



**OFFICE OF COUNTY ASSESSOR**  
100 JEFFERSON COUNTY PARKWAY  
GOLDEN, CO 80419-2500

**JIM EVERSON**  
Assessor

Dear Business Personal Property Owner:

Enclosed you will find the 2011 Business Personal Property declaration schedule. As you know, in 2010 the Jefferson County Assessor's Office provided the capability to report your business personal property inventory online through the Assessors office website at <http://assessor.jeffco.us>.

A PIN number assigned to your Business Personal Property for internet filing is on the enclosed schedule. This year your business personal property items are listed using the new categories and subcategories you provided. Enclosed with the schedule form are additional sheets with your Personal Property Categories and Subcategories for your business type along with the current inventory reported in 2010.

The ability to file business personal property declaration schedules with us online through the internet will be available January 3, 2011 through April 15, 2011 midnight. To file you must have your six digit schedule number and PIN number from your declaration schedule. Go to the Assessor Website at <http://assessor.jeffco.us>. Click on the link Business Personal Property Reporting Information to login and follow instructions to file your inventory items. If you lose or do not have a PIN number please call our Personal Property Department at (303) 271-8693 and one will be mailed to you. Instructions and information will be available on the Assessor's Website.

Please call our Personal Property Department at (303) 271-8693 if you have specific questions.

We appreciate your cooperation working with us to file your business personal property with our online reporting system.

Very truly yours,

  
Jim Everson  
Jefferson County Assessor

<http://assessor.jeffco.us>