

**MINUTES  
OF THE  
BOARD OF HEALTH**

**JEFFERSON COUNTY, COLORADO**

On October 18, 2011 at 8:05 a.m., President Cathy Corcoran called the meeting to order. Ms. Karen Gardella took roll call. Present were Mr. Greg Deranleau, Ms. Maureen Sullivan, Ms. Beverley Dahan, Ms. Bonnie McNulty and Ms. Cathy Corcoran. Ms. Amanda Cruser, counsel, was also present. A quorum was established.

Ms. Corcoran welcomed Ms. Linda Reiner, the newest board member. Ms. Reiner will sit on the Jefferson County Board of Health beginning November 15, 2011.

**Acceptance of Agenda**

Ms. Dahan made the motion to approve the agenda. Ms. McNulty seconded the motion.

**Motion passed.**

**Acceptance of the Minutes**

Ms. Sullivan made the motion to approve the minutes of the September 20, 2011 meeting. Mr. Deranleau seconded the motion. **Motion passed.**

**Acceptance of the Amended Minutes**

Mr. Deranleau made the motion to approve the amended minutes of the August 16, 2011 meeting. Ms. Dahan seconded the motion. **Motion passed.**

**Employee of the Month Presentation**

Ms. Corcoran presented the October Employee of the Month certificate to Mr. Matthew Garcia with the Environmental Health Division.

**Financial Report**

Ms. Beth Lipscomb presented the September 2011 financial statement. Ms. Dahan made the motion to approve the financial statement as presented. Ms. McNulty seconded the motion.

**Motion passed.**

**Contracts and Agreements**

Ms. Bonnie McNulty made the motion to approve the contracts and agreements as presented. Ms. Dahan seconded the motion. **Motion passed.**

**Approval of Warrants**

Ms. Sullivan made the motion to approve the warrants as submitted. Mr. Deranleau seconded the motion. **Motion passed.**

**Discussion:**

Ms. Lipscomb had two items of interest for the board. The budget meeting with the county commissioners is October 27<sup>th</sup>. The 2012 JCPH budget request originally included three business cases; the one for an adjustment in our general fund contribution to cover the increase in county cost allocations has already been approved by the county budget office, leaving two cases to be considered by the commissioners. One business case requests \$100,000.00 for each of the next three years to fund a new position to oversee and coordinate the Community Health Assessment and

Community Health Improvement Plan processes. The budget office is recommending that the commissioners fund this request. The second remaining business case is for an adjustment in our general fund contribution to annualize the amount of dollars necessary to cover the 2% pay increases given by JCPH in 2010. The budget office and the county administrator are currently recommending against funding this business case.

The new owner of the property JCPH leases in Edgewater for our WIC program has finally refunded the property tax that they had collected from us erroneously over the last 16 to 18 months. This is approximately \$8,500.00.

### **Old Business**

Ms. Donna Viverette presented an update on efforts to advocate for stronger local smoke-free public places laws. On September 30<sup>th</sup>, Ms Viverette met with Ms. Dahan and Ms. Vennita Jenkins at the Total Longterm Care (TLC) facility in Lakewood, Colorado. They found that the area currently used by residents of TLC as a place to smoke, would easily accommodate a possible extension of the smoke-free perimeter provision of Lakewood's smoke-free law; Lakewood Council may consider increasing the current 15' smoke-free zone to 25'. Should the City of Lakewood pass an ordinance to implement this requirement, the establishment will be in compliance. During the visit to the TLC, Ms. Dahan asserted that the potential increase would be extremely detrimental to the only assisted living facility to which TLC refers their residents who smoke.

The Granville Assisted Living Center is the contracted facility of TLC. Ms. Viverette visited their building on October 17<sup>th</sup> to assess the currently situation, talk with staff and invite the opportunity to do a more thorough assessment of the smoke-free entranceway issue. Ms. Viverette noted that the front patio area where residents currently smoke could accommodate an increase to 25' in the smoke-free entranceway requirement, though not without creating additional problems. The current smoking area sits in a semi-protected patio area near the main entranceway and against the side of the building where the walls run perpendicular to the seating area. This configuration currently results in excess smoke lingering around the residents who use the area to smoke as well as resulting in employees, vendors, workers and visitors having to breathe notable amounts of second-hand smoke when entering or leaving the building through the main entrance. If the designated smoking area were to be moved further away from the front entrance , to accommodate the 25' smoke-free zone, it would likely result in greater congestion of smoke for residents, due to the configuration of the building structure there (which does not seem to allow the smoke to adequately flow away from residents in this seating area). Granville staff with whom Ms. Viverette spoke, reported that about 20 residents currently smoke and that the area is used by up to 8 – 10 residents who smoke at any one time. Ms. Viverette stated that, though the area could accommodate the increase to 25', it would not be optimal for the health of residents who use the area to smoke. The Tobacco Prevention Initiative (TPI) staff at Jefferson County Public Health, works with organizations to achieve effective and creative solutions to reduce exposure to secondhand smoke, and would be willing to assist the Granville with strategies and resources to help move the area to make it accommodating and dignified for those who continue to smoke, while reducing excess exposure to these residents as well as the visitors, vendors and employees of the Granville. She also stated that, should the City of Lakewood move forward on the plan to strengthen the smoke-free ordinance, the TPI staff would work with the City to assure that language in the ordinance achieves the best public health protections and accommodates the needs of the community; Ms. Viverette invited the participation of staff of the Granville in these meetings with the City Attorney.

