

**MINUTES
OF THE
BOARD OF HEALTH**

JEFFERSON COUNTY, COLORADO

On April 19, 2011 at 8:06 a.m., President Cathy Corcoran called the meeting to order. Ms. Karen Gardella took roll call. Present were Mr. Greg Deranleau, Ms. Maureen Sullivan, Ms. Bonnie McNulty and Ms. Cathy Corcoran. Ms. Amanda Crusier, counsel, was also present. A quorum was established.

Acceptance of Agenda

Ms. McNulty made the motion to approve the agenda. Ms. Sullivan seconded the motion. **Motion passed.**

Acceptance of the Minutes

Mr. Deranleau made the motion to approve the minutes of the March 15, 2011 meeting. Ms. McNulty seconded the motion. Discussion: Ms. Beth Lipscomb requested a change in the minutes of the March 15th meeting under “Staff Comment” to state that the funds used for the new security identification system at the Lakewood location are from the 2011 budget and in no way are associated with any monies budgeted in 2010. **Motion passed with correction.**

Note: March 15, 2011 minutes were corrected and are available through the clerk.

Employee of the Month Presentation

Ms. Corcoran presented the April Employee of the Month certificate to Mr. Craig Sanders with the Environmental Health Division.

Election of Officers

On nominations duly made and seconded, the following were elected to the positions shown:

- Ms. Cathy Corcoran – President
- Ms. Bonnie McNulty – Vice President
- Ms. Beverley Dahan – Secretary

Financial Reports

Ms. Lipscomb presented the revised February 2011 financial statement. The preliminary statement was presented at the March 15, 2011 Board of Health meeting prior to the closing of the county’s books for that month. Mr. Deranleau made the motion to approve the revised February financial statement as presented. Ms. Maureen Sullivan seconded the motion. **Motion passed.**

The financial statement for March 2011 was presented by Ms. Lipscomb. Ms. Sullivan made the motion to approve the financial statement as presented. Mr. Deranleau seconded the motion. **Motion passed.**

Contracts and Agreements

Ms. McNulty made the motion to approve the contracts and agreements as presented. Ms. Sullivan seconded the motion. **Motion passed.**

Approval of Resolution

Ms. McNulty made the motion to approve Resolution Number BOH 11-2. “Jefferson County Public Health (JCPH) received new/unanticipated funding through the Colorado Department of Public Health and Environment’s (CDPHE) Cardiovascular, Cancer, and Pulmonary Disease program to provide funding for the HeartWise program within Jefferson County. This supplemental appropriation of \$72,613.00 covers the period January 1, 2011 through June 30, 2011.” Ms. Sullivan seconded the motion. A roll call vote was taken and Resolution Number BOH 11-2 was approved unanimously by a 4 to 0 vote.

Dr. Johnson informed the Board of Health that JCPH will not receive funding for the HeartWise program next year.

Approval of Warrants

Mr. Deranleau made the motion to approve the warrants as submitted. Ms. Sullivan seconded the motion. **Motion passed.**

Old Business

Pursuant to the request of the board at the May 15th meeting, Ms. Amanda Crusier gave an update of the legal process to close retail food establishments for operating without valid licensure. In the case of Dos Amigos, located at 9005 West 44th Avenue, Wheat Ridge, there is no information on local representatives or valid Colorado addresses other than the establishment, which is closed sporadically. JCPH has the option of filing for injunctive relief, but there is no local registered agent to serve.

Mr. Hooker contacted the City of Wheat Ridge to report the “Cease and Desist Order” placard JCPH posted on Dos Amigos. He also wanted to make the police department aware that there is merchandise in the store and the business appears to be closed. The City of Wheat Ridge Building Department posted a placard stating “DANGER---KEEP OUT---The Structure is Unsafe for Occupancy.” The board decided that should JCPH staff drive by the business while in the process of performing other duties, and notice anything questionable, they should notify Mr. Hooker.

As of this meeting, April 19, 2011, Ms. Lisa Casias with Mountain Bean had not paid the first installment of \$40.00 due April 15. This payment option was agreed upon at the March 15, 2011 meeting to pay the original civil penalty fee of \$250.00. The additional civil penalty fee of \$250.00 was waived at that meeting.

New Business

None

Executive Director’s Comments

Dr. Mark Johnson addressed the board regarding the federal and state budgets. It remains unclear what the impact will have on local public health departments. Between one-half and two-thirds of the JCPH funding are federal dollars, which come to us through the state; so what happens with these budgets is very important.

To our knowledge, the per capita dollars have not been withdrawn, so our anticipated amount is \$745,000.00 next year. However, about \$35M has been taken from the Amendment 35 dollars, through which we have been receiving grants. This has already impacted our HeartWise program. The Amendment 35 dollars are divided two ways. One is for the Cancer, Cardiovascular Disease, and Pulmonary Disease (CCPD) which is for research and for chronic

disease treatment and prevention. For the most part, this money has gone to the University of Colorado and other large organizations. This is where JCPH received the HeartWise money. The other part of the money is through the Tobacco Review Committee. This money has gone to local health departments and other organizations to perform the policy work of the tobacco program. It has also been given to the “Quit Line” which is run by National Jewish Hospital. JCPH does not know exactly how much money will be allotted to the programs that we currently provide.

