

**MINUTES
OF THE
BOARD OF HEALTH**

JEFFERSON COUNTY, COLORADO

On July 20, 2010 at 8:02 a.m., President Cathy Corcoran called the meeting to order. Ms. Karen Gardella took roll call. Present were Mr. Greg Deranleau, Ms. Maureen Sullivan, Ms. Beverley Dahan, Ms. Bonnie McNulty and Ms. Cathy Corcoran. Ms. Amanda Cruser, counsel, was also present. A quorum was established.

Acceptance of Agenda

Ms. Maureen Sullivan made the motion to approve the agenda. Ms. Bonnie McNulty seconded the motion. **Motion passed.**

Ms. Cathy Corcoran welcomed the newest member to the Board of Health, Mr. Greg Deranleau. Mr. Deranleau was appointed by the Board of County Commissioners to fill the vacancy created when Mr. John Jehn resigned.

Acceptance of the Minutes from the May 18, 2010 Meeting

Due to an absence of a quorum at the June 15, 2010 session, there were no official minutes to be approved. Ms. Bonnie McNulty made the motion to approve the minutes of the May 18, 2010 meeting. Ms. Beverley Dahan seconded the motion. **Motion passed.**

Employee of the Month Presentation

Ms. Cathy Corcoran presented the July Employee of the Month certificate to Ms. Ashley Vieweg with the Community Health Services Division.

Financial Report

Ms. Beverley Dahan made the motion to approve the financial report for June 2010, as presented by Ms. Beth Lipscomb. Ms. Bonnie McNulty seconded the motion. **Motion passed.**

Contracts and Agreements

Ms. Bonnie McNulty made the motion to approve the contracts and agreements as presented by Ms. Lipscomb, Ms. Maureen Sullivan seconded the motion. **Motion passed.**

Approval of Warrants

Ms. Beverley Dahan made the motion to approve the warrants as submitted. Ms. Bonnie McNulty seconded the motion. **Motion passed.**

Presentation of 2011 Proposed Budget

Ms. Bonnie McNulty made the motion for Jefferson County Public Health (JCPH) to present the proposed 2011 budget to the Board of Health at the August 18, 2010 meeting. Ms. Maureen Sullivan seconded the motion. **Motion passed.** Ms. Cathy Corcoran suggested changing the bylaws should the budget presentation be consistently postponed.

Election of Officers

On nominations duly made and seconded, the following were elected to the positions shown:

- Ms. Bonnie McNulty – Vice President
- Ms. Beverley Dahan – Secretary

Old Business

Mr. Craig Sanders updated the Board on the property at 9064 Highway 285. All repairs have been completed and JCPH has received the engineer's letter. A very specific maintenance schedule was required and the owner of the property is responsible to maintain that schedule. This was proposed by the engineer including inspection, periodic testing, pumping grease traps, etc. JCPH will schedule routine inspections of this location.

New Business

None

Executive Director's Comments

Dr. Mark Johnson congratulated the newly appointed vice president and secretary. He also welcomed Mr. Greg Deranleau to the Board of Health.

Budget concerns have dominated the recent months. Supervisors and directors have been working on their program budgets for 2011 and we are currently waiting for the county's input. Each department has been asked to create a budget reflecting a 12% cut in the current budget. This is not anticipated, however, it is a possibility if Proposition 101 and Amendments 60 and 61 pass in November. If that should happen, a 12% cut would be devastating for public health and the programs associated with our department. Dr. Johnson is anticipating a flat budget from the county or a possible 1% or 2% cut in general funding.

The state is spending tobacco tax dollars elsewhere, creating major budgetary problems in our tobacco program, including the inability to fund staff and programs. We have been asked to focus on policy, and to work with cities and unincorporated Jefferson County on tobacco policy changes. The JCPH Tobacco Program has submitted four applications in collaboration with three municipalities and unincorporated Jefferson County. The program will focus on policies to decrease contact with secondhand smoke by seeking exemptions from the original Clean Indoor Air Act adding the effects of secondhand smoke in multi-unit housing. Additional policies may be crafted to make all tobacco products more difficult, if not impossible, for youth to purchase. These topics were included in the four proposals JCPH submitted. There will be a total of 20 awards. The approval of all four proposals is not likely. We will be very fortunate to receive two or three. Overall, there will probably be a decrease in the funding to our tobacco program.

