Procedure:	Last Update:
Earthquake	June 2013

References: Security and Safety Committee Policy

Purpose: To implement safety practices regarding response during an earthquake.

Procedure: Earthquake

A. Response During an Earthquake

- 1. Immediately take cover under a desk, table or chair, in a corner, along an interior wall in a hallway, or in a structurally strong location such as a hall by a pillar.
- 2. Stay away from windows and other glass enclosures.
- 3. Watch for falling objects such as light fixtures, bookcases, cabinets, shelves, and other furniture that might slide or topple.
- 4. Do not use elevators.
- 5. Do not attempt to leave the building as exits may be damaged and the building's exterior brick, tile, and fixtures may be falling off.
- 6. If outside a building when an earthquake begins, remain outside, preferably in a vehicle, or lie down on the ground in an open space away from the building and overhead power lines.

B. Response Following an Earthquake

- 1. Check for injuries to personnel in your area. Do not attempt to move seriously injured persons unless they are in immediate danger. Render first aid assistance if required.
- 2. Turn off ignition and heat sources if properly trained and it is safe to do so.
- 3. Shut off all gas sources if trained to do so.
- 4. Exit the building, if possible, and follow the egress routes to the assembly areas.
- 5. Report injuries, persons remaining inside who need assistance, damages and unsafe conditions to a supervisor or emergency response personnel.
- 6. Do not reenter until cleared to do so by the incident commander.
- 7. Expect aftershocks.