Jefferson County Open Space
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# Open Space Volunteer Application

***Please complete all sections and return application to:***

**Jana Johns**
**Volunteer Services Administrator**
**Jefferson County Open Space**
**700 Jefferson County Parkway, Suite 100**
**Golden, Colorado 80401**

**Phone: (303) 271-5922**
**Fax: (303) 271-5997**
**Email: jjohns@jeffco.us**

All applicants are required to submit to a criminal background check prior to acceptance into any volunteer position with Jefferson County Open Space. Conviction records do not necessarily prohibit acceptance into a program. Mitigating circumstances may be taken into account and are considered on a case-by-case basis.

**PERMISSION TO VERIFY CONTENT**

I, _____, (applicant) hereby authorize verification of all statements contained within this application and release Jefferson County Open Space and all others from liability in connection with same.

Applicant Signature _____ Date _____

OFFICE USE ONLY

NAME: _____ (FIRST) _____ (LAST)

DATE OF APPLICATION: _____ PROGRAM(S): _____

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***Please Print***

***Section I - Personal Information:*** Date:_____

Last Name:_____ First Name:_____Middle Initial:_____

Address:_____

City:_____ State:_____ Zip Code:_____

Home Phone:_____ Work Phone:_____ok to call? ___yes___no

E-Mail Address:_____ Cell Phone Number:_____

Employer:_____ Occupation:_____

Date of birth ____/____/____ Veteran? [ ] Yes [ ] No

If under 18, parental permission must be obtained to participate in our volunteer program. This Application and the Consent for Background Investigation must be signed by both the applicant and their parent or legal guardian to be considered valid.

Emergency Contact Information:

Name:_____ Relationship:_____

Phone: _____ Alternate Phone: _____

Which Volunteer Program(s) are you applying for? (see application brochures for program descriptions)

[ ] Admin/Front Desk [ ] Park Patroller [ ] Natural Resources (check positions below)
[ ] Hiwan Homestead [ ] Park Steward [ ] Avian Census [ ] Bird Catalog
[ ] LMNC Info Specialist [ ] Butterfly Monitor [ ] Frog Watch
[ ] LMNC Naturalist [ ] Trail Inspector [ ] Nest Box Monitor
[ ] Park Host [ ] Project Budburst [ ] Raptor Monitor

Please indicate times you would be available to volunteer for assignments:

[ ] Weekdays [ ] Weekends [ ] Daytime [ ] Evenings
[ ] Weekdays only [ ] Weekends only [ ] Daytime only [ ] Evenings only

Have you volunteered for Jefferson County Open Space before? [ ] Yes [ ]No
Are you now or will you be a Jefferson County employee this year? [ ] Yes [ ] No
If yes, which Division/Department?: _____

How did you hear about this program?
[ ] A Volunteer [ ] Friend [ ] Open Space Website [ ] Other:_____
[ ] Flyer/Postcard [ ] Newspaper [ ] Staff Member



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***Section II - Position Qualifications:***

1. Why would you like to volunteer for Jefferson County Open Space? _____

_____

_____

_____

2. Have you had any previous experience as a volunteer? Please describe: _____

_____

_____

_____

3. Please describe any specific skills and/or experience you have which could help in your volunteer assignment at Open Space. _____

_____

_____

_____

**Section III – Background and References:**

A formal background check will be performed prior to acceptance into this volunteer program.

Have you ever been convicted of a felony or misdemeanor? [ ] Yes [ ] No

If yes, please complete the following for each (attach additional sheets, if necessary):

Offense:_____ Date:_____

Location:_____ Disposition:_____

Explain: _____

Conviction records will not necessarily be a bar to volunteer opportunities; factors such as age at the time of offense, seriousness and nature of the violation, and rehabilitation will be taken into account.

Please list your other volunteer experience, if any:

Name of Organization Date(s) Phone Number

_____

_____

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[ ] Application complete
[ ] Application copied to Program Coordinator
[ ] Application entered into Volgistics, date: _____ by _____
[ ] CBI collected
  [ ] CBI submitted, date:_____ [ ] CBI Approved, date: _____
[ ] R.O.L. collected
[ ] Interview complete
  [ ] Accepted [ ] Not Accepted [ ] Applicant Withdrew
[ ] Applicant notified of acceptance, by: _____
[ ] New Volunteer Orientation attended

Notes: _____
_____
_____

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