

**MINUTES  
OF THE  
BOARD OF HEALTH**

**JEFFERSON COUNTY, COLORADO**

On September 20, 2011 at 8:02 a.m., President Cathy Corcoran called the meeting to order. Ms. Karen Gardella took roll call. Present were Mr. Greg Deranleau, Ms. Maureen Sullivan, Ms. Beverley Dahan and Ms. Cathy Corcoran. Ms. Amanda Crusier, counsel, was also present. A quorum was established.

**Acceptance of Agenda**

Ms. Sullivan made the motion to approve the agenda. Mr. Deranleau seconded the motion.  
**Motion passed.**

**Acceptance of the Minutes**

Ms. Dahan made the motion to approve the minutes of the August 16, 2011 meeting. Ms. Sullivan seconded the motion. Mr. Deranleau asked that the minutes be amended to include additional conversation between Mr. Ron Barta, system designer and Mr. Deranleau regarding Case #11-111270 OW. Motioning parties agreed to accept Mr. Deranleau's request. **Motion passed.**

**Employee of the Month Presentation**

Ms. Corcoran presented the September Employee of the Month certificate to Ms. Sandra Juarez with the Community Health Services Division.

**Financial Report**

Ms. Beth Lipscomb presented the August 2011 financial statement. Ms. Dahan made the motion to approve the financial statement as presented. Mr. Deranleau seconded the motion.  
**Motion passed.**

**Contracts and Agreements**

Mr. Deranleau made the motion to approve the contracts and agreements as presented. Ms. Sullivan seconded the motion. **Motion passed.**

**Approval of Warrants**

Ms. Sullivan made the motion to approve the warrants as submitted. Mr. Deranleau seconded the motion.

**Resolution BOH 11-3**

Ms. Lipscomb presented a Request for Supplementary Budget and Appropriation in the amount of \$317,323.00. These are grant funds received from CDPHE for continuation of the Tobacco Prevention Initiative Program through December 31, 2011. Ms. Dahan made the motion to accept Resolution BOH 11-3. Ms. Sullivan seconded the motion. A roll call vote was taken and this resolution was approved by a unanimous vote of 4 to 0.

**Resolution BOH 11-4**

Ms. Lipscomb presented a Request for Supplementary Budget and Appropriation in the amount of \$99,498.44. This is a request for additional general funds for the 2010 layoff expenses incurred in 2011. Ms. Sullivan made the motion to accept Resolution BOH 11-4. Ms. Dahan seconded the motion. A roll call vote was taken and this resolution was approved by a unanimous vote of 4 to 0.

### **Old Business**

Dr. Mark Johnson and Ms. Donna Viverette addressed the board with the revised “Smoke-Free Public Places Laws and Ordinances” resolution presented at the August 16, 2011 meeting. Ms. Dahan was uncomfortable with the statement that “secondhand smoke is the third leading cause of preventable death...” It was decided to replace it with “secondhand smoke is a leading cause of preventable death...” Ms. Dahan was also concerned about extending the smoke-free entrances perimeter to a minimum of 25 feet for long term care and similar facilities. Due to safety concerns and companies’ obligations to abide by federal and state laws, Ms. Dahan was worried the distance would be too far to ensure the safety of the residents and would increase the possibility of patients wandering off campus into the streets and/or getting lost.

Ms. Viverette will visit Ms. Dahan’s facility and make recommendations of how to accommodate the patients’ right to smoke while keeping secondhand smoke away from visitors and employees. Ms. Corcoran added that this should take place before the October 18, 2011 Board of Health meeting. An update will be presented to the board at that time.

### **New Business**

Mr. Craig Sanders addressed the board with a policy update on “Expiring, Extending and Renewing Individual Sewage Disposal System (ISDS) Permits.” The overall intent was to simplify the process and to charge a renewal fee regardless of when the permit expires.

Mr. Deranleau made the motion to approve the change of this policy. Ms. Sullivan seconded the motion. **Motion passed.**

### **Executive Director’s Comments**

Dr. Johnson and Ms. Lipscomb met with the budget department and the county administrator to discuss the proposed 2012 JCPH budget. The next process is to meet with the Board of County Commissioners (BCC) on October 27<sup>th</sup> at 10:30 a.m. JCPH will have questions about business cases concerning the Community Health Assessment and the Community Health Improvement Plan. This will help to fulfill the mandate of SB 08-194. The second business case will involve asking the BCC to accept the 2% cost of living increase in 2010.

Ms. Corcoran, President of the Board of Health has submitted her resignation. Her last meeting will be October 18<sup>th</sup>.

JCPH has been told that we are going to move, but the date is unknown. The Parfet Building will be purchased by the county. Once the details are completed, it should move quickly. The Golden site will probably move first, as the county continues to work with the City of Lakewood and Colorado Christian University regarding the Lakewood site.

