

You received this paperwork and flyer to advise you that we review and modify child support orders
Review & Adjustment is one of our services

The process has changed effective July 1, 2008. If you want us to review your support order we must first receive a completed affidavit, supporting documents, and your request before we initiate the review and give notice to the other party.

As soon as we receive your request, affidavit, & documentation we'll notice the other party by sending him/her a Review Notice & an affidavit. **Feel free to call with any questions.**

THE PROCESS:

- ✓ We **gather household & financial information** from/for each party.
- ✓ After 30 days a **Guideline calculation** is completed and results are sent to each party.
- ✓ Parties get **15 days to submit a challenge** if they disagree with the results.
- ✓ **If the parties agree** and sign the proposed order, it is filed with the Court for approval.
- ✓ **If there's no agreement** a Motion to Modify Child Support or Request for hearing is filed with Court after the challenge period(s) have been exhausted.
- ✓ The **Department & the parties can work together to resolve issues** while awaiting a hearing.
- ✓ The **Court's ruling** or approval of an agreement marks **the completion of the modification.**

WHEN YOUR ORDER IS TO BE REVIEWED/MODIFIED IN ANOTHER STATE:

The process is different

- Upon receipt of the Request for Review the **CSE Unit may request completion of an additional document** before sending a request for modification to the State with Jurisdiction to modify the child support order.
- The **CSE Unit sends the modification request to the other state** along with all the required paperwork.
- The **CSE Unit works with the other state** by sending any information they request and by notifying the party requesting the review of the status.
- The **CSE Unit stays in contact with the other state** on a regular basis requesting status information until the Review/Modification come to it's conclusion.

FREQUENTLY ASKED QUESTIONS:

- ♦ **How long will this take?**
 - ♦ On average, a Colorado Review of a Colorado Order takes 4 – 6 months from the time we receive the request until a modified support amount becomes a Court order. The time this takes depends largely on the parties and caseload demands.
- ♦ **Can you make the modification retroactive?**
 - ♦ Not usually, however if both parties are willing to sign an agreement making it retroactive, we can accommodate. If there's been a voluntary change in primary physical care of a child it's possible we can ask the Court to make a modification effective starting the time the change in physical custody occurred.
- ♦ **Can you modify or terminate my maintenance/alimony?**
 - ♦ No. It's outside our authority.
- ♦ **Can you modify the parenting time or custody order?**
 - ♦ No. However, if you ask, we can make a referral to Jefferson County Mediation and they may be able to help you and the other party reach an agreement.
- ♦ **Should I ask for a Review/Modification?**
 - ♦ We can't answer whether or not you should or should not. However, you can visit the Colorado Judicial web site at www.courts.state.us.co where you can complete your own Colorado Guideline calculation from the Self Help section before you decide to request the review.
- ♦ **What if I can't turn in everything you're asking for?**
 - ♦ Many times we can work with you. Call us and we can tell you what we absolutely must have.