



Jefferson County, Colorado
Planning & Zoning Division

100 Jefferson County Parkway, Suite 3550, Golden, Colorado 80419-3550
☎ 303.271.8700 • Fax 303.271.8744 • <http://planning.jeffco.us>

ADMINISTRATIVE EXCEPTION APPLICATION

Permit # RSN#

This process may be utilized to request relief from the Jefferson County Zoning Resolution for any of the following issues.

- Lot size is at least 75% of lot area required
- Setbacks are at least 75% of requirements
- Height is no more than 5' over the maximum height requirement permitted for structures
- Structure or landscaping is located within the corner vision clearance triangle (VCT);
- Temporary use
- Grading - cut and fill exceeding 20' but less than 25'

Fees are on-line at our web site or call 303-271-8700. Make checks payable to Jefferson County Treasurer.

Address of Subject Property

Street City State ZIP

Legal Description and/or Parcel ID #

Property Owner

Address

Mailing Address

Street City State ZIP

Phone # (home) (work) FAX

Contractor/Representative

Name Phone #

Specific Request

Hardship/Practical Difficulty *if required*

- ✓ Applications will not be accepted unless all submittal requirements have been met. **Documents larger than 11 x 17 cannot be accepted.**
- ✓ An Improvement Location Certificate (ILC) is needed for all requests which may legalize an existing structure.
- ✓ I understand there is a filing fee to cover costs of administration, research of this case, and is non-refundable.

- ✓ I hereby give permission for County staff to enter upon my property for purposes of site inspection and investigation. Please specify any extraordinary circumstances of which staff should be aware, i.e., the presence of dogs on the site, locked gates, etc. The property must be accessible for site inspection.
- ✓ Adjacent property owners will be given notification of this case and will be given 10 days to respond.

- ✓ The applicant will receive a copy of the County's decision in writing.

I certify that the information contained herein is true and correct to the best of my knowledge.

Signature of Owner or Authorized Representative
Date

