

## **TUESDAY STAFF BRIEFINGS**

### **March 1, 2016**

**\*\*Please Note Briefings Will Begin Immediately Following Hearings\*\***

All items on this agenda are scheduled for immediately following Hearings and will normally be considered in the order the item appears on the agenda. The Board, at their discretion, may choose to alter the order in which items are considered, may break, or may continue any item to be considered on a future date.

Convene immediately following Hearings; BCC Conference Room, 5th Floor

### **Briefing Items**

- |    |   |   |
|----|---|---|
| 1. | DA Request for Two FTE's<br>(15 minutes)                          | Pete Weir and Eva Wilson                        |
| 2. | Public Trustee Update<br>(15 minutes) No attachments              | Margaret Chapman, Cathy Bortles                 |
| 3. | Xcel - Our Energy Future<br>(30 minutes)                          | Preston Gibson                                  |
| 4. | Southern Sport Shooting Partnership<br>(30 minutes)               | Tom Hoby  |
| 5. | Jefferson County Solar Projects - Letter of Support (15 minutes)  | Jeanie Rossillon                                |
| 6. | Sign Code Summary<br>(45 minutes)                                 | Jeanie Rossillon, John Wolforth<br>Mike Shuster |
| 7. | North Fork Fire Protection District Request for Funds(20 minutes) | Holly Bjorklund                                 |
| 8. | Consideration of Non-Profits<br>(10 minutes) No attachments       | Ellen Wakeman                                   |

### **County Commissioners' Report**

### **County Manager's Report**

### **County Attorney's Report**

### **Executive Session**

- Litigation Update - Legal Advice C.R.S. 24-6-402(4)(b) (15 minutes)
- Non-Profits - Legal Advice C.R.S. 24-6-402(4)(b) (15 minutes)

Jefferson County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in the provision of services. Disabled persons requiring reasonable accommodation to attend or participate in a County service, program or activity should call 271-5000 or TDD 271-8071. We appreciate a minimum of 24 hours advance notice so arrangements can be made to provide the requested auxiliary aid.

## TUESDAY STAFF BRIEFINGS

March 1, 2016

| Briefing Items         |       |            | Total Estimated Time: 3 hours                          |
|------------------------|-------|------------|--|
| Begin                  | End   | Agenda No. | Title  |
| 8:30                   | 8:45  | 1.         | DA Request for Two FTE's                               |
| 8:45                   | 9:00  | 2.         | Public Trustee Update                                  |
| 9:00                   | 9:30  | 3.         | Xcel - Our Energy Future                               |
| 9:30                   | 10:00 | 4.         | Southern Sport Shooting Partnership                    |
| 10:00                  | 10:15 | 5.         | Jefferson County Solar Projects - Letter of Support    |
| 10:15                  | 11:00 | 6.         | Sign Code Summary                                      |
| 11:00                  | 11:20 | 7.         | North Fork Fire Protection District Request for Funds  |
| 11:20                  | 11:30 | 8.         | Consideration of Non-Profits                           |
| Commissioners Report   |       |            | Total Estimated Time: 5 minutes                        |
| Begin                  | End   | Agenda No. | Title  |
| 11:30                  | 11:35 | 9.         |  |
| County Manager Report  |       |            | Total Estimated Time: 5 minutes                        |
| Begin                  | End   | Agenda No. | Title  |
| 11:35                  | 11:40 |            |  |
| County Attorney Report |       |            | Total Estimated Time: 5 minutes                        |
| Begin                  | End   | Agenda No. | Title  |
| 11:40                  | 11:45 |            |  |
| Executive Session      |       |            | Total Estimated Time: 30 minutes                       |
| Begin                  | End   | Agenda No. | Title  |
| 11:45                  | 12:00 |            | Litigation Update - Legal Advice C.R.S. 24-6-402(4)(b) |
| 12:00                  | 12:15 |            | Non-Profits - Legal Advice C.R.S. 24-6-402(4)(b)       |
|                        |       |            |  |

# **BOARD OF COUNTY COMMISSIONERS SCHEDULE**

## **Time\***

## **Topic\***

|  |   |
|--|---|
| 9:00 – 10:00 a.m.                        | <b><u>Monday, February 29, 2016</u></b><br>Legislative Update – Axiom<br>BCC Board Room                       |
| 8:00 a.m.                                | <b><u>Tuesday, March 1, 2016</u></b><br>BCC Meeting - (Hearing Room One)<br>Public Comment<br>Public Hearings |
| Immediately following<br>Public Hearings | Staff Briefings - (BCC Board Room)  |
| Immediately following<br>Staff Briefings | Ralph Schell - (BCC Board Room)   |
|  | <b><u>Wednesday, March 2, 2016</u></b>  |
| 12:00 – 1:30 p.m.                        | Youth Leadership Jeffco Government Day<br>Lakewood Heritage Center, 801 S. Yarrow Street                      |
|  | <b><u>Thursday, March 3, 2016</u></b>   |
|  | NO TOPICS SCHEDULED TO DATE   |
|  | <b><u>Friday, March 4, 2016</u></b>   |
| 8:30 – 10:00 a.m.                        | State Board of Human Services Community Breakfast<br>Jefferson County Human Services                          |
| 9:00 – 2:00 p.m.                         | Front Range Round Table<br>Boulder County Parks and Open Space, 5201 St. Vrain Road, Longmont                 |

**\*Emergency Items Or Other County Business For Which Prior Notice Was Not Possible May Be Considered.**

**BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER****DA Request for 2 FTE's  
March 1, 2016** For Information For Discussion/Approval  
Prior to Future Hearing For Action

**ISSUE:** There is a strong public sentiment that prosecutors must have the ability to hold sexual offenders accountable for their criminal conduct, despite the challenges involved in such cases. Currently, the Colorado legislature is considering a bill to double the statute of limitations on sexual assault cases from ten to twenty years. Victims have testified the bill would empower them as it would give them a longer time to come forward regarding their abuse. It is also well known that victims who do report their assaults can quickly become reluctant or even refuse to cooperate with law enforcement based upon a skeptical response to their initial report.

Research has shown that one of the best responses to target sexual offenders and to support victims is to have a specialized unit that does nothing but handle sexual assault cases from the initial report through post-conviction. Since funding an entire specialized felony sexual assault unit would be prohibitively expensive, the 1<sup>st</sup> JD DA's Office proposes to seek grant-funding for a Rapid Response Team for sexual assault cases. This team will use research based promising practices to strengthen the response to sexual assault cases. A grant-funded two-person team of a prosecutor and investigator solely dedicated to sexual assault crimes will be teamed with existing Victim-Witness Specialists and a clerical assistant. They will review each felony filing regarding any adult sexual assault within 72 hours of presentation to the DA's office and will meet with the filing detective to discuss any additional immediate case needs. The team will have the opportunity to secure and review the relevant electronic evidence. The focus of the case analysis will be expanded beyond the elements of the offense to include a search for any corroborating evidence for proof of any portion of the entire event, to include context of the assault and witness credibility. The team will work closely with law enforcement advocates and DA victim-witness specialists to encourage victim participation and to assist with trauma-informed victim meetings and interviews. If a case must be declined, the team will meet with the victim personally to address case issues, discuss DA filing standards, and to provide support and help with ongoing victim concerns. The assigned felony trial attorney will meet with the Rapid Response team prior to preliminary hearing of their case. The team will brief the prosecutor on the strengths and challenges in their specific sexual assault case, the dynamics of the victim and the victim's needs and they will together build an offender-focused, victim-centered prosecution that promotes public safety.

**BACKGROUND:** The Colorado Crime Victim Services Advisory Board has \$26 million available in grant moneys for victim services programs with a focus on sexual assault. Pursuant to the CBI 2014 report of "Crime in Colorado", 288 rapes or attempted rapes were reported to law enforcement agencies in the 1<sup>st</sup> JD. These cases all involved sexual

penetration or intrusion and the statistic does not differentiate between adult and child victims or adult and juvenile offenders. Less than 20% of the reported incidents were presented by law enforcement to the DA's Office for consideration of an adult felony sexual assault charge. Many of the presented cases still required additional investigation for the case to be filed and the passage of time also made some of that necessary investigation impossible. These issues show a concerning trend towards a small number of serious sexual assault cases being presented for filing by law enforcement and an even smaller number that actually result in a felony sexual assault conviction.

From the District Attorney's Office perspective, heavy investigator and deputy DA caseloads, and lack of specialized experience in sexual assault investigation are believed to be some of the major factors causing the current trend. When a victim is sexually assaulted, one of the most daunting obstacles for a victim can be the fear of not being believed, especially by responding professionals. The fact that many victims' reactions to the trauma often do not match a laypersons' expectation contributes to that sentiment. Victim engagement with law enforcement and prosecutors has been found to be a major barrier to prosecuting sexual assaults. Immediate and frequent contact that is trauma-informed is generally needed to overcome these victim challenges. Unfortunately, this is commonly not accomplished. A prosecutor and investigator trained in the dynamics of sex assault victims will significantly address the deficiencies we have identified.

While sexual assault cases are some of the most difficult to prosecute, based on the low numbers of filings and lower numbers of convictions in this judicial district, more has to be done to strengthen the justice system response to victims of sexual assault.

**FISCAL IMPACT:** None to county. All grant match requirements (33% of \$187,250 = \$62,417) would come from existing DA budget. The grant would fund two FTEs.

**CONTACTS FOR ADDITIONAL INFORMATION:** Senior Chief DDA Eva Wilson 303-271-6815

## YEARLY REPORT 2015

### OFFICE OF THE JEFFERSON COUNTY PUBLIC TRUSTEE

Foreclosures in Jefferson County are at the lowest point since the office started keeping statistics. We see similar patterns throughout Colorado and the United States.

