MINUTES
OF THE
BOARD OF HEALTH

JEFFERSON COUNTY, COLORADO

On September 17th at 8:00 a.m., President Bonnie McNulty called the meeting to order. Ms. Lindsey Andrew took roll call. The following additional Board members were present: Ms. Bonnie McNulty, Ms. Beverly Dahan, Mr. Greg Deranleau, and Ms. Linda Reiner. Mr. Victor Boog, counsel, for Jefferson County Public Health, was also present.

For the record Ms. Maureen Sullivan was absent. A quorum was established.

Acceptance of Agenda
Mr. Deranleau made the motion to approve the agenda as presented. Ms. Reiner seconded the motion.
Motion passed

Acceptance of the Minutes
Ms. Reiner made the motion to approve the minutes of the August Board of Health meeting as presented. Mr. Deranleau seconded the motion.
Motion passed

Employee of the Month Presentation
The Employee of the Month for September will be presented at the October Board of Health meeting as well as the October Employee of the Month.

Financial Report
Mr. Erwin presented the August financial report to the Board. Mr. Deranleau made a motion to approve the financial report as presented. Ms. Reiner seconded the motion.
Motion passed

Contracts and Agreements
Mr. Erwin presented the contracts and agreements to the Board. Ms. Dahan made the motion to approve the contracts and agreements as presented. Ms. Reiner seconded the motion.
Motion passed

Approval of Warrants
Ms. Dahan made the motion to approve the warrants as submitted. Ms. Reiner seconded the motion.
Motion passed

Old Business
Mr. Erwin updated the Board in regards to the credit card machine at Jefferson County Public Health's administrative office. The number of transactions went up significantly especially with use permits.

New Business

Christine Billings, JCPH Emergency Preparedness Coordinator updated the Board regarding the flood situation within Jefferson County and the different ways EP and JCPH are being utilized. Public Health is helping out in the Incident Command Center as part of the County's Type III Incident Management Team. EP/JCPH is receiving several calls from residents within Coal Creek Canyon and also numerous residents with questions regarding well and septic questions. Various staff (strike teams) from Environmental Health are currently being deployed to help survey different areas of land that have been damaged by the floods specifically in Coal Creek Canyon, Arvada, Golden, and Evergreen areas. The strike teams are trying to gather as much data and information as possible to give to the state health department so that these areas affected by the flooding can begin receiving help from FEMA.

Executive Director's Comments

Dr. Johnson updated the Board with regards to the Colorado Department of Health and Environment hiring a new Executive Director. Dr. Larry Wolk is a pediatrician and has his Master's degree in public health and has done a lot in the realm of public health. He has been doing a lot for uninsured and underinsured, he also has been very active in looking at how Colorado serves the underinsured and pediatric group.

JCPH is continuing with the Community Health Improvement Plan (CHIP). A webinar was up for the public to view and give their input. JCPH had several hundred hits on that webinar. Our new Health Planner, Erika Jerme has been very active in trying to get the public involved in this process.

Director's Comments

Mr. Rada with Environmental Health updated the Board regarding the upcoming stake-holder meeting on October 16, 2013 from 8am-12pm at the Jefferson County Courts and Administrative building. The stake-holder meeting is an early step in the process of revising the JCPH Onsite Wastewater Treatment Regulation. Stakeholders from all over the region will be invited as well as Gilpin County. Mr. Rada indicated that Mr. Craig Sanders has also reached out to the Gilpin County Building Department in an attempt to run the regulation revision process for both counties concurrently as there are many similarities in the current regulations and many of the same stakeholders for both counties.

Mr. Rada updated the Board on the progress for the Retail Food Establishment (RFE) licensing for 2013. Environmental Health has submitted draft letters to JCPH's attorney Boog and Cruser for review in terms of regulatory and statutory citations. Environmental Health has obtained a temporary Post Office Box for a period of about six months to receive the RFE renewals during the moving process. Renewals will go out on November 15, 2013. Notices of violations will be issued between the 10th and 17th of January 2014. The notices of violations will be hand delivered by EH staff. First civil penalty letter will go out February 1st the second civil penalty letter will go out February 15th and the third civil penalty letter will go out March 1st with a due date of March 14th. At that time EH staff will create a list of non-payers and deliver that list to Boog and Cruser for further action.

National Food Safety month is during the month of September. Environmental Health has also completed their FDA grant this month and the Division is in the final stages of closing that grant out with the FDA. Part of the grant dealt with improving outreach and information sharing with the retail food industry in Jefferson County (FDA National Voluntary Retail Food Protection Program Standard Number 7). One of the improvements made this year to this element of our retail food protection program is to move away from the Leader in Food Safety award and replace that program with a new recognition program for retail food establishment operators. The new program is called Team Up for Food Safety (TUFFS). This program is being headed up by Mr. Matthew Garcia with Environmental Health. As part of additional recognition for National Food Safety month EH has decided to recognize those establishments that have already entered into the program. The following establishments are current TUFFS members as of September 16, 2013:

- Jus' Cookin' (Lakewood)
- The Egg and I (Arvada)
- Red Lobster (Wheat Ridge)
- King Sooper (Wheat Ridge 58th Avenue)
- Covenant Village (Lakewood)
- Los Three Garcias (Conifer)
- Mt. Carbon Elementary School (Littleton)
- Sobesky Academy (Lakewood)
- Green Mountain Elementary (Lakewood)
- Red Rocks Elementary (Morrison)
- Isle of Capri Casino (Gilpin County)

TUFFS members will receive a plaque for their wall as well as a sticker to put on their front doors to highlight their commitment to food safety. They will also be featured on the JCPH website.

Consent Cases

Ms. Dahan made a motion to approve Case Number: 13-114951 OW. Mr. Deranleau seconded the motion.

Case Number 13-101527 OW - approved

There being no further business to come before the Board of Health, the meeting was adjourned at 8:58 a.m.