

MINUTES
OF THE
BOARD OF HEALTH
JEFFERSON COUNTY, COLORADO

On November 15, 2011 at 8:00 a.m., Vice President Bonnie McNulty called the meeting to order. Ms. Lindsey Andrew took roll call. The following were present: Ms. Linda Reiner, Mr. Greg Deranleau, Ms. Beverley Dahan, and Ms. Bonnie McNulty. Mr. Victor Boog, counsel, was also present. A quorum was established.

Acceptance of Agenda

Ms. Dahan made the motion to approve the agenda. Mr. Deranleau seconded the motion.

Motion passed.

Acceptance of the Minutes

Mr. Deranleau made the motion to approve the minutes of the October 18, 2011 meeting.

Ms. Dahan seconded the motion.

Motion passed.

Employee of the Month Presentation

Ms. McNulty presented the November Employee of the Month certificate to Ms. Pamela Stephens, Emergency Response Planner in the Administrative Services Division.

Financial Report

Ms. Beth Lipscomb presented a draft of the October 2011 financial statement. The final statement will be emailed upon the closure of the report by the county. Ms. Dahan made the motion to approve the financial statement as presented. Mr. Deranleau seconded the motion.

Motion passed.

Contracts and Agreements

Ms. Dahan had a question regarding if Drs. Cohen and Womack **dba Red Rocks OB/GYN** was a new contract. Ms. Lipscomb clarified this indicating JCPH had two separate agreements with Red Rocks OB/GYN: the first, the Essure contract, engaging Red Rocks OB/GYN to provide sterilization procedures for referred JCPH clients, and the second, the non-financial PreNatal Plus agreement, allowing JCPH to utilize office space at Red Rocks OB/GYN to consult with potentially eligible clients. Ms. Dahan inquired as to how many sterilization procedures the Essure program provides, this information was not immediately available, but, will be emailed to the Board by the next Board of Health meeting. Ms. Reiner made the motion to approve the contracts and agreements as presented. Mr. Deranleau seconded the motion.

Motion passed.

Resolutions

None

Approval of Warrants

Ms. Dahan made the motion to approve the warrants as submitted. Mr. Deranleau seconded the motion.

Motion passed.

Old Business

None

New Business

None

Executive Director's Comments

Dr. Mark Johnson recognized Ms. Norma Tubman and the other directors from Jefferson County Public Health (JCPH) for helping with October's Board of Health meeting while he was in Belize. Dr. Johnson also acknowledged Karen Gardella for all her work throughout the years, and wished her well in her retirement. Dr. Johnson also welcomed Linda Reiner, as the newest Board of Health member and Lindsey Andrew as the new Clerk to the Board of Health. Dr. Johnson also thanked the members of the board that were able to attend the budget presentation to the Board of the County Commissioners.

A DVD of Dr. Johnson's work in Belize will be shared with the board members as well as the Board of County Commissioners as soon as it becomes available.

Dr. Johnson updated the Board of Health members regarding the budget meeting with the Board of County Commissioners. The business case requesting ongoing funding of the 2010 two percent salary increase will likely not be approved, but the department will be allowed to utilize fund balance for this cost in 2012. It is also anticipated the county will fund an increase of two percent for departments' "priorities" in the budget for 2012. JCPH will receive a reduced amount, to be used for JCPH staff who did not get the two percent pay increase in 2010. We expect that this will be announced by the county commissioners as part of the final 2012 budget expected to be signed on December 6, 2011.

Regarding the request to increase Nurse Practitioner salaries, it has been suggested that after the new budget comes forth on December 6, 2011, JCPH will put together a supplemental budget request to have the Nurse Practitioners salary increased in 2012.

In honor of Environmental Health Services Division Director, Dr. Jim Dale, there will be a retirement party for his years of service and the Board of Health members were all invited to attend.

The Board was made aware of personnel issues as to the vacancies in the nursing department. A job opening has been posted for a new clinic supervisor along with several other nursing positions. In regards to Dr. Dale's position, it will not be filled until after the new year. Also, there was a breach in security at JCPH regarding an illegal transaction made on a JCPH credit card. A police report has been filed.

Regarding The Nurse Family Partnership Program and the Colorado Department of Human Services, there should be a resolution by January or February of next year. A proposed bill has been presented to the Legislative Services Committee and passed. This bill will go to the State's legislature in January 2012. JCPH will continue to work with the state health, human services, and health care policy and financing departments.

Vice President's Comments

None

Staff Comments

None

Public Comment

None

Discussion

Tim Reed, Director of Facility Planning for Jefferson County Schools, addressed the board and answered questions from Mr. Deranleau regarding the pump and haul process for Conifer Schools. The current system of pump and haul will be replaced with the new pipe system that will be going in for all Conifer schools. Currently the Marshdale West Transportation facility handles the pump and haul utilizing between one and two trucks daily taking care of the Conifer schools' waste water.

Consent Agenda

Ms. Dahan made the motion to approve the cases within the Consent Agenda as submitted. The motion was seconded by Mr. Deranleau.

Motion passed.

Discussion

Dave Hooker, Retail Food Program Manager with Jefferson County Public Health (JCPH) addressed the Board regarding restaurant licensing for 2012. The account summary paid to JCPH for 2011 retail food establishments (RFE) is \$497,524.00; paid to Colorado Department of Public Health and Environment (CDPHE) is \$84,366.00 to date. The remaining balance in the JCPH revenue fund is \$413,158.00. JCPH has collected on 2,169 RFE's for 2011.

JCPH will be mailing just over 1900 application renewals by the end of this week. The applications will need to be returned by January 15, 2012. Those RFE's which have not paid by this date may incur civil penalties.

Mountain Bean will not be re-licensed in 2012, due to a failure to pay their 2011 civil penalty. JCPH is currently holding approximately 128 mobile unit licenses, due to the fact they are subject to changing locations. A system is being established to have a photo copy of the owner's license to track down the mobile businesses that way.

There being no further business to come before the Board of Health, the meeting was adjourned at 9:12 a.m.