

MINUTES
OF THE
BOARD OF HEALTH
JEFFERSON COUNTY, COLORADO

On November 20, 2012, at 8:00 a.m., President Bonnie McNulty called the meeting to order. Ms. Lindsey Andrew took roll call. The following additional Board members were present: Ms. Linda Reiner, Mr. Greg Deranleau, Ms. Beverley Dahan, and Ms. Maureen Sullivan. Ms. Amanda Crusier, counsel, was also present. A quorum was established.

Acceptance of Agenda

Dr. Johnson added an agenda items to the old business section. Ms. Dahan made the motion to approve the agenda as amended. Mr. Deranleau seconded the motion.

Motion passed.

Acceptance of the Minutes

Mr. Deranleau made the motion to approve the minutes of the October 16th, 2012 meeting. Ms. Reiner seconded the motion.

Motion passed.

Employee of the Month Presentation

Jefferson County Public Health did not receive any nominations for a November Employee of the Month.

Financial Report

Ms. Bernadette Berger, JCPH IT Supervisor, presented the October financial summary, in lieu of Mr. Jody Erwin, Administrative Director, being on vacation. Ms. Sullivan made the motion to approve the financial statements as presented. Ms. Dahan seconded the motion.

Motion passed.

Contracts and Agreements

Ms. Berger presented the contracts and agreements to the Board. Ms. Dahan made the motion to approve the contracts and agreements as presented. Mr. Deranleau seconded the motion.

Motion passed.

Resolutions

N/A

Approval of Warrants

Ms. Sullivan made the motion to approve the warrants as submitted. Ms. Dahan seconded the motion.

Motion passed.

Old Business

Mr. Jim Rada, Director of Environmental Health Services, updated the Board regarding the status of using a credit card machine to collect renewal fees for RFE (retail food establishment) license renewals beginning in December 2012. Unfortunately, implementation will be delayed slightly as there is an integration process needed between the AMANDA database and the JD Edwards accounting software. Due to the current major County effort to migrate AMANDA to the web-based AMANDA 6, there is just no time to carry out this integration process in December. JCPH will be meeting with County IT and Planning and Zoning for a planning session during the week of November 26th. Mr. Rada and his team hope to have the credit card payment option up and running by the end of March 2013, with the ultimate goal of implementation of a credit card machine for not only retail food establishment renewal licensing but also the different fees within EH, such as plan reviews, OWTS permits, etc. Mr. Rada will update the Board in December regarding any new information that comes from the meeting.

New Business

Dr. Christopher George presented a PowerPoint presentation regarding vaccinations for preventable diseases. Dr. George's information came from work done during his residency work at JCPH. The main focus of Dr. George's presentation was on Pertussis, Streptococcus/Pneumonia, and Varicella.

Dr. Johnson updated the Board regarding State Public Health standards. In 2008 SB 194 was passed (Reorganization/Revitalization of Public Health in Colorado). One of the items within the bill was the compilation of a list of core services that was being provided by local health agencies. As part of the list the compilation also needed to have a list of standards in which local and state health departments are suggested to follow. As the years progressed the Public Health Agency Board (PHAB) put together a list of standards and the state of Colorado would like to adopt the proposed standards. In January 2013, the State Board of Health will finalize the proposed standards. CDPHE would like the different counties and policy boards (elected/appointed officials) to be aware of the standards and determine if there are any problems, questions or concerns regarding the proposed standards. The standards are not mandatory, reviewed or audited by the state. Jefferson County Public Health is moving forward in the accreditation process and because of this accreditation process; the department will need to meet the approved standards before being accredited.

Executive Director's Comments

Dr. Johnson announced Mr. Jody Erwin as the new Administrative Director for JCPH. Mr. Erwin comes from JCPH's Emergency Preparedness in which he supervised for the last several years. Mr. Erwin also was the acting Interim Administrative Director for the last ten months.

An outside agency reviewed the IT program within JCPH and determined that JCPH's IT program has good capability but the capacity is not there. One of the suggestions is to work more closely with the IT department within the County. The County IT department could possibly do some of the things that perhaps could free up JCPH IT staff. Specifically, County IT could work on buying computers and working on the internet services. Health IT's focus could then be centered on the specific health related programs such as HIPPA compliance and making sure our electronic health records are up and running. JCPH Directors will begin to work closely with Ms. Bernadette Berger to help implement some of these new ideas.

Dr. Johnson also, updated the Board regarding the timeline of the move to the Parfet Building. Due to different project concerns and new ideas for building setup/design, the new timeline for the move appears to be more towards May of 2013.

JCPH's budget for 2013 has been approved. There were no changes to the budget as presented and also no additions to the budget.

Director's Comments

Ms. Norma Tubman, Director of Community Health Services, updated the Board regarding different outreach to the community regarding pertussis. CHS was able to hold four special no cost clinics within November. The first clinic was open to child care providers as part of the cocooning process in which Dr. George spoke about earlier in his presentation. CHS also conducted a Saturday clinic open to the public for not only pertussis vaccinations but also the flu shot. JCPH's PIO (public information team) submitted a number of media releases advertising the no cost clinics. As an outcome of those releases Fox31 News interviewed one of JCPH's supervisors, Christine Schmidt regarding pertussis on two of their morning news shows.

Mr. Jim Rada, Director of the Environmental Health, announced to the Board in October, the State Health Department and Division of Environmental Health and Sustainability submitted a request for rule making for revised Retail Food Establishment regulations. The Public Hearing will be next month at the State Health Department at their Board of Health meeting, should the new or revised regulations be passed or approved by the Board, the effective date will be March 1, 2013. This will offer the opportunity of the division staff to be adequately trained in the new regulations. In November at the Water Quality Control Commission Hearing there will be a request for a rule making for 'Reg 43' which is the onsite wastewater treatment systems regulations. The public hearing will be on March 12th of 2013. If the regulations are approved by the commission all health departments that deal with onsite water regulation will be required to update their regulations. At this point Jefferson County Public Health has not filed for party status regarding either one of the rule makings. JCPH employees are doing a thorough review of the onsite waste water draft regulations to determine if there is anything within those drafts that would cause JCPH to want to be a party of that hearing process. Retail Food Establishment License renewals went out (1,937 renewals applications) not including temporary food operators. Close to 2,000 licensed facilities will be in Jefferson County by the beginning of 2013.

President's Comments

Mr. Deranleau appreciates the different comments and updates from the Division Directors.

Board of Health Member Comments

N/A

Staff Comments

N/A

Public Comment

N/A

Consent Cases

Ms. Sullivan made the motion to approve case number 12-122453 OW, the consent case as submitted and heard before the Board of Health. The motion was seconded by Mr. Deranleau.

Motion passed.

There being no further business to come before the Board of Health, the meeting was adjourned at 9:07 a.m.