Title: Regulatory Policy Transport Permit	**Policy No.** 5.51 Part 8, Street and Roads Chapter 3, Permits Section 2
	Effective Date December 5, 2006
Policy Custodian Transportation and Engineering Division	**Adoption/Revision Date** December 5, 2006 / May 30, 2013

Adopting Resolution: CC06-550

References (Statutes /Resos/Policies): 42-4-510, C.R.S ; CC77-383, CC05-100

Purpose: To establish policies for the issuance of transport permits.

Policy: Transport Permit

A. Requirement for Permit

1. Pursuant to authority set forth in Section 42-4-510, C.R.S., a written transport permit shall be required prior to the operation or moving of a vehicle or combination of vehicles upon a County roadway which vehicle(s) is of a size, weight or load exceeding the maximum specified in Article 4 of Title 42, C.R.S.

2. It shall be the responsibility of the Jefferson County Transportation and Engineering Division (Division) to issue such permits after the Division has found the application to be complete and has set forth the terms and conditions of the permit deemed necessary to insure against undue damage to road foundations, surfaces and structures.

B. Permit Application Requirements

The application for any such transport permit on forms provided by the Division shall specifically provide, among other matters, for the following:

1. A description of the vehicle and load to be operated or moved.

2. A description of routing over particular highways for which the permit to operate is requested.

3. A statement as to whether such permit is for a single trip, a special trip, an annual operation, or an annual fleet permit.

4. A timetable for the start and completion of said operation or movement.

5. Proof that the mover has obtained public liability insurance in amounts of not less than one hundred thousand dollars per person and three hundred thousand dollars per accident for all structures to be transported within the County, and such proof is on file with the Division.

6. Any additional information as may be deemed necessary and reasonable by the Division to fully consider potential damage to road foundations, surfaces or structures.

C. Fees

1. A transport permit fee shall be paid in accordance with the following schedule:

Permit Issuance Fee	$ 5.00
Transport Permit Cost	
Single Trip Oversize	$15.00
Single Trip Oversize/Overweight	$15.00 plus $5.00 per axle $15.00 + 4 axles ($20.00) = $35.00 $15.00 + 5 axles ($25.00) = $40.00 $15.00 + 6 axles ($30.00) = $45.00 and so on
Annual Oversize Permit	$250.00
Annual Overweight Permit	$400.00
Annual Oversize/Overweight Permit	$400.00
Special Permits	$125.00
Fleet Base Fee	$1500.00 plus $25.00 per vehicle
Fleet Base Fee Overlength Public	
Utility Vehicle	$1500.00 plus $15.00 per vehicle
Longer Vehicle Combinations Permit	$250.00

2. The permit issuance fee shall be waived for tax supported agencies within Jefferson County.

3. The Transport Permit charge may be waived when in the opinion of the Division Director it is unnecessary for the load to be accompanied by a representative of the County.

D. Permit Terms and Conditions.

1. The written transport permit may be issued with specific terms and conditions made a part thereof where the Division, in its discretion, determines that such terms and conditions are necessary to insure against damage to road foundations, surfaces or structures.

2. A transport permit may be revoked upon violation of any of the terms and conditions of the permit. In the event that violations of the terms and conditions of the permit have not been corrected, the Division may, in its discretion, refer the matter to the County Attorney's Office for immediate legal action.