

Making the Most of Your **Wedding or Celebration**

To ensure the most enjoyable experience possible for your wedding or celebration, the following commonly asked questions have been answered for you. Prior to making a decision to have an event on one of the Jefferson County Open Space parks, please consider what is offered, what is available, and whether the facility you have chosen will accommodate the requirements of your activity. Please visit the location you wish to use prior to making your application to check if it meets the needs of your planned activity. If you have any questions, please do not hesitate to call.

Q: How many people can I have at my celebration?

A: Group size is limited to the number of persons a specific Open Space area can accommodate. At Pine Valley Ranch Park, the group size is limited to 100 for the large shelter and 60 for the small shelter. Only one of the shelters may be rented for a wedding.

Q: During what hours may I schedule my event?

A: Events must be held no earlier than one hour before sunrise and no later than one hour after sunset. At Pine Valley Ranch Park, the shelter rental time is limited to a five-hour block between 10 a.m. and 7 p.m. April through September and 10 a.m. and 5 p.m. October through March.

Q: May I put up a tent or canopy during my celebration?

A: No.

Q: May I place chairs or picnic tables outside of the picnic areas?

A: No.

Q: Is there a dressing room or place we can change clothes?

A: No. Park visitors are welcome to change clothing in the restroom facilities provided.

Q: May I put up signs or decorations at my celebration?

A: Signs and decorations are discouraged; however, if any are used, they cannot be affixed to trees and they must be removed before leaving the park.

Q: May event guests, party rental companies or caterers drive to the picnic area or celebration site?

A: No. Open Space does not allow motorized vehicles or horse-drawn carriages/wagons beyond the parking lot. (This is an important factor to be aware of when considering the mobility of guests/participants and/or caterers' and service providers' (musicians, etc.) requirements.)

Q: Do the picnic shelters have electricity or water?

A: No.

Q: May rice, birdseed or flower petals be tossed at the wedding couple?

A: No. Similarly, wild animals such as doves, songbirds, or butterflies may not be released on Open Space parks. You may wish to consider biodegradable soap bubbles.

Q: May I have a DJ or band at my celebration?

A: No. Non-amplified instruments may be approved.

Other things to remember....

No reservations may be made more than nine months prior to any event.

The rental and damage deposit fees are payable IN FULL at the time of rental confirmation. Damage deposits will be returned in \$100 increments based upon conditions at the park, time involved in the correction of adverse conditions, effort of the users to leave the park in the same condition it was found and other permit violations.

Person(s) renting the shelters would be responsible for informing their caterer or other service providers of the agreement parameters and ensuring adherence.

It is recommended that large groups car pool to the park as parking is limited and vehicles may only be parked in designated areas.

Unless otherwise indicated, all picnic tables and shelters are on a first-come, first-served basis. Since only one shelter may be reserved for a wedding at Pine Valley Ranch Park, it is likely other park visitors will be utilizing the alternate shelter.

Adhere to any signs that may be posted regarding fire restrictions. If you plan to use grills or other cooking devices during the summer season, please call Open Space at 303-271-5925 to ensure that a fire ban has not been issued.

No organized sport activities, such as volleyball, horseshoes, football, soccer or softball are allowed. Please plan passive recreational experiences such as hiking, biking, fishing and horseback riding for your guests.

Occasionally, certain muddy trail conditions may prompt closure. If your event is trail based, please call the Open Space Trails Hotline (303-271-5975) prior to your activity to ensure the trails you plan to use will be open.