Ms. Sullivan made the motion to accept the resolution as written. Ms. McNulty seconded the motion.

**Discussion:** Mr. Oat Whitney, CEO of Granville Assisted Living Center commented. At the current time, there are approximately 20 residents who smoke at his facility. Mr. Whitney spoke of a side door currently used by employees, vendors and workers to enter the building. His wish is to balance the accommodation between safeguarding the health of the general population to avoid second-hand smoke, while balancing the lifestyle choices of people who are at the end of their lives. As it stands, he stated, “20 residents would have an eight foot smoking area.”

Ms. Sullivan asked Mr. Whitney if it would be impossible to extend the smoking area from 15 feet to the proposed 25 feet. Mr. Whitney, “Absolutely not impossible, no, it can be done. If we did it, we’d have a smaller area and if we have 20 folks who want to go smoke, the residents would have to take turns, thus eliminating the socialization between the smokers. It would not be impossible; however, it would impact our operation.” Ms. Viverette invited Mr. Whitney to join her and JCPH staff in looking at the area to see what, if anything might be done to accommodate a distance increase while reducing secondhand smoke exposure. Ms. Viverette also invited Mr. Whitney to join her staff at the point that language for an ordinance is being drafted by the Lakewood City Attorney, to help with the language of the model ordinance around this provision..

The vote to accept the “Proposed Jefferson County Board of Health Resolution related to Smoke-Free Public Places Laws and Ordinances” resolution was adopted by a vote of four “ayes” and one “nay.” **Motion passed.**

### **New Business**

None

**Note:** Due to a previously scheduled appointment, the board decided the consent agenda would be heard at this time to accommodate the applicant while all board members were present.

### **Consent Agenda**

Ms. McNulty made the motion to approve the Consent Agenda as submitted. The motion was seconded by Ms. Dahan. **Motion passed.**

### **Executive Director’s Comments**

While Dr. Mark Johnson was unable to attend this meeting, Ms. Norma Tubman informed the board of several important topics.

She updated the board on the proposed move of the Nurse Family Partnership Program and other programs from Colorado Department of Public Health and Environment (CDPHE) to the human services department. On Oct. 12<sup>th</sup>, there was a call between Dr. Chris Urbina, the executive director and chief medical officer of CDPHE and those who provided input against this change. However, Dr. Urbina said that the move will go forward. He is not prepared to offer options at this time. The stakeholders in the community will need to present this to legislature for their decision. On October 19<sup>th</sup> the Early Childhood Leadership Commission is holding an open forum for stakeholders to present. Ms. Tubman and Ms. Amy Guccione will represent JCPH. There will be a number of other opportunities to address the Early Childhood Council.

JCPH met with the Gilpin County Board of County Commissioners last week. They are pleased with the collaboration between their county and JCPH, therefore are moving ahead with contracts for 2012.

Ms. Tubman will represent JCPH, in collaboration with Tri-County and Denver Health to participate in an HIV metro-wide plan. There are new federal dollars available with a possibility of \$600,000.00 being available to Colorado, focusing on HIV testing for Latinos, African-Americans, men who have sex with men and intravenous drug users. It is a competitive grant with the intent to make funds available to cities that have high HIV rates. Denver does not have a high positive rate, nor does Jefferson County. However, CDPHE feels that if a metro-wide plan is submitted to address this issue, there is the possibility of bringing money into the state. The focus will be Denver, Adams, Arapahoe, Douglas and Jefferson counties. Our goal is to expand testing in Jefferson County.

Ms. Elise Lubell has been asked to lead the Community Health Assessment as it moves forward. There will be an orientation on October 26<sup>th</sup> with CDPHE and their technical assistant. We hope to have a stakeholders' summit early 2012. We will look at our secondary data as opposed to starting to conduct interviews and sending surveys.

The Parfet Building has been purchased and input from staff has been positive.

Ms. Tubman recognized four staff members and one retiree who were honored at the "Public Health in the Rockies" annual conference. Molly Hanson received the *Excellence in Public Health Education Award*, Cynthia Farkas (retired) was given the *Lifetime Achievement Award*; the *Emerging Leader in Public Health* was given to Ms. Keara Biller, Ms. Ann Marie Bailey received the *Community Health Action-Motivated Person (CHAMP) Award*. The prestigious *Lillian Wald Award* was presented to Ms. Christine Schmidt.

The 2010 Workforce report was recently released and public health in 2010 had the highest department turnover at 18.63% compared to an average county turnover of 9.20%.

Dr. Johnson was unable to attend this board meeting, but recorded a message for Ms. Corcoran and Ms. Gardella recognizing their last Board of Health meeting and their contributions to JCPH.

### **President's Comments**

Ms. Corcoran said "good-bye" to the Board of Health members and the staff of JCPH. She thanked them for making her 16 years fulfilling and a fabulous learning experience. She also stated that it had been a pleasure to be associated with public health in this capacity.

### **Staff Comments**

Dr. Jim Dale voiced his appreciation to Ms. Corcoran and Ms. Gardella for the quality of work they have exhibited while representing JCPH.

### **Public Comment**

None

There being no further business to come before the Board of Health, the meeting was adjourned at 9:34 a.m.