Dr. Johnson introduced and welcomed the new epidemiologist, Ms. Ana Marin-Cachu. Ms. Marin-Cachu started on July 19th.

There have been significant changes in the Community Health Services Division (CHS). Due to budget cuts, the division has been restructured to try and prevent layoffs of nursing staff. Ms. Norma Tubman has gone to great lengths to keep staff, and has taken on more responsibilities herself. Currently, CHS has one supervisory vacancy. This may be temporary, depending on the increase of workload on all nursing supervisors.

Summer creates an increase in the number of special event permits issued by the Environmental Health Services Consumer Protection Program. The plan review process and pre-event requirements have been changed this year to improve the procedure and to make it more efficient for everyone involved. Unfortunately, there have been situations where food vendors and/or event coordinators have not fulfilled their obligation to comply. Environmental Health inspectors will continue to monitor these events, making certain that public health in Jefferson County is not compromised.

Dr. Johnson gave the Board of Health an article he co-authored and was published in the Journal of the American Medical Association (JAMA). It highlighted some of the work the American College of Preventive Medicine (ACPM) has done and the article also mentioned Jefferson County Public Health. Dr. Johnson has also been named to be on the Medical Marijuana Advisory Committee with the state health department. The first meeting is July 29th and he will update the Board periodically.

The renovation of the Arvada site has been completed and Dr. Johnson encouraged the Board members to visit the site.

President's Comments

Ms. Corcoran acknowledged the support received from the Board of County Commissioners to reduce the 24-month waiting period for Social Security Disability Insurance (SSDI).

Staff Comments

Dr. Jim Dale suggested everyone read the article in the July 20, 2010 Denver Post about the Colorado Chief Medical Officer, Dr. Ned Calonge.

Dr. Dale also spoke of an action taken that involved incredible teamwork from his division. A summer camp was preparing to open in Gilpin County and there were countless problems. However, with the collaboration between

Consumer Protection, Environmental Protection and the land use department of JCPH, the camp was able to open without any threat to public health. Water, housing and food were all potentially affected, but JCPH Environmental Health staff assisted in making the camp safe for the children and staff.

Dr. Dale asked the Board to please keep apprised of the issues regarding the aging initiative in Jefferson County. Adding to this, Dr. Johnson mentioned that Jefferson County has the largest population of octogenarians and older in Colorado.

Public Comment

Mr. Craig Sanders introduced Mr. David Rainey with the North Fork Library Association in Pine Grove. Mr. Rainey asked the Board for a waiver of a new septic permit fee and to extend the current permit for one year. The library is not affiliated with the Jefferson County Library District and is run solely by donations. The building was built in 1882 and is in serious need of repair. After securing the safety of the building, Mr. Rainey noted that a septic system will be installed. Currently, there is no system and no water use.

Mr. Beverley Dahan made the motion to waive the new fee and to extend the current permit for one year. Ms. Bonnie McNulty seconded the motion. **Motion passed.**

Mr. Randy Rudloff and Mr. Mike Reddy with Inter-Canyon Fire Protection District requested a two-year waiver to complete a septic system upgrade to their location. This will be accomplished after the remodel of their current fire station is finished. Currently, the location has a cesspool and Jefferson County Environmental Health Regulations do not allow cesspools. Mr. Sanders stated that there is minimal water usage at the station however; a septic tank does need to be installed to meet minimum standards. Mr. Reddy reported that the district received a mill levy to purchase apparatus for the emergencies that occur within the boundaries of the fire protection district, and that a septic system was not budgeted with those funds. Ms. Bonnie McNulty made the motion to approve the request for a maximum two year waiver, with a progress report to JCPH within one year, detailing the plans for the septic design. JCPH will give Planning and Zoning permission to issue a permit for the proposed addition of two bays and no water use. Ms. Maureen Sullivan seconded the motion. **Motion passed.**

9:40 a.m. Case Called to Order

Review Case

Case #10-110018 OW: Mr. Craig Sanders gave details on this case. Mr. Ron Barta, system designer spoke in favor of this case. No one spoke in opposition. Ms. Beverley Dahan made the motion to approve this case. Mr. Greg Deranleau seconded the motion. **Motion passed.**

There being no further business to come before the Board, this meeting was adjourned at 9:53 a.m.