Model Summons & Complaint or Penalty Assessment **Case #** **Agency Identifier001**
Court Case #

Date of Violation (mm/dd/yyyy)	Time of Violation	Approximate Location of Violation	Direction of Travel
/ /	_______ am pm		N S E W

☐ Domestic Violence	☐	☐ Aggressive Driving	☐ Traffic Accident	☐ Construction Zone	☐ Traffic
☐ Sex Offense	☐ VRA Crime (Victim Witness)	☐ Gaming	☐ Injuries Involved	☐ School Zone	☐ Penal

The People of Colorado vs.

Defendant (Last Name)	(First)	(Middle)	Date of Birth (mm/dd/yyyy)
			/ /

Defendant's Address	City	State	Zip	First Phone Number

Defendant's Employer	Address	Second Phone Number

Driver's License Number ☐ CDL	Class	State	Race	Sex	Height	Weight	Hair	Eyes	Registered Owner (Name & Address) ____ same as above; or

Vehicle License Number/Type	State	Vehicle Year	Make	Model	Color	VIN

	Statute/Ordinance	Violation	Code	Points	Fine	Surcharge
		Individual agencies fill out this section				
		Your most frequent charges will go in this area				
		in statutory numerical order				
				Totals		

☐ Fingerprinted ☐ Photographed	Fingerprint #	☐ CMV Req. CDL	CMV USDOT #	☐ Placarded Hazardous material	☐ Custodial Arrest	Total Number of Charges

Summons ☐ **Valid CO DL**

Traffic Infraction________ Offense________

Without admitting guilt, I promise to appear at the time and place indicated below.

X ____

Notice: See instructions on reverse side titled "Summons"

Penalty Assessment Traffic Infraction________ Offense________ Mailed________

My signature is a promise to pay this penalty assessment within 20 days. With payment, I acknowledge guilt of all charges listed above and understand that the points indicated will be assessed against my driver's license. If I do not pay, my signature is a promise to appear in court as indicated below.

X ____ Total to be paid by mail $__________
(fine & surcharge)

Notice: See instructions on reverse side titled "Penalty Assessment"

Your are summoned and ordered to appear to answer charges noted above in:

☐ **Jefferson County Court, 100 Jefferson County Parkway, Golden, CO**

☐ **Other County Court (if necessary)**

☐ **Municipal Court (if necessary)**

On / / at ___________ am pm

Warning: If you fail to appear in response to this summons as ordered, a warrant may be issued for your arrest and additional costs assessed.

The undersigned has probable cause to believe that the defendant committed the offense(s) against the peace and dignity of the People of the State of Colorado and affirms that a copy of this Summons & Complaint or Penalty Assessment was served upon the defendant.

Officer (print)________________________________ Badge #_______

Officer signature____

Date Issued: / /