A healthier housing market and economy helped to winnow foreclosures in 2015 to levels not seen since before 1999 when this office started recording statistics. The decline is the latest evidence of how foreclosures have diminished in recent years from a national crisis to a largely market-specific concern. This decrease is more pronounced in Jefferson County and Colorado and is clearly market driven.

Jefferson County opened 611 foreclosures in 2015. Foreclosures are down in Jefferson County and Colorado because:

- Colorado's economy and markets show a stronger recovery when compared to national statistics. The latest Denver metro home price index is up 10.2% in year over year growth.
- With the housing market so tight, homeowners are able to sell their homes – no matter the condition – before the property goes into foreclosure.
- Compared to the other counties of the Second Class plus Denver, Jeffco is right in the middle of the group. These 11 counties consistently comprise 75-80% of the total foreclosures statewide. Larimer County recorded the least foreclosures with 287, and El Paso County recorded the most at 1,470. As a comparison Denver opened 690 foreclosures.

Releases of Deeds of Trust are the other major segment of our duties. It provides the largest portion of our income as well as recording fees for the Clerk and Recorder.

- Jefferson County led the state in the number of Releases. As a comparison, the next highest numbers were Denver with 39,810 and El Paso with 36,441.

The beginning of a new year is a good time to review the powers, duties and procedures for the Office of the Jefferson County Public Trustee. Public Trustees can do no more and no less than what is in Title 38 of Colorado Revised Statutes. This includes:

- Release of Deeds of Trust that have been satisfied.
- Foreclose on Deeds of Trust that are in default. The Public Trustee provides a system of checks and balances between the borrower and lender. The Public Trustee acts as an intermediary between the borrower and the lender.

Colorado's foreclosure statutes, as interpreted by the courts, have provided a reasonably quick and inexpensive process for lienors to exercise their rights and remedies, while affording property owners a fair opportunity to protect their interests.

- The Public Trustee acts as escrow agent or designates an alternate for moneys paid or to be paid by the purchaser to meet the property tax obligations in the event of a real property by Contract for Deed
- Maintain an operational reserve
- Transfer to the County General Fund those fees collected in excess of operating expenses and reserve fund.

Additionally:

- We are constantly cross-training staff in all the duties of a Deputy Public Trustee so each can perform the duties of the Public Trustee if necessary. Also, we have a Deputy of the Day system for one Deputy to handle non-recurring activities.
- Due to the decrease in foreclosures, we have reduced staff from six to five. The Chief Deputy and I have adjusted our hours to ensure coverage of 10 hours per day.
- During 2016, we will continue to balance the work load to handle fluctuating numbers of Releases and Foreclosures.

We will implement new statutory requirements and provide comments on proposed legislation. Legislation affecting Public Trustees currently before the Colorado Legislature includes:

- Limiting the amount fee finders can charge those due monies from excess fees realized at foreclosure auction.
- Clarification of how excess funds are distributed after all liens have been satisfied.

We comply with the Governor's directive that all employees file documents on Compliance with the Code of Ethics, Financial Disclosure and Conflicts Disclosure. All employees are current.

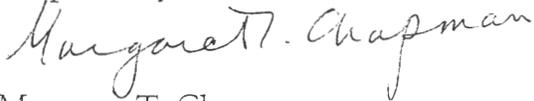
The bottom line for the Office of the Public Trustee is that we are covering our expenses and remitting excess fees to the county. Just as a reminder for those new to these quarterly reports, we are completely funded by fees we collect. We receive no tax funds. In fact, we pay the county from our fees for all goods and services we use.

Detailed financial reports will be submitted after all year- end adjustments have been made.

The Offices of the Jefferson County Treasurer and Public Trustee will host the annual summer conference of the Public Trustees Association of Colorado and the Colorado County Treasurers Association the week of June 20 at the Denver Marriott West here in Golden.

Foreclosure sales for the Jefferson County Public Trustee will be moved to a new location and time. Starting March 24, 2016, foreclosure sales will be held at 2 p.m., Thursdays, in the Jury Assembly Room on the court side of the Jefferson County Administration and Courts Facility, 100 Jefferson County Parkway, Golden.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Margaret T. Chapman".

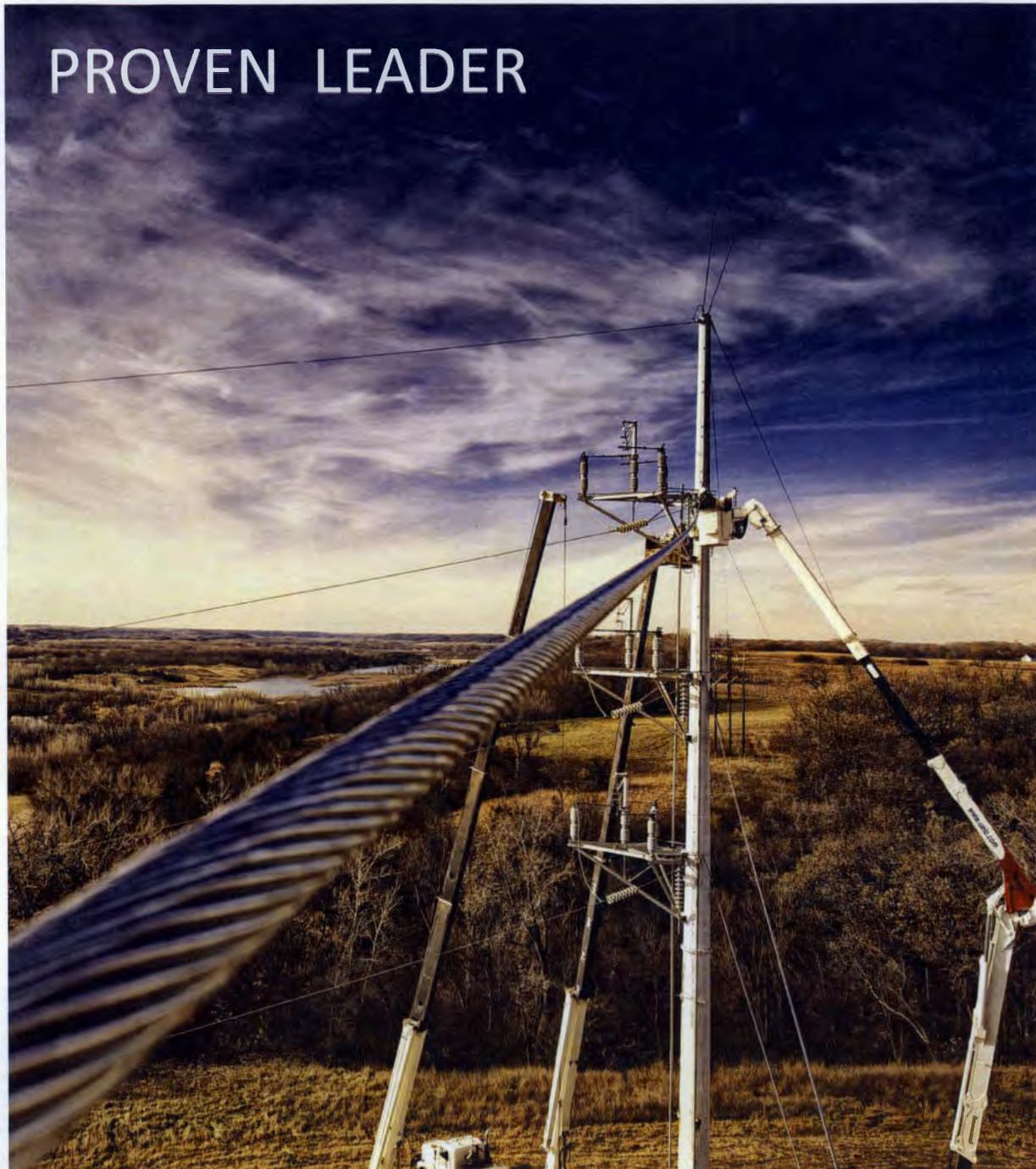
Margaret T. Chapman  
Public Trustee, Jefferson County  
March 1, 2016



