman	Apr-16	Completed; need funding
Head Start-Wheat Ridge	Security assessment	DG, Gperryman	Jun-16	
Presentation to All Leadership Meeting	Threat Assessment Team Presentation, Add to Livelink	DG, Mcrowe	Apr-16	Completed 4/15/16
Remington Building Physical Safety	Install key card on interior office door	DG, JAC, Mumma	Jun-16	
Improvements/Recommendations	Review all physical, safety, and security improvements, make recommendations	DG	Jul-16	Began March 2016; funding?
Cameras for Parking Lots	Reviewing the need for cameras to view the parking lots	DG, County Security team	Jul-16	Need funding. Currently, need is not justified
Court Services-wide				
Internships	Internship for front desk, etc.	MW, RS, HR, DG	Jun-16	Temp through AJC
Training	Supervisor/Leadership discussion	DG, RS, MW, LH, Lead workers	Jun-16	Goals, expectations, daily duties
Scheduling	Staff and supervisor scheduling	DG, Supervisors, Lead Workers	Jun-16	Minimum scheduling for staff and supervisors
P&P Manuals	Review P&P, orientation manuals	DG, Supervisors, Staff	Dec-16	Review, improve/change processes
Safety Committee	Reinstitute security/safety committee	DG, Tbaker, Staff	Jun-16	Completed. Suggestions provided to Dennis 5/24/16
Front Desk Cross-training Scheduling	Cross-training scheduling for Front Desk	DG, DA, CH, Supervisors	Jul-16	
Lunch Coverage	Lunch coverage	DG, Supervisors, Staff	Jun-16	Temp admin staff for June, ongoing
Process Improvement	Response time, client waiting, voice mail return	DG, Supervisors, Staff	Jun-16	
Caseloads	Review caseloads and staffing	DG, Supervisors, Staff	Jun-16	Ongoing restructuring

ALL ABOARD

Division/Unit	Project	Team	Target Completion Date	Progress/Notes
Calls from the Court Senior Case Manager	Consider duty case manager/officer for calls from the court (FastTracks, Bond conditions, etc.)	DG, Supervisors, County Bench, Court Clerks	Jun-16	Discussed w/ County Bench; waiting for dedicated phone
Fee Collection	Consider senior case manager	DG, Supervisors	Aug-16	
Fee Assistance	Review fee collection process	DG, Supervisors	Sep-16	
Research Assistance, Staff Training	Review voucher, bus tickets, UA testing	DG, MW	Jun-16	Mwright sent email to staff; reviewing processes 5/24/16
Communication/Jabber	Rachel updating resource brochure and assistance/decision matrix	DG, Rlambert, Supervisors, Staff	Apr-16	Completed
Lead Case Managers Front Desk	Review Front Desk and Case Manager Communication (Jabber?)	DG, Supervisors, Front Desk	Jun-16	
Monitor/Copier	Determine assignments for lead case managers	DG, Supervisors	Jun-16	June meeting
Surplus Equipment	Court Services Front Desk larger monitors, multi-sheet copier	DG, LLF	Jul-16	
Speak-thru/hole or speaker in front CS glass	Surplus Court Services equipment	LLF, Rkinsella	Apr-16	Completed
Admin processes	Speak-thru/hole or speaker in front CS glass	DG, Tanis, Facilities	Jun-16	
Overtime resolution	Provide admin coordination for all admin processes within Court Services	DG, Lucero	Jun-16	Lucero (Admin Coord) relocated to Court Services
Bilingual staff	Work to resolve the use of OT to cover GPS, work crew, front desk, Pretrial	DG	Ongoing	Temp staff, fill vacancies, restructure, cut work crew days, and prioritize projects
Community Service	Fill the need for bilingual staff	DG	Jun-16	Hired three through FTE; completed
Work Crew NonRes/Res	Insurance for CS programs	Dgoodwin, Rsavery, Dwunderlich	Jul-16	
First-Aid/CPR	Training, certification, and training certification	DG, RS, Work Crew	Jul-16	Training complete
ICR (InterCounty Referral)	Review courtesy ICR (InterCounty Referral) process	DG, Cordova, Partners	Jun-16	
CS Conference	CS conference - select staff	DG, RS, Staff	Sep-16	Tanis, Mbarnett, Chambers; Completed

ALL ABOARD

Division/Unit	Project	Team	Target Completion Date	Progress/Notes
GED	Revisit GED program	DG, RS, Staff	Jul-16	
Youth Caseload	Assign youth caseload	DG, RS, Staff	May-16	B Ruiz; Completed
Community Service Educ, Life Skills	Community Service with a Purpose: Education, Life Skills	DG, RS, CS Staff, Mbarnett, AMoreno, Rlambert	Aug-16	Started April 2016
Municipal Courts/Fines	Approach municipal courts re: use of CS in lieu of fines, jail	DG, Lakewood Municipal	Aug-16	Presented to municipal court; completed EnBanc 6/14; well-received
Develop Youth Leadership Volunteer Program	Develop Youth Leadership Volunteer Program	DG, RS, Res Crew Staff	Jul-16	Reviewing standards and duties
Partner with Fatherhood Program	Partner with Fatherhood Program	DG, CS Staff, RS, Dave Rosset	Jun-16	Met with Alvin Tafoya, Dave Rosset in May
Present to Juvenile Services planning committee/SB94	Present to Juvenile Services planning committee/SB94	DG, Rsavery	May-16	Completed; funding approved for SFY16-17
Work Crew NonRes/Res				
Vehicle/Safety Updates	Update vehicles, Need safety equipment, safety lights	DG, RS, Work Crew	Jun-16	Working with Fleet Mgmt
Tools, Equipment Replacement	Purchase tools, equipment as needed	DG, RS, Work Crew	Jul-16	In progress
Recycling Trailer	Obtain enclosed trailer for recycling and work crew	DG, RS, Open Space	Jun-16	Completed
Vehicles	Ensure all vehicles have snow tires, chains, etc.	DG, RS	Aug-16	
Residential Crew Review Practice of	Review future of residential crew	DG, RS, SB94 Partners, Res Crew staff	Jul-16	SB94 funding approved; new partner-- Mean Streets; reviewing schedule to meet funding
Transportation of Residential Crew Participation	Review Practice of Transportation of Residential Crew Participation	DG, RS, Res Crew Staff	Jun-16	As of 7/1 no longer our practice; completed
Work Crew county job schedule	Adjust county use of work crew to meet work crew staff shortage	DG, Work Crew	Jun-16	Email to County Depts sent 6/16/16

