

**MINUTES  
OF THE  
BOARD OF HEALTH**

**JEFFERSON COUNTY, COLORADO**

On August 18, 2009 at 8:01 a.m., President Cathy Corcoran called the meeting to order. Ms. Karen Gardella took roll call. Present were Ms. Maureen Sullivan (via telephone conference), Ms. Bonnie McNulty and Ms. Cathy Corcoran. Ms. Amanda Cruser, Counsel, was also present. A quorum was established.

**Acceptance of Agenda**

Ms. Bonnie McNulty made the motion to approve the agenda. Ms. Maureen Sullivan seconded the motion.

**Motion passed.**

**Acceptance of Previous Minutes**

Ms. Bonnie McNulty made the motion to approve the minutes of the July 21, 2009 meeting. Ms. Maureen Sullivan seconded the motion. **Motion passed.**

**Employee of the Month Presentation**

Ms. Cathy Corcoran presented the August Employee of the Month certificate to Ms. Shellie O'Brien-Laws with the Health Promotion Division, WIC Program.

**Financial Report**

Ms. Bonnie McNulty made the motion to approve the 2009 financial report as presented by Ms. Beth Lipscomb.

Ms. Maureen Sullivan seconded the motion. **Motion passed.**

**Contracts and Agreements**

Ms. Bonnie McNulty made the motion to approve the contracts and agreements as presented by Ms. Lipscomb.

Ms. Maureen Sullivan seconded the motion. **Motion passed.**

**Approval of Warrants**

Ms. Bonnie McNulty made the motion to approve the warrants as submitted. Ms. Maureen Sullivan seconded the motion. **Motion passed.**

**Resolution BOH 09-4**

Ms. Beth Lipscomb submitted Resolution No. BOH 09-4: "Authorization for Jefferson County Public Health to submit a request for a Supplementary Budget and Appropriation in the Amount of \$203,500.00 and Authorization to Un-Freeze 2.0 Core FTE," to the Board for approval. Ms. Bonnie McNulty made the motion to accept Resolution BOH 09-4 for the purposes of delivering services to Gilpin County. Ms. Maureen Sullivan seconded the motion. A roll call vote was taken. Resolution BOH 09-4 was approved by a unanimous vote of 3 to 0.

**Old Business**

None

**New Business**

None

**Executive Director's Comments**

Dr. Mark Johnson recognized Ms. Jeanne Erly for her remarkable work in overseeing the clean up of the damage caused by a huge storm in July. The Lakewood site experienced windows blown out, computers and printers beyond repair and water damage in numerous offices.

Dr. Johnson introduced Dr. Kendall Krause, Preventive Medicine Resident, who will be working with JCPH for the next few months. Dr. Krause worked in emergency medicine in the past and has changed her direction toward preventive medicine. She is working closely with JCPH's Emergency Response/Epidemiology Team.

All of the divisions have been working hard on the 2010 budget. It was sent to the county to review. There will be meetings between JCPH and county budget staff. A meeting with the Board of County Commissioners will also take place. There is a strong possibility that JCPH will continue to be “flat funded.” Governor Ritter will be announcing further cuts at the state health department level. To date, we have had some programs cut 3 ½% by the state. There has been talk of additional cuts of 10%. Some stimulus finds are said to be arriving at the state health department. JCPH has applied for money from those funds.

Public health is very concerned about the fall flu season. People may not understand that there is a seasonal flu in addition to the H1N1 novel influenza. The seasonal flu shots will most likely begin earlier this year than usual, probably in late August. Clinical trials are ongoing for the H1N1 vaccine. After testing, the vaccine will be shipped with an anticipated arrival date of November or December.

Our relationship with Gilpin County is continuing to be positive and the learning process of working together is an asset to all. One “Food Safety for Temporary Food Vendors” class was given by Ms. Carla Opp with JCPH’s Environmental Health Division, and was well received by Gilpin County residents. The state health department is responsible for Gilpin County’s food inspections until January 1, 2010. Ms. Norma Tubman has completed a job description for the Public Health Coordinator in Gilpin County and there are three interviews scheduled for August 20<sup>th</sup>.

