

**JEFFERSON COUNTY PUBLIC HEALTH**

Environmental Health Services Division  
645 Parfet Street, Lakewood, CO 80215  
(303) 232-6301 FAX (303) 271-5760  
[jeffco.us/public-health](http://jeffco.us/public-health)

**ONSITE WASTEWATER REPORT**  
Application and Instructions

This form has been developed by Jefferson County Public Health to allow the applicant to determine the submittal requirements for properties that will be served by individual sewage disposal systems whenever required by the Jefferson County Land Development Regulation (LDR) Section 22.B.

NOTE: Do not use this form for developments that will be served by a PUBLIC SEWER SYSTEM – see LDR Section 22.A for those submittal requirements.

**INSTRUCTIONS**

- Provide the required information and answer the questions on Page 1 – this will allow you to determine which supporting documents must be submitted with this form; those are shown on Page 2.
- The supporting documents must be prepared by a professional engineer licensed in the State of Colorado.
- Staff will review the supporting documents and provide a referral to the Planning and Zoning Department on this case. Staff reserves the right to request additional information and / or documentation that is not referenced on this application.

**PROCESSING TIME**

Typically, 5 working days are required to review the information provided. If your case requires Board of Health review, allow up to an additional eight weeks for this process. There may be additional submittal requirements and a fee for the hearing.

**CONTACTS:**

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<b>P&amp;Z Case No. and Project Name</b>		
<b>Applicant Name</b>		
<b>Applicant Phone / Email</b>		

**PART I – EXISTING DEVELOPMENT**

1. Are there any structures on the property currently served by an individual sewage disposal system?  
 **NO** Skip to PART II  
 **YES** Provide ADDRESSES ONLY below – the Department will check for system records and will advise you on the procedures needed to document those systems which have no records. Then go to PART II

PROPERTY ADDRESSES	(For Health Department Use)			
	R/NR	File or Permit No.	Date Installed	Lot Size

**PART II – PROPOSED DEVELOPMENT**

1. Will the proposed development result in the creation of additional building sites to be served by an onsite wastewater treatment system?  
 **NO** Please submit this page to the Department for review – no additional documentation is needed  
 **YES** Complete wastewater flow table below and go to Question #2

TYPE OF USE	Description of Use*	Number of Units	Wastewater Flow (GPD)**	TOTAL FLOW (GPD)
Residential	Single or Multifamily dwellings		<b>500 per family dwelling unit</b>	
<i>Non-residential Use A</i>				
<i>Non-residential Use B</i>				
<i>Non-residential Use C</i>				
<i>Non-residential Use D</i>				

\*Please provide specific details on the non-residential uses planned, such as church, retail, food service, child care, etc.  
 \*\*Please provide specific details on how the wastewater flow (in gallons per day) was calculated.

2. Water service will be provided by:       PUBLIC WATER SYSTEM       INDIVIDUAL WATER WELLS

3. Acreage of the proposed development:  acres      Number of platted lots

4. Will the proposed development include ANY of the following:
- lots with ground slope in the area of the proposed absorption bed exceeding 40%?
  - lots intended for multi-family, commercial or nonresidential uses?
  - lots less than 3.5 acres (with wells) or less than 1 acre (with public water) in size?
- NO** See Section A on Page 2 for required submittal documents  
 **YES** See Section B on Page 2 for required submittal documents

**REQUIRED SUBMITTAL DOCUMENTS – based on your responses to the questions on Page 1, please submit the following documents for review by the Department:**

**A**

- A scaled drawing of the proposed subdivision showing the following:
- a) Location of all existing and proposed onsite wastewater system components and absorption beds, on or offsite
  - b) Location of all existing or proposed wells, on or offsite within 250 feet of proposed absorption systems
  - c) Measurements for all proposed systems demonstrating compliance with the minimum setback requirements of APPENDIX B of the Jefferson County Onsite Wastewater Treatment System regulation
  - d) For all proposed lots greater than 3.5 acres but less than 5 acres: a complete engineering design that meets the requirements of the Jefferson County Onsite Wastewater Treatment System regulation, Section 4.2.C., including all required soil tests.

**NOTE: items a) through d) are not required if ALL lots in the proposed development exceed 10 acres in size**

- e) A statement from the design engineer regarding the presence of any limiting environmental factors such as shallow bedrock, steep slopes, presence of high groundwater or any other factor that would impact the location, construction and operation of onsite wastewater treatment systems anywhere in the proposed development

**B**

Complete all of the appropriate requirements in **A**, above. In addition:

- For any proposed lot that has a ground slope in excess of 40% or will serve a commercial, multifamily or non-residential structure, submit an engineering design that meets the requirements of Section 4.1.B of the Jefferson County Onsite Wastewater Treatment System regulations (including all required soil tests) and a completed **FORM 110** (Review Application) for each of these lots.
- If any proposed lot will be less than 3.5 acres (or 1 acre with public water), submit an engineering design that meets the requirements of Section 4.1.B of the Jefferson County individual sewage disposal system regulations (including all required soil tests) and a completed **FORM 200** (Variance Application) for each of these lots

The Board of Health considers these Review and Variance applications at its monthly public meeting, the 2<sup>nd</sup> Tuesday of each month at 8:00 A.M., hearing room #2, Jefferson County Courts and Administration Building, 100 Jefferson County Parkway, Golden. Submit your application at least 30 days prior to the date when you wish to have your case heard; the applicant and/or their engineer should plan to attend that meeting. Contact Craig Sanders (303 271-5759 or [csanders@jeffco.us](mailto:csanders@jeffco.us)) for information on this process. Typically, a hearing fee of \$125.00 is assessed for each case heard by the Board. **Please note that Board of Health approval is not guaranteed for any particular proposal.**

**NOTE: JCPH RESERVES THE RIGHT TO REQUEST ADDITIONAL DOCUMENTATION IN ADDITION TO THAT SHOWN ABOVE FOR ANY PROPOSAL.**