ALL ABOARD

Division/Unit	Project	Team	Target Completion Date	Progress/Notes
Gilpin				
Staffing and Needs	Review PT/CS staffing and needs in Gilpin	DG, Supervisors; Cordova, Mbarnett	Jun-16	
Meet Gilpin Partners	Meet with Gilpin partners, clerks	DG	Jun-16	
Pretrial Services				
GPS Program	Review GPS Monitoring Program (OT, payment rates)	DG, MW, Pretrial Supervisors	Jul-16	
Compliance and Status Reports	Review Exhibit A, compliance, and status reports; define compliance (if/how compliant)	DG, Pretrial staff, partners, bench	Jul-16	
High-Risk Caseload	Review high risk caseload, coverage	DG, Supervisors	Jul-16	
Retention Subcommittee	Meet w/ Retention Subcommittee	DG, Retention Subcommittee	Jun-16	Tuesdays, 7 a.m.
Pretrial Officers Workspace	Improve workspace, equipment, interview areas, computers in jail, card scanner	DG, Pretrial supervisors, PT Officers, Sheriff's Office, M. Kyle	Jun-16	in progress; working with Sheriff and Facilities to remodel area. Meeting w/ Sheriff 4/25; Sheriff will into possibility of card scanner, carpet, paint. DG will work with facilities on office design.
Specialized Units	Consider specialized units for DV, female offenders, DUI, XXX	DG, PT Supervisors	Sep-16	
PT Officer Reports for Bond	Send PT Officer Reports for bond hearing electronically	DG, Supervisors, PA, PD	Nov-16	Meeting w/ DA and PD week of 4/25; tabled until Nov 2016 when it will be required
Cross-training Pretrial CM/Officers	Cross-training for case managers and jail staff	DG, Supervisors, Staff,	Oct-16	Erin Morris shadowing Jordan Schwartz; Ongoing
Weekend Mandatory Protection Orders	Review policy for entering mandatory protection orders for the weekend; court holds	DG, Supervisors, Bench, Court Clerks	Jul-16	
CIT Training	CIT (Critical Incident Training) training for Officers and Case Managers	DG, Supervisors, Staff	Jul-16	
NCIC/CCIC	Consider greater access to NCIC/CCIC	DG, Supervisors	Jun-16	L Holmes looking into it

ALL ABOARD

Division/Unit	Project	Team	Target Completion Date	Progress/Notes
Standardized Case Management Processes	Standardize case management practices, processes, compliance decisions	DG, Supervisors, Staff	Dec-16	In progress, will change P&P
Pretrial Officers' Staffing, Shifts	Review staffing and needs for Pretrial Officers' shifts	DG, Supervisors, Staff; Tanis, Morris	Jun-16	
PR Bond Co-Signer	Review procedure and criteria for approving a co-signer on PR Bond	DG, Supervisors, Staff	Jul-16	
Strategic Plan/Development	Continue to work on strategic planning and development	DG, Supervisors, Staff, Keargle	Nov-16	Started appx February 2016
Gender-Responsive Case Management	Consider incorporating gender-responsive case management	DG, Supervisors, Pretrial	Nov-16	GR training sessions held March 2016
Out-of-State travel permits	Review out-of-state travel permit options	DG, Supervisors, Courts	Aug-16	
Instruction Sheet in Spanish	PT check-in line, travel permit, pretrial fee instruction in Spanish	Supervisors	Jun-16	
Compliance Reports Timing & Standards, Response to Violations Protocol	Timing and standards for compliance reports, response to violations protocol	DG, Supervisors, Bench, Courts	Oct-16	
FastTrack/GPS Assignments	Check scheduling for responsibility of FastTrack and GPS phone assignments	Supervisors	Jun-16	Pending approval of Co. Bench; we will be on-call for fast-track/GPS needs; spend 664 hours for 11 hours of need
Bond/Violations Screening Training	Training for bond and violations screenings for all Pretrial staff	DG, Supervisors, Staff	Jul-16	
Compliance, Duplication of Compliance Monitoring, Sharing Database	Investigate clients on pretrial <u>and</u> probation at the same time, are we talking "sharing database?"	DG, Holmes, Pretrial, Probation	Aug-16	
Night Shift Staffing	Consider two staff if there is court next day	DG, Supervisors, Staff; Tanis, Morris	Sep-16	
Mandatory Court Appearance Statute	Review mandatory court appearance statute from July 2015	DG, Supervisors	Jun-16	

ALL ABOARD

Division/Unit	Project	Team	Target Completion Date	Progress/Notes
Pretrial Vision Meeting	Present at Chief DA meeting May 25, Pretrial vision	DG, DA	May-16	Completed, collaboration welcomed
Juvenile Record Doc Review	Review juvenile record documentation in pretrial reports	DG, Supervisors	Jul-16	
Bus Tickets - Control Measures	Update bus ticket process and control measures, costs	DG, MW, Lucero	Jun-16	
Review PSEM for duplication of efforts, loss of information	Review PSEM for duplication of deletion, addition, efforts, loss of information	DG, Pretrial Supervisors	Jul-16	
Explore PTO presentation to Sheriff's Office Detention Academy	Explore PTO presentation to Sheriff's Office Detention Academy	DG, Pretrial Supervisors, PT Officers, Sheriff's Office	Sep-16	
Deliver copy paper to jail staff 1x week	Deliver copy paper to jail staff 1x week	DG, Pretrial Supervisors	May-16	Completed
Create a FAQ for Pretrial Officers and Case Managers Staff Use	Create a FAQ for Pretrial Officers and Case Managers Staff Use	DG, Pretrial Officers, Supervisors, Case Managers, Sarah McHugh	Jun-16	Sarah is gathering questions now from PTOs
Consider Case Managers doing Intakes at the Jail on Mon/Tues (or more), or Pretrial Officers Doing Intakes as time permits	Consider Case Managers Doing Intakes at the Jail on Mon/Tues (or more), or Pretrial Officers Doing Intakes as time permits	DG, Supervisors	Aug-16	
Consider assigning responsibility to specific staff for financial assistance/review protocol	Consider assigning responsibility to specific staff for financial assistance/review protocol	DG, Supervisors, Case Managers	Aug-16	
Consider Case Managers scanning files when complete	Consider Case Managers scanning files when complete	DG, Supervisors, Case Managers	Oct-16	

