

Jefferson County Open Space

700 Jefferson County Parkway, Suite 100, Golden, CO 80401
303-271-5925 (phone), 303-271-5955 (fax), ps@jeffco.us (email)

Special Activity Agreement

(Completed activity agreement will not be accepted less than 10 days prior to event.)

Activities are scheduled ONLY AFTER Open Space's receipt of completed Special Activity Agreement and fee payment if required.

Names of Park(s): _____
Name of SITE or AREA WITHIN PARK requested: _____
Official Name of your Group(s): _____
Number of: _____ Vehicles: _____ Participants: _____
Description of Activity: _____
Date(s) of Activity: _____ Time of Arrival: _____ Departure: _____

RESPONSIBLE PERSON

DISCLOSURE

Name _____
Address _____
P O Box _____
City _____
State _____ Zip _____
Home Phone # _____ Work or Cell # _____
Email _____

1. Will your activity impact adjacent public rights-of-way, private properties, or surrounding landowners or businesses?
Yes No
2. Do you wish to sell non-food items at this event?
Yes No
3. Do you wish to sell food items at this event?
Yes No
4. Will a fee or donation be collected?
Yes No
If yes, how much is the participant fee? _____
5. Type of organization: Gov't
Not-for-profit Commercial Other

CONDITIONS

- 1) No implied rights or reservations are granted as to camping or parking spaces. Admission is on a first-come first-served basis.
- 2) All participants in the activity agree to abide by and obey all rules and regulations of Jefferson County Open Space (JCOS), and any regulations that may apply.
- 3) All temporary signs, banners, markers are to be set only with permission of park staff and should be approved two weeks prior to the activity and all temporary signs removed at the end of the activity.
- 4) Approval to hold this activity does not imply that extra services will be provided nor does it place any additional liabilities on Jefferson County.
- 5) The applicant agrees to provide flyers regarding the activity one-week prior to the activity should park staff determine it is necessary to minimize use conflicts.
- 6) The applicant assumes all risk related to the activity and releases, holds harmless and indemnifies Jefferson County from any death, injury, loss, damage or expense occurring as a result of this activity, including any death, injury, loss, damage or expense resulting from the negligence of Jefferson County or its officers, employees, and agents.
- 7) The applicant shall supply all necessary manpower and equipment to safely conduct this activity. The applicant shall be responsible for any and all damage to park resources and/or facilities that result from this activity.
- 8) All county ordinances and state statutes apply.
- 9) The area in which the event takes place shall be cleaned up and restored to its prior condition.
- 10) Entry to a park may be prohibited when the park is at capacity. Exceptions are not made for special activities.
- 11) JCOS maintains the right and authority to amend or cancel this Agreement at any time should the applicant or participants fail to abide by conditions agreed to or if public health, safety and welfare so dictate.
- 12) The applicant may be assessed an Event Fee for extra services provided by JCOS. Payment, if required, is due upon submittal of this application unless other arrangements have been approved.
- 13) Activities must be held within established park hours.
- 14) This Agreement does not grant exclusive use of the site. The applicant shall ensure that the rights and privileges of other park visitors are recognized.
- 15) The applicant must demonstrate possession of applicable agreements/permits at all times during the permitted activity and present such agreements/permits upon request.
- 16) Under State law, the only alcohol park users can consume is fermented malt beverages ("3.2 beer"). Alcohol use on JCOS property must comply with all applicable laws and regulations.

ADVERTISING

Will this activity be publicized on radio, TV, website, in newspapers,
or posted in public places? Yes No

FEE

Upon approval of your event application, a minimum \$25.00 fee is required, unless approved as a non-fee activity. Open Space will notify you of your fee amount once your Special Activity Agreement has been approved.

Make check payable to Jefferson County Treasurer

Fees may include:

- 1. Agreement fee of a minimum of \$25.00.
- 2. A percentage of profits generated within the park: 5% of gross revenues or negotiated flat fee.
- 3. Operational fee to reimburse JCOS for staff time and equipment if assigned to your event:
Ranger/Maintenance \$25.00 per hour.

INSURANCE

If determined by Jefferson County, the responsible person holding the activity will submit a certificate of insurance indicating insurance coverage in the minimum amount of \$600,000 per occurrence / \$150,000 per person, as specified in 24-10-114, C.R.S. and the County will be listed as an additional insured party.

Are you an insured government agency? Yes No

PROOF OF INSURANCE MUST BE SUBMITTED TO OPEN SPACE PRIOR TO THE EVENT

SIGNATURES

PERJURY STATEMENT: I (we) hereby swear or affirm under penalty of perjury that the information given here is true and correct.

SIGNATURE OF APPLICANT _____ **DATE** _____ **SIGNATURE OF APPLICANT** _____ **DATE** _____

The signed or typed (for when this Agreement is returned to the County electronically) signature above indicates this individual accepts responsibility for the activity and agrees to the terms and conditions of this Agreement.

JCOS USE ONLY

Fee Activity <input type="checkbox"/>	Non-Fee Activity <input type="checkbox"/>	Insurance Required Yes <input type="checkbox"/> No <input type="checkbox"/>
Approved <input type="checkbox"/>	Denied <input type="checkbox"/>	Assumption of Risk, Release, Waiver, Hold Harmless and Indemnification Required for each Participant Yes <input type="checkbox"/> No <input type="checkbox"/>

Comments:

Approval code _____

Date _____