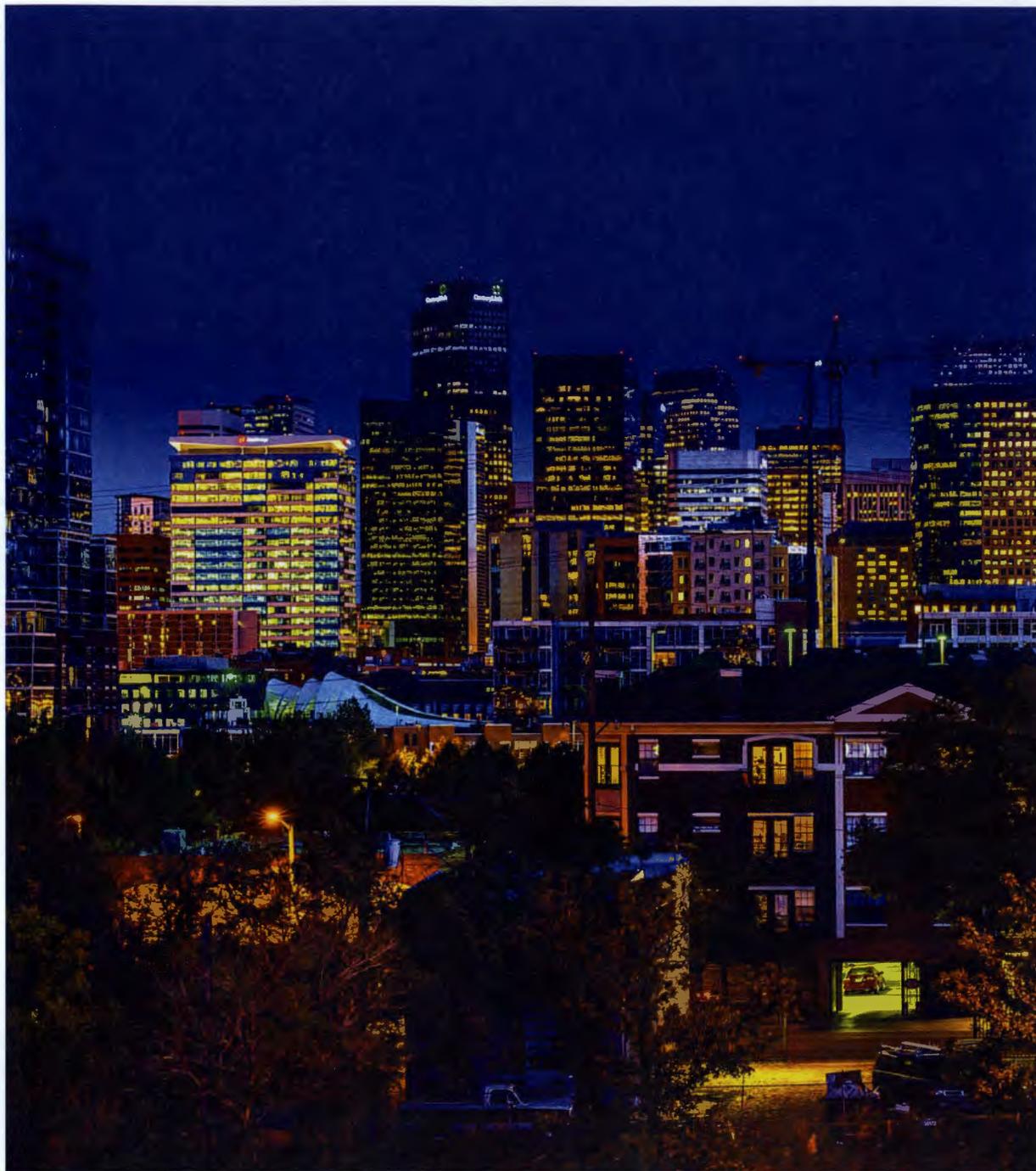
**OUR  
ENERGY  
FUTURE**



# PROVEN LEADER



- Nation's No. 1 utility wind energy provider for 11 years
- National top 10 for solar capacity
- Projected to exceed the state's 30% renewable energy standard by 2020
- Completion of Clean Air-Clean Jobs scheduled for 2017, on time and under budget
- Projected to reduce carbon dioxide emissions 35% by 2020 from 2005 levels
- National top 10 for energy efficiency
- One of Forbes Magazine's Most Trustworthy Companies in America
- Recognized as one of the most valuable employers for military
- More than \$25 million invested annually in Colorado communities



**IMAGINE A DAY** when our customers have more control over their energy and can design a plan that best suits their needs.

Xcel Energy's 2016 initiatives set the stage for that day. They will provide customers with more choices for what they want and meet the energy demands of the future, all while maintaining competitive prices.

Xcel Energy will strengthen the way it provides energy to all of its customers and pave the way for an interactive, modern and efficient grid system.

## **POWERING TECHNOLOGY**

Emerging technologies will pave the way for Xcel Energy to transform and modernize as a utility.

## **POWERING THE ECONOMY**

A modern grid will foster cutting edge technology and efficiently deliver all types of energy to customers.

## **EMPOWERING CUSTOMER CHOICE**

New solar offerings and comprehensive rate design will provide new renewable energy options without negatively impacting the cost to other customers.



## GAS RATE CASE

Our proposed 2015-2017 Natural Gas Rate Case builds on our existing track record of success by doing even more to strengthen ongoing public safety efforts and enhance the service and reliability we provide to customers.

The funding request included in this case will deliver value across the state. Working with the Colorado PUC, we will determine how to best provide the necessary investments while controlling costs.



## ICT PROJECTS

Two Innovative Clean Technology (ICT) solar-to-battery projects were filed with the Colorado Public Utilities Commission in October 2015.

These pilot programs will help pave the way toward improving system efficiencies and reliability, while managing greater amounts of renewable energy.

The projects will be used to determine the commercial viability of new technologies before implementation on a larger scale.



## A MODERN GRID

Modernization of the distribution grid is inevitable. The grid of the future must facilitate two-way power flow and increase resilience and reliability. The addition of interactive customer meters will promote choice and control. New meter technology will allow Xcel Energy to monitor the system and make strategic investments along the grid to improve performance.

Information gained from the ICT pilot programs and the utilization of other technologies will complement the use of advanced meters.

*APRIL 2016*



## LED StreetLights

The 2016 efforts will lay the foundation for Clean Power Plan compliance.

The goal is to help our state take control of its energy future by developing a durable compliance plan that protects our customers from significant cost increases, while maintaining system reliability. We have experience reducing emissions, and the most recent clean-energy projects will count toward EPA targets.

**ONGOING**





## PHASE II

The Phase II Electric Rate Case is the second step in implementing the case that was settled in early 2015.

Phase II addresses rate design and important tariff revisions.

This comprehensive redesign is a critical step toward a long-term strategy. It will make pricing easier, fairer and flexible enough to power new technologies.

What does this mean to you-

- Banners on Streetlights
- Relocation and Removals

## SOLAR\*CONNECT

Solar\*Connect is a new program that gives customers a choice to sign up for 100% solar power.

Xcel Energy expects to offer two plans—a no obligation, premium price or a five-year evergreen contract.

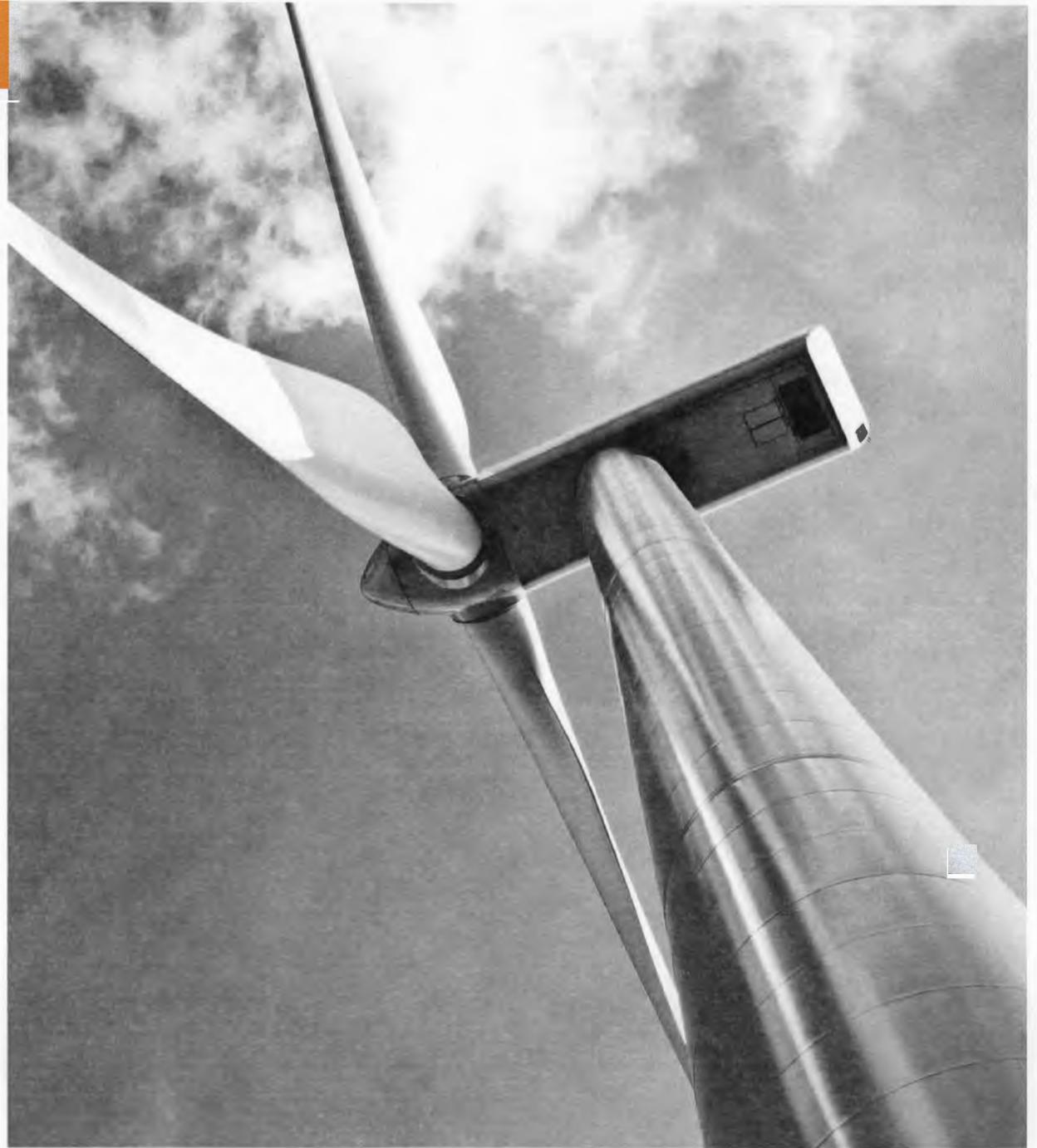
Solar\*Connect places customers in the driver seat and allows them to choose the solar program that best fits their needs.