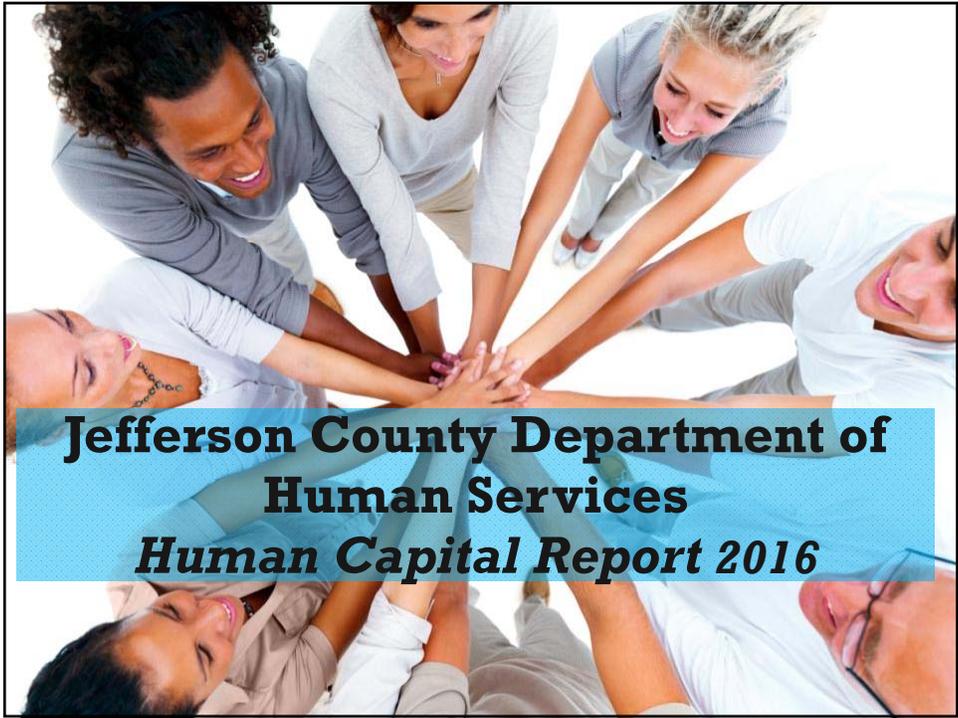
ALL ABOARD

Division/Unit	Project	Team	Target Completion Date	Progress/Notes
Consider Senior Case Manager Title	Consider Senior Case Manager Title	DG, Supervisors	Dec-16	
Review Pretrial Interview Questions for Bond Report	Review Pretrial Interview Questions for Bond Report	DG, Supervisors, Pretrial Officers, Judges, DA, PD	Jul-16	
Monitor Jabber and other communication tools to look for trends in refusing intakes	Monitor Jabber and Other Communication Tools to Look for Trends in Refusing Intakes	DG, Supervisors	Jul-16	Now
Review schedule for Pretrial Officers and coverage for sick time	Review schedule for Pretrial Officers and coverage for sick time; may use on-call schedule as solution	DG, Supervisors, PTO, Tanis, Morris	Jul-16	
122				

Justice Services
Project List - Summary/Completed
6/20/2016

Completed	Completed		
Category	Project	Target Completion Date	# Completed Projects
Admin	Consider stand-up work station for LLF	6/1/2016	1
	Meet John Froyd, Invoicing	6/1/2016	1
	Meet w/ DA, Sheriff, PD Ongoing		1
	Reviewed procard use and assignment	4/1/2016	1
Community Corrections	Tour ICCS West	6/1/2016	1
Community Service	Approach municipal cou	8/1/2016	1
	Assign youth caseload	5/1/2016	1
	CS conference - select :	9/1/2016	1
	Partner with Fatherhood	6/1/2016	1
	Present to Juvenile Services planning committee/SB94	5/1/2016	1
	Training, certification, ar	7/1/2016	1
Court Services-Wide	Internship for front desk	6/1/2016	1
	Lunch coverage	6/1/2016	1
	Rachel updating resource brochure and assistance/decision matrix	4/1/2016	1
	Reinstitute security/safety committee	6/1/2016	1
	Surplus Court Services equipment	4/1/2016	1
	Fill the need for bilingua	6/1/2016	1
Justice Services-Wide	Encouraging training an	6/1/2016	1
	IPV Hearing, Lori's role	5/1/2016	1
	Remind all JS staff abou	7/1/2016	1
	GIT grant overspent	5/1/2016	1
	Review bondsman ability to electronically post low bonds	5/1/2016	1
Planning	Deliver copy paper to jail staff 1x week	5/1/2016	1
Pretrial	Present at Chief DA me	5/1/2016	1
Safety/Security	Reviewing the need for	7/1/2016	1
	Security assessment	4/1/2016	1
	Threat Assessment Team Presentation, Add to Livelink	4/1/2016	1

	Obtain enclosed trailer for recycling and work		
Work Crew	crew	6/1/2016	1
	Review Practice of Tran	6/30/2016	1
Grand Total			29



Human Capital
Organizational Investment



Employer of Choice[®]

Accessibility	Level 5 Leadership	Retaining Employees	Employee Health and Wellness	Promotion Rate	Competitive Pay	Programs Impacting Community Outcomes
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Human Capital