On October 19, 2011, the Colorado State Board of Health will be hearing a proposal for a requirement of SB 08-194. It is an outline of the core public health services that need to be provided by every county health department. Dr. Johnson felt the proposal is more a list of broad public health generalities and not program specific. Dr. Johnson was asked to discuss this and inform our board of the meeting. Dr. Johnson will keep the board updated on this process.

Dr. Johnson and Community Health Services (CHS) supervisors discovered on September 13<sup>th</sup> that there is a committee that decided a number of child-focused programs, at least the fiscal agent, should be moved from the Colorado Department of Public Health and Environment (CDPHE) to the Department of Human Services. This would include the EPSDT program and also our Nurse

Family Partnership program. Apparently, the idea is that local health departments will continue to keep the programs, but funding will go through the Department of Human Services instead of the CDPHE. The Nurse Family Partnership program is a voluntary program, and many of the clients may have had problems with other government agencies, particularly human services. JCPH has been able to build trust with the clients and it is a prevention program which is very important. Dr. Johnson will speak with the executive director of CDPHE to try and find out more about this situation. We do know that CDPHE, Health Care Policy and Finance (HCPF) and Colorado Department of Human Services have been working together on this. Dr. Johnson introduced Ms. Amy Guccione, acting director of CHS in Ms. Norma Tubman's absence. She told the Board of Health that there was a Regional Nurse Family Partnership meeting for Front Range supervisors scheduled for September 29<sup>th</sup>. The director of home visit programs at the state health department will be addressing this issue specifically. There also is a not-for-profit organization called Invest in Kids, which is an advocacy group for the Nurse Family Partnership that may take a stand on this issue. Ms. Guccione will investigate further and report her findings to Dr. Johnson and Ms. Tubman. Dr. Johnson indicated that this was discussed with the Colorado Association of Local Public Health Officials (CALPHO) and no one knew much about the change.

Ms. Sullivan asked Dr. Johnson to share information on the *listeria* situation. He reported that originally, it was blamed on unpasteurized soft cheeses. Now, it appears to be cantaloupe from the Jensen Farms in Holly, Colorado. *Listeria* is found in the soil and if the melon is not washed with bleach and water, the knife used to cut the fruit will distribute the contamination to the inside of the food.

### **President's Comments**

Ms. Corcoran asked Ms. Dahan to share her experience at the National Association of Local Boards of Health (NALBOH) Conference in Coeur d'Alene, Idaho. Ms. Dahan was extremely pleased with the organization of the conference and all of the materials. Dr. Regina Benjamin, the U.S. Surgeon General, gave a very good presentation. Ms. Dahan's favorite session was about health equities and how the place where you live may make you sick. She will present the material at a future board meeting. It stresses how place matters in regard to life expectancy.

### **Staff Comments**

Mr. Dave Hooker presented the board with the four, annual Jefferson County Leaders in Food Safety award winners for 2011. September is National Food Safety Month and staff nominates retail food establishments worthy of the award. The criteria is that they provide a food safety program or they have employees come to our Excellence in Food Safety class; the establishment has had no known food borne illnesses in the past 12 months and no critical violations that haven't been corrected before the follow-up inspection.

The four Leaders in Food Safety award winners in 2011 were:

Covenant Village of Colorado located in Westminster

The Elephant Bar in Lakewood

Mimi's Café in Golden

Black Hat Cattle Company in Kittridge

JCPH also inspects eateries in Gilpin County and our inspector suggested that Jeffco nominate from that county as well. Mr. Hooker will contact Gilpin County and discuss this option.

Dr. Dale advised the board of numerous events happening. This is the week of Public Health in the Rockies and JCPH is very active at this. We will have various speakers at the conference. This

year, representatives from Wyoming Public Health Association will participate with the Colorado Public Health Association (CPHA) and the Public Health Nurse Association of Colorado (PHNAC) and the Colorado Society of Public Health Educators (COSOPHE). Next week is the Colorado Environmental Health Association (CEHA) conference and the person who has been the key organizer of the entire conference is Ms. Mindi Ramig. Lastly, in October the American Public Health Association annual conference will be held in Washington D.C. and we will have people participating.

### **Public Comment**

Mr. Jeffrey Scott Hatcher asked the board to reduce the price of renewing his septic permit. His leach field failed approximately one month ago and he is currently in the process of obtaining funds to fix it. Mr. Hatcher asked the board's permission to pay \$250.00 instead of the \$1,000.00.

Mr. Craig Sanders informed the board that JCPH has two fees for obtaining a permit; \$1,000.00 for installation of a new system or repair of an existing system, which Mr. Hatcher is doing and \$500.00 for a component permit which allows for installation of a septic tank or a leach field. JCPH has an established fee schedule and \$250.00 is not reflected on that schedule for services rendered.

Dr. Dale voiced his compassion for Mr. Hatcher, but stated his concern about fees not keeping up with the projected budget because of the economy.

Ms. Sullivan made the motion to reduce Mr. Hatcher's fee from \$1,000.00 to \$500.00. Mr. Deranleau seconded the motion. **Motion passed.**

There being no more business to come before the board the meeting was adjourned at 9:34 a.m.