

**MINUTES
OF THE
BOARD OF HEALTH**

JEFFERSON COUNTY, COLORADO

On April 20, 2010 at 8:13 a.m., President Cathy Corcoran called the meeting to order. Ms. Karen Gardella took roll call. Present were Ms. Maureen Sullivan, Ms. Beverley Dahan, Ms. Bonnie McNulty and Ms. Cathy Corcoran. Ms. Amanda Crusier, counsel, was also present. A quorum was established.

Acceptance of Agenda

Ms. Maureen Sullivan made the motion to approve the agenda. Ms. Bonnie McNulty seconded the motion. **Motion passed.**

Acceptance of Previous Minutes

Ms. Beverley Dahan made the motion to approve the minutes of the March 16, 2010 meeting. Ms. Bonnie McNulty seconded the motion. **Motion passed.**

Employee of the Month Presentation

Ms. Cathy Corcoran presented the March Employee of the Month certificate to Mr. Victor Fenhaus with the Environmental Health Division.

Election of Officers

On nominations duly made and seconded, the following were elected to the positions shown:

- Ms. Cathy Corcoran – President
- Mr. John A. Jehn – Vice-President
- Ms. Bonnie McNulty – Secretary

Financial Report

Ms. Beverley Dahan made the motion to approve the financial report for March 2010, as presented by Ms. Beth Lipscomb. Ms. Maureen Sullivan seconded the motion. **Motion passed.**

Contracts and Agreements

Ms. Beverley Dahan made the motion to approve the contracts and agreements as presented by Ms. Lipscomb, Ms. Bonnie McNulty seconded the motion. **Motion passed.**

Approval of Resolution BOH 10-4

Ms. Beth Lipscomb submitted Resolution No. BOH 10-4: “Jefferson County Public Health (JCPH) received additional funding in the amount of \$132,094.00 and an increase in Auxiliary FTE of 2.0 to support the activities of the Women, Infants, and Children (WIC) Program. This supplemental appropriation covers the period March 16, 2010 through September 30, 2010.”

Ms. Maureen Sullivan made the motion to approve Resolution BOH 10-4. Ms. Beverley Dahan seconded the motion. A roll call vote was taken. Resolution BOH 10-4 was approved by a unanimous vote of 4 to 0.

Approval of Warrants

Ms. Bonnie McNulty made the motion to approve the warrants as submitted. Ms. Maureen Sullivan seconded the motion. **Motion passed.**

Old Business

Mr. Craig Sanders updated the Board of the ongoing situation of 9064 Highway 285, owned by Mr. Spencer House. The agreement was that Mr. House would have a contract with a design engineer by April 1, 2010. The other part of this agreement was to have the septic repair completed by May 1, 2010. Failure to adhere to this agreement by May 2, 2010, will result in JCPH obtaining an injunction to prohibit the use of the system. Ms. Amanda Crusier clarified the procedure that will take place. On May 2nd Mr. House will be served and an emergency hearing date with a judge will be requested. There is a good possibility that the property could be shut down within two weeks. Ms. Crusier said that

she would call Mr. House with the intentions of the Board.

Mr. Dave Hooker spoke to the Board regarding Tap House on the Backside. At the March 16, 2010 Board of Health meeting, Mr. Hooker told the Board that the establishment had failed to pay for their renewal license and the civil penalty fee. At that time, the civil penalty was increased to \$250.00 X 3 (\$750.00), due to their lack of communication. After that meeting, Mr. Hooker discovered that they had paid their license fee and one civil penalty fee of \$250.00. Tap House on the Backside agreed to pay an additional \$250.00 to arrive by courier April 20, 2010. Ms. Beverley Dahan made the motion to waive the \$750.00 civil penalty fee imposed March 16, 2010 and to decrease the fee payable to \$500.00. Ms. Bonnie McNulty seconded the motion. **Motion passed.**

New Business

Mr. Craig Sanders introduced Mr. Kevin Sherman with Quanics, Inc. Mr. Sherman presented two advanced treatment, nitrogen reducing septic system options to the Board. One of these systems uses foam pieces while the other utilizes coconut husks to treat wastewater. Mr. Sanders suggested that these systems be installed and tested quarterly for the first year to verify the systems operate properly. Results will be given to the Board of Health to determine if the systems will become additional alternatives for advanced treatment systems.

Executive Director's Comments

None

President's Comments

Ms. Cathy Corcoran reaffirmed the fact that Jefferson County Board of Health will become a part of the State Association of Boards of Health. The Colorado Association of Local Boards of Health (CALBOH) is slowly becoming a reality. JCPH Board of Health will join and support CALBOH.

Ms. Beverley Dahan made the request to add Senate Bill 10-189 to the May 18, 2010 Board of Health agenda. Ms. Dahan felt this issue should be reviewed and any possible implications to the Board of Health should be discussed.

Staff Comments

None

Public Comment

None

9:20 a.m. Cases Called to Order

Variance Cases

Case #10-104636 OW: Mr. Craig Sanders gave details on this case. Mr. Cory Peterson, President of the Church Ditch Water Authority and applicant, spoke in favor of this case. The applicant proposed a small shop and maintenance facility to house their large equipment. The Authority consists of two people. There was no opposition to the case. Ms. Beverley Dahan made the motion to approve this case. Ms. Bonnie McNulty seconded the motion. **Motion passed.**

Case #10-105751 OW: Mr. Sanders gave details on this case. The existing absorption bed was installed in the wrong location. The proposal was to move the bed onto the owner's property. Mr. Ron Barta, system designer, spoke in favor of this case confirming that the existing field would be abandoned, once the relocation was complete. Mr. Larry Means a property owner in the area voiced his objection to the location of the signs used to inform citizens of this hearing. He indicated that they were not posted in obvious sight of the public. Mr. Sanders explained that postings are made as close to the subject property as possible and adjoining property owners are also notified in writing.

Mr. Means observed that for a week, there had been six to twelve inches of water in the test pit hole and no precipitation. He was concerned with both the water table and the field's proximity to the river. Mr. Sanders stated the requirements as being four feet above the top of the water table and fifty feet from the river. These requirements had been met. Mr. Ron Barta was called to address Mr. Means' concerns. The day the test pit was dug, to approximately five feet; there was no water in the hole. In the engineer's design, the excavation will be approximately 24 inches due to the excellent soil conditions. Mr. Victor Fenhaus inquired whether the depth of

the test hole excavation was sufficient and Mr. Sanders suggested some mounding of the system might be necessary. Mr. Roy Laws, Environmental Engineer with JCPH assured the Board that with the permission of the property owner, he would accompany the inspector and invited Mr. Means to meet them at the site to validate the existence of high groundwater conditions. Ms. Beverley Dahan made the motion to approve this case. Ms. Maureen Sullivan seconded the motion. **Motion passed.**

There being no further business to come before the Board, this meeting was adjourned at 10:11 a.m.