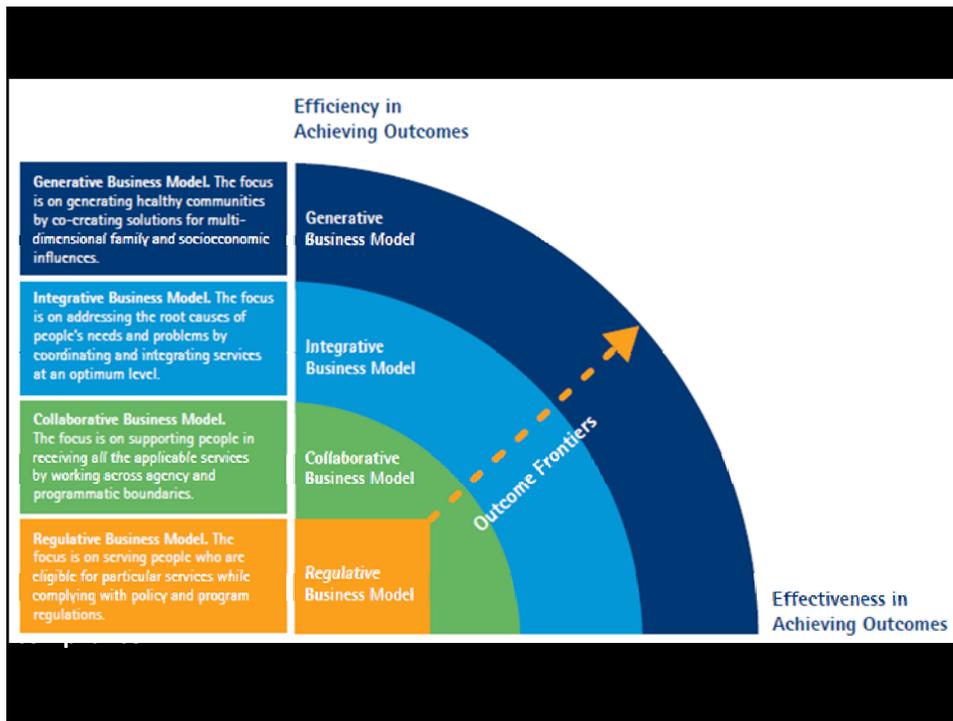
Employer of Choice® Attributes



- Employ Top Talented Professionals
- Maximize Capacity to Serve
- Competitive Pay
- Healthy Organizational Culture
- Provide Excellent Service to the Residents of Jefferson County
- Reduce The Number of People on Assistance by Helping Them Be Successful

2016 Human Capital Business Model





Human Capital

Jefferson County Goals



- Promote economic vitality
 - Create and implement a Comprehensive Economic Development Plan
 - Support job development
 - Streamline regulations
 - Partner with businesses and organizations
- Provide safe communities
 - Protect children, seniors and persons with disabilities from abuse and neglect
- Recruit and retain a quality and engaged workforce
- Cultivate self-sufficiency for all our residents through education, information and involvement
- Enhance the efficiency of internal and external delivery of services

<http://jeffco.us/bcc/vision-values-goals/>

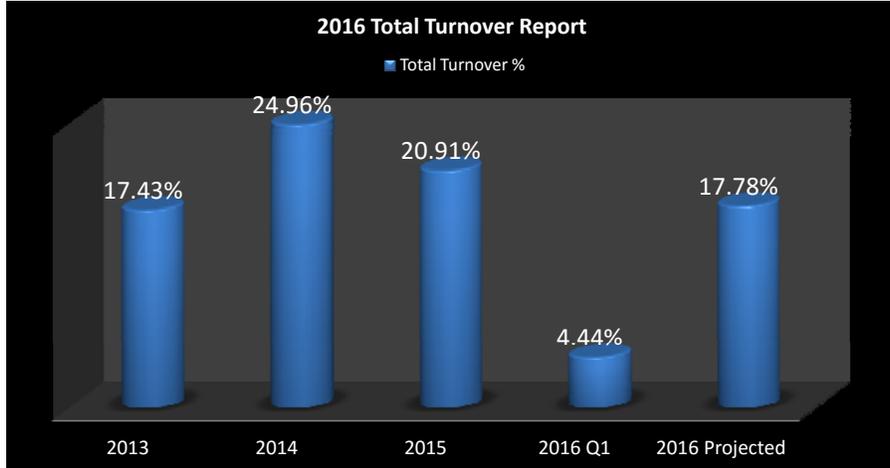
Jefferson County Human Services MISSION, VISION AND VALUES



Human Capital 2013-2016 Strategies



- Developed and implemented leadership development program
- Temporary employees to permanent employees
- \$1.19 million investment in addition to 2% increases to begin addressing compression
- 2016 continued development of Human Services pay plan
- Develop and maximize efficiencies in individual positions
- Reduction in turnover

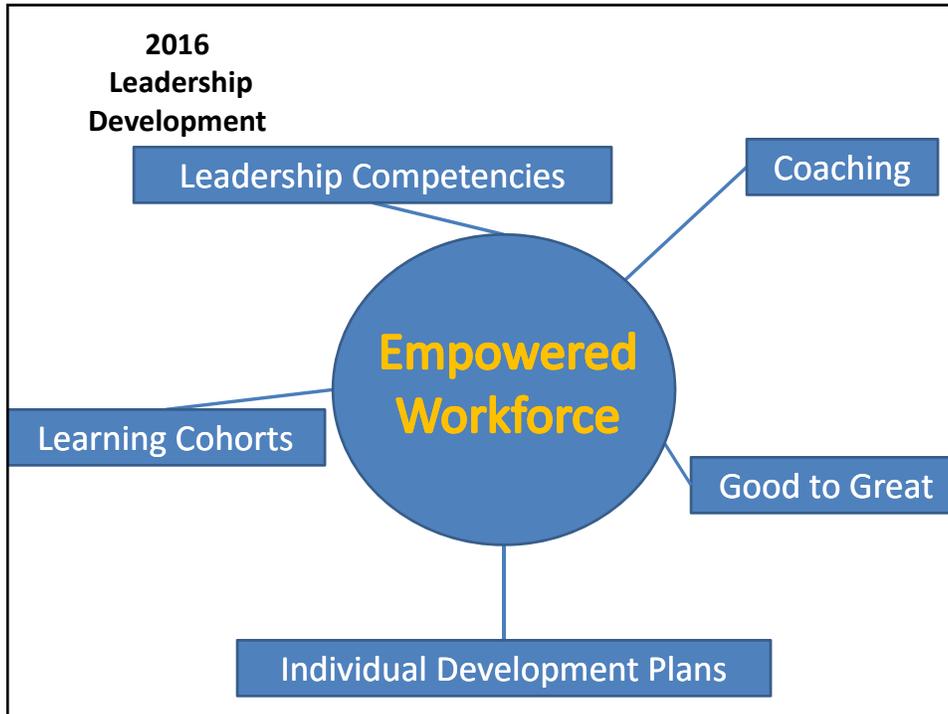


Human Capital

2015-2016 Key Success Factors



- Best Practice Hiring
- Best Practice Succession Planning
- Positive Competitive Culture
- Operational Efficiencies
- Outcome Based Human Capital Management
- Outcome Based Programming



