



Executive Board Meeting Jefferson County Public Schools Superintendent's Conference Room

Minutes

Friday, March 14, 2014

Members Present: Harriet Hall, Jefferson Center for Mental Health; Lynn Johnson, Jefferson County Department of Human Services; Mark Johnson, Jefferson County Public Health; Gail Meinster, 1st Judicial District Judge; Ted Mink, Jefferson County Sheriff; Pete Weir, Judicial District Attorney; Maurice Williams, Division of Youth Corrections; Dave Kollar on behalf of Jefferson County Public Schools

Staff Present: Stephanie Johnson, Rachel Lambert, Amy Terry

A. Meeting called to order at 7:34 a.m.

B. Recommended Actions

1. Approve Agenda
Agenda was approved.
2. Approve Minutes
Pete Weir made a motion to approve the minutes from Friday, January 10, 2014. Gail Meinster seconded the motion. The motion was approved.

C. Financial

1. 2014-2015 Funding Requests and Approval Guidelines
 - a. The Child and Youth Leadership Commission established a Finance Committee in February, 2014. Recommendations from their first meeting March were presented (see electronic attachment). A decision was made to move forward with the recommendation of inviting Boulder County and El Paso County to an upcoming Board meeting to give a presentation regarding blended funding.
 - b. Amy Terry presented four CYLC funding requests for fiscal year 2014-2015. In the future, CYLC will determine funding availability for requests based on reserves and projected revenues prior to the receipt of yearly funding request in March.
 - c. It is unclear if CYLC funds should be open to any entity or limited to CYLC subcommittees
ACTION ITEM: Amy Terry will invite El Paso and Boulder County 1451 coordinators to the April board meeting.
2. 2014-2015 Budget
 - a. Budget projections as of March 2, 2014 were reviewed (see electronic attachment). CYLC funding will be exhausted in fiscal year 2016/2017 if current expenditures continue.
 - b. A draft of the 2014-2015 budget was presented (see electronic attachment) reflecting significant decrease in revenue than was projected.
 - c. That state has offered counties two disbursement options (see electronic attachment). Option 2 for new incentive formula and payment was chosen by the majority of 1451 counties, but that has not been verified by CDHS.
3. Sustainability of CYLC

- a. Lynn Johnson suggested CYLC limit their funding available to fulfill requests this year. She suggested CYLC look at the current funding requests to see what is necessary and what can be sustained.
- b. The group discussed the possibility of requesting a suggested amount yearly from each CYLC Board member in an effort to sustain CYLC.
- c. The group discussed current CYLC staffing and needs. The original 1451 funding was to cover staff costs and not programs. Counties that have chosen to exist without staff coordination have struggled given the large amount of work that goes coordinating the work.

D. Systems of Care Award

- a. Amy Terry presented the System of Care PowerPoint (see electronic attachment). As part of the System of Care award, Ms. Terry is in the process of developing a CYLC webpage. Kris Kinzli to discuss development and implementation. The website will be hosted by on the Jefferson County.
- b. Proposed Change
 - a. The proposed change will move the focus population to victims of human trafficking in Jefferson County.
 - b. Rachel Lambert met with Kippi Clausen, Youth Technical Assistance to the System of Care. Ms. Clausen stated the proposed change would be a great fit.
 - c. The proposed System of Care grant change will be presented to the CYLC Human Trafficking Subcommittee next week.
ACTION ITEM: Harriett Hall and other members of CYLC that have contacts at SAMHSA will inquire as to their thoughts on the change and report out to Amy Terry.
- c. Movement to Planning Phase
 - d. The group is in favor of moving forward with the System of Care proposed change.
ACTION ITEM: Amy Terry will meet with Ashley Brock-Baca on March 28 to discuss the proposed change.

E. Open Discussion

- 1. Dave Kollar discussed the Problem Solving Court grant application submitted by Magistrate Jamin Alabiso and the CYLC Truancy Workgroup. Magistrate Alabiso had previously come to CYLC requesting a \$5,000 cash match. The Truancy Workgroup has since reached out to other possible funder, leaving a balance of \$2,400 needed for the cash match. Pete Weir offered to provide the needed funds for the District Attorney’s office.
- 2. The Human Trafficking training will be held on Wednesday, June 4, 2014 and Thursday, June 5, 2014 at the Jefferson County Fairgrounds. Ted Mink stated the Sheriff’s Department may be able to contribute financially.
ACTION ITEM: Lynn Johnson will create a budget and share with Ted Mink.

G. Meeting adjourned at 9:01 a.m.

Submitted by:

 Stephanie Johnson

Date: _____

Approved by:

 Mark Johnson, CYLC Chair

Date: _____