MINUTES

OF THE

BOARD OF HEALTH

JEFFERSON COUNTY, COLORADO

On April 17, 2012 at 8:00 a.m., President Bonnie McNulty called the meeting to order.

Ms. Lindsey Andrew took roll call. The following Board members were present: Ms. Linda Reiner, Mr. Greg Deranleau, Ms. Beverley Dahan, Ms. Maureen Sullivan, and Ms. Bonnie McNulty. Mr. Victor Boog, counsel, was also present. A quorum was established.

Acceptance of Agenda

Ms. Dahan made the motion to approve the agenda. Mr. Deranleau seconded the motion.

Motion passed.

Acceptance of the Minutes

Mr. Deranleau made the motion to approve the minutes of the March 20, 2012 meeting. Ms. Dahan seconded the motion.

Motion passed.

Employees of the Month Presentation

Ms. McNulty presented the April Employees of the Month certificates to Ms. Nancy Braden and Ms. Kodi Bryant.

Financial Report

Mr. Jody Erwin presented the **FINAL** report for FY 2011's financial standing along with the financial summaries for January, February, and March 2012. Ms. Dahan made the motion to approve the financial statements as presented. Mr. Deranleau seconded the motion.

Motion passed.

Contracts and Agreements

Mr. Erwin presented the contracts/agreements to the Board. Ms. Reiner made the motion to approve the contracts and agreements as presented. Mr. Deranleau seconded the motion.

Motion passed.

Resolutions

N/A

Approval of Warrants

Ms. Dahan made the motion to approve the warrants as submitted. Ms. Sullivan seconded the motion. **Motion passed.**

Old Business

Mr. Dave Hooker gave an update to the Board regarding the 2012 Retail Food Establishment (RFE) licensing program. As of today, 100% of all delinquent RFE's within Jefferson County are paid. Mr. Hooker thanked Environmental Health's Administrative Specialist, Jeanne Blake, and Amanda Cruser, counsel for JCPH, for all their time and efforts put into this year's process.

To streamline the licensing process, Mr. Hooker and Mr. Sanders are working on a rough draft for 2013 RFE renewals. The Board will be given copies of the rough draft before the Board of Health meeting in May. Jefferson County Public Health is the first county in the state to have all their retail food license fees collected this year.

New Business

N/A

Executive Director's Comments

Jefferson County Public Health celebrated their annual Public Health Champions Awards Luncheon for 2011. Dr. Johnson thanked the Board members who were able to come to this event, as well as Kodi Bryant and Nancy Braden for their outstanding job putting together the luncheon. Dr. Johnson commented on how much the County Commissioners enjoy coming to such positive events for the county.

Planning is underway for an annual retreat with the Board of Health members and Division Directors for JCPH. The day and place of the retreat is still to be announced; however, it will hopefully be announced by May's Board of Health meeting. The retreat's focus will center on the direction of JCPH and the future of public health. Due to the timing of the retreat this year, JCPH will update the Board as to the planning for this year's budget. During the retreat the Board will have the opportunity to give feedback after reviewing the plans for the year.

Dr. Johnson, as well as many Health Promotion Division and tobacco program staff members, has been active advocating for more stringent tobacco laws within Jefferson County and some of its municipalities. Earlier this month, there was a second reading of a smoke-free ordinance before the City Council members of Lakewood. Dr. Johnson and other staff members presented during this meeting. The City Council passed a stricter smoking ordinance, including extending the non-smoking area for front doors from 15 feet to 25 feet, and prohibiting the opening of new hookah bars and cigar bars within Lakewood. We felt it was unfortunate, however, that they did not include the provision to make outdoor seating and patios in restaurants and bars smoke free. JCPH is encouraged; however, regarding steps being taken in Wheat Ridge, Golden, and Jefferson County which we believe will help make public places in Jefferson County smoke-free county. JCPH will continue working with the different community groups that are advocating for smoke-free laws. JCPH is also working on an Unincorporated Jefferson County smoke-free ordinance, and after meeting with each of the County Commissioners, we have received provisional approval that they are ready to move forward to a public hearing on an ordinance to close some of the loop holes that were left when the Colorado Clean Indoor Air Act was passed. Dr. Johnson thanked Elise Lubell, the Director of the Health Promotion Division, as well as Donna Viverette, our Tobacco Specialist Supervisor, and her team for all the time and dedication they have given to this very important endeavor.

Dr. Johnson briefly updated the Board regarding an article on medical marijuana that he wrote which ran on the Denver Post's website this month. Dr. Johnson will send the Board members a copy of the article for them to review.

It now appears that the move of Jefferson County Public Health's Golden office will not occur until late 2012 or early 2013. The supervisors and division directors have toured the new site and have given input into the design and layout of the floor plans in circulation.

Interviews for the Environmental Health Director position will take place the week of April 16th. There are six applicants and a panel of five interviewers. The panel will narrow down the applicants to two or three, and Dr. Johnson will then conduct follow up interviews with those candidates.

Jefferson County Public Health's Women's Wellness Connection program diagnosed 16 breast cancers and 4 cervical cancers during 2011. Currently there are discussions with the Metro Community Provider Network (MCPN) to have them apply for this grant and take over this program. Due to the number of newly diagnosed cancer patients and decreasing funding for this program, JCPH believes MCPN has more resources and better network connections for referring newly diagnosed patients for treatment. Ms. Dahan, of the Jefferson

County Board of Health, inquired on how long MCPN's wait list would be. At this time, MCPN's waitlist is about three months for non-emergency situations, whereas JCPH's wait list is six weeks. However, MCPN is currently building a bigger facility, and expect that they will be able to provide care for a higher number of patients. The new site is under construction off of 44th and Wadsworth.

Senate Bill 130 has passed the Senate and has been sent over to the House. The House leadership has assigned it to the State Veterans and Military Affairs Committee. As of today, Dr. Johnson has not heard if this bill has been heard before the committee. Dr. Johnson will continue to update the Board as more information becomes available.

Dr. Johnson introduced the newest employee of Jefferson County Public Health, Barbara Rhodes who will work in the Nurse Family Partnership Program.

Dr. Johnson updated the Board in regard to his plans for his next mission trip, which will be with Centura Health's Global Health Initiative program, and will be a visit to a hospital and community health outreach program in the country of Nepal during the later part of September and early October.

President's Comments

None

Staff Comments

Mr. Sanders brought to the Board's attention the outstanding work of Environmental Health's administrative services employee, Linda Jones. Church Onsite Wastewater Consultants sent a letter of recognition to highlight Ms. Jones's hard work and dedication in compiling a letter for homeowners who own advanced treatment systems and the steps they need to follow when seeking maintenance.

Public Comment

None

Consent Agenda

There were no consent cases on the agenda this month.

There being no further business to come before the Board of Health, the meeting was adjourned at 8:37 a.m.