2015 Employee Engagement Survey

- Opportunities for advancement
- Employee recognition from Director level
- 360 degree feedback for managers and supervisors
- Pay & benefits
- Flexibility
- Work Life balance
- Employee Input in work processes
- Continued growth in workplace communication between management and staff

2016 1st Quarter Exit Interview Data Overall Results



“Competitive
pay”

“Great place
to work”

“Good work
life balance”

2016 1st Quarter Exit Interview Data Opportunities for Growth



- More opportunities for **advancement**
- Continued growth in workplace **communication** between management and staff

Human Services Competencies



- Inclusivity
- Service Integration
- Customer Service

Leadership Competencies

- Employee Development and Supervision
- Decision Making and Problem Solving

2016 Strategies



- Recruitment and On-boarding
- Retention
- Proactive Management
- Succession Planning (opportunities for advancement)
- Increased Training and Development
- Human Capital Data Analysis
- Incentivize Performance

Thank you!
Jefferson County Human Services



BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER**Crash Data Linear Referencing System
June 28, 2016** For Information For Discussion/Approval
Prior to Future Hearing For Action

ISSUE: The Transportation and Engineering (T&E) Division requests permission to pursue a grant opportunity through the CDOT Traffic Records 405C funding. The funding would be for consulting services to provide sustainable methodology to ensure that crashes on county roads can be studied as effectively as crashes on state highways.

BACKGROUND: The T&E Division has been using CDOT's preferred crash software, Vision Zero Suite, since 2014. This product has provided effective analysis of county intersections. This grant will allow the County to further improve crash data analysis by accessing more precise data on long road segments between intersections. This additional analysis will provide benefits in improved identification of safety problems and prioritization in the funding of solutions. The proposed grant project will establish this same system on county roads classified as collector and above as is used by CDOT (mile posting). The consultant services paid for with this grant will make all existing data since 2010 compatible with the new system and train T&E staff to maintain the system in years going forward.

DISCUSSION: T&E staff will provide in-kind staff time to meet the grant requirements. These tasks are presented in the attached application. T&E staff has established a close working relationship with the Jefferson County Sherriff's Office on crash data use. The Sherriff's Office will assist T&E by coordinating with Colorado State Patrol (CSP) to ensure that they use the GPS devices in their vehicles for more detailed crash reporting data.

FISCAL IMPACT: None except additional T&E staff time. The consultant services paid for with the grant would be \$40,000 and the T&E in-kind services would be \$10,000 previously budgeted as staff salaries.

RECOMMENDATIONS: Staff recommends that the Board of County Commissioners approve grant application and accept grant award if awarded as a business consent item at a future business meeting.

ORIGINATOR: Derek Schuler, Transportation & Engineering

CONTACTS FOR ADDITIONAL INFORMATION: Derek Schuler and Yelen Onnen,
Transportation & Engineering
6/28/16



CDOT Traffic Records 405C Funding Application | 6/22/16
(Short)

E-Mail Completed Application to:

George.Atencio@State.CO.US; David.Bourget@State.CO.US; Alisa.Babler@State.CO.US

Or postal mail:

Colorado Department of Transportation
HQ Safety and Traffic Engineering Branch; Attn. Traffic Records Unit
4201 East Arkansas Avenue (3rd Floor); Denver Colorado 80222

Project Name: ***Geocoding of Crashes and County Roads Linear Referencing System in Jefferson County***

Sponsor Agency: ***Jefferson County***

Project Manager: ***Derek Schuler, P.E., County Traffic Engineer***

Submitted By: ***Derek Schuler, P.E., County Traffic Engineer***

Project Description:

The intent of this project is to improve accuracy, uniformity and completeness of the off-system crash records in Jefferson County. This will be achieved as follows:

- ***Develop linear referencing system for county roads in Jefferson County for the functional class of collector and above***
- ***Geocode Crashes with No Coordinate Information for 2010, 2011, 2012, 2013, 2014.***
- ***Code (snap) Crash Data to newly developed Linear Referencing System***
- ***Develop geoprocessing model for future updates to crash data***
- ***Document the process for encoding off system crash data to newly developed linear referencing system to be used by Jefferson County going forward***
- ***Work in close cooperation with Law Enforcement Officials reporting crashes in Jefferson County to ensure that coordinates or Mile Post based crash locations on off-system roads are reported going forward***

Frequently police officers do not report location of crashes on off system roads in Jefferson County with sufficient accuracy and specificity. This is partially attributed to the lack of Linear Referencing System on off system roads. Incomplete or missing crash location information in crash data often obscure crash causality and lead to the construction of inappropriate counter-measures. Implementation of this project is expected to substantially improve the quality, uniformity and completeness of crash records in Jefferson County. Throughout this process Jefferson County will work in close cooperation with Law Enforcement Officials reporting crashes in Jefferson County to ensure that coordinates or Mile Post based crash locations on off-system roads are consistently reported going forward



**CDOT Traffic Records 405C Funding Application | 6/22/16
(Short)**

Following the completion of this project, the Jefferson County will provide corrected crash records to the CDOT's Traffic and Safety Branch to be included in the state's permanent crash records file. This work will provide sustainable methodology to ensure reliable quality of off system traffic records going forward.

Performance Measures:

At present approximately 270 miles of County Roads in unincorporated Jefferson County (collectors and above that are not city streets) do not have a linear referencing system and approximately 5000 crash records (2010-2014) on County Roads in Jefferson County do not have coordinates. Following completion of this project at least 99% of these records will be assigned coordinates and a mile post on the newly created linear referencing system.