Dr. Johnson has been working on some of the Health Care Reform issues nationally, especially through his role as the President of the American College of Preventive Medicine. Dr. Johnson stated that \$7.5 million has been appropriated for the training of physicians in preventive medicine and public health. One of the essential public health tasks is to “assure competent public and personal health care workforce,” and preventive medicine and public health is the only organized medicine specialty that does not get direct Medicare dollars for training residents. Preventive medicine and public health have worked for years to receive improved funding for training public health positions, as well as preventive medicine specialties. There may be additional money in the Health Care Reform Bill for training of preventive medicine residents, but time will tell.

JCPH has been working with the Rocky Vista University. This institution trains physicians in osteopathy. JCPH has been invited to help with training their second year medical students in “what is Public Health?” Staff will teach courses and have Rocky Vista students do some rotations with JCPH staff.

Dr. Johnson reminded the Board of the 2010 NALBOH Conference in Omaha, Nebraska, August 5 through 7. Ms. Bonnie McNulty is planning to attend.

The September 15, 2009 Board of Health meeting with the Board of County Commissioners will begin at 7:30 a.m. instead of 7:00 a.m.

### **President’s Comments**

None

### **Staff Comments**

Ms. Beth Lipscomb reported on the latest JCPH 50<sup>th</sup> Anniversary event in Evergreen. Approximately 150 children attended and the emphasis was hand washing, hygiene, eating healthy lunches and snacks and bike helmet safety. The next event will be at Summerset Festival in Clement Park. We will be sharing space with the Sheriff’s safety booth. This will take place on Saturday and Sunday, September 19 and 20. In the past, the typical traffic has been approximately 40,000 people.

### **Public Comments**

Mr. Craig Sanders presented information on a property in Jefferson County destroyed by a fire. The house was serviced by a septic system and due to the age of the dwelling, there are no records of the system. The house that burned was considerably larger than the replacement house. When the Board of Health passed the policy on reconstructing dwellings in 2007, it was required that if a residence were to be reconstructed, records must be available confirming that the system meets compliance with current standards. JCPH, septic pumpers and the engineer have been trying to assist the property owner in getting the situation resolved. A Use Permit Inspection was performed and the findings were that the leaching field was satisfactory; however the septic tank needs to be replaced.

The Board was asked to waive that requirement of the “*Policy for Determining the Suitability of Existing Individual Sewage Disposal Systems Prior to the Issuance of Building Permits,*” Part 2, “Reconstruction Projects.”

Ms. Cathy Corcoran stated the options were:

- Waive the requirement in the policy because it’s a rebuild.
- Hear a variance case at a later date.

Mr. Craig Sanders voiced another option of the Board not waiving the requirement and the owner would have to replace the entire septic system instead of the tank only.

Mr. James Thomas spoke in favor of this request stating that the septic tank is no longer usable. No one spoke in opposition.

Ms. Bonnie McNulty made the motion to waive the requirement in the policy as outlined by staff. The address of this property is 11877 West 80<sup>th</sup> Avenue. Ms. Maureen Sullivan seconded the motion. **Motion passed.**

**8:53 a.m. Ms. Cathy Corcoran called a recess**

**9:02 a.m. Cases Called to Order**

**Consent Agenda**

Ms. Bonnie McNulty made the motion to approve the Consent Agenda as submitted by staff. The motion was seconded by Ms. Maureen Sullivan. **Motion passed.**

**Variance Case**

**Case #09-110490 OW:** Mr. Craig Sanders gave details on this case, stating that the parcel size received from Jefferson County Assessor’s Office was 1.7 acres. Mr. Sanders received a land survey from the owner that showed the parcel size was actually 2.86 acres. This case was pursuant to a lot line adjustment. Splitting this property into two parcels, one would be 1.7 acres and the second would be 1.16. Mr. Sanders said that if the Board of Health approved this variance, it would be approved with the conditions that – if the new survey is not correct, the approval of the Board would not be valid. The owner will be required to install a secondary water treatment system on the property on which the new dwelling will be built. The existing system is only five years old, and will not require a secondary treatment system until the current system fails.

Mr. Gerald Weston, property owner spoke in favor of this case. Mr. Ron Barta, the system designer also spoke in favor of this case. No one spoke in opposition to this case.

Ms. Bonnie McNulty made the motion to approve this case, based on the survey submitted and the lot sizes represented. Ms. Maureen Sullivan seconded the motion. **Motion passed.**

There being no further business to come before the Board, this meeting was adjourned at 9:13 a.m.