

**MINUTES
OF THE
BOARD OF HEALTH
JEFFERSON COUNTY, COLORADO**

On June 18, 2013 at 8:00 a.m., President Bonnie McNulty called the meeting to order. Ms. Lindsey Andrew took roll call. The following additional Board members were present: Ms. Beverley Dahan and Ms. Maureen Sullivan. Mr. Victor Boog, counsel, for Jefferson County Public Health, was also present.

The following members were absent: Mr. Greg Deranleau and Ms. Linda Reiner.

A quorum was established.

Acceptance of Agenda

Ms. Dahan made the motion to approve the agenda as presented. Ms. Sullivan seconded the motion.
Motion passed.

Acceptance of the Minutes

Ms. Sullivan made the motion to approve the minutes of the May Board of Health meeting. Ms. Dahan seconded the motion.
Motion passed.

Employee of the Month Presentation

Ms. McNulty presented the June Employee of the Month certificate to Ms. Kelly Conroy, with Jefferson County Public Health's Community Health Services Division.

Financial Report

Mr. Erwin presented the May financial report to the Board. Ms. Dahan made a motion to approve the financial report as presented. Ms. Sullivan seconded the motion.
Motion passed.

Contracts and Agreements

Mr. Erwin presented the contracts and agreements to the Board. Ms. Dahan made the motion to approve the contracts and agreements as presented. Ms. Sullivan seconded the motion.
Motion passed.

Approval of Warrants

Ms. Dahan made the motion to approve the warrants as submitted. Ms. Sullivan seconded the motion.
Motion passed.

Old Business

Mr. Craig Sanders with Jefferson County Public Health's Environmental Health Services requested the Board approve the proposed policy known as the "Policy on Reducing or Waiving ISDS Permit Fees":

- County governmental agencies and quasi-government agencies can ask for a fee waiver and receive a waiver with regards to ISDS permit fees.
- All other agencies will need to fill out a Hardship Waiver and present their case before the Board of Health for consideration of fee waiver.

Effective August 1, 2013

Ms. Dahan made the motion to except this policy proposal. Ms. Sullivan seconded the motion.

Motion/Policy approved

Executive Director's Comments

Dr. Johnson recognized Craig Sanders in Environmental Health for working with the Jefferson County Public Health for last 35 years. Dr. Johnson also recognized the various JCPH employees who have worked tirelessly surrounding the Community Health Assessment and all the different meetings and events that surround this endeavor.

Dr. Johnson updated the Board to the changes within the Colorado Department of Public Health and Environment (CDPHE) and the resignation of Dr. Chris Urbina.

Dr. Johnson also updated the Board as to the move into the Parfet building in early to mid-December 2013. JCPH administration is working closely with county facilities and IT to make sure the needs of Jefferson County Public Health is being met as well as staying on or under budget for the project.

Jefferson County Public Health is currently working on the budget compilation process. During the Board of Health meeting in July, Mr. Erwin with JCPH's administration division will present the budget for 2014 to the Board for approval.

Dr. Johnson is also continuing to look at the idea of a metro health department which would include Jefferson County along with other counties within the metro area. JCPH is currently working on drafting a contract with the Colorado Health Institute. Colorado Health Institute would do an independent study and determine whether or not there would be efficiencies that could be gained from the merger.

Director's Comments

Ms. Elise Lubell invited the Board to various community engagement meetings that will be taking place during the next few months. The idea behind these scheduled meetings is to seek the different needs and concerns of the residents within Jefferson County.

Public Comments

Ms. Diane Klemetsen petitioned the Board for an ISDS waiver for a repair permit for her family's residence. Ms. Dahan made a motion to approve Ms. Klemetsen's petition for a repair permit waiver for the full amount of the permit fee. Ms. Sullivan seconded the motion.

Motion passed

Consent Agenda

There were no cases for the consent agenda for the month of June.

**** The Executive Session has been postponed to July's Board of Health meeting****

There being no further business to come before the Board of Health, the meeting was adjourned at 8:53 am.