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Jefferson County, Colorado
Planning & Zoning Division

ACCESS VERIFICATION FORM

Ref. # _____ RSN# _____

This form may be used to obtain information that leads to the eventual issuance of the following. ☛

- ❑ Address for property in unincorporated Jefferson County
- ❑ Septic Permit
- ❑ Determination of legal access
- ❑ Parcel Verification height requirement

Fees are on-line at our web site or call 303-271-8700. Make checks payable to Jefferson County Treasurer.

Property Owner _____

Address _____

Mailing Address

Street _____ *City* _____ *State* _____ *ZIP* _____

Phone # (home) _____ *(work)* _____ *FAX* _____

Legal Description and/or Parcel ID # _____

Schedule # _____ **Name of County Maintained Road** _____

Staff Use Only

Zoning _____

Acreage _____

Floodplain ❑ Yes ❑ No

Wildfire ❑ Yes ❑ No

Vacant ❑ Yes ❑ No

Built on ❑ Yes ❑ No *Year of Structure* _____

Width of Road/Easement _____

Variance *(required)* ❑ Yes ❑ No **Case #** *(if completed)* _____

FPD Sign-off *(required)* ❑ Yes ❑ No **Legal Parcel** ❑ Yes ❑ No

Date _____

Planner _____ *Ext. #* _____

Materials

In order for the Planning and Zoning Department to determine that access exists to a subject property, we will require the following: *

1. A legal description of the subject property (copy of warranty deed or recorded document).
2. Pre May 5, 1972 deed if metes and bounds parcel less than 35 acres in size.
3. A legal description of the access easement leading to the subject property, include the width of said access (copy of recorded easement or description).
4. A survey depicting the subject property and the access easement.
5. Fee amounts will be determined based on the complexity of the proposal.

** Disclaimer: We are making no determination as to ownership or right to use road, but as a verification for building permit only.*

Planner Comments