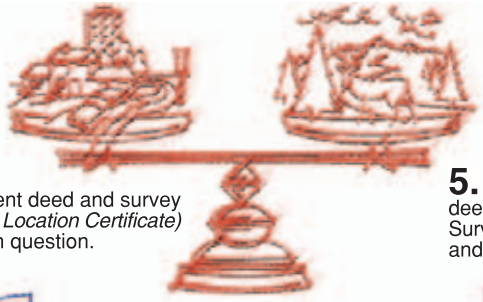
How Do I...

check that I have a legal parcel?

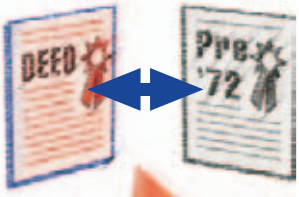
Planning & Zoning

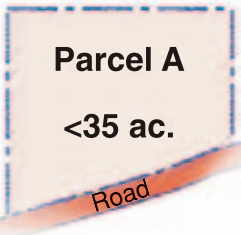


1. Bring a current deed and survey *(or Improvement Location Certificate)* of the property in question.

2. Planning will check to see if any records exist of the subject property - verifying it meets Senate Bill 35 requirements. If nothing can be found, then a deed search will need to occur.

5. Bring the Pre '72 deed and current deed to Planning & Zoning (along with the Survey) to compare descriptions on deeds and see if they match.





Parcels less than 35 acres in size must comply with Senate Bill 35

- **Applies to metes and bounds parcels**
- **Portions of lots**
- **Combination of both**

Assessor's Office

3. Go the the Assessor's Office to find the book and page number for the Pre '72 deed (created prior to May 5, 1972 - adoption of Senate Bill 35).

Records Room

4. Take book and page number to Record's Room to get a copy of the Pre '72 deed.