

**MINUTES
OF THE
BOARD OF HEALTH**

JEFFERSON COUNTY, COLORADO

On June 17, 2014 at 8:10 a.m., President Bonnie McNulty called the meeting to order. Ms. Karen Wiggins took roll call. The following additional Board members were present: Ms. Maureen Sullivan, Ms. Beverley Dahan, Mr. Greg Deranleau and Ms. Linda Reiner. Ms. Amanda Crusier, counsel, for Jefferson County Public Health, was also present.

Acceptance of Agenda

President McNulty proposed that the presentation by Ms. Donna Viverette entitled *Community Engagement and Tobacco Control Policy Impacts in Jefferson County* be moved from New Business to agenda item #5. Mr. Deranleau made a motion to approve the agenda as amended. Ms. Dahan seconded the motion.

Motion passed

Acceptance of the Minutes

The following changes were made to the May Board of Health minutes:

In the Executive Director Comments section under the subheading – Infectious Disease:

1. The first sentence – pertussis should be in parentheses
2. The second sentence – Colorado should be replaced with U.S.

Ms. Dahan made a motion to approve the minutes of the May Board of Health meeting as amended. Mr. Deranleau seconded the motion.

Motion passed

Employee of the Month Presentation

President McNulty presented the June Employee of the Month certificate to Carla Opp in the Environmental Health Services Division of Jefferson County Public Health.

Financial Report

Mr. Jody Erwin presented the May financial report to the Board. Ms. Dahan made a motion to approve the financial report as presented. Mr. Deranleau seconded the motion.

Motion passed

Community Engagement and Tobacco Control Policy Impacts in Jefferson County

Ms. Viverette introduced the JCPH Tobacco Cessation staff, and two *Breathe Easy (BE)* youth coalition team members. She next spoke about the importance of the policy advancement work being done by staff and community partners in the following areas – the availability of tobacco products for youth especially among low income populations, the reduction in the number of youth who start using tobacco products, and protection from second-hand smoke.

Ms. Christie Preston Youth Engagement Specialist with JCPH explained to the Board her work with BE teams. Currently there are teams at five Jefferson County high schools. Christie reported that the BE members work on tobacco prevention and control efforts to improve policy. Their other main focus area involves reducing access to tobacco products for youth.

Ms. Preston introduced BE team members Jessie and Tristan from Lakewood High School. Jessie and Tristan described their three main areas of focus - the “sweet cheap and deadly” campaign to help students recognize products that contain tobacco, smoke-free parks, and tobacco-free policies at Jeffco schools.

Ms. Angela Gale Adult Engagement Specialist with JCPH spoke next. Ms. Gale presented an overview of the adult coalition activities in Lakewood, Wheat Ridge, Edgewater and Golden. These community members have also been working on changing policies in their cities for both the youth and adult populations. Their main focus areas are education and strengthening smoke-free laws. Ms. Gale explained that the city of Golden is in the process of passing new ordinances for smoke-free and vapor-free public areas. She shared that Edgewater is the first community to add e-cigarettes and vaping to their smoke-free laws.

Contracts and Agreements

Mr. Erwin presented the contracts and agreements to the Board. Ms. Sullivan made a motion to approve the contracts and agreements as presented. Ms. Dahan seconded the motion.

Motion passed

Approval of Warrants

Ms. Dahan made a motion to approve the warrants as submitted. Mr. Deranleau seconded the motion.

Motion passed

Old Business

Mosquito surveillance – President McNulty asked when this process will begin for the year. Mr. Jim Rada Director of the Environmental Health Division of JCPH explained that it will start next week for 9 – 12 weeks during the summer.

New Business

Fee Waiver Request – Pine Valley library.

Mr. Craig Sanders provided the Board with background on this request. The Pine library would like to build restroom facilities at their site, however; because of limited funding this project is long-term. The library board is asking the BOH to grant an extension to the fee waiver as they continue to build funds for the project.

Ms. Dahan made a motion to extend the fee waiver for the Pine Valley library until 12/31/2030. Mr. Deranleau seconded the motion.

Motion passed

Discussion of Staff Recommendations for Changes in the Indian Hill Protection Area

Mr. Sanders summarized the two main points:

1. The process of prohibition for installation of new septic systems - in certain portions of Indian Hills, a prohibition resolution was adopted by the BOH in 1979 and revised in 1980. This prohibition was brought about because there were nitrate contamination issues that impacted certain undeveloped lots. It has since been determined that there were four lots that should not have been included in the prohibition area due to the fact that they are in excess of one acre in size.