*Q1 2016 expected filing*



## CONCLUSION

For well over a century, the electric grid has been a trusted backbone to our community. While the system has reliably powered our homes and businesses, it has also evolved into a platform to provide growth for emerging technologies, products and services which have contributed to new industry development, job growth and innovation. This has significantly changed the relationship that Xcel Energy has with its customers. Many now are simultaneously *consumers* and *producers* of energy.



**Board of County Commissioners  
Quarterly Parks Update  
March 1, 2016**

**ITEMS FOR BOARD CONSIDERATION / ACTION**

**1. Southern Sport Shooting Partnership, Attachment A**

The Southern Sport Shooting Partnership is a collaborative effort between 10 different stakeholders along the Front Range. The goal of the partnership is to research, identify and create safe opportunities for recreational sport shooting as well as support outreach and education to encourage safe and legal shooting opportunities in Jefferson County and the surrounding areas. The Southern Sport Shooting Partnership includes the US Forest Service, Bureau of Land Management, Colorado Parks and Wildlife, Douglas, El Paso, Jefferson, Park and Teller Counties, Denver Water Board and Colorado Springs Utilities. The stakeholders, including Jefferson County, have negotiated a Memorandum of Understanding to formalize the Southern Sport Shooting Partnership.

## Key Messages of the Southern Shooting Partnership (SSP)

- ◆ Public lands play host to a variety of recreational activities such as hiking, biking, camping, Off Highway Vehicle riding, snowshoeing, and much more, including responsible recreational sport shooting. Recognizing the increasing demand for various recreational activities, the goal of the partnership is to research, identify, and create safe opportunities for recreational sport shooting.
- ◆ This partnership supports outreach, education and educational resources to encourage safe, courteous, responsible and legal shooting.
- ◆ Recreational shooting, as with all recreational activities on public lands, are governed by federal, state and local regulations. It is the shooter's responsibility to know where they are and which regulations apply.



**BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER**

**JEFFERSON COUNTY SOLAR PROJECTS – LETTER OF SUPPORT  
March 1, 2016**

For Information

For Discussion/Approval  
Prior to Future Hearing

For Action

**ISSUE:**

Will the Board of County Commissioners sign letter of support for community solar gardens to the Public Utilities Commission?

**BACKGROUND/DISCUSSION:**

In 2013 and 2015, Sunshare asked the Board of County Commissioners for letters of support for potential solar gardens in Jefferson County. SunShare is asking for a similar letter again this year. The letter of support is in no way an authorization of site selection, permitting, or developing the sites; it just allows Xcel Energy to receive additional credit for using "community-based energy," rather than utility-scale projects.

In addition, the letter does not specifically name any specific solar company. It just indicates Jefferson County's general support for potential community solar gardens.

The attachment is a copy of the 2015 letter. Upon approval, a similar letter with revised dates will be prepared for Board of County Commissioner signature.

**FISCAL IMPACT:**

None.

**RECOMMENDATION:**

Approve and sign a letter of support.

**ORIGINATOR:**

Jeanie Rossillon, Director of Development and Transportation, x8575

C: Janie R.

Attachment 10a: Community Support



**CONFIDENTIAL**

Board of County Commissioners

**Libby Szabo**  
District No. 1  
**Casey Tighe**  
District No. 2  
**Donald Rosier**  
District No. 3

April 1, 2015

Colorado Public Utilities Commission  
1560 Broadway, #250  
Denver, Colorado 80202

To Whom It May Concern:

The Jefferson County Board of Commissioners offers this letter of support for Community Solar Gardens, to be developed under Xcel Energy's (Public Service Company of Colorado) 2015 Request for Proposal (RFP) to fulfill the company's Solar Rewards Community program.

At least one Colorado company plans to develop Community Solar Garden projects in Jefferson County, under jurisdiction of the Jefferson County Board of Commissioners. We understand that any ratepayer with an Xcel Energy electric account in Jefferson County will be eligible to participate in the program. These solar gardens are community-based projects; they will be controlled by individual residents in the community and will not exceed 30 megawatts.

In conclusion, we support the efforts of local companies to establish new businesses in Jefferson County and recommend that the Public Service Company of Colorado (Xcel Energy) receive the Renewable Energy Credits applicable for such community-based projects.

Thank you for your consideration.

Sincerely,

BOARD OF COUNTY COMMISSIONERS

Casey Tighe  
Chairman

Libby Szabo

Donald Rosier

BCC/mm



### Signs Allowed With Permits

For signs that are allowed with permitting, the requirements vary depending on zone district. Again, this briefing will focus on ground signs. There is usually a maximum sign area for each type of sign as well as a total sign area for the entire property.

On properties in residential zone districts, permits may be issued for signs that comply with the following restrictions:

- No more than one single or double faced sign per lot
- No more than 25 square feet per sign face
- No more than 25 total square feet of signs per lot
- No more than 8 feet in height
- A minimum setback of 10 feet

On properties in agricultural zone districts, permits may be issued for signs that comply with the following restrictions:

- One single or double faced sign for each lot line adjacent to a street
- No more than 50 square feet per sign face
- No more than 200 total square feet of signs per lot
- No more than 12 feet in height
- A minimum setback of 10 feet

On properties in commercial and industrial zone districts, permits may be issued for signs that comply with the following restrictions:

- The number, area, and types of signs vary depending on the number of tenants on the property and other restrictions for Planned Developments (PD zoning).
- No more than 12 feet in height
- A minimum setback of 8 feet on street frontage; 5 feet from interior lot lines

### **ORIGINATORS:**

Jeanie Rossillon, Director of Development and Transportation x8575

Ellen Wakeman, County Attorney X8900

John Wolforth, Director of Planning and Zoning, X8713

Mike Schuster, Assistant Director of Planning and Zoning X8756

## Section 11: Signs And Outdoor Advertising Devices

(orig. 2-10-58; am. 7-20-81; am. 2-6-84; am. 2-13-01; am. 4-20-10)

### A. Intent and Purpose

1. This section is intended to provide for the orderly control of signs and outdoor advertising, to permit the use of signs and outdoor advertising necessary for adequate identification and direction in order to promote the health, safety and welfare of the citizens of Jefferson County, and to minimize distractions to motorists, bicyclists and pedestrians, and protect aesthetic qualities by preventing visual clutter, protecting scenic views and preserving the County's character. (orig. 7-20-81; am. 9-29-15)
2. Contained in this section are the requirements for signs and outdoor advertising which are allowed in various zone districts. These include details pertaining to the size, shape, height, location, setbacks and construction of signs and other outdoor advertising. (orig. 7-20-81)

### B. General

1. No sign shall be erected, maintained, modified or continued unless it is in full compliance with the regulations for the zone district in which it is located and all applicable provisions and regulations of this Zoning Resolution, Colorado State Statutes and Federal regulations. (orig. 7-20-81)
2. No sign shall be placed in the right-of-way of any public street/road or highway except as specifically provided for in parts of this section of this Zoning Resolution. (orig. 2-10-58; am. 7-20-81; am. 7-23-02; am. 12-17-02; am. 9-15-09)
3. Signs and outdoor advertising devices located in the Vision Clearance Triangle shall comply with the specifications noted in the Definitions Section of this Zoning Resolution. Traffic safety shall be considered as a part of any request for relief from the requirements of the Vision Clearance Triangle specifications. (orig. 7-20-81; am. 12-17-02; am. 7-1-03; am. 9-29-15)
4. Sign Permits
  - a. No sign, except for those not subject to permits listed below, shall be erected or modified without first obtaining a permit from Planning and Zoning. The permit shall be valid for one year, all work must be completed within this time frame or a new or renewal permit will be required. (orig. 7-20-81; am. 9-29-15)
  - b. The location and placement of signs requiring a permit may be reviewed and approved as part of a Site Development Plan Process; however, a Sign Permit is still required prior to the installation of such signs. (orig. 7-20-81; am. 6-14-88; am. 7-23-02; am. 12-17-02; am. 3-26-13; am. 3-3-15; am. 9-29-15)
  - c. Prior to construction of a sign requiring a permit, an application for a permit for such sign shall be filed with Planning and Zoning and shall include the following information: (orig. 7-20-81; am. 7-23-02; am. 12-17-02; am. 9-29-15)
    - (1) Application. (orig. 7-20-81; am. 5-3-94, am. 9-29-15)
    - (2) Plot plan drawn to scale showing property boundaries of the lot, parcel or tract with all existing structures, vision clearance triangles and location of proposed sign. (orig. 7-20-81; am. 9-15-09)
    - (3) Elevation drawing, picture, or rendering of the sign and/or building wall showing the height, area, dimensions and appearance of the proposed sign. (orig. 7-23-02; am. 04-04-06; am. 9-15-09)
5. A nonrefundable processing fee in an amount established by the Board of County Commissioners. (orig. 7-20-81; am. 5-3-94; 9-29-15)

**C. Prohibited Signs or Advertising Devices (orig. 7-20-81; am. 7-23-02)**

The following types of signs or advertising devices are expressly prohibited in all districts unless specifically permitted in a Planned Development (P-D) District. (orig. 7-20-81; am. 11-19-91; am. 2-13-01; am. 9-29-15)

1. Balloons or similar types of "lighter than air" objects tethered to the ground or wall by lines or other method. (orig. 7-20-81; am. 7-23-02; am. 04-04-06; am.10-25-11; am. 9-29-15)
2. Search lights. (orig. 7-20-81)
3. Signs or advertising devices consisting of any mechanical, flashing, blinking, rotating or otherwise animated parts or lighting. (orig. 7-20-81; am. 9-29-15)
4. Billboards and Off-Premise signs (excluding Tourist-Oriented Directional Signs or Bus Benches permitted and approved pursuant to the Policies and Procedures Manual). (orig. 11-19-91; am. 7-23-02; am. 12-17-02; am 04-04-06; am. 9-29-15)
5. Roof Signs. (orig. 7-23-02)

