Procedure:	**Last Update:**
Designation of Private Property for Use by Authorized Vehicles	February 6, 2007

References (Statutes /Resos/Policies): County Policy Manual- Designation of Private Property for Use by Authorized Vehicles Only

Purpose: To designate a specified area(s) on publicly available private property for use by authorized vehicles only pursuant to Section 42-4-1210, CRS.

A. Process

1. Any property owner or lessee who desires to have publicly available private property designated for the use of authorized vehicles only must submit an application to the Director of the Development and Transportation Department.

2. The request shall:

    a. be in writing,

    b. include a map detailing the specific areas to be designated,

    c. include the reasons for such designation, and.

    d. include other information as may be requested by the County.

3. The Planning and Zoning Division shall refer the request to:

    a. The Highways and Transportation Division.

    b. The Jefferson County Sheriff's Office for review and comment.

    c. The Chief of the appropriate fire district, in the event the request is for designation of the area as a no-parking/fire lane area.

    d. The County Attorney's Office.

4. The Planning and Zoning Division shall prepare an appropriate resolution and present the request and staff recommendations to the Board of County Commissioners at a pubic hearing.

5. If the request is approved:

    a. The Planning and Zoning Division shall forward a copy of the resolution to the Jefferson County Sheriff and the Jefferson County Highways and Transportation Division, and, if applicable, to the appropriate fire protection district. A copy shall also be transmitted to the owner or lessee making such request.

    b. The owner or lessee shall coordinate signage with the Jefferson County Highways and Transportation Division.