Dr. Johnson met with new Commissioners Rosier and Odom. He explained the many programs and resources made available to citizens through JCPH. Commissioner Odom asked Dr. Johnson to inform the Board of Health that he is a true believer in the benefits of prevention for both physical and fiscal reasons.

No updates on any JCPH facilities relocating.

Dr. Johnson gave credit to Ms. Jennifer Ross, one of our Nurse Practitioners. National Health Service Corp (NHSC) is a program for health professionals. Their school tuition and books are paid and they receive a small stipend as they go through school. After completion, they owe “pay back time.” This time is spent at a designated “Health Professional Shortage Area” (HPSA). In the past, JCPH has tried to achieve this designation, but because Jefferson County has numerous providers, public health was not considered an HPSA. Ms. Ross worked very hard, applied for, and received the designation for JCPH. Employees who are associated with the NHSC can now pay back their debt by working at our sites. This is a great incentive for hiring and retaining staff who have the obligation, to “pay back” their time.

Ms. Sullivan asked Dr. Johnson about the mechanisms in place to track JCPH services and the outcome of the prevention efforts as we continue to lose funding. Dr. Johnson reported that JCPH is constantly working on a better system of tracking consequences of programs whose funding has been cut. Each of the programs has a logic model which clearly shows what the objectives are and what the outcomes will be. We are cutting, almost in half, the number of women JCPH will be able to serve through our Women’s Wellness Connection program, and that has a serious impact on at least 150 women this year who live in Jefferson County. This is the type of information we need to be able to share with both the elected officials and with the people of Jefferson County so they know that when our budget is cut it directly impacts lives. People need to know how the lack of funding impacts the number of women receiving Pap smears and how many cases of cancer are potentially missed because of this.

Mr. Deranleau attended the Public Health Champions’ Luncheon and was pleased with the interface between people who are active in the community and how JCPH staff relate to them. He said that everyone expressed gratefulness to the staff for recognizing others in Jefferson County who help improve the county’s health. He thanked Dr. Johnson and the staff of JCPH for this positive experience. Dr. Johnson added that JCPH works well, not only with the community, but the other departments of the county as well.

Staff Comment

None

President’s Comments

None

Public Comment

Mr. Michael Resch, resident of Indian Hills addressed the Board of Health. He purchased his property two years ago. At that time, an advanced water treatment system was already installed. With the system, regulations dictate that the owner will have a certified representative perform maintenance to the system every six months. This cost is approximately \$250.00 per year. He understands the importance of sanitation and system maintenance. Mr. Resch contacted the distributor of the system, SCG Enterprises, Inc. He received training and documentation from the distributor confirming that he is qualified to maintain this system. Mr. Resch came to the Board of Health to ask for their approval.

Mr. Sanders stipulated that JCPH will receive the reports Mr. Resch is required to submit. The fact that this system is remotely monitored with a dial-out device is added reassurance. Mr. Sanders indicated general concerns about owners maintaining their own systems. Regarding this circumstance, Mr. Sanders proposed drafting an agreement with Mr. Resch outlining the maintenance, expectations and forms required by JCPH. This would also include the condition that if Mr. Resch does not perform satisfactorily, permission to maintain his personal system will be withdrawn and he will be required to contract with a management entity.

Ms. Corcoran proposed this situation be a one-year pilot project with oversight from JCPH. Mr. Sanders will write a formalized policy detailing the process.

9:10 A.M. Ms. Corcoran called a recess

9:16 A.M. Cases called to order

Consent Agenda

Ms. McNulty made the motion to approve the consent agenda, Case #11-103157 OW. Mr. Deranleau seconded the motion. **Motion passed.**

Review Case

Case #11-100928 OW: Mr. Craig Sanders gave details on this case, stating that the owner had requested a permit to install an individual sewage disposal system to replace a Purecycle (recycling) system installed in 1979. Mr. Deranleau stated his concern about not informing the neighbor that the easement applied for would be on the neighbor's property. Mr. Sanders and Mr. Deranleau agreed that there is a need for a letter of intent from the neighbor involved in an easement, to grant approval. Since easements are addressed in the ISDS Regulations, this will be a policy and will read "at least a conceptual approval of the easement must be submitted with an application for a permit that requires an easement." Mr. Ron Barta, system designer, spoke in favor of this case, agreeing that adding a policy for a letter of intent from a neighboring property would be appropriate. No one spoke in opposition.

Mr. Deranleau made the motion to approve this case with the conditions of approval as proposed by staff. Ms. McNulty seconded the motion. **Motion passed.**

There being no further business to come before the Board of Health, the meeting was adjourned at 9:46 A.M.