**D. Signs Or Advertising Devices Not Requiring Permits**

1. Temporary Ground Signs: Six (6) such signs shall be allowed on each property. Temporary signs shall not be erected for more than 6 months within a consecutive 12 month period. (orig. 9-29-15)
  - a. All Zone Districts: Signs shall not extend outside the property line, shall not exceed 42 inches in height and shall not be more than 8 square feet per sign face in area. (orig. 9-29-15)
  - b. Agricultural Zone Districts: Properties meeting the minimum lot size requirements of the Zone District shall be allowed Temporary Signs of up to 32 square feet in lieu of the 8 square foot signs. Signs in excess of 8 square feet shall be set back 10 feet from the property line and shall not exceed 10 feet in height. (orig. 9-29-15)
2. Signs or tablets, not to exceed 2 square feet, when cut into any masonry surface or inlaid so as to be part of the building or when constructed of bronze or other incombustible material. (orig. 7-20-81; am. 9-29-15)
3. Occupant Signs: Signs containing the name(s) of occupant(s) and address of the premises. These signs shall be limited to Wall and Ground Signs which are no more than 2 square feet in area per sign face and may be illuminated either by a concealed light source or internal illumination. Signs identifying an address and/or occupant name(s) shall be limited in number to two (2) and shall be located within 5 feet of the most visible entrance (either to the site or the structure), contain a minimum lettering or numbering height of 6 inches for non-residential uses and 4 inches otherwise, shall be made of non-combustible material, and shall contain lettering or numbering in a color that contrasts with the background of the structure or fence upon which it is affixed. Wall Signs may be attached to any structure and/or fence. (orig. 7-20-81; am. 7-23-02; am. 04-04-06; am. 9-15-09; am. 9-29-15)
4. Cautionary Signs: Signs of danger or a cautionary nature. These signs shall be limited to Wall and Ground Signs which are no more than 2 square feet in area per sign face and may be illuminated either by a concealed light source or internal illumination. Signs of a danger or cautionary nature shall be limited to one (1) sign every one hundred (100) feet on the property lines or on any fence or other permitted structure that lies within the property lines. (orig. 7-20-81; am. 7-23-02; am. 04-04-06; am. 9-15-09; am. 9-29-15)
5. Public Signs: Signs required or specifically authorized for a public purpose, notice or posting by any law or statute. These signs may be of any type, number, area, height above Grade and location authorized by the law or statute under which the signs are erected. (orig. 7-20-81)

6. Window Signs: Signs in or painted on the display window of a business which do not exceed twenty-five percent (25%) of the total area of the window in which they are displayed. (orig. 7-20-81; am. 7-23-02; am. 9-29-15)
7. Tourist-Oriented Directional and Trailblazer Signs: Signs approved by the Director of Planning and Zoning and authorized pursuant to C.R.S. §43-1-401 through 420, as amended, and located in State or County rights-of-way. These signs shall conform to State rules and regulations, in addition to the following: (orig. 7-23-02; am. 12-17-02; am. 3-3-15)
  - a. Properties which share a common boundary with a State right-of-way and are visible from that right-of-way are not eligible for a Tourist-Oriented Directional Sign. (orig. 7-23-02)
  - b. Other Off-Premise signs for a business shall be removed prior to the approval of a Tourist-Oriented Directional Sign for that same business. (orig. 7-23-02)
  - c. Trailblazer Signs shall be permitted within the County right-of-way for a business only if there is a Tourist-Oriented Directional Sign within the State right-of-way for that same business. (orig. 7-23-02)
  - d. Tourist-Oriented Directional Signs, unless approved before July 23, 2002, shall not be permitted on State Highway 74. (orig. 7-23-02)
8. Bus Bench Signs: Signs that are part of a bus bench in unincorporated Jefferson County which bus bench shall be reviewed approved and authorized pursuant the Policies and Procedures Manual, as amended. (orig. 7-23-02; am. 12-17-02)
9. Directional Signs: Wall and Ground Signs giving parking and traffic directions. These signs shall be no more than 5 square feet per face in area and may be illuminated either by a concealed light source or internal illumination. Ground Signs shall be no more than 42 inches in height above Grade. (orig. 7-20-81; am. 7-23-02; am. 04-04-06)
10. Entry Feature Signs: Signs located on an entry feature. These signs shall be reviewed as part of the miscellaneous permit for the entry feature. Multiple signs per entry feature are allowed, provided the total sign square footage does not exceed the sign area permitted for a Ground Sign in the applicable zone district. The signs can be illuminated either by a concealed light source or internal illumination. (orig. 04-04-06)
11. Banner Signs: Banner Signs shall be allowed on non-residential uses and shall be limited to a total of one (1) Banner Sign per business, organization, or tenant, not to exceed 50 square feet per sign. Banners Signs shall be securely mounted to a wall, structure or duly permitted sign on the premise in which the business, service or product is sold or conducted. (orig. 10-25-11; am. 9-29-15)
12. Portable or Wheeled Signs (A-frame/Sandwich Board Signs): Portable or wheeled signs shall be allowed on non-residential uses and shall be limited to a total of one (1) portable signs per business, organization, or tenant, not to exceed 12 square feet per sign face, with a maximum height of 6 feet. The signs shall be allowed on the premise in which the business, service or product is sold or conducted, and shall only be displayed during business hours of the establishment to which a specific sign pertains, Such sign shall not inhibit pedestrian access or circulation, and placement of such advertising device shall allow a minimum of 30 inches of clearance around the device to ensure uninhibited pedestrian access or circulation. (orig. 10-25-11)

#### **E. Specific Zone District Sign Regulations**

1. All Zone Districts (orig. 7-23-02)
  - a. Signs shall be clearly incidental, customary and commonly associated with a permitted use in the zone district and shall be located on the same lot as such permitted use. (orig. 7-20-81)
  - b. A First Amendment protected non-commercial message may be substituted, in whole or in part, for the message on any permitted sign that is not on public property or right-of-way, other than a public sign, cautionary sign, or directional sign. The substitution sign must be of similar

material and quality as the permitted sign, unless the substitution sign fall within the Banner Sign exception of Section D.11 above, and may be made without any additional approval or permitting. (orig. 9-29-15)

- c. Signs may be illuminated. However, such illumination shall be either by a downcast, concealed light source or internal illumination and shall comply with the requirements of the Lighting Section of this Zoning Resolution. (orig. 7-20-81; am. 7-23-02, am. 04-04-06; am. 9-15-09)
2. Residential Zone Districts (CD-LR, CD-MR, ground floor residential in MU, Residential, M-H, Mountain-Residential, Suburban Residential) (orig. 7-20-81; am. 7-23-02; am. 11-4-03, am. 04-04-06, am. 9-29-15)
- a. Maximum Number of Signs per Lot: One Single-Faced Ground Sign, or one Double-Faced Ground Sign, and one Wall Sign. (orig. 7-20-81; am. 7-23-02; am. 9-29-15)
  - b. Total Sign Area Per Lot: 25 square feet. (orig. 7-20-81; am. 7-23-02)
  - c. Setback from lot lines: 10 feet (am. 04-04-06)
  - d. Sign Characteristics Table: (orig. 7-20-81; am. 7-23-02; am. 9-29-15)

| Type         | Maximum Sign Area<br>(subject to Total Sign Area per Lot) | Maximum Sign Height                    |
|--------------|---|--|
| Wall Signs   | 4 s.f.  | Wall height to which sign is attached. |
| Ground Signs | 25 s.f. per face in Signable Area                         | 8 feet                                 |

3. Agricultural and Conservation Zone Districts (orig. 7-20-81; am. 7-23-02, 04-04-06 am. 9-29-15)
- a. Maximum Number of Signs per Lot: One Single-Faced Ground Sign or one Double-Faced Ground Sign for each lot line adjacent to a street and any combination of other authorized signs subject to Total Sign Area Per Lot requirements. (orig. 7-20-81; am. 7-23-02; am. 5-20-08; am. 9-29-15)
  - b. Total Sign Area Per Lot: 200 square feet. (orig. 7-20-81; am. 7-23-02)
  - c. Setback from lot lines 10 feet (am.04-04-06)
  - d. Sign Characteristics Table (orig. 7-20-81; am. 7-23-02; am. 9-29-15)

| Type             | Maximum Sign Area<br>(subject to Total Sign Area per Lot) | Maximum Sign Height                    |
|------------------|---|--|
| Wall Signs       | 30% of Signable Area                                      | Wall height to which sign is attached. |
| Projecting Signs | 12 s.f.   | Wall height to which sign is attached. |
| Ground Signs     | 50 s.f. per face in area                                  | 12 feet                                |

4. Commercial, Industrial and Mineral Conservation Zone Districts (including: CD-O/LI, CD-RS, CD-RM, CD-MU, MU (other than ground floor residential)) (orig. 7-20-81; am. 7-23-02; am. 04-04-06; am. 9-29-15)
- a. Maximum Number of Signs per Lot (orig. 7-20-81; am. 7-23-02; am. 04-04-06)
    - (1) Project or Center Identification signs: Two Single-Faced Ground Signs, or one Double-Faced Ground Sign per primary access. Such sign may include project/center name and address, and shall not include tenant identification. (am. 9-29-15)
    - (2) Single-Tenant Building: One Single-Faced Ground Sign or one Double-Faced Ground Sign per lot line adjacent to a street. Any number of Wall or Projecting signs subject to the sign area limitations outlined in this section. (orig. 7-23-02; am 04-04-06; am. 9-29-15)

