MINUTES
OF THE
BOARD OF HEALTH

JEFFERSON COUNTY, COLORADO

On January 21, 2014 at 8:00 a.m., President Bonnie McNulty called the meeting to order. Ms. Lindsey Gonzales took roll call. The following additional Board members were present: Ms. Bonnie McNulty, Ms. Maureen Sullivan, Ms. Beverley Dahan, Mr. Greg Deranleau, and Ms Linda Reiner. Ms. Amanda Cruser, counsel, for Jefferson County Public Health, was also present.

Acceptance of Agenda
Ms. Sullivan made the motion to approve the agenda as presented. Mr. Deranleau seconded the motion.
Motion passed

Acceptance of the Minutes
Mr. Deranleau made the motion to approve the minutes of the December Board of Health meeting as presented with the addition that Mr. Craig Sanders will discuss the specific conditions of the December OWTS variance case with the engineer, Mr. Ron Barta. Ms. Reiner seconded the motion.
Motion passed

Employee of the Month Presentation
Ms. McNulty presented the January Employee of the Month certificate to Sara Beth Lemley, Jefferson County Public Health's Health Promotion and Lifestyle Management Division.

Financial Report
Mr. Erwin presented the December financial report to the Board. Ms. Dahan made a motion to approve the financial report as presented. The Board of Health seconded the motion.
Motion passed

Contracts and Agreements
Mr. Erwin presented the contracts and agreements to the Board. Ms. Dahan made the motion to approve the contracts and agreements as presented. Ms. Reiner seconded the motion.
Number seven under expenditure has been stricken from the agenda and will be approved at a later date
Motion passed

Approval of Warrants
Mr. Deranleau made the motion to approve the warrants as submitted. Ms. Sullivan seconded the motion.
Motion passed

Old Business
N/A

New Business
N/A

Executive Director's Comments
Dr. Mark Johnson updated the Board that the Board of County Commissioners has approved budget for three percent merit increases for staff. This is the first time an increase has been given since 2009. Dr. Johnson along with the Directors' for JCPH have agreed to give the three percent increase to staff who have satisfactory performance evaluations and those who are not on probation because they are new. Those individuals who have not had a satisfactory performance evaluation their supervisor will determine what percentage they will receive if any.

Phase one of the move to the Parfet Building will occur on January 24, 2014. The Golden-Climax building will be closed on Friday, January 24, 2014 to the public and to most staff working in that building. The staff in the Lakewood site will be moving in waves beginning March 5, 2014 and will be closed half the day on March 5th, March 6th and 7th to public and to the majority of staff.

The Parfet Building will also have an exercise room which will be open to all of county staff in Jefferson County. JCPH is working with facilities to determine the hours of this facility. JCPH Directors' are also continuing looking at the Arvada site and whether or not to move this site to Head Start in Arvada. If this move occurs it will not occur for another six to nine months. Dr. Johnson will keep the Board updated as to the progress of this situation.

Dr. Johnson informed the Board as to a few new county wide task forces that have begun in 2014. The county now has a marijuana task force which JCPH sits on. This task force will be looking at the new challenges that will occur because of the new laws which have been passed. Donna Viverette and Dr. Johnson both sit in on this task force. The county also has begun a Human Trafficking sub-committee to discuss the current human trafficking situations occurring in the county. This has become a problem nationwide and is a problem within Jefferson County particularly with runaways and runaway girls. Currently Dr. Johnson sits on this sub-committee. The District Attorney has taken the lead on putting this sub-committee together. JCPH nurses have been trained on looking for signs regarding human trafficking and JCPH will continue to work with this sub-committee to help Jefferson County gain control of this situation.

Dr. Johnson is still looking into the idea of a metro-wide health department. Dr. Johnson and the new Executive Director of the Tri-County Health Department met in December to discuss this idea. The Executive Director of Tri-County would like to talk to his Board regarding the idea and will get back to Dr. Johnson with any developments.

Director's Comments

Jim Rada, Director of Environmental Health Services reminded the Board of a public meeting at Conifer High School from 10am to 12pm on Saturday January 25, 2014. The Board is invited to participate in this public meeting to hear and discuss any questions or concerns the public may have regarding the proposed revisions to the Jefferson County Onsite Waste Water Treatment Systems regulations that will bring JCPH into conformance with Regulation 43 (Colorado Onsite Wastewater Treatment Systems Regulations) that were adopted by the Colorado Water Quality Control Commission effective June 2013. Mr. Rada also reported Environmental Health has collected 99% of the Retail Food Establishment license renewal fees. The due date for the renewals has been extended to January 31, 2014. The establishments that have not paid by that date will be subject to a civil penalty fee which will be hand delivered the first week of February.

Gilpin County has collected 100% of their Retail Food Establishment renewal licensing fees.

Mr. Erwin, Director of Administrative Services wanted to acknowledge the staff of JCPH who sits on the Move Committee for the Parfet Building move. Jefferson County Public Health's IT teams have been phenomenal during this process. Everyone is working well together and communicating effectively with other staff members to ensure the transition to the new building will be smooth and with minimal glitches. Dr. Johnson invited the Board to attend a tour of the new building on February 5, 2014.

Variance Case Agenda

Mr. Deranleau moves to approve Case Number 13-124998 OW on the variance case agenda with the verbal modifications discussed including a 1,000 gallon tank and no secondary treatment. Ms. Dahan seconded the motion to approve.

There being no further business to come before the Board of Health, the meeting was adjourned at 9:25 a.m.