Measurement Formula:

Measure the exact number of miles of County Roads in Jefferson County without linear referencing system and the number of crashes (2010-2014) without coordinates. Calculate % of records without coordinates and a mile post following completion of work and compare it against 1%.

Cost Summary

Item	Federal Funds	State/Local Match
Personal Services:	\$0.00	\$10,000
Operating Expenses:	\$0.00	\$0.00
Travel:	\$0.00	\$0.00
Capital Equipment:	\$0.00	\$0.00
Contractual Services:	\$40,000.00	\$0.00
:	\$0.00	\$0.00
:	\$0.00	\$0.00
:	\$0.00	\$0.00
:	\$0.00	\$0.00
Sub-Total:	\$0.00	\$0.00
Total Federal and Match:	\$50,000	

will not change the total budgeted amount of the project this year. The budget will continue to be \$900,000.

FISCAL IMPACT: There is no change to the overall budget for the project this year with this contract amendment.

RECOMMENDATIONS: Approve a first amendment to the construction contract between Jefferson County and T-Bone Construction, Inc. for completion of the additional infrastructure improvements as described above to the 15 acre parcel at the southwest corner of Wadsworth Parkway and Metro Airport Avenue. The item will be placed on the business consent agenda at a future public hearing.

ORIGINATOR: Bryan Johnson, Airport Director

CONTACTS FOR ADDITIONAL INFORMATION:
Kourtney Hartmann, County Attorneys' Office

**Board of County Commissioners
Parks Update
June 28, 2016**

ITEMS FOR BOARD CONSIDERATION / ACTION

1. Peaks to Plains Trail – Mouth of Clear Creek Canyon Grant Pursuits, Attachment A

The Peaks to Plains Trail was chosen as one of 16 priority trail projects (from 200 submittals) in the State of Colorado, through Governor Hickenlooper's *Colorado the Beautiful Initiative* trail projects across the state. Great Outdoors Colorado (GOCO) vetted 18 concept papers in March of this year and selected this project as one of nine across the state to submit a grant application due August 2, 2016. Also, the Colorado Department of Transportation (CDOT) has a Transportation Alternatives Program (TAP) grant offering that is due on August 1, 2016. See Attachment A for project area map.

The three components to this project that include:

- A. Peaks to Plains Trail Improvements – GOCO & TAP Grants
1.75 miles of trail with one bridge from State Highway 93 west
Two trailheads accommodating 60-100 cars

Total Project Cost: \$8 million

Possible GOCO Award: \$2 million

Possible CDOT TAP Award: \$850,000

Jeffco Open Space & Partners Cash Match: \$5,150,000

- B. Chimney Gulch Trail Easement and Improvements
Cost: \$175,000

- C. Welch Ditch Trail Improvements
1.5 miles of hiker-only trail and climbing access along the historic ditch and flume and a suspension bridge connecting to the Peaks to Plains Trail
Cost: \$2 million

Staff is requesting BCC approval and a Resolution for the following grants:

1. GOCO Connect grant request for \$2 million with a total County commitment of approximately \$5 million (70% in matching funds) over the next 3 years (2017-2019) for the Peaks to Plains Trail.
2. Colorado Department of Transportation (CDOT) Transportation Alternatives Program (TAP) grant request of \$850,000 with a total County commitment of approximately \$775,000 (50% in matching funds) for the Peaks to Plains Trail.

Planned improvements at the mouth of Clear Creek Canyon area total approximately \$10.175 million over the next 3 years. The County's total 3-year financial commitment for all of the above improvements including matching funds for the GOCO and TAP grants is up to \$7.5 million.

2. 2016 Open Space Budget Supplemental Requests

Real Estate Budget Submittal

In 2016, a total of \$500,000 was budgeted for land acquisitions, with the intent of additional funding for land purchases from the Open Space fund balance. The supplemental request is for completed land acquisitions totaling \$6,500,000. Those acquisitions include: White Ranch Park - Indigenia, LLC, Douglas Mountain - Deloris Wright Trust, and South Table Mountain Park - Sedita and Consolidated Mutual Agreements.

Staff is requested a Real Estate Budget Supplemental in the amount of \$6,500,000 for completed land acquisitions.

Local Grant Award Budget Submittal

A local Grant Award was previously approved by the Board in accordance with Resolution #CC16-227 for a partnership with Prospect Recreation and Park District for the purchase of Applewood Gold Course. Great Outdoors Colorado recently approved an award of \$3 million towards this project on June 6, 2016.

Staff is requesting a Local Park & Recreation Grants Supplemental in the amount of \$1,100,000 for completion of the County's financial commitment.

Operations

A budget supplemental of \$38,000 is requested to complete the purchase of a multi-purpose utility maintenance vehicle for the Clear Creek Canyon Peaks to Plains Trail. Further assessment of the overall use and purpose of the vehicle was identified and has resulted in the need to acquire a unit with greater capability and durability than originally budgeted for in 2016.

Staff is requesting an Open Space Operations Budget Supplemental of \$38,000 to complete the purchase of a multi-purpose utility maintenance vehicle for the Clear Creek Canyon Peaks to Plains Trail.