- (3) Multi-Tenant Building: One Single-Faced Ground Sign or one Double-Faced Ground sign listing or identifying the businesses within the building (Tennant Identification), per lot line adjacent to a street. Any number of wall or projecting signs subject to the sign area limitations outlined in this section. (orig. 7-23-02; am. 9-29-15)
- (4) Accessory Buildings (Including but not limited to garden centers, car washes, fuel pumping canopies): Three (3) Wall Signs. (orig. 7-23-02)
- b. Setback: 8 feet. For setbacks on lot lines not adjacent to a street, the setback may be 5 feet. (orig. 7-20-81; am. 7-23-02; am. 04-04-06)
- c. Materials: Ground Sign material shall be similar to the architecture and materials of the building. (orig. 9-15-09)
- d. Single Tenant Sign Characteristics Table (orig. 7-20-81; am. 7-23-02, am. 9-29-15)

| Type                                   | Maximum Sign Area<br>(subject to Total Sign Area per Lot)  | Maximum Sign Height                    |
|--|--|--|
| Wall Signs                             | 1 square foot of total sign area per linear foot of Building Frontage* not to exceed 350 square feet total.<br>No individual sign shall exceed 150 square feet. Each building will be allowed to have a minimum of 100 square feet of total sign area regardless of the amount of Building Frontage. However, if the building does not have 100 linear feet of Building Frontage the maximum individual sign size shall not exceed 50 square feet or 1 square foot of sign per linear feet of Building Frontage, whichever is greater. | Wall height to which sign is attached. |
| Accessory Building Wall Signs          | 50 s.f. total sign area  | Wall height to which sign is attached. |
| Projecting Signs                       | 12 s.f.  | Wall height to which sign is attached. |
| Project or Center Identification Signs | 50 s.f. per face   | 12 feet                                |
| Building Identification Signs          | 50 s.f. per face   | 12 feet                                |

\*The longest building wall containing customer access will calculate building frontage.

- e. Multi-Tenant Sign Characteristics Table (orig. 7-20-81; am. 7-23-02; am. 9-29-15)

| Type                                   | Maximum Sign Area<br>(subject to Total Sign Area per Lot)  | Maximum Sign Height                    |
|--|--|--|
| Wall Signs                             | 1 square foot of total sign area per linear foot of tenant Building Frontage* not to exceed 350 square feet total.<br>No individual sign shall exceed 150 square feet. Each tenant will be allowed a minimum of 50 square feet of total sign area regardless of tenant Building Frontage.<br>Tenants that do not have Building Frontage will be allowed 1 Wall Sign not to exceed 50 square feet. The area of this sign will not be deducted from the total allowable sign area. | Wall height to which sign is attached. |
| Accessory Building Wall Signs          | 50 s.f. total sign area  | Wall height to which sign is attached. |
| Projecting Signs                       | 12 s.f.  | Wall height to which sign is attached. |
| Project or Center Identification Signs | 50 s.f. per face   | 12 feet                                |
| Tenant Identification Signs            | 100 s.f. per face  | 12 feet                                |

\*The longest building wall containing customer access will calculate tenant building frontage.

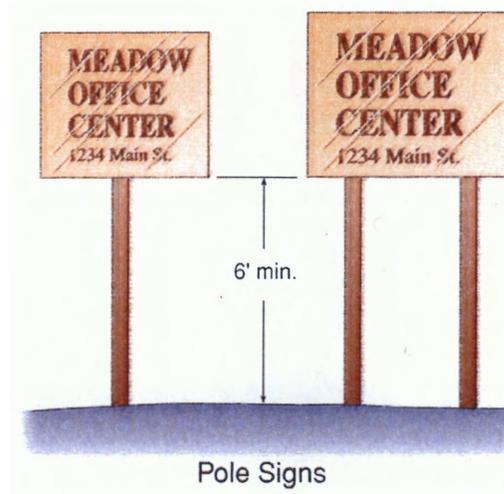
5. Planned Development (P-D) Zone Districts: Sign regulations for Planned Development Zone Districts shall be as stated in the Official Development Plan for the particular Planned Development. (orig. 7-20-81; am. 12-17-02)

**F. Sign Area Measurement**

1. Area to be Measured: The area of a sign shall be measured in conformance with the regulations as herein set forth; provided that the Sign Structure or bracing of the sign shall be omitted from measurement unless such Sign Structure or bracing is made a part of the message or face of the sign. (orig. 7-20-81; am. 9-29-15)
2. For purposes of calculating Total Sign Area per Lot, only a single face of a Ground Sign is considered. For a Double-Faced Ground sign the total area of the largest face shall determine the area of the sign. (orig. 9-29-15)
3. Signs with Backing: The area of all Signs with Backing or a background, material or otherwise, that is part of the overall sign display shall be measured by determining the sum of the areas of such square, rectangle, triangle, portion of a circle or any combination thereof, which creates the smallest single continuous perimeter enclosing the extreme limits of the Display Surface or face of the sign, including all frames, backing, face plates, nonstructural trim or other component parts not otherwise used for support. (orig. 7-20-81)
4. Signs without Backing: The area of all Signs without Backing or a background, material or otherwise, that is part of the overall sign display shall be measured by determining the sum of the areas of each square, rectangle, triangle, portion of a circle, or any combination thereof, which creates the extreme limits of each word, written representation (including any series of letters), emblems or figures of similar character, including all frames, face plates, nonstructural trim or other component parts not otherwise used for support for parts of the sign having no backing. (orig. 7-20-81)

display, instruct, direct, or attract attention by any means including words, letters, figures, designs, fixtures, colors, motion, illumination, sound, and projecting images. (orig. 7-20-81; am. 6-14-88)

1. **ANIMATED SIGN:** Any sign which changes, or any part of which changes, physical position by any movement or rotation. (orig. 7-20-81)
2. **BANNER SIGN:** A sign which is constructed of cloth, canvas, fabric, or other light material, with or without frames. (orig. 10-13-09; am. 9-29-15)
3. **BILLBOARD:** A sign designed so that advertising space can be leased for a business, product or service not available on the premises. (orig. 7-20-81)
4. **BUILDING FRONTAGE:** One exterior wall containing the primary entrance to a building. (orig. 7-20-81; am. 9-29-15)
5. **DIRECTIONAL SIGN:** Any sign that directs the movement or placement of pedestrian or vehicular traffic on a lot without reference to, or inclusion of, the name of a product sold or services performed on the lot or in a building, structure or business enterprise occupying the same. (orig. 7-20-81)
6. **DISPLAY SURFACE:** The display surface is the area made available by the sign structure for the purpose of displaying the advertising message, or which is intended to draw attention to the advertising message by internal lighting. (orig. 7-20-81)
7. **FLASHING SIGN:** Any directly or indirectly illuminated sign either stationary or animated, which exhibits changing natural or artificial light or color effects by any means whatsoever. (orig. 7-20-81)
8. **GROUND SIGN:** A sign suspended or supported by uprights or braces anchored in the ground so that the bottom edge of the sign face is no more than 6 feet above grade. This type of sign shall not be attached or affixed in any way to any part of a building. (orig. 7-20-81; am. 10-31-06; am. 5-20-08)
  - a. **SINGLE-FACED:** A sign that is comprised of a single display surface. (orig. 9-29-15)
  - b. **DOUBLE-FACED:** A sign that is comprised of two separate display surfaces as a part of the same Sign Structure. The interior angle between display surfaces shall not greater than 60 degrees. (orig. 9-29-15)
9. **ILLUMINATED SIGN:** A sign lighted by or exposed to artificial lighting either by lights on the sign or directed towards the sign. (orig. 7-20-81)
10. **OFF-PREMISE SIGN:** A sign other than a billboard advertising a business, product or service not available on the lot, parcel or tract of land on which the sign is located. (orig. 7-20-81)
11. **ON-PREMISE SIGN:** A sign advertising a business, product or service on the lot, parcel or tract of land on which the sign is located. (orig. 7-20-81)
12. **POLE SIGN:** A sign that is mounted on a pole(s) that extends at least 6 feet above grade to the bottom of the sign. (orig. 10-31-06)



# SIGN CODE SUMMARY

JEFFERSON COUNTY ZONING RESOLUTION  
SECTION 11  
SIGNS & OUTDOOR ADVERTISING DEVICES

Board of County Commissioner Briefing  
March 1, 2016

## Sign Code Summary

2

- First Amendment Protected Non-Commercial Messages
- General Provisions
- Signs Allowed Without Permits
- Signs Allowed With Permits

## Signs Not Included in This Summary

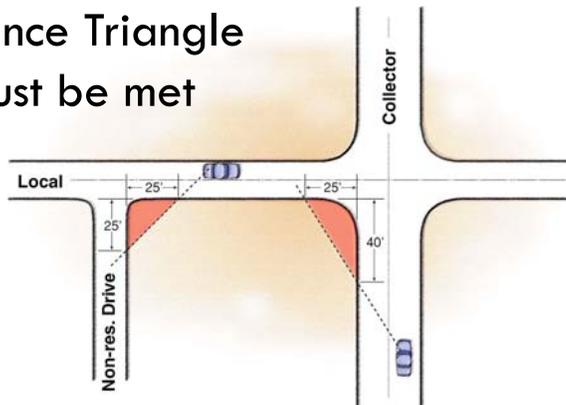
3

- Occupant Signs
- Cautionary Signs
- Public Signs
- Tourist-Oriented Signs
- Bus Bench Signs
- Directional Signs
- Commercial Signs

## General Provisions

4

- No sign shall be placed in the right-of-way
- Vision Clearance Triangle restrictions must be met



## Signs Allowed Without Permits

5

- Temporary Ground Signs
  - Erected for no more than 6 months in a consecutive 12 month period
- Window Signs
  - Not to exceed 25% in or on a display window
- Banner Signs
  - Non-residential; not to exceed 50 square feet

