



Jefferson County, Colorado
Planning & Zoning Division

100 Jefferson County Parkway, Suite 3550, Golden, Colorado 80419-3550
☎ 303.271.8700 • Fax 303.271.8744 • http://planning.jeffco.us

NOTICE OF INTENT LAND DISTURBANCE ACTIVITY

Notice of Intent Number GP

Project Location (Street Address) Parcel ID #

Subdivision Name Filing # Lot # Block #

Purpose of Land Disturbance

Anticipated Start Date Anticipated Completion Date

Name of Company/Owner Email Address:

Contact Name

Address

☎ Home ☎ Work ☎ Cell ☎ FAX

Name of Applicant (if different from owner) Email Address:

Company Name

Address

☎ Home ☎ Work ☎ Cell ☎ FAX

I certify under penalty of law that I have personally examined and am familiar with the information submitted in this application and all attachments and that, based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the information is true, accurate and complete.

I hereby give permission for County staff, County board members or County contractors to enter upon my property for the purposes of site inspection and investigation and to remove or correct any hazardous or unsafe conditions and to complete or correct any work or any portion of work not done in accordance with the performance standards. **Please specify any extraordinary circumstances of which staff should be aware, i.e., dogs on the site, locked gates, etc.**

Owner/Applicant Signature

Date

Owner/Applicant Printed Name

Instructions

This Notice of Intent is applicable only if:

- the proposed land disturbance covers more than 5,000 square feet but less than one acre;
- the existing slope of the disturbed area does not exceed 20%;
- the site is not located on North Table Mountain, South Table Mountain, Green Mountain, the Hogback, a floodplain overlay zone, or a geologic hazard overlay zone

or

- the site will be graded in accordance with the lot grading, erosion, and sediment control plan approved at platting or exemption from platting.

A Grading Permit is required if the proposed land disturbance exceeds the limits noted above.

Submittal Date: The Notice of Intent shall be submitted at least 51 calendar days prior to the anticipated construction start date. If you have questions pertaining to the submittal requirements or eligibility criteria, you may come in on a walk-in basis or please call Jo Blakey, Administrative Specialist (303-271-8708) and she will direct you to the Duty Engineer for that day.

Time Limits: The time limit for a Notice of Intent for a new start building permit is the same as that for the Building Permit. The time limit for all other Notices of Intent is two years.

Acceptance of Work: For the close-out inspection, please fax the Jefferson County Division of Planning & Zoning at 303-271-8744 prior to the expiration of the Notice of Intent. An inspector from Jefferson County Division of Planning & Zoning will conduct a field visit to assure that the work has been completed in accordance with this Notice of Intent.

Submittal Requirements

Please submit one (1) electronic copy of all supporting material and the grading and erosion and sediment control plans (GESC).

- Notice of Intent Form
- Fees are on-line at our web site or call 303-271-8700. Make checks payable to Jefferson County Treasurer.
- Deed that shows ownership of the parcel, tract, or lot
- Evidence of access and legal parcel
- Grading, Erosion and Sediment Control Plan (GESC): Plan shall include a vicinity map, title block, date, scale, north arrow, site and property boundaries, easements and rights-of-way, location of site features, location of hazard areas, topographic map, finished slopes, floodplain boundaries, drainage facilities, stockpile locations, existing vegetative cover and location of major outcrops, typical cross sections, cut/fill quantities, project schedule, permanent and, if applicable, temporary erosion and sediment control plan, and waste control and spill prevention methods. Alternatively, submit a copy of the lot grading and erosion control plan approved at platting. The Small Site Erosion Control Manual is available at <http://planning.jeffco.us> (*under Guides*), and provides guidance in the preparation of a grading and erosion and sediment control plan.

 The applicant has the responsibility to contact the fire district prior to the submittal about required fire district review fee(s).