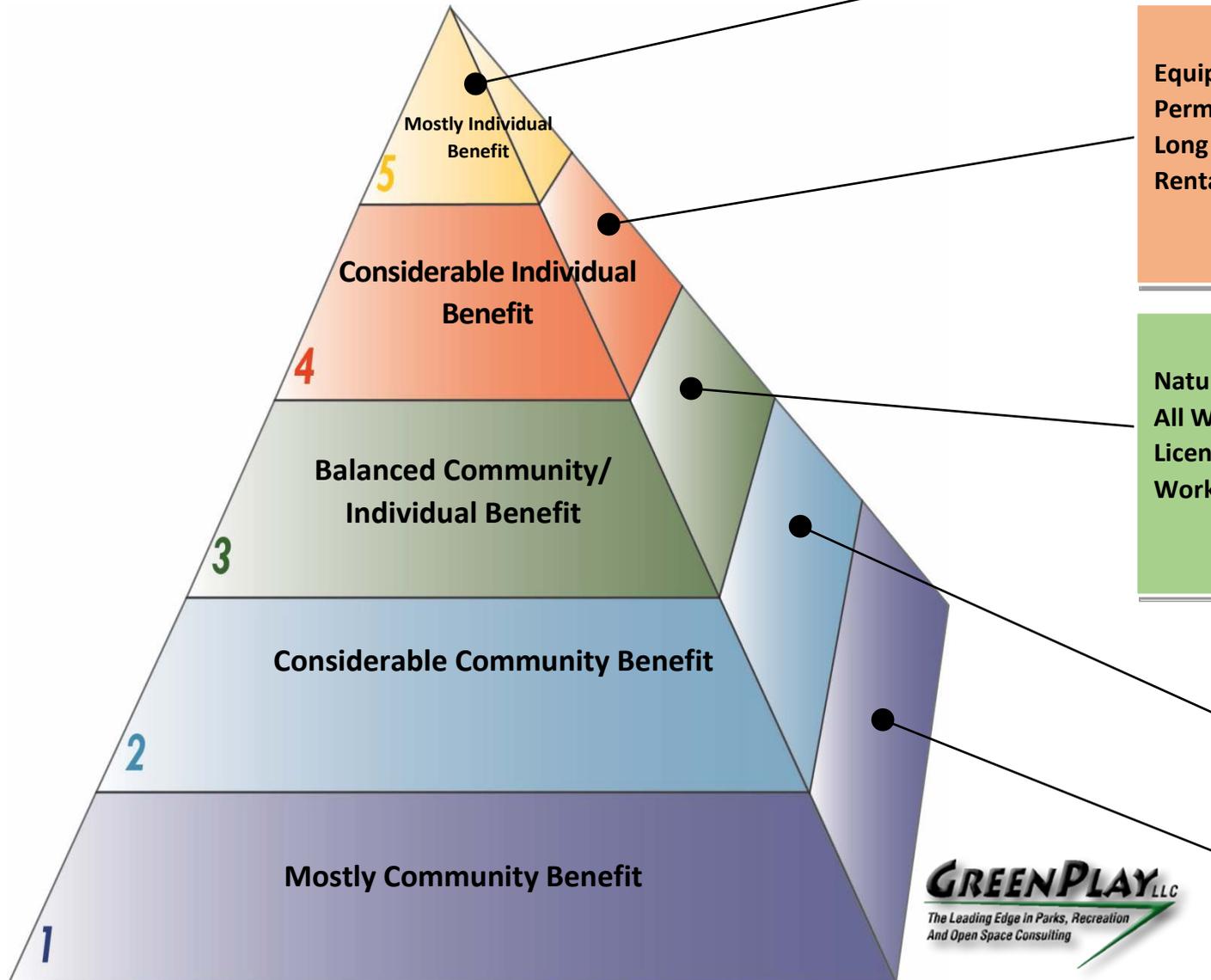
Staff is requesting Board Action for a total Budget Supplemental of \$7,638,000.

3. Parks Cost Recovery & Fee Assessment Study, Attachment B & C

A status report for the project since the last Board briefing of April 26, 2016, includes a series of staff and public workshops in coordination with GreenPlay, LLC. Two staff workshops and three public workshops were conducted on May 25th and 26th, 2016. The purpose of the workshops was to align the variety of services provided by Parks with the Pyramid Model to identify the range of community and individual benefit, shown on attachment B.

Public workshops were conducted in the Cities of Arvada and Lakewood and at the Jeffco Fairgrounds with a total of 44 participants attending. The next step is for staff to identify the revenues and expenditures by service category and the current rate of cost recovery for those services. Parks will also be conducting a benchmarking survey with the Counties of Adams, Arapahoe, Boulder and Douglas to compare applicable service and program costs. The project schedule should conclude in August 2016, per the attached schedule, shown on attachment C.

Jeffco Parks Fee Assessment and Cost Recovery Analysis



Tier 5

Preferred Providers and Sponsors
Concessions & Vending
Merchandise for Sale

Tier Aggregate - CR xx%
Percentage of Overall Expenses – xx%

Tier 4

Equipment Rentals
Permitted/Licensed Activities
Long Term Leases
Rentals

Tier Aggregate - CR xx%
Percentage of Overall Expenses – xx%

Tier 3

Natural & Cultural Education
All Workshops/Clinics/Demos
Licensed Camps/After School
Work Study/Interns/Community Service

Inclusion Services
Non-licensed Camps/After School
Volunteer Program

Tier Aggregate - CR xx%
Percentage of Overall Expenses – xx%

Tier 2

School Calendar based programs
Staffed Opportunities

Special Events

Tier Aggregate - CR xx%
Percentage of Overall Expenses – xx%

Tier 1

Unstaffed opportunities

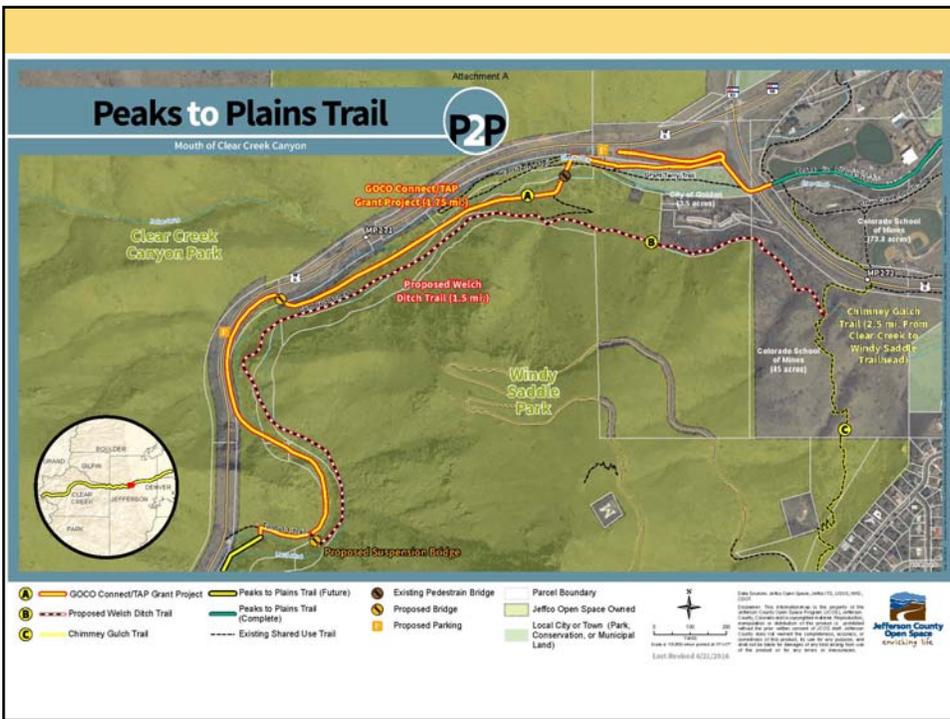
Tier Aggregate - CR xx%
Percentage of Overall Expenses – xx%