## Temporary Ground Signs

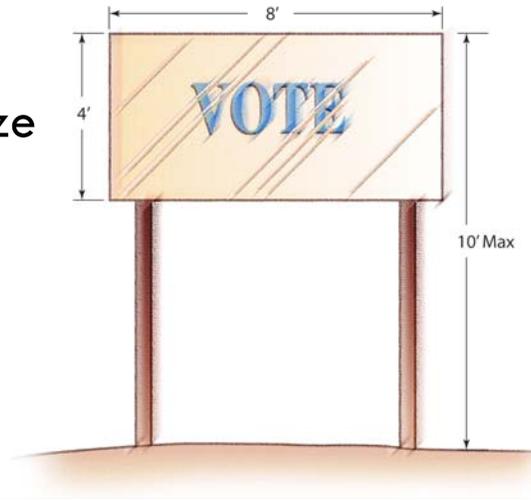
6

- Properties meeting the minimum lot size in Agricultural Zone Districts
  - Maximum Number = 6
  - Maximum Area = 32 square feet each
  - Maximum Height = 10 feet
  - Minimum Setback = 10 feet

## Temporary Ground Signs

7

Properties meeting the minimum lot size in Agricultural Zone Districts



## Temporary Ground Signs

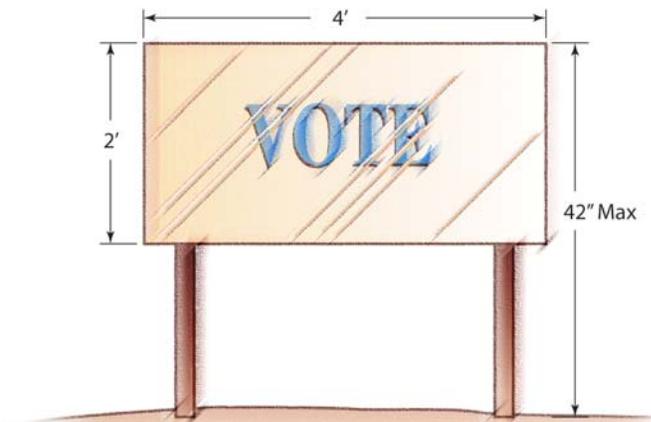
8

- ❑ All Other Zone Districts
  - ❑ Maximum Number = 6
  - ❑ Maximum Area = 8 square feet each
  - ❑ Maximum Height = 42 inches
  - ❑ Minimum Setback = 0 feet

## Temporary Ground Signs

9

### All Other Zone Districts



## Ground Signs Allowed With Permits

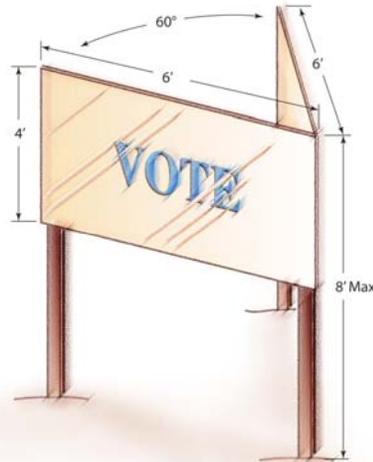
10

- ❑ Residential Zone Districts
  - ❑ Maximum Number = 1 (single or double-faced) per lot
  - ❑ Maximum Area = 25 square feet per sign face, and
  - ❑ Maximum Area = 25 square feet per lot
  - ❑ Maximum Height = 8 feet
  - ❑ Minimum Setback = 10 feet

## Ground Signs Allowed With Permits

11

### Residential Zone Districts



## Ground Signs Allowed With Permits

12

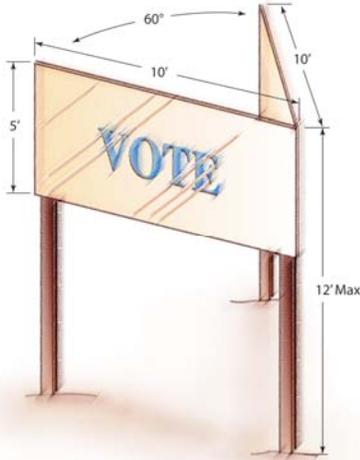
### ▣ Agricultural Zone Districts

- ▣ Maximum Number = 1 (single or double-faced) per lot line adjacent to street
- ▣ Maximum Area = 50 square feet per sign face, and
- ▣ Maximum Area = 200 square feet per lot
- ▣ Maximum Height = 12 feet
- ▣ Minimum Setback = 10 feet

## Ground Signs Allowed With Permits

13

### Agricultural Zone Districts



## Ground Signs Allowed With Permits

14

- ❑ Commercial & Industrial Zone Districts
  - ❑ First Amendment Protected Non-Commercial Messages can be substituted for any sign that is allowed in a commercial or industrial district
  - ❑ Maximum Height = 12 feet
  - ❑ Minimum Setback = 8 feet on street frontage; 5 feet on interior lot lines

**BOARD OF COUNTY COMMISSIONERS BRIEFING PAPER**

**North Fork Fire Protection District Request for Funds  
March 1, 2016**

- For Information     
  For Discussion/Approval  
 Prior to Future Hearing     
  For Action

**ISSUE:** North Fork Fire Protection District (NFFPD) is requesting funds.

**BACKGROUND:**

In 2015 NFFPD received 30% (\$11,528) of the PILT funds that Jefferson County received. In previous years, NFFPD received on average \$30K from Jefferson County which was based on the amount Jefferson County received for PILT funds. However, since the amount that was allocated to Jefferson County for 2015 was reduced, the amount NFFPD received was also reduced.

**DISCUSSION:**

NFFPD is requesting an additional \$18,472 from Jefferson County so that they will receive in total \$30K which is on average what NFFPD has received in previous years.

NFFPD briefed the commissioners on December 8, 2015, requesting additional funds. At that time, NFFPD requested ~\$77K and an IGA. There were follow-up questions during that meeting and additional information was provided. This information is attached for your reference. Additionally, analysis was requested to compare if Jefferson County took the same approach as Douglas County of using "rate per call" vs. a % of the funds received. The staff analysis and a response from NFFPD are attached.

**FISCAL IMPACT:** This funding would be \$18,472 additional spending from the general fund.

**RECOMMENDATIONS:** It is recommended that the Board of County Commissioners consider this request for additional funds.

**ORIGINATOR:** Holly Björklund, Finance & Information Technology

**CONTACTS FOR ADDITIONAL INFORMATION:**

Holly Björklund, [hbjorklu@jeffco.us](mailto:hbjorklu@jeffco.us) 303-271-8597



**North Fork Fire Protection  
District**

P O Box 183  
Buffalo Creek, CO 80425-0183  
Phone: 303-838-2270  
Fax: 303-838-0412

February 18, 2016

Ms. Elaine Fears  
[efears@jeffco.us](mailto:efears@jeffco.us)

Ms. Holly Bjorklund  
[hbjorklu@jeffco.us](mailto:hbjorklu@jeffco.us)

**Re: North Fork Fire Protection District Financial Grant**

Dear Ms. Fears and Ms. Bjorklund:

In response to the Commissioners' requests relayed to us on February 12, 2016, we have the following information for you:

1. Request for tabulation of our calls in the Pike National Forest for a 5 year period, of our funds received for such responses, and of the amounts paid per call by Jefferson County and Douglas County separately. Please see the chart attached hereto and note that if Jefferson County were to provide us with a grant based on our annual number of calls over the past 5 years at \$775/call, the total would be \$75,175 annually.
2. Request for explanation of how the **\$11,500** paid to us by Jefferson County for 2015 was expended and for how additional funds sought for 2015 in the amount of **\$18,472** would be expended. Please note that we operate on a cash basis, spending only what we have funding for. Accordingly in 2015, when we learned in the early fall that Jefferson County PILT funding for us was going to be significantly less than the \$30,000 we had budgeted based on the previous 8 year average of \$38,500, we began economizing.
  - a. The **\$11,500** was utilized for general operating expenses helping us avoid a negative cash flow for the months of December 2015.
  - b. Unfortunately, the property tax revenue we had historically begun to receive in January, has been far less than usual this year (2016). Accordingly, if we were to receive the additional **\$18,472** we requested for 2015, it would immediately supplement our cash flow until property tax funds were received. Expenditures that we have previous routinely made at year end when we know our financial position, include personal protective gear (such gear is used hard and wears out fast: \$3,000 per firefighter) and replacement hose (some of ours is over 30 years old). None of these were made in 2015. Further, last year we had hoped to purchase a specialized firefighter washing machine

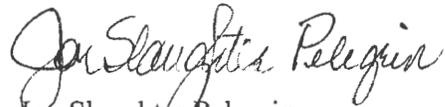
(\$5,000) to minimize the buildup of carcinogens for our volunteers' gear and one or two backup generators as only one of our three stations currently has a backup generator. Needless to say, these purchases have been shelved at this time.

Please do not hesitate to contact us should additional information be requested. We are most anxious to move this matter forward.

