



Jefferson County Public Health
Environmental Health Services
645 Parfet Street, Lakewood CO 80215
303-271-5700

Natural Disaster Grant Fund - On-Site Wastewater System Reimbursement

APPLICATION AND REPAIR PROCESS

Jefferson County Public Health (JCPH) has received a grant through the Colorado Department of Public Health's Water Quality Control Division to provide assistance for the repair of On-Site Wastewater Treatment Systems (OWTS) damaged during the September 2013 flood. This program will reimburse JCPH its permit fees, in addition to reimbursing property owners for costs associated with the design and installation, up to \$12,500 of approved actual costs. Other costs beyond the \$12,500 limit that are directly associated with repair of a system, for example pumping and removing an existing damaged tank, importing fill material to build a site for the repair, higher level treatment if required, may also be reimbursable and will be considered on a case by case basis. **The Natural Disaster Grant cannot be used retroactively; work completed prior to November 14, 2014 is not eligible for reimbursement.**

On-Site Wastewater Treatment Systems eligible for repair must be located in Jefferson County, and JCPH staff must verify that the damage was the result of the September 2013 flood. Photographs or other evidence showing conditions of the property immediately after the flood may be used to verify when damage occurred. Types of damage eligible for repair include:

- Damage to, or loss of a septic tank or soil treatment area (leach field) in the path of the flood
- Erosion of land around a septic tank or soil treatment area which occurred during the September 2013 flood
- Sand, mud, and other flood debris deposited on top of a soil treatment area carried by the flood waters
- Relocation of an existing OWTS to accommodate rebuilding of a dwelling damaged in the flood

Application and Permit Process

- Complete the Natural Disaster Grant Fund – On-Site Wastewater System Repair Application (page 3 of this document) and return to the Jefferson County Public Health office at 645 Parfet Street, Lakewood, Colorado, 80215.
- Complete and submit a repair permit application along with the required engineering design. All OWTS repairs and replacements must meet the minimum standards set forth in the JCPH Onsite Wastewater Treatment System Regulation. A permit will be issued based on the type of repair necessary. A permit fee will not be collected at the time of application.
- A JCPH Environmental Health Specialist will visit the property after the application has been received to determine the type of repair needed, and whether the proposed repair is eligible for reimbursement under the Natural Disaster Grant Fund.
- If eligible for grant funds, the applicant will not be responsible for the permit fee and JCPH will invoice the Grant Fund for the applicable permit fee. If ineligible for grant funds, the applicant must submit the appropriate fee.
- Property owners must select and hire their own JCPH licensed OWTS installer and design engineer to complete the repair. Owners may self-install the system; however no labor costs will be reimbursed for self-installed systems.
- Once all work is complete, but prior to backfilling system, a final inspection must be performed by both JCPH and the design engineer.



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Reimbursement

- Upon approval of a final inspection, property owners must submit all applicable invoices and/or bills and a completed reimbursement form to JCPH within 14 days.
- Once approved, the information will be forwarded to the State for reimbursement; this process may take up to 60 days.

For more information please contact

Roy Laws

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rlaws@jeffco.us

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csanders@jeffco.us

Attachments

- Natural Disaster Grant Fund - On-Site Wastewater System Repair Application
- Natural Disaster Grant Fund - On-Site Wastewater System Reimbursement Form



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Natural Disaster Grant Fund - On-Site Wastewater System Repair Application

PROPERTY INFORMATION

Site Address: _____
Parcel Number / Legal Description: _____
Type of Existing System: Full Septic Vault
Description of Damage to System: _____

OWNER AND CONTACT INFORMATION

Name : _____
Mailing Address : _____
City: _____ State: _____ Zip: _____
Primary Phone: () - _____ Other Phone: () - _____ Email: _____

OTHER FUNDING SOURCES

Have you received funding from other sources (FEMA, insurance, other grant programs, etc.) for the repair of the on-site wastewater treatment system?: Yes No

If yes, please list other sources and amounts: _____

If FEMA assistance was received, documentation showing its intended purpose must be provided. Receipts for work already completed will be necessary to determine amount and purpose of funds already spent. For example, if FEMA assistance provided \$10,000 for driveway, on-site wastewater system, and exterior damage, receipts showing the \$10,000 was used on a driveway repair and/or exterior are necessary to eliminate duplication of benefits and qualify for assistance as part of the Natural Disaster Fund Grant.

I acknowledge that I have not received any other assistance toward the repair of the on-site wastewater system at the above address other than those that may be listed above. I understand that receipt of Natural Disaster Grant Fund monies for reimbursement of repairs that have already been paid by another entity represent a duplication of benefits under Federal law.

Signature: _____ Date: _____

REPAIR INFORMATION

Have you received estimates for cost of repair? _____

If yes, please list the contractor(s) and estimate(s): _____

If the project is approved for repair and qualifies for reimbursement of repair costs, the Jefferson County Public Health OWTS grant program will reimburse the engineering and installation costs for the repair up to \$12,500 of approved actual costs. If OWTS component repair or replacement costs are greater than the \$12,500 limit, the additional costs will be considered on a case by case basis. Property owners are responsible for obtaining any necessary engineering and hiring a Jefferson County licensed installer. Reimbursements will be made once all repairs are complete, the system has received an approved final inspection, and all invoices have been submitted along with the reimbursement form. Reimbursements may take 30-60 days; property owners are responsible for any payments necessary prior to reimbursement.



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Natural Disaster Grant Fund - On-Site Wastewater System Reimbursement Form

PROPERTY INFORMATION

Site Address: _____
 Permit Number: _____
 Final Inspection Date: _____

REIMBURSEMENT PAYMENT INFORMATION

Please list the name and address for reimbursement payment on the lines below;

Name : _____
 Mailing Address : _____
 City: _____ State: _____ Zip: _____

REIMBURSEMENT REQUEST

Please list each invoice/bill amount on lines provided below. Attach original invoices/bills to reimbursement form for each item listed.

Installation Costs: _____
 Engineer Design/Testing: _____
 Other: _____
 Total Reimbursement Request: \$ _____

Signature: _____ Date: _____

JEFFERSON COUNTY PUBLIC HEALTH USE BELOW THIS LINE

Reimbursement Form Received:	Date:
Approved Reimbursement Total: \$ _____	Date:
Permit Info & Reimbursement Form to Admin:	Date:
Received CDPHE Notification of Approval:	Date:
Reimbursement Submitted for Payment:	Date: