



Jefferson County, Colorado  
Planning & Zoning Division

100 Jefferson County Parkway, Suite 3550, Golden, Colorado 80419-3550  
☎ 303.271.8700 • Fax 303.271.8744 • <http://planning.jeffco.us>

# ACCESS PERMIT APPLICATION

(For driveway connection to a County maintained road)

Permit #  AC

New  Existing

1. This form is only an application until validated by Jefferson County staff.

- 2. Fees are on-line at our web site or call 303-271-8700. Make checks payable to Jefferson County Treasurer.
- 3. All spaces below must be filled in before turning in application to Jefferson County staff.
- 4. A scaled site plan with location of the driveway is required.

- 5. Schedule an inspection with the Road & Bridge Shop before and after work. **All inspections should be scheduled at least 72 hours in advance with the appropriate Road & Bridge shop.**
- 6. **This permit only addresses the access cut for the first 15' for roads or 25' for arterial use.**

Shops: District I-Central 303-271-5200 • District II-South 303-271-5219 • District III-Evergreen 303-271-5249 • District IV-Shaffer's 303-271-5243

**Address of site**

Street	City	State	ZIP
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**Legal Description**

**Property Owner**

<input type="text"/>	Phone
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**Owner's Address**

Street	City	State	ZIP
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**Contractor**

<input type="text"/>	Phone	E-mail (required)
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**Contractor Address**

Street	City	State	ZIP
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**A Land Disturbance permit is required if any of the following conditions apply:**

- 1. Removal or replacement of more than 300 cubic yards of material.
- 2. Grading of more than 5,000 square feet of area. The total area is calculated by the total disturbed area within the entire project regardless of ownership.

**If a Land Disturbance permit is not required minimum grading standards must still be met.**

- 1. Maximum vertical height of any cut slope is 25 feet.
- 2. A horizontal to vertical cut maximum of 2:1.

- A Construction Permit is required for any work in the County Right-of-Way (including guard rails, mailboxes, regulatory signs, and fences) **NO OTHER CONSTRUCTION IN THE COUNTY R.O.W. IS ALLOWED UNDER THIS PERMIT** (Call Transportation & Engineering 303-271-8495)
- The driveway must be inspected by the Road & Bridge Department prior to construction and upon completion.
- An access permit is only required for driveways and private easements/roads that are directly off a County maintained road
- This permit allows the above named to perform construction and/or repairs of the driveway. The applicant acknowledges that the permittee is familiar with and agrees to comply with the Jefferson County Roadway Design Guidelines and all other regulations.
- Property address must be posted within view of the driveway or roadway to which permit was issued.

**Please read and check**

I hereby acknowledge that I have read this application and state that the above is correct. I agree not to start this project until this application is approved and a preliminary inspection by Road & Bridge has taken place. I shall comply to the laws of the State of Colorado and the Zoning Regulations and Building code of Jefferson County. Any violation of the above noted terms will cause immediate revocation of this permit.

I hereby acknowledge that I will not, knowingly, remove, replace or alter in any way, County Property. (This includes guard rails, light posts, signs, etc.)

**Applicant's Signature**

**Date**

**Phone**

**Print Applicant's Name**

**Staff use only**

**Jefferson County Staff Approval**

Name	Date	Fee	Receipt #
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★★ PERMIT EXPIRES IN ONE YEAR FROM DATE OF APPROVAL ★★