



c/o Planning & Zoning, 100 Jefferson County Pkwy. #3550, Golden, CO 80419

**Jefferson County Historical Commission
Minutes of Regular Meeting- January 9, 2017**

The Jefferson County Historical Commission January meeting was called to order at 12:40 p.m., Monday, January 9, 2017, at the Boettcher Mansion in Golden, CO. Chair Cynthia Shaw presided.

Jefferson County Historical Commission members attending: Deborah Andrews, Lee Katherine Goldstein, Rita Peterson, Bonnie Scudder, Cynthia Shaw, and Leda Thaler. **Excused members:** Margaret Chapman, Richard Gardner, Max Langston, Mary Lindsey. **Unexcused:** Tom Keefe.

Staff attending: Dennis Dempsey, Ronda Frazier- Archivist.

Guests:

None

Chair Comments and Agenda Changes

None

Approval of December 5, 2016 Minutes

On a motion by Deborah Andrews which was seconded by Lee Katherine Goldstein, the minutes from the December 5, 2016 meeting were unanimously approved as corrected and will be filed in the JCHC records.

Correspondence

None

New Business:

- It was noted that the By-Laws state that three unexcused absences will result in termination of a Commissioner's position.
- Rick Gardner submitted a memo for consideration regarding the Golden History Museums project to update the City's Collections Policy. It was decided that Ronda needs to be involved in this discussion, and that Rick could draft a letter from JCHC, which he would submit to Dennis, Cynthia, and Ronda. (Rick needs to do this quickly, as the City Council has a study session scheduled for 1/19 to evaluate the plans.)

Staff Reports:

- Dennis Dempsey (Department of Planning and Zoning)
 - The Budget Report Update for 2016 - was provided.

- Distribution of Historically Jeffco Magazine - Magazines have been distributed to agencies listed. There are approximately 350 copies of the 2016 magazine and 150 copies of the 2015 magazine remaining.
- Saving Places Conference registrations (Feb. 1-4, 2017) - The JCHC will cover basic registration costs. Deadline for letting Dennis know if you plan to attend is 1/11/17.

Committee Reports:

- Reports were not given so the JCHC could move to the Retreat Agenda.

Agenda items for next meeting:

- All committee chairs should meet or communicate with committee members to develop a work plan for 2017, which will be discussed at the next meeting. A written copy of these work plans will be presented at the February meeting. The plan should cover:
 - List of projects for 2017 and how the project(s) support JCHC's missions, goals, and responsibilities.
 - How the projects will be accomplished, and steps necessary to reach goals.
 - Responsibilities of individual committee members.
 - Budget necessary for project.
 - Timelines, dates, deadlines, including those that impact JCHC.

Next Meeting: Monday, February 6, 2017, 2:00-4:00 PM, Jefferson County Administration and Courts Building, Rooms 1566/67.

Adjournment: There being no further business to come before the Commission, the meeting was adjourned at 1:10 on a motion by Rita Peterson which was seconded by Deborah Andrews. This was followed by the Commission Retreat.

Respectfully submitted,

Bonnie E. Scudder, Secretary