Sincerely,



Chief Curt Rogers



Jen Slaughter Pelegrin  
President, Board of Directors

## Questions/Answers from 12-8-15 North Fork Fire Protection District briefing

1. What are the PILT funds Jeffco gets today? Summary was provided to the commissioners. Commissioner Rosier said that it was what he was looking for.
2. North Fork Fire should provide a business plan that explains where they are, where they are going and how they plan to get there. NFFPD provided a 5 year business plan to the Commissioners.
3. Are there other Fire Districts in Jeffco that have large amount of federal land? Please see the attached map. From the Map it looks like besides North Fork Fire Protection Evergreen and Elk Creek have a little National forest, but very little. So it looks like North Fork is the only fire district that would have strong support for requesting funds from Jefferson County.
4. How do other counties support fire departments? In summary there is one county that shares PILT besides Jeffco (Douglas), two counties that share fire staff resources (Boulder and Mesa) and the rest of the counties don't provide money or resources (Adams, Arapahoe, El Paso, Larimer, and Weld).
  - a. Douglas County—Receives roughly \$250k in PILT funds and distributes \$100k in contributions to the five districts within the County based on the number of calls made per district. In 2014 NFFPD responded to 26 calls in Douglas County.
  - b. Adams County—has no forested areas and received no PILT funds for this purpose. There are no revenue sharing agreements.
  - c. Arapahoe County--Receives very little PILT revenue each year from the Federal government and does not have any agreements in place with fire districts.
  - d. Boulder County—has 5 fire districts with federal land. There is no revenue sharing regarding the PILT funds. However, there is a mutual aid agreement and Boulder supports the fire district through in-kind services. In-kind services are in the form of a fire crew (6 full-time and 2 PT employees) employed by Boulder County.
  - e. El Paso County— does not share any of its funding with Fire Districts. Revenue resources may not provide enough for revenue sharing.
  - f. Larimer County—provides no revenue sharing or support to the fire districts.

- g. Mesa County— does not share any funding with fire districts and have not been asked. The Sheriff's Office has a fire team that helps with fires on public lands. Not many fire districts in Mesa County that cover public lands.
  - h. Pueblo County— no reply
  - i. Weld County— does not share funding with the fire districts and reiterates that there is no legal obligation to do so stating that PILT funds are to be used for counties and schools.
- 5. Look into how the county (Open Space/Road and Bridge) pay for fire district costs throughout the county.
  - a. Fire Districts may ask for reimbursement, but Open Space asks that other avenues be looked at first (i.e. the injured party's insurance and emergency funds such as FEMA). As a first responder, Open Space relies on the Mutual Aid agreement with the state that includes Law Enforcement, Fire, and Park Rangers for search and rescue operations.
  - b. Jeanie indicated there is not a reimbursement with Road and Bridge.

## North Fork Fire Protection District Analysis - 2/16

### Jefferson County

| Pike Acres |   | 2011 | 2012      | 2013      | 2014      | 2015     |          |
|------------|---|------|-----------|-----------|-----------|----------|----------|
|            | Calls Per Year                          | 91   | 140       | 98        | 91        | 66       |          |
| 98,688     | Total PILT Monies Received by NFFPD     | 1    | \$36,201  | \$34,445  | \$30,308  | \$28,475 | \$11,528 |
|            | \$/per call                             |      | \$398     | \$246     | \$309     | \$313    | \$175    |
|            | Total PILT Received by Jefferson County |      | \$120,671 | \$112,814 | \$101,026 | \$94,917 | \$37,368 |
|            | %PILT Received & Distributed to NFFD    |      | 30%       | 31%       | 30%       | 30%      | 31%      |

NFFPD is requesting an additional \$18,472 for 2015.

If granted NFFPD will get a total of \$30k for 2015 and the call rate will be \$455 and 87% of total PILT received by Jefferson County.

### Douglas County

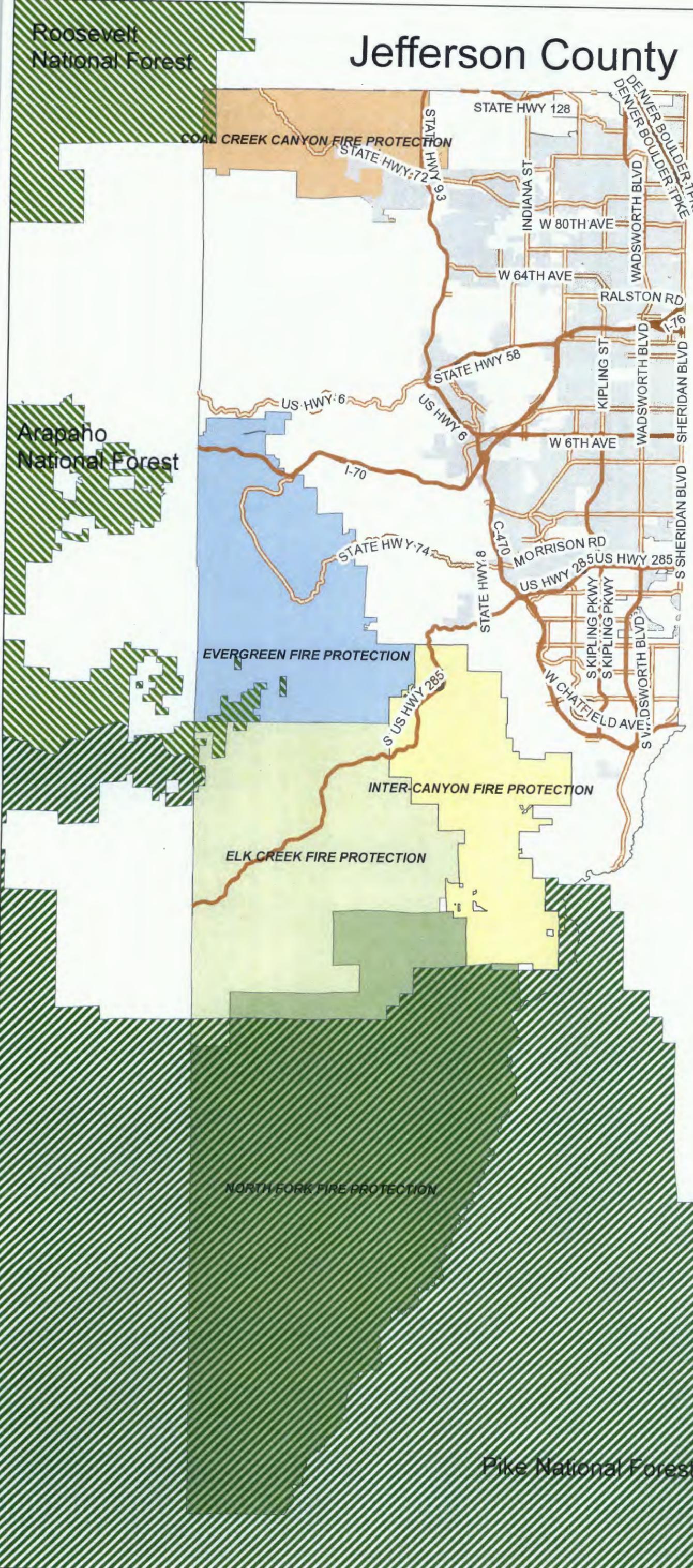
| Pike Acres |  | 2011 | 2012      | 2013      | 2014      | 2015      |           |
|------------|--|------|-----------|-----------|-----------|-----------|-----------|
|            | Calls Per Year                           | 40   | 35        | 27        | 26        | 31        |           |
| 24,340     | Total PILT Monies Received by NFFPD      | 2    | \$15,000  | \$15,000  | \$21,000  | \$20,000  | \$24,030  |
|            | \$/per call                              |      | Flat Rate | Flat Rate | \$ 778    | \$ 769    | \$ 775    |
|            | Calc Rate/Call                           |      | \$375     | \$429     |           |           |           |
|            | Total PILT Received                      |      | \$297,287 | \$309,306 | \$283,792 | \$307,519 | \$264,823 |
|            | %PILT Received & Distributed to NFFD     |      | 5%        | 5%        | 7%        | 7%        | 9%        |
|            | Amount allocated to Fire Districts       |      |           |           | \$100,000 | \$100,000 |           |
|            | % PILT Allocation to NFFPD (\$100k base) | 4    |           |           | 20%       | 24%       |           |

Scenario: Using Douglas County rate per call multiplied by Jefferson county calls per year

| Pike Acres |  | 2011      | 2012      | 2013      | 2014      | 2015      |
|------------|--|-----------|-----------|-----------|-----------|-----------|
|            | Calls Per Year                           | 91        | 140       | 98        | 91        | 66        |
| 98,688     | Douglas County \$/per call               | \$375     | \$429     | \$ 778    | \$ 769    | \$ 775    |
|            | Estimated payment based on rate per call | \$ 34,125 | \$ 60,000 | \$ 76,222 | \$ 70,000 | \$ 51,161 |
|            | Received by NFFPD Jefferson County       | \$36,201  | \$34,445  | \$30,308  | \$28,475  | \$11,528  |
|            | Variance                                 | 2,076     | (25,555)  | (45,914)  | (41,525)  | (39,633)  |

- 30% of Total PILT labeled monies received by Jefferson County
- PILT monies received from Douglas County are awarded the beginning of the following calendar year
- Call volume varies each year due to a variety of reasons i.e. # of visitors to USFS, fire conditions, etc.
- Jefferson County is aware that for 2014 & 2015 Douglas County distributed \$100k to 5 Fire Districts. 20-25% of that funding went to

# Jefferson County



**Legend**

- National Forest**  
**FORESTNAME**  
 Arapaho and Roosevelt National Forests  
 Pike National Forest
- Fire Districts**  
**NAME**  
 COAL CREEK CANYON FIRE PROTECTION  
 ELK CREEK FIRE PROTECTION  
 EVERGREEN FIRE PROTECTION  
 INTER-CANYON FIRE PROTECTION  
 NORTH FORK FIRE PROTECTION  
 Municipality

| Name of the Fire Protection District | Approximate Number of Acres of National Forest Land Within the Fire Protection District |
|--------------------------------------|---|
| North Fork                           | 111712.6  |
| Elk Creek                            | 2067.2  |
| Evergreen                            | 1258.7  |
| Coal Creek Canyon                    | 645.6   |
| Inter-Canyon                         | 80.9  |

