

Title: Administrative Policy County Office Hours	Policy No. Part 1, County Administration Chapter 5, Operations Section 1
	Effective Date December 12, 2006
Policy Custodian County Administrator	Adoption/Revision Date December 12, 2006

Adopting Resolution(s): CC06-562

References (Statutes/Resos/Policies): 30-10-109 C.R.S.

Purpose: To designate County Office Hours.

Policy: County Office Hours

A. Office Hours

1. All county offices shall be kept open for the transaction of county business on the days and during the hours designated below:

Monday through Friday, 7:30 am to 5:30 pm, except when any such day falls upon a legal holiday as designated by the Jefferson County Personnel Board.