

**MINUTES  
OF THE  
BOARD OF HEALTH**

**JEFFERSON COUNTY, COLORADO**

On August 16, 2011 at 8:04 a.m., President Cathy Corcoran called the meeting to order. Ms. Karen Gardella took roll call. Present were Mr. Greg Deranleau, Ms. Beverley Dahan, Ms. Bonnie McNulty and Ms. Cathy Corcoran. Ms. Amanda Crusier, counsel, was also present. A quorum was established.

**Acceptance of Agenda**

Ms. McNulty made the motion to approve the agenda. Ms. Dahan seconded the motion.

**Motion passed.**

**Acceptance of the Minutes**

Ms. McNulty made the motion to approve the minutes of the July 19, 2011 meeting. Ms. Dahan seconded the motion. **Motion passed.**

**Employee of the Month Presentation**

Ms. Corcoran presented the August Employee of the Month certificate to Ms. Molly Hanson with the Health Promotion and Lifestyle Management Division and LiveWell Wheat Ridge.

**Financial Report**

Ms. Beth Lipscomb presented the July 2011 financial statement. Ms. Dahan made the motion to approve the financial statement as presented. Mr. Deranleau seconded the motion.

**Motion passed.**

**Contracts and Agreements**

Mr. Deranleau made the motion to approve the contracts and agreements as presented. Ms. Dahan seconded the motion. **Motion passed.**

**Approval of Warrants**

Ms. Dahan made the motion to approve the warrants as submitted. Mr. Deranleau seconded the motion.

Ms. Lipscomb discussed additional supplementals to be presented to the board at the September 20<sup>th</sup> meeting. The exam table has been ordered. Our budget analyst and the members of the Board of Health agreed that JCPH should not wait until 2012 to replace the table, but rather to make that purchase in 2011 and receive supplemental funds to pay for it. We are reviewing specs for a new, back-up generator for storing vaccine. There will also be a supplemental regarding tobacco monies for 2011.

Ms. Lipscomb urged the members of the Board of Health to attend the presentation of JCPH's 2012 budget to the Board of County Commissioners. This will take place on October 27<sup>th</sup> at 10:30 A.M. in the commissioners' boardroom, 5<sup>th</sup> floor.

**Resolution**

A proposed resolution addressing Smoke-Free Public Places Laws and Ordinances was presented to the Board of Health for their endorsement. After some discussion, the board elected to review the document further and make edits. This will be completed and sent to staff within the next

two weeks. Ms. Donna Viverette will compile all the requested changes and rewrite the resolution for board approval at the September 20<sup>th</sup> meeting. At that time, the board will take formal action. After the board's endorsement, it will then be presented to the City of Lakewood in the hope of strengthening their laws. JCPH would like to have the Board of Health on record as supporting stronger ordinances and laws for smoke-free public places. Essentially, the Board of Health and JCPH are supporting the citizens and visitors to Jefferson County to have the right to clean air.

Mr. Deranleau suggested the wording include: "Therefore, be it resolved that in order to reduce exposure to secondhand smoke, reduce the modeling of smoking and to recognize the right to clean air by all people in Jefferson County..."

Ms. Dahan requested that Ms. Viverette visit the Total Longterm Care facility and review ways to accommodate the residents in this environment.

### **Old Business**

Ms. Dahan made the motion to approve the changes to Article III and Article VI of the Board of Health Jefferson County, State of Colorado Bylaws. Bonnie seconded the motion.

### **Discussion**

Regarding Article III, the board reviewed the proposed changes to add signature authorization. This stipulates that only officers of the Board of Health will have the authority to sign documents. Article VI will clarify the date requirement of the annual budget presentation to the Board of County Commissioners.

The proposed changes to the bylaws were approved by a unanimous roll call vote of 4 – 0.

**Motion passed.**

### **New Business**

None

### **Executive Director's Comments**

Dr. Mark Johnson introduced Dr. Jamira Jones. Dr. Jones is a preventive medicine resident from the Colorado School of Public Health. She is spending six months with JCPH and has chosen to focus her time with the Community Health Assessment and the Children, Youth and Families Home Visitation Program.

Dr. Johnson said that our main focus continues to be the 2012 budget.

The ongoing situation of moving health offices is still uncertain. There have been two visits from the Colorado School of Mines Foundation. They are considering the purchase of the Climax Building in Golden. The county has submitted a letter of intent to purchase the building north of the Remington Building with the intent of housing the Golden and Lakewood sites. The Colorado Christian University is interested in the Lakewood site, however, there are some indications that the Lakewood City Council is questioning the sale to an entity that is not taxable and does not pay taxes to the City of Lakewood.

Dr. Johnson met with the environmental health services group to discuss Dr. Dale's retirement, and asked for their input for ideas regarding a new Environmental Health Director. He has gotten several suggestions from staff members and has also heard from several who are interested in applying for that position.

### Comments from the President

None

### Staff Comments

None

### Public Comment

None

8:57 A.M. – Ms. Corcoran called for a recess

9:02 A.M. – Hearing of cases called to order

**Variance Case #11-111270 OW:** Mr. Craig Sanders gave details about this case. Mr. Jeff Erion spoke in favor of this case stating that he wants to eliminate the 30-year old composting toilet from the residence and upgrade to a standard septic system. Mr. Deranleau offered the options for the system:

1. Upgrade and maintain the current system
2. Install an advanced treatment system
3. Approve the request for a variance to install a standard treatment system with reduced setbacks.

Mr. Ron Barta, system designer, also spoke in favor of this case and advised the board that his company started the project based on the available geological reports that were verified by two geological firms. Mr. Barta and his staff have designed the system with infiltrators which will give a more effective area for workability on absorption. This will be an upgraded system for dispersion.

No one spoke in opposition to this case.

Ms. Dahan made the motion to approve this case. Ms. McNulty seconded the motion.

**Motion passed.**

**Variance Case #11-110322 OW:** Mr. Sanders presented this case. The lot is currently .94 acres. The applicant is proposing to take property from one of their adjacent lots to bring the size to 1.0 acre (amending the lot line). The applicant must prove that this property is a build able site. After that is accomplished, they will expand the lot to 1.0 acre. The system will be advanced treatment.

Mr. Jerry Propp and Ms. Cathy Greway, applicants, and Mr. Joe Kordziel, system designer, took the podium for any questions from the board. There were no questions. Ms. Jamie Chambers with Chambers Consulting, Inc., a land surveying and planning firm, told the board that they have been working for the applicants and proposed the minor lot line adjustment. Planning and Zoning requested the applicants obtain approval of this variance first. Mr. Deranleau made the motion to approve this variance. Ms. Dahan seconded the motion. **Motion passed.**

There being no further business to come before the Board of Health, the meeting was adjourned at 9:40 A.M.