

**MINUTES
OF THE
BOARD OF HEALTH**

JEFFERSON COUNTY, COLORADO

On March 15, 2011 at 8:05 a.m., Vice President Bonnie McNulty called the meeting to order. Ms. Karen Gardella took roll call. Present were Mr. Greg Deranleau, Ms. Beverley Dahan and Ms. Bonnie McNulty. Ms. Cathy Corcoran attended by telephone. Ms. Amanda Crusier, counsel, was also present. A quorum was established.

Acceptance of Agenda

Ms. Beverley Dahan made the motion to approve the agenda. Mr. Greg Deranleau seconded the motion. **Motion passed.**

Acceptance of the Minutes

Mr. Deranleau made the motion to approve the minutes of the February 15, 2011 meeting. Ms. Dahan seconded the motion. **Motion passed.**

Employee of the Month Presentation

Ms. Bonnie McNulty presented the March Employee of the Month certificates to Ms. Laura Strait, Ms. Lois Hancock, Ms. Mary Marquardt and Ms. Vannesa Benefiel with the Administrative Services Division.

Financial Report

Ms. Beth Lipscomb presented the financial statements for 2010 year-end, January and February 2011. Mr. Deranleau made the motion to approve the financial statements as presented. Ms. Dahan seconded the motion. **Motion passed.**

Contracts and Agreements

Ms. Dahan made the motion to approve the contracts and agreements as presented. Mr. Deranleau seconded the motion. **Motion passed.**

Approval of Resolution

Ms. Dahan made the motion to approve Resolution Number BOH 11-1, requesting supplemental funds of \$4,476.00 for the 2011 budget. Mr. Deranleau seconded the motion. A roll call vote was taken and Resolution Number BOH 11-1 was approved unanimously by a 4 to 0 vote.

Approval of Warrants

Ms. Dahan made the motion to approve the warrants as submitted. Mr. Deranleau seconded the motion. **Motion passed.**

Approval of Revised Fee Schedule

Ms. Lipscomb presented the fee schedule with revisions from Health Promotion and Lifestyle Management Division and Community Health Services. Fees for the Substance Abuse Counseling Program have been deleted due to the closure of the program; and the cost of some vaccines has changed. Mr. Deranleau made the motion to approve the fee schedule. Ms. Dahan seconded the motion. **Motion passed.**

Old Business

Mr. Craig Sanders reported that the required wastewater test results for the property at 9064 Highway 285 have been received and are acceptable. The need for an advanced treatment system is not indicated at this time. The next required testing will be next year and Mr. Sanders will have operation maintenance information to present to the board mid-summer.

Mr. Dave Hooker addressed the board on several issues. Ms. Lisa Casias with Mountain Bean at 6700 S. Pierce Street, Littleton, came to the February Board of Health meeting after adjournment and everyone was gone. She then came to the offices of Jefferson County Public Health (JCPH) and paid the license renewal fee, but did not have the \$250.00 for the civil penalty fee.

According to the Department of Revenue, the establishment has no sales tax license and someone from their office would follow up on this. Ms. Casias was introduced by Mr. Hooker. Ms. Casias stated that she has no money to pay the civil penalty. Mr. Deranleau made the motion to impose a payment plan of \$40.00 per month due on or before the 15th of each month, starting April 15th, until the civil penalty fee of \$250.00 is paid. The motion also included waiving the additional \$250.00 assessed at the February 15, 2011 meeting. Ms. Dahan seconded the motion. **Motion passed.**

Dos Amigos at 9005 West 44th Avenue, Wheat Ridge, has not paid for their license fee, first civil penalty or the additional civil penalty fee. The total owed is \$707.00. The establishment is closed sporadically. After much discussion about posting and closing the business, Ms. Dahan made a motion to have Ms. Amanda Crusier, Esq., investigate any legal action the Board of Health can take to close an establishment until all requirements are met. After this is accomplished, JCPH will incorporate the policy into the current procedure. Mr. Deranleau seconded the motion. **Motion passed.**

Los Indios, dba: Alamos Verdes, 5304 Vance Street, Arvada. This establishment has been for sale for quite some time. Mr. Paul Martinez, proprietor of the restaurant stated that the establishment was under contract and the buyers backed out. Upon notice that the sale would not take place, Mr. Martinez alerted JCPH and paid the license fee. Since this took place after the renewal deadline, Alamos Verdes was assessed a civil penalty fee of \$250.00. Ms. Dahan made the motion to waive the civil penalty fee. Mr. Deranleau seconded the motion. **Motion passed.**

New Business

None

Executive Director's Comments

Dr. Mark Johnson stated the uncertainty of the state and federal budgets for 2011. In addition to the Employees of the Month, Dr. Johnson recognized all of the directors and supervisors for their diligence in cutting expenses and collecting revenue.

The new Jefferson County Commissioner, Mr. John Odom is a resident of Golden and business owner in Wheat Ridge. Dr. Johnson is looking forward to speaking with him about public health. The Substance Abuse Counseling Program and the International Travel Clinic of JCPH are officially closed. Dr. Johnson mentioned a letter that he sent to the Board of Health from a client and her daughter who were greatly affected by the closing and eventual reopening of the HeartWise Program. Grant funded programs have a very positive effect on the population.

However, when funding is cut, it leaves many citizens without resources and without needed services. Not only do local public health departments suffer, the county's citizens suffer as well.

Staff Comment

Ms. Lipscomb updated the board on a new security identification system to be installed at the Lakewood site. The county budget department allowed us to use funds in 2011 that were not spent in 2010 of approximately \$22,000.00. This will allow upgraded proximity card electronic access. When we move from that site, JCPH will take the card readers, however the wiring for them must remain. Now that funding is secured, the next step is to work with the Pharmacy Board to review and approve the plan prior to installation.

Public Comment

None

Vice President's Comments

Ms. McNulty reminded the board of the Public Health Champions Luncheon on April 7, 2011.

There being no further business to come before the Board of Health, the meeting was adjourned at 9:27 a.m.