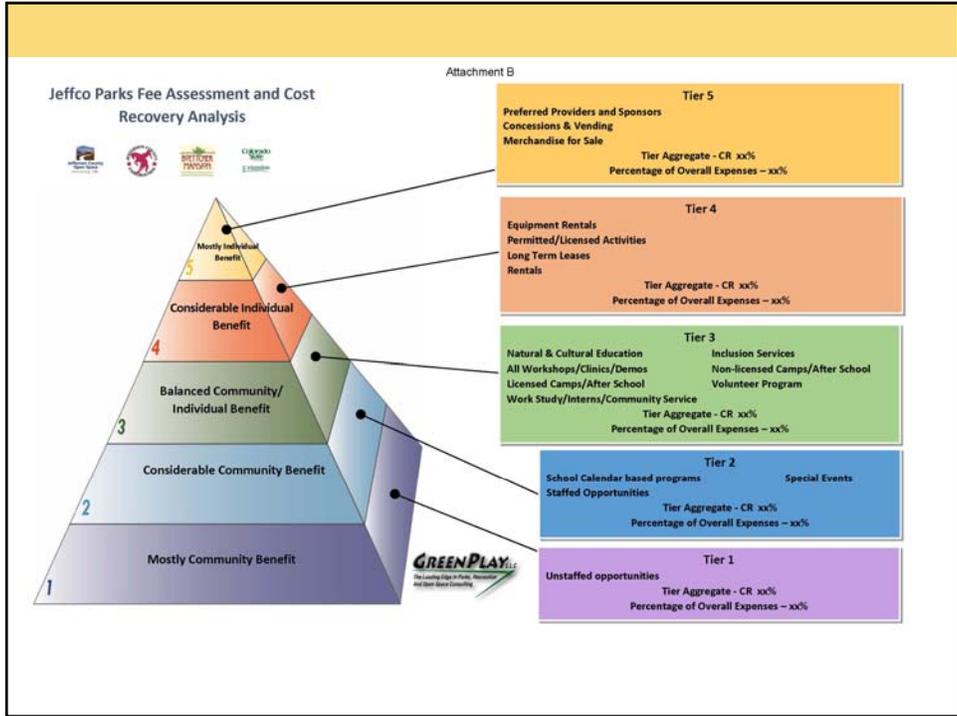


Parks Cost Recovery Fee Assessment Study Schedule

PROJECT COMPONENT (From Scope of Services)	ASSIGNED TO	March	April	May	June	July	August
Kick off and Critical Success Factors	ALL						
Integration with Values, Vision, Mission							
Information Gathering (Definitions and Guidelines)	ALL						
Agency Categories of Service	JCP						
Definitions and Guidelines	JCP						
Workshops 1a and 1b							
1a - Staff Workshops	ALL		April 9				
1b - Project Team	ALL		April 9				
County Commissioners Update	JCP		April 26				
Workshops 2a and 2b							
2a - Staff Sorting Workshops	ALL			May 19,25, & 26			
2a - Public Workshops	ALL			May 19,25, & 26			
2b - Staff Pyramid Development	ALL			May 19,25, & 26			
County Commissioners Update	JCP				June 28		
Workshop 3							
3 - Pricing Strategies Workshop/Targets	ALL					July 13	
County Commissioners Update	JCP						August 9
Final Documents							
Comprehensive User Fees Policy	GP						
GP= GreenPlay; JCP (client)							

Parks Update June 28, 2016





Attachment C

Parks Cost Recovery Fee Assessment Study Schedule

PROJECT COMPONENT (From Scope of Services)	ASSIGNED TO	March	April	May	June	July	August
Kick off and Critical Success Factors	ALL						
Integration with Values, Vision, Mission							
Information Gathering (Definitions and Guidelines)	ALL						
Agency Categories of Service	JCP						
Definitions and Guidelines	JCP						
Workshops 1a and 1b							
1a - Staff Workshops	ALL		April 9				
1b - Project Team	ALL		April 9				
County Commissioners Update	JCP		April 20				
Workshops 2a and 2b							
2a - Staff Sorting Workshops	ALL			May 13, 21, & 28			
2a - Public Workshops	ALL			May 13, 21, & 28			
2b - Staff Pyramid Development	ALL			May 13, 21, & 28			
County Commissioners Update	JCP				June 28		
Workshop 3							
3 - Pricing Strategies Workshop/Targets	ALL					July 15	
County Commissioners Update	JCP						August 9
Final Documents							
Comprehensive User Fees Policy	CP						
<small>CP= GreenPlay, JCP (Jeffco)</small>							



Lakewood
Colorado

City of Lakewood

Office of the Mayor
Adam Paul

480 South Allison Parkway
Lakewood, Colorado 80226-3127
303-987-7040 Voice

June 9, 2016

Vivian Simpson
Community Corrections Coordinator
Jefferson County Department of Human Services
Justice Services Division
3500 Illinois Street
Golden CO 80401

Dear Ms. Simpson:

This is to notify you that our current representative, Cindy Baroway, will serve on the Jefferson County Community Corrections Board until June 30th. Effective July 1st, Councilor Scott Koop will represent the City of Lakewood on the Board. His contact information is:

skoop@lakewood.org – 303-233-1198

Please contact him with meeting and other pertinent information, and if you require any further information from us, please let us know.

Sincerely,

A handwritten signature in black ink, appearing to read 'AAP', written over a large, stylized, cursive flourish.

Adam A. Paul
Mayor

AAP:ceg
cc: Mark Randall, Board Chair JCCB
Scott Koop