2. The 1980 resolution also mandated the installation of nitrate-free septic systems in the Parmalee Gulch drainage area. Mr. Sanders clarified that there are no such systems available for residential waste water removal. Current approved systems discharge nitrate, albeit at a reduced level. Mr. Sanders stated he feels the language of the prohibition should be amended to reflect the availability of septic systems that do a good job at removing nitrates, but there are no zero-nitrate systems. The next steps would include involving the Indian Hills community in the discussion and introducing them to the higher-level treatment systems that should be installed in these areas.

The Board directed Mr. Sanders to proceed with this process and to contact the Indian Hills Improvement Association to initiate the discussion.

Review of Variance Agreement

From the comments made by the Board at the May meeting, Mr. Sanders created the *Notice of Variance* document. The purpose of this document is to explain why the variance was granted and to outline the regulations in place at the time it was granted. Mr. Sanders stated the next step is to seek guidance from Ms. Amanda Cruser, counsel to the BOH, to ensure the language is correct and the document contains the necessary elements.

Executive Director's Comments

Meeting before the BCC – This meeting took place at 7:30 a.m. on June 17th.

Strategic Planning – Dr. Johnson thanked the members of the Board that were able to participate in this meeting held at the Parfet office on Monday June 16, 2014.

Staff Comments

Mr. Erwin thanked Ms. Wiggins for completing the Clerk to the Board duties during Lindsey Gonzales' absence. He stated Ms. Gonzales will return for the July BOH meeting.

Mr. Rada

OWTS Regulations – These regulations went into effective May 30, 2014 for Jefferson County.

HB #1002 – This bill authorizes funding for disaster relief assistance for public drinking water and waste water systems as well as OWTS that were damaged during the floods in September 2013.

Rabid bats – There have been two cases of rabid bats reported in Arvada. Mr. Rada reminded the Board of the efforts by Foothills Animal Shelter to implement a mandatory system for cat vaccination and electronic reporting for rabies vaccination.

Mosquito surveillance – Initiation of this process will begin next week.

Staff changes – Dave Hooker will be retiring in July, he has been with JCPH for 35 years. There were 2 other retirements in May - Victor Fenhaus and Matt Shaddeau. Mr. Rada shared new hire information and movement within his division with the Board.

Ms. Norma Tubman

Ms. Tubman announced that she is retiring August 15, 2014. She thanked the Board for their efforts and support on behalf of JCPH.

Public Comment

None.

BOH Member Comments

Mr. Deranleau apologized for being unable to attend the Strategic Planning meeting on June 16, 2014.

He also asked Dr. Johnson for elaboration of a statement he made to the BCC regarding the difference between public health and public medicine. Dr. Johnson explained that traditionally public health did not conduct one-on-one client treatment except in special situations like disease outbreak. The main focus was education in the areas of maternal/child health, lifestyle management, etc. With the implementation of Medicaid and Medicare, the focus changed to provide direct care to those “who fell through the cracks”. Currently there are health care centers that provide direct care through the patient-centered medical home concept. As the ACA continues to evolve, Public Health may once again focus more on “population health”.

Variance Cases

Case Number 14-112409 OW.

Mr. Sanders reported to the Board that the owner of this property is seeking a variance to install a new higher level wastewater treatment system on a parcel of land that does not meet the minimum setback requirements.

Ms. Dahan moved to approve Case Number 14-112409 OW. Mr. Deranleau seconded the motion.
Motion passed.

Case Number 14-112016 OW.

Mr. Sanders reported to the Board that the owner of this property is seeking a variance to install an OWTS on a parcel of land that does not meet the minimum setback requirements.

Discussion – There was discussion about whether this proposal should include a higher level treatment system such as the previous case, but the applicant requested that it be approved without one.

Ms. Sullivan moved to approve Case Number 14-112016 OW. Mr. Deranleau seconded the motion. In the final vote Mr. Deranleau opposed the variance.

Motion passed.

Discussion of Variance Cases in general

The Board asked if Mr. Sanders would create a list of standard questions that they could use in variance cases to ensure they understand all aspects of the request before they vote.

There being no further business to come before the Board of Health, the meeting was adjourned at 10:32 a.m.