



Jefferson County, Colorado
Planning & Zoning Division

BOA APPLICATION

100 Jefferson County Parkway, Suite 3550, Golden, Colorado 80419-3550
 ☎ 303.271.8700 • Fax 303.271.8744 • <http://planning.jeffco.us>

This process may be utilized to request relief from the Jefferson County Zoning Resolution
 Please refer to the reverse side of this page for submittal requirements 🖱

JEFFERSON COUNTY BOARD OF ADJUSTMENT VARIANCE • SPECIAL EXCEPTION • APPEAL

Case #	RSN#		
Address of Subject Property			
Street	City	State	ZIP
Legal Description and/or Parcel ID #			
Property Owner			
Name		Email	
Mailing Address			
Street	City	State	ZIP
Phone # (home)	(work)	FAX	
Contractor/Representative			
Name		Email	
Street	City	State	ZIP
Phone # (hm)	(work)	FAX	Email
For sign pick-up, please contact	Name	Phone #	Email
Is there an organized Homeowner's Association in your area?	if yes, please identify		Phone #
<input type="checkbox"/> Yes <input type="checkbox"/> No			

Specific Request

Hardship/Practical Difficulty attach additional sheet if necessary

- ✓ Applications will not be accepted unless all submittal requirements have been met. If during staff review any application is found to contain incomplete and/or inaccurate information, the case may be postponed until all necessary submittal documentation has been received. **DOCUMENTS LARGER THAN 11" x 17" CANNOT BE ACCEPTED.**
 - ✓ An **Improvement Location Certificate** will be required in conjunction with building permit issuance.
 - ✓ I understand the filing fee is to cover costs of administration, research, and hearing of this case and is non-refundable.
 - ✓ I hereby give permission for County staff and Board members to enter upon my property for purposes of site inspection and investigation. Please specify any extraordinary circumstances of which staff should be aware, i.e., the presence of dogs on the site, locked gates, etc. The property must be accessible for site inspection.
 - ✓ The applicant will receive a copy of the Board's decision, which may be recorded through the Jefferson County Clerk & Recorder's Office, at the discretion of the applicant.
- I certify that the information contained herein is true and correct to the best of my knowledge.**
- | |
|---|
| Signature of Owner or Authorized Representative |
| Date |

