

**MINUTES  
OF THE  
BOARD OF HEALTH**

**JEFFERSON COUNTY, COLORADO**

On December 15, 2009 at 8:13 a.m., President Cathy Corcoran called the meeting to order. Ms. Karen Gardella took roll call. Present were Ms. Maureen Sullivan, Ms. Beverley Dahan, Ms. Bonnie McNulty, Mr. John Jehn and Ms. Cathy Corcoran. Ms. Amanda Cruser, Counsel, was also present. A quorum was established.

**Acceptance of Agenda**

Ms. Beverley Dahan made the motion to approve the agenda with a change requested by Ms. Norma Tubman that the item "Revised 2010 Family Planning Fee Schedule" be presented instead as "Revised 2010 Jefferson County Public Health (JCPH) Fee Schedule." Mr. John Jehn seconded the motion. **Motion passed.**

**Acceptance of Previous Minutes**

Ms. Bonnie McNulty made the motion to approve the minutes of the November 17, 2009 meeting. Mr. John Jehn seconded the motion. **Motion passed.**

**Employee of the Month Presentation**

Ms. Cathy Corcoran presented the December Employee of the Month certificate to Ms. Christine Billings with the Emergency Preparedness Program of the Administrative Services Division.

**Financial Report**

Ms. Maureen Sullivan made the motion to approve the 2009 financial report as presented by Ms. Beth Lipscomb. Ms. Beverley Dahan seconded the motion. **Motion passed.**

**Contracts and Agreements**

Ms. Beverley Dahan made the motion to approve the contracts and agreements as presented by Ms. Lipscomb, with the deletion of "non-financial," which had been typed in error on the Purchase of Services Agreement with Carnation Building Service, Inc. Ms. Maureen Sullivan seconded the motion. **Motion passed.**

**Approval of Warrants**

Ms. Bonnie McNulty made the motion to approve the warrants as submitted. Ms. Beverley Dahan seconded the motion. **Motion passed.**

**Approval of the Revised JCPH 2010 Fee Schedule**

Ms. Bonnie McNulty made the motion to approve the revised fee schedule as presented. Ms. Beverley Dahan seconded the motion. A roll call vote was taken. The Revised JCPH 2010 Fee Schedule was approved by a unanimous vote of 5 to 0. **Motion passed.**

**Old Business**

Dr. Jim Dale referred to a memo from Mr. Craig Sanders explaining the current status of the 9064 Highway 285 property. Dr. Dale assured the Board of Health that currently, there is no surfacing of wastewater and JCPH is monitoring the situation.

**New Business**

Dr. Mark Johnson introduced Dr. Kendall Krause, Preventive Medicine resident. Dr. Krause presented the current H1N1 vaccination campaign, history of pandemics and the huge part JCPH has played in vaccinating the public.

**Executive Director's Comments**

Dr. Mark Johnson said that the H1N1 campaign has been absorbing much of the department's time. He voiced his appreciation of all JCPH staff on the work they have done to make the mass vaccination clinics a success. Dr. Johnson has received many compliments from elected officials, the public, private providers, the Visiting Nurses Association and community leaders.

Ms. Elise Lubell and Ms. Donna Viverette have been working extremely hard on a grant application for tobacco prevention and obesity prevention. Due to this, we are now working with the Jefferson County Economic Council. This has been an excellent outreach source for our department.

Dr. Johnson gave a short report on his recent trip to Singapore for the Accrediting Council for Graduate Medical Education (ACGME). Singapore currently follows a traditional British model of medical education, which is more of an apprenticeship model with one ultimate final qualifying test, and the Government of Singapore would like to change to an American model, with residencies, block rotations with competencies, in-service examinations, and formative and summative evaluations of the residents. There may be some possible future work with the Preventive Medicine residency that is being set up in Singapore.

Dr. Johnson will update the Board of Health on the 2010 budget at the January 19<sup>th</sup> meeting.

#### **Staff Comments**

Dr. Jim Dale informed everyone that January is Radon Awareness Month. The City of Golden has approved the residential code to require mandatory radon resistant material in new construction. Radon is the second leading cause of lung cancer in the United States. He will present more information on this topic at the 7:30 a.m. study session at the January 19<sup>th</sup> meeting.

Mr. John Moody with the Environmental Health Division of JCPH introduced Ms. Marian Schwabauer. Ms. Schwabauer wants to burn her piles of trash, however, due to the change in the Burn Permit process and financial hardship; she is unable to pay the \$70.00 permit fee. She asked the Board to waive the fee. Ms. Beverley Dahan made the motion to waive the \$70.00 Burn Permit fee for Ms. Schwabauer. Mr. John Jehn seconded the motion. **Motion passed.**

Discussion: It was clarified that the waiver expires March 31, 2010.

#### **President's Comments**

None

#### **Public Comment**

None

There being no further business to come before the Board, this meeting was adjourned at 9:46 a.m.