

**Summary Sheet for Jeffco Aging Well Transportation & Mobility Workgroup
Regarding Notice of Funding Availability (NOFA) for Creation of Local
Human Services Transportation Coordinating Councils**

ACTION REQUESTED FOR TODAY: Below is a brief summary of what the NOFA requests and how Jefferson County Human Services plans to respond. We are requesting your input, ideas and suggestions. Also, we are requesting your support for our proposal.

NOFA

1. Issued August 18, 2009 by CDOT and Colorado Coordinating Council for Human Services Transportation
2. Proposed work falls under national United We Ride Initiative promoting improved human services transportation services
3. Monies being offered to fund better coordination of human services transportation, resulting in cost efficiencies and service improvements
4. Recognition that most service delivery decisions are made at the local level
5. NOFA is offering two options:
 - a. Funds for Implementation Grant – grant recipients responsible for contracting with facilitator, can request 4 free hours of technical assistance from CDOT
 - b. Funds for Technical Assistance – CDOT will hire technical assistance expert
6. LCCs should bring together human service agencies, transportation providers and others
7. LCCs should improve transportation services and coordination of those services to “transportation disadvantaged populations” (low-income, persons with disabilities, and/or elderly)
8. CDOT has issued a Local Coordinating Council (LCC) Handbook
9. Available funding up to \$15,000 per project is for one year. Total available for statewide is \$110,000. Additional future funding may be available
10. Funds cannot be used for minor expenses (photocopying or meeting snacks)
- 11. DUE DATE FOR PROPOSALS IS OCTOBER 6, 2009**

12. Video/teleconference re: NOFA on September 23rd (a.m.)
13. NOFA requires "significant background work" prior to submittal of proposal including discussion with potential partner agencies, review and understand of LCC Handbook

JEFFERSON COUNTY HUMAN SERVICES

1. Applying for this grant flows naturally from work of the Aging Well Transportation and Mobility Workgroup and we feel this has been much of the "significant background work" that is required for submittal
2. Drafted a proposal earlier in the summer and discussed it at the June 9th 2009 Aging Well Transportation and Mobility Workgroup meeting – where group supported submittal of proposal to CDOT for LCC
3. Our request is for Implementation Funding of \$15,000 for establishing and guiding a Jefferson County Local Human Services Coordination Council
4. Discussing our proposal again with Aging Well Transportation and Mobility Workgroup on September 8, 2009
5. LCC should ideally include representatives from county human services, area agency on aging, workforce development, community centered board for the developmentally disabled, transportation providers, human services agencies, transportation and human services advocates, and public and private funders of transportation services
6. Letter from Department inviting certain stakeholders [have we included everyone needed?] to attend meeting on September 23rd (p.m.) to discuss formation of an LCC in Jefferson County and submittal of proposal. CDOT has set of questions to be answered by the potential participants:
 - Does the local area have the capacity, desire, support, and readiness to embark on a project to better coordinate human service transportation services?
 - What is the mission and focus areas for the local coordinating council? Who ought to participate? What will the council structure be?
 - What are the logical and appropriate geographic boundaries?
 - What resources are already available? Is there someone in the community who is an effective "champion" for transit in the community? Is there someone who might be a good facilitator for the effort?
 - Is some organization willing to be the applicant for these funds?
 - What additional resources are required to move forward?

7. CDOT will evaluate proposals for Commitment, Membership, Approach, Plan Quality and Sustainability

OUR PROPOSAL

1. Requesting \$15,000 Implementation Grant – Jefferson County Human Services will contract with consultant to handle entire grant and to facilitate development of a countywide LCC
2. January through December 2010 is hoped for project timeline
3. Will request 4 hours technical assistance from CDOT
4. See below proposed project activities and timeline

Key Project Activities	Quarter 1 Mos. 1-3	Quarter 2 Mos. 4-6	Quarter 3 Mos. 7-9	Quarter 4 Mos. 10-12
County Human Services enters into contract with local planning & process facilitation consultant.	X			
Clerical assistance put in place by consultant.	X			
Convene regular meetings of Jeffco LCC – making membership changes as needed, use existing examples to develop by-laws, etc.	X	X	X	X
Confer and communicate regularly with State Coordinating Council, DRMAC and others.	X	X	X	X
Review Year One work of Jeffco Transportation/Mobility Work Group, including identification of current resources, gaps and priorities – assess completeness of inventory, etc.	X			
Communicate with, present to, and get support for Jeffco LCC sustainability from policy makers and others in the community.	X	X	X	X
Submit action plan to larger “Aging Well” Strategic Planning effort for inclusion